



## City Council Regular Meeting Minutes

January 06, 2025 at 5:00 PM

Jefferson City Municipal Building

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### 1. Call to Order

Opening Prayer

Pledge of Allegiance

Mayor Cain called the meeting to order at 5:00pm.

### 2. Roll Call

PRESENT

Mayor Mitch Cain

Vice Mayor Kevin Bunch

Councilwoman Ailene Combs

Councilman Rocky Melton

Councilwoman Sheala Purkey

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

### 3. Approval of Minutes from Previous Meetings

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

a. Minutes of Regular Meeting December 2, 2024

b. Minutes of Beer Board Meeting December 17, 2024

### 4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

There were no comments from the audience.

### 5. Public Hearing (Citizens should state their name and address)

a. Public Hearing on Request for Rezoning One Parcel at 1713 Russell Avenue

There were no comments from the audience.

### 6. Communications from the Mayor

Mayor Cain announced the preliminary budget calendar for FY 2025-26 is in the council's packets and the sales tax revenue for November is up 8.3%. Former mayor Alan Palmieri recently passed away. Mayor Cain took a moment to recognize the commitment Mr. Palmieri made to Jefferson City with a moment of remembrance.

- a. Proclamation Declaring January 2025 as "Human Trafficking Prevention Month"

Mayor Cain read the proclamation.

## **7. Reports from Committees, Council Members, and other Officers**

- a. **Building/Codes/Planning Department Monthly Report.** Consider a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for December 2024.
- b. **Fire Department Monthly Report.** Consider a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for December 2024.
- c. **Parks and Recreation Monthly Report.** Consider a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of December 2024.
- d. **Police Department/City Court Monthly Report.** Consider a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for December 2024.
- e. **Public Works Monthly Report.** Consider a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for December 2024.
- f. **City Manager Monthly Report.** Consider a report from James Gallup, City Manager, concerning a summary of his activity for December 2024.

City Manager Gallup announced that the LAMPTO Executive Board will meeting at Jefferson City Hall on January 8th; the public hearing for the close-out of the 2021 CDBG Sewer Rehab project is January 10th; the rescheduled bid opening for Fire Station 2 is January 19th and the administrative offices will be closed in observance of MLK Jr. Day. The city's independent auditors will present the FY 2023-24 audit at the work session on January 21st.

## **8. Appointments**

- a. **Appoint** Betty Churchman and Bryan Miller to the Adjustment & Appeals Board.

Motion made by Vice Mayor Bunch, Seconded by Councilman Melton.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Appoint** Carolyn Blevins and Elizabeth Moser to the Beautification Committee.

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- c. Industrial Development Board has one vacancy. City Council appoints members to a six-year term. One application on file - Mindy Williams.

Councilwoman Purkey, Seconded by Councilwoman Combs.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

## **9. Acceptance of Bids/Professional Services/Leases/Grants**

- a. Approve** purchase of 200 HP VFD (Variable Frequency Drive) for Water Plant

Motion made by Vice Mayor Bunch, Seconded by Councilman Melton.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. Approve** purchase of CPR Compression System with grant funds

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

## **10. Old Business**

- a. Approve** Ordinance 2024-19 Amending the Zoning Map of Jefferson City by Rezoning One Parcel at 1713 Russell Avenue on Second Reading

Motion made by Councilwoman Combs, Seconded by Vice Mayor Bunch.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

## **11. New Business**

- a. Approve** Ordinance 2025-01 Amending the Operating Budget for the Fiscal Year 2024-25 on First Reading.

Motion made by Councilwoman Combs, Seconded by Councilman Melton.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. Approve** Resolution 2025-01 Authorizing the Submission of a 2025 Community Development Block Grant

Motion made by Vice Mayor Bunch, Seconded by Councilman Melton.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- c. Approve** Resolution 2025-02 Declaring Certain Property as Surplus Property

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- d. Approve** Resolution 2025-03 Authorizing the Application for the 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

## **12. Adjourn**

The meeting was adjourned at 5:16pm.