



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943

[www.jerome.az.gov](http://www.jerome.az.gov)

---

## ACTION MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME  
COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JANUARY 13, 2026, AT 7:00 PM

---

### 1. CALL TO ORDER/ROLL CALL 7:01 P.M.

Mayor/Chairperson to call meeting to order

Town Clerk to call and record the roll.

**PRESENT: MAYOR ALEX BARBER, VICE MAYOR JANE MOORE, COUNCILMEMBERS DR. JACK DILLENBERG, ISSAM "IZZY" SHARIF, AND SONIA SHEFFIELD**

### 2. PROCLAMATIONS and PRESENTATIONS

**A. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2025.**

Council may make a motion to accept the FY 2025 Audit findings.

**APPROVED**

### 3. FINANCIAL REPORTS

Discussion/Possible Action

**A. Financial Report and Detail Invoice Register Report for December, 2025**

Council will consider and may approve the financial reports for month ending December, 2025.

**APPROVED**

### 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

**A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

**APPROVED**

### 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

## **6. APPROVAL OF MINUTES**

Discussion/Possible Action

### **A. Consider Approval of the December 9, 2025, Regular Council Meeting Minutes, and December 15, 2025, Special Council Meeting Minutes**

Council will consider and may approve the December 9th, Regular Council Meeting minutes; and the December 15th, Special Council Meeting Minutes.

**APPROVED**

## **7. PETITIONS FROM THE PUBLIC**

**NONE**

## **8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

### **A. Consider First Reading of Ordinance No. 495, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Authorizing the Exchange of a Parcel of Town-Owned Real Property for Another Parcel of Real Property of Substantially Equal Value; and the Corresponding Real Property Exchange Agreement**

Council will consider and may approve the first reading of Ordinance No. 495 and the agreement.

**FIRST READING APPROVED; DIRECTION TO STAFF TO SURVEY PARCEL**

## **9. UNFINISHED BUSINESS**

Discussion/Possible Action

### **A. Discussion and Possible Staff Direction Regarding the Sale of Town-Owned Property (655 Holley)**

Council will discuss and may provide staff direction.

**APPROVED**

## **10. NEW BUSINESS**

Discussion/Possible Action

### **A. Consideration of a Special Event Permit Application for "Lennon / Verneti Wedding" on Town Upper Park Steps**

Council will consider and may approve the permit for the Special Event.

**APPROVED**

### **B. Consideration of an 18-month Lease for Employee Housing at 621 Main Street for the Upper Unit Between The Town of Jerome and P and Z Commissioner Jeanie Ready**

Council will consider and may approve the lease.

**APPROVED**

### **C. Consider Request from Haunted Hamburger Business Owner to Adjust / Move Slightly the Location of the Town of Jerome Police Department Electric Power Line Per APS Directive in Response to their Building Renovation Plans**

Mr. Jurison will be on hand to discuss / clarify his request. Council will consider and may approve the request.

**APPROVED**

**D. Consider Approval of the General Services Contract Between the Town of Jerome and Metron Farnier, LLC. in Accordance with Quote Number Q-10822 for the Purchase of an Advanced Automated Meter Infrastructure System and Meters in the Amount of \$187,160.00, Less Any Fixed Meter Credits**

Council will consider and may approve the agreement and purchase.

**APPROVED QUOTE Q-10822 WITH STAFF DIRECTION FOR INFORMATION ON OPT-OUT POLICY**

**11. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**12. ADJOURNMENT**

**8:13 P.M.**