



City Council Regular Meeting Minutes

January 05, 2026 at 5:00 PM

Jefferson City Municipal Building

1. Call to Order

Opening Prayer

Pledge of Allegiance

2. Roll Call

PRESENT

Mayor Mitch Cain

Vice Mayor Kevin Bunch

Councilwoman Ailene Combs

Councilman Rocky Melton

Councilwoman Sheala Purkey

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

3. Approval of Minutes from Previous Meetings

a. Minutes from December 1, 2025 Meeting

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve the minutes as written.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

Ms. Kristina Orchekowski of 917 Erica Drive asked the City to review the entry to Greene Meadows. It is a dangerous intersection to turn left into the neighborhood without a turn lane.

5. Communications from the Mayor

Mayor Cain said the Chamber of Commerce Annual Dinner will be February 19th. The Sales Tax Revenue is on budget. The Council has received the debt service information for the bond for the new fire station and truck. He gave the Council several dates for budget planning for the 26-27 budget year.

6. Reports from Committees, Council Members, and other Officers

- a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for December 2025.
- b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for December 2025.
- c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of December 2025.
- d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for December 2025.
- e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for December 2025.
- f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for December 2025.

Mr. Gallup said there will be a Public Hearing for our CDBG grant application on January 7th at 5:30pm. Our garbage provider, Waste Connection, will be charging a rate increase for garbage and for recycling services.

Mayor Cain asked about the County's ability to accept new items at their landfill. Public Works Director Porter Massengill said that it is his understanding that they are still 12 - 18 months away from being permitted.

7. Appointments

- a. **Appoint** Sherman Hannah, Bryan Miller, and Mindy Williams to the P.A.R.A.D.E. Committee by Council appointment for a two-year term.

Motion made by Councilwoman Purkey, Seconded by Vice Mayor Bunch to reappoint Mr. Hannah, Mr. Miller and Ms. Williams to the committee.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Appoint** Jeff Chitwood to the Regional Planning Commission by Mayoral appointment for a five-year term.

Motion made by Vice Mayor Bunch, Seconded by Councilman Melton to reappoint Mr. Chitwood to the Commission.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- c. **Appoint** Ken Morton to the Adjustment and Appeals Board by Mayoral appointment with Council confirmation for a three-year term.

Mayor Cain said he also spoke with Mr. Ray Cain and he is willing to be reappointed.

Motion made by Councilman Melton, Seconded by Councilwoman Combs to reappoint Mr. Morton and Mr. Cain to the Board.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- d. **Appoint** Angie France and Spencer Gatlin to the Beautification Board and Tree Committee by Council appointment for a three-year term.

Motion made by Councilman Melton, Seconded by Councilwoman Combs to reappoint Ms. France and Mr. Gatlin to the Board.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

8. Acceptance of Bids/Professional Services/Leases/Grants

- a. **Approve** Interlocal Agreement between Jefferson County & City for the Mossy Creek WVA Rehab Project

Motion made by Councilwoman Purkey, Seconded by Councilman Melton to approve the Agreement..

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Approve** Change Orders #4 and #6 for Fire Station #2

Motion made by Councilman Melton, Seconded by Councilwoman Purkey to approve both Change Orders.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

9. Old Business

- a. **Approve on Second Reading** Ordinance 2025-07 Amending the Jefferson City Municipal Code to Provide that the Utility Shall Not Be Obligated to Make Adjustments of Any Bills Not Contested Within Sixty (60) Days from the Billing Date

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve Ordinance 2025-07 on second reading.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Approve on Second Reading** Ordinance 2025-08 Lowering the Speed Limit Along Cora Road Within the City Limits of Jefferson City

Motion made by Councilwoman Combs, Seconded by Councilman Melton to approve Ordinance 2025-08 on second reading.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

10. New Business

- a. **Approve on First Reading** Ordinance 2026-01 An Ordinance Amending the Operating Budget for the FY 2025-26

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve on first reading Ordinance 2026-01.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. Approve** Resolution 2026-01 Authorizing the City Manager and Staff to Explore a partnership with Carson-Newman University's Office of Intercollegiate Recreational Sports for the Establishment of an Archery Facility on Public Property

Motion made by Councilwoman Purkey, Seconded by Councilman Melton to approve Resolution 2026-01.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

11. Adjourn

The meeting was adjourned at 5:26 pm.