City Council Regular Meeting Minutes

October 05, 2026 at 5:00 PM

Jefferson City Municipal Building

---

1. **Call to Order**

   Opening Prayer

   Pledge of Allegiance

   The meeting was called to order by Mayor Cain. He spent several minutes remembering Councilman Melton who passed away last Wednesday.

2. **Roll Call**

   PRESENT

   Mayor Mitch Cain
   Councilwoman Ailene Combs
   Councilwoman Sheala Purkey

   ABSENT
   Vice Mayor Kevin Bunch

   Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

3. **Approval of Minutes from Previous Meetings**

   Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve all three sets of minutes as presented.

   Voting Yea: Mayor Cain, Councilwoman Combs, Councilwoman Purkey

   a. Minutes from September 8, 2026 Regular Meeting

   b. Minutes from September 8, 2026 Beer Board Meeting

   c. Minutes from September 15, 2026 Special Meeting

4. **Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)**

   Ms. Teresa Collins of the Heritage Center at Mossy Creek thanked the City for the opportunity to work together to host the Corn & Bacon Festival at Mossy Creek. She appreciated the support, and all the hard work by the Parks and Recreation Department.

5. **Communications from the Mayor**

Mayor Cain said the sales tax for last month was on budget. He complimented the volunteers and staff for a very successful festival, in spite of the rain. He said the City administrative offices would be closed on October 12 in observance of Columbus Day.

6. Reports from Committees, Council Members, and other Officers

a. Building/Codes/Planning Department Monthly Report. Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for September 2026.

b. Fire Department Monthly Report. Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for September 2026.

c. Parks and Recreation Monthly Report. Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of September 2026.

d. Police Department/City Court Monthly Report. Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for September 2026.

e. Public Works Monthly Report. Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for September 2026.

f. City Manager Monthly Report. Receive a report from James Gallup, City Manager, concerning a summary of his activity for September 2026.

Mr. Gallup said that there was a very good crown for the Corn & Bacon Festival. Waste Connections is changing the trash pick up for some customers.

Mr. Gallup said that due to the passing of Councilman Melton, the Council has 20 days to appoint a new councilmember. If they decline to appoint someone, a special election will have to be held at the City's expense. After discussion, the Council asked Mr. Gallup to post applications on the City's website so that the Council can review the interest and make a decision at the Special Meeting on October 20th.

7. Appointments

There are no appointments to be considered.

8. Acceptance of Bids/Professional Services/Leases/Grants

a. Award Bid for RFB 26-09: Roof Repairs for Fire Station 1 to Rackley Roofing Company

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to award the bid.

Voting Yea: Mayor Cain, Councilwoman Combs, Councilwoman Purkey

b. Approve Request to Waive Formal Bidding Requirements for IT Purchases for BRC Grant - **Allen Gillespie**

Mr. Gallup said this item was not presented at the Work Session, but these request is based on a grant funding. While the contract was just recently received by the City, the funds must be spent by the end of October.

Mr. Gillespie explained the grant and requested that the formal bidding process be waived.

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to waive the bid process for the IT purchases.

Voting Yea: Mayor Cain, Councilwoman Combs, Councilwoman Purkey

9. **Old Business**

10. **New Business**

    a. **Approve on First Reading** Ordinance 2026-10 Amending Title 18, Chapter 1, Section 110 - Bulk Water Rates Charged by the City of Jefferson City, Tennessee, for Bulk Water Sales to Wholesale Utility Districts

    Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to approve the Ordinance on first reading.

    Voting Yea: Mayor Cain, Councilwoman Combs, Councilwoman Purkey

    b. **Approve on First Reading** Ordinance 2026-12 Amending Title 3, Chapter 2, Section 3-202 to Establish Reasonable Court Costs

    Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve the Ordinance on first reading.

    Voting Yea: Mayor Cain, Councilwoman Combs, Councilwoman Purkey

    c. **Approve on First Reading** Ordinance 2026-13 Amending the Zoning Map of Jefferson City by Rezoning Property at 803 E Broadway Blvd

    Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve the Ordinance on first reading.

    Voting Yea: Mayor Cain, Councilwoman Combs, Councilwoman Purkey

    d. **Approve on First Reading** Ordinance 2026-14 Amending Article 5 Section 590 of the Jefferson City Zoning Ordinance

    Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to approve the Ordinance on first reading.

    Voting Yea: Mayor Cain, Councilwoman Combs, Councilwoman Purkey

11. **Adjourn**

The meeting was adjourned at 5:25pm.