



TOWN OF JEROME

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ACTION MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, OCTOBER 14, 2025, AT 7:00 PM

1. CALL TO ORDER/ROLL CALL 7:00 P.M.

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

PRESENT: MAYOR ALEX BARBER, VICE MAYOR JANE MOORE, COUNCILMEMBERS DR. JACK DILLENBERG & SONIA SHEFFIELD. COUNCILMEMBER ISSAM "IZZY" SHARIF JOINED VIA SPEAKERPHONE.

2. PROCLAMATIONS

A. Proclamation Proclaiming October as Domestic Violence Awareness Month

Mayor Barber will read or summarize the proclamation and present a copy to Verde Valley Sanctuary Board Member Michelle Barry.

OCTOBER 2025 PROCLAIMED DOMESTIC VIOLENCE AWARENESS MONTH

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for September, 2025

Council will consider and may approve the financial reports for month ending September 2025.

APPROVED

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

APPROVED

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the September 9, 2025, Regular Council Meeting Minutes and September 22, 2025, Special Council Meeting Minutes

Council will consider and may approve the September 9th Regular, and September 22nd Special Council Meeting Minutes.

APPROVED WITH MINOR CORRECTIONS

7. PETITIONS FROM THE PUBLIC
NONE

8. UNFINISHED BUSINESS

Discussion/Possible Action

A. Discussion and Update Regarding the Notice of Intent to sell Town-Owned Property (655 Holley)

Council will discuss and receive an update from staff.

DISCUSSION HELD

9. NEW BUSINESS

Discussion/Possible Action

A. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Light up the Mountain Event

Council will consider and may approve the special event permit.

APPROVED

B. Consider Approval of a Landscape and Streetscape Design Manual, and Zoning Code Update Proposal from The Planning Center

Council will consider and may approve the proposal.

APPROVED

C. Discussion, Review, and Possible Action Regarding the Tentative Approval of a Haunted House at 240 Hull Avenue

Council will hear reports from Staff and the Applicant's representative(s) and determine if continued approval is authorized, with or without further parameters.

DISCUSSION HELD

D. Consider Approval of an Intergovernmental Agreement (IGA) Between the Town of Jerome and Yavapai County Flood Control District for Receiving Funding to Complete Flood Control and Drainage Improvements

Council will consider and may approve the IGA for Fiscal Year 2025-2026.

APPROVED

E. Consideration of an Arizona Liquor License in the Town of Jerome for a Series 12 Restaurant Liquor License Type, for The Miner's Cafe (Under New Ownership), Located at 115 Jerome Avenue

Council will consider and may approve a new Series 12 Restaurant Liquor License for The Miner's Cafe.

APPROVED

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. ADJOURNMENT

7:30 P.M.