



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943

[www.jerome.az.gov](http://www.jerome.az.gov)

---

## AGENDA

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, AUGUST 12, 2025, AT 7:00 PM**

---

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

*We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.*

#### **1. CALL TO ORDER/ROLL CALL**

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

#### **2. PROCLAMATIONS and PRESENTATIONS**

##### **A. Issuance of a Letter of Commendation and Acknowledgement of Chief San Felice's Outstanding Leadership Demonstrated During the Recent Shooting Event at Town Hall**

Mayor Barber will read the letter of commendation and provide the Chief with the signed letter.

#### **3. FINANCIAL REPORTS**

Discussion/Possible Action

##### **A. Financial Report and Detail Invoice Register Report for July, 2025**

Council will consider and may approve the financial reports for month ending July, 2025.

#### **4. STAFF AND COUNCIL REPORTS**

Discussion/Possible Action

##### **A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

**5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

**6. APPROVAL OF MINUTES**

Discussion/Possible Action

- A. Consider Approval of the July 8th, 2025, Regular Council Meeting Minutes**

Council will consider and may approve the July 8th, Regular Council Meeting minutes.

**7. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

- A. Consider Resolution No. 681; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Adopting a PSPRS Pension Funding Policy for Fiscal Year 2026**

Council will consider and may approve Resolution No. 681.

**9. NEW BUSINESS**

Discussion/Possible Action

- A. Consideration of a Request from the Arizona Road Racers for a Council Approved Exception to the Special Event Permit Application in Accordance with Section 10-3-7(D) of the Jerome Town Code for the Jerome Hill Climb**

Council will consider the request from the Arizona Road Racers and may approve an exception for a special event permit.

- B. Consideration of a Special Event Liquor License for Jerome Fire Department's Auxiliary Halloween Dance on October 25, 2025**

Council will consider and may approve the Special Event Liquor License.

- C. Discussion and Possible Staff Direction Regarding Staff's Request for Establishing a Volunteer Auxiliary Police Pilot Program**

Council will discuss and may provide staff direction.

**D. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee**

Council will review the resolutions and may provide direction based on Council majority input.

**E. Consideration of an Application to Combine Two Contiguous Lots Owned by the Same Owners, Lots 401-08-019A and 401-08-020D, Recommended for Approval by the Planning and Zoning Commission**

Council will consider and may approve the application for the minor lot combination.

**F. Consideration of Opting in to the Most Recent Opioid Settlements, Referred to as, the "Third Wave Settlement" and the "Purdue Settlement" and Authorizing the Mayor and Town Manager / Clerk to Execute All Documents Related to These Settlements**

The Council will consider and may approve the opting in and authorization of the Mayor and Town Manager to execute all documents.

**G. Review, Discussion, and Possible Staff Direction Regarding the First Draft of a Proposed Town Transit Shuttle Policy**

Council will review and may provide staff direction.

**H. Consideration of a Request to Amend / Add to the Special Event Permit Application for Jerome Chamber's 2025 Music Festival and Art in the Park, Adding 2 Food Trucks along with Stages to the Upper and Middle Park**

Council will consider and may approve the requested amendments / additions.

**I. Consider Authorizing the Mayor and Town Manager / Clerk to Execute Any and All Documents Necessary to Renew the Town's Special Use Permit Required by the United States Department of Agriculture Forest Service (Twin Springs; Copper Chief; Silver Springs and Allen Springs)**

Council will consider and may provide approval to Authorize the Mayor and Town Manager to execute the necessary documents.

**10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**11. ADJOURNMENT**

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

---

***Kristen Muenz, Deputy Town Clerk***