



Historic Zoning Commission Meeting Agenda

May 19, 2025 at 4:30 PM

Jefferson City Municipal Building

1. **Call to Order**
2. **Approval of Minutes from Previous Meetings**
 - a. a. Minutes from 04 28 2025 Meeting
3. **Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)**
4. **Old Business**
5. **New Business**
 - a. a. Kent Ford - Seeking Certificate of Appropriateness for Business Sign - Located off Old A.J. Highway
6. **Other Items for Discussion**
 - a. Presentation by Sarah Anderson with East Tennessee Development District June 23rd
7. **Adjourn**

Minutes

Jefferson City Historic Zoning Commission

April 28th, 2025

4:30 P.M.

Members Present

Ailene Combs

David Rosser, Chairman

Mike Dockery

Chad Rogers

Jeannie Musick

Others Present

James Gallup, City Manager

Jeff Houston, Building Official

Mark Brown, Standard Banner

Jeremy Reed

Kim and Ken Lee

Chairman Rosser called the meeting to order at 4:30 P.M. Motion by Combs, second by Rogers to approve November 25th, 2024, Historic Zoning Commission meeting minutes (unanimous).

Citizens Comments - None

Old Business – None

New Business

Jeremy Reed - Seeking COA for Dimensional Sign and Awning Installation - Located off Old A.J. Highway

Mr. Reed presented more detailed and updated plans. After a brief discussion about the signage location and materials. The materials and Colors selected were found to meet the Historic Zoning Districts Guidelines. The Certificate of Appropriateness was granted based on the plans delivered at the meeting. The item was approved unanimously on a Motion by Ms. Combs, and a second by Mrs. Musick.

Ken and Kim Lee with Knead Donuts - Seeking COA for 30 Inch Diameter Metal Sign for Knead Donuts - Located off Branner Ave.

Mr. Lee presented an updated design made up of wood and metal. After a brief discussion on how the sign design would be included in the wood and the lighting of the sign. The sign was found to meet the Historic design guidelines. A certificate of appropriateness was granted unanimously on a Motion by Ms. Combs, and a second by Mr. Rogers.

Adjourn

Having no further business, the meeting was adjourned at 4:46 pm.

Section 5, Item a.



