



## City Council Regular Meeting Agenda

December 01, 2025 at 5:00 PM

Jefferson City Municipal Building

---

### 1. Call to Order

Opening Prayer

Pledge of Allegiance

### 2. Roll Call

### 3. Approval of Minutes from Previous Meetings

a. Minutes from November 3, 2025 Meeting

### 4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

### 5. Communications from the Mayor

### 6. Reports from Committees, Council Members, and other Officers

a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for November 2025.

b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for November 2025.

c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of November 2025.

d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for November 2025.

e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for November 2025.

f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for November 2025.

### 7. Appointments

a. **Appoint** Councilwoman Ailene Combs as the Council representative to the Parks and Recreation Committee by Mayoral appointment.

### 8. Acceptance of Bids/Professional Services/Leases/Grants

- a. **Approve** purchase of equipment through THSO Grant as requested
- b. **Approve** the proposed Opioid Service Provider Agreement with Jefferson County

**9. New Business**

- a. **Approve on First Reading** Ordinance 2025-07 Amending the Jefferson City Municipal Code to Provide that the Utility Shall Not Be Obligated to Make Adjustments of Any Bills Not Contested Within Sixty (60) Days from the Billing Date
- b. **Approve on First Reading** Ordinance 2025-08 Lowering the Speed Limit Along Cora Road Within the City Limits of Jefferson City
- c. **Approve** Resolution 2025-30 Declaring Certain Police Vehicles as Surplus Property and Authorizing the Sale of Such Vehicles
- d. **Approve** Resolution 2025-31 Authorizing the City of Jefferson City to Participate in the Public Entity Partners (PEP) Cyber Security Matching Grant Program

**10. Old Business**

**11. Adjourn**

Minutes of Regular Meeting  
November 3, 2025

The City Council of Jefferson City, Tennessee, met in regular session on Monday, November 3, 2025, at 5:00 p.m., at City Hall, 112 City Center Drive, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also, present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, the City Council minutes of October 6, 2025, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, he commented that there was a decrease in September sales tax collections, and he presented a Mayoral Proclamation to Charles Hodge proclaiming November 7, 2025, as Charles Hodge Day.

The following reports were presented to City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager’s Monthly Report.

James Gallup, City Manager, announced the following: he and the mayor will be attending 2025 GOVCON in Murfreesboro, Tennessee November 3rd – November 5th; the Outdoor Recreation Planning Grant check presentation will be November 6th at Norris Dam; Administrative Offices will be closed on November 11th in observance of the Veterans Day holiday; Jefferson City Veterans Day Event will be November 11th at 11 a.m. at the Jefferson City Fire Department; Administrative Offices will be closed November 27th and 28th in observance of the Thanksgiving holiday; Small Business Saturday will be November 29th with the Jefferson City Christmas Tree Lighting at 5:30 p.m.; Christmas Market will be December 13th at noon with the Christmas Parade at 5:00 p.m.; Jefferson City was awarded \$150,000 on October 28th for the TNECD Downtown Improvements Grant; the November calendar and newsletter for the Jefferson City Public Library is attached to the agenda; and the November calendar for the Senior Citizens Center is attached to the agenda.

Page 2  
Minutes of Regular Meeting  
November 3, 2025

Mayor Cain stated he appreciates the city manager and city staff for their diligent efforts to find federal and state dollars to assist Jefferson City as it grows and provides resources for the citizens. He also asked city staff and citizens to remember Small Business Saturday on November 29th.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, the replacement of two (2) 4500-gallon bleach tanks at the Water Plant from Southeastern Tank in the amount of \$57,000.00 and the installation of the bleach tanks at the Water Plant from MB&R Contractors in the amount of \$28,649.00 (total price of \$85,649.00), was unanimously approved.

Upon motion of Councilwoman Purkey, seconded by Councilman Melton, the repairs of the Fire Sprinkler System at Jefferson City Community Center by Secufire in the amount of \$98,755.00, was unanimously approved.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, Resolution 2025-27, a resolution amending application fees for the Jefferson City Regional Planning Commission and the Board of Zoning Appeals, was unanimously adopted.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, Resolution 2025-28, a resolution naming the indoor walking track at the Jefferson City Community Center after Dr. John W. Zirkle, M.D., was unanimously adopted. The resolution was presented to Eva Zirkle.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Resolution 2025-29, a resolution authorizing the city manager and staff to explore a partnership with the Springwell Foundation to operate within the Nelson-Merry facility, was unanimously adopted.

Mayor Cain recognized three ladies from the leadership program and two boy scouts and thanked them for attending the meeting.

The meeting was adjourned at 5:14 p.m.

---

Mitch Cain, Mayor

---

Bettina Chandler, City Recorder

# BUILDING/CODES ENFORCEMENT/PLANNING DEPARTMENT

## MONTHLY REPORT FOR NOVEMBER 2025



### Permits and Inspections

Number of Permits Issued:

Building: 13

Sign: 4

Demo: 0

Floodplain: 0

Inspections Performed: 36

Certificates of Occupancy Issued: 2

Plan Reviews Performed: 5

Active Permits: 95

### Code Enforcement

Complaints Received: 6

Violations Found: 5

Notices of Violation Issued: 5 Citations Issued: 0

Cases Closed: 6

Total Open Cases: 14

### (NPDES) Stormwater

Number of Active Construction General Permits: 20 (9 Active)

Stormwater Inspections Performed: 10

Violations Found: Multiple Minor Violations

Enforcement Actions Taken: Minor Violations Corrected on Site

Plan Reviews: 1

### City Planning

November 24<sup>th</sup> Agenda

Regional Planning Commission:

### Old Business

- a. Tanner Drinnen - Final Plat Approval - Located off Black Oak Rd. - **Approved**
- b. Frank Leonard - Preliminary Plan Approval for 58 Lot Subdivision - Located off Crooke Rd. - **Approved**

## BUILDING/CODES ENFORCEMENT/PLANNING DEPARTMENT

### MONTHLY REPORT FOR NOVEMBER 2025

#### 5. New Business

- a. Scott Cantrell - 3 Lot Subdivide - Located off Lakewood Dr. - **Approved**
- b. Anthony Johnston - 2 Lot Subdivide - Located off Rocktown Rd. – **Suspended No Representation**
- c. Eddie Roberts - Rezoning recommendation for Jefferson County and 2 Lot Subdivide - Located In Growth Boundary off Highway 92 – **Approved and Recommended Rezoning**
- d. Jefferson County - County Resolution to Reflect and Clarify the Jurisdiction, Powers, and Authority of the Jefferson County Board of Zoning Appeals and the Powers and Duties of Zoning Official – **Tabled/ Suspended to allow County to show Changes**



