



CITY OF JACKSON
MAYOR & BOARD OF ALDERMEN STUDY SESSION
Monday, May 18, 2026 at 6:30 PM
Board Chambers, City Hall, 101 Court St.

AGENDA

DISCUSSION ITEMS

- [1.](#) Hope House and FosterAdopt Connect Presentation by Branch Director Alyssa Alger
- [2.](#) Huntington's Disease Presentation by Kim Landewee
- [3.](#) Discussion of the American Legion Post 158's Special Event Permit Application for *Homecomers*
- [4.](#) Report from the Park Board – Meeting of May 11
- [5.](#) Door Access Control System for City Hall - Proposal
- [6.](#) Update on the Center Island Sign for the Roundabout at North High Street and Deerwood Drive
7. Discussion of Previously Tabled Items (unspecified)
8. Additional Items (unspecified)

Posted on 5/15/2026 at 4:00 PM.



City of Jackson

TO: Mayor and Board of Aldermen

FROM: Matt Winters, City Administrator

DATE: 05/18/2026

RE: FosterAdopt Connect and Hope House Update

Alyssa Alger from FosterAdopt Connect and the Hope House will be presenting an update on their programs.

MEMO



To: Mayor Dwain Hahs and Members of the Board of Aldermen
From: Angela Birk, City Clerk/Treasurer
Date: May 14, 2026
Re: Huntington's Disease Presentation

Kim Loos Landewee is here to share information about Huntington's Disease and the Team Hope Walk Southeast Missouri. Kim is a full-time volunteer with the Missouri chapter of the Huntington's Disease Society of America, where she serves as chapter president and Southeast Missouri Team Hope Walk coordinator. Her volunteer efforts focus on raising awareness, advocating for individuals and families affected by Huntington's Disease, and educating the community about HD.

Kim is especially passionate about this cause because her godmother passed away from Huntington's Disease at the age of 55.

Last month, Mayor Hahs presented Kim with a proclamation declaring the month of May as Huntington's Disease Awareness Month.



Office of the Mayor
City of Jackson, Missouri

Proclamation

WHEREAS: Huntington's Disease is a devastating, hereditary, degenerative brain disorder that results in a loss of cognitive, behavioral, and physical control; and can strike at any time of life but most commonly affects those in the prime of their lives, with fewer than 10% of cases affecting children and adolescents with Juvenile HD; and each child of a person with HD has a 50% risk of inheriting the fatal genetic mutation, leaving more than 41,000 people in the United States currently diagnosed and more than 200,000 others at risk; and

WHEREAS: The HDSA Missouri Chapter's mission is to improve the lives of everyone affected by Huntington's Disease (HD) and their families; and their vision is a world free of Huntington's Disease; and they do this through education, support services, awareness, and advocacy on behalf of individuals with HD, their families, friends and caregivers; and

WHEREAS: There are currently no treatments to prevent, stall, or cure Huntington's Disease; and the HDSA Centers of Excellence, including Washington University in St. Louis, are the backbone comprehensive clinical care, social work support, and research into meaningful treatments; and

WHEREAS: The City of Jackson, Missouri recognizes the efforts of the Missouri Chapter of the Huntington's Disease Society of America and its many volunteers to raise funds and promote awareness to fight Huntington's Disease and improve the quality of life for those living with HD as well as their caregivers; and

WHEREAS: The HDSA mission is anchored in three pillars, each strengthened by commitment: Care, Cure, Community;

NOW, THEREFORE, I, Dwain L. Hahs, Mayor of the City of Jackson, do hereby proclaim, in the City of Jackson, the month of May 2026:

HUNTINGTON'S DISEASE AWARENESS MONTH

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Jackson, Missouri, this eleventh day of April, 2026.

