



TOWN OF JEROME

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AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, APRIL 14, 2026, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS

A. Proclamation Proclaiming April as Fair Housing Month in the Town of Jerome

Mayor Barber will read or summarize the proclamation.

B. Proclamation, Proclaiming April as Sexual Assault Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

C. Proclamation Proclaiming: April 11- April 17, 2026, as the Week of the Young Child

Mayor Barber will read or summarize / paraphrase the proclamation.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for March, 2026

Council will consider and may approve the financial reports for month ending March, 2026.

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

- A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

6. APPROVAL OF MINUTES

Discussion/Possible Action

- A. Consider Approval of the March 10th, 2026, Regular Council Meeting Minutes**

Council will consider and may approve the March 10th, Regular Council Meeting minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. UNFINISHED BUSINESS

Discussion/Possible Action

- A. Consideration of Responses to the Town's Issuance of a RFP for Real Estate Brokerage Services Regarding its Notice of Intent to Sell 655 Holly; and Awarding of a Bid and Authorizing the Town Manager and Town Attorney to Review and Execute all Applicable Documents**

Council will consider the responses received and may approve a bid, and / or provide staff direction.

9. NEW BUSINESS

Discussion/Possible Action

- A. Consideration of Jerome Historical Society's Special Event Permit Application for Jerome's 150th Anniversary**

Council will consider and may approve the permit.

- B. Consider Removing from the Table (From November, 2025) and Consideration of a Tour Company Business License Application for US Ghost Adventures LLC**

Council will take the item from the table and then consider and may approve the Tour Company Business License.

C. Discussion Regarding the Town's Notice of Intent to Increase Certain Existing Fees

Staff will update Council regarding the timeline and process.

D. Consideration of Contract Wastewater Operations, LLC, Proposal for Continuation of the Agreement for Wastewater Treatment System and Water System Consulting, Operation and Maintenance with a Price Adjustment

Council will consider and may approve the proposal.

E. Fiscal Year 2026-2027 Budget Work Session - Continued

Council will continue their discussions regarding the 2026-2027 budget, including a review of an initial draft budget. All aspects of the budget may be discussed and Council may provide staff direction regarding the 2026-2027 budget.

F. Consider Approval / Award of the Deception Water Line Improvements Project (CDBG Funded) to the Lowest RESPONSIVE Bidder, Longfellow Excavating, LLC, with a Bid Amount of \$424,879.00, and Approval of a Contract with Longfellow Excavating, LLC

Council will consider and may approve the bid and contract between the Town of Jerome and Longfellow Excavating, LLC.

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. EXECUTIVE SESSION

On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03 (A)(3);(4); and (7)

A. Motion to Adjourn to Executive Session

On a Public Majority Vote of Council Members Constituting a Quorum, the Town Council May Enter into an Executive Session pursuant to ARS § 38-431.03(A)(1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting

Discussion regarding the leadership of the Fire Department, involving Assistant Chief Carl Whiting and Fire Chief succession / appointment planning.

B. Motion to Adjourn to Executive Session

On a Public Majority Vote of Council Members Constituting a Quorum, the Town Council May Enter into an Executive Session pursuant to ARS § 38-431.03(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Discussion regarding the email received from legal counsel for Verde Exploration, Ltd. concerning streets and rights-of-way.

12. Return to Open Session - New Business Continued

A. Consideration of Any Action to be Taken from Executive Session Discussion

Council may take action through a motion and / or may direct staff to prepare an action item for a subsequent meeting.

13. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk