



City Council Regular Meeting Minutes

April 06, 2026 at 5:00 PM

Jefferson City Municipal Building

1. Call to Order

Opening Prayer

Pledge of Allegiance

The meeting was called to order at 5:00pm.

2. Roll Call

PRESENT

Mayor Mitch Cain

Vice Mayor Kevin Bunch

Councilwoman Ailene Combs

Councilman Rocky Melton

Councilwoman Sheala Purkey

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

3. Approval of Minutes from Previous Meetings

a. Minutes from March 2, 2026 Beer Board Meeting

Motion made by Councilwoman Combs, Seconded by Vice Mayor Bunch to approve the minutes.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

b. Minutes from March 2, 2026, Regular Meeting

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve the minutes.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

c. Minutes from March 30, 2026 Special Meeting

Motion made by Councilman Melton, Seconded by Councilwoman Combs to approve the minutes.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

4. Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)

There were no comments.

5. Communications from the Mayor

The Mayor said this week was Clean Up Week in Jefferson City. He encouraged citizens to clean up around the City.

a. Arbor Day Proclamation

Mayor announced that April 28th is Arbor Day in Jefferson City.

6. Reports from Committees, Council Members, and other Officers

a. **Building/Codes/Planning Department Monthly Report.** Receive a report from Jeff Houston, Building Inspector, concerning a summary of the department's activity for March 2026.

b. **Fire Department Monthly Report.** Receive a report from Lee Turner, Fire Chief, concerning a summary of the department's activity for March 2026.

c. **Parks and Recreation Monthly Report.** Receive a report from Kevin Bolden, Parks & Recreation Director, concerning a summary of the department's activity of March 2026.

d. **Police Department/City Court Monthly Report.** Receive a report from Andy Dossett, Police Chief, concerning a summary of the department's activity for March 2026.

e. **Public Works Monthly Report.** Receive a report from Porter Massengill, Public Works Director, concerning a summary of the department's activity for March 2026.

f. **City Manager Monthly Report.** Receive a report from James Gallup, City Manager, concerning a summary of his activity for March 2026.

Mr. Gallup said that their are continuing to monitor the membranes at the Water Plant. The second membrane is scheduled to arrive by the end of next week.

He attended a meeting with TDOT regarding future safety signalization on the east end of the City.

The LPRF Grant has been submitted for Roy Harmon Park.

They are encouraging City Beautification is this week. A group is doing clean up downtown at Mossy Creek Station at 6pm this evening.

The City will be awarding beautification awards - 3 for residential and 1 for commercial.

April 14th - Downtown Improvement Grant Meeting

April 21st - Work Session with the proposed FY 26-27 Budget presented

April 25th - Jefferson City Library is holding a 250th Birthday Celebration from 9:30am - 2pm and the Scouts and Veterans will have a flag retirement ceremony at 3pm.

April 27th - Special Council Meeting for the first reading of the proposed FY26-27 Budget

April 28th - Arbor/Earth Day celebration at 10:30am at the Library

7. Appointments

Mayor Cain appointed Eric Davidson to the Jefferson City Housing Authority by mayoral appointment. Mr. Davidson is filling the unexpired term of Ms. McCarter who resigned. The term will expire in March of 2027.

- a. **Appoint** Amber Moore to the Parks and Recreation Committee by Council approval for a two-year term.

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to appoint Ms. Moore to the Parks and Recreation Committee.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Appoint** Bobby Rogers to the Jefferson County Equalization Board by Council approval for a two-year term.

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to appoint Mr. Rogers to the County Equalization Board.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

8. Acceptance of Bids/Professional Services/Leases/Grants

- a. **Approve** the purchase a Grit Auger for the Wastewater Plant

Motion made by Vice Mayor Bunch, Seconded by Councilman Melton to approve the purchase.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Approve** the request to clean the Sedimentation Basins at Water Plant

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to approve the request.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- c. **Approve** the proposal for Design & Construction Services for Project Diabetes from McGill & Associates

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve the proposal.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- d. **Approve** a One-Time Bonus for the City Manager

Mayor Cain asked the Council for their recommendation for an amount. The amount of \$3,500 had been proposed at the work session.

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve a \$3,500 bonus to the City Manager.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

9. Old Business

10. New Business

- a. **First Reading** of Ordinance 2026-02 Establishing a "No Parking" Zone within Founder's Point Subdivision

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve the proposed Ordinance 2026-02 on first reading.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- b. **Approve** Resolution 2026-08 Purchase of Firefighter Personal Protective Equipment through CDBG Grant

Motion made by Councilwoman Purkey, Seconded by Councilwoman Combs to approve Resolution 2026-08..

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- c. **Approve** Resolution 2026-09 Declaring Certain Property as Surplus Property

Motion made by Councilman Melton, Seconded by Vice Mayor Bunch to approve Resolution 2026-09.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

- d. **Approve** Resolution 2026-10 Authorizing the Extension of Auditing Services for FY2025-2026

Motion made by Councilwoman Combs, Seconded by Councilwoman Purkey to approve Resolution 2026-10.

Voting Yea: Mayor Cain, Vice Mayor Bunch, Councilwoman Combs, Councilman Melton, Councilwoman Purkey

11. Adjourn

The meeting was adjourned at 5:22pm.