



TOWN OF JEROME

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ACTION MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, OCTOBER 13, 2026, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

1. CALL TO ORDER/ROLL CALL – 7:01PM

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

PRESENT: MAYOR CHRISTINA 'ALEX' BARBER, VICE MAYOR JANE MOORE, COUNCIL MEMBERS DR. JACK DILLENBERG, ISSAM 'IZZY' SHARIF AND SONIA SHEFFIELD.

2. PROCLAMATIONS

A. Proclamation Proclaiming October as Domestic Violence Awareness Month

Mayor Barber will read or summarize the proclamation and present a copy to Verde Valley Sanctuary Board Member representative.

READ ALOUD

B. Proclamation: Not in Our City; Taking a Stand Against Human Trafficking

The Mayor will read or summarize the proclamation. Members of the organization may be present.

READ ALOUD

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for September, 2026

Council will consider and may approve the financial reports for month ending September, 2026.

APPROVED

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

APPROVED

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

DISCUSSION HELD

6. APPROVAL OF MINUTES

Discussion/Possible Action

- A. Consider Approval of the September 8, 2026, Regular Meeting Minutes, and the September 14th and September 28th, 2026, Special Council Meeting Minutes**
Council will consider and may approve the September 8th, Regular and September 14th and 28th, Special Council Meeting minutes.

APPROVED, WITH CORRECTION TO LAST MEETING SPEAKER

7. PETITIONS FROM THE PUBLIC

- A. Pre-Registered Petition from the Public: Dan Mulleneaux of 681 Main Street, Locally Known as The Gibson Market**

PRESENTATION GIVEN

8. UNFINISHED BUSINESS

Discussion/Possible Action

- A. Discussion and Possible Action / Staff Direction Regarding the Middle Park Donation from the Richard J. Martin Trust; Expended by November 18, 2027 - (\$0.00) Expended To-Date**
Council will discuss, consider options, and may provide staff direction for expending the donated funds.

DISCUSSION HELD, STAFF DIRECTION GIVEN

9. NEW BUSINESS

Discussion/Possible Action

- A. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Light up the Mountain Event**
Council will consider and may approve the special event permit.

APPROVED

- B. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Town Dinner at Spook Hall**
Council will consider and may approve the special event permit.

APPROVED

- C. Consideration of Proposed Fire Department Bylaw Updates**
Council will consider and may approve the staff proposed updates to the Fire Department bylaws.

TABLED TO NEXT MEETING

- D. Discussion / Consideration of the Mayor's Proposal for a Town Yard Sale in the 300 Level Lot**
Council will discuss and may provide staff direction.

DISCUSSION HELD, STAFF DIRECTION GIVEN

E. Consider Appointment of Chad Hembrough to Fill the Vacant Board of Adjustment Position with a Term Expiring February 28, 2028

Council will consider and may make the appointment.

APPROVED APPOINTMENT

F. Consideration and Approval of the Content Contained in the Proposed Update and Complete Re-write of the Town of Jerome's Subdivision Code and Zoning Ordinance Including Landscape and Streetscape Design Elements; and Authorizing Staff to Place the First Reading of the Revised Subdivision and Zoning Code on the November 10, 2026, Council Meeting Agenda

Council will consider and may approve the content and provide authorization for the First Reading.

APPROVED WITH SUGGESTED CHANGES, FIRST READING ON NOVEMBER AGENDA

G. Consider Removing from the Table and Further Discussion / Possible Staff Direction Regarding Park Closure Times, Dogs and Alcohol in the Parks and on the Steps, and Other Park and Noise Ordinance Policy Considerations

Council will remove the item from the table, and may discuss and consider alternatives, along with providing staff direction.

TABLED TO NEXT MEETING

H. Consider Removing from the Table and Further Discussion Regarding the Installation of Security Cameras on Public Safety Facilities

Council will remove the item from the table, and may discuss staff's proposal regarding the installation of security cameras.

TABLED TO NEXT MEETING

I. Consider Approval of Change Orders #1, #2, and #3, for the Gulch Drainage Project Totaling \$42,980.60, Bringing the Total Project and Final Invoice Cost to \$154,562.47 from the Original Contract Amount of \$133,194.68, Which Includes Unused Contingencies and Other Credits

Council will consider and may approve the change orders.

APPROVED

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

DISCUSSION HELD

11. ADJOURNMENT – 8:30PM