City Council Work Session Meeting Agenda

November 17, 2026 at 5:00 PM

Jefferson City Municipal Building

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1. **Call to Order**

   Opening Prayer

   Pledge of Allegiance

2. **Citizen Comments (Citizens should state their name, address, and limit comments to five minutes.)**
3. **Communications from the Mayor**
4. **Reports from Committees, Council Members, and other Officers**
   a. TNECD Tennessee Downtowns Designation - **Presented by John Turner, Jefferson County Economic Alliance**
5. **Items for Discussion**
   a. Proposal for AMI Metering Upgrades - **Bert Gore, USG Water Solutions**
   b. Proposal for an Adopt-A-Park Agreement for the Wildlife Viewing Area - **Mossy Creek Foundation**
   c. Request to purchase an Equipment Storage Building - **Kevin Bolden**
   d. Request for street striping of Odyssey Road - **Porter Massengill**
   e. Proposed Budget Amendments for FY 2026-27 - **Bettina Chandler**
6. **Appointments**
   a. **Regional Planning Commission/Board of Zoning Appeals** - City Council appoints a councilmember to serve for a two-year term. The appointment will expire in January of 2027. The current appointment is Vice-Mayor Kevin Bunch.
   b. **Regional Planning Commission/Board of Zoning Appeals** - The Mayor appoints members for a five-year term. The appointment will expire in January of 2027. The current appointment is Spencer Gatlin, who is not eligible for reappointment.
   c. **Parks and Recreation Committee** - The members are appointed for a two-year term by the City Council. There are two vacant positions to be filled.
   d. **Adjustment and Appeals Board** - The members are appointed for a three-year term by the City Council. There is a vacancy on the Board. The term will expire in February of 2027.

e. **Industrial Development Board** - Due to the appointment of Bryan Miller to the Council, there is a vacancy on this Board. Members are appointed for a six-year term by the City Council. Mr. Miller's term would have expired in August of 2030.

7. Calendar/Upcoming Events

a. The November HZC/Regional Planning Commission/BZA meeting will be on Monday, November 23, 2026.

b. The December Council Meeting will be on Monday, December 7, 2026.

c. The December Work Session will be on Tuesday, December 15, 2026.

d. The December HZC/Regional Planning Commission/BZA meeting will be on Monday, December 21, 2026.

8. Announcements

a. City Administrative Offices will be closed on Thursday, November 26th and Friday, November 27th for Thanksgiving.

b. The Tree Lighting Ceremony will be on Small Business Saturday, November 28th from 4:00pm-7:00pm at Mossy Creek Station.

c. The Christmas Parade will be on December 12th at 5:30pm.

9. Adjourn