



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

ACTION MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA TUESDAY, APRIL 11, 2023, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

CALL TO ORDER/ROLL CALL 7:00 PM

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present: Mayor Alex Barber, Vice Mayor Jane Moore, Councilmember Dr. Jack Dillenberg, and Councilmember Sonia Sheffield. Councilmember Sage Harvey joined via telephone.

PROCLAMATIONS and PRESENTATIONS

Proclamation: April as Sexual Assault Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

APPROVED

Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2022.

Council may make a motion to accept the FY 2022 Audit findings.

APPROVED

FINANCIAL REPORTS

Discussion/Possible Action

Financial Report & Detail Invoice Register Report For March, 2023

Council will consider and may approve the financial reports for month ending March, 2023

APPROVED

STAFF AND COUNCIL REPORTS

Discussion/Possible Action

Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members.

APPROVED

ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

DIRECTION PROVIDED

APPROVAL OF MINUTES

Discussion/Possible Action

Consider Approval of the March 14, 2023, Regular Council Meeting Minutes and the March 31, 2023, Special Council Meeting Minutes.

APPROVED

PETITIONS FROM THE PUBLIC - NONE

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

Consider Approval of Resolution No. 652, A Resolution Supporting Wild and Scenic Protection for the Upper Verde River and its Tributaries

Council will consider and may approve Resolution No. 652.

APPROVED

Consider Approval of Resolution No. 651, A Resolution Declaring as a Public Record that Certain Document Filed with the Town Clerk and Entitled, "Use of Public Sewers and Sewer Pretreatment Plan"

Council will consider and may approve Resolution No. 651.

APPROVED

Consider Approval of Resolution No. 653, A Resolution Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General

Council will consider and may approve Resolution No. 653.

APPROVED

UNFINISHED BUSINESS

Discussion/Possible Action

Discussion Regarding the Review Process To-Date on the Proposed Community Garden Shed

Council will be provided an update regarding the proposed community garden shed following Design Review Board action, and may provide staff direction

UPDATE PROVIDED

NEW BUSINESS

Discussion/Possible Action

Consideration of Special Event Permit Application - Jerome Chamber of Commerce Art in the Park

Council may approve a special event permit application for the Jerome Chamber sponsored Art in the Park event.

APPROVED

Consideration of a Special Event Permit Application - Jerome Chamber of Commerce Music and Arts Festival

Council may approve a special event permit for the Jerome Chamber sponsored Music and Arts Festival

APPROVED

Consider Motion to Approve Requesting the Yavapai County Community Health Department Apply the Full Default Percentage Allocation for 2022 and 2023 for the Town of Jerome to the Partners Against Narcotics Taskforce (PANT)

Council will consider and may make a motion and approve the allocation to PANT through Yavapai County.

MOTION WAS MADE AND APPROVED

Discussion Regarding the Code Enforcement Process for Dilapidated Buildings

Council may discuss and provide staff direction on the nuisance and dilapidated building abatement process

DIRECTION PROVIDED

Consider Approval and Designation of a Financial Advisor for the Town of Jerome

Council will consider and may approve the designation of a financial advisor consultant for the Town of Jerome.

APPROVED DESIGNATION OF PFM AS FINANCIAL ADVISOR CONSULTANT

Consider Purchase Using Police Line Item Budget Surplus Funds of Sole Source Provider T2 Parking Enforcement Software and Hardware

Council may approve the purchase of T2 Parking Enforcement Software and Hardware

NO ACTION

Consideration of a Request from an Outside Town Limits Entity Receiving Sanitation Service to Change to Dumpster Service, and Set a Rate

Council will consider and may approve a request to change the current sanitation services provided outside of Town limits for a customer and, if so, would then set an appropriate rate.

APPROVED REQUEST FOR A DUMPSTER AT A RATE OF \$250 PER MONTH SUBJECT TO CONDITIONS

TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

ADJOURNMENT 8:02 PM

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk



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MINUTES
REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA
TUESDAY, APRIL 11, 2023, AT 7:00 PM

7:00 (0:01) ITEM 1: CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order.

Mayor Alex Barber called the meeting to order at 7:00 p.m.

Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, Councilmember Dr. Jack Dillenberg, and Councilmember Sonia Sheffield. Councilmember Sage Harvey joined via telephone.