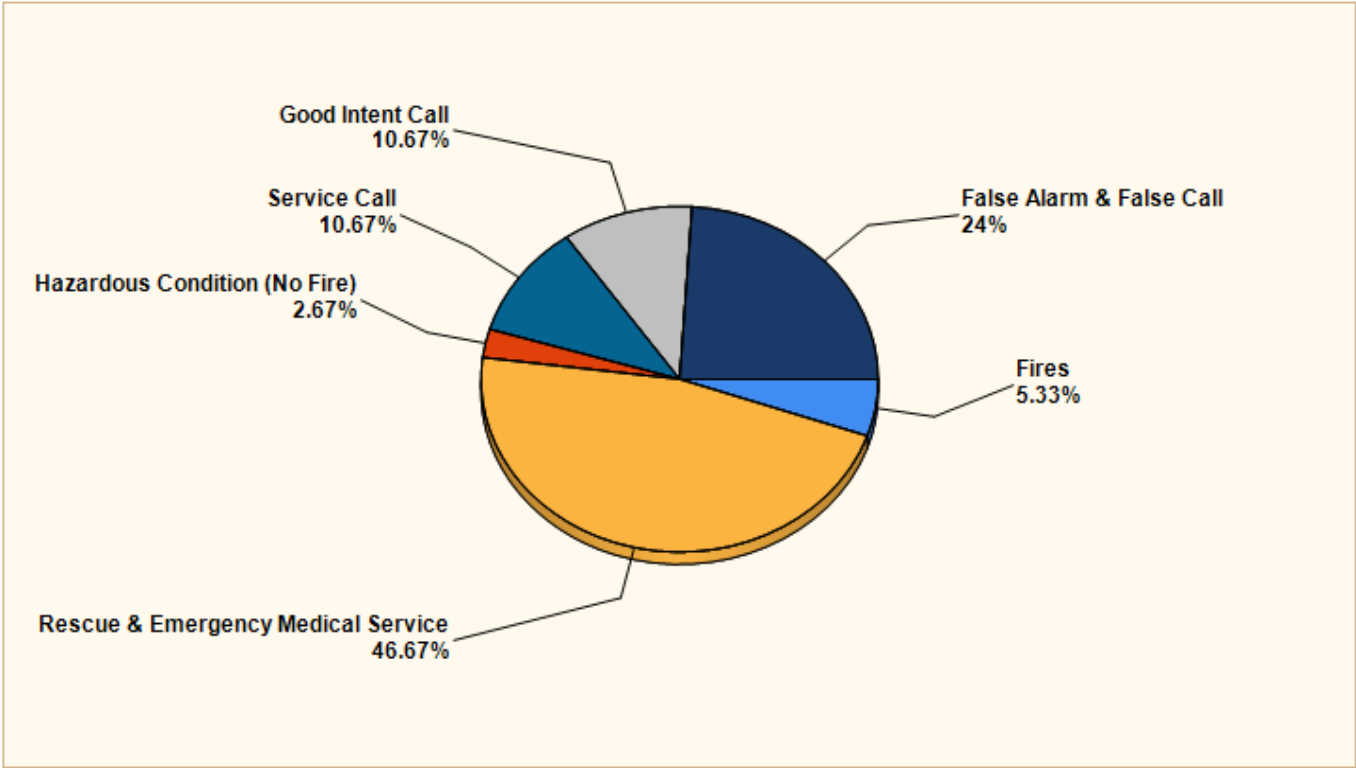
# JEFFERSON CITY FIRE DEPARTMENT

104 City Center Drive • Jefferson City, TN 37760  
Telephone • 865-475-3616  
Fax • 865-471-7099

## Office of the Fire Chief Monthly Department Activity Summary

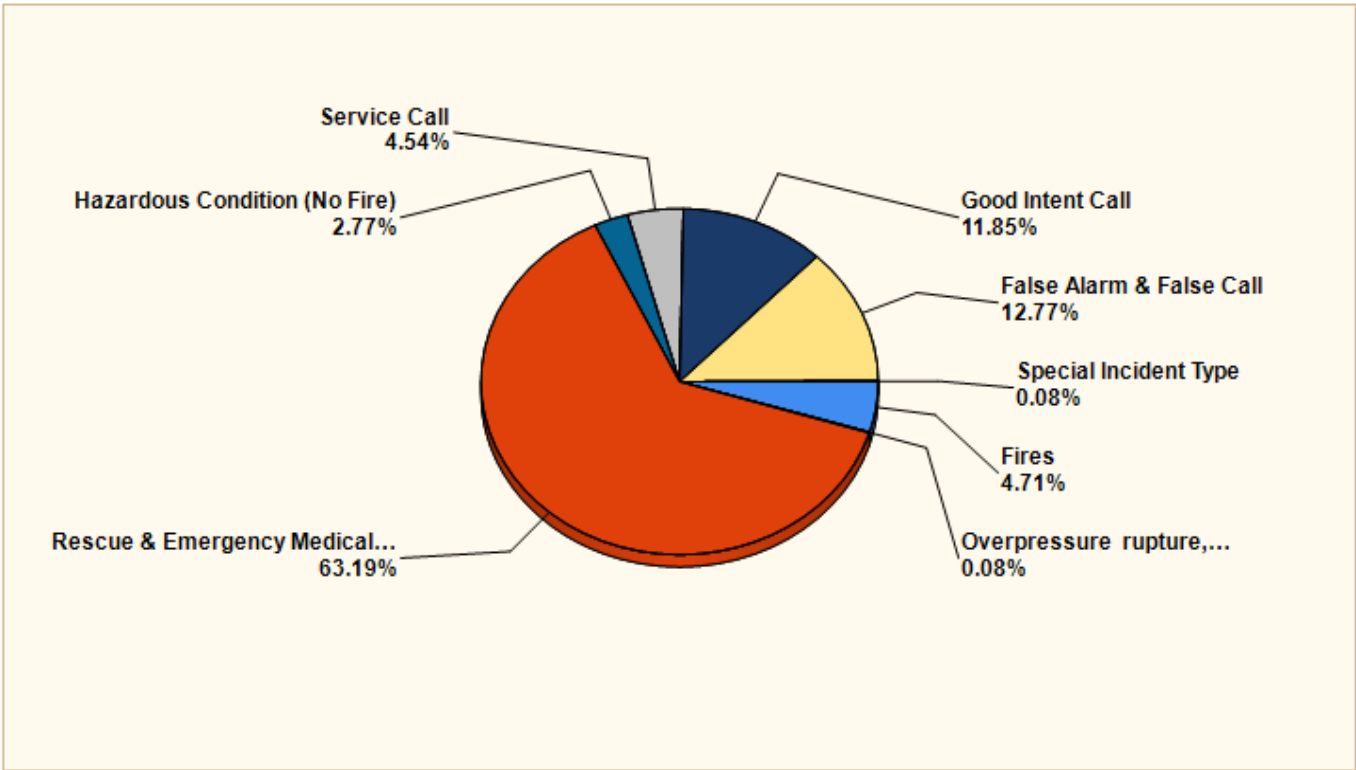
November 2025

### Operations



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	5.33%
Rescue & Emergency Medical Service	35	46.67%
Hazardous Condition (No Fire)	2	2.67%
Service Call	8	10.67%
Good Intent Call	8	10.67%
False Alarm & False Call	18	24%
TOTAL	75	100%

Calls (Year to Date)



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	56	4.71%
Overpressure rupture, explosion, overhear - no fire	1	0.08%
Rescue & Emergency Medical Service	752	63.19%
Hazardous Condition (No Fire)	33	2.77%
Service Call	54	4.54%
Good Intent Call	141	11.85%
False Alarm & False Call	152	12.77%
Special Incident Type	1	0.08%
TOTAL	1190	100%

Overlapping Incidents 12 (16%)

Fire Prevention/Public Education

Company Inspections/Pre-Planning Visits	5
Station Tours/Visits	2
Public Education Deliveries/Classes	2
Smoke Alarms Installed	6
Child Car Seats Installed/Inspected	0

Average Monthly Response Time:

6:25 minutes

90% Percentile Response

Fire: 7:36 minutes  
EMS: 7:16 minutes

Other Items of Interest:

JCFD assisted Boy Scout Troop 76 with a Flag Retirement Service on 11/1/2025.



