



# City Council Regular Meeting Agenda

January 05, 2026 at 5:00 PM

Jefferson City Municipal Building

---

## 1. Call to Order

Opening Prayer

Pledge of Allegiance

## 2. Roll Call

## 3. Approval of Minutes from Previous Meetings

a. Minutes from December 1, 2025 Meeting

## 4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

## 5. Communications from the Mayor

## 6. Reports from Committees, Council Members, and other Officers

a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for December 2025.

b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for December 2025.

c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of December 2025.

d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for December 2025.

e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for December 2025.

f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for December 2025.

## 7. Appointments

a. **Appoint** Sherman Hannah, Bryan Miller, and Mindy Williams to the P.A.R.A.D.E. Committee by Council appointment for a two-year term.

- b. Appoint** Jeff Chitwood to the Regional Planning Commission by Mayoral appointment for a five-year term.
- c. Appoint** Ken Morton to the Adjustment and Appeals Board by Mayoral appointment with Council confirmation for a three-year term.
- d. Appoint** Angie France and Spencer Gatlin to the Beautification Board and Tree Committee by Council appointment for a three-year term.

**8. Acceptance of Bids/Professional Services/Leases/Grants**

- a. Approve** Interlocal Agreement between Jefferson County & City for the Mossy Creek WVA Rehab Project
- b. Approve** Change Orders #4 and #6 for Fire Station #2

**9. Old Business**

- a. Approve on Second Reading** Ordinance 2025-07 Amending the Jefferson City Municipal Code to Provide that the Utility Shall Not Be Obligated to Make Adjustments of Any Bills Not Contested Within Sixty (60) Days from the Billing Date
- b. Approve on Second Reading** Ordinance 2025-08 Lowering the Speed Limit Along Cora Road Within the City Limits of Jefferson City

**10. New Business**

- a. Approve on First Reading** Ordinance 2026-01 An Ordinance Amending the Operating Budget for the FY 2025-26
- b. Approve** Resolution 2026-01 Authorizing the City Manager and Staff to Explore a partnership with Carson-Newman University's Office of Intercollegiate Recreational Sports for the Establishment of an Archery Facility on Public Property

**11. Adjourn**

Minutes of Regular Meeting  
December 1, 2025

The City Council of Jefferson City, Tennessee, met in regular session on Monday, December 1, 2025, at 5:00 p.m., at City Hall, 112 City Center Drive, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also, present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, the City Council minutes of November 3, 2025, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, he commented that there was an increase in October sales tax collections. The mayor thanked Kevin Bolden and the Parks and Recreation Department for work they did in preparation for the tree lighting ceremony. He also announced the following: Glenmore Mansion will be open the first two weekends in December; Downtown Market is December 13th at noon with the Christmas parade starting at 5:00 p.m.; the Recreation Needs Survey is still open and is on social media and the city's website; and he recognized Dr. Amy Sharp from the Adult Leadership program and thanked her for attending the meeting.

In response to the mayor's request, James Gallup, City Manager, reported the city's S & P Global Rating is AA- (stable), which is the same as two years ago.

The following reports were presented to City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager's Monthly Report.

James Gallup, City Manager, announced the following: a little over two hundred people attended the tree lighting ceremony on November 29th; Jefferson City Veterans Day Event was held on November 11th and thanked Joe Gibson for donating flags for the event; Christmas Market will be December 13th at noon with the Christmas Parade at 5:00 p.m.; the December calendar and newsletter for the Jefferson City Public Library is attached to the agenda; and the December calendar for the Senior Citizens Center is attached to the agenda.

Mayor Cain appointed Councilwoman Combs as the Council representative to the Parks and Recreation Committee.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, the purchase of Jaws of Life equipment through the THSO Grant in the amount of \$13,995.26 from M.E.S., was unanimously approved.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, the proposed Opioid Service Provider Agreement with Jefferson County, was unanimously approved.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, Ordinance 2025-07, an ordinance amending the Jefferson City Municipal Code to Provide that the Utility Shall Not Be Obligated to Make Adjustments of Any Bills Not Contested Within Sixty (60) Days from the Billing Date, was unanimously adopted on first reading.

Upon motion of Councilwoman Combs, seconded by Councilman Melton, Ordinance 2025-08, an ordinance lowering the speed limit along Cora Road within the city limits of Jefferson City, was unanimously adopted on first reading.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Resolution 2025-30, a resolution declaring certain police vehicles as surplus property and authorizing the sale of such vehicles, was unanimously adopted.

Upon motion of Councilwoman Combs, seconded by Councilwoman Purkey, Resolution 2025-31, a resolution authorizing the City of Jefferson City to participate in the Public Entity Partners (PEP) Cyber Security Matching Grant Program, was unanimously adopted.

City Manager, James Gallup, announced that the playground equipment for Roy Harmon Park has been delivered and is awaiting groundbreaking.

The meeting was adjourned at 5:19 p.m.

---

Mitch Cain, Mayor

---

Bettina Chandler, City Recorder

# BUILDING/CODES ENFORCEMENT/PLANNING DEPARTMENT

## MONTHLY REPORT FOR DECEMBER 2025



### Permits and Inspections

Number of Permits Issued:

Building: 5

Sign: 1

Demo: 0

Floodplain: 0

Inspections Performed: 49

Certificates of Occupancy Issued: 1 and 6 Certificates of Compliance

Plan Reviews Performed: 5

Active Permits: 113

### Code Enforcement

Complaints Received: 3

Violations Found: 2

Notices of Violation Issued: 2 Citations Issued: 0

Cases Closed: 3

Total Open Cases: 11

### (NPDES) Stormwater

Number of Active Construction General Permits: 20 (9 Active)

Stormwater Inspections Performed: 10

Violations Found: Multiple Minor Violations

Enforcement Actions Taken: Minor Violations Corrected on Site

Plan Reviews: 1

# BUILDING/CODES ENFORCEMENT/PLANNING DEPARTMENT

## MONTHLY REPORT FOR DECEMBER 2025

### City Planning

December 22<sup>nd</sup>, 2025, Agenda

Regional Planning Commission:

#### 1. Old Business

- a. Jefferson County - Resolution 2025-65, A resolution Amending the Zoning Resolution of Jefferson County, Tennessee to Reflect and Clarify the Jurisdiction, Powers, and Authority of the Jefferson County Board of Zoning Appeals and the Powers and Duties of the Zoning Official. - **Approved**

#### 512.New Business

- a. Jefferson County - Resolution 2025-63, A resolution Amending the Zoning Resolution of Jefferson County, Tennessee to Reflect Certain Prohibited Uses in All Zoning Districts and Permitted Uses in the I-3 Zoning District - **Approved**
- b. Frank Leonard - Preliminary Plat Approval for 58 Lot Subdivision - Located off Crooke Rd. - **Approved**
- c. HJ Coxtton - Plat Review/ Approval for Combining Parcels - Located off Highway 11-E - **Approved**
- d. H.J. Coxtton - Site Plan Review/ Approval for minor site plan revision - Located off Highway 11-E - **Approved**
- e. Randy Corlew - Site Plan Review/ Approval of Outdoor Storage Facility - Located off N. Chucky Pike - **Approved**



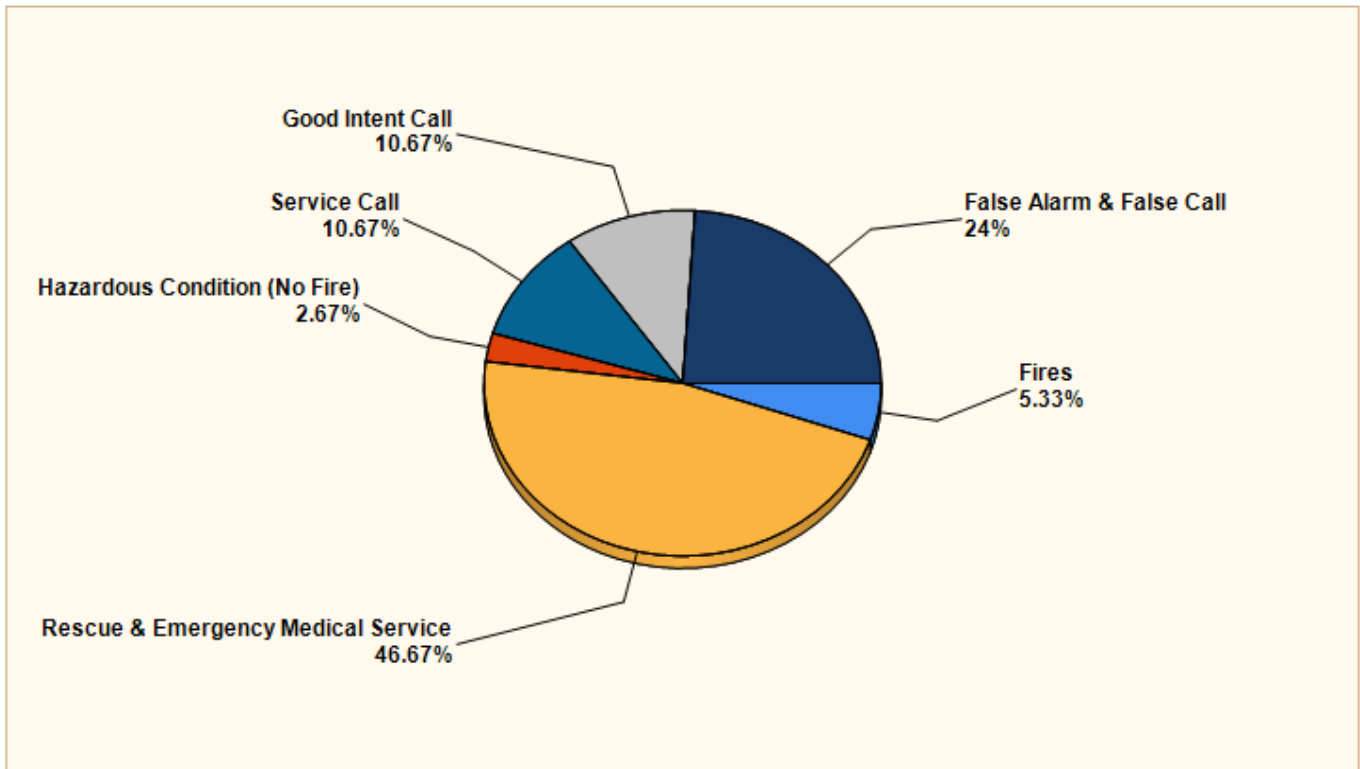
# JEFFERSON CITY FIRE DEPARTMENT

104 City Center Drive • Jefferson City, TN 37760  
Telephone • 865-475-3616  
Fax • 865-471-7099

## Office of the Fire Chief Monthly Department Activity Summary

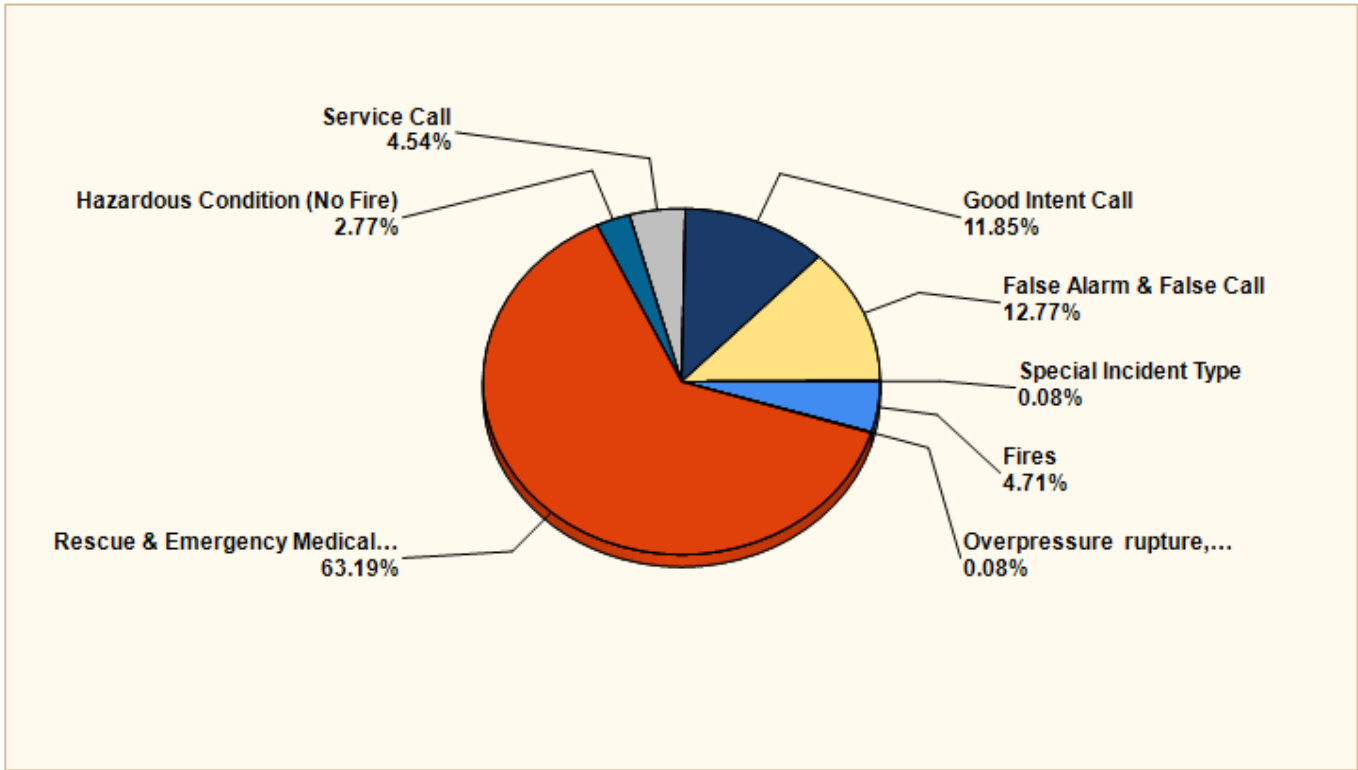
December 2025

### Operations



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	5.33%
Rescue & Emergency Medical Service	35	46.67%
Hazardous Condition (No Fire)	2	2.67%
Service Call	8	10.67%
Good Intent Call	8	10.67%
False Alarm & False Call	18	24%
<b>TOTAL</b>	<b>75</b>	<b>100%</b>

