



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

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## AGENDA

**REGULAR COUNCIL MEETING - AMENDED 3/4/26 @ 4:00 P.M.  
OF THE TOWN OF JEROME**

**COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA**

**TUESDAY, MARCH 10, 2026, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

*We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.*

### **1. CALL TO ORDER/ROLL CALL**

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

### **2. FINANCIAL REPORTS**

Discussion/Possible Action

#### **A. Financial Report and Detail Invoice Register Report for February, 2026**

Council will consider and may approve the financial reports for month ending February, 2026.

### **3. STAFF AND COUNCIL REPORTS**

Discussion/Possible Action

#### **A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

### **4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Information/Council Review

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

**5. APPROVAL OF MINUTES**

Discussion/Possible Action

**A. Consider Approval of the February 10th, 2026, Regular Council Meeting Minutes**

Council will consider and may approve the February 10th, Regular Council Meeting minutes.

**6. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**7. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**A. Consider Second Reading of Ordinance No. 496, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Amending Article 12-1, "Traffic Control", Section 12-1-3, "Towing and Impoundment of Vehicles", by Adding Subsection D**

Council will consider and may approve the second reading of Ordinance No. 496, and publication and adoption of the ordinance.

**8. UNFINISHED BUSINESS**

Discussion/Possible Action

**A. Consideration of Bids in Response to the Town's Issuance of an Invitation for Bids Regarding its Notice of Intent to Sell 655 Holly**

Council will consider the bid(s) received and may approve a bid, and / or provide staff direction.

**9. NEW BUSINESS**

Discussion/Possible Action

**A. Consider Approval of and Awarding of the Contract for the Deception Water Line Improvements Project (CDBG Funded) to the Low Bidder, Mountain High Excavating**

Council will consider and may approve / award the contract to Mountain High Excavating.

**B. Consideration of an Application to Combine Two Contiguous Lots Owned by the Same Owner, Lots 401-07-0128A and 401-07-127A, Recommended for Approval by the Planning and Zoning Commission**

Council will consider and may approve the application for the minor lot combination.

**C. Consideration of a Conditional Use Permit (CUP) for Small Events at 105 Douglas Road, 401-03-029C, (Locally Known as The Powder Box Church)**

Council will consider and may approve a CUP for 105 Douglas Road.

**D. Council Will Discuss With Staff Requirements for Hull Avenue Parking Improvements Involving The Wall / Rock.**

Council will hear a report from staff and provide feedback and direction.

**E. Consideration, Discussion and Possible Staff Direction Regarding Proposed Changes to the Town's Fee Schedule (Red Font = Proposed Changes; Blue Font = Proposed Addition)**

There will be a discussion and Council may provide staff direction regarding proposed changes to the Town's Fee Schedule.

**F. Discussion and Staff Direction Regarding the Town's Utilization Intent of The Richard J. Martin Revocable Trust Funds; (Park OR Fire Department)**

Council will discuss and provide staff direction through a motion.

**G. Consideration of a Special Event Permit Application for Jerome Chamber's Music and Art Festival**

Council will consider and may approve the request for the Special Event.

**H. Discussion and Possible Staff Direction Regarding the AMI Water Meter Opt Out**

Council may discuss, consider and provide staff direction regarding the AMI Water Meter Opt Out

**10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**11. ADJOURNMENT**

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

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*Kristen Muenz, Deputy Town Clerk*