



Historic Zoning Commission Meeting Agenda

July 28, 2025 at 4:30 PM

Jefferson City Municipal Building

1. **Call to Order**
2. **Approval of Minutes from Previous Meetings**
 - a. Minutes from 06 23 2025 Meeting
3. **Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)**
4. **Old Business**
5. **New Business**
 - a. Jeremy Reed - Seeking Certificate of Appropriateness for a Sign and Kayak for New Business - Located off E. Main St.
6. **Other Items for Discussion**
7. **Adjourn**

Minutes

Jefferson City Historic Zoning Commission

June 23rd, 2025

4:30 P.M.

Members Present

Ailene Combs

David Rosser, Chairman

Mike Dockery

Chad Rogers

Jeannie Musick

Libby Moser

Others Present

James Gallup, City Manager

Jeff Houston, Building Official

Mark Brown, Standard Banner

Will Kurtz, Code Enforcement

Sarah Anderson, ETDD CLG Coordinator

Sheila Purkey, Councilwoman

Chairman Rosser called the meeting to order at 4:30 P.M. Motion by Dockery, second by Musick to approve April 28th, 2025, Historic Zoning Commission meeting minutes (unanimous).

Citizens Comments - None

Old Business – None

New Business

Kent Ford - Seeking Certificate of Appropriateness for Business Sign - Located off Old A.J. Highway

Mr. Houston Explained that Mr. Ford had been called away on business and would not be in attendance. The Commissioners felt they had enough information to move ahead with a vote without Mr. Ford being present to represent the item. The materials and Colors selected for the sign were found to meet the Historic Zoning Districts Guidelines. The Certificate of Appropriateness was granted unanimously on a motion by Combs, and a second by Musick.

Jeanne Musick - Seeking Certificate of Appropriateness for a Business Sign - Located off Branner Ave and Old A.J. Highway

Mrs. Musick recused herself due to conflict of interest since the sign was for her personal business. After a brief discussion the sign was found to meet the Historic design guidelines. A certificate of appropriateness was granted unanimously on a Motion by Rogers, and a second by Combs.

Other Items for Discussion

Presentation by Sarah Anderson with East Tennessee Development District

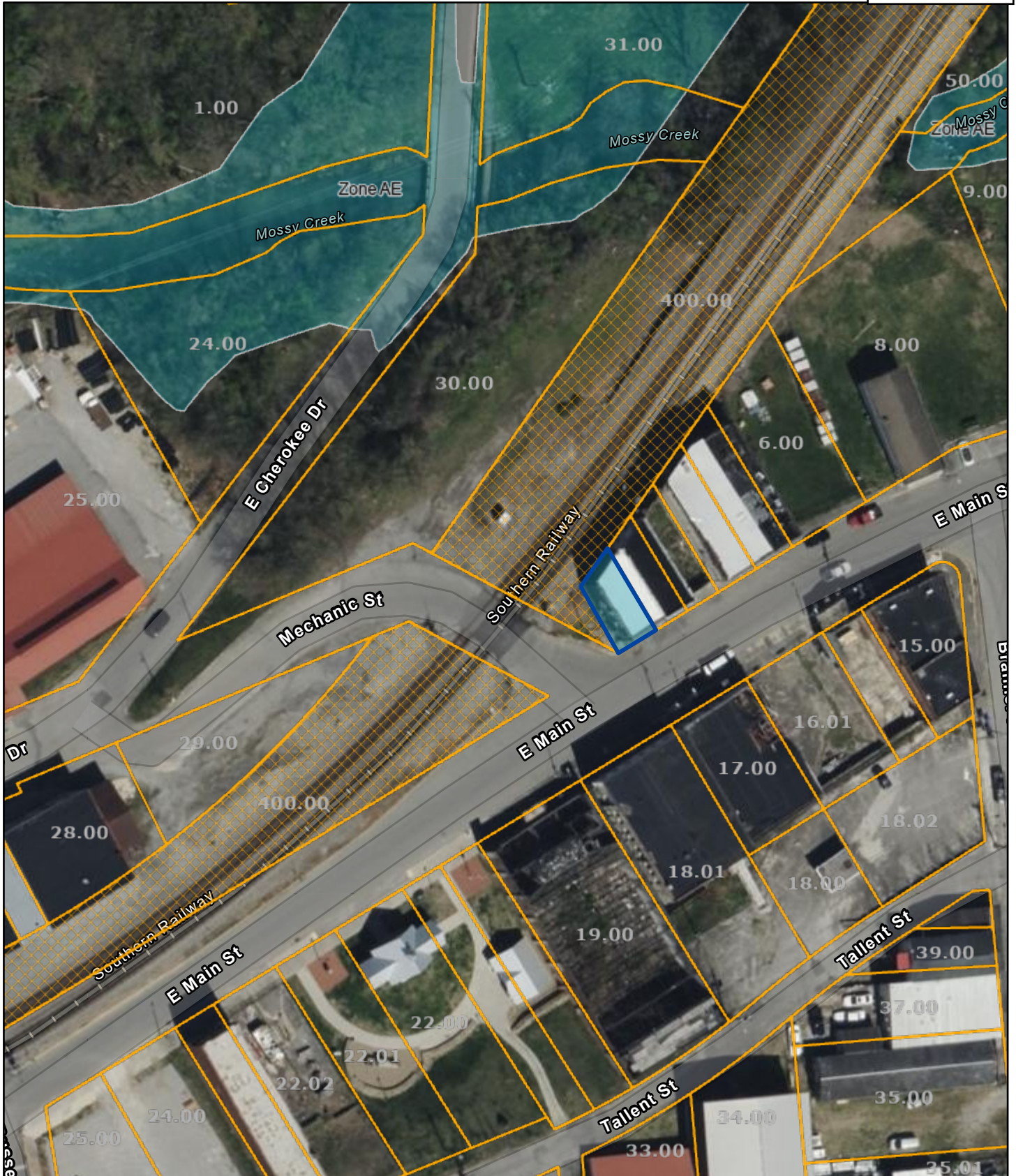
Mrs. Anderson provided a detailed presentation covering neighboring Certified Local Government activities, requirements and upcoming training opportunities.

Adjourn

Having no further business, the meeting was adjourned at 5:17 pm.

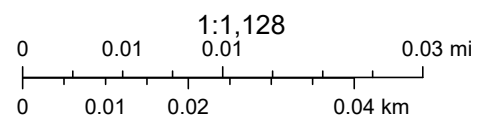
Jefferson County - Parcel: 014M F 001.00

Section 5, Item a.



Date: July 20, 2025

County: JEFFERSON
Owner: GATLIN SPENCER D
Address: MAIN ST E 728
Parcel ID: 014M F 001.00
Deeded Acreage: 0
Calculated Acreage: 0
Vexcel Imagery Date: 2023



State of Tennessee, Comptroller of the Treasury, Division of Property Assessments (DPA), Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/ NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

