



City Council Regular Meeting Minutes

November 03, 2025 at 5:00 PM

Jefferson City Municipal Building

1. Call to Order

Opening Prayer

Pledge of Allegiance

The meeting was called to order at 5:00pm.

2. Roll Call

PRESENT

Mayor Mitch Cain

Vice Mayor Kevin Bunch

Councilwoman Ailene Combs

Councilman Rocky Melton

Councilwoman Sheala Purkey

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

3. Approval of Minutes from Previous Meetings

a. Minutes from October 6, 2025 Meeting

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve the minutes as written.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

There were no comments from members of the audience.

5. Communications from the Mayor

Mayor Cain commented that tax revenue was down slightly from the projected revenue.

a. Proclamation for Charles Hodge Day

Mayor Cain presented Mr. Hodge a proclamation expressing the City's appreciation for his dedication of working 45 years for the City.

6. Reports from Committees, Council Members, and other Officers

- a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for October 2025.
- b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for October 2025.
- c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of October 2025.
- d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for October 2025.
- e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for October 2025.
- f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for October 2025.

Mr. Gallup said that he and Mayor Cain would be attending Gov Com in Nashville for the next two days. The ceremony to receive the recreation grant would be held on Thursday. There will be a Veterans' Day Lunch on the 11th at the Fire Station. The Tree Lighting will be on Saturday, November 29th. The Christmas Market and Parade will be held on December 13th.

7. Appointments

There are no appointments to be considered.

8. Acceptance of Bids/Professional Services/Leases/Grants

- a. **Authorize** Replacement of the Bleach Tanks with Installation at the Water Plant

Motion made by Vice Mayor Bunch, Seconded by Councilwoman Purkey to authorize the purchase as requested.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Authorize** the Repairs of the Fire Sprinkler System at Jefferson City Community Center

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to authorize the repairs as requested.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

9. Old Business

10. New Business

- a. **Approve** Resolution 2025-27 Amending Application Fees for the Jefferson City Regional Planning Commission and the Board of Zoning Appeals

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve Resolution 2025-27.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. Approve** Resolution 2025-28 Naming the Indoor Walking Track at the Jefferson City Community Center after Dr. John W. Zirkle, M.D.

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve Resolution 2025-28.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

Mayor Cain presented a copy of the resolution to Mrs. Eva Zirkle.

- c. Approve** Resolution 2025-29 to Authorize City Manager and Staff to explore a partnership with Springwell Foundation for Nelson-Merry Facility

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to approve Resolution 2025-29.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

11. Adjourn

The meeting was adjourned at 5:14pm.