Staff present included Town Manager/Clerk Brett Klein, Zoning Administrator Will Blodgett, and Deputy Town Clerk Kristen Muenz.

For the convenience of those present, it was decided that Items 10A and 10B would follow Item 2B. The items are presented here as originally agendized.

PROCLAMATIONS and PRESENTATIONS

7:00 (0:32) ITEM 2A: Proclamation: April as Sexual Assault Awareness Month

Mayor Barber will read or summarize/ paraphrase the proclamation.

Mayor Barber commented that it seems like every month we are talking about sexual assault awareness, teen violence, or not being nice to your neighbor. She said it is time to talk about it, connect, respect, and prevent sexual violence. Ms. Barber, Vice Mayor Moore, and Councilmember Sheffield then took turns to read the proclamation in its entirety.

Motion to T.} roclaim AT.}ril as Sexual Assault Awareness Month

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

7:04 (4:01) ITEM 28: Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2022.

Council may make a motion to accept the FY 2022 Audit findings.

Town Manager Brett Klein introduced Jim Usevitch from the firm Colby and Powell. Mr. Usevitch started by thanking staff, Brett Klein and Melanie Atkin, for helping them to get the audit done in a timely matter. He said the most important things are timing and accuracy because it is valuable information. He then read portions of the report's opinion paragraph, which stated the reports were materially correct in their professional judgement. Mr. Usevitch said you have a great system, it is working well; we didn't find any deficiencies this year. Ms. Barber asked if the council had any questions and there were none. Mr. Usevitch added that over the last 5 years, your net position has been improving; overall, it is going in the right direction.

Motio.o to accep.} t the FY 2022 Audit findings

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

FINANCIAL REPORTS

7:12 (12:18) ITEM 3: Financial Report & Detail Invoice Register Report for March 2023

Council will consider and may approve the financial reports for month ending March 2023

*Ms. Harvey motioned to approve and Dr. Dillenberg seconded the motion.
Ms. Barber asked if there were any questions and, hearing none, called the vote.*

Motion to approve Financial Reports for March 2023

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

STAFF AND COUNCIL REPORTS

7:13 (12:45) ITEM 4: Reports by the Town Manager/ Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members.

Mr. Klein reported that we will be getting the new town shuttle tomorrow. We need to wrap it, so we need details, if you have recommendations.

Ms. Barber said that there was a woman in town who has done similar work for the fire department. She said that you can get a whole wrap or pieces of a wrap; her name is Jessie Pfeiffer. Ms. Barber has talked to her about it before, but we didn't want to wrap the old van because we were planning on upgrading. Because the Yavapai Apache Nation had given us funds towards the purchase, she thought that the whole back of the van should be Yavapai Apache Nation. She suggested that we should try to contact their chairwoman to speak about what they want.

There was some continued discussion about the shuttle wrap design and cost.

Referencing finances, Mr. Klein said we are bouncing back with sales tax and doing fine; retail is still down but food and lodging are rebounding well.

Ms. Moore had a question about the tank repair; she asked if working with Freeport was still on schedule.

Mr. Klein replied that the late spring rains delayed the work a little bit, but the town crew are working on the road while concurrently getting safety protocols approved through Freeport McMorran. There was some talk about utilizing a helicopter, to avoid some risk as it is dangerous to bring heavy equipment up that road.

Ms. Barber asked about the quotes for the helicopter and Mr. Klein said that he would get further information.

Ms. Moore commented that long ago it was \$40,000 to bring everything in by helicopter.

Dr. Dillenberg said he was excited that we are getting it done, it is a big accomplishment.

Ms. Barber asked if we wanted to elaborate on upcoming water improvements.

Mr. Klein said we have been having continuous dialogue with Freeport to coordinate everything for the Verde Central line to get everything going because there are considerably more safety protocols. Staff in place now are making sure things are being followed, and Marty Boland is doing a really good job abiding by what is required by FMI

Dr. Dillenberg commented that it would be nice if more staff, such as Marty Boland, the Police Chief, of the Fire Chief came to the meetings so that we could see them.

