



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, November 20, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

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**AGENDA**

**CALL TO ORDER**

**INTRODUCTION OF GUESTS/VISITORS**

**ADOPTION OF AGENDA**

1. Motion adopting the Regular Meeting Agenda.

**APPROVAL OF MINUTES**

2. Motion approving the Minutes of the Regular Meeting of November 6, 2023.

**FINANCIAL AFFAIRS**

3. Motion approving payment of the semimonthly bills.
4. Motion approving the City Collector's Report.
5. Motion approving the City Clerk's and Treasurer's Reports.

**ACTION ITEMS**

**Power, Light, and Water Committee**

6. Motion changing the date of the Mayor & Board of Aldermen Regular Meeting and Study Session from Monday, January 15, 2024 to Tuesday, January 16, 2024, at 6:00 p.m., in observance of the Martin Luther King, Jr. Day holiday.
7. Motion authorizing Task Order No. 23-13, in the amount of \$5,500.00, to Strickland Engineering, of Jackson, Missouri, relative to providing engineering services under the South Hope Street Water Line Relocation Project.
8. Bill proposing an Ordinance authorizing a contractual agreement with Auxiant, relative to providing services under the 2024 Employee Medical and Dental Insurance Benefit Plans.
9. Bill proposing an Ordinance authorizing a contractual agreement with Roundstone Management, Ltd., relative to providing services under the 2024 Employee Medical and Dental Insurance Benefit Plans.
10. Motion accepting the proposal from Standard Insurance Company, of Portland, Oregon, relative to providing services under the 2024 Employee Vision and Life Insurance Benefit Plans.

- [11.](#) Bill proposing an Ordinance authorizing a contractual agreement with Standard Insurance Company, relative to providing services under the 2024 Employee Vision and Life Insurance Benefit Plans.
- [12.](#) Bill proposing an Ordinance approving a text amendment to Chapter 3 (Administration) of the Code of Ordinances, relative to banking of city funds.

### **Street, Sewer, and Cemetery Committee**

- [13.](#) Motion accepting the quote of Purvis Industries, of Jackson, Missouri, in the amount of \$8,906.00, and authorizing the purchase of a replacement gearbox for the Wastewater Treatment Plant.
- [14.](#) Motion accepting a Park Memorial & Donation Form from JAOSA, Inc., for improvements to Fields #12 and #13 in the Soccer Park.
- [15.](#) Bill proposing an Ordinance approving a Memorandum of Understanding with JAOSA, Inc., relative to the American Rescue Plan Act Funds.
- [16.](#) Motion accepting the proposal from The Southeast Missouri Regional Planning and Economic Development Commission, of Perryville, Missouri, in the amount of \$38,000.00, relative to providing grant writing and administration services, under the Community Development Block Grant (CDBG) Program at the Jackson North Industrial Park Subdivision, contingent upon the award of the grant and commitment of all project funds.
- [17.](#) Bill proposing an Ordinance authorizing a contractual agreement with The Southeast Missouri Regional Planning and Economic Development Commission, relative to the Community Development Block Grant (CDBG) Program at the Jackson North Industrial Park Subdivision, contingent upon the award of the grant and commitment of all project funds.

### **NON-AGENDA CITIZEN INPUT**

#### **INFORMATION ITEMS**

18. Report by Mayor
19. Reports by Board Members
20. Report by City Attorney
21. Report by City Administrator
22. Discussion of future agenda items

#### **EXECUTIVE SESSION**

*Motion to have executive session. Authority is Section 610.21(1), Revised Statutes of Missouri, relating to litigation; and Section 610.021(12), Revised Statutes of Missouri, relating to contracts.*

#### **ADJOURN**

Posted on 11/17/2023 at 4:00 P.M.



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**Monday, November 6, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

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**MINUTES**

The Board of Aldermen met in the Regular Session with Mayor Dwain L. Hahs in the chair and the following Board Members present: Joe Bob Baker, Mike Seabaugh, David Reiminger, Paul Sander, Wanda Young, David Hitt, Shana Williams, and Katy Liley. Present-8; Absent-0.

The meeting is opened by Mayor Dwain L. Hahs with the Pledge of Allegiance and a Moment of Silent Prayer.

Mayor Dwain L. Hahs to recognize )  
Guests and Visitors )

Now comes forth Mayor Dwain L. Hahs to welcome guests and visitors.

Motion to Adopt the Agenda )

Motion made by Alderman Baker, seconded by Alderwoman Liley, to adopt the agenda, as presented. Ayes-8; Nays-0; Absent-0.

Public Hearing to Vacate a Portion of )  
the Royal Drive Public Right-of-Way in )  
Forest Acres Subdivision, as requested )  
by Christopher and Kelly Kasten and )  
Zeno and Liza Walker )

Now comes forth a Public Hearing to consider a request to vacate a portion of the Royal Drive public right-of-way in Forest Acres Subdivision, as requested by Christopher and Kelly Kasten and Zeno and Liza Walker.

All witnesses to be sworn in by City Clerk Liza Walker prior to their testimony at this public hearing.

No one speaks at the Public Hearing.

The Public Hearing is now closed by Mayor Hahs.

Public Hearing to Consider a Text )  
Amendment to Chapter 65 of the Code )  
of Ordinances, Relative to Attached or )  
Painted Signs )



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**MINUTES**

Now comes forth a Public Hearing to consider a text amendment to Chapter 65 (Zoning) of the Code of Ordinances, relative to attached or painted signs.

Now comes forth Building and Planning Manager Larry Miller to state that the Planning & Zoning Commission voted to recommend approval of the text amendment. It is requested that the City Clerk admit the case material, all exhibit files, and other support information into the record so it may be incorporated as part of the proposed ordinance.

All witnesses to be sworn in by City Clerk Liza Walker prior to their testimony at this public hearing.

No one speaks at the public hearing.

The Public Hearing is now closed by Mayor Hahs.

Motion to Approve the Minutes of the )  
October 16, 2023, Regular Board )  
Meeting )

Motion made by Alderwoman Liley, seconded by Alderman Hitt, to approve the minutes of the preceding Regular Board Meeting of Monday, October 16, 2023. Ayes-8; Nays-0; Absent-0.

Motion to Approve Bills of November, )  
2023 )

Now is presented the Semimonthly Bills Report, in the various funds for the month of November, 2023. Motion made by Alderman Hitt, seconded by Alderwoman Young, to approve the payment of the Semimonthly Bills in the various funds for November, 2023. Ayes-8; Nays-0; Absent-0.

Motion to Change the Date of the Mayor )  
& Board of Aldermen Regular Meeting )  
and Study Session in Observance of the )  
New Year's Day Holiday )

Motion made by Alderman Reiminger, seconded by Alderman Seabaugh, to change the date of the Mayor & Board of Aldermen Regular Meeting and Study Session from Monday, January 1, 2024, to Tuesday, January 2, 2024, at 6:00 p.m., in observance of the New Year's Day holiday. Ayes-8; Nays-0; Absent-0.



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**MINUTES**

Motion to Set a Public Hearing for )  
Monday, December 18, 2023, to )  
Consider the Proposed 2024 City of )  
Jackson Annual Budget )

Motion made by Alderman Reiminger, seconded by Alderwoman Williams, to set a public hearing for Monday, December 18, 2023, at 6:00 p.m., to consider the proposed 2024 City of Jackson Annual Budget, which also includes proposed sewer utility service rate adjustments and other utility service rate adjustments. Ayes-8; Nays-0; Absent-0.

Motion to Approve Task Order )  
Authorization No. 23-12, to Koehler )  
Engineering & Land Surveying, Inc., of )  
Cape Girardeau, Missouri, relative to )  
Providing Engineering Services for )  
Infrastructure Improvements at the )  
Jackson North Industrial Park )

Motion made by Alderman Reiminger, seconded by Alderman Sander, to approve Task Order Authorization No. 23-12, in the amount of \$78,361.00, to Koehler Engineering & Land Surveying, Inc., of Cape Girardeau, Missouri, relative to providing engineering services for infrastructure improvements at the Jackson North Industrial Park. Ayes-8; Nays-0; Absent-0.

Motion to Approve Change Order No. 2 )  
to Power Grid Company, of Fayetteville, )  
Georgia, relative to the I-55 Electric )  
Substation Build-Out Project )

Motion made by Alderman Reiminger, seconded by Alderman Seabaugh, to approve Change Order No. 2, extending the contract time by 150 days, to Power Grid Company, of Fayetteville, Georgia, relative to the I-55 Electric Substation Build-Out Project. Ayes-8; Nays-0; Absent-0.

Motion to Approve Change Order No. 2 )  
to Power Line Consultants, LLC, of )  
Farmington, Missouri, relative to the I-55 )  
Electrical Transmission and Distribution )  
Line Project )



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**MINUTES**

Motion made by Alderman Reiminger, seconded by Alderwoman Williams, to approve Change Order No. 2, extending the contract time by 150 days, to Power Line Consultants, LLC, of Farmington, Missouri, relative to the I-55 Electrical Transmission and Distribution Line Project. Ayes-8; Nays-0; Absent-0.

Motion to Accept the Proposal from )  
C.P.U., Inc., of Cape Girardeau, )  
Missouri, relative to the Network Server )  
and Related Services Project )

Motion made by Alderman Reiminger, seconded by Alderman Sander, to accept the proposal from C.P.U., Inc., of Cape Girardeau, Missouri, relative to the Network Server and Related Services Project. Ayes-8; Nays-0; Absent-0.

Ordinance No. 23-81 Re: To Authorize a )  
Contractual Agreement with C.P.U., )  
Inc., of Cape Girardeau, Missouri, )  
Relative to the Network Server and )  
Related Services Project )

The matter of authorizing a contractual agreement with C.P.U., Inc., of Cape Girardeau, Missouri, relative to the Network Server and Related Services Project, came on for consideration. Alderman Reiminger introduced Bill No. 23-83, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND C.P.U., INC., OF CAPE GIRARDEAU, MISSOURI, RELATIVE TO THE NETWORK SERVER AND RELATED SERVICES PROJECT; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

Motion made by Alderman Reiminger, seconded by Alderman Seabaugh, Bill No. 23-83 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderman Reiminger, seconded by Alderman Seabaugh, Bill No. 23-83 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 23-81 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderman



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**MINUTES**

Seabaugh-aye; Alderman Hitt-aye; Alderman Reiminger-aye; Alderman Sander-aye; Alderman Baker-aye; Alderwoman Young-aye; Alderwoman Williams-aye; and Alderwoman Liley-aye.

**BILL NO. 23-83**

**ORDINANCE NO. 23-81**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND *C.P.U., INC., OF CAPE GIRARDEAU, MISSOURI*, RELATIVE TO THE *NETWORK SERVER AND RELATED SERVICES PROJECT*; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented a contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said contract.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal corporation, and **C.P.U., Inc., of Cape Girardeau, Missouri**. It is the belief of the Mayor and Board of Aldermen that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said contract.

Section 2. That the Mayor is hereby authorized and directed to execute said contract for and on behalf of the City of Jackson, Missouri.





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**MINUTES**

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached contract.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this Ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 6, 2023.

SECOND READING: November 6, 2023.

PASSED AND APPROVED this 6th day of November, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

By: Dwain L. Hahs (signed)  
Mayor

ATTEST:

Liza Walker (signed)  
City Clerk

Motion to Approve Change Order No. 2 )  
to Nip Kelley Equipment, of Cape )  
Girardeau, Missouri, relative to the )  
Restroom No. 1 Building Replacement )  
Project )





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Motion made by Alderwoman Liley, seconded by Alderman Baker, to approve Change Order No. 2, to Nip Kelley Equipment, of Cape Girardeau, Missouri, relative to the Restroom No. 1 Building Replacement Project. Ayes-8; Nays-0; Absent-0.

Ordinance No. 23-82 Re: To Approve a )  
Memorandum of Understanding with the )  
Jackson Memorial VFW Post No. 10495 )  
Relative to the Placement of a Storage )  
Shed in Brookside Park )

The matter of approving a Memorandum of Understanding with the Jackson Memorial VFW Post No. 10495, relative to the placement of a storage shed in Brookside Park, came on for consideration. Alderwoman Liley introduced Bill No. 23-84, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND THE JACKSON MEMORIAL VFW POST NO. 10495, RELATIVE TO THE PLACEMENT OF A STORAGE SHED IN BROOKSIDE PARK; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

Motion made by Alderwoman Liley, seconded by Alderman Hitt, Bill No. 23-84 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderwoman Liley, seconded by Alderman Hitt, Bill No. 23-84 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 23-82 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderwoman Williams-aye; Alderwoman Liley-aye; Alderman Hitt-aye; Alderman Sander-aye; Alderman Baker-aye; Alderwoman Young-aye; Alderman Seabaugh-aye; and Alderman Reiminger-aye.

**BILL NO. 23-84**

**ORDINANCE NO. 23-82**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND THE JACKSON MEMORIAL VFW POST NO. 10495, RELATIVE TO THE PLACEMENT OF A STORAGE SHED IN BROOKSIDE PARK; FURTHER SAID ORDINANCE SHALL**



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**MINUTES**

**AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented an agreement marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the agreement marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal corporation, and the **Jackson Memorial VFW Post No. 10495**. It is the belief of the Mayor and Board of Aldermen that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said agreement.

Section 2. That the Mayor is hereby authorized and directed to execute said agreement for and on behalf of the City of Jackson, Missouri.

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached agreement.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.



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**MINUTES**

Section 5. That this Ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 6, 2023.

SECOND READING: November 6, 2023.

PASSED AND APPROVED this 6th day of November, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

By: Dwain L. Hahs (signed)  
Mayor

ATTEST:

Liza Walker (signed)  
City Clerk

Ordinance No. 23-83 Re: To Approve an)  
Addendum to a Memorandum of )  
Understanding Dated September 8, )  
2021, with 1525 Kimbeland Drive )  
Trust Dated October 14, 2021, relative )  
to the Kimbeland Lift Station )  
Improvement Project )

The matter of approving an Addendum to a Memorandum of Understanding Dated September 8, 2021, with 1525 Kimbeland Trust Dated October 14, 2021, relative to the Kimbeland Lift Station Improvement Project, came on for consideration. Alderwoman Liley introduced Bill No. 23-85, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE AN ADDENDUM TO A MEMORANDUM OF UNDERSTANDING DATED SEPTEMBER 8, 2021, WITH 1525 KIMBELAND DRIVE TRUST DATED OCTOBER 14, 2021, RELATIVE TO THE KIMBELAND LIFT STATION IMPROVEMENT PROJECT; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**



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Motion made by Alderwoman Liley, seconded by Alderwoman Young, Bill No. 23-85 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderwoman Liley, seconded by Alderwoman Young, Bill No. 23-85 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 23-83 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderman Sander-aye; Alderman Reiminger-aye; Alderman Baker-aye; Alderman Hitt-aye; Alderwoman Young-aye; Alderwoman Williams-aye; Alderman Seabaugh-aye; and Alderwoman Liley-aye.

**BILL NO. 23-85**

**ORDINANCE NO. 23-83**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE AN ADDENDUM TO A MEMORANDUM OF UNDERSTANDING DATED SEPTEMBER 8, 2021, WITH 1525 KIMBELAND DRIVE TRUST DATED OCTOBER 14, 2021, RELATIVE TO THE KIMBELAND LIFT STATION IMPROVEMENT PROJECT; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented an addendum to the memorandum of understanding marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said addendum to the memorandum of understanding.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the addendum to the memorandum of understanding marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal



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corporation, and **1525 Kimbeland Drive Trust Dated October 14, 2021**. It is the belief of the Mayor and Board of Aldermen, that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said addendum to the memorandum of understanding.

Section 2. That the Mayor is hereby authorized and directed to execute said addendum to the memorandum of understanding for and on behalf of the City of Jackson, Missouri.

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached addendum to the memorandum of understanding.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this Ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 6, 2023.

SECOND READING: November 6, 2023.

PASSED AND APPROVED this 6th day of November, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

(SEAL)

ATTEST:

CITY OF JACKSON, MISSOURI

By: Dwain L. Hahs (signed)  
 Mayor



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**MINUTES**

Liza Walker (signed)  
City Clerk

Ordinance No. 23-84 Re: To Approve )  
Text Amendments to Chapter 47 of the )  
Code of Ordinances )

The matter of approving text amendments to Chapter 47 (Parks) of the Code of Ordinances came on for consideration. Alderwoman Liley introduced Bill No. 23-86, being for an ordinance entitled as follows:

**AN ORDINANCE AMENDING CHAPTER 47 OF THE CODE OF ORDINANCES OF THE CITY OF JACKSON, MISSOURI, RELATIVE TO PARKS AND RECREATION; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

Motion made by Alderwoman Liley, seconded by Alderman Baker, Bill No. 23-86 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderwoman Liley, seconded by Alderman Baker, Bill No. 23-86 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 23-84 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderwoman Young-aye; Alderwoman Williams-aye; Alderwoman Liley-aye; Alderman Hitt-aye; Alderman Sander-aye; Alderman Baker-aye; Alderman Seabaugh-aye; and Alderman Reiminger-aye.

**BILL NO. 23-86**

**ORDINANCE NO. 23-84**

**AN ORDINANCE AMENDING CHAPTER 47 OF THE CODE OF ORDINANCES OF THE CITY OF JACKSON, MISSOURI, RELATIVE TO PARKS AND RECREATION; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOWS:

Section 1. That Chapter 47, Article I, Division 2, of the Code of Ordinances of the City of



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**MINUTES**

Jackson, Missouri, is hereby amended to read as follows:

**“Sec. 47-50. Curfew in city parks.**

(a) It shall be unlawful:

- (1) For any person to be physically present in the city parks after the hour of 12:00 a.m. (midnight) and before sunrise; provided, however, that no violation of this section shall occur when special or scheduled events such as ballgames and the like extend past 12:00 a.m. (midnight) or the person or group of persons concerned shall have obtained permission in advance through a special event permit to be physically present in the city parks after 12:00 a.m. (midnight).
- (2) For any person to be physically present in the area designated as the Skate Park after nightfall and before sunrise.
- (3) For any person to be physically present in the Jackson Soccer Park or Football Park located on South Farmington Road after nightfall and before sunrise; provided, however, that no violation of this section shall occur when special or scheduled events such as soccer games and the like extend past nightfall or the person or group of persons concerned shall have obtained permission in advance through a special event permit to be physically present in the Jackson Soccer Park or Football Park after nightfall.

(b) The time between nightfall and sunrise shall be defined as that time during which drivers of motor vehicles are required to use illuminated headlights.

**Sec. 47-51. Riding, leading, etc., horses in city parks.**

It shall be unlawful for any person to ride, lead or have in their possession any horse any place in the city park, except on the roadways thereof.

\*\*\*

**Sec. 47-54. Certain vehicles prohibited in city parks.**

It shall be unlawful for any person to operate any motor vehicle of a size of one (1) ton or more at any time along and across the roadways and drives located in the city parks.





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**MINUTES**

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**Sec. 47-56. Same—Trucks or buses.**

It shall be unlawful for any person to park or let stand any truck or bus upon any portion of the city park, except on designated parking areas.”

\*\*\*

Section 2. That Chapter 47, Article I, Division 3, of the Code of Ordinances of the City of Jackson, Missouri, is hereby amended to read as follows:

**“Sec. 47-100. Generally.**

In order to provide funds to help defray the cost of operation, development and maintenance of the Jackson City Parks, the fees set out in this division are adopted for use at all city parks, a fee schedule shall be promulgated by the city administrator or designee, submitted to the park board for their review, and approved by the board of aldermen. Said fee schedule shall be available for public inspection and copy during regular business hours in the office of the city clerk.

**Sec. 47-101. Rental fees—Sports fields; procedure.**

- (a) Sports fields shall be reserved in advance by users through application with the Parks and Recreation Department in the order of application date and time.
- (b) Fee schedules for all sporting fields in the city parks shall be included in the general park fee schedule and approved as provided herein.
- (c) Sports field; exemptions; procedure. All leagues sanctioned by the park board shall be exempt from the provisions hereof, provided, however, that leagues sanctioned by the park board shall reserve their respective use of the fields with the parks and recreation department.

**Sec. 47-102. Food truck authorization fees within the city park system.**

- (a) In order to provide for the city's ability to provide a rental space within the city park system for a food truck location and in order for the city to provide all attendant benefits to the food truck within the rental area, the city hereby sets the following rental fee charge and procedure.
- (b) Food truck operators or vendors shall make application on the form supplied by the city clerk for the mobile vendor permit.



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(c) The charge for the vendor rental fee shall be fifteen dollars (\$15.00) per day to be paid at the time of making application for the mobile vendor permit. A one-month permit may be purchased for fifty dollars (\$50.00).

(d) This permit shall only be charged to food trucks operating within the city park system under section 47-58 of this Code of Ordinances.”

Section 3. That Chapter 47, Article II, of the Code of Ordinances of the City of Jackson, Missouri, is hereby amended to read as follows:

**“Sec. 47-200. Establish.**

The mayor and the board of aldermen of the city do hereby direct the city administrator or designee to establish a fund under the authority of section 2-117 [3-307] of the Code of Ordinances of the City of Jackson to be entitled "City of Jackson Public Park Development Foundation."

\*\*\*

**Sec. 47-202. Use of donations.**

The donations to the foundation shall be used only for the aforesaid purpose which includes but is not limited to landscaping, construction or erection of slides, sporting fields, playgrounds, trails, jogging paths, wildlife sanctuary, ponds and other water retention structures, picnic grounds, pavilions, and sanitary facilities.

