City Council Regular Meeting Minutes

September 08, 2026 at 5:00 PM

Jefferson City Municipal Building

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1. **Call to Order**

   Opening Prayer

   Pledge of Allegiance

   The meeting was called to order at 5:00pm.

2. **Roll Call**

   Ms. Chandler called roll as follows:

   PRESENT
   Mayor Mitch Cain
   Vice Mayor Kevin Bunch
   Councilwoman Sheala Purkey

   ABSENT
   Councilwoman Ailene Combs
   Councilman Rocky Melton

   Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

3. **Approval of Minutes from Previous Meetings**

   a. Minutes from August 3, 2026 Meeting

      Motion made by Vice Mayor Bunch, Seconded by Councilwoman Purkey to approve the minutes as written.

      Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Purkey

4. **Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)**

5. **Communications from the Mayor**

   Special Guest Senator Jesse Seal

   Mayor Cain said that Councilwoman Combs was not present due to a death in her family and Councilman Melton was not present due to medical issues. The local sales tax had decreased in July.

   Senator Seal was listed as a guest for this meeting, but was unable to attend.

6. **Reports from Committees, Council Members, and other Officers**

   a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for August 2026.

   b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for August 2026.

   c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of August 2026.

   d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for August 2026.

   e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for August 2026.

   f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for August 2026.

      Mr. Gallup announced several upcoming events: Downtown Business and Property Owner forum, Sept. 15 at 6:30pm at MadOx; Downtown Movie Night, Sept. 18 at 8:00pm; and the Corn and Bacon Festival is October 3. He will be attending the TN City Management Fall Conference in Gatlinburg Sept. 16 - 18 and the Governor's Conference Sept. 30 - Oct. 2.

      The City did not receive the LPRF (Recreation) Grant this year, which frees up the match commitment. This will help pay a property refund due to a local industry.

7. **Appointments**

   There are no appointments to be considered.

8. **Acceptance of Bids/Professional Services/Leases/Grants**

   a. **Approve** the purchase of 3/4 Ton Pick-Up for Building Maintenance Dept.

      Motion made by Vice Mayor Bunch, Seconded by Councilwoman Purkey to waive the bid process to purchase a 3/4 ton pick-up truck for Building Maintenance in the amount of $58,762.68 from Allen Jay Fleet Sales on the Tennessee Statewide Contract (SWC 209).

      Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Purkey

   b. **Authorize** submission of 2026 Jefferson Healthcare Foundation Grant

      Motion made by Councilwoman Purkey, Seconded by Vice Mayor Bunch to authorize the Police Department to apply for the 2026 Jefferson Healthcare Foundation Grant.

      Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Purkey

   c. **Approve** an Extension of the Police Services Agreement with CNU

      Motion made by Vice Mayor Bunch, Seconded by Councilwoman Purkey to extend the current Jefferson City Police Services Agreement until December 31, 2026.

      Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Purkey

9. **Old Business**

10. **New Business**

    a. **Approve on First Reading** Ordinance 2026-09 Amending the City's Water and Sewer Rates, Fees, and Charges; Adopting a Five-Year Water and Sewer Rate Plan; Repealing Conflicting Ordinances or Parts Thereof; and Establishing an Effective Date

    Motion made by Vice Mayor Bunch, Seconded by Councilwoman Purkey to adopt Ordinance 2026-09 on first reading.

    Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Purkey

11. **Adjourn**

The meeting was adjourned at 5:14pm.