



# TOWN OF JEROME

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## AGENDA

### REGULAR COUNCIL MEETING - AMENDED 6/4/25 OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, JUNE 10, 2025, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

*We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.*

#### 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

#### 2. FINANCIAL REPORTS

Discussion/Possible Action

##### A. Financial Report and Detail Invoice Register Report for May, 2025

Council will consider and may approve the financial reports for month ending May, 2025.

#### 3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

##### A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

#### 4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

**5. APPROVAL OF MINUTES**

Discussion/Possible Action

- A. Consider Approval of the May 13th, 2025, Special and May 13, 2025, Regular Council Meeting Minutes, and May 27th Special Council Meeting Minutes**

Council will consider and may approve the May 13th, Special and Regular Council Meeting minutes, and May 27th Special Council Meeting Minutes.

**6. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**7. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

- A. Consider Resolution No. 677, A Resolution of the Town of Jerome, Arizona Mayor and Common Council, Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General**

Council will consider and may approve Resolution No. 677.

- B. Consideration of First Reading of Ordinance No. 494, Amending Article 10-3, Special Events, Section 10-3-2 Permit Required**

Council will consider and may approve the first reading of Ordinance No. 494.

**8. UNFINISHED BUSINESS**

Discussion/Possible Action

- A. Discussion Regarding the Town's Notice of Intent to Increase Certain Existing Fees Related to Parking and Police (Traffic Escort) Services**

Staff will update Council regarding the timeline and process.

**9. NEW BUSINESS**

Discussion/Possible Action

- A. Consideration of a Special Event Permit Application for Jerome Chamber's Music Festival and Art in the Park**

Council will consider and may approve the request for the Special Event.

- B. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Police Department**

Council will consider and may approve the agreement for dispatch services.

**C. Discussion Regarding Funding of the Yavapai Community College and Equitable Investment for Verde Valley Residents**

Council will discuss the issue and may provide staff direction.

**10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**11. ADJOURNMENT**

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

*Kristen Muenz, Deputy Town Clerk*