Calls (Year to Date)



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	56	4.71%
Overpressure rupture, explosion, overheating - no fire	1	0.08%
Rescue & Emergency Medical Service	752	63.19%
Hazardous Condition (No Fire)	33	2.77%
Service Call	54	4.54%
Good Intent Call	141	11.85%
False Alarm & False Call	152	12.77%
Special Incident Type	1	0.08%
<b>TOTAL</b>	<b>1190</b>	<b>100%</b>

Overlapping Incidents

12 (16%)

Fire Prevention/Public Education

Company Inspections/Pre-Planning Visits	5
Station Tours/Visits	2
Public Education Deliveries/Classes	2
Smoke Alarms Installed	6
Child Car Seats Installed/Inspected	0

Average Monthly Response Time:

6:25 minutes

90% Percentile Response

Fire: 7:36 minutes  
EMS: 7:16 minutes

Other Items of Interest:

The Department hosted its annual Awards and Christmas Dinner on 12/5/2025. 2025 annual awards winners were:

Recruit Firefighter of the Year – Annela McCown  
Reserve Firefighter of the Year – Owen Izzo  
Mentorship Award – Ethan Jones  
Training Award – Bruce Moss

Academic Achievement Award – Josh Lindsey (Associate’s Degree – Fire Science)

JCFD Red Shift presented a fire prevention class for the Boy’s and Girl’s Club of Dumplin Valley on 12/4/2025.

Chief Turner attended the quarterly meeting of the State EMS Board’s First Responder Committee on 12/8/2025 in Nashville.

JCFD planned and facilitated the Jefferson County Schools Tabletop Emergency Exercise on 12/10/2025. The exercise involved an off-campus bus wreck mass casualty incident. Numerous response agencies, Tennova-Jefferson Memorial Hospital and the school system participated.

JCFD host Hazmat Consultants 101 for 3 day of refresher hazmat training. The course delivery was paid for by District 2 Homeland Security funds.

Jefferson City Fire provided Santa Claus with a ride during our annual “Santa Runs” where Ol’ St. Nick is driven around on the fire truck through town to see all the children along the route.

## Parks and Recreation Monthly Report

### December 2025

#### Weekly Attendance

Sat. November 29 <sup>th</sup> - Fri. December 5 <sup>th</sup>	912
Sat. December 6 <sup>th</sup> - Fri. December 12 <sup>th</sup>	875
Sat. December 13 <sup>th</sup> - Fri. December 19 <sup>th</sup>	901
Sat. December 20 <sup>th</sup> - Fri. December 26 <sup>th</sup>	758

Monthly staff meeting with maintenance and front desk staff.

I attended weekly department head team meetings.

We held our Christmas Tree Lighting Program on Saturday, November 29th.

We held our Christmas Market and Parade on Saturday, December 13th.

Our Recreation survey will be conducted until the end of January, so the community can give their input on the future of the Parks & Recreation Department.

The land survey of Roy Harmon Park and the sidewalk is complete.

The Nelson Merry Playground has been repainted.

We held our City Employees Christmas Dinner on Friday, December 19th.

Construction on the Playground at Roy Harmon Park will begin at the end of January.



# Jefferson City Police Department

"Integrity, Service & Dedication"

Andy Dossett, Chief of Police



Section 6, Item d.

## Monthly Report December 2025

### Training

Officer(s)	Training/Location	Hours
Dept-wide	POST required in-service via V-Academy	4
DCP Thomas, Capt. Mitchem, Sgt. Lichty	TN LE Training Officer's Conference	40
PO Todd	Post Transition School	162

### Community Outreach

Officer(s)	Event/Project/Meeting	Hours
Dept-wide	Shop with a Cop	4
Dept-wide	No-Shave fundraiser	
Dept-wide	Fundraiser for local children in need	
Dossett	Tabletop exercise for School preparedness	3

### Municipal Court Report

<b>Citations Heard</b>	88	<b>Docket Count</b>	111	<b>Fines/Costs Imposed</b>	11,016.50
<b>Fines/Costs Collected</b>	21,161.94	<b>Fines/Costs Referred</b>	3,578.50	<b>Fail to Appear</b>	40
<b>Guilty</b>	30	<b>Not Guilty</b>	3	<b>Charges Dismissed</b>	1
<b>Referred to Driving School</b>	31				

### Patrol Activity

<b>911 Calls for Service</b>	1022	<b>Vehicle Crash</b>	42	<b>Miles Patrolled</b>	19323
<b>Reports Filed</b>	77	<b>Citations</b>	338	<b>Property Checks</b>	6540
<b>Drug Violations</b>	11	<b>Vehicle Stops</b>	388	<b>DUI</b>	6
<b>Misd. Arrests</b>	48	<b>Felony Arrests</b>	10	<b>Directed Foot Patrol</b>	358

### Announcements/Updates/Employee Recognition

- Current police officer vacancies: 0
- Three JCPD officers earned awards at the annual THSO Awards Banquet. PO Jaycee Reff was awarded officer of the year, Sgt. Cardwell the distracted driver enforcement award, and Sgt. Ben Hammer "Saved by the Belt".
- PO Michael Mize graduated from the WSCC Regional LE Academy.
- PO Chris Todd successfully completed the POST transition school.

100 City Center Drive-Jefferson City-TN-37760  
Office (865) 475-2002 Fax (865) 475-4794

Incident Offenses

---

Alphabetical:

All Other Offenses	16
Assault Offenses - Simple Assault	3
Burglary/Breaking and Entering	1
Destruction/Damage/Vandalism of Property	2
Drug Narcotic Offenses - Drug Equipment Violations	7
Drug Narcotic Offenses - Drug/Narcotic Violations	8
Drunkenness	3
Fraud Offenses - Credit Card/Automatic Teller Machine Fraud	1
Fraud Offenses - False Pretenses/Swindle/Confidence Game/Flimflam/Scam	2
Fraud Offenses - Wire Fraud	2
Identity Theft	1
Larceny/Theft Offenses - All Other Larceny	3
Larceny/Theft Offenses - Shoplifting	10
Sex Offenses, Forcible - Forcible Fondling	1
Warrant Service Other Agency	5

**Major Projects Status**

- ❖ New North Hills Tank – Spring 2026.
- ❖ CDBG funded sewer line replace/rehab in Spring 2024. It is complete.
- ❖ Old AJ repaving in Design phase, plans submitted to TDOT.
- ❖ JLG pretreatment permit has been issued.
- ❖ Black Oak Fire Protection Project – Construction by City Crews is scheduled for Spring of 2026.
- ❖ CCTV work on sewer rehab project has started.
- ❖ Street paving is complete.
- ❖ Senior Citizen parking lot repave is complete.

**Task – November 2025**

**Water & Sewer**

Water Taps: 3  
Sewer Taps: 1  
Water Treated: 127.65 million gallons  
Water leaks: 11  
Wastewater Treated: 23.25 million gallons.  
Wastewater effluent violation: 0  
Overflow: 0

**Streets & Sanitation**

Brush Hauled – 25 loads.  
Junk Hauled – 19 loads.  
Recycle Hauled – 29.12 tons.