**Sec. 47-203. Separate account for funds.**

That the aforesaid foundation shall be established as a restricted account and shall be managed by the city's administrator or designee. Such funds donated shall be held in a single account and shall not be co-mingled with other funds of the city. The city administrator or designee may invest and reinvest monies held in the foundation and any interest accumulated on such fund shall remain therein.”

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**Sec. 47-205. Acceptance of donations.**



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Donations to the aforesaid foundation, which may include reservations on use, must be specifically accepted by the board of aldermen. Upon acceptance, any donations or gifts with a restriction on use shall be held in a separate fund within the foundation and expended only in accordance with the restrictions or reservations on its use. For purpose of investment, donations with restrictions or reservations may be co-mingled with other foundation funds.”

Section 4. That Chapter 47, Article III, of the Code of Ordinances of the City of Jackson, Missouri, is hereby amended to read as follows:

**“Sec. 47-220. Rules and regulations.**

Prior to April 1 of each year, the park board shall establish any changes to the rules and regulations for the Jackson municipal swimming pool. The rules and regulations thereby established shall remain in full force and effect until modified by the park board or, in the case of an emergency, the city administrator of the city or designee. The rules and regulations established by the park board shall include, but need not be limited to, admission fees, charges for private parties, charges for swim lessons, and such other fees and charges as the park board deems appropriate or necessary. The rules and regulations shall also include, but need not be limited to, the rules and regulations to be imposed upon pool activities, private parties, swim lessons, special events, and such other activities as are allowed at the swimming pool. The rules and regulations shall also establish the dates and hours of operation for the swimming pool. All newly established rules and regulations shall be submitted to the city administrator or designee and kept on file in the office of the city clerk for review by the public.

**Sec. 47-221. Emergency rules and regulations.**

The city administrator or the city administrator's designee may declare an emergency in the city's parks, and may modify all rules and regulations temporarily in order to protect life, property, and the public good of the city.

**Sec. 47-222. Thunderstorms and inclement weather.**

The park director or the park director's designee shall have the power to close the Jackson municipal swimming pool for thunderstorms or inclement weather, or any other situation where danger exists.”



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Section 5. That Chapter 47, Article IV, Section 47-254, of the Code of Ordinances of the City of Jackson, Missouri, is hereby amended to read as follows:

\*\*\*

**“Sec. 47-254. Appeal process.**

(a) For land donations and other donations greater than five thousand dollars (\$5,000.00), the decision of the board of aldermen is final.

(b) For decisions on proposals made by the department, such decisions may be appealed by the applicant in writing and submitted to the city clerk within seven (7) calendar days of the department's decision. The appeal shall consist of the following:

- (1) A brief statement of the action complained of.
- (2) The remedy requested by the applicant and the reasons for supporting it.
- (3) Any other relevant information and facts.

The appeal will be submitted to the city administrator or his designee. A response to the appeal will be considered within thirty (30) days. When practical, the matter may be resolved by telephone, e-mail or office visit.”

\*\*\*

Section 6. It is the intent of the Mayor and Board of Aldermen and it is hereby ordained that this ordinance shall become and be made a part of the Code of Ordinances of the City of Jackson, Missouri, and that sections of this ordinance may be renumbered to accomplish such intention.

Section 7. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such



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portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 8. That this ordinance shall take effect and be in force from and after its passage and approval.

Section 9. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

FIRST READING: November 6, 2023.

SECOND READING: November 6, 2023.

PASSED AND APPROVED this 6th day of November, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

By: Dwain L. Hahs (signed)  
Mayor

ATTEST:

Liza Walker (signed)  
City Clerk

Ordinance No. 23-85 Re: To Authorize )  
the Mayor to Execute a Utility Easement )  
Deed on Royal Drive in Forest Acres )  
Subdivision, to the City of Jackson )

The matter of authorizing the Mayor to execute a Utility Easement Deed on Royal Drive in Forest Acres Subdivision, to the City of Jackson, Missouri, came on for consideration. Alderwoman Liley introduced Bill No. 23-87, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI TO EXECUTE A UTILITY EASEMENT DEED BY AND BETWEEN THE CITY AND THE CITY OF JACKSON, MISSOURI; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**



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Motion made by Alderwoman Liley, seconded by Alderman Hitt, Bill No. 23-87 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderwoman Liley, seconded by Alderman Hitt, Bill No. 23-87 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 23-85 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderman Hitt-aye; Alderwoman Williams-aye; Alderwoman Liley-aye; Alderman Sander-aye; Alderman Baker-aye; Alderwoman Young-aye; Alderman Seabaugh-aye; and Alderman Reiminger-aye.

**BILL NO. 23-87**

**ORDINANCE NO. 23-85**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI TO EXECUTE A UTILITY EASEMENT DEED BY AND BETWEEN THE CITY AND THE CITY OF JACKSON, MISSOURI; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, have heretofore been presented a Utility Easement Deed marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri deem it advisable to enter into the conveyance of said Utility Easement Deed.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOWS:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the conveyance of the Utility Easement Deed Marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, Missouri, a municipal corporation and the City of Jackson, Missouri, a municipal corporation. It is the belief of the



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Mayor and Board of Aldermen of the City of Jackson, Missouri that it is in the best interests of the citizens of the City of Jackson, Missouri, that the City enter into said Utility Easement Deed.

Section 2. That the Mayor of the City of Jackson, Missouri, be and is hereby authorized and directed to execute said conveyance of a Utility Easement Deed for and on behalf of the City of Jackson, Missouri.

