



# TOWN OF JEROME

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## ACTION MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME  
COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JUNE 11, 2024, AT 7:00 PM

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

### 1. CALL TO ORDER/ROLL CALL 7:00 P.M.

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

**PRESENT: MAYOR ALEX BARBER, VICE MAYOR JANE MOORE, COUNCILMEMBER SONIA SHEFFIELD**

**ABSENT: COUNCILMEMBER DR. JACK DILLENBERG**

### 2. PROCLAMATIONS

**A. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2023.**

Council may make a motion to accept the FY 2023 Audit findings.

**PRESENTATION GIVEN; AUDIT APPROVED**

### 3. FINANCIAL REPORTS

Discussion/Possible Action

**A. Financial Report and Detail Invoice Register Report for May, 2024**

Council will consider and may approve the financial reports for month ending May, 2024.

**APPROVED**

### 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

**A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

**APPROVED**

### 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

**Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

**REPORT GIVEN**

### 6. APPROVAL OF MINUTES

Discussion/Possible Action

**A. Consider Approval of the May 14, 2024, Regular Council Meeting; and May 28, 2024, Special Council Meeting Minutes**

Council will consider and may approve the May 14th Regular Council Meeting; and May 28th Special Council Meeting minutes.

**APPROVED**

**7. PETITIONS FROM THE PUBLIC**

**NONE**

**8. ORDINANCES AND RESOLUTIONS**

*Discussion/Possible Action*

**A. Consider Second Reading of Ordinance No. 490, Amending the Jerome Zoning Ordinance for Exterior Lighting, and Adopting and Publishing**

Council will consider and may approve the Second Reading of Ordinance No. 490.

**APPROVED**

**B. Consider Resolution No. 669, A Resolution of the Town of Jerome, Arizona Mayor and Common Council, Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General**

Council will consider and may approve Resolution No. 669.

**TOWN MANAGER BRETT KLEIN DESIGNATED AS CFO**

**9. UNFINISHED BUSINESS**

*Discussion/Possible Action*

**A. Update, Possible Discussion and Direction on the Wastewater Treatment Plant Project**

Council will be provided an update on the progress to-date on the Wastewater Treatment Plant Project and may discuss elements of the project and provide staff direction.

**DISCUSSION HELD**

**B. Discussion and Update Regarding the Council Vacancy**

Council will be provided an update regarding the solicitation of interest along with the one application received, and provide staff input for an appointment, expanding the search, or any other action.

**ISSAM "IZZY" SHARIF APPOINTED TO VACANT SEAT**

**10. NEW BUSINESS**

*Discussion/Possible Action*

**A. Consider Approval to Participate in the Arizona Mutual Aid Compact**

Council will consider and may approve entering into the Compact.

**APPROVED**

**B. Consideration of Amendment No. 1 to Secured Promissory Note and Authorizing the Town Manager to Execute the Required Documents**

Council will consider and may approve Amendment No. 1 to the secured promissory note for the Wastewater Treatment Plant Project.

**APPROVED**

**11. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**12. ADJOURNMENT**

**7:55 P.M.**