Ms. Barber said that we usually sit down with all the department heads during the budget process. She said we have done a preliminary bit of the budget by getting the department head's wish lists and commented that they are so good to us and usually don't ever ask for more. We usually give them what they want because we have a skeleton crew in our Fire Department and Police Department, and with volunteers. For the record, Ms. Barber stated that she believes because of SB 1350, vacation rentals, and the loss of some of our older residents, and she said she could name about 20 we have recently lost, it took 500 people down to 400 people. She added that, according to the general plan, they thought that by now we would be up to 800 people. Ms. Barber said this is not an agenda item, but it has really pressed Jerome because we need people living here and contributing to our community. She then read the work anniversaries of Shawn Maples, Michaela Brewer, and Nancy Driver from the staff report. She thanked everyone on the crew for what they do.

Jerome resident Nancy Robinson asked if it would be possible to add the positions of staff having work anniversaries to the report. In reference to the budget, Mr. Klein said that between the November session and what we did with the last session, where Chief Blair and DPW Boland talked about what they wanted, that much of department head works is already done. Chief Muma has nothing/or this budget because he already has many new initiatives. He did have the item listed as Item JOF, but that will be tabled because he hasn't received a quote yet. Will Blodgett went over a GIS system and Marty Boland went over utilities, so that will all be put together in a budget and they will be here to answer questions.

Ms. Barber asked about previous budget session paperwork, and asked if that was what they would fill out. She said we don't need the same forms; we just need the right information. She said that she wanted to point out that we have taken a hit with everything, she counted several months that were below budget and said either it could be strong, or we could be under what we projected. Ms. Barber said she thought we had enough of a cushion, but we will find out.

Mr. Klein replied that we are doing well with sales tax. That form fills you in with how things are going, but has nothing to do with the monies that we get, it is simply a method for you to see and compare with last year. He said that in terms of what we are getting, that is in your budget actuals.

Ms. Barber asked if there were any other staff reports or questions, or if anyone on the council would like to make a report.

Ms. Moore said she did not, except she would like to mention the memorial, or celebration of life for Lew Currier on April 30th. She asked if the town would be contributing.

Ms. Barber said that she was going to see what we could do, but that Mary Wills was already doing it and she didn't want to ride her coattails.

Ms. Moore asked, should we be doing something as well?

Mr. Klein responded that we had sent flowers and a card.

Ms. Barber added that we have reached out to the town to get pictures for a memorial wall.

Ms. Moore asked, should we, as the town, announce the event on April 30th? She said not many people know about it.

Mr. Klein answered that we will put it on the town website.

Ms. Barber commented that Mr. Currier wore so many hats in the town and was such an asset; it's really hard without him around.

Motion to accept the Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

7:30 (29:50) ITEM 5: Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action.

Zoning Administrator Will Blodgett summarized activities from the Planning & Zoning Commission and Design Review Board. P&Z approved a final site plan with some conditions for a garage remodel at 121 Third Street which will go before DRE. DRE approved replacing windows at the Gibson Market. They also approved a new, regulation size sign for Cornish Pasty, who will be removing their oversized sign and replacing it with the new sign. He said we also approved a design for the Community Garden shed, but because of the new, poured foundation, we must bring it before P&Z. Mr. Blodgett said thank you to Wendy Irving-Mills, who is on the garden committee, for doing the shed write up for that meeting. We have been working on Code Enforcement looking at various buildings, trying to identify and prioritize things that need to be addressed and any that pose a significant threat to health and safety. When Building Inspector Barry Wolstencroft is back, we will go and look at the same structures so we can get his opinions and shortly, he hopes to have a comprehensive report. He said that Mr. Klein has been working on a process of procedures that will be helpful. On May 4th he is going to Arizona State Museums to get archaeological site records for Jerome and the surrounding area so that we can create a repository of information and make better planning decisions around our history. Mr. Blodgett said the parking map has been corrected, but he has not been able to get copies because it is asking too much of the software. Once we have the GIS computer and equipment, if approved in the budget, will be a game changer in terms of production. He said we also have a lot going on with historic preservation, such as review of the Class 3 Cultural Report for the Wastewater Treatment Plant. He said they did a good job, but he has been able to tighten up some boundaries and come up with some mitigation measures for utilizing the access road. Mr. Blodgett said thank you to the Fire and Police departments because they have allowed access to some of their equipment, which has allowed him to do the archaeological work. He found that he can utilize the infrared scope to help with identification of unmarked graves and he is very excited to see how much more he can find.

Ms. Barber said that she would like to point out a portion of the ZA report that mentioned a buffer extending in all directions and directed Mr. Blodgett to continue working on it. She commented that it sounded like a lot of work and, apparently, the computers have become out of date. They have been known to slow down so if we need equipment, we should do that. She thanked Mr. Blodgett for his hard work.

