



# TOWN OF JEROME

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## ACTION MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME  
COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, NOVEMBER 12, 2024, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

### 1. CALL TO ORDER/ROLL CALL – 7:06 P.M.

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

**PRESENT: MAYOR ALEX BARBER, VICE MAYOR JANE MOORE, COUNCILMEMBERS DR. JACK DILLENBERG, ISSAM “IZZY” SHARIF AND SONIA SHEFFIELD.**

### 2. REORGANIZATION

#### A. Oath of Office

Councilmembers-elect will Take the Oath of Office Issued by Town Magistrate Angela Bradshaw Napper.

#### OATH OF OFFICE ISSUED

#### B. Consider the Selection of a Mayor and Vice-Mayor

Council will select the Mayor and Vice-Mayor by Nomination and Vote.

**ALEX BARBER NOMINATED FOR MAYOR, APPROVED**

**JANE MOORE NOMINATED FOR VICE MAYOR, APPROVED**

#### C. Consider Resolution No. 675, Designating Signatories for the Town Bank Accounts

Council will consider and may approve Resolution No. 675.

**APPROVED**

### 3. FINANCIAL REPORTS

Discussion/Possible Action

#### A. Financial Report and Detail Invoice Register Report for October 2024

Council will consider and may approve the financial reports for month ending October 2024.

**APPROVED**

### 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action **A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

**APPROVED**

**5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Information/Council Review

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

**REPORT GIVEN**

**6. APPROVAL OF MINUTES**

Discussion/Possible Action

**A. Consider Approval of the October 8, 2024, Regular Council Meeting Minutes**

Council will consider and may approve the October 8th Regular Council Meeting minutes.

**APPROVED**

**7. PETITIONS FROM THE PUBLIC**

**NONE**

**8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**A. Consider First Reading of Ordinance No. 491, Amending Article 3-1, "Officers in General", Section 3-1-1, "Officers" to Allow for the Police Chief to Reside Within 15 Miles of the Town of Jerome**

Council will consider and may approve Ordinance No. 491.

**NO ACTION TAKEN, LACK OF MOTION**

**9. UNFINISHED BUSINESS**

Discussion/Possible Action

**A. Consider Taking the Item from the Table and Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed**

Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction

**TABLED UNTIL FEBRUARY MEETING**

**10. NEW BUSINESS**

Discussion/Possible Action

**A. Consider Councilmember Appointment to the PSPRS Board**

Council may approve the appointment of the Mayor or the Mayor's designee as the Chair of the PSPRS Board in Accordance with Arizona Revised Statutes.

**SONIA SHEFFIELD APPOINTED AS MAYOR'S DESIGNEE**

**B. Consideration of the Aravapai Running Special Event Permit Application for the Annual Cocodona Race Event**

Council will consider and may approve the special event permit.

**APPROVED**

**C. Consideration of a Tour Company Business License Application for US Ghost Adventures LLC**

Council will consider and may approve the Tour Company Business License.

**TABLED FOR LEGAL ADVICE**

**D. Discussion and Possible Staff Direction Regarding a Potential Property Exchange with the Jerome Historical Society**

Council will consider options with regard to a property exchange with the Jerome Historical Society and may provide staff direction.

**STAFF DIRECTION GIVEN**

**11. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**DISCUSSION HELD**

**12. EXECUTIVE SESSION**

On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03 (A)(3);(4); and (7)

**A. Discussion and Possible Staff Direction Regarding the Necessary Easements for the New Wastewater Treatment Plant Upgrade**

Council will discuss and may provide staff direction regarding the easements necessary for completing the wastewater treatment plant upgrade.

**EXECUTIVE SESSION ENTERED 7:29 P.M.**

**EXECUTIVE SESSION ENDED 8:22 P.M.**

**B. Council Will Return to Open Session and May Take Action Through a Motion as a Result of Discussions During Executive Session if Necessary, Including Possible Direction to Retain Condemnation Counsel**

**STAFF DIRECTION GIVEN**

**13. ADJOURNMENT – 8:33 P.M.**