TOWN OF JEROME

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AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, NOVEMBER 10, 2026, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TYY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL
Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. COUNCIL REORGANIZATION SESSION

A. Acknowledgement of Outgoing Councilmembers and List of Accomplishments

Mayor Barber will acknowledge the contributions of the outgoing councilmembers and summarize accomplishments of the past two years.

B. Oath of Office

Councilmembers-elect will Take the Oath of Office.

C. Consider the Selection of a Mayor and Vice-Mayor

Council will select the Mayor and Vice-Mayor by Nomination and Vote.

D. Consider Appointment of a Councilmember Representative to the Various Northern Arizona Council of Governments (NACOG) Committees

Council will appoint a member to represent the Town on NACOG committees.

3. FINANCIAL REPORTS
Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for October, 2026

Council will consider and may approve the financial reports for month ending October, 2026.

4. STAFF AND COUNCIL REPORTS
Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES
Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

6. APPROVAL OF MINUTES
Discussion/Possible Action

A. Consider Approval of the October 13, 2026, Regular Council Meeting Minutes

Council may approve the October 13, 2026, Regular Council Meeting minutes.

7. PETITIONS FROM THE PUBLIC
Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

A. Pre-registered Petition from Jacob Giles

8. ORDINANCES AND RESOLUTIONS
Discussion/Possible Action

A. Consider First Reading of Ordinance No. 497; An Ordinance of the Town Council of the Town of Jerome Amending the Zoning Ordinance of the Town of Jerome, to Update, Modernize, and Substantially Revise the Provisions Thereof, Including Subdivision Code Regulations and Landscape and Streetscape Design Elements; and Providing for Penalties; and Providing for Severability

Council will consider and may approve the first reading of Ordinance No. 497.

9. UNFINISHED BUSINESS
Discussion/Possible Action

A. Discussion and Possible Action / Staff Direction Regarding the Middle Park Donation from the Richard J. Martin Trust; To Be Expended by November 18,

2027 - ($0.00) Expended To-Date; and Discussion Regarding the Proposal from SEC for Middle Park ADA Accessibility Features

Council will discuss, and may provide staff direction.

B. Consider Proposal from Southwestern Environmental Consultants, Inc., for the Development Design of ADA Accessible Features at the Middle Park

Council will consider and may approve the proposal.

10. NEW BUSINESS

Discussion/Possible Action

A. Consideration of Opting in to the Most Recent Opioid Settlements, Referred to as, the "Albertsons Settlement" and Authorizing the Mayor and Town Manager / Clerk to Execute All Documents Related to These Settlements

The Council will consider and may approve the opting in and authorization of the Mayor and Town Manager to execute all documents.

B. Consider Removing from the Table and Further Discussion / Possible Staff Direction Regarding Park Closure Times, Dogs and Alcohol in the Parks and on the Steps, and Other Park and Noise Ordinance Policy Considerations

Council will remove the item from the table, and may discuss and consider alternatives, along with providing staff direction.

C. Consider Removing from the Table and Further Discussion Regarding the Installation of Security Cameras on Public Safety Facilities

Council will remove the item from the table, and may discuss staff's proposal regarding the installation of security cameras and Councilmember Sheffield's proposed ordinance language.

D. Consider Removing from the Table; and then, Consideration of Proposed Fire Department Bylaw Updates

Council will consider removing from the table, and may approve the staff proposed updates to the Fire Department bylaws.

E. Consider Proposal Agreement from Willdan for a Complete Water and Wastewater Rate Analysis and Authorizing the Town Manager to Take the Necessary Steps to Execute the Agreement

Council will consider and may approve the agreement and authorize the Town Manager to execute said agreement.

F. Update on Procurement Officer's Response to the Formal Bid Protest and Supplement to the Formal Bid Protest from Technology Construction, Inc.

Council will review the Procurement Officer's response.

G. Consider Approval of a Water Infrastructure Easement Agreement between the Town and Freeport Minerals Corporation, and Authorizing the Town Manager or Mayor to Take the Necessary Steps to Execute the Agreement, Pending Town Attorney Approval of Form

Council will consider and may approve the Water Infrastructure Easement Agreement.

H. Consideration of a Special Event Permit Application from the Jerome Historical Society for A Celebration of Life (Steve Hopkins)

Council will consider and may approve the special event application.

I. Consideration of a Construction Contract and Bonds Between the Town of Jerome and Fann Environmental, LLC, for Wastewater Treatment Plant Improvements, and Authorizing the Mayor and Manager / Clerk to Take the Necessary Steps to Execute the Contract on Behalf of the Town of Jerome as Approved by the Town Attorney

Council will consider and may approve the contract and bonds and authorize the Mayor and Manager / Clerk to Execute the Contract.

J. Consider Change Order #1 to the Construction Contract for the Jerome Wastewater Treatment Plant Improvements Resulting in an Increase to the Contract in the Amount of, $449,114.63

Council will consider and may approve Change Order #1.

K. Consider Selection of a New Enterprise Resource Planning (ERP) Financial Software Suite Vendor and Entering into an Agreement with the Selected Vendor for a New ERP System

Council will consider and may approve the selection of a New ERP vendor and authorize the Mayor or Town Manager to execute the agreement on behalf of the Town following legal review.

11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

12. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

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Kristen Muenz, Deputy Town Clerk