APPROVAL OF MINUTES

7:35 (35:24) ITEM 6: Consider Approval of the March 14, 2023, Regular Council Meeting Minutes and the March 31, 2023, Special Council Meeting Minutes.

Ms. Barber asked if anyone on council had any corrections and, hearing none, she made a motion to approve both the March 14, Regular Council Meeting Minutes and the March 31, Special Council Meeting Minutes.

Motion to approve the March 14, 2023, Regular Council Meeting Minutes and the March 31, 2023, Special Council Meeting Minutes

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

7:36 (36:00) ITEM 7: PETITIONS FROM THE PUBLIC

There were no petitions from the public.

ORDINANCES AND RESOLUTIONS

7:36 (36:10) ITEM SA: Consider Approval of Resolution No. 652, A Resolution Supporting Wild and Scenic Protection for the Upper Verde River and its Tributaries

Council will consider and may approve Resolution No. 652.

Ms. Barber introduced Item BA, Resolution No. 652. She pointed out Ms. Moore's comments in the previous meeting's minutes that we need to get a handle on groundwater pumping and, until we do, we can try to protect the river with resolutions and documents. She showed a historian's piece from 1983, with a message from the message from Governor about the Verde River and reminded those present that it is the last free-flowing perennial river. She said, if we don't put a curb on groundwater pumping, it will dry up.

Motion to approve Resolution No. 652, A Resolution Supporting Wild and Scenic Protection for the Upper Verde River and its Tributaries.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

7:38 (37:50) ITEM 88: Consider Approval of Resolution No. 651, A Resolution Declaring as a Public Record that Certain Document Filed with the Town Clerk and Entitled, "Use of Public Sewers and Sewer Pretreatment Plan"

Council will consider and may approve Resolution No. 651.

Mr. Klein explained that the resolution sounds like a fragment; you saw the ordinance last month that was 20 pages and to publish that would be thousands of dollars. Arizona State allows for an abbreviated version and, yes, the proper resolution format for doing so, does make sound like a fragment. He said he had assistance from Town Attorney Bill Sims, and this is the proper protocol for the procedure.

Motion to approve Resolution No. 651, A Resolution Declaring as a Public Record that Certain Document Filed with the Town Clerk and Entitled, "Use of Public Sewers and Sewer Pretreatment Plan."

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

7:39 (39:24) ITEM SC: Consider Approval of Resolution No. 653, A Resolution Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General

Council will consider and may approve Resolution No. 653.

Ms. Barber asked, [former town manager] Candace Gallagher is probably still on the books, so we need change it to Brett Klein? Mr. Klein answered, correct. It is the same action as we previously took for 2023 but also needs to be done for 2022.

Motion to approve Resolution No. 653, A Resolution Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

UNFINISHED BUSINESS

7:40 (40:17) ITEM 9: Discussion Regarding the Review Process To-Date on the Proposed Community Garden Shed

Council will be provided an update regarding the proposed community garden shed following Design Review Board action, and may provide staff direction

Mr. Klein explained that Mr. Blodgett had already given them an update on the proposed Community Garden during his staff report. Ms. Barber commented that she had trouble looking at the images in the report because they were quite small and blurry. Mr. Blodgett replied that we will have full diagrams for P&Z.

Ms. Barber asked *if the shed would still be going to P&Z, to which Mr. Blodgett answered, yes, it has had some changes and modifications from the original design and must go through P&Z. Once we have approval, and we already have the DRB approval, we are almost there.*

Ms. Barber commented that the report said option #2, and wondered about option #1.

Mr. Blodgett explained that there were several options under consideration and, of the three stick-built options, DRB approved option #2.

Ms. Barber asked how she might contact Wendy Irving Mills to be taught how to use a hose timer that she had demonstrated to DRB for her own garden, she thought it was genius.

Jerome resident Nancy Robinson asked *if the shed for the Community Garden would be funded by the Yavapai Apache Nation.*

Ms. Barber said that she believed there were monies available in that fund.

Mr. Klein confirmed this and said there would be a plaque to illustrate it.

Ms. Barber said it would be another reason for Tanya Lewis to come up, so that she can attend a ribbon cutting or PR event that we hold for our new garden shed.