Mayor Dwain L. Hahs



MEMO

To: Mayor Dwain Hahs and Members of the Board of Aldermen
From: Rodney Bollinger, Administrative Services Director
Date: May 12, 2026
Re: Request to Expand Alcohol Consumption Area for Homecomers Event

Representatives of American Legion Post 158, including Steven Engelmann, Steve Skelton, Dennis Koeberl, Larry Schott, and Frank Maevers, along with Gregg Clippard representing the Jackson Elks Lodge, will be present to discuss proposed changes to the Homecomers event. Included for your review is the Special Event Permit Application.

In previous years, a designated beer garden has been approved for the event, allowing the purchase and consumption of beer only within the enclosed beer garden area. Alcohol consumption outside of the designated area has not been permitted.

The American Legion and Elks Lodge are requesting approval to expand the permitted consumption area to include the entire Homecomers event footprint, thereby allowing patrons to purchase and consume alcoholic beverages throughout the event area.

Please note that this activity is not currently permitted without prior approval from the Mayor and Board of Aldermen. Under the City's municipal code, the Board has authority to approve alcohol sales and consumption within the designated event boundaries, subject to applicable limitations established by City code and Missouri state law.

If you have any questions or require additional information, please do not hesitate to contact me.



CITY OF JACKSON - SPECIAL EVENT PERMIT APPLICATION

Item 3.

All Special Event Permit Applications for events are to be filed at least fourteen (14) days prior to initial advertisement of the event. Events requesting use of the band shell or pyrotechnics must be submitted at least thirty (30) days prior to initial advertisement of the event. Submission of the application does not constitute approval of the permit. A permit will be issued to the applicant upon City approval. Applications for events are to be filed with:

City Clerk
101 Court St., Jackson, MO 63755
573-243-3568

I. APPLICANT INFORMATION		
Applicant Name:	Steven Engelmann	
Business or Organization Name:	Altenthal-Joerns Post 158, American Legion	
Mailing Address:	PO Box 276, Jackson, MO 63755	
Contact Person for Event Organization: Steve Engelmann	Address: 2236 Sherwood Dr Cape Girardeau, MO 63701 <i>(city, state, zip)</i>	Phone: 573 979 1845 Email: stevenengelmann2019@gmail.com
Contact Person Available at Event: Steve Engelmann	Address: 2236 Sherwood Dr Cape Girardeau, MO 63701 <i>(city, state, zip)</i>	Phone: 573 979 1845 Email: stevenengelmann2019@gmail.com
II. EVENT INFORMATION		
Event Name:	2026 Jackson Homecomers	
Is this a New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, specify previous event location: <u>Streets of Uptown Jackson</u>	
Type of Event:	<input checked="" type="checkbox"/> Festival <input type="checkbox"/> Parade <input type="checkbox"/> Run/Walk <input checked="" type="checkbox"/> Concert <input checked="" type="checkbox"/> Carnival <input type="checkbox"/> Circus <input type="checkbox"/> Party <input type="checkbox"/> Reception <input type="checkbox"/> Dinner <input type="checkbox"/> Picnic <input type="checkbox"/> Block Party <input type="checkbox"/> Other	
Purpose/description of event (be specific):	Five day event including: carnival rides, food vendors and on stage entertainment. Annual event in Uptown Jackson since 1907	
Anticipated number attending, including event staff:	Thousands. No admission charge or entry gate. Accurate count of attendance is by estimate only.	
Time Period of Event:	Beginning & ending date of event activities: July 21 through July 25, 2026	Hours of operation of event activities: 5:00 pm thru 10:30 pm daily*
	Beginning date & time of setup/street closure: July 20, 2026, 5:pm (see bottom of page 4)	Ending date & time of setup/street closure: July 25, 2026 8:00 am.
III. PROPERTY/LOCATION INFORMATION:		
Address or description of site:	Detailed on page 4 **	

IV. EVENT ACTIVITIES AND ORGANIZATION: Answer "yes" or "no" to indicate if any of the following will be part of the event. Item 3.