Jefferson City Firefighters provided fire prevention education to all Jefferson Elementary students and staff on 11/5/2025. This included Kindergarten through 5<sup>th</sup> Grades. Approximately 650 students and staff were in attendance.

The Fire Department hosted and assisted with the first annual Veteran's Appreciation Luncheon on 11/11/2025 at Station 1.

Chief Lee Turner, Lieutenant Bradley Spoone, and Firefighters Eli Blazer, Ethan Jones, Brian Newell and Robert Shular (and on-duty crews) attended the weeklong Haz-Mat Academy hosted at Station 1. This course was completely funded with funds from District 2 Homeland Security.

The Department was notified of several successful grant applications in November. These are:

Jefferson Healthcare Foundation (\$56,100) – Equipment for new ladder truck, CPR training supplies, Thermal Imaging Cameras.

Jefferson County Opioid Abatement Grant (\$62,000) – Raman Spectroscopy Meter

TEMA Hazardous Materials Education Program (\$28,000) – Conference attendance and training HM suits

Community Develop Block Grant (\$420,000) – Countywide (split between 9 FDs) – Structural Turnout Gear

**Parks and Recreation Monthly Report**  
**November 2025**

Weekly Attendance

Saturday, November 1st – Friday, November 7th	902
Saturday, November 8th – Friday, November 14th	898
Saturday, November 15th – Friday, November 21st	908
Saturday, November 22nd – Friday, November 28th	803

Monthly staff meeting with maintenance and front desk staff.

I attended weekly department head team meetings.

The City received \$32,270.00 from the Jefferson Health Care Foundation Fund.

We have put up the Christmas Tree and Lights downtown.

Our Recreation survey is now live for the community to give their input on what they would like to see in the future with the Parks and Recreation Department.

The land survey of Roy Harmon Park and the sidewalk is almost complete.

Rubber mulch has been added to the playground along with two new spring toys at Nelson Merry Park.

We hosted our first movie night at Nelson Merry Gym.

The playground equipment for Roy Harmon Park has arrived.



# Jefferson City Police Department

*"Integrity, Service & Dedication"*

*Andy Dossett, Chief of Police*



Section 6, Item d.

## Monthly Report November 2025

### Training

Officer(s)	Training/Location	Hours
DC Thomas, Capt. Mitchem	Training Officers Conference	40
Dossett	TACP Regional Meeting	3
Dean, Frison, Shofner	Monthly K-9 training	24
JCPD Special Response Team	Range	8
JCPD Honor Guard	PD	3

### Community Outreach

Officer(s)	Event/Project/Meeting	Hours
Cpl. Hager, PO Todd	Red Ribbon Day Mt. Horeb Elementary	4
Dept-wide	CNU Student Govt Assn. luncheon	2
Cpl. Slone	Jeff Elem School Thanksgiving lunch	2
Dean, Kinder, Reff, Slone	Veteran's Day celebration/ JCFLD	3

### Municipal Court Report

<b>Citations Heard</b>	58	<b>Docket Count</b>	74	<b>Fines/Costs Imposed</b>	6546.00
<b>Fines/Costs Collected</b>	18467.26	<b>Fines/Costs Referred</b>	2344.00	<b>Fail to Appear</b>	37
<b>Guilty</b>	11	<b>Not Guilty</b>	5	<b>Charges Dismissed</b>	3
<b>Referred to Driving School</b>	16				

### Patrol Activity

<b>911 Calls for Service</b>	1067	<b>Vehicle Crash</b>	37	<b>Miles Patrolled</b>	17870
<b>Reports Filed</b>	66	<b>Citations</b>	344	<b>Property Checks</b>	7282
<b>Drug Violations</b>	23	<b>Vehicle Stops</b>	400	<b>DUI</b>	4
<b>Misd. Arrests</b>	46	<b>Felony Arrests</b>	8	<b>Directed Foot Patrol</b>	768

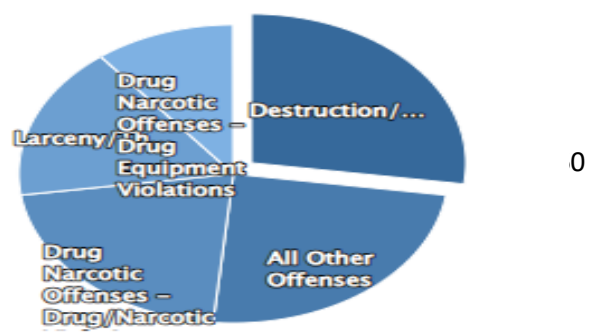
### Announcements/Updates/Employee Recognition

- Current police officer vacancies: 0

Crime Report

All Other Offenses	14
Animal Cruelty	1
Assault Offenses - Aggravated Assault	1
Assault Offenses - Simple Assault	1
Destruction/Damage/Vandalism of Property	17
Driving Under the Influence	4
Drug Narcotic Offenses - Drug Equipment Violations	4
Drug Narcotic Offenses - Drug/Narcotic Violations	13
Drunkenness	1
Embezzlement	1
Fraud Offenses - False Pretenses/Swindle/Confidence Game/Flimflam/Scam	2
Larceny/Theft Offenses - All Other Larceny	2
Larceny/Theft Offenses - Shoplifting	12
Sex Offenses, Forcible - Forcible Fondling	1
Destruction/Damage/Vandalism of Property	17
All Other Offenses	14
Drug Narcotic Offenses - Drug/Narcotic Violations	13
Larceny/Theft Offenses - Shoplifting	12
Driving Under the Influence	4
Drug Narcotic Offenses - Drug Equipment Violations	4
Larceny/Theft Offenses - All Other Larceny	2
Fraud Offenses - False Pretenses/Swindle/Confidence Game/Flimflam/Scam	2
Embezzlement	1
Drunkenness	1
Assault Offenses - Simple Assault	1
Animal Cruelty	1
Sex Offenses, Forcible - Forcible Fondling	1
Assault Offenses - Aggravated Assault	1

Incident Distribution



Major Projects Status

- ❖ New North Hills Tank – Spring 2026.
- ❖ CDBG funded sewer line replace/rehab in Spring 2024. It is complete.
- ❖ Old AJ repaving in Design phase, plans submitted to TDOT.
- ❖ JLG pretreatment permit has been issued.
- ❖ Black Oak Fire Protection Project – Construction by City Crews is scheduled for Spring of 2026.
- ❖ CCTV work on sewer rehab project has started.
- ❖ Street paving is complete, minus striping.
- ❖ Senior Citizen parking lot repave is complete, minus striping.