NEW BUSINESS

7:09 (8:50) ITEM 10A: Consideration of Special Event Permit Application - Jerome Chamber of Commerce Art in the Park

Council may approve a special event permit application for the Jerome Chamber sponsored Art in the Park event.

Ms. Barber commented that the last event went over swimmingly, and it helps the center of town to be used. She said she thinks the Chamber is taking what was the Art Walk and rebranding it.

Dr. Dillenberg said that he loved what they were doing, and he would move to accept both events. He said the work that has gone into it is awesome and he thought that the town would benefit.

Ms. Barber agreed with Dr. Dillenberg and said it was like bringing back the Mingus Mountain Music Festival, but smaller and with more art. She said that we need to keep up with the times and keep our town an art-based community because she loved that about it.

Dr. Dillenberg asked *if there would be a problem with approving both.*

Ms. Barber said she just wanted to be sure all the applications were in on time and did not have a problem with accepting both. She asked Ms. Harvey *if she had anything to add.*

Ms. Harvey seconded the motion.

Jerome resident Nancy Robinson asked, after reading over the application for the Music and Arts Festival, *is there a conflict when the Connor has live music?*

Representative for the Jerome Chamber of Commerce, Dylan Jung replied that the Connor is allowing them to do the music over the weekend.

Dr. Dillenberg thanked his colleagues at the Chamber: Ginger, Dylan, and team the team for taking it to a new level.

Ms. Barber suggested that Ms. Robinson take the opportunity to listen to Mr. Jung's band, the Naughty Bits, *if she has the chance.*

Dr. Dillenberg asked Mr. Jung to give our best wishes to the rest of the Chamber for all of their hard work.

Motion to approve both the Special Event Permit Applications- Jerome Chamber of Commerce Art in the Park, and Jerome Chamber of Commerce Music and Arts Festival

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:09 (8:50) ITEM 10B: Consideration of a Special Event Permit Application - Jerome Chamber of Commerce Music and Arts Festival

Council may approve a special event permit for the Jerome Chamber sponsored Music and Arts Festival

See Item 10A.

7:43 (42:47) ITEM 10C: Consider Motion to Approve Requesting the Yavapai County Community Health Department Apply the Full Default Percentage Allocation for 2022 and 2023 for the Town of Jerome to the Partners Against Narcotics Taskforce (PANT)

Council will consider and may make a motion and approve the allocation to PANT through Yavapai County.

Ms. Barber asked *if this is the \$365.00 or so that we are getting?*

Mr. Klein clarified that was over two years.

Ms. Barber said, from what she has read, most communities in Yavapai give this money to PANT *If people do not know what PANT is, it is what takes care of the nasty drugs in our neighborhoods, so she thinks that is what we should do with our \$365.*

Dr. Dillenberg agreed.

Ms. Barber asked, who gave us this money?

Mr. Klein replied that it was from the federal opioid settlement action, which had been dispersed to the individual states and then to the communities.

Ms. Barber thanked Mr. Klein and said that it was important for people to know where the money had come from and how it would be used.

Motion was made and a.w.roved to Reciuest the Yavap ai Count Communit Health Department Apply the Full Default Percentagt: Allocation for 2022 and 2023 for the Town ofJerome to the Partners A gainst Narcotics Taskforce (PANT)

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:44 (44:14) ITEM I0D: Discussion Regarding the Code Enforcement Process for Dilapidated Buildings

Council may discuss and provide staff direction on the nuisance and dilapidated building abatement process

Mr. Klein explained that for the last several months, there has been talk of abating some of our nuisance properties. First, we are seeking the council's direction in terms of how to go about that and said that he has created a flow chart of how it has to happen. Also, corresponding to the flow chart is our ordinance, and our ordinances are in lockstep with Arizona Revised Statutes. Attorney Sims has reviewed it; there are a lot of procedural steps, and every step has to be followed to a "T "Also, in a small community, he explained that it can bring a lot of emotions, just so everyone knows what to expect and what could happen. We do agree that something needs to be done and we will certainly start any process with a very soft approach. Mr. Klein then briefly described the process.

Ms. Barber said that this can definitely get heated. Jerome is a National Historic Landmark, so we are not just dealing with new construction. She then mentioned several properties she knew of that required extensive repairs and asked, if the owner secures the site, can't we leave them as-is? We need to tread carefully and, again, she does not know how we are going to tread carefully with these old buildings that are falling down. Ms. Barber said we should go for what we can save at this point. Ms. Barber asked, who are we to say you can't have old stuff on your property? To some that might be old trash, but not to her, and she does not feel like we can make a decision on this right now.