Closure or blockade of city street(s). If yes, include detailed map of areas needing closure.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Outdoor loudspeaker use (for music, announcements, etc.)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Temporary electric power hookups needed (available in limited locations)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Temporary water hookups needed (available in limited locations)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Park band shell requested (application must be received at least 30 days prior to advertising the event)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Alcoholic beverages sold by event organizers or participating vendors/sponsors/others	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Alcoholic beverages served at no charge by event organizers or participating vendors/sponsors/others	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Alcoholic beverages allowed BYOB as open containers	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Beer/wine garden (barricaded area required for outdoor sales and/or open containers outdoors – barricades not required for small private events using immediate area of reserved park pavilion or reserved Civic Center patios) <i>ENTIRE BOUNDARIES</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Tents - excluding canopies open on all sides (requires Fire Marshal inspection after setup)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Carnival rides, inflatable rides, or animal rides If yes, please specify: <u>Carnival by Fountain City Amusements</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Animal shows, parades, displays, or activities If yes, please specify: _____	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Temporary restroom facilities located on city street, sidewalk, park, or other city property If yes, name of firm: <u>Newell's Ram Power LLC</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Private security If yes, name of firm: _____	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Private trash disposal provided (may be required based on scope of event) If yes, name of firm: <u>T/3D</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Food and/or beverage sales (requires separate Cape County Health Department approval)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Merchandise sales and/or sales of services	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pyrotechnics or fireworks (only allowed with Board of Aldermen approval)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

V. REQUIRED DOCUMENTATION/FEEES

1.	A copy of the applicant's driver's license shall be included with this application.
2.	For events other than those contained within a park pavilion - attach a detailed site plan for the proposed location showing all applicable event facilities and activities. Site plan should include the entire location to be utilized by the event and include: <ul style="list-style-type: none"> Requested street closure blockade locations. Emergency vehicle access (blocked streets require maintenance of an 18' wide fire lane containing no parked vehicles, trailers, stages, vendor booths, tents, etc. (Some temporary, lightweight tables and chairs may be allowed to encroach into fire lane, upon approval of the Fire Marshal.) Merchandise/service vendor locations (specific names of vendors not required on site plan) Food vendor locations (specific names of vendors not required on site plan) Location of rides and other attractions/activities, and all tent locations (vendor locations are assumed to possibly include pop-up canopies and are not required to be shown separately as tents). Stage locations/lighting plans/sound system locations. A complete list of all vendors selling merchandise, services, or food/beverage at the event, including their contact information. For parades and run/walks, a map of the entire route, staging area, starting and finish lines. Any other pertinent features of the event.
3.	For events including the sale of alcohol , attach a copy of State of Missouri Division of Alcohol and Tobacco Control Picnic or Temporary Caterer's License for the event.

4.	<p>ONLY for events including the sale of alcohol, a City of Jackson Temporary Caterer's or Picnic License for the sale of intoxicating beverages is required. Please submit the required \$10 license fee along with the application for the license, if applicable. This license will be issued to the applicant/organization for the event.</p>
5.	<p>ONLY for event applicants/organizations selling food, beverages, merchandise, or services at the event, a current City of Jackson vendor's license is required for the organization, unless the organization is a non-profit corporation or the business already has a City of Jackson Business License. Please submit a completed <u>City of Jackson Business License Application</u>, <u>Missouri Certificate of No Tax Due</u> (http://dor.mo.gov/tax/business/sales/notaxdue/), and required license fee for application for this license.</p>
6.	<p>ONLY for events with sales of food, beverages, merchandise or services by other than the applicant/organization, a complete list of all vendors (including the hosting organization, if applicable) must be submitted at least 3 business days prior to the event. All vendors must have a current City of Jackson business license.</p>
7.	<p>FOR ALL EVENTS INVOLVING BUSINESSES, ORGANIZATIONS, OR NOT FOR PROFITS, AND FOR ALL EVENTS SELLING ALCOHOLIC BEVERAGES OR PROVIDING ALCOHOL FREE OF CHARGE: attach a certificate of insurance as evidence of coverage as detailed below.</p>

Item 3.