Task – October 2025

Water & Sewer

Water Taps: 7  
Sewer Taps: 7  
Water Treated: 137.72 million gallons  
Water leaks: 21  
Wastewater Treated: 26.21million gallons.  
Wastewater effluent violation: 0  
Overflow: 0

Streets & Sanitation

Brush Hauled – 38 loads.  
Junk Hauled – 26 loads.  
Recycle Hauled – 46.98 tons.



## OFFICE OF THE CITY MANAGER

### City Manager Report

December 1st, 2025

#### Activities:

- Attended TN Economic Development's Governor's Conference in Murfreesboro, TN
- Attended TN Outdoor Recreation's Grant Award Check Presentation in Norris, TN
- Hosted final planning meeting and attended Jefferson City's inaugural Veteran's Day Event
- Attended LAMTPO Executive Board meeting; elected Chairman of Executive Board
- Attended Mossy Creek Foundation meeting to discuss upcoming Holiday Events and beyond
- Met with financial analysts from S&P Global to discuss economic growth and bond rating
- Attended check presentation for grant awarded to Glenmore Mansion
- Hosted after-action report/debrief of Veteran's Day event with American Legion & VFW
- Attended Joint Economic Development Board Meeting (TN 3-Star Program) in Chestnut Hill
- Attended the rainbow trout restocking of Mossy Creek – first time in approximately 40 years

#### Announcements/Events:

- 26 November – Bond Rating call with S&P Global - Rating: AA-; Stable
- 27-28<sup>th</sup> November – Administrative Offices closed in observance of Thanksgiving Holiday
- 29 November – Small Business Saturday/Jefferson City Christmas Tree Lighting @ 5:30 PM
- 03 December – Jefferson City Bond Sale for Fire Station 2 Project
- 13 December – Christmas Market @ 12 Noon; Christmas Parade 5:00PM

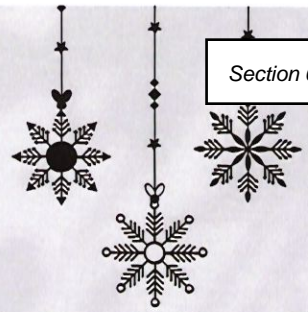
#### Attachments:

- Jefferson City Public Library December Calendar/Newsletter/Bulletin
- Jefferson City Senior Center December Calendar



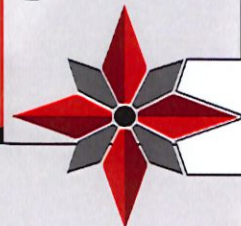


# December



Section 6, Item f.

SUN	MON	TUES	WED	THU	FRI	SAT
30	1 <b>10AM</b> Ukulele Club	2 <b>10:30AM</b> Homeschool <b>4:30PM</b> Book Social	3 <b>10:30AM</b> Storytime <b>3PM</b> Watercolor	4 <b>10:30AM</b> Little Listeners <b>6PM</b> Open Mic	5 <b>9AM</b> Yoga <b>3:30PM</b> Scribble Society	6 <b>11AM</b> Poetry Perspectives
7	8 <b>10AM</b> Ukulele Club <b>3PM</b> Senior Game Time	9 <b>10:30AM</b> Homeschool <b>4PM</b> Teen Craft	10 <b>10:30AM</b> Storytime <b>3PM</b> Watercolor	11 <b>10:30AM</b> Little Listeners	12 <b>9AM</b> Yoga <b>3:30PM</b> Scribble Society	13 <b>11AM</b> Poetry Perspectives
14	15 <b>10AM</b> Ukulele Club <b>4PM</b> AnimeClub	16 <b>10:30AM</b> Homeschool	17 <b>10AM-4PM</b> Christmas Party <b>3PM</b> Watercolor	18 <b>10:30AM</b> Little Listeners	19 <b>9AM</b> Yoga <b>3:30PM</b> Scribble Society	20 <b>11AM</b> Poetry Perspectives
21	22 <b>10AM</b> Ukulele Club	23 <b>10:30AM</b> Christmas Concert	24	25	26	27
CLOSED for Christmas Holiday						
28	29 <b>10AM</b> Ukulele Club	30 <b>10:30AM</b> Homeschool	31 <b>10:30AM</b> Storytime <b>12PM-CLOSED</b>	1 CLOSED for New Year's	2	3



**JCPL**  
JEFFERSON CITY  
PUBLIC LIBRARY



# Additional Events

## New Name, Same Games!

### Senior Game Time:

Monday, December 1 3:00-5:00pm

Join us the first Monday of every month and get your game on! We'll be playing a variety of exciting games, including pictionary, scavenger hunts, movie trivia, balloon tennis, and many more! This event is open to ages 6 and up.

Senior  
GAME  
time

## Hometown Christmas Fireside Holiday Concert:

Tuesday, December 23 10:30am

Join us by the fireplace with our special guests, the Mossy Creek Symphony, as we enjoy classic holiday songs! We'll provide homemade cookies and hot chocolate (while supplies last).



## 1,000 Books Before Kindergarten Program

Did you know reading to your child is one of the most powerful ways to boost his or her brain power? This program is a fun, exciting, and free way to start your child on the path to success! Ask at the circulation desk for more details and to sign your child up.

Happy  
holidays  
from your friends at  
Jefferson City Public Library



We  
wish  
you  
a  
Merry  
Christmas

# December at JCL

## What's happening at the library

Section 6, Item f.

## FOOD FOR FINES

Bring in 2 non-perishable food items (per card) to clear all fines from your library card!

## NOVEMBER AND DECEMBER

(Does not include fines on items that have been lost or not returned)



## Deck The Halls Christmas Party

Wednesday, December 17, 2025  
starting at 10:30am

Join us for food, games,  
tree decorating, and a visit  
from Santa!

We'll be watching  
the movie  
The Santa Clause



## Closings/ Holidays

Jefferson City Public Library will be closed  
Tuesday, December 24-27, 2025 in observance of Christmas  
We will be closed 12pm Wednesday, December 31, 2025  
through January 1, 2026 in observance of New Year's





## Children

### Homeschool Academy: Tuesdays at 10:30am

Join us for special guest speakers and programs to enrich your child's learning experiences. For homeschoolers of all ages!

### Storytime, Go: Wednesdays at 10:30am

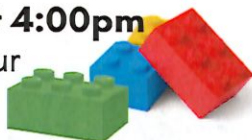
Join us for stories, songs, and crafts designed to promote children's early literacy skills. Geared towards children ages 3-5.

