



City Council Regular Meeting Minutes

May 04, 2026 at 5:00 PM

Jefferson City Municipal Building

1. Call to Order

Opening Prayer

Pledge of Allegiance

The meeting was called to order at 5:03 pm.

2. Roll Call

PRESENT

Vice Mayor Kevin Bunch

Councilwoman Ailene Combs

Councilman Rocky Melton

Councilwoman Sheala Purkey

ABSENT

Mayor Mitch Cain

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

3. Approval of Minutes from Previous Meetings

a. Minutes from April 6, 2026 Regular Meeting

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve the minutes.

Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

b. Minutes from April 27, 2026 Special Meeting

Motion made by Councilman Melton, Seconded by Councilwoman Purkey to approve the minutes.

Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

There were no comments.

5. Communications from the Mayor

There were no comments.

6. Reports from Committees, Council Members, and other Officers

- a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for April 2026.
- b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for April 2026.
- c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of April 2026.
- d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for April 2026.
- e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for April 2026.
- f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for April 2026.

Mr. Gallup reviewed upcoming dates and events from his report.

7. Appointments

There are no appointments to be considered.

8. Acceptance of Bids/Professional Services/Leases/Grants

- a. **Approve** the installation of Two HVAC Units at the Community Center
Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve the request.
Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey
- b. **Approve** the purchase of Zero Turn Mower
Motion made by Councilman Melton, Seconded by Councilwoman Purkey to approve the purchase as requested.
Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey
- c. **Approve** the Fire Access Control for the Water Plant
Motion made by Councilwoman Combs, Seconded by Councilman Melton to approve the request.
Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey
- d. **Approve** Change Order #8 for Fire Station #2
Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve Change Order 8 as requested.

Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton,
Councilwoman Purkey

- e. Approve** use of JCFD Fire Station 2 Contingency Fund for IT/Low Voltage Needs

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve the request.

Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton,
Councilwoman Purkey

- f. Approve** ETDD Planning Services Contract for (FY27)

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve the proposed contract.

Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton,
Councilwoman Purkey

- g. Approve** ETDD Contract for Administration for Downtown Improvement Grant

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to approve the proposed contract.

Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton,
Councilwoman Purkey

9. Old Business

- a. Second Reading** of Ordinance 2026-02 Establishing a "No Parking" Zone within Founder's Point Subdivision

Motion made by Councilman Melton, Seconded by Councilwoman Purkey to approve Ordinance 2026-02 on second reading.

Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton,
Councilwoman Purkey

10. New Business

- a. First Reading** of Ordinance 2026-05 Amending and Updating the Stormwater Management Regulations for the City of Jefferson City

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve Ordinance 2026-05 on first reading.

Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton,
Councilwoman Purkey

- b. Approve** Resolution 2026-11 to Authorize and Appropriate Funds for an Actuarial Study of the Cost Associated with a Hazardous Duty Supplemental Benefit Pursuant to Tennessee Code Annotate, Section 9-36-212

Motion made by Councilman Melton, Seconded by Councilwoman Purkey to approve Resolution 2026-11.

Voting Yea: Vice Mayor Bunch, Councilwoman Combs, Councilman Melton,
Councilwoman Purkey

11. Adjourn

The meeting was adjourned at 5:19pm.