Mr. Blodgett said that the intention is not to come down as the heavy hand of government; we are here to help our residents. Things could possibly get contentious if life-safety problems are involved but, if the public or residents' life-safety is at risk, we have an ethical obligation to act. He said he is exploring between federal, state, and FHA loans for repairs and maintenance and hopes to be able to assist residents with paperwork to help them come into voluntary compliance.

Ms. Barber explained that the properties she mentioned had not been occupied in 20 or 30 years, so there was no public health involved.

Mr. Blodgett replied that there is methodology for keeping historic structures.

There was some discussion about the first steps to be taken and Mr. Blodgett said he would begin to reach out to property owners to start the conversation.

Ms. Barber said, as far as sitting in front of us, we're just providing direction. We have a lot to think about.

Dr. Dillenberg added that he would like to see the result of Will Blodgett 's conversations.

Mr. Klein said that we will begin compiling a list of properties that require abatement to bring before you and before we take action, we will start with the soft approach.

Dr. Dillenberg said that we want to be helpful, that needs to come across in the communication.

Ms. Sheffield Commented that a lot of the examination of properties in town came up from conversations from people in town trying to decide if the Tamale Ladies house was salvageable. She said she felt these efforts, if we do it gently and helpfully, can hopefully keep situations like the Tamale Ladies house from happening.

Several members of the council agreed it would be good to be proactive.

7:54 (53:41) I0E: Consider Approval and Designation of a Financial Advisor for the Town of Jerome

Council will consider and may approve the designation of a financial advisor consultant for the Town of Jerome.

APPROVED DESIGNATION OF PFM AS FINANCIAL ADVISOR CONSULTANT

Ms. Barber said that both firms seemed to have great points. She mentioned that one had worked on several local projects and asked Ms. Harvey, how do you feel?

Ms. Harvey said that believed that it would be to our benefit not to have a Financial Advisor and an Underwriter from same firm due to conflict, so her choice would be PFM

Ms. Sheffield agreed with Ms. Harvey and Ms. Barber said that she believed that was the staff's recommendation as well.

Motion to Designate the firm PFM as the Financial Advisor Consultant for the Town of Jerome

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			

HARVEY	X		X
MOORE		X	X
SHEFFIELD			X

7:55 (55:20) IOF: Consider Purchase Using Police Line Item Budget Surplus Funds of Sole Source Provider T2 Parking Enforcement Software and Hardware

Council may approve the purchase of T2 Parking Enforcement Software and Hardware

No action was taken on Item IOF.

7:56 (55:58) IOG: Consideration of a Request from an Outside Town Limits Entity Receiving Sanitation Service to Change to Dumpster Service, and Set a Rate

Council will consider and may approve a request to change the current sanitation services provided outside of Town limits for a customer and, if so, would then set an appropriate rate.

Ms. Barber asked, what are the properties doing now, putting out individual trash cans?

Ms. Muenz confirmed that was the case and because the same company owned all 3 of the concerned properties, they felt a single dumpster would be more convenient.

Ms. Barber asked if \$250 per month seemed fair for a dumpster that size.

Ms. Moore said it's in line with the state park and, if we feel the need to adjust the rate, we could look at it again when we are setting other rates in the future.

Ms. Muenz explained that the Public Works Director had spoken with the property manager, who had suggested an area to place the dumpster that would be easy for the dump truck to back into.

Dr. Dillenberg said, let's do it.

Ms. Barber said that if we are making the job easier for our overworked crew, it is in the best interest of everyone to get a dumpster there. She said that she felt like they needed the dumpster, and the staff recommendation of \$250 a month seemed in line.

Motion to approve the Request for a Dumpster from an Outside of Town Limits Entity at a Rate of \$ 250 per Month. Subject to Conditions

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

8:02 (1:02:03) ITEM 11: TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

No members of council had any items to direct staff to place on a future agenda at the time of the meeting.

ADJOURNMENT

Motion to adjourn at 8:02 p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFF/ELD			X			

APPROVE:

ATTEST:



Alex Barber, Mayor



Brett Klein, Town Manager/Clerk

Date: 5/11/2023