OFFICE OF THE CITY MANAGER  
City Manager Report  
January 05, 2026

Activities:

- Attended mandatory Downtown Improvement Grant Compliance Webinar
- Met with Director of CNU's Intercollegiate Recreational Sports regarding Archery Facilities
- Hosted Jefferson County High School's Youth Leadership Group for their Government Day
- Met with President of Anderson-Dubose along with Mayor and Jefferson Economic Alliance
- Volunteered to distribute toys as part of the Chamber's Christmas in Jefferson County event
- Met with Director of Springwell Foundation to discuss operational plan for Nelson-Merry Gym
- Met with McGill & Associates for updates on current projects throughout the city


Announcements/Events:

- 07 January – Public Hearing on Community Development Block Grant **(ETDD)** @ 5:30PM
- 12 January – Next PARADE meeting @ 5:30PM
- 19 January – Administrative Offices closed in observance of MLK Jr. Day
- 19 February – Chamber of Commerce 44<sup>th</sup> Annual Meeting & Banquet
  
- City Attorney has recorded Moser Family's 32-acre donation with the County.
  
- Effective January 1, 2026, per contract with Waste Connections, a 1.82% CPI adjustment and an increase in tip fee from recycling processor, Smurfit Westrock, will increase monthly rates to \$9.66 per home for trash, and \$8.40 per home for recycling. **Total impact is minimum \$18.06 for per home each month for trash/recycling service.**

Attachments:

- Jefferson City Public Library January Calendar/Newsletter/Bulletin
- Jefferson City Senior Center January Calendar
- 2026 City Council Meeting & Work Session Calendar

# JANUARY 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28 	29	30	31	1 <b>CLOSED NEW YEAR'S DAY</b>	2 9AM YOGA  3:30 PM SCRIBBLE SOCIETY	3 <b>11AM POETRY PERSPECTIVES</b>
4	5 10AM UKULELE CLUB	6 10:30AM HOMESCHOOL  4:30 PM BOOK SOCIAL	7 10:30AM STORYTIME GO!  3PM WATERCOLOR	8 10:30AM LITTLE LISTENERS	9 9AM YOGA  3:30 PM SCRIBBLE SOCIETY	10 <b>11AM POETRY PERSPECTIVES</b>
11	12 10AM UKULELE CLUB  3PM SENIOR GAME TIME	13 10:30AM HOMESCHOOL  4PM TEEN CRAFT	14 10:30AM STORYTIME  3PM WATERCOLOR 4PM MOVIE!	15 10:30AM LITTLE LISTENERS  4PM LEGO BUILDERS	16 9AM YOGA  3:30 PM SCRIBBLE SOCIETY	17 <b>11AM POETRY PERSPECTIVES</b>
18	19 <b>CLOSED MLK JR DAY</b>	20 10:30AM HOMESCHOOL  4PM ADULT CRAFT	21 10:30AM STORYTIME GO!  3PM WATERCOLOR	22 10:30AM LITTLE LISTENERS	23 9AM YOGA  3:30 PM SCRIBBLE SOCIETY	24 <b>11AM POETRY PERSPECTIVES</b>
25	26 10AM UKULELE CLUB  4PM ANIME CLUB @FIRST METHODIST	27 10:30AM HOMESCHOOL ACADEMY	28 10:30AM STORYTIME GO!  3PM WATERCOLOR	29 10:30AM LITTLE LISTENERS	30 9AM YOGA  3:30 PM SCRIBBLE SOCIETY	31 <b>11AM POETRY PERSPECTIVES</b>

# Additional Events

## Senior Game Time:

**Monday, January 12 3:00-5:00pm**

Join us the first Monday of every month and get your game on! We'll be playing a variety of exciting games, including pictionary, scavenger hunts, movie trivia, balloon tennis, and many more! This event is open to ages 6 and up.



## Movie Night:

**Wednesday, January 14 4:00-6:00pm**

Join us for popcorn and refreshments as we watch the 2025 film Lilo and Stitch. Everyone is welcome, and as always, it's FREE!



## 1,000 Books Before Kindergarten Program

Did you know reading to your child is one of the most powerful ways to boost his or her brain power? This program is a fun, exciting, and free way to start your child on the path to success! Ask at the circulation desk for more details and to sign your child up.



**ABCMouse.com**  
is **FREE** at this library!

CHILDSAFE

Reading	Music & Songs	Math	Form
Pet Park	World Around Us	Toy Store	Games

Digital learning resource for children ages 2-8+

# January at JCPL

Section 6, Item f.

## What's happening at the library



### Closings/ Holidays

Jefferson City Public Library will be closed  
 Thursday, January 1,, 2026 in observance of New Year's Day  
 We will be closed Monday, January 19, 2026  
 in observance of Martin Luther King, Jr. Day

**Homeschool Academy: Tuesdays at 10:30am**

Join us for special guest speakers and programs to enrich your child's learning experiences. For homeschoolers of all ages!

**Storytime, Go: Wednesdays at 10:30am**

Join us for stories, songs, and crafts designed to promote children's early literacy skills. Geared towards children ages 3-5.

**Little Listeners: Thursdays at 10:30am**

A Storytime for babies and toddlers to enjoy songs, books, and rhymes with their caregiver. Geared towards children under 3 years old.

**Lego Builders: Thursday, January 15 at 4:00pm**

The third Thursday of every month, bring your imagination and we'll bring the Legos!



## Teens and Up

**Scribble Society Writing Group: Fridays at 3:30pm**

For teens and adults. Join us for writing, sprints, and fun with fellow writers. We meet every Friday and talk about how our writing is going before working on a prompt and then sharing our work.

**Anime Club: Monday, January 26**

**4:00-5:30pm AT DIFFERENT LOCATION FOR JANUARY**

Anime Club will be meeting once monthly. For more information, contact Andrew Smith at 865-318-5890.

Mon-Fri: 9:00AM-6:00PM Sat.: 9:00AM-2:00PM  
Sun: Closed



**Mixed Media Arts & Crafts: Tuesday, January 20 at 4:00pm**  
Join us the third Tuesday of every month. All supplies will be provided. **Class size is limited - registration is required!** Sign up sheet is at the circulation desk.

**Book Social: Tuesday, January 6 at 4:30pm**

The first Tuesday of every month, come to talk about your latest reads. Make friends, have snacks, and enjoy the company of other readers!

**Watercolor Club: Wednesdays at 3:00pm**

No talent required. Bring your own supplies and get creative!

**Yoga: Fridays at 9:00am**

Bring your own mat. Beginner friendly!

## Teens and Up

**Rock Painting Workshop:**

**Tuesday, January 13 at 4:00pm**

For adults and teens 13 and up. Join us the second Tuesday of every month. Bring a friend and paint some rocks!

**Poetry Perspectives: Saturdays at 11:00am**

Join us as we read published poems and share and discuss our own works. This is for mature teens and adults.

108 City Center Drive, Jefferson City, TN 37760  
865-475-9094



# JEFFERSON CITY SENIOR CENTER

# JANUARY 2026

Section 6, Item f.