<p>VI. APPLICANT RESPONSIBILITIES</p>	
1.	<p>The applicant is responsible for maintaining lawful use of any location and/or facilities, and must report immediately to the Jackson Police Department any illegal activity or disturbance occurring at the event.</p>
2.	<p>The applicant is responsible for the care of any city-provided barricades, utility equipment, and other city-provided items before, during, and after the event. Street barricades will be provided on site, and are to be set in place by the applicant no sooner than the beginning of the approved street closure time, and must be removed to the side of streets no later than the ending of the approved street closure time.</p>
3.	<p>The applicant is expected to contact adjacent property owners and obtain their consent to any street closure requests which temporarily restrict access to any private property.</p>
4.	<p>The applicant is responsible for restoring the area to a presentable appearance immediately upon the close of the event.</p>

INSURANCE REQUIREMENTS:

1. The applicant shall purchase and maintain Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence/\$2,000,000 general aggregate written on an occurrence basis.
2. Prior to activities commencing, the applicant shall furnish the City with certificates of insurance evidencing the coverage, conditions, and limits required by this agreement, including a separate endorsement for liquor liability if alcohol will be sold or served at the event, and have the City named as an additional insured in a separate additional insured endorsement.
3. All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
4. No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity or any other immunity available under law.
5. If the applicant maintains higher limits than the minimums required, the member requires and shall be entitled to coverage for the higher limits maintained by the applicant.
6. Insurance required by this agreement and supported by the additional insured endorsement shall be as broad as necessary to support the hold harmless requirement in said agreement or as broad as the indemnitor's insurance coverage, whichever is broader.

Site inspections may occur prior to or during the event by City staff. Failure to obtain the required permit and/or failure to abide by the conditions of an issued permit, or to abide by City ordinances or state or federal law may result in revocation of the permit and/or closure of the event.

Item 3.

HOLD HARMLESS AGREEMENT:

To the fullest extent permitted by law, applicant agrees to indemnify, defend and hold harmless the City of Jackson, its officers, agents, volunteers, lessees, invitees, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to the use of City's facilities, buildings, equipment or infrastructure under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of applicant its officers, agents and volunteers, or anyone directly or indirectly employed or hired by the applicant or anyone for whose acts the applicant may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees.

SIGNATURE:

I certify that the above information is correct to the best of my knowledge and belief. The applicant and/or sponsor agrees to follow the requirements of all applicable City of Jackson ordinances. The applicant and/or sponsor also agrees to the Hold Harmless Agreement stated above. The applicant and/or sponsor further agrees to be responsible for any expenses incurred by the City as a result of the special event for stolen or damaged City property, costs of materials and utilities, and for City employee overtime wages.

May 4th, 2026

Date



Signature of Applicant

Steven Engelmann

Printed Name of Applicant

Last updated 8-5-2022

CITY OF JACKSON SPECIAL EVENT PERMIT APPLICATION

II EVENT INFORMATION

*Hours of operation of event activities:

Saturday (only) Food vendors will open at noon for Beauty Contest that begins at 2 pm.

III PROPERTY / LOCATION INFORMATION:

** Court St. south of Harolds Jewelry: Barton St. south of County Administration Building:
Main St. from Missouri St to Hope St. Roundabout: High St from Main St. to Madison St.
(intersections of High and Adams St, & High and Jefferson St. will be open until 5:00 pm)

Setup/Street closure of that portion of High St from Adams to Madison St., only on
Sunday July 19, 2026 from 1:00 pm, until 8:00 pm for set up of carnival rides.



