



City Council Regular Meeting Minutes

August 03, 2026 at 5:00 PM

Jefferson City Municipal Building

1. Call to Order

Opening Prayer

Pledge of Allegiance

The meeting was called to order at 5:00pm.

2. Roll Call

PRESENT

Mayor Mitch Cain

Vice Mayor Kevin Bunch

Councilwoman Ailene Combs

Councilman Rocky Melton

Councilwoman Sheala Purkey

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

3. Approval of Minutes from Previous Meetings

a. Minutes from July 6, 2026 Meeting

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve the minutes.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

b. Minutes from July 6, 2026 Beer Board Meeting

c. Minutes from July 21, 2026 Beer Board Meeting

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve both sets of Beer Board minutes.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

There were no comments.

5. Communications from the Mayor

- a. Proclamation Inducting Charles “Pop” Wright into the Jefferson City Sports Hall of Fame

Mayor Cain read the proclamation and presented a framed copy to the family of Mr. Wright.

He also said that Council had a sales tax report which showed the City received \$136,000 more in sales tax than was budgeted.

Mayor Cain read an anonymous letter thanking the Parks and Recreation Department, and Director Kevin Bolden, for the tee ball program.

The City is offering free putt-putt tonight at Mossy Creek Mini Golf from 5 - 8pm.

Tomorrow is National Night Out from 6-8. The police and fire departments will be showing the public their equipment.

Friday evening is Movie Night at Mossy Creek Station. The movie will be Zootopia.

Representative Farmer will be at the council meeting on August 18th. Representative Seal will be at the meeting on September 8th.

Mayor Cain thanked the Street Department for repairing the pot holes along Highway 11-E. This is a state road, but the condition was getting very bad.

He thanked the police and fire departments for assisting residents of Grainger and Cocke County during recent flooding.

6. Reports from Committees, Council Members, and other Officers

- a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for July 2026.
- b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for July 2026.
- c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of July 2026.
- d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for July 2026.
- e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for July 2026.
- f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for July 2026.

Mr. Gallup said the Police Department is hosting a Citizens Police Academy beginning Thursday, August 6th through October 8th.

Labor Day will be on September 7th, so the next Council meeting will be moved to September 8th.

A Population Report from the state was included in the packet. The City's current certified population is 9,103.

The Utility Department will begin using a new credit card system on September 14th.

7. Appointments

There are no appointments to be considered.

8. Acceptance of Bids/Professional Services/Leases/Grants

a. Approve purchase of Portable Radios for Fire Department

Motion made by Vice Mayor Bunch, Seconded by Councilwoman Purkey to approve the equipment purchase.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

b. Approve Change Orders #13-#14 to Fire Station #2

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve the proposed Change Orders.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

c. Approve purchase and installation of two HVAC units for the Community Center

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve the equipment purchase and installation request.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

d. Approve purchase of a Pickup Truck for Meter Readers

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve the vehicle purchase.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

e. Approve purchase of a 1 Ton Service Truck for Street Department

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to approve the vehicle purchase.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

f. Approve purchase of a Backhoe for the Street Department

Motion made by Councilwoman Combs, Seconded by Councilman Melton to approve the equipment purchase.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

g. Approve purchase of IWorQ Asset and Data Tracking Program for Street Department

Motion made by Councilman Melton, Seconded by Councilwoman Purkey to approve the purchase of the software.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- h. Approve** purchase of Mowing Tractor and Side Mower Attachment for the Street Department

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve the purchase.

Mayor Cain reminded the Council that this included not only the budgeted mowing tractor, but also the side mower attachment that Mr. Massengill requested.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- i. Approve** purchase of Single Axle Dump Truck for Street Department

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve the vehicle purchase.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- j. Approve** purchase of equipment and authorize installation of emergency equipment for 3 patrol units

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to approve the purchase.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

9. Old Business

10. New Business

- a. Approve on First Reading** Ordinance 2026-08 Amending Title 8, Section 3-11 to Limit the Number of Liquor Stores Within the City Limits of Jefferson City

Motion made by Councilman Melton, Seconded by Councilwoman Purkey to approve Ordinance 2026-08.

Councilwoman Combs asked about the limitations of the ordinance. Mayor Cain said this would limit liquor stores only, not the retail stores selling alcohol.

Councilwoman Combs said she does not want more liquor stores, but she does not want to limit other store selling liquor.

Vice Mayor Bunch said that elected officials should not limit what businesses.

Councilman Melton said it is the City's job to protect our residents and limit certain things.

Vice Mayor Bunch asked for a roll call vote.

Vice Mayor Bunch - No

Councilwoman Combs - No

Councilman Melton - Yea

Councilwoman Purkey - Yea

Mayor Cain - No

The motion failed 2-3.

11. Adjourn

There being no further business, the meeting was adjourned at 5:30pm.