



# TOWN OF JEROME

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## ACTION MINUTES

**REGULAR COUNCIL MEETING OF THE TOWN OF JEROME  
COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA**

**TUESDAY, JANUARY 09, 2024, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

### 1. CALL TO ORDER/ROLL CALL – 7:00pm

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

**PRESENT – MAYOR ALEX BARBER, VICE MAYOR JANE MOORE, COUNCIL MEMBERS DR. JACK DILLENBERG, SAGE HARVEY, JANE MOORE**

**STAFF PRESENT – TOWN CLERK/MANAGER BRETT KLEIN, ZONING ADMINISTRATOR WILL BLODGETT, FINANCE DIRECTOR KRISTEN MUENZ, ADMINISTRATIVE SPECIALIST MICHELE SHARIF**

### 2. FINANCIAL REPORTS

Discussion/Possible Action

**Financial Report and Detail Invoice Register Report for December, 2023**

Council will consider and may approve the financial reports for month ending December 23.

**APPROVED**

### 3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

**Reports by the Town Manager / Clerk, Deputy Clerk, Utilites Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

**APPROVED**

### 4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

**Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

**DISCUSSION HELD**

### 5. APPROVAL OF MINUTES

Discussion/Possible Action

**Consider Approval of the November 13th Special Council Meeting Utility Rate Public Hearing; the November 14th Regular Council Meeting; November 30th Special Council Meeting; December 11th Special Council Meeting; December 12th Special Council Meeting / CDBG Public Hearing; and December 12th Regular Council Meeting Minutes**

Council will consider and may approve the November 13th Special Council Meeting, November 14th Regular

Council Meeting, November 30th Special Council Meeting, December 11th Special Council Meeting, December 12th Special Council Meeting and the December 12th Regular Council Meeting Minutes.

**APPROVED WITH MINOR SPELLING AND GRAMMATICAL CHANGES**

**6. PETITIONS FROM THE PUBLIC**

NONE

**7. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**Consider Resolution No. 664; Authorization to Submit Applications and Implement CDBG Projects**

Council will consider and may approve Resolution No. 664.

**APPROVED**

**8. UNFINISHED BUSINESS**

Discussion/Possible Action

**A. Continued Discussion and Possible Staff Direction Regarding the Town's 2024 Anniversary Celebration and Recognition**

Council will discuss any potential updates and may provide staff direction regarding the Town's Anniversary celebration.

**DISCUSSION HELD**

**B. Discussion and Possible Staff Direction Regarding Rich Street Turning Issues and Parking Considerations throughout Town**

Council will be discussing traffic flow and turning issues on Rich Street, along with parking considerations in certain areas, and may provide staff direction for consideration at a future meeting.

**DISCUSSION HELD; STAFF DIRECTION GIVEN**

**9. NEW BUSINESS**

Discussion/Possible Action

**A. Consider Proposal and Agreement from Southwestern Environmental Consultants (SEC) for Engineering and Surveying of the Town's Structural Retainin Walls (Phase 1)**

Council will consider and may approve the proposal and agreement from SEC.

**APPROVED**

**B. Consideration of Request to Relocate Shuttle Stop Number 4 from its Current Location to the Pull-in Area in Front of Hotel Jerome**

Council will consider and may approve the request to relocate Shuttle Stop Number 4.

**APPROVED**

**C. Consideration of a Conditional Use Permit (CUP) for Three (3) Residential Apartment Units at 310 Queen Street**

Council will consider and may approve a CUP for 310 Queen Street.

**TABLED UNTIL FEBRUARY COUNCIL MEETING**

**10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**DISCUSSION HELD**

**11. ADJOURNMENT – 7:37 PM**