



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

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## AGENDA

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, NOVEMBER 12, 2024, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

*We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.*

#### 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

#### 2. REORGANIZATION

##### A. Oath of Office

Councilmembers-elect will Take the Oath of Office Issued by Town Magistrate Angela Bradshaw Napper.

##### B. Consider the Selection of a Mayor and Vice-Mayor

Council will select the Mayor and Vice-Mayor by Nomination and Vote.

##### C. Consider Resolution No. 675, Designating Signatories for the Town Bank Accounts

Council will consider and may approve Resolution No. 675.

#### 3. FINANCIAL REPORTS

Discussion/Possible Action

##### A. Financial Report and Detail Invoice Register Report for October, 2024

Council will consider and may approve the financial reports for month ending October, 2024.

**4. STAFF AND COUNCIL REPORTS**

Discussion/Possible Action

- A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

**5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

**6. APPROVAL OF MINUTES**

Discussion/Possible Action

- A. Consider Approval of the October 8, 2024, Regular Council Meeting Minutes**

Council will consider and may approve the October 8th Regular Council Meeting minutes.

**7. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

- A. Consider First Reading of Ordinance No. 491, Amending Article 3-1, "Officers in General", Section 3-1-1, "Officers" to Allow for the Police Chief to Reside Within 15 Miles of the Town of Jerome**

Council will consider and may approve Ordinance No. 491.

**9. UNFINISHED BUSINESS**

Discussion/Possible Action

- A. Consider Taking the Item from the Table and Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed**

Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction

**10. NEW BUSINESS**

Discussion/Possible Action

**A. Consider Councilmember Appointment to the PSPRS Board**

Council may approve the appointment of the Mayor or the Mayor's designee as the Chair of the PSPRS Board in Accordance with Arizona Revised Statutes.

**B. Consideration of the Aravapai Running Special Event Permit Application for the Annual Cocodona Race Event**

Council will consider and may approve the special event permit.

**C. Consideration of a Tour Company Business License Application for US Ghost Adventures LLC**

Council will consider and may approve the Tour Company Business License.

**D. Discussion and Possible Staff Direction Regarding a Potential Property Exchange with the Jerome Historical Society**

Council will consider options with regard to a property exchange with the Jerome Historical Society and may provide staff direction.

**11. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**12. EXECUTIVE SESSION**

On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03 (A)(3);(4); and (7)

**A. Discussion and Possible Staff Direction Regarding the Necessary Easements for the New Wastewater Treatment Plant Upgrade**

Council will discuss and may provide staff direction regarding the easements necessary for completing the wastewater treatment plant upgrade.

**B. Council Will Return to Open Session and May Take Action Through a Motion as a Result of Discussions During Executive Session if Necessary Including Possible Direction to Retain Condemnation Counsel**

**13. ADJOURNMENT**

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

*Kristen Muenz, Deputy Town Clerk*