



TOWN OF JEROME

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ACTION MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, MAY 13, 2025, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

1. CALL TO ORDER/ROLL CALL – 7:08PM

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

PRESENT: MAYOR ALEX BARBER, VICE MAYOR JANE MOORE, DR. JACK DILLENBERG, ISSAM "IZZY" SHARIF, SONIA SHEFFIELD

2. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for April, 2025

Council will consider and may approve the financial reports for month ending April, 2025.

APPROVED

3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

APPROVED

4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

DISCUSSION HELD.

5. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the April 8, 2025, Regular Council Meeting Minutes and April 21, 2025, Special Council Meeting Minutes

Council will consider and may approve the April 8th Regular, and April 21st Special Council Meeting Minutes.

APPROVED WITH TYPO CORRECTIONS

6. PETITIONS FROM THE PUBLIC

NONE

7. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consideration of Second Reading, and Adoption and Publication of Ordinance No. 493 Amending the Town Zoning Map in Accord with the Planning and Zoning Commission Recommendation to Rezone 537 School Street from C-1, to the Dual Zone of C1/R2

Council will consider and may approve the second reading of Ordinance No. 493.

APPROVED SECOND READING

8. UNFINISHED BUSINESS

Discussion/Possible Action

A. Consider Taking from the Table the Design Review Board's Recommendation of Design Guidelines for the Town of Jerome and Continued Discussion and Staff Direction

Council will consider taking from the table the Design Guidelines and may provide staff direction.

TABLED TO NEXT MONTH

B. Discussion and Possible Staff Direction Regarding the Sale or Lease of Town-Owned Property (655 Holley)

Council will discuss and may provide staff direction.

UPDATE GIVEN; DISCUSSION HELD. NO DIRECTION GIVEN.

9. NEW BUSINESS

Discussion/Possible Action

A. Consideration of an Arizona Liquor License in the Town of Jerome for a Series 06 Bar License Type, for Goodbye Earl, LLC, DBA Paul & Jerry's Saloon, Under New Ownership, Located at 206 Main Street

Council will consider and may approve a new Series 06 Bar License for Paul & Jerry's Saloon.

APPROVED

B. Consideration of a Special Exemption to the Town's Special Event Permit Requirements for the Jerome Historical Society's History Talk and Movie, and Consideration of a Special Event Liquor License for the Event

Council will consider and may approve the special event permit exemption and may approve the Special Event Liquor License Application.

APPROVED

C. Consideration of the Sk84life Special Event Permit Application for Roller Disco on four (4) Separate Days

Council will consider and may approve the special event permit with or without modifications in terms of the four separate days.

APPROVED

D. Consideration of the Miss Nature, LLC, 2025 Arizona Pride Tour Special Event Permit Application

Council will consider and may approve the special event permit.

APPROVED WITH TOWN AND FIRE CODE COMPLIANCE.

E. Consider Proposal and Agreement from Southwestern Environmental Consultants (SEC) for Engineering, Design and Post-Design Plans for Deception Water Line (CDBG Grant Funded)

Council will consider and may approve the proposal and agreement from SEC.

APPROVED

F. Consideration of the Quilter's Quarters Special Event Permit Application for the Quilt Retreat Event

Council will consider and may approve the special event permit.

APPROVED

G. Fiscal Year 2025-2026 Budget - Near Final Draft Review

Council will review the 2025-2026 budget, including review of a near-final draft budget. All aspects of the budget may be discussed and Council may provide staff direction regarding the completion of the 2025-2026 budget.

STAFF DIRECTION GIVEN

H. Consideration of Amendment No. 3 to the Owner - Engineer Agreement for the Wastewater Treatment Plant Upgrade

Council will consider and may approve Amendment No. 3.

APPROVED

I. Consideration of Bids, Awarding Bid, and Approval of Contract Between the Town of Jerome and R Blume Underground, Inc., for the Community Development Block Grant Deception Waterline Project

Council will consider and may award the bid and approve the contract for the Deception Waterline project.

APPROVED

J. Consideration, Discussion and Possible Staff Direction Regarding Changes to the Town's Fee Schedule

There will be a discussion and Council may provide staff direction regarding proposed changes to the Town's Fee Schedule.

STAFF DIRECTION GIVEN; APPROVED

K. Consideration of an Affiliate Library Agreement Between Yavapai County Free Library District and the Town of Jerome Public Library for the Term of July 1, 2025, through June 30, 2026

Council will consider and may approve the agreement.

APPROVED

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

NONE

11. ADJOURNMENT – 9:17PM