### Little Listeners: Thursdays at 10:30am

A Storytime for babies and toddlers to enjoy songs, books, and rhymes with their caregiver. Geared towards children under 3 years old.

### Lego Builders: Thursday, December 18 at 4:00pm

The third Thursday of every month, bring your imagination and we'll bring the Legos!



## Teens and Up

### Scribble Society Writing Group: Fridays at 3:30pm

For teens and adults. Join us for writing, sprints, and fun with fellow writers. We meet every Friday and talk about how our writing is going before working on a prompt and then sharing our work.

### Anime Club: Monday, December 15 4:00-5:30pm

Anime Club will be meeting once monthly. For more information, contact Andrew Smith at 865-318-5890.

Mon-Fri: 9:00AM-6:00PM Sat.: 9:00AM-2:00PM  
Sun: Closed

## Adults

Section 6, Item f.



### Mixed Media Arts & Crafts:

**There will be no craft for December**

Join us the third Tuesday of every month. All supplies will be provided.

**Class size is limited - registration is required!** Sign up sheet is at the circulation desk.

### Book Social: Tuesday, December 2 at 4:30pm

The first Tuesday of every month, come to talk about your latest reads. Make friends, have snacks, and enjoy the company of other readers!

### Watercolor Club: Wednesdays at 3:00pm

No talent required. Bring your own supplies and get creative!

### Yoga: Fridays at 9:00am

Bring your own mat. Beginner friendly!

## Teens and Up

### Rock Painting Workshop:

**Tuesday, December 9 at 4:00pm**

For adults and teens 13 and up. Join us the second Tuesday of every month. Bring a friend and paint some rocks!



### Poetry Perspectives: Saturdays at 11:00am

Join us as we read published poems and share and discuss our own works. This is for mature teens and adults.

108 City Center Drive, Jefferson City, TN 37760  
865-475-9094





# JEFFERSON CITY SENIOR CENTER

# DECEMBER 2025

Section 6, Item f.

ALL ARE WELCOME,  
ALL ARE LOVED.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>1</b> 10 - 11 BINGO 11 - 12 CHAIR YOGA 1:00 BIRTHDAY BASH 	<b>2</b> 9:00 ROKK 11:00 CANASTA 	<b>3</b> 10-12 LINE DANCING 12-3 WOOD BURNING 	<b>4</b> 9 - 12 CARDS 12 - 1 LUNCH	<b>5</b> CLOSED FOR DIRECTOR TRAINING
<b>8</b> 10 - 11 BINGO 1:00 AROUND THE WORLD <b>CANADA</b> 	<b>9</b> 9:00 ROKK 11:00 CANASTA 9-3 ETHRA MEETING	<b>10</b> 10-12 LINE DANCING 12-3 WOOD BURNING 	<b>11</b> 9 - 12 CARDS 12 - 1 LUNCH	<b>12</b> COUNTY WIDE CHRISTMAS PARTY 11-2 
<b>15</b> 10 - 11 BINGO 11 - 12 CHAIR YOGA	<b>16</b> 9:00 ROKK 11:00 CANASTA 	<b>17</b> 11:30 - 2:00 LINE DANCER'S CHRISTMAS GATHERING 	<b>18</b> 9 - 12 CARDS 12 - 1 WINTER LU'AU CHRISTMAS BASH 	<b>19</b> VAN TRIP HAMRICK'S IN KINGSPORT 
<b>22</b> See you next year 	<b>23</b> See you next year 	<b>24</b> See you next year 	<b>25</b> See you next year 	<b>26</b> See you next year 
<b>29</b> See you next year 	<b>30</b> See you next year 	<b>31</b> See you next year 		

865-475-4989

JEFFCITYSENIORS@GMAIL.COM

807 W. JEFFERSON ST.

JEFFERSON CITY, TN 37760

\*ALWAYS AVAILABLE\*

- WOOD WORKING
- WORKOUT ROOM
- SITTING/READING AREA
- PUZZLE TABLE

GUESTS

•



## **FIRE DEPARTMENT AGENDA ITEM REPORT**

**TO:** Mayor and City Council  
**FROM:** Lee Turner, Chief  
**DATE:** November 13, 2025  
**SUBJECT:** THSO Grant

---

### **BACKGROUND:**

- The Fire Department received a \$12,500 grant to purchase Jaws of Life equipment.
- The quote for purchasing the equipment from MES is \$13,995.26.
- The purchase price has been negotiated through SourceWell (the national bidding group).

### **FISCAL IMPACT:**

The City would be responsible for the difference of \$1,495.26, due to the grant covering most of the purchase price.

### **REQUEST/RECOMMENDATION:**

I request the Council waive the sealed bid requirement due to it being priced through SourceWell.

I also request a budget amendment for \$1,495.26 to cover the difference between the purchase cost and the grant.

### **ATTACHMENTS:**

Quote from M E S dated 11/12/25



(877) 637-3473

## Quote

Section 8, Item a.

**Quote #** QT1975257  
**Date** 11/12/2025  
**Expires** 12/12/2025  
**Sales Rep** Jenkins, Timothy A  
**Shipping Method** FedEx Ground  
**Customer** JEFFERSON CITY FIRE DEPT (TN)  
**Customer #** C37978

### Bill To

JEFFERSON CITY FIRE DEPT  
P.O. BOX 530  
JEFFERSON CITY TN 37760  
United States

### Ship To

JEFFERSON CITY FIRE DEPT  
104 CITY CENTER DRIVE  
JEFFERSON CITY TN 37760  
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
273949000-1C			SC 758 E3 Connect Combi - TOOL ONLY + CAPTIUM MSRP \$16,862.48	1	\$13,920.26	\$13,920.26

SourceWell Contract # 020124

Firefighting Equipment and Rescue Tools with Related  
Supplies and Accessories

Jefferson City Membership ID # 28794

**Subtotal** \$13,920.26

**Shipping Cost** \$75.00

**Tax Total** \$0.00

**Total** \$13,995.26

**Contact:** C37978 JEFFERSON CITY FIRE DEPT (TN) : Lee Turner (865) 475-3616

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1975257



## **FIRE DEPARTMENT AGENDA ITEM REPORT**

**TO:** Mayor and City Council  
**FROM:** Lee Turner, Chief  
**DATE:** November 13, 2025  
**SUBJECT:** Jefferson County Opioid Abatement Grant Agreement

---

### **BACKGROUND:**

- The County has received funding from defendants of the national opioid litigation. The settlement provides for payments to be spent for treatment and prevention programs.
- The funding has been awarded to the Jefferson City Fire Department for a pilot program to provide rapid detection of harmful substances.
- The Fire Department has been awarded funding in the amount of \$62,277 to purchase a mass spectrometer for identification of suspicious solids and liquids.

### **FISCAL IMPACT:**

There is no direct cost to the City.

### **REQUEST/RECOMMENDATION:**

I request that the City Council approve the proposed Agreement with Jefferson County.