ALL ARE WELCOME,  
ALL ARE LOVED.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 CLOSED FOR HOLIDAY BREAK	2 CLOSED FOR HOLIDAY BREAK
5 10 - 11 BINGO 11 - 12 CHAIR YOGA 1:00 BIRTHDAY BASH 	6 9:00 ROOK 10:00 CANASTA	7 10-12 LINE DANCING 12-3 WOOD BURNING	8 9 - 12 CARDS 10:30 ELDER LAW SEMINAR 12 - 1 LUNCH	9 9:00 PINOCHLE 10: 00 DOMINOES
12 10 - 11 BINGO 11 - 12 CHAIR YOGA	13 9:00 ROOK 10:00 CANASTA	14 10-12 LINE DANCING 12-3 WOOD BURNING	15 9 - 12 CARDS 12 - 1 LUNCH & LEARN	16 9:00 PINOCHLE 10:00 DOMINOES 12:00 VET TO VET 
19 CLOSED FOR MLK DAY 	20 9:00 ROOK 10:00 CANASTA	21 10-12 LINE DANCING 12-3 WOOD BURNING	22 9 - 12 CARDS 12 - 1 MONTHLY BUSINESS LUNCH	23 9:00 PINOCHLE 10: 00 DOMINOES 
26 10 - 11 BINGO 11 - 12 CHAIR YOGA	27 9:00 ROOK 10:00 CANASTA	28 10-12 LINE DANCING 12-3 WOOD BURNING	29 9 - 12 CARDS 12 - 1 LUNCH	30 VAN TRIP OLD TIME POTTERY LUNCH AT SUNLINER 

865-475-4989  
JEFFCITYSENIORS@GMAIL.COM  
807 W. JEFFERSON ST.  
JEFFERSON CITY, TN 37760

**\*ALWAYS AVAILABLE\***

- WOOD WORKING
- WORKOUT ROOM
- SITTING/READING AREA
- PUZZLE TABLE

**GUESTS**

- 01/08 MATTHEW ROADS

## PUBLIC NOTICE

Regular meetings of the City Council of Jefferson City, Tennessee, shall be conducted at City Hall, 112 City Center Drive at 5:00p.m. on the following dates during the year 2026.

### City Council Meetings

Monday, January 5  
Monday, February 2  
Monday, March 2  
Monday, April 6  
Monday, May 4  
Monday, June 1  
Monday, July 6  
Monday, August 3  
Tuesday, September 8  
Monday, October 5  
Monday, November 2  
Monday, December 7

### Work Sessions

Tuesday, January 20  
Tuesday, February 17  
Tuesday, March 17  
Tuesday, April 21  
Tuesday, May 19  
Tuesday, June 16  
Tuesday, July 21  
Tuesday, August 18  
Tuesday, September 15  
Tuesday, October 20  
Tuesday, November 17  
Tuesday, December 15

Bettina Chandler  
City Recorder

**INTERLOCAL AGREEMENT BETWEEN JEFFERSON COUNTY, TENNESSEE AND THE CITY OF JEFFERSON CITY, TENNESSEE REGARDING THE REHABILITATION OF THE MOSSY CREEK WILDLIFE VIEWING AREA**

**WHEREAS**, *Tenn. Code Ann. §12-9-101, et. seq.* authorizes governmental entities in this State to enter into agreements to cooperate with other localities on a basis of mutual advantage and thereby provide services and facilities in a manner and pursuant to forms of governmental organization that accord with geographic, economic, population, and other factors influencing the needs and development of local communities; and

**WHEREAS**, Jefferson County, Tennessee (hereinafter the “County”) and the City of Jefferson City, Tennessee (hereinafter the “City”) (collectively, the “Parties”) have elected to exercise the authority granted under the above-referenced statutes and have entered into a written agreement for the rehabilitation of the Mossy Creek Wildlife Viewing Area (the “Project”); and

**WHEREAS**, the County is the recipient of a one-time, \$80,000 grant awarded for the purpose of partially rehabilitating the Mossy Creek Wildlife Viewing Area, a park located within the limits of Jefferson City; and

**WHEREAS**, with the approval of the Jefferson City Council and the City Attorney, Robert Burts, Jefferson City has granted the County permission to undertake improvements to said park; and

**WHEREAS**, in the judgment of the City of Jefferson City, this Interlocal Agreement is advantageous to and serves the public interest of Jefferson City; and

**WHEREAS**, in the judgment of Jefferson County, this Interlocal Agreement is advantageous to and serves the public interest of the County.

**NOW, THEREFORE**, this Interlocal Agreement is entered into by and between the City of Jefferson City and Jefferson County as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and in consideration of the mutual covenants contained herein, the parties agree as follows:

This Interlocal Agreement (“Agreement”) is entered into by and between Jefferson County, Tennessee and the City of Jefferson City, Tennessee, collectively referred to as “the Parties,” pursuant to the authority granted under the Tennessee Interlocal Cooperation Act, *Tenn. Code Ann. § 12-9-101 et seq.*

**1. Purpose of the Agreement**

1.1 The purpose of this Agreement is to authorize collaborative efforts between Jefferson County and Jefferson City for the partial rehabilitation and improvement of the Mossy Creek Wildlife Viewing Area (“Project”), located within the municipal limits of Jefferson City as hereinafter described.

1.2 The County is the recipient of a one-time grant of \$80,000.00 from the State of Tennessee for the purpose of partially rehabilitating the Mossy Creek Wildlife Viewing Area.

1.3 This Agreement is further intended to promote the efficient and coordinated delivery of services in a manner mutually beneficial to both entities and to ensure the effective use of funds awarded to Jefferson County with the intended use of the partial rehabilitation and improvement of the Mossy Creek Wildlife Viewing Area.

**2. Authority and Permissions**

2.1 Jefferson City hereby grants Jefferson County permission to enter upon and undertake some rehabilitation activities or improvements on City-owned property known as the Mossy Creek Wildlife Viewing Area.

2.2 Jefferson City acknowledges and agrees that Carey Davis, Director of Community Relations & Special Projects for Jefferson County, is authorized to manage, administer, and oversee all aspects of the Project on behalf of Jefferson County.

2.3 Jefferson County agrees that all project plans, proposals, and material decisions will be shared with Jefferson City, and that the Parties will work collaboratively throughout the duration of the Project. It is anticipated that the aforementioned grant funds shall be used to repair and/ or reconstruct two wildlife observation decks. However, Jefferson County shall have the ultimate discretion and decision making authority, regarding expenditure of the grant funds and which improvements to make therewith. If the \$80,000.00 in grant funds is not sufficient to cover these repairs/ reconstruction, the County shall have no duty, liability, or responsibility to contribute any additional funds or resources to complete the Project including repair and/ or reconstruction to the observation decks.

**3. Responsibilities of Each Party**

3.1 Jefferson County shall:

- a. Oversee all project management and implementation activities related to the rehabilitation of the Mossy Creek Wildlife Viewing Area.
- b. Administer all grant obligations, including compliance with funding requirements, reporting, budgeting, and execution of improvements.
- c. Coordinate with Jefferson City regarding project decisions, timelines, and work to be performed.
- d. The extent of Jefferson County’s responsibilities and liability, financially or otherwise, regarding this project is the \$80,000.00 in grant funds described herein. Upon the expenditure of these funds, the County shall have no other duties or responsibilities under this Agreement.

