



City Council Regular Meeting Agenda

February 02, 2026 at 5:00 PM

Jefferson City Municipal Building

1. Call to Order

Opening Prayer

Pledge of Allegiance

2. Roll Call

3. Approval of Minutes from Previous Meetings

a. Minutes from January 5, 2026 Meeting

4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

5. Communications from the Mayor

6. Reports from Committees, Council Members, and other Officers

a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for January 2026.

b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for January 2026.

c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of January 2026.

d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for January 2026.

e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for January 2026.

f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for January 2026.

7. Appointments

a. **Appoint** Mark Ritter to the Jefferson City Housing Authority by Mayoral appointment for a five-year term.

b. Appoint Don Miller to the Jefferson Memorial Hospital City/County Oversight Board by Mayoral appointment with Council confirmation for a three-year term.

8. Acceptance of Bids/Professional Services/Leases/Grants

a. Approve Change Order #7 for Fire Station 2

9. Old Business

a. Approve on Second Reading Ordinance 2026-01 An Ordinance Amending the Operating Budget for the FY 2025-26

10. New Business

11. Adjourn

Minutes of Regular Meeting
January 5, 2026

The City Council of Jefferson City, Tennessee, met in regular session on Monday, January 5, 2026, at 5:00 p.m., at City Hall, 112 City Center Drive, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also, present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, the City Council minutes of December 1, 2025, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, Kristina Orchekowski of 917 Erica Drive, Talbott, Tennessee, asked the city to review the entrance to Greene Meadows Subdivision at Lucille and Andrew Johnson Highway. She stated it is a dangerous intersection, especially turning left into the subdivision because there is no turning lane.

In communications from the mayor, he announced that the Chamber of Commerce Annual Banquet will be February 19th; council has received the debt service schedule information for Fire Station 2; and November 2025 local sales tax numbers are right on budget. He also gave City Council several dates for the FY 2026-2027 budget planning, with February 25th being the all-day meeting for the Strategic Budget Planning Summit and asked City Council to consider a Special Called Meeting on April 27th at 5:00 p.m. for the first reading of the FY 2026-2027 budget.

The following reports were presented to City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager's Monthly Report.

James Gallup, City Manager, announced the following: there will be a public hearing for the CDBG application at 5:30 p.m. on January 7th; the next P.A.R.A.D.E. meeting will be at 5:30 p.m. on January 12th; administrative offices will be closed on January 19th in observance of Martin Luther King Jr. holiday; the annual Chamber of Commerce banquet will be on February 19th; the City Attorney has recorded the Moser family's 32-acre donation with the county; effective January 1, 2026, Waste Connections, the city's garbage and recycling provider, will be charging a 1.82% CPI rate increase which will increase rates to \$9.66 for trash per home and \$8.40 for recycling per home (totaling \$18.06 per home); the January calendar and newsletter for the Jefferson City Public Library is attached to the agenda; and the January calendar for the Senior Citizens Center is attached to the agenda.

Mayor Cain asked for an update on the county's ability to accept new items at the Jefferson County landfill and what the cost to Jefferson City citizens has been. Porter Massengill, Public Works Director, said that it is his understanding that the county is still 12-18 months away from being permitted and that he would update City Council on the cost to the citizens at the next work session.

Upon motion of Councilwoman Purkey, seconded by Vice Mayor Bunch, Sherman Hannah, Bryan Miller, and Mindy Williams were unanimously reappointed to the P.A.R.A.D.E. Committee for a two-year term.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, Jeff Chitwood was unanimously reappointed to the Regional Planning Commission by Mayoral appointment with Council confirmation for a five-year term. There is still one vacancy to fill.

Upon motion of Councilman Melton, seconded Councilwoman Combs, Ken Morton and Ray Cain were unanimously reappointed to the Adjustment and Appeals Board by Mayoral appointment with Council confirmation for a three-year term.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, Angie France and Spencer Gatlin were unanimously reappointed to the Beautification Board and Tree Committee by Council appointment for a three-year term.

Upon motion of Councilwoman Purkey, seconded by Councilman Melton, an Interlocal Agreement between Jefferson County & City for the Mossy Creek WVA Rehab Project, was unanimously approved.

Upon motion of Councilman Melton, seconded by Councilwoman Purkey, Change Order 4 (increasing the contract by \$10,500 for a dumpster enclosure and providing an additional 35 days for the construction project) and Change Order 6 (increasing the contract by \$4,733.63 for additional masonry reinforcement and providing for an additional 3 days for the construction project), were unanimously approved.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, Ordinance 2025-07, an ordinance amending the Jefferson City Municipal Code to Provide that the Utility Shall Not Be Obligated to Make Adjustments of Any Bills Not Contested Within Sixty (60) Days from the Billing Date, was unanimously adopted on second reading.

Upon motion of Councilwoman Combs, seconded by Councilman Melton, Ordinance 2025-08, an ordinance lowering the speed limit along Cora Road within the city limits of Jefferson City, was unanimously adopted on second reading.

Upon motion of Councilwoman Combs, seconded by Councilwoman Purkey, Ordinance 2026-01, an ordinance amending the operating budget for the FY 2025-26, was unanimously adopted on first reading.

Upon motion of Councilwoman Purkey, seconded by Councilman Melton, Resolution 2026-01, a resolution authorizing the city manager and staff to explore a partnership with Carson-Newman

University's Office of Intercollegiate Recreational Sports for the establishment of an archery facility on public property, was unanimously adopted.

The meeting was adjourned at 5:26 p.m.

Mitch Cain, Mayor

Bettina Chandler, City Recorder

BUILDING/CODES ENFORCEMENT/PLANNING DEPARTMENT MONTHLY REPORT FOR JANUARY 2026



Permits and Inspections

Number of Permits Issued:

Building: 10

Sign: 1

Demo: 1

Floodplain: 0

Inspections Performed: 31

Certificates of Occupancy Issued: 2

Plan Reviews Performed: 3

Active Permits: 109

Code Enforcement

Complaints Received: 4

Violations Found: 3

Notices of Violation Issued: 2 Citations Issued: 0

Cases Closed: 5

Total Open Cases: 10

(NPDES) Stormwater

Number of Active Construction General Permits: 20 (9 Active)

Stormwater Inspections Performed: 12

Violations Found: Multiple Minor Violations / 1 Illicit Discharge

Enforcement Actions Taken: Minor Violations Corrected on Site

Plan Reviews: 1

City Planning

January 26th, 2026, Agenda

Regional Planning Commission:

New Business

- a. Brad Kendall - Bond Release for Anderson Dubose Project - Located off Odyssey Rd. - **Approved**
- b. Jacob Logan - Site Plan Review for an ORNL Bank - Located off Broadway Blvd. and Clinch View Circle - **Approved**