MEMO

To: Mayor Dwain Hahs and Members of the Board of Aldermen
From: Jason Lipe, Parks and Recreation Director
Date: May 13, 2026
Re: May 11 Park Board Meeting

During the May Park Board meeting, the Park Board tabled elections until more members could be present and discussed the pool community survey questions.



CITY OF JACKSON
PARK BOARD MEETING
Monday, May 11, 2026 at 6:00 PM
Jackson Civic Center, 381 East Deerwood Drive

AGENDA

BOARD MEMBERS PRESENT

RECOGNITION OF VISITORS

READING OF PREVIOUS MEETING MINUTES

1. March 2026 Minutes

OLD BUSINESS FROM PREVIOUS MEETINGS

NEW BUSINESS

2. Officer Elections
3. Community Pool Questionnaire Draft

COMMITTEE REPORTS

CIVIC CENTER REPORT

PARKS & RECREATION DIRECTOR'S REPORT

ADJOURNMENT

Posted on 05/08/2026 at 4:00 PM.



[DRAFT] Potential Pool Survey Questions:

1. Are you a resident of the City of Jackson? Yes/No
2. Have you visited the Jackson City Pool within the last 10 years? Yes/No
 - a. If yes, what was the reason for your visit (select all that apply)?
 - i. General swimming
 - ii. Noon Swim/Lap swim
 - iii. Swim lessons
 - iv. Swim club practice/meet
 - v. Private party
3. Should the City of Jackson demolish the current City Pool and replace it with a new pool? Features could include
4. What features would you like to see in a new City Pool (select all that apply)?
 - a. Zero depth entry



- b. Diving boards
- c. Climbing wall



- d. Lily pad water walking feature



e. Shallow water play structure



- f. Basketball goals
- g. Volleyball net
- h. Other: _____

5. [If Yes to question 1] Would you vote for an increased sales tax (from ¼ cent to ½ cent) on items purchased in Jackson in order to fund the construction and operation of a new City Pool? Yes/No



City of Jackson

TO: Mayor and Board of Aldermen

FROM: Matt Winters, City Administrator

DATE: 05/18/2026

RE: City Hall Access Controls and Cameras

In an effort to improve security at City Hall, we have obtained a quote from KT Power to install door access controls and security cameras. The project would include door controls at the main employee entrance, a video intercom system with door controls at the Missouri Street entrance that would allow UJRO staff to remotely open the door on Missouri Street, a door access control on the future door that would separate the main lobby from the rest of City Hall once constructed, card readers on the elevator, 8 new security cameras and updated configuration of our 8 existing security cameras. The proposed door access control system is the same as the systems currently in use at the JPD and at both stations of the JFR. The cards can be cross-programmed and compatible at any of the locations, as needed.

The cost from KT Power is \$27,245.29. With the work on the elevator, an employee from OTIS Elevator will need to be onsite, and that cost is an additional \$5,560.90 for a total project cost of \$32,806.19.



MEMO

To: Mayor Dwain Hahs and Members of the Board of Aldermen
From: Janet Sanders, Director of Public Works
Date: May 14, 2026
Re: Deerwood Roundabout Sign Design

At the last study meeting, the Board indicated the design labeled A1 in the (see attached drawing) was the favored choice from Blink Signs, our one responding proposer. This is an internally illuminated sign showing a large new city logo and the words Welcomes You on the front and a similar design on the back with the words See You Soon. The Board also requested that the sign size be approximately doubled from the submitted size. It was submitted as 9' wide on an 11' wide base with an overall height of 8'-3".

Following the meeting, as a precaution, I forwarded the selected design to our regional MODOT traffic engineer for his input and let him know that the desire is for it to be double the size. In his opinion, this sign with a 15' wide base would probably be the largest likely to be approved by MODOT due to sight distance around the sign, and he did not recommend any additional height increase for this wider sign because that also plays into the traffic visibility. He also told me that a monument sign that is not break away cannot be approved unless the speed limit is lowered by MODOT to 40 MPH. I requested information on that process but have not yet received it. His third comment was that the city already has a nearby city welcome sign, and MODOT will typically only approve one per entrance.

For comparison purposes, Blink Signs has revised the proposed drawing to a sign with a 15' wide base and no additional height (see attached renderings). They have not yet changed the cabinet from red to black but are aware of that request. We also do not yet have the proposed cost increase caused by this size increase.

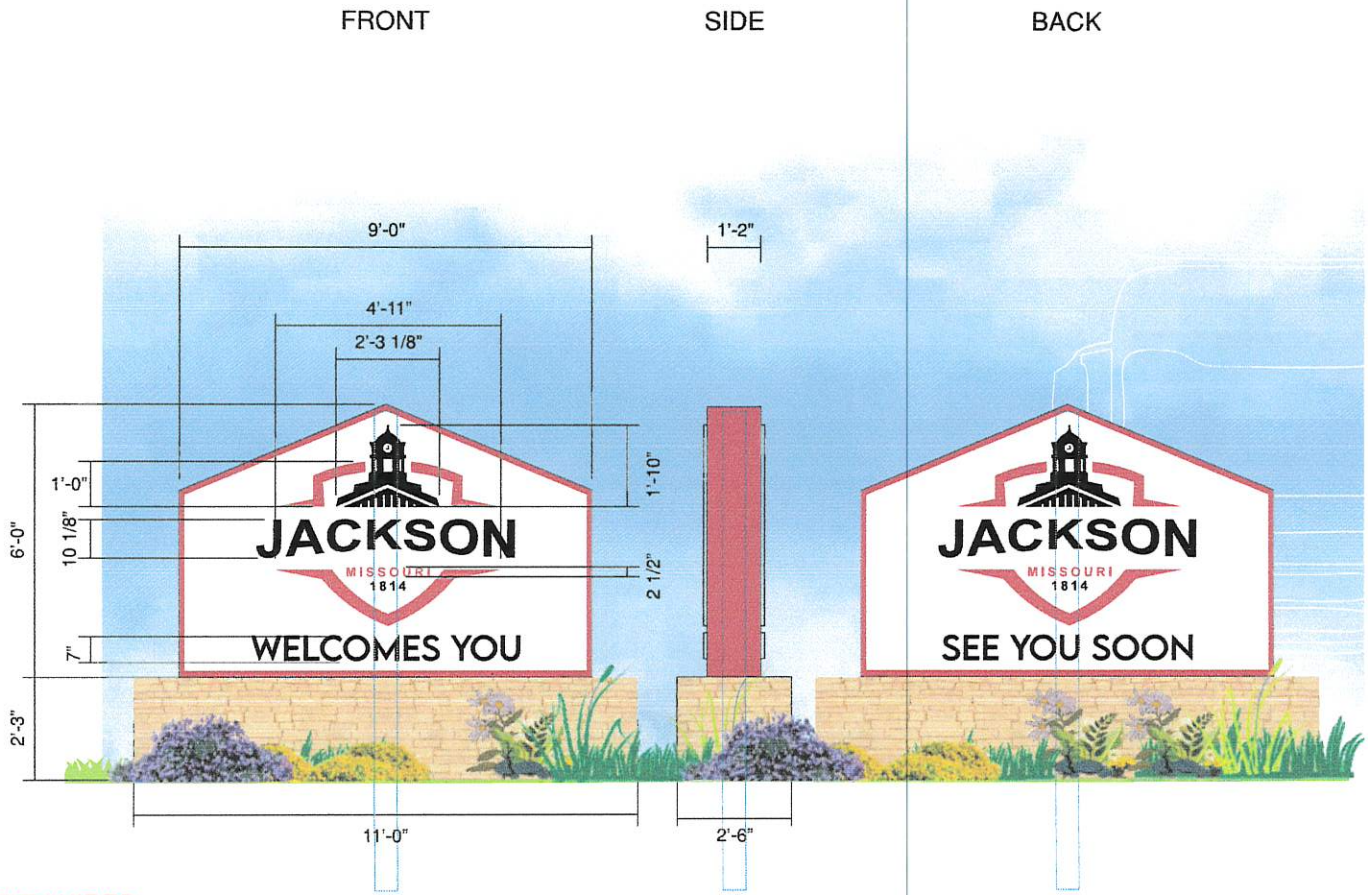
Although this is not the resolution requested, I wanted to keep you aware of the process and asks if the recommendation of the MODOT traffic engineer changes the desire for the doubled sign size to be submitted.

OPTION A1

SCOPE:
 - Manufacture & Install
 - Engineering & Foundation required
 - The City of Jackson is the electric supplier and will bring power

Description/Details:
 - 14' Deep Fabricated aluminum cabinet, painted TBV
 - internally illuminated with LEDs
 - Letters and logo to be routed, 1" Deep clear acrylic push through with opaque vinyl applied second surface
 - halo effect from sides
 - Base to be constructed with angle iron, skinned with aluminum, applied Texture plus Faux Stonewall Interlocking Panels
 - Saddle mount with internal pole
 - Direct burial into concrete footer

Color Specs:
 TBD



LOGO VECTOR ART REQUIRED
 SURVEY REQUIRED

SHEET TITLE	QTY
SIGN TYPE: D/S ILLUMINATED MONUMENT SIGN	01

SCALE 3/8"



1925 St. Clair Ave NE
 Cleveland, OH 44114
 Tel: 714-333-4466
 (216) 563-2508
 www.blinksigns.com

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DESIGNER	Zubair Ahmed
PROSPECT/CLIENT	Deerwood Roundabout Center Sign Project
PROJECT NUMBER	P76540
PROJECT	Exterior Signage
PROJECT MANAGER	Syed Nabi Bux Shah
SALES REP	Lauren Sweet
PROJECT LOCATION	101 Court Street, Jackson, MO 63755 United States
DATE CREATED	04.11.2026
PAGE	2

REVISIONS	
DATE:	
DATE:	
DATE:	



City of Jackson
Deerwood Roundabout Center Sign Project
101 Court Street, Jackson,
MO 63755 United States

SIGNAGE BID

PROJECT NUMBER: P76540
DATE CREATED: 04.11.2026
BID DUE DATE: Apr 21, 2026 10:00 AM

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DESIGNER

Zubair Ahmed

PROSPECT/CLIENT

Deerwood Roundabout Center Sign Project

PROJECT NUMBER

P76540

PROJECT

Exterior Signage

PROJECT MANAGER

Syed Nabi Bux Shah

SALES REP

Lauren Sweet

PROJECT LOCATION

101 Court Street, Jackson, MO 63755 United States

DATE CREATED

04.11.2026

PAGE

2

REVISIONS

DATE:

DATE:

DATE:

SCOPE:

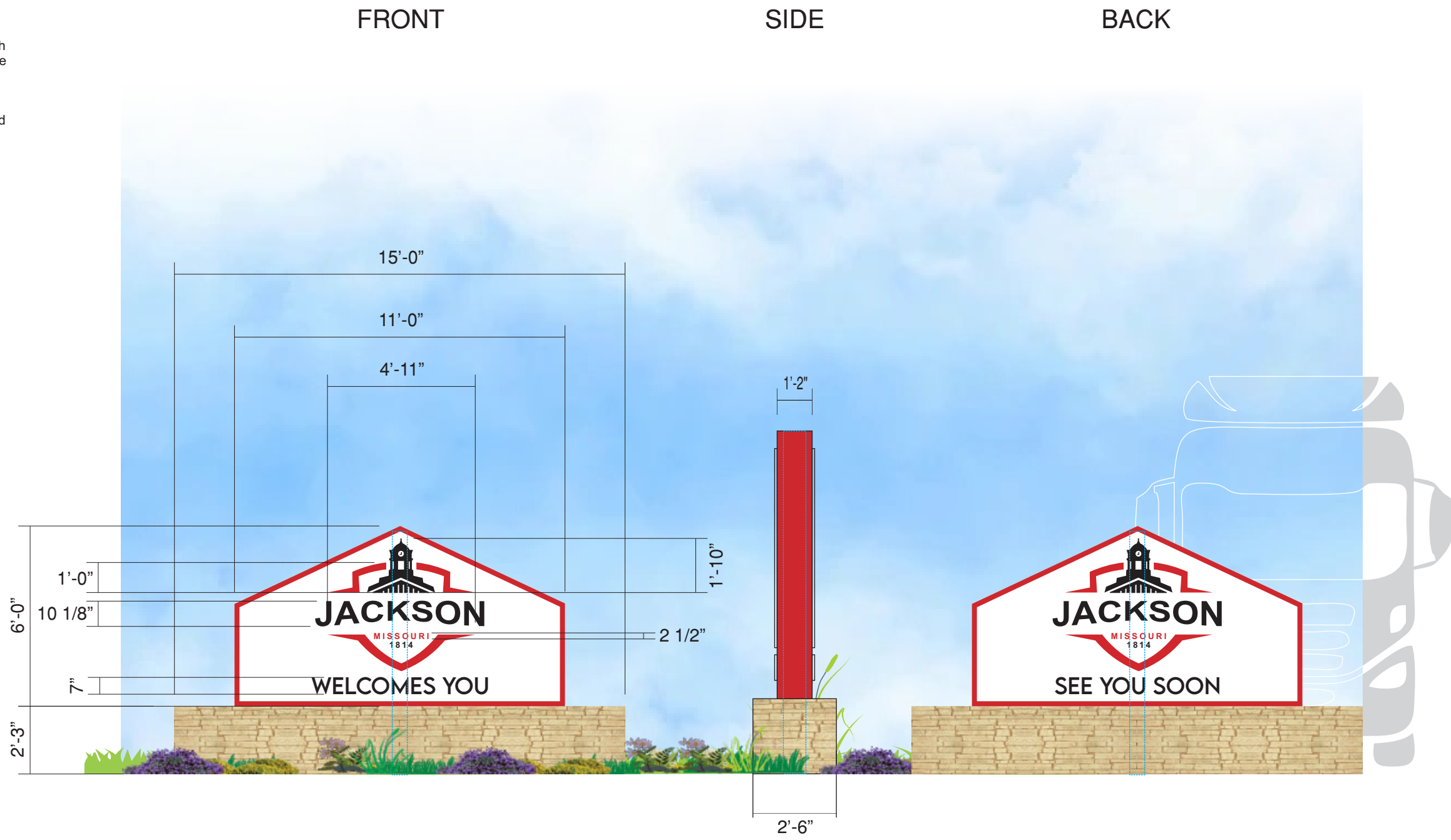
- Manufacture & Install
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- Base to be constructed with angle iron, skinned with aluminum, applied Texture plus Faux Stonewall Interlocking Panels
- Saddle mount with internal pole
- Direct burial into concrete footer

Color Specs:

TBD



LOGO VECTOR ART REQUIRED
SURVEY REQUIRED

SHEET TITLE SIGN TYPE: D/S ILLUMINATED MONUMENT SIGN	QTY 01
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SCALE 3/8"

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DESIGNER

Zubair Ahmed

PROSPECT/CLIENT

Deerwood Roundabout Center Sign Project

PROJECT NUMBER

P76540

PROJECT

Exterior Signage

PROJECT MANAGER

Syed Nabi Bux Shah

SALES REP

Lauren Sweet

PROJECT LOCATION

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04.11.2026

PAGE

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REVISIONS

DATE:

DATE:

DATE:



3D VIEW



NIGHT VIEW