Section 3. The City Clerk of the City of Jackson, Missouri, is hereby authorized and directed to attest the signature of the Mayor on the attached Utility Easement Deed.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. This ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 6, 2023.

SECOND READING: November 6, 2023.

PASSED AND APPROVED this 6th day of November, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

(SEAL)

ATTEST:

Liza Walker (signed)  
 City Clerk

CITY OF JACKSON, MISSOURI

By: Dwain L. Hahs (signed)  
 Mayor





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Ordinance No. 23-86 Re: To Accept the )  
Dedication of a Utility Easement Deed )  
on Royal Drive in Forest Acres )  
Subdivision, from the City of Jackson )

The matter of accepting the dedication of a Utility Easement Deed on Royal Drive in Forest Acres Subdivision, from the City of Jackson, Missouri, came on for consideration. Alderwoman Liley introduced Bill No. 23-88, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK TO ATTEST TO THE CITY’S ACCEPTANCE OF CERTAIN PROPERTY DEEDED TO THE CITY, WHICH SAID PROPERTY IS PARTICULARLY SET FORTH IN THE ATTACHED UTILITY EASEMENT DEED.**

Motion made by Alderwoman Liley, seconded by Alderwoman Young, Bill No. 23-88 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderwoman Liley, seconded by Alderwoman Young, Bill No. 23-88 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 23-86 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderwoman Liley-aye; Alderwoman Williams-aye; Alderman Hitt-aye; Alderman Sander-aye; Alderman Baker-aye; Alderwoman Young-aye; Alderman Seabaugh-aye; and Alderman Reiminger-aye.

**BILL NO. 23-88**

**ORDINANCE NO. 23-86**

**AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK TO ATTEST TO THE CITY’S ACCEPTANCE OF CERTAIN PROPERTY DEEDED TO THE CITY, WHICH SAID PROPERTY IS PARTICULARLY SET FORTH IN THE ATTACHED UTILITY EASEMENT DEED.**

WHEREAS, the **City of Jackson, Missouri**, of the County of cape Girardeau, State of Missouri, deeded to the City of Jackson, Missouri, the property described in the Utility Easement Deed attached hereto.



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NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOWS:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, do hereby accept the deed which is attached hereto, subject to all of the terms and conditions therein expressed.

Section 2. That the Mayor and City Clerk of the City of Jackson, Missouri, are hereby authorized to do all acts and execute all instruments appropriate and necessary to accept said deed.

Section 3. The City Clerk of the City of Jackson, Missouri, is hereby directed to file a copy of said deed with the Recorder of Deeds, Cape Girardeau County, Missouri.

Section 4. This ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 6, 2023.

SECOND READING: November 6, 2023.

PASSED AND APPROVED this 6th day of November, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

(SEAL)

ATTEST:

Liza Walker (signed)  
 City Clerk

CITY OF JACKSON, MISSOURI

By: Dwain L. Hahs (signed)  
 Mayor



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Ordinance No. 23-87 Re: To Vacate a )  
Portion of the Royal Drive Public Right- )  
of-Way in Forest Acres Subdivision, as )  
requested by Christopher and Kelly )  
Kasten and Zeno and Liza Walker )

The matter of vacating a portion of the Royal Drive public right-of-way in Forest Acres Subdivision, as requested by Christopher and Kelly Kasten and Zeno and Liza Walker, came on for consideration. Alderwoman Liley introduced Bill No. 23-89, being for an ordinance entitled as follows:

**AN ORDINANCE VACATING A CERTAIN PORTION OF ROYAL DRIVE LOCATED IN THE CITY OF JACKSON, MISSOURI; SPECIFICALLY DESCRIBING SAID STREET; TRANSFERRING TITLE OF SAID AREA TO OWNERS OF RECORD; AUTHORIZING TRANSFER OF SAID AREA; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

Motion made by Alderwoman Liley, seconded by Alderman Baker, Bill No. 23-89 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderwoman Liley, seconded by Alderman Baker, Bill No. 23-89 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 23-87 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderman Baker-aye; Alderwoman Williams-aye; Alderwoman Liley-aye; Alderman Hitt-aye; Alderman Sander-aye; Alderwoman Young-aye; Alderman Seabaugh-aye; and Alderman Reiminger-aye.

**BILL NO. 23-89**

**ORDINANCE NO. 23-87**

**AN ORDINANCE VACATING A CERTAIN PORTION OF ROYAL DRIVE LOCATED IN THE CITY OF JACKSON, MISSOURI; SPECIFICALLY DESCRIBING SAID STREET; TRANSFERRING TITLE OF SAID AREA TO OWNERS OF RECORD; AUTHORIZING TRANSFER OF SAID AREA; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

WHEREAS, Christopher Kasten, Kelly Kasten, Zeno Walker and Liza Walker, have requested vacation of the following described area in the City of Jackson, Missouri, to-wit:



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THAT PART OF ROYAL DRIVE IN FOREST ACRES SUBDIVISION, AS RECORDED IN PLAT BOOK 5, PAGE 38 IN THE LAND RECORDS OF CAPE GIRARDEAU COUNTY, MISSOURI, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE SOUTHEAST CORNER OF LOT 1, BLOCK 4 OF SAID FOREST ACRES SUBDIVISION, BEING A POINT ON THE WEST RIGHT OF WAY LINE OF SAID ROYAL DRIVE; THENCE NORTH 06°55'00" EAST ALONG SAID WEST RIGHT OF WAY LINE, ALSO BEING THE EAST LINE OF SAID LOT 1, 18.46 FEET; THENCE CONTINUE ALONG SAID WEST RIGHT OF WAY LINE, NORTH 35°08'33" WEST 245.49 FEET TO THE INTERSECTION OF SAID WEST RIGHT OF WAY LINE, AND THE SOUTH RIGHT OF WAY LINE OF SHADY LANE; THENCE LEAVING SAID WEST RIGHT OF WAY LINE, SOUTH 85°37'46" EAST ALONG SAID SOUTH RIGHT OF WAY LINE, 51.85 FEET TO THE INTERSECTION OF SAID SOUTH RIGHT OF WAY LINE, AND THE EAST RIGHT OF WAY LINE OF SAID ROYAL DRIVE, ALSO BEING THE SOUTHWEST LINE OF LOT 3, BLOCK 2, OF SAID FOREST ACRES SUBDIVISION; THENCE LEAVING SAID SOUTH RIGHT OF WAY LINE, SOUTH 35°08'33" EAST ALONG SAID EAST RIGHT OF WAY LINE, 227.88 FEET TO THE SOUTHEAST CORNER OF SAID LOT 3; THENCE CONTINUE ALONG SAID EAST RIGHT OF WAY LINE, SOUTH 06°55'00" WEST 32.18 FEET TO A POINT ON THE SOUTH LINE OF SAID FOREST ACRES SUBDIVISION; THENCE LEAVING SAID EAST RIGHT OF WAY LINE, NORTH 85°27'48" WEST ALONG SAID SOUTH LINE OF SAID FOREST ACRES SUBDIVISION, 40.03 FEET TO THE POINT OF BEGINNING.

THE HEREIN DESCRIBED RIGHT OF WAY ABANDONMENT CONTAINS 10,481 SQUARE FEET, MORE OR LESS.

and,

WHEREAS, the Board of Aldermen of the City of Jackson, Missouri, deems it in the best interest of the City of Jackson, Missouri, that said areas be vacated.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOWS:



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Section 1. That the Mayor and Board of Aldermen have determined that the portion of the street right-of-way more particularly described above and known as Royal Drive should be vacated in accordance with the provisions hereof.

Section 2. That the Mayor and Board of Aldermen have determined that the following named individuals and/or entities may be affected by the vacation: Christopher Kasten; Kelly Kasten; Zeno Walker; Liza Walker; Warren Place, LLC; Lewis Tice; Janice Ticer; and Amy Phillips.

Section 3. That the Mayor and Board of Aldermen have determined that no actual damages shall accrue to any individual, firm or corporation as a result of said vacation.

Section 4. That notice has been given to the adjacent property owners indicating the City's intent to vacate a portion of Royal Drive in the City of Jackson, Missouri, as described above.

Section 5. That notice was given that the City of Jackson, Missouri, would consider a request to vacate a portion of Royal Drive in the City of Jackson, Missouri, as described above by publication in the Cash-Book Journal, a weekly newspaper of general circulation in the County of Cape Girardeau, Missouri, on Wednesday, October 18, 2023. That said notice announced a public hearing for 6:00 p.m. on Monday, November 6, 2023.

Section 6. That a public hearing was held as scheduled before the Board of Aldermen on Monday, November 6, 2023, at 6:00 p.m.



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Section 7. That with due consideration the Mayor and Board of Aldermen do hereby vacate that portion of the street right-of-way known as Royal Drive and more particularly described above in accordance with the provisions hereof.

Section 8. That the City of Jackson, Missouri, retains the right through its properly granted and accepted Utility Easement Deed to construct, maintain, repair, replace and operate general utilities and services of whatsoever kind and necessary appurtenances thereto, over, upon, across, under, in and through the area vacated.

Section 9. That in accordance with the laws of the State of Missouri, upon vacation of the street set forth herein, title to the land herein vacated shall pass to the abutting property owners.

Section 10. That the City Clerk of the City of Jackson, Missouri, is hereby ordered to record a copy of this ordinance on effective date hereof with the Recorder of Deeds of Cape Girardeau County, Missouri.

Section 11. That this ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 6, 2023.

SECOND READING: November 6, 2023.

PASSED AND APPROVED this 6th day of November, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

(SEAL)

ATTEST:

CITY OF JACKSON, MISSOURI

By: Dwain L. Hahs (signed)  
 Mayor



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Liza Walker (signed)  
City Clerk

Ordinance No. 23-88 Re: To Approve a )  
Text Amendment to Chapter 65 of the )  
Code of Ordinances, relative to )  
Attached or Painted Signs )

The matter of approving a text amendment to Chapter 65 (Zoning) of the Code of Ordinances, relative to attached or painted signs, came on for consideration. Alderwoman Liley introduced Bill No. 23-90, being for an ordinance entitled as follows:

**AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES OF THE CITY OF JACKSON, MISSOURI, RELATIVE TO ATTACHED OR PAINTED SIGNS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

Motion made by Alderwoman Liley, seconded by Alderman Hitt, Bill No. 23-90 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderwoman Liley, seconded by Alderman Hitt, Bill No. 23-90 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 23-88 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderman Reiminger-aye; Alderwoman Liley-aye; Alderman Hitt-aye; Alderman Sander-aye; Alderman Baker-aye; Alderwoman Young-aye; Alderman Seabaugh-aye; and Alderwoman Williams-aye.

**BILL NO. 23-90**

**ORDINANCE NO. 23-88**

**AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES OF THE CITY OF JACKSON, MISSOURI, RELATIVE TO ATTACHED OR PAINTED SIGNS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOWS:

Section 1. That Chapter 65, Article I, Section 65-2, of the Code of Ordinances of the City





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of Jackson, Missouri, is hereby amended to add the following defined term:

**“Sec. 65-2. Definitions.**

\*\*\*

*Frontage, Building.* The horizontal distance measured along a building wall that is generally parallel, facing, or oriented toward a street.