3.2 Jefferson City shall:

- a. Be solely responsible for the present, ongoing and future maintenance, care, cost, expense, and upkeep of the Mossy Creek Wildlife Viewing Area, including, but not limited to the herein described observation decks.
- b. Collaborate with Jefferson County during planning and implementation phases of the Project.
- c. Provide access to City-owned property as needed for project activities.

3.3 Jefferson County and Jefferson City shall be responsible for complying with all purchasing policies of Jefferson County, Tennessee.

**4. Liability and Risk Allocation**

4.1 The City shall be solely responsible for any liabilities arising directly from the rehabilitation work performed as part of this Project.

4.2 The City shall be solely responsible for all infrastructure, conditions, or defects with respect to the Project and the property and improvements upon and at the Park.

4.3 The City shall indemnify, defend, and hold harmless the County and the County’s employees, agents, contractors, subcontractors, representatives and officials of and from any and all claims, complaints, and causes of action of any kind or character, including, but not limited to claims for bodily injury, personal injury, death, etc., arising from or related to the Project, the Mossy Creek Wildlife Viewing Area, or any condition, improvement, or fixture in, at or around the Mossy Creek Wildlife Viewing Area.

4.4 Nothing in this Agreement shall be construed to waive any defenses, immunities, or limitations of liability available to either Party under Tennessee law.

**5. Compliance with Tennessee Code Annotated Requirements**

5.1 This Agreement is executed pursuant to the Tennessee Interlocal Cooperation Act, Tenn. Code Ann. § 12-9-101 et seq.

5.2 The Parties agree to comply with statutory requirements including, but not limited to, the filing of an annual statement with the Tennessee Comptroller of the Treasury that includes:

- The names of the Parties to this Agreement.
- Annual revenue and expenses of any entity created under the Agreement (if applicable); and
- Any additional information required by the Comptroller’s Office.

**6. Term, Amendment, and Termination**

6.1 This Agreement shall become effective upon approval and execution by the legislative bodies of the County and the City, and shall expire upon the County’s expenditure of the \$80,000.00 in grant funds, unless this Agreement is extended by the written agreement of the Parties or unless earlier terminated as provided herein.

6.2 Any amendments or modifications to this Agreement must be approved by the legislative bodies of the County and the City in writing and executed by authorized representatives of both Parties.

6.3 This Agreement may be terminated by mutual written agreement of the Parties. Further, this Agreement may be terminated by the County or the City upon thirty (30) days written notice. In the event of termination, the Parties shall cooperate to ensure proper closeout of grant-related activities and compliance with applicable state and federal requirements.

**7. Miscellaneous Provisions**

7.1. Nothing in this Agreement shall be construed as creating a separate legal entity. With respect to this Agreement, the Parties are independent entities and neither Party nor the Parties’ employees, representatives, officials, or contractors are the agents of the other Party and no joint venture of any kind is created by this Agreement.

7.2. The waiver of either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

7.3. Any notice of termination, requests, demands or other communications under this Agreement shall be in writing and shall be deemed delivered: (a) when delivered in person to a representative the parties listed below; (b) 3 days after mailing when mailed by first-class certified mail, return receipt requested, addressed to the party at the address below; (c) upon confirmation of receipt if sent by electronic means or facsimile to the parties listed below; or (d) via FedEx or UPS (signature required):

For the City: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Copy to: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

For the County: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Copy to: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_

Any such notice shall also be emailed to the persons listed above. Either Party may change such address or phone number from time to time by providing written notice as provided above.

7.4. This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee without regard to the conflicts of laws or rules of any jurisdiction.

7.5. This Agreement may be executed in several counterparts, each of which shall be considered an original and all of which shall constitute but one and the same instrument.

7.6. Titles of paragraphs are inserted solely for convenience of reference and shall not be deemed to limit, expand or otherwise affect the provisions to which they relate.

7.7. In the event that any one or more provisions of this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this Agreement and this Agreement shall be construed and enforced as if such invalid, illegal or unenforceable provision had never been contained herein.

7.8. This Agreement constitutes the entire agreement of the parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with the subject matter hereof.

7.9. This Agreement must be approved by the legislative bodies of the County and the City. This Agreement is executed by a representative of the County and City who is/ are authorized to execute this instrument. The person executing said document attests that they have authority under Tennessee law to execute this document on behalf of the County and City and that their signature allows City and County to proceed with respect to this Agreement.

7.10. Except as expressly limited by the terms of this Agreement, all rights, powers and privileges conferred hereunder shall be cumulative and not restrictive of those provided at law or in equity.

7.11. The words "JEFFERSON COUNTY," "JEFFERSON CITY," "CITY," and "COUNTY" and pronouns referring thereto shall be construed to be singular or plural, masculine, neuter or feminine, as the facts warrant.

7.12. The Parties agree that they have not entered into this Agreement for the benefit of any third person or persons, and it is their express intention that the Agreement is intended to be for their respective benefit only and not for the benefit of others who might otherwise be deemed to constitute third-party beneficiaries hereof.

IN WITNESS WHEREOF, the Parties have executed this Interlocal Agreement as of the dates below.

**JEFFERSON COUNTY, TENNESSEE**

Representative Name: \_\_\_\_\_

Representative Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF JEFFERSON CITY, TENNESSEE**

Representative Name: \_\_\_\_\_

Representative Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## FIRE DEPARTMENT AGENDA ITEM REPORT

**TO:** Mayor and City Council  
**FROM:** Lee Turner, Chief  
**DATE:** December 8, 2025  
**SUBJECT:** Proposed Change Orders #4 and #6

---

**BACKGROUND:**

- Change Order #4 increases the contract by \$10,500 for a Dumpster Enclosure and provides an additional 35 days for the construction project.
- Change Order #5 was rejected by Allen & Hoshall.
- Change Order #6 increases the contract by \$4,733.63 for additional masonry reinforcement and provides for an additional 3 construction days.

**FISCAL IMPACT:**

The net price change for the project is -\$20,898.53.

**REQUEST/RECOMMENDATION:**

Approve both proposed Change Orders as presented and recommended by the City's Architect.

**ATTACHMENTS:**

- Change Order #4
- Change Order #6

# AIA® Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Jefferson City Fire Station No. 2  1075 Odyssey Road Jefferson City, TN 37760	<b>CONTRACT INFORMATION:</b> Contract For: Jefferson City Fire Station No. 2 Date: 05-12-2025	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 004  Date: 08-18-2025
<b>OWNER:</b> <i>(Name and address)</i> City of Jefferson City, TN 112 City Center Drive Jefferson City, TN 37760	<b>ARCHITECT:</b> <i>(Name and address)</i> Allen & Hoshall 5746 Marlin Road Suite 102 Chattanooga, TN 37411	<b>CONTRACTOR:</b> <i>(Name and address)</i> McSpadden Inc P. O. Box 948 Dandridge, TN 37725

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*



As Per ASI #2 Dumpster Enclosure--Add \$10,500.00

The original Contract Sum was	\$ 5,202,800.00
The net change by previously authorized Change Orders	\$ (31,132.16)
The Contract Sum prior to this Change Order was	\$ 5,171,667.84
The Contract Sum will be increased by this Change Order in the amount of	\$ 10,500.00
The new Contract Sum including this Change Order will be	\$ 5,182,167.84

The Contract Time will be increased by Thirty-Five (35) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

 _____ ARCHITECT <i>(Signature)</i>	 _____ CONTRACTOR <i>(Signature)</i>	_____ OWNER <i>(Signature)</i>
BY: Robert Thew _____ <i>(Printed name, title, and license number if required)</i>	BY: Charles S McSpadden, VP _____ <i>(Printed name and title)</i>	BY: Mayor Mitch Cain _____ <i>(Printed name and title)</i>
9/16/2025 _____ Date	Aug 19, 2025 _____ Date	_____ Date



# AIA® Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Jefferson City Fire Station No. 2  1075 Odyssey Road Jefferson City, TN 37760	<b>CONTRACT INFORMATION:</b> Contract For: Jefferson City Fire Station No. 2 Date: 05-12-2025	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 006  Date: 09-23-2025
<b>OWNER:</b> <i>(Name and address)</i> City of Jefferson City, TN 112 City Center Drive Jefferson City, TN 37760	<b>ARCHITECT:</b> <i>(Name and address)</i> Allen & Hoshall 5746 Marlin Road Suite 102 Chattanooga, TN 37411	<b>CONTRACTOR:</b> <i>(Name and address)</i> McSpadden Inc P. O. Box 948 Dandridge, TN 37725

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*



Additional masonry reinforcement as per ASI #3.--ADD 4,733.63  
This price is for additional reinforcement steel only.

The original Contract Sum was	\$ 5,202,800.00
The net change by previously authorized Change Orders	\$ -25632.16
The Contract Sum prior to this Change Order was	\$ 5,177,167.84
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,733.63
The new Contract Sum including this Change Order will be	\$ 5,181,901.47

The Contract Time will be increased by Three (3) days.  
The new date of Substantial Completion will be 07-12-2026

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

 ARCHITECT <i>(Signature)</i>	 CONTRACTOR <i>(Signature)</i>	_____ OWNER <i>(Signature)</i>
BY: Robert Thew <i>(Printed name, title, and license number if required)</i>	BY: Charles S McSpadden, VP <i>(Printed name and title)</i>	BY: Mayor Mitch Cain <i>(Printed name and title)</i>
<u>12/4/2025</u> Date	<u>SEPT 23, 2025</u> Date	_____ Date

**JEFFERSON CITY, TENNESSEE**

**ORDINANCE 2025 - 07**

**AN ORDINANCE AMENDING THE JEFFERSON CITY MUNICIPAL CODE TO PROVIDE THAT THE UTILITY SHALL NOT BE OBLIGATED TO MAKE ADJUSTMENTS OF ANY BILL NOT CONTESTED WITH SIXTY (60) DAYS FROM THE BILLING DATE**

**BE IT ORDAINED** by the City Council of the City Jefferson City as follows:

**Section 1.** Title 18, Chapter 1, Section 18-128. Adjustments Outlined of the Jefferson City Municipal Code is amended by the addition of the following sub-section (8):

- (8) The UTILITY shall not be obligated to make adjustments of any bills not contested within sixty (60) days from the billing date.

**Section 2.** This Ordinance shall take effect upon final passage, the public welfare requiring it.

Passed on First Reading this 1<sup>st</sup> day of December, 2025.

Passed on Second Reading this 5th day of January, 2026.

**APPROVED:**

\_\_\_\_\_  
Mitch Cain, Mayor

**Attest:** \_\_\_\_\_  
Bettina Chandler, City Recorder

**JEFFERSON CITY, TENNESSEE**

**ORDINANCE 2025 - 08**

**AN ORDINANCE LOWERING THE SPEED LIMIT ALONG CORA ROAD  
WITHIN THE CITY LIMITS OF JEFFERSON CITY**

**WHEREAS**, Cora Road is a dead end road within the city limits of Jefferson City; and

**WHEREAS**, the present speed limit is 30 miles per hour; and

**WHEREAS**, a lower speed limit of 15 miles per hour is desired for the health and safety of the residents; and

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City Jefferson City as follows:

**Section 1.** The speed limit on Cora Road shall be 15 miles per hour.

**Section 2.** This Ordinance shall take effect upon final adoption, the public welfare requiring it.

Passed on First Reading this 1st day of December, 2025.

Passed on Second Reading this 5th day of January, 2026.

**APPROVED:**

\_\_\_\_\_  
Mitch Cain, Mayor

**Attest:** \_\_\_\_\_  
Bettina Chandler, City Recorder



**JEFFERSON CITY, TENNESSEE**

**Ordinance 2026-01**

AN ORDINANCE OF THE CITY OF JEFFERSON CITY, TENNESSEE AMENDING THE OPERATING BUDGET FOR THE **FISCAL YEAR 2025-26**.

BE IT ORDAINED BY THE CITY COUNCIL OF JEFFERSON CITY, TENNESSEE, THAT,

Section 1. The annual operating budget of the City of Jefferson City, Tennessee, for **the Fiscal Year 2025-26** is hereby amended by the attached spreadsheet:

**SEE ATTACHMENT**

Section 2. This ordinance shall become effective upon final passage, the public welfare requiring it.

Passed this:

First Reading: 5th day of January 2026

Second Reading: 2nd day of February 2026

\_\_\_\_\_  
Mitch Cain, Mayor

Attest: \_\_\_\_\_  
Bettina Chandler, City Recorder

<b>BUDGET AMENDMENT FY 2025-2026</b>			
<b>ORDINANCE 2026-01</b>			
<b>GENERAL FUND</b>	<b>DEBIT</b>	<b>CREDIT</b>	
<b>REVENUES</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>EXPLANATION</b>
110-32220	\$250		Beer Permit Application Fee
<b>110-33425</b>	\$3,500		CMFO Education Supplement
110-33470	\$52,800		HMEP Grant- Fire
110-33490	\$ 12,500		THSO Grant - Fire
110-33558	\$ 3,400		Tranportation Modernization Tax (State Shared Revenue)
110-33560	\$ 18,850		State STP Project (Old AJ Highway)
110-33720	\$ 56,100		East TN Foundation Grant-Fire
110-33720	\$ 32,270		East TN Foundation Grant-Recreation
110-33720	\$ 2,000		I.T. - P.E.P. Cybersecurity Grant
110-34716	\$ 5,000		Silver Sneakers Program
110-34725	\$ 5,000		Pool Concessions
110-36330	\$ 2,750		GovDeals-Police Vehicles
110-36350	\$ 4,600		Insurance Recoveries - Police Vehicles
110-36700	\$ 1,490		Private Donation to Fund City's Match of Fire THSO Grant
110-36700	\$ 150,000		Donation-Gametime Playground Grant
110-36710	\$ 500		Donation-Mossy Creek Festival (AEC)
110-36721	\$ 96,880		FY 25-26 Donation to Fire Dept. from County
110-36900	\$ 17,440		PEP Full Bonus Package Refund, Sale of Scrap Metal, DOJ PD Overtime
110-36930	\$ 5,300,000		Bond Proceeds - Fire Station 2
<b>TOTAL</b>	<b>\$ 5,765,330</b>	<b>\$ -</b>	
<b>EXPENDITURES</b>	<b>DECREASE</b>	<b>INCREASE</b>	<b>EXPLANATION</b>
110-41320-111		\$ 1,200	City Manager Review Bonus
110-41510-949		\$ 800	Printer for Accounts Payable Clerk (Emergency Replacement)
110-41810-312		\$ 300	Battery Backup for Server - City Hall
110-41926-254		\$ 36,750	Fire Station 2 - Architectural (Allen & Hoshall)
110-41926-259		\$ 22,000	Fire Station 2 - Inspections (UES)
110-41926-920		\$ 5,186,910	Fire Station 2 - Construction (McSpadden)
110-42100-326		\$ 2,750	Winter Jackets (Funded by Sale of Police Vehicles)
110-42200-148		\$ 3,500	HMEP Grant - Fire (Propane Class)
110-42200-312		\$ 3,000	HMEP Grant - Fire (Hazmat Small Items)
110-42200-312		\$ 18,210	East TN Foundation Grant - Fire (Truck 52 Small Equipment)
110-42200-312		\$ 320	East TN Foundation Grant - Fire (Mannequins)
110-42200-949		\$ 9,000	East TN Foundation Grant - Fire (Thermal Imagers)
110-42200-949		\$ 1,790	East TN Foundation Grant - Fire (Mannequins)
110-42200-949		\$ 18,670	East TN Foundation Grant - Fire (Truck 52 Big Equipment)

<b>BUDGET AMENDMENT FY 2025-2026</b>			
<b>ORDINANCE 2026-01</b>			
110-42200-949		\$ 8,110	East TN Foundation Grant - Fire (Mobile Radio & Knox Box Key Secure)
110-42200-949		\$ 33,270	HMEP Grant - Fire ( Hazmat Equipment Items
110-42200-949		\$ 14,000	THSO Grant - Fire (Jaws of Life)
110-42254-312		\$ 300	Battery Backup for Server - Fire Department
110-43000-947		\$ 1,500	Copier for PW Administrative Asst. (Emergency Replacement)
110-43120-255		\$ 2,500	IWORQ Data Processing Services
110-43120-931		\$ 12,880	Paving City Streets
110-43170-949		\$ 900	35 Ton Hydraulic Jack
110-43200-760		\$ 2,000	IWORQ Data Processing Services
110-44310-266		\$ 470	Door Openers for Senior Citizen Building (Only \$5,000 budgeted)
110-44310-931	\$ 12,880		Paving City Streets
110-44460-325		\$ 7,650	Recreation Small Items - East TN Foundation Grant
110-44460-949		\$ 24,620	Recreation Equipment Items - East TN Foundation Grant
110-44460-949		\$ 32,090	Dectron Unit Replacement
110-44723-949		\$ 300,000	Gametime Playground Grant
<b>TOTAL</b>	<b>\$ 12,880</b>	<b>\$ 5,745,490</b>	
<b>110-27100 FUND BALANCE INCREASE (DECREASE)</b>	<b>\$ 32,720</b>		

<b>BUDGET AMENDMENT FY 2025-2026</b>			
<b>ORDINANCE 2026-01</b>			
<b>SANITATION FUND</b>	DEBIT	CREDIT	
<b>REVENUES</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>EXPLANATION</b>
120-36961	\$ 2,000		Operating Transfer In From General Fund
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ -</b>	
<b>EXPENDITURES</b>	<b>DECREASE</b>	<b>INCREASE</b>	<b>EXPLANATION</b>
120-43200-255		\$ 2,000	IWORQ Data Processing Services
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 2,000</b>	
<b>120-27130 RESTRICTED FUND BALANCE INCREASE (DECREASE)</b>	<b>\$ -</b>		
<b>WATER/SEWER FUND</b>	DEBIT	CREDIT	
<b>REVENUES</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>EXPLANATION</b>
413-37192	\$30,000		Cutoff Service Fee
<b>TOTAL</b>	<b>\$30,000</b>	<b>\$0</b>	
<b>EXPENDITURES</b>	<b>DECREASE</b>	<b>INCREASE</b>	<b>EXPLANATION</b>
413-52113-259		\$ 28,650	Installation - Replace Bleach Tanks (MB&R Construction)
413-52113-262		\$ 57,000	Bleach Tank Replacement (Two (2) 4,500 Gallon Tanks)
413-52113-949		\$ 2,120	Flow Meter for CIP System (Emergency Purchase)
413-52217-252		\$ 9,130	McGill Associates Legal Services Assistance for Sewer Plant Lawsuit
413-52113-541		\$ 47,000	Depreciation Adjustment - Water Treatment Plant
413-52114-541		\$ 107,000	Depreciation Adjustment - Water Distribution
413-52211-541		\$ 58,000	Depreciation Adjustment - Sewer Collection
413-52213-541		\$ 258,000	Depreciation Adjustment - Sewer Plant
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 566,900</b>	
<b>413-28000 RETAINED EARNINGS INCREASE (DECREASE)</b>	<b>\$ (536,900)</b>		
<b>CAPITAL OUTLAY</b>	<b>DECREASE</b>	<b>INCREASE</b>	
413-18178		\$ 5,940	Turbidimeter Replacement - Water Plant
413-18178	\$ 15,170		Single Axle Dump Truck - W/S (Underbudget)
413-18278	\$ 10,120		Single Axle Dump Truck - W/S (Underbudget)
<b>TOTAL</b>	<b>\$ 25,290</b>	<b>\$ 5,940</b>	

<b>BUDGET AMENDMENT FY 2025-2026</b>			
<b>ORDINANCE 2026-01</b>			
<b>TOTAL CAPITAL OUTLAY INCREASE (DECREASE)</b>	<b>\$</b>	<b>(19,350)</b>	

CITY OF JEFFERSON CITY, TENNESSEE

Resolution 2026-01

**A RESOLUTION AUTHORIZING THE CITY MANAGER AND STAFF TO EXPLORE A PARTNERSHIP WITH CARSON-NEWMAN UNIVERSITY'S OFFICE OF INTERCOLLEGIATE RECREATIONAL SPORTS FOR THE ESTABLISHMENT OF AN ARCHERY FACILITY ON PUBLIC PROPERTY**

**WHEREAS**, the City of Jefferson City recognizes the value of providing diverse recreational opportunities that promote community health, outdoor activity, and partnerships with local educational institutions; and

**WHEREAS**, Carson-Newman University has expressed interest in collaborating with the City through its Office of Intercollegiate Recreational Sports to identify opportunities for hosting an archery program that would benefit students, residents, and visitors; and

**WHEREAS**, the establishment of an archery facility would support athletic development, public recreation, and potential economic and tourism growth associated with outdoor sporting events; and

**WHEREAS**, it is in the best interest of the City to explore such cooperative arrangements to determine the feasibility, location, funding, and management considerations associated with such a project;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Jefferson City, Tennessee, that:

1. The City Manager, in coordination with appropriate City staff, is hereby authorized to engage with representatives of Carson-Newman University's Office of Intercollegiate Recreational Sports to explore the feasibility and mutual benefits of establishing an archery facility on City-owned or other suitable public property.
2. The City Manager is authorized to incorporate considerations of an archery facility with the City's system-wide recreational master plan.
3. The City Manager shall report back to the City Council with findings, potential partnership structures, cost implications, and location recommendations before any final agreements are executed.

Adopted this 5th day of January 2026.

APPROVED:

\_\_\_\_\_  
Mitch Cain, Mayor

Attest: \_\_\_\_\_  
Bettina Chandler, City Recorder