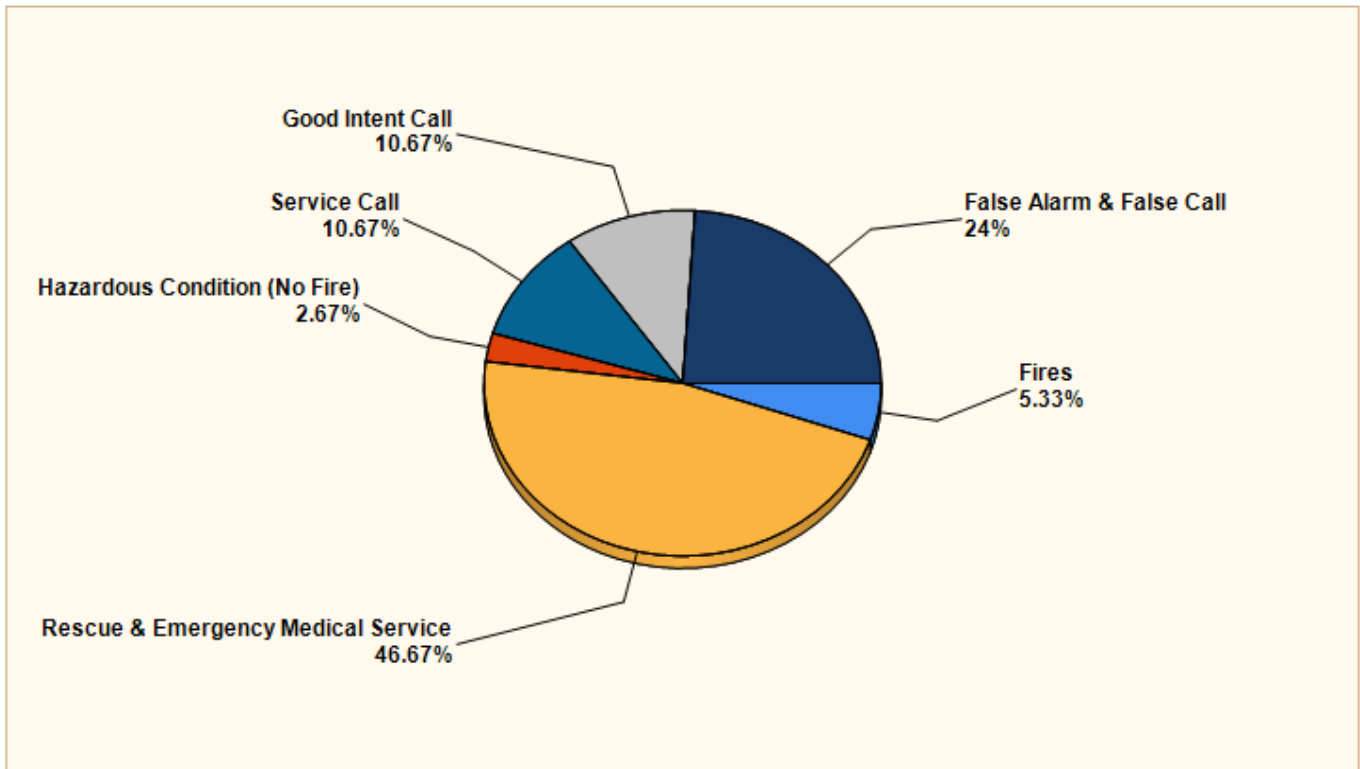
JEFFERSON CITY FIRE DEPARTMENT

104 City Center Drive • Jefferson City, TN 37760
Telephone • 865-475-3616
Fax • 865-471-7099

Office of the Fire Chief Monthly Department Activity Summary

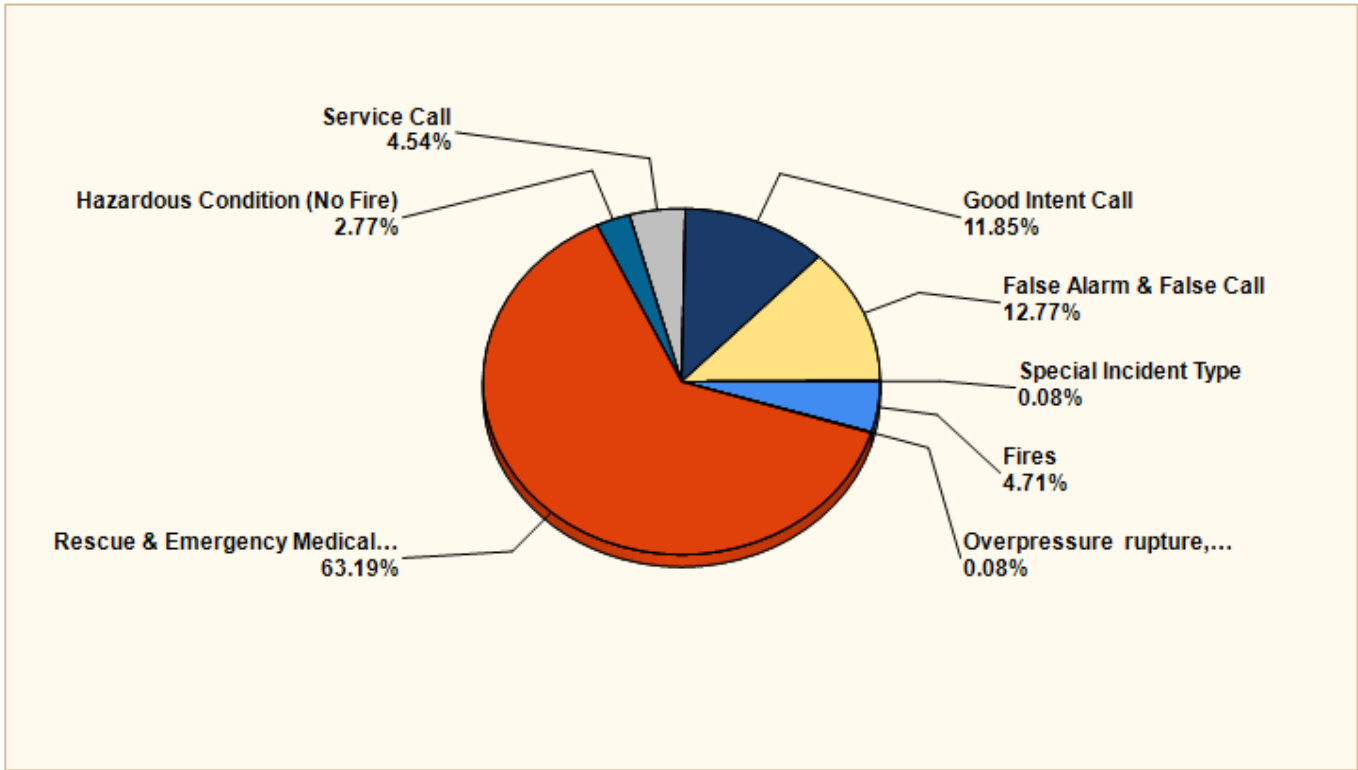
January 2026

Operations



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	5.33%
Rescue & Emergency Medical Service	35	46.67%
Hazardous Condition (No Fire)	2	2.67%
Service Call	8	10.67%
Good Intent Call	8	10.67%
False Alarm & False Call	18	24%
TOTAL	130	100%

Calls (Year to Date)



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	56	4.71%
Overpressure rupture, explosion, or overheating - no fire	1	0.08%
Rescue & Emergency Medical Service	752	63.19%
Hazardous Condition (No Fire)	33	2.77%
Service Call	54	4.54%
Good Intent Call	141	11.85%
False Alarm & False Call	152	12.77%
Special Incident Type	1	0.08%
TOTAL	1320	100%

Overlapping Incidents

12 (16%)

Fire Prevention/Public Education

Company Inspections/Pre-Planning Visits	2
Station Tours/Visits	2
Public Education Deliveries/Classes	2
Smoke Alarms Installed	4
Child Car Seats Installed/Inspected	1

Average Monthly Response Time:

6:25 minutes

90% Percentile Response

Fire: 7:36 minutes
 EMS: 7:16 minutes

Other Items of Interest:

The Department hosted “The Meter Guys” for an 8-hour course on the proper use of gas meters and monitoring technologies.

