



TOWN OF JEROME

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AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, MAY 13, 2025, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for April, 2025

Council will consider and may approve the financial reports for month ending April, 2025.

3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

5. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the April 8, 2025, Regular Council Meeting Minutes and April 21, 2025, Special Council Meeting Minutes

Council will consider and may approve the April 8th Regular, and April 21st Special Council Meeting Minutes.

6. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

7. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consideration of Second Reading, and Adoption and Publication of Ordinance No. 493 Amending the Town Zoning Map in Accord with the Planning and Zoning Commission Recommendation to Rezone 537 School Street from C-1, to the Dual Zone of C1/R2

Council will consider and may approve the second reading of Ordinance No. 493.

8. UNFINISHED BUSINESS

Discussion/Possible Action

A. Consider Taking from the Table the Design Review Board's Recommendation of Design Guidelines for the Town of Jerome and Continued Discussion and Staff Direction

Council will consider taking from the table the Design Guidelines and may provide staff direction.

B. Discussion and Possible Staff Direction Regarding the Sale or Lease of Town-Owned Property (655 Holley)

Council will discuss and may provide staff direction.

9. NEW BUSINESS

Discussion/Possible Action

A. Consideration of an Arizona Liquor License in the Town of Jerome for a Series 06 Bar License Type, for Goodbye Earl, LLC, DBA Paul & Jerry's Saloon, Under New Ownership, Located at 206 Main Street

Council will consider and may approve a new Series 06 Bar License for Paul & Jerry's Saloon.

B. Consideration of a Special Exemption to the Town's Special Event Permit Requirements for the Jerome Historical Society's History Talk and Movie, and Consideration of a Special Event Liquor License for the Event

Council will consider and may approve the special event permit exemption and may approve the Special Event Liquor License Application.

C. Consideration of the Sk84life Special Event Permit Application for Roller Disco on four (4) Separate Days

Council will consider and may approve the special event permit with or without modifications in terms of the four separate days.

D. Consideration of the Miss Nature, LLC, 2025 Arizona Pride Tour Special Event Permit Application

Council will consider and may approve the special event permit.

E. Consider Proposal and Agreement from Southwestern Environmental Consultants (SEC) for Engineering, Design and Post-Design Plans for Deception Water Line (CDBG Grant Funded)

Council will consider and may approve the proposal and agreement from SEC.

F. Consideration of the Quilter's Quarters Special Event Permit Application for the Quilt Retreat Event

Council will consider and may approve the special event permit.

G. Fiscal Year 2025-2026 Budget - Near Final Draft Review

Council will review the 2025-2026 budget, including review of a near-final draft budget. All aspects of the budget may be discussed and Council may provide staff direction regarding the completion of the 2025-2026 budget.

H. Consideration of Amendment No. 3 to the Owner - Engineer Agreement for the Wastewater Treatment Plant Upgrade

Council will consider and may approve Amendment No. 3.

I. Consideration of Bids, Awarding Bid, and Approval of Contract Between the Town of Jerome and R Blume Underground, Inc., for the Community Development Block Grant Deception Waterline Project

Council will consider and may award the bid and approve the contract for the Deception Waterline project.

J. Consideration, Discussion and Possible Staff Direction Regarding Changes to the Town's Fee Schedule

There will be a discussion and Council may provide staff direction regarding proposed changes to the Town's Fee Schedule.

K. Consideration of an Affiliate Library Agreement Between Yavapai County Free Library District and the Town of Jerome Public Library for the Term of July 1, 2025, through June 30, 2026

Council will consider and may approve the agreement.

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk