TOWN OF JEROME

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ACTION MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, NOVEMBER 10, 2026, AT 7:00 PM

1. CALL TO ORDER/ROLL CALL 7:03 PM
Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.
PRESENT: MAYOR ALEX BARBER, VICE MAYOR JANE MOORE, COUNCILMEMBERS DR. JACK DILLENBERG, ISSAM 'IZZY' SHARIF, & SONIA SHEFFIELD, COUNCILMEMBERS-ELECT TYLER CHRISTENSEN & BECCA MILLER

2. COUNCIL REORGANIZATION SESSION
A. Acknowledgement of Outgoing Councilmembers and List of Accomplishments
Mayor Barber will acknowledge the contributions of the outgoing councilmembers and summarize accomplishments of the past two years.
PRESENTATION GIVEN

B. Oath of Office
Councilmembers-elect will Take the Oath of Office.
OATH TAKEN

C. Consider the Selection of a Mayor and Vice-Mayor
Council will select the Mayor and Vice-Mayor by Nomination and Vote.
CHRISTINA 'ALEX' BARBER ELECTED MAYOR; JANE MOORE ELECTED VICE MAYOR

D. Consider Appointment of a Councilmember Representative to the Various Northern Arizona Council of Governments (NACOG) Committees
Council will appoint a member to represent the Town on NACOG committees.
BECCA MILLER APPOINTED NACOG REPRESENTATIVE

3. FINANCIAL REPORTS
Discussion/Possible Action
Financial Report and Detail Invoice Register Report for October, 2026
Council will consider and may approve the financial reports for month ending October, 2026.
APPROVED

4. STAFF AND COUNCIL REPORTS
Discussion/Possible Action
Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.
APPROVED

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES
Information/Council Review
Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

6. APPROVAL OF MINUTES
Discussion/Possible Action
Consider Approval of the October 13, 2026, Regular Council Meeting Minutes
Council may approve the October 13, 2026, Regular Council Meeting minutes.
APPROVED WITH MINOR CORRECTION

7. PETITIONS FROM THE PUBLIC
JACOB GILES-GENERAL CONCERNS
JAYNE DOSS-LETTER ON FIRE DEPARTMENT
JAY KINSELLA-CONGRATULATIONS, PROCLAMATION IDEA, FIRE WHISTLE

8. ORDINANCES AND RESOLUTIONS
Discussion/Possible Action
A. Consider First Reading of Ordinance No. 497; An Ordinance of the Town Council of the Town of Jerome Amending the Zoning Ordinance of the Town of Jerome, to Update, Modernize, and Substantially Revise the Provisions Thereof, Including Subdivision Code Regulations and Landscape and Streetscape Design Elements; and Providing for Penalties; and Providing for Severability
Council will consider and may approve the first reading of Ordinance No. 497.

9. UNFINISHED BUSINESS
Discussion/Possible Action
A. Discussion and Possible Action / Staff Direction Regarding the Middle Park Donation from the Richard J. Martin Trust; To Be Expended by November 18, 2027 - ($0.00) Expended To-Date; and Discussion Regarding the Proposal from SEC for Middle Park ADA Accessibility Features
Council will discuss, and may provide staff direction.
STAFF DIRECTION GIVEN

B. Consider Proposal from Southwestern Environmental Consultants, Inc., for the Development Design of ADA Accessible Features at the Middle Park
Council will consider and may approve the proposal.
APPROVED

10. NEW BUSINESS
Discussion/Possible Action
A. Consideration of Opting in to the Most Recent Opioid Settlements, Referred to as, the "Albertsons Settlement" and Authorizing the Mayor and Town Manager / Clerk to Execute All Documents Related to These Settlements
The Council will consider and may approve the opting in and authorization of the Mayor and Town Manager to execute all documents.
APPROVED

B. Consider Removing from the Table and Further Discussion / Possible Staff Direction Regarding Park Closure Times, Dogs and Alcohol in the Parks and on the Steps, and Other Park and Noise Ordinance Policy Considerations
Council will remove the item from the table, and may discuss and consider alternatives, along with providing staff direction.
PARK HOURS SET FOR SOME AREAS

C. Consider Removing from the Table and Further Discussion Regarding the Installation of Security Cameras on Public Safety Facilities
Council will remove the item from the table, and may discuss staff's proposal regarding the installation of security cameras and Councilmember Sheffield's proposed ordinance language.
STAFF DIRECTION GIVEN

D. Consider Removing from the Table; and then, Consideration of Proposed Fire Department Bylaw Updates
Council will consider removing from the table, and may approve the staff proposed updates to the Fire Department bylaws.
RETURNED TO FIRE DEPARTMENT WITH STAFF DIRECTION

E. Consider Proposal Agreement from Willdan for a Complete Water and Wastewater Rate Analysis and Authorizing the Town Manager to Take the Necessary Steps to Execute the Agreement
Council will consider and may approve the agreement and authorize the Town Manager to execute said agreement.
APPROVED

F. Update on Procurement Officer's Response to the Formal Bid Protest and Supplement to the Formal Bid Protest from Technology Construction, Inc.
Council will review the Procurement Officer's response.
ACKNOWLEDGED

G. Consider Approval of a Water Infrastructure Easement Agreement between the Town and Freeport Minerals Corporation, and Authorizing the Town Manager or Mayor to Take the Necessary Steps to Execute the Agreement, Pending Town Attorney Approval of Form
Council will consider and may approve the Water Infrastructure Easement Agreement.
APPROVED

H. Consideration of a Special Event Permit Application from the Jerome Historical Society for A Celebration of Life (Steve Hopkins)
Council will consider and may approve the special event application.
APPROVED

I. Consideration of a Construction Contract and Bonds Between the Town of Jerome and Fann Environmental, LLC, for Wastewater Treatment Plant Improvements, and Authorizing the Mayor and Manager / Clerk to Take the Necessary Steps to Execute the Contract on Behalf of the Town of Jerome as Approved by the Town Attorney
Council will consider and may approve the contract and bonds and authorize the Mayor and Manager / Clerk to Execute the Contract.
APPROVED

J. Consider Change Order #1 to the Construction Contract for the Jerome Wastewater Treatment Plant Improvements Resulting in an Increase to the Contract in the Amount of, $449,114.63
Council will consider and may approve Change Order #1.
APPROVED

K. Consider Selection of a New Enterprise Resource Planning (ERP) Financial Software Suite Vendor and Entering into an Agreement with the Selected Vendor for a New ERP System
Council will consider and may approve the selection of a New ERP vendor and authorize the Mayor or Town Manager to execute the agreement on behalf of the Town following legal review.
APPROVED

11. TO AND FROM THE COUNCIL
Council may direct staff regarding items to be placed on a future agenda.

12. ADJOURNMENT

9:48 PM