Chief Turner attended the Jefferson County E-911 Board Meeting and the Jefferson County Fire-Rescue Association meetings in January.

Chief Turner participated in a Parks and Recreation Master Planning Meeting with McGill and Associates.

Carson-Newman Universities Childcare Lab Class attended a course on educating Children About Fire and Accident Prevention at the JCFD.

Parks and Recreation Monthly Report

January 2026

Weekly Attendance

Sat. December 27 th – Fri. January 2 nd	783
Sat. January 3 rd – Fri. January 9 th	906
Sat. January 10 th – Fri. January 16 th	912
Sat. January 17 th – Fri. January 23 rd	889
Sat. January 24 th – Fri. January 30 th	886

Monthly Staff Meeting with maintenance and front desk staff.

I attended weekly department head team meetings.

Construction to replace the sprinkler system at the center has started.

We have sent in our “Letter of Intent” to apply for OREC grant.

Our Recreation Survey will be conducted until the 2nd week of February.

The land survey of Roy Harmon Park and the sidewalk is complete.

The Nelson-Merry Playground has been repainted.

Our Parks & Recreation Master Plan is almost complete.



Jefferson City Police Department

"Integrity, Service & Dedication"

Andy Dossett, Chief of Police



Section 6, Item d.

Monthly Report January 2026 *Annual Summary

Training

Officer(s)	Training/Location	Hours
Sgt Hager/Sgt Dean	Crisis Negotiations	40

Community Outreach

Officer(s)	Event/Project/Meeting	Hours
Dossett	Safe Harbor Annual Contractual Meeting	2

Municipal Court Report

Citations Heard	74/ 833	Docket Count	102/1183	Fines/Costs Imposed	\$9,162/\$107,322
Fines/Costs Collected	\$21,321.93 \$210,285.80	Fines/Costs Referred	\$3,529 \$42,845	Fail to Appear	45/511
Guilty	25/250	Not Guilty	3/51	Charges Dismissed	3/77
Referred to Driving School	21/209				

Patrol Activity

911 Calls for Service	922 11,975	Vehicle Crash	35/439	Miles Patrolled	20514/ 225318
Reports Filed	57/910	Citations	243/3180	Property Checks	6531/ 94532
Drug Violations	15/224	Vehicle Stops	325/4060	DUI	1/50
Misd. Arrests	50/674	Felony Arrests	6/83	Directed Foot Patrol	1174/8494

Announcements/Updates/Employee Recognition

- Current police officer vacancies: 0

100 City Center Drive-Jefferson City-TN-37760
Office (865) 475-2002 Fax (865) 475-4794

All Other Offenses	265		
Animal Cruelty	3		
Assault Offenses - Aggravated Assault	24		
Assault Offenses - Intimidation	4		
Assault Offenses - Simple Assault	88		
Bad Checks	1		
Burglary/Breaking and Entering	19		
Counterfeiting/Forgery	9		
Destruction/Damage/Vandalism of Property	67		
Disorderly Conduct	8	Larceny/Theft Offenses - Theft From Motor Vehicle	8
Driving Under the Influence	48	Larceny/Theft Offenses - Theft of Motor Vehicle Parts or Accessories	2
Drug Narcotic Offenses - Drug Equipment Violations	97	Liquor Law Violations	3
Drug Narcotic Offenses - Drug/Narcotic Violations	180	Motor Vehicle - Motor Vehicle Theft	4
Drunkenness	27	Pornography/Obscene Material	1
Embezzlement	2	Robbery	1
Extortion/Blackmail	2	Sex Offenses, Forcible - Forcible Fondling	3
Fraud Offenses - Credit Card/Automatic Teller Machine Fraud	10	Sex Offenses, Forcible - Forcible Rape	1
Fraud Offenses - False Pretenses/Swindle/Confidence Game/FIimflam/Scam	22	Stalking	4
Fraud Offenses - Impersonation	6	Statutory Rape	1
Fraud Offenses - Welfare Fraud	2	Trespass of Real Property	6
Fraud Offenses - Wire Fraud	5	Warrant Service Other Agency	48
Identity Theft	9	Weapon Law Violations	5
Incident	14		
Kidnapping/Abduction	2		
Larceny/Theft Offenses - All Other Larceny	77		
Larceny/Theft Offenses - Purse-snatching	2		
Larceny/Theft Offenses - Shoplifting	185		
Larceny/Theft Offenses - Theft From Building	8		

Major Projects Status

- ❖ New North Hills Tank – Spring 2026.
- ❖ CDBG funded sewer line replace/rehab in Spring 2024. It is complete.
- ❖ Old AJ repaving in Design phase, plans submitted to TDOT.
- ❖ JLG pretreatment permit has been issued.
- ❖ Black Oak Fire Protection Project – Construction by City Crews is scheduled for Spring of 2026.
- ❖ Work on sewer rehab project has started.
- ❖ Street paving is complete, minus stop bars
- ❖ Senior Citizen parking lot repave is complete.

Task – December 2025

Water & Sewer

Water Taps: 3

Sewer Taps: 1

Water Treated: 136.85 million gallons

Water leaks: 8

Wastewater Treated: 22.44 million gallons.

Wastewater effluent violation: 0

Overflow: 0

Streets & Sanitation

Brush Hauled – 33 loads.

Junk Hauled – 22 loads.

Recycle Hauled – 37.86 tons.



OFFICE OF THE CITY MANAGER
City Manager Report
February 02, 2026

Activities:

- Hosted public hearing for the upcoming 2026 CDBG grant cycle on behalf of ETDD
- Coordinated with McGill & Associates for development of a phased plan for a sports complex
- Attended PARADE committee meeting for review of past programs and upcoming events
- Submitted Letter of Intent for the 2026 Local Parks and Recreation Fund grant cycle
- Hosted coordination call between McGill & Associates and Outdoor Recreation consultants
- Approached McGill & Associates regarding design and engineering for Project Diabetes
- Met with representatives from the Mossy Creek Heritage Center to kickoff festival planning
- Attended Outdoor Recreation's Funding Source workshop for 2026 LPRF grant cycle
- Coordinated with JC Soil & Water Conservation District and JCPL for Arbor/Earth Day

Announcements/Events:

- 09 February – Downtown Improvement Grant virtual meeting (MCF, ETDD, Jefferson City)
- 16 February – Administrative Offices closed in observance of President's Day
- 19 February – Chamber of Commerce 44th Annual Meeting & Banquet
- 25 February – Fiscal Year 2027 Strategic Budget Planning Summit
- 27 February – Joint Economic Development Board Meeting (Three Star Program)

Attachments:

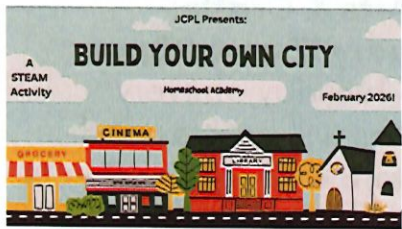
- Jefferson City Public Library February Calendar/Newsletter/Bulletin
- Jefferson City Senior Center February Calendar

FEBRUARY 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 10AM UKULELE CLUB	3 10AM SEED SWAP 10:30AM HOMESCHOOL 4:30 PM BOOK SOCIAL	4 10:30AM STORYTIME GO! 3PM WATERCOLOR	5 10:30AM LITTLE LISTENERS	6 9AM YOGA 3:30 PM SCRIBBLE SOCIETY	7 11AM POETRY PERSPECTIVES
8	9 10AM UKULELE CLUB	10 10:30AM HOMESCHOOL 4PM TEEN CRAFT	11 10:30AM STORY- TIME GO! 3PM WATERCOLOR 4PM MOVIE	12 10:30AM LITTLE LISTENERS	13 9AM YOGA 3:30 PM SCRIBBLE SOCIETY	14 11AM POETRY PERSPECTIVES
15	16 CLOSED PRESIDENT'S DAY	17 10:30AM HOMESCHOOL 4PM ARTS & CRAFT	18 10:30AM STORYTIME GO! 3PM WATERCOLOR	19 10:30AM LITTLE LISTENERS 4PM LEGO BUILDERS	20 9AM YOGA 3:30 PM SCRIBBLE SOCIETY	21 11AM POETRY PERSPECTIVES
22	23 10AM UKULELE CLUB 4PM ANIME CLUB	24 10:30 AM HOMESCHOOL ACADEMY	25 10:30AM STORYTIME GO! 3PM WATERCOLOR	26 10:30AM LITTLE LISTENERS	27 9AM YOGA 3:30 PM SCRIBBLE SOCIETY	28 11AM POETRY PERSPECTIVES



Additional Events



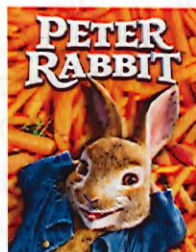
Homeschool Academy STEAM Project: Every Tuesday in February 10:30am

For the entire month of February, we will be working on building a 3D town or city!

Movie Night:

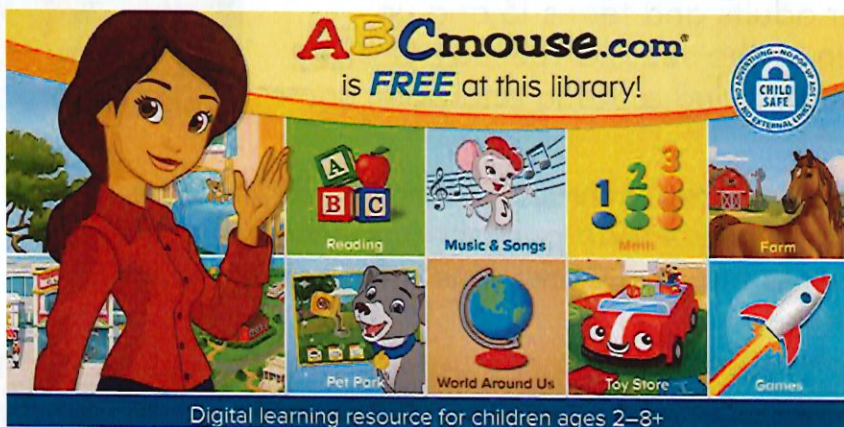
Wednesday, February 11 4:00-6:00pm

Join us for popcorn and refreshments as we watch the 2018 film Peter Rabbit. Everyone is welcome, and as always, it's FREE!



1,000 Books Before Kindergarten Program

Did you know reading to your child is one of the most powerful ways to boost his or her brain power? This program is a fun, exciting, and free way to start your child on the path to success! Ask at the circulation desk for more details and to sign your child up.



February at JCPL

Section 6, Item f.

What's happening at the library



Closings/ Holidays

Jefferson City Public Library will be closed Monday, February 16, 2026 in observance of President's Day

Children

Homeschool Academy: Tuesdays at 10:30am

Join us for special guest speakers and programs to enrich your child's learning experiences. For homeschoolers of all ages!

Storytime, Go: Wednesdays at 10:30am

Join us for stories, songs, and crafts designed to promote children's early literacy skills. Geared towards children ages 3-5.

Little Listeners: Thursdays at 10:30am

A Storytime for babies and toddlers to enjoy songs, books, and rhymes with their caregiver. Geared towards children under 3 years old.

Lego Builders: Thursday, February 19 at 4:00pm

The third Thursday of every month, bring your imagination and we'll bring the Legos!



Teens and Up

Scribble Society Writing Group: Fridays at 3:30pm

For teens and adults. Join us for writing, sprints, and fun with fellow writers. We meet every Friday and talk about how our writing is going before working on a prompt and then sharing our work.

**Anime Club: Monday, February 23
4:00-5:30pm**

Anime Club will be meeting once monthly. For more information, contact Andrew Smith at 865-318-5890.

Adults

Section 6, Item f.



Mixed Media Arts & Crafts: Tuesday, February 17 at 4:00pm
Join us the third Tuesday of every month. All supplies will be provided. **Class size is limited - registration is required!** Sign up sheet is at the circulation desk.

Book Social: Tuesday, February 3 at 4:30pm
The first Tuesday of every month, come to talk about your latest reads. Make friends, have snacks, and enjoy the company of other readers!

Watercolor Club: Wednesdays at 3:00pm
No talent required. Bring your own supplies and get creative!

Yoga: Fridays at 9:00am
Bring your own mat. Beginner friendly!

Teens and Up

Rock Painting Workshop: Tuesday, February 10 at 4:00pm

For adults and teens 13 and up. Join us the second Tuesday of every month. Bring a friend and paint some rocks!



Poetry Perspectives: Saturdays at 11:00am
Join us as we read published poems and share and discuss our own works. This is for mature teens and adults.














JEFFERSON CITY SENIOR CENTER

FEBRUARY 2026

Section 6, Item f.

ALL ARE WELCOME,
ALL ARE LOVED.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 10 - 11 BINGO 11 - 12 CHAIR YOGA 1:00 BIRTHDAY BASH 	3 9 - 12 PROPERTY TAXES 9 - 12 CARDS 	4 CLOSED FOR DIRECTOR TRAINING	5 9 - 12 CARDS 12 - 1 LUNCH	6 9:00 PINOCHLE 10: 00 DOMINOES
9 10 - 11 BINGO 11 - 12 CHAIR YOGA	10 9:00 ROOK 11:00 CANASTA 	11 10-12 LINE DANCING QUARTERLY COUNCIL ON AGING MEETING 	12 9 - 12 CARDS 12 - 1 MONTHLY BUSINESS LUNCH	13 9:00 PINOCHLE 12:00 VALENTINE'S DAY LUNCH 
16 CLOSED FOR PRESIDENT'S DAY 	17 9:00 ROOK 11:00 CANASTA 	18 10-12 LINE DANCING 12-3 WOOD BURNING 	19 9 - 12 CARDS 12 - 1 LUNCH	20 9:00 PINOCHLE 10:00 DOMINOES 12:00 VET TO VET 
23 10 - 11 BINGO 11 - 12 CHAIR YOGA	24 9:00 ROOK 11:00 CANASTA 	25 10-12 LINE DANCING 12-3 WOOD BURNING 	26 9 - 12 CARDS 12 - 1 LUNCH	27 VAN TRIP TN MUSEUM OF AVIATION 

865-475-4989

JEFFCITYSENIORS@GMAIL.COM

807 W. JEFFERSON ST.

JEFFERSON CITY, TN 37760

ALWAYS AVAILABLE

- WOOD WORKING
- WORKOUT ROOM
- SITTING/READING AREA
- PUZZLE TABLE

GUESTS

•



FIRE DEPARTMENT AGENDA ITEM REPORT

TO: Mayor and City Council
FROM: Lee Turner, Chief
DATE: January 9, 2026
SUBJECT: Proposed Change Order #7

BACKGROUND:

- Change Order #7 reduces the contract by \$,1,165 to utilize zip board design in lieu of fluid applied membrane air barrier.

FISCAL IMPACT:

The net price change for the project is -\$22,063.53.

REQUEST/RECOMMENDATION:

Approve the proposed Change Order as presented and recommended by the City's Architect.

ATTACHMENTS:

Change Order #7

AIA Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Jefferson City Fire Station No. 2 1075 Odyssey Road Jefferson City, TN 37760	CONTRACT INFORMATION: Contract For: Jefferson City Fire Station No. 2 Date: 05-12-2025	CHANGE ORDER INFORMATION: Change Order Number: 007 Date: 01-07-2026
OWNER: <i>(Name and address)</i> City of Jefferson City, TN 112 City Center Drive Jefferson City, TN 37760	ARCHITECT: <i>(Name and address)</i> Allen & Hoshall 5746 Marlin Road Suite 102 Chattanooga, TN 37411	CONTRACTOR: <i>(Name and address)</i> McSpadden Inc P. O. Box 948 Dandridge, TN 37725

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Utilize zip board design in lieu of Fluid applied membrane air barrier--DEDUCT (6,165.00)
Delete Change Order # 5 (Not Approved)--ADD \$5,000.00




Total Amount for CO # 7--Deduct of \$1,165.00

The original Contract Sum was	\$ 5,202,800.00
The net change by previously authorized Change Orders	\$ (20,898.53)
The Contract Sum prior to this Change Order was	\$ 5,181,901.47
The Contract Sum will be decreased by this Change Order in the amount of	\$ (1,165.00)
The new Contract Sum including this Change Order will be	\$ 5,180,736.47

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be July 12, 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

 _____ ARCHITECT <i>(Signature)</i>	 _____ CONTRACTOR <i>(Signature)</i>	_____ OWNER <i>(Signature)</i>
BY: Robert Thew _____ <i>(Printed name, title, and license number if required)</i>	BY: Charles S McSpadden, VP _____ <i>(Printed name and title)</i>	BY: Mayor Mitch Cain _____ <i>(Printed name and title)</i>
 _____ Date	January 7, 2026 _____ Date	_____ Date



JEFFERSON CITY, TENNESSEE

Ordinance 2026-01

AN ORDINANCE OF THE CITY OF JEFFERSON CITY, TENNESSEE AMENDING THE OPERATING BUDGET FOR THE **FISCAL YEAR 2025-26**.

BE IT ORDAINED BY THE CITY COUNCIL OF JEFFERSON CITY, TENNESSEE, THAT,

Section 1. The annual operating budget of the City of Jefferson City, Tennessee, for **the Fiscal Year 2025-26** is hereby amended by the attached spreadsheet:

SEE ATTACHMENT

Section 2. This ordinance shall become effective upon final passage, the public welfare requiring it.

Passed this:

First Reading: 5th day of January 2026

Second Reading: 2nd day of February 2026

Mitch Cain, Mayor

Attest: _____
Bettina Chandler, City Recorder

BUDGET AMENDMENT FY 2025-2026			
ORDINANCE 2026-01			
GENERAL FUND	DEBIT	CREDIT	
REVENUES	INCREASE	DECREASE	EXPLANATION
110-32220	\$250		Beer Permit Application Fee
110-33425	\$3,500		CMFO Education Supplement
110-33470	\$52,800		HMEP Grant- Fire
110-33490	\$ 12,500		THSO Grant - Fire
110-33558	\$ 3,400		Tranportation Modernization Tax (State Shared Revenue)
110-33560	\$ 18,850		State STP Project (Old AJ Highway)
110-33720	\$ 56,100		East TN Foundation Grant-Fire
110-33720	\$ 32,270		East TN Foundation Grant-Recreation
110-33720	\$ 2,000		I.T. - P.E.P. Cybersecurity Grant
110-34716	\$ 5,000		Silver Sneakers Program
110-34725	\$ 5,000		Pool Concessions
110-36330	\$ 2,750		GovDeals-Police Vehicles
110-36350	\$ 4,600		Insurance Recoveries - Police Vehicles
110-36700	\$ 1,490		Private Donation to Fund City's Match of Fire THSO Grant
110-36700	\$ 150,000		Donation-Gametime Playground Grant
110-36710	\$ 500		Donation-Mossy Creek Festival (AEC)
110-36721	\$ 96,880		FY 25-26 Donation to Fire Dept. from County
110-36900	\$ 17,440		PEP Full Bonus Package Refund, Sale of Scrap Metal, DOJ PD Overtime
110-36930	\$ 5,300,000		Bond Proceeds - Fire Station 2
TOTAL	\$ 5,765,330	\$ -	
EXPENDITURES	DECREASE	INCREASE	EXPLANATION
110-41320-111		\$ 1,200	City Manager Review Bonus
110-41510-949		\$ 800	Printer for Accounts Payable Clerk (Emergency Replacement)
110-41810-312		\$ 300	Battery Backup for Server - City Hall
110-41926-254		\$ 36,750	Fire Station 2 - Architectural (Allen & Hoshall)
110-41926-259		\$ 22,000	Fire Station 2 - Inspections (UES)
110-41926-920		\$ 5,186,910	Fire Station 2 - Construction (McSpadden)
110-42100-326		\$ 2,750	Winter Jackets (Funded by Sale of Police Vehicles)
110-42200-148		\$ 3,500	HMEP Grant - Fire (Propane Class)
110-42200-312		\$ 3,000	HMEP Grant - Fire (Hazmat Small Items)
110-42200-312		\$ 18,210	East TN Foundation Grant - Fire (Truck 52 Small Equipment)
110-42200-312		\$ 320	East TN Foundation Grant - Fire (Mannequins)
110-42200-949		\$ 9,000	East TN Foundation Grant - Fire (Thermal Imagers)
110-42200-949		\$ 1,790	East TN Foundation Grant - Fire (Mannequins)
110-42200-949		\$ 18,670	East TN Foundation Grant - Fire (Truck 52 Big Equipment)

BUDGET AMENDMENT FY 2025-2026			
ORDINANCE 2026-01			
110-42200-949		\$ 8,110	East TN Foundation Grant - Fire (Mobile Radio & Knox Box Key Secure)
110-42200-949		\$ 33,270	HMEP Grant - Fire (Hazmat Equipment Items
110-42200-949		\$ 14,000	THSO Grant - Fire (Jaws of Life)
110-42254-312		\$ 300	Battery Backup for Server - Fire Department
110-43000-947		\$ 1,500	Copier for PW Administrative Asst. (Emergency Replacement)
110-43120-255		\$ 2,500	IWORQ Data Processing Services
110-43120-931		\$ 12,880	Paving City Streets
110-43170-949		\$ 900	35 Ton Hydraulic Jack
110-43200-760		\$ 2,000	IWORQ Data Processing Services
110-44310-266		\$ 470	Door Openers for Senior Citizen Building (Only \$5,000 budgeted)
110-44310-931	\$ 12,880		Paving City Streets
110-44460-325		\$ 7,650	Recreation Small Items - East TN Foundation Grant
110-44460-949		\$ 24,620	Recreation Equipment Items - East TN Foundation Grant
110-44460-949		\$ 32,090	Dectron Unit Replacement
110-44723-949		\$ 300,000	Gametime Playground Grant
TOTAL	\$ 12,880	\$ 5,745,490	
110-27100 FUND BALANCE INCREASE (DECREASE)	\$ 32,720		

BUDGET AMENDMENT FY 2025-2026			
ORDINANCE 2026-01			
SANITATION FUND	DEBIT	CREDIT	
REVENUES	INCREASE	DECREASE	EXPLANATION
120-36961	\$ 2,000		Operating Transfer In From General Fund
TOTAL	\$ 2,000	\$ -	
EXPENDITURES	DECREASE	INCREASE	EXPLANATION
120-43200-255		\$ 2,000	IWORQ Data Processing Services
TOTAL	\$ -	\$ 2,000	
120-27130 RESTRICTED FUND BALANCE INCREASE (DECREASE)	\$ -		
WATER/SEWER FUND	DEBIT	CREDIT	
REVENUES	INCREASE	DECREASE	EXPLANATION
413-37192	\$30,000		Cutoff Service Fee
TOTAL	\$30,000	\$0	
EXPENDITURES	DECREASE	INCREASE	EXPLANATION
413-52113-259		\$ 28,650	Installation - Replace Bleach Tanks (MB&R Construction)
413-52113-262		\$ 57,000	Bleach Tank Replacement (Two (2) 4,500 Gallon Tanks)
413-52113-949		\$ 2,120	Flow Meter for CIP System (Emergency Purchase)
413-52217-252		\$ 9,130	McGill Associates Legal Services Assistance for Sewer Plant Lawsuit
413-52113-541		\$ 47,000	Depreciation Adjustment - Water Treatment Plant
413-52114-541		\$ 107,000	Depreciation Adjustment - Water Distribution
413-52211-541		\$ 58,000	Depreciation Adjustment - Sewer Collection
413-52213-541		\$ 258,000	Depreciation Adjustment - Sewer Plant
TOTAL	\$ -	\$ 566,900	
413-28000 RETAINED EARNINGS INCREASE (DECREASE)	\$ (536,900)		
CAPITAL OUTLAY	DECREASE	INCREASE	
413-18178		\$ 5,940	Turbidimeter Replacement - Water Plant
413-18178	\$ 15,170		Single Axle Dump Truck - W/S (Underbudget)
413-18278	\$ 10,120		Single Axle Dump Truck - W/S (Underbudget)
TOTAL	\$ 25,290	\$ 5,940	

BUDGET AMENDMENT FY 2025-2026			
ORDINANCE 2026-01			
TOTAL CAPITAL OUTLAY INCREASE (DECREASE)	\$	(19,350)	