\*\*\*

Section 2. That Chapter 65, Article I, Section 65-21, of the Code of Ordinances of the City of Jackson, Missouri, is hereby amended to read as follows:

**“Sec. 65-21. Sign uses and regulations.**

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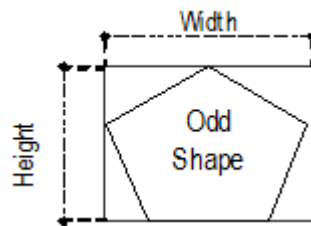
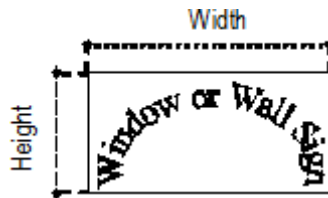
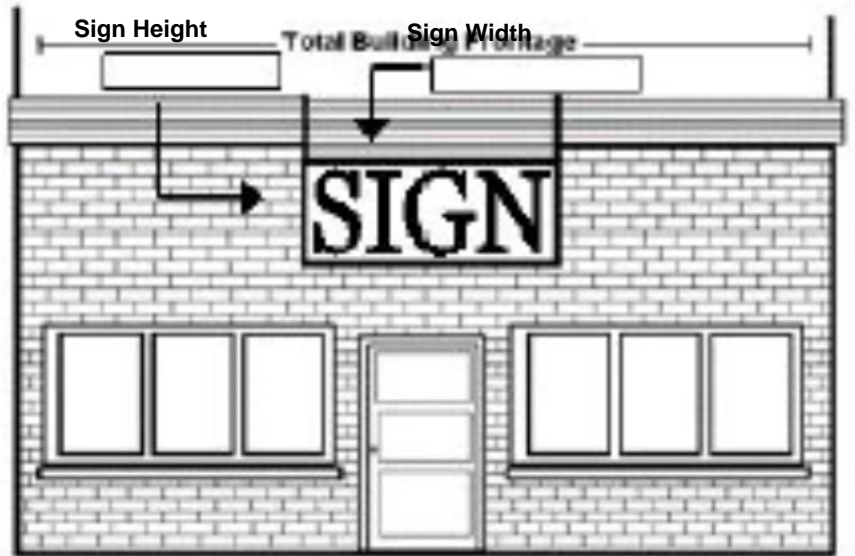
(2) Attached or painted signs are permitted on any building or structure in any office, commercial, or industrial district. Attached or painted signs shall be subject to all provisions of this section. The maximum size of the signs shall not exceed three (3) square feet per one (1) linear foot of the total building frontage occupied by the applicant. The maximum area may then be divided into any number of signs, each of which may be displayed on any side of the building. Signs shall not project more than twelve (12) inches from the building, if mounted parallel to the wall, or four (4) feet, if mounted perpendicular to the wall, and shall not project above the principal roof of a building; except that a sign may be attached flat against or painted on a parapet wall extending not more than three (3) feet above such roof line. Attached signs in excess of these requirements shall require a special use permit.

a. Area Computation



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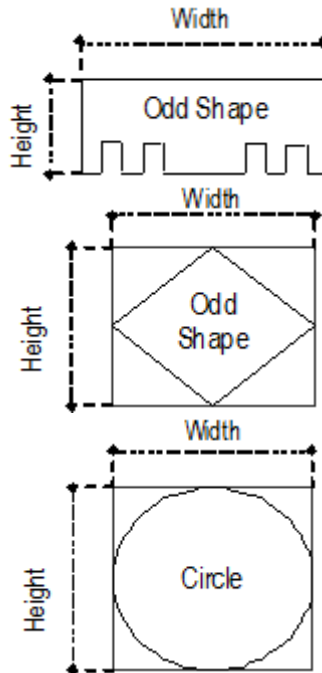
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Section 3. It is the intent of the Mayor and Board of Aldermen and it is hereby ordained that this ordinance shall become and be made a part of the Code of Ordinances of the City of Jackson, Missouri, and that sections of this ordinance may be renumbered to accomplish such intention.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this ordinance shall take effect and be in force from and after its passage and approval.

Section 6. All ordinances or parts of ordinances in conflict herewith are hereby repealed.



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FIRST READING: November 6, 2023.

SECOND READING: November 6, 2023.

PASSED AND APPROVED this 6th day of November, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

By: Dwain L. Hahs (signed)  
Mayor

ATTEST:

Liza Walker (signed)  
City Clerk

City Administrator James Roach            )  
requests Closed Session                    )

Now comes forth City Administrator James Roach to request to proceed into closed session for one personnel matter in accordance with Section 610.021(3) RSMo and four contractual matters in accordance with Section 610.021(12) RSMo.

Motion to Recess the Meeting to Study    )  
Session    )

On a motion by Alderman Baker, seconded by Alderwoman Liley, to recess the meeting at 6:22 P.M., to convene to the Study Session. Ayes-8; Nays-0; Absent-0.

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Returned to Open Session at 6:25 P.M., from Study Session.

Motion to Proceed into Closed Session    )  
and to Adjourn the Meeting                )



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, November 6, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

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**MINUTES**

Meeting concluded at 6:25 P.M. On a motion by Alderman Baker, seconded by Alderwoman Liley, it is ordered that the Board now convene into closed session for one personnel matