



## City Council Regular Meeting Minutes

December 01, 2025 at 5:00 PM

Jefferson City Municipal Building

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### 1. Call to Order

Opening Prayer

Pledge of Allegiance

The meeting was called to order at 5:03pm by Mayor Cain.

### 2. Roll Call

PRESENT

Mayor Mitch Cain

Vice Mayor Kevin Bunch

Councilwoman Ailene Combs

Councilman Rocky Melton

Councilwoman Sheala Purkey

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

### 3. Approval of Minutes from Previous Meetings

#### a. Minutes from November 3, 2025 Meeting

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve the minutes as presented.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

### 4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

There were no comments.

### 5. Communications from the Mayor

Mayor Cain said that the Sales Tax Revenue was up 2.8%. He thanked the Recreation Department for a great job on the Tree Lighting event. Glenmore Mansion will be open for tours the next two weekends. The Recreation Needs Survey is on-line on the City's Facebook page and website.

Mayor Cain asked Mr. Gallup to explain the bond rating information. Mr. Gallup said the City received an AA- from Standard & Poors.

## 6. Reports from Committees, Council Members, and other Officers

- a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for November 2025.
- b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for November 2025.
- c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of November 2025.
- d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for November 2025.
- e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for November 2025.
- f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for November 2025.

Mr. Gallup said they estimated over 200 people attended the Tree Lighting Ceremony. He said they had a good turnout for the Veterans' Day luncheon. He thanked Joe Gibson for donating the flags.

## 7. Appointments

- a. **Appoint** Councilwoman Ailene Combs as the Council representative to the Parks and Recreation Committee by Mayoral appointment.

Mayor Cain appointed Councilwoman Combs to the Parks and Recreation Committee.

## 8. Acceptance of Bids/Professional Services/Leases/Grants

- a. **Approve** purchase of equipment through THSO Grant as requested

Motion made by Vice Mayor Bunch, Seconded by Councilman Melton to purchase the fire equipment as requested.

Chief Turner added that a community member donated the \$1,400 difference between the grant and the purchase price after the council work session.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Approve** the proposed Opioid Service Provider Agreement with Jefferson County

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve the proposed Agreement.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

## 9. New Business

- a. **Approve on First Reading** Ordinance 2025-07 Amending the Jefferson City Municipal Code to Provide that the Utility Shall Not Be Obligated to Make Adjustments of Any Bills Not Contested Within Sixty (60) Days from the Billing Date

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve Ordinance 2025-07 on first reading.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Approve on First Reading** Ordinance 2025-08 Lowering the Speed Limit Along Cora Road Within the City Limits of Jefferson City

Motion made by Councilwoman Combs, Seconded by Councilman Melton to approve Ordinance 2025-08 on first reading.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- c. **Approve** Resolution 2025-30 Declaring Certain Police Vehicles as Surplus Property and Authorizing the Sale of Such Vehicles

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to approve Resolution 2025-30.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- d. **Approve** Resolution 2025-31 Authorizing the City of Jefferson City to Participate in the Public Entity Partners (PEP) Cyber Security Matching Grant Program

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve Resolution 2025-31.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

## 10. Old Business

## 11. Adjourn

Mayor Cain asked if any of the department head had anything to add.

Kevin Bolden, Parks & Recreation Director, said that the new playground equipment has been delivered. It will be assembled in February.

There being no further business, the meeting was adjourned at 5:19pm.