



City Council Special Meeting Agenda

March 30, 2026 at 5:00 PM

Jefferson City Municipal Building

1. Call to Order

Opening Prayer

Pledge of Allegiance

2. Roll Call

3. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

4. New Business

a. Approve Resolution 2026-06 Adopting the 2026 Comprehensive Parks and Recreation Master Plan

b. Approve Resolution 2026-07 Authorizing Submission of a Grant Application For the Tennessee Outdoor Recreation Local Parks and Recreation Fund for Roy Harmon Park Improvements

5. Adjourn

JEFFERSON CITY, TENNESSEE

Resolution 2026 - 06

**A RESOLUTION ADOPTING THE 2026 COMPREHENSIVE
PARKS AND RECREATION MASTER PLAN**

WHEREAS, McGill and Associates has prepared and presented a Comprehensive Parks and Recreation Master Plan at the direction of the City; and

WHEREAS, valuable input and suggestions have been received from elected officials, staff, volunteers and residents of the City as to the needs of the community; and

WHEREAS, the proposed Plan will assist City staff in planning for future growth activities; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City Jefferson City to adopt the proposed 2026 Comprehensive Parks and Recreation Master Plan

ADOPTED this 30th day of March, 2026.

APPROVED:

Mitch Cain, Mayor

Attest: _____
Bettina Chandler, City Recorder

JEFFERSON CITY, TENNESSEE

Resolution 2026 - 07

A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR THE TENNESSEE OUTDOOR RECREATIONAL LOCAL PARKS AND RECREATION FUND FOR ROY HARMON PARK IMPROVEMENTS

WHEREAS, the City of Jefferson City recognizes the importance of providing quality parks and recreation facilities to improve the quality of life, health, and well-being of its citizens; and

WHEREAS, the Tennessee Department of Environmental and Conservation, through its Local Parks and Recreation Fund (LPRF) grant program, provides financial assistance to eligible local governments for the development and improvement of public outdoor recreation facilities; and

WHEREAS, the City of Jefferson City desires to apply for LPRF grant assistance for the purpose of funding improvements to Roy Harmon Park, specifically for batting cage refurbishment, tennis court refurbishment, additional parking, and upgraded sports lighting; and

WHEREAS, the grant program requires a local government match, which may include cash, in-kind contributions, or a combination thereof; and

WHEREAS, the City of Jefferson City is committed to providing the required local match in the amount of **Six Hundred One Thousand Two Hundred Fifty Dollars (\$601,250)** to support the Roy Harmon Park Improvements Project with total estimated cost of \$1,202,500.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City Jefferson City that:

1. The City Council hereby authorizes and approves the submission of a grant application to the Tennessee Outdoor Recreation Local Parks and Recreation Fund (LPRF) grant program for improvements to Roy Harmon Park.
2. The City commits to providing the required local match of **\$601,250**, which shall be available and appropriated as necessary to meet the grant’s match requirements and project expenses.
3. The City Manager and staff are hereby authorized to execute all necessary documents, agreements, and assurances required for the completion and submission of the grant application and to act as the City’s authorized representative in connection with this project.
4. This Resolution shall become effective immediately upon its adoption, the public welfare requiring it.

ADOPTED this 30th day of March, 2026.

APPROVED:

Mitch Cain, Mayor

Attest: _____
Bettina Chandler, City Recorder

Roy Harmon Park Improvements

Item	Projected Cost Estimate	Year 1	Year 2	Year 3
Batting Cage Refurbishment	\$ 12,000.00	\$ 12,000.00		
Tennis Court/Pickleball Refurbishment	\$ 500,000.00	\$ 500,000.00		
Splashpad / Pool Redesign	\$ 720,000.00			\$ 720,000.00
Pool / Restroom ADA Updates	\$ 500,000.00		\$ 500,000.00	
Parking Lot at former library location	\$ 100,000.00	\$ 100,000.00		
Sports Lighting	\$ 350,000.00	\$ 350,000.00		
Construction Total:	\$ 2,182,000.00	\$ 962,000.00	\$ 500,000.00	\$ 720,000.00
Design & Engineering (15%)	\$ 327,300.00	\$ 144,300.00	\$ 75,000.00	\$ 108,000.00
Plus 10% Contingency	\$ 218,200.00	\$ 96,200.00	\$ 50,000.00	\$ 72,000.00
Total:	\$ 2,727,500.00	\$ 1,202,500.00	\$ 625,000.00	\$ 900,000.00
LPRF 50%	\$ 1,363,750.00	\$ 601,250.00	\$ 312,500.00	\$ 450,000.00

*Notes: Cost estimates for batting cage and tennis court refurbishments are part of Parks & Rec's budget request for the FY27 budget season.