### **ATTACHMENTS:**

- Opioid Service Provider Agreement between The County of Jefferson and Jefferson City Fire Department

**OPIOID SERVICE PROVIDER AGREEMENT  
BETWEEN**

**THE COUNTY OF JEFFERSON  
AND  
JEFFERSON CITY FIRE DEPARTMENT**

**THIS AGREEMENT** made and entered into by and between **Jefferson County**, a political subdivision of the State of Tennessee, (hereinafter referred to as the "County"), and **Jefferson City Fire Department, 104 City Center Drive, Jefferson City, TN 37760** (hereinafter referred to as the "Recipient"). Collectively, the signatories are referred to as the Parties, and individually, as a Party.

**RECITALS:**

**WHEREAS**, the County has received and will continue to receive funding from defendants of the national opioid litigation (the "Opioid Litigation") and the resulting settlement of which the County was a participant. The County's claims formed part of the basis of the national settlement and payments to plaintiffs from defendants, with some payments scheduled to continue until 2038 ("Settlement Payments"). The Opioid Litigation parties have agreed to the described Settlement Payments subject to the ongoing financial viability of each of the Opioid Litigation defendants. The Opioid Litigation settlement provides for the Settlement Payments to be expended for enumerated treatment and prevention programs and services; and

**WHEREAS**, the County has established a local advisory council to make recommendations as to the use of the settlement payments; and

**WHEREAS**, based on the recommendations of the council, the County has determined to grant funding to the "Recipient" and the funding will be directed to **Jefferson City Fire Department & Public Health Partners Early Alert System** used to carry out and evaluate a pilot program to (1) provide rapid detection of harmful substance (i.e. fentanyl, xylazine, or other emerging dangerous drugs) that frequently result in overdose, (2) establish an interagency early alert information-sharing system among public health and public safety partners and (3) employ targeted opioid overdose prevention strategies in communities at risk for overdose. ("the Program"). Funding will be provided in amount not to exceed sixty-two thousand two hundred seventy-seven and 00/100 Dollars (\$62,277.00) (the "Award Amount"); and

**WHEREAS**, the County has determined that the Program is consistent with the abatement strategies set forth in the Opioid Litigation settlement List of Opioid Remediation Uses.

**WHEREAS**, the Parties understand and acknowledge by executing this

Agreement the County will not provide additional funding in excess of the Award Amount, and any costs of the Program, including any overruns or other expenses not expressly agreed to in writing prior to the expenses being incurred, will not be a liability on the part of the County, and will be the sole responsibility of the Recipient; and

**WHEREAS**, the Recipient is a qualified and experienced provider of the services herein.

**NOW, THEREFORE**, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

1. **Term and Termination**. This Agreement shall commence on its effective date and continue until it expires or is terminated as provided for herein.

A. **Term**. This Agreement shall commence on January 1, 2026, and continue until December 31, 2026.

B. **Termination**. Either Party may immediately, upon written notice to the other Party, terminate this Agreement for cause if the other Party is in breach of any provision hereof or is in breach of any provision of Applicable Law, including the failure of the Recipient to provide all necessary assistance the County requires to comply with the provisions of its related regulations and any reporting of program and service data. Program equipment purchased with the Award Amount funding shall be returned to the county upon termination of this Agreement.

2. **Scope of Services**. The services the Recipient shall provide shall be as set forth in the attached Exhibit A. The attached Exhibit A is incorporated by reference into this Agreement and made a part thereof. In the event there are conflicting terms and conditions between Exhibit A and this Agreement, the terms of this Agreement will prevail.

Program equipment purchased with the Award Amount funding shall be returned to the county if used for purposes outside of the scope of services set forth in the attached Exhibit A.

3. **Compensation**. It is expressly understood and agreed the total compensation the Recipient is to receive under this Agreement for the services performed shall not exceed the Award Amount.

**GRANT MODEL:** The County shall pay the Recipient \$62,277.00 (Award Amount) for the costs necessary for or incidental to the performance of work as set forth in Exhibit A. It is expressly understood and agreed the total compensation the Recipient is to receive under this Agreement shall not exceed the Award Amount. Any costs of the program and services in excess of the Award Amount shall be the sole responsibility of the Recipient.

Payment by the County to the Recipient is subject to the availability of funds as determined by and in the sole discretion of the County.



4. **Future Funding.** County is not, as a result of entry into or performance by either party under this Agreement, obligated to provide future grants, program-related investments, or other financial or technical support to Recipient, or to extend the relationship with Recipient in any respect, or to engage in any other transaction or relationship with Recipient. Recipient acknowledges that County has not made to Recipient any representations, promises, or assurances about future funding or other support.
5. **Recipient Monitoring and Reporting.** Within ten (10) calendar days of providing notice, to the extent permitted by applicable privacy laws, the County and its authorized representatives or designees have the right to inspect all physical Program locations, to inspect Recipient's records related to the Agreement, and examine, copy, and audit all records related to this Agreement. The Recipient must cooperate, provide reasonable assistance, and produce or compile any information reasonably requested. If financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded.

Expenditures, reimbursements, and payments under this Grant Agreement shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount provided that any increase is off-set by an equal reduction of other line-item amount(s) such that the net result of variances shall not increase the total Grant Agreement amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Agreement.

If there is a remaining balance at the end of the Agreement, the Recipient may request a no-cost extension from the County to continue to use the funds for activities described in the Scope of this Agreement or return the remaining funds to the County within forty-five (45) calendar days.

6. **Right of Audit.** The County or its designee may audit the Recipient to verify compliance with this Agreement. The Recipient must retain and provide to the County or its designee and/or auditor general upon request, all financial and accounting records related to this Agreement through the Term of this Agreement and for three (3) years after the date of submission of the final expenditure report for the Award Amount. If an audit, litigation, or other action involving the records is initiated before the end of the Financial Audit Period, the Recipient must retain the records until all issues are resolved. This right of audit is limited to matters within the scope of this Agreement unless there is a separate constitutional or statutory basis for such audit.
7. **Compliance with the Law.** The Recipient shall administer the program and provide all the services to be performed under this Agreement in complete compliance with all applicable Federal, State, and local laws, ordinances, rules, and regulations.
8. **Applicable Law and Venue.** This Agreement shall be subject to and construed in accordance with the laws of the State of Tennessee, without regard to any Tennessee choice of law rules that would apply the substantive law of any other jurisdiction to the extent not inconsistent with, or pre-empted by, Federal law. In the event any disputes



arise under this Agreement, it is understood and agreed that any legal or equitable action resulting from such disputes shall be in Tennessee Courts whose jurisdiction and venue shall be established in accordance with the statutes and Rules of Court of the State of Tennessee. In the event any action is brought in or is moved to a federal court the venue for such action shall be the Federal Judicial District of Tennessee, in the district and division in which the County is located.

9. **Independent Contractor.** It is expressly understood and agreed that the Recipient is an independent contractor. The employees, servants and agents of the Recipient shall in no way be deemed to be and shall not hold themselves out as the employees, servants or agents of the County. The Recipient's employees, servants and agents shall not be entitled to any fringe benefits of the County such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave or longevity. The Recipient shall be responsible for paying any salaries, wages or other compensation due its employees for services performed pursuant to this Agreement and for the withholding and payment of all applicable taxes, including, but not limited to, income and social security taxes to the proper Federal, State and local governments. The Recipient shall carry workers' compensation insurance coverage for its employees, as required by law and shall provide the County with proof of said coverage.
10. **Non-Discrimination.** The Recipient, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, programs and services provided, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, height, weight, marital status, physical or mental disability unrelated to the individual's ability to perform the duties of the particular job or position or political affiliation. The Recipient shall include the language of this assurance in all subcontracts for services covered by this Agreement. Breach of any provisions of this section shall be regarded as a material breach of this Agreement.
11. **Indemnification and Hold Harmless.** The Recipient shall, at its own expense, protect, defend, indemnify and hold harmless the County, and its elected and appointed officers, employees and agents from all claims, damages, costs, law suits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that they may incur as a result of any acts, omissions or negligence of the Recipient or any of its officers, employees, agents or subcontractors which may arise out of this Agreement. This includes any repayment which may be required in the event any portion of the Award Amount is not spent in conformance with this Agreement and the approved List of Opioid Remediation Uses such that the County is required to return or forego any portion of the Settlement Payments.

The Recipient's indemnification responsibilities under this section shall include the sum of damages, costs and expenses which are in excess of the sum paid out on behalf of or reimbursed to the County, its officers, employees and agents by the insurance coverage obtained and/or maintained by the Recipient pursuant to the requirements of this Agreement.

12. **Waivers; Remedies.** No delay on the part of any of either Party in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any waiver on the part of the either Party of any right, power or privilege hereunder operate as a waiver of any other right, power or privilege hereunder, nor shall any single or partial exercise of any right, power or privilege hereunder preclude any other or further exercise of any other right, power or privilege hereunder. The rights and remedies herein provided are cumulative and are not exclusive of any rights or remedies which the parties hereto may otherwise have at law or in equity.

In the event the Recipient is in breach of any provision of Applicable Law, or misuses the Award Amount funding in any way, it shall immediately, upon written demand from the County, repay all the funds previously received pursuant to this Agreement.

13. **Modifications, Amendments or Waiver of Provisions of the Agreement.** All modifications, amendments or waivers of any provision of this Agreement shall be made only by the written mutual consent of the parties hereto.
14. **Assignment or Subcontracting.** The Recipient shall not assign, subcontract, or otherwise transfer its duties and/or obligations under this Agreement without the express written consent of the County.
15. **Purpose of Section Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.
16. **Complete Agreement.** This Agreement, the Exhibits A and B, and any additional or supplementary documents incorporated herein by specific reference contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.
17. **Survival Clause.** All rights, duties and responsibilities of any party that either expressly or by their nature extend into the future, including warranties and indemnification, shall extend beyond and survive the end of the Agreement's term or the termination of this Agreement.
18. **Invalid/Unenforceable Provisions.** If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. Where the deletion of the invalid or unenforceable clause or provision would result in the illegality and or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the clause or provision was rendered invalid or unenforceable.
19. **Force Majeure.** Any delay or failure in the performance by either Party hereunder shall be excused if and to the extent caused by the occurrence of a Force Majeure. For purposes of this Agreement, Force Majeure shall mean a cause or event that is

not reasonably foreseeable or otherwise caused by or under the control of the Party claiming Force Majeure, including acts of God, fires, floods, epidemics, explosions, riots, wars, hurricane, sabotage terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes, that prevent the claiming Party from furnishing the materials or equipment, and other like events that are beyond the reasonable anticipation and control of the Party affected thereby, despite such Party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of such acts, events or occurrences, and which events or the effects thereof are not attributable to a Party's failure to perform its obligations under this Agreement.

20. **Non-Beneficiary Contract.** Nothing expressed or referred to in this Agreement is intended or shall be construed to give any person other than the Parties to this Agreement or their respective successors or permitted assignees any legal or equitable right, remedy or claim under or in respect of this Agreement, it being the intention of the Parties that this Agreement and the transactions contemplated hereby shall be for the sole and exclusive benefit of such Parties or such successors and permitted assignees. The Recipient's suppliers or providers are not considered the Recipient's assignees and are not third-party beneficiaries.
21. **Notice.** Any and all correspondence or notices required, permitted, or provided for under this Agreement to be delivered to any Party shall be sent to that Party by either electronic mail with confirmation of receipt or by first class mail. All such written notices shall be addressed as provided below. All correspondence shall be considered delivered to a Party as of the date that the electronic confirmation of receipt is received (if notice is provided by electronic mail) or when notice is deposited with sufficient postage with the United State Postal Service. A notice of termination shall be sent via electronic mail with confirmation of receipt or via certified mail to the address specified below. Notices shall be mailed to the following addresses:

If to County:

Mark Potts, Jefferson County Mayor  
214 West Main Street  
Dandridge, TN 37725

If to Recipient:

Lee Turner, Jefferson City Fire Chief  
104 City Center Drive  
Jefferson City, TN 37760

22. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument. The exchange of copies of this Agreement and of signature pages by facsimile or PDF transmission shall constitute effective execution and delivery of this Agreement as to the parties hereto and may be used in lieu of the original Agreement for all purposes. Signatures of the Parties hereto transmitted by facsimile or PDF shall be deemed to be their original signatures for all purposes.
23. **Certification of Authority to Sign Agreement.** The people signing on behalf of the parties to this Agreement certify by their signatures that they are duly authorized to sign this Agreement on behalf of the party they represent, and that this Agreement has been authorized by the party they represent.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY EXECUTED THIS AGREEMENT ON THE DATE AND YEAR FIRST ABOVE WRITTEN.

Jefferson County

By: Mark Potts  
(Signature)

By: \_\_\_\_\_  
(Signature)

Name: MARK Potts  
(Print or Type)

Name: \_\_\_\_\_  
(Print or Type)

Title: MAYOR  
(Print or Type)

Title: \_\_\_\_\_  
(Print or Type)

Date: 11/03/2025  
(Print or Type)

Date: \_\_\_\_\_  
(Print or Type)

## **Exhibit A Scope of Work**

### **Approved objectives & activities:**

- **OBJECTIVE 1:** Rapidly test substances at the scene to carry out appropriate, safe, and effective interventions. Activities include:
  - The Jefferson City Fire Department (JCFD) will purchase a mass spectrometer
  - JCFD will receive training on spectrometer use and safety
  - JCFD will respond to calls to test substances across a five-county region (Jefferson, Grainger, Hamblen, Cocke, and Sevier)
- **OBJECTIVE 2:** Establish a data tracking system to analyze incoming spectrometer results. Activities include:
  - JCFD will receive technical assistance from UT SMART to identify and employ the best methods to promptly & securely track and share results with partner agencies
- **OBJECTIVE 3:** Evaluate timeliness and accuracy of drug identification in field conditions. Activities include:
  - JCFD will determine the ideal timeframe for spectrometer deployment and timeliness metrics for pilot evaluation
  - JCFD will determine drug identification accuracy metrics for pilot evaluation
  - JCFD will share relevant information with UT SMART for pilot evaluation
- **OBJECTIVE 4:** Establish an effective interagency information sharing framework. Activities include:
  - UT SMART will consult with JCFD to identify agencies and establish formal partnerships for pilot program
  - UT SMART will consult with JCFD to develop protocol for information sharing with partner agencies
  - UT SMART will employ protocol to share spectrometer information with partner agencies
  - UT SMART will administer a satisfaction survey to all partner agencies for pilot evaluation
- **OBJECTIVE 5:** Identify public health intervention actions resulting from spectrometer information. Activities include:
  - UT SMART will develop an agency intervention assessment protocol
  - UT SMART will collect intervention information from partner agencies for assessment and pilot evaluation purposes
- **OBJECTIVE 6:** Full responsibility of the management of the interagency information-sharing framework is assumed by the JCFD
  - UT SMART will develop a program guide for continued management of the framework past the pilot period.
  - Jefferson City Fire Dept will assume full responsibility during the final phase of the pilot program.

Approved budget:

Expense or Activity	Description	Strategy Addressed	Cost	Quantity	Total Cost
Mass spectrometer	Agilent Resolve	JJ3, LL4, LL1	\$62,277.00	1	\$62,277.00
				Project Total =	\$62,277.00

JEFFERSON CITY, TENNESSEE

ORDINANCE 2025 - 07

AN ORDINANCE AMENDING THE JEFFERSON CITY MUNICIPAL CODE  
TO PROVIDE THAT THE UTILITY SHALL NOT BE OBLIGATED TO MAKE  
ADJUSTMENTS OF ANY BILL NOT CONTESTED WITH SIXTY (60) DAYS  
FROM THE BILLING DATE

BE IT ORDAINED by the City Council of the City Jefferson City as follows:

**Section 1.** Title 18, Chapter 1, Section 18-128. Adjustments Outlined of the Jefferson City Municipal Code is amended by the addition of the following sub-section (8):

- (8) The UTILITY shall not be obligated to make adjustments of any bills not contested within sixty (60) days from the billing date.

**Section 2.** This Ordinance shall take effect upon final passage, the public welfare requiring it.

Passed on First Reading this 1<sup>st</sup> day of December, 2025.

Passed on Second Reading this 5th day of January, 2026.

APPROVED:

\_\_\_\_\_  
Mitch Cain, Mayor

Attest: \_\_\_\_\_  
Bettina Chandler, City Recorder

JEFFERSON CITY, TENNESSEE

ORDINANCE 2025 - 08

AN ORDINANCE LOWERING THE SPEED LIMIT ALONG CORA ROAD  
WITHIN THE CITY LIMITS OF JEFFERSON CITY

**WHEREAS**, Cora Road is a dead end road within the city limits of Jefferson City; and

**WHEREAS**, the present speed limit is 30 miles per hour; and

**WHEREAS**, a lower speed limit of 15 miles per hour is desired for the health and safety of the residents; and

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City Jefferson City as follows:

**Section 1.** The speed limit on Cora Road shall be 15 miles per hour.

**Section 2.** This Ordinance shall take effect upon final adoption, the public welfare requiring it.

Passed on First Reading this 1st day of December, 2025.

Passed on Second Reading this 5th day of January, 2026.

**APPROVED:**

\_\_\_\_\_  
Mitch Cain, Mayor

**Attest:** \_\_\_\_\_  
Bettina Chandler, City Recorder





JEFFERSON CITY, TENNESSEE

Resolution 2025 - 30

A RESOLUTION DECLARING CERTAIN POLICE  
VEHICLES AS SURPLUS PROPERTY  
AND AUTHORIZING THE SALE OF SUCH VEHICLES

WHEREAS, the Jefferson City Police Department has three police vehicles which have been removed from service; and

WHEREAS, the Chief of Police has requested that the City Council approve declaring these vehicles as surplus property and authorizing the sale of such vehicles via Govdeals.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City Jefferson City as follows:

- Section 1**      The police vehicles described in the attached memorandum from the Chief of Police dated November 13, 2025, are hereby declared to be surplus property.
- Section 2**      The Chief of Police is authorized to sell the vehicles via Govdeals.

ADOPTED this 1st day of December, 2025.

APPROVED:

\_\_\_\_\_  
Mitch Cain, Mayor

Attest: \_\_\_\_\_  
Bettina Chandler, City Recorder





## **POLICE DEPARTMENT AGENDA ITEM REPORT**

**TO:** Mayor and City Council  
**FROM:** Andy Dossett, Chief of Police  
**DATE:** November 13, 2025  
**SUBJECT:** Request to Surplus Retired Police Vehicles

---

### **BACKGROUND:**

- Request to surplus retired police vehicles and auction via Govdeals
- The revenue from sales will assist with funding FY 25-26 police vehicles and equipment

### **FISCAL IMPACT:**

- There is no impact to the budget.
- Revenue will be generated.

### **REQUEST/RECOMMENDATION:**

- I respectfully request to surplus the below listed retired police vehicles and sell via Govdeals. These vehicles are no longer in service.

Ford Crown Victoria/ VIN- 2FABP7BV9BX119262

Ford Crown Victoria/ VIN- 2FAFP71W0XX196704

Ford Crown Victoria/ VIN- 2FAFP71W96X136452

### **ATTACHMENTS:**

JEFFERSON CITY, TENNESSEE

Resolution 2025 - 31

A RESOLUTION AUTHORIZING THE CITY OF JEFFERSON CITY  
TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS (PEP)  
CYBER SECURITY MATCHING GRANT PROGRAM

**WHEREAS**, maintaining a secure cyber environment and protecting sensitive information are essential to the operations and risk management of the City; and

**WHEREAS**, Public Entity Partners offers a Cyber Security Matching Grant Program to assist members with eligible cybersecurity tools, services, and training; and

**WHEREAS**, the City of Jefferson City seeks to implement and maintain cybersecurity controls including employee cybersecurity awareness training, multi-factor authentication, endpoint detection and response (EDR), advanced threat protection (ATP), and continuous monitoring with a 24/7 Security Operations Center (SOC).

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City Jefferson City as follows:

- Section 1**      The City is authorized to submit an application to Public Entity Partners for the Cyber Security Matching Grant Program for FY 2025-26.
- Section 2**      The City is further authorized to provide the required matching funds for any grant monies awarded under this program.
- Section 3**      This Resolution shall take effect immediately upon its passage, the public welfare requiring it.

**ADOPTED** this 1st day of December, 2025.

**APPROVED:**

\_\_\_\_\_  
Mitch Cain, Mayor

**Attest:** \_\_\_\_\_  
Bettina Chandler, City Recorder