



City Council Regular Meeting Minutes

February 03, 2025 at 5:00 PM

Jefferson City Municipal Building

1. Call to Order

Opening Prayer

Pledge of Allegiance

Mayor Cain called the meeting to order at 5:00pm.

2. Roll Call

PRESENT

Mayor Mitch Cain

Vice Mayor Kevin Bunch

Councilwoman Ailene Combs

Councilman Rocky Melton

Councilwoman Sheala Purkey

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

3. Approval of Minutes from Previous Meetings

a. Minutes from January 6, 2025, Meeting

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

There were no comments from the audience.

5. Communications from the Mayor

Mayor Cain said the City continues to have strong improvement in the sales tax revenue. The City of Jefferson City has been recognized as a tree city for 2025 and this will be celebrated in April.

6. Reports from Committees, Council Members, and other Officers

- a. **Building/Codes/Planning Department Monthly Report.** Consider a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for January 2025.
- b. **Fire Department Monthly Report.** Consider a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for January 2025.
- c. **Parks and Recreation Monthly Report.** Consider a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of January 2025.
- d. **Police Department/City Court Monthly Report.** Consider a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for January 2025.
- e. **Public Works Monthly Report.** Consider a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for December 2024.
- f. **City Manager Monthly Report.** Consider a report from James Gallup, City Manager, concerning a summary of his activity for January 2025.

City Manager Gallup said an application has been submitted for a RAISE grant, but the name has been changed to BUILD; Mobilization for the Chucky Pike Signalization Project started today with an estimated completion date of August 31; LAMPTO will meet February 12 to discuss amendments to the Transportation Improvements Plan (TIP); and the City Council Strategic Budget Planning Summit is scheduled for February 26 at 8:30am.

7. Appointments

There were no appointments to be made.

8. Acceptance of Bids/Professional Services/Leases/Grants

- a. **Authorize** fence replacement at Morgan Wallen Field

Motion made by Councilman Melton, Seconded by Councilwoman Purkey to purchase a replacement fence from E & M Fencing in the amount of \$32,000.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Approve** purchase of Property Tax and Fixed Asset Software upgrade

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to purchase upgraded software from Local Government Corporation in the amount of \$6,772.80, and an annual use and remote software support fee of \$11,152.00.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- c. **Approve** change in Agent of Record for Employee Group Health Benefits Plan

Motion made by Councilwoman Combs, Seconded by Councilman Melton to change the Agent of Record from Cate Agency to Mark II Employee Benefits.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- d. **Accept** the bid from McSpadden, Inc. for Fire Substation project

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to accept the bid from McSpadden, Inc. in the amount of \$5,202,800.00 for the Fire Substation.
Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

9. Old Business

- a. Approve** on Second Reading Ordinance 2025-01 Amending the Operating Budget for the Fiscal Year 2024-25

Motion made by Vice Mayor Bunch, Seconded by Councilman Melton to adopt Ordinance 2025-01, an ordinance amending the operating budget for the FY 2024-25.
Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

10. New Business

11. Adjourn

The meeting was adjourned at 5:12pm.