



# TOWN OF JEROME

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## AGENDA

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, FEBRUARY 11, 2025, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

*We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.*

#### 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

#### 2. PROCLAMATIONS

##### A. Proclamation Proclaiming February as National Teen Dating Violence Awareness and Prevention Month

Mayor Barber will read or summarize the proclamation.

#### 3. FINANCIAL REPORTS

Discussion/Possible Action

##### A. Financial Report and Detail Invoice Register Report for January, 2025

Council will consider and may approve the financial reports for month ending January, 2025.

#### 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

##### A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

**5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

**6. APPROVAL OF MINUTES**

Discussion/Possible Action

- A. Consider Approval of the January 14, 2025, Regular and Special Council Meeting Minutes**

Council will consider and may approve the January 14th Regular and Special Council Meeting Minutes.

**7. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**8. UNFINISHED BUSINESS**

Discussion/Possible Action

- A. Consideration / Discussion Regarding Request for Street Light Shading from Residents on and Around Verde Avenue**

Council will consider the request and may provide staff direction.

**9. NEW BUSINESS**

Discussion/Possible Action

- A. Consider Board and Commission Appointments**

Council may consider and make appointments / reappointments to fill open seats on the Planning and Zoning Commission and Board of Adjustment.

- B. Confirmation of Chief Blair's Appointment of Carl Whiting to Assistant Fire Chief to Include Consideration of a \$2.00 / Hour Wage Increase**

Per Code the appointment is the responsibility of the Fire Chief and Town Manager. Council will consider and may approve the wage adjustment.

- C. Consideration of a 2-year Lease for Employee Housing at 621 Main Street for the Upper Unit and Garage Between The Town of Jerome and Zachary MacGregor**

Council will consider and may approve the lease.

- D. Continued Budget Discussions Regarding Personnel Costs and Council Authorization for the FY 2025-2026 Fiscal Year Budget**

Council will consider the staff proposal regarding wage and benefit adjustments for FY26 and may approve or provide alternate staff direction in preparation of the FY26 Budget creation.

**E. Discussion and Possible Staff Direction Regarding 655 Holley Street in Terms of Selling, Soliciting for a New Renter, or Other Options**

Council will discuss and may provide staff direction.

**F. Consider the Selection of a Legal Services Firm and Authorize the Town Manager to Work with the Selected Firm to Bring Forth an Agreement for Consideration at the Next Council Meeting**

Council will make a motion to select a legal services firm and authorize the Town Manager to work with that firm to draft an agreement for consideration at the next Council Meeting or may provide alternative direction.

**10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**11. ADJOURNMENT**

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

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*Kristen Muenz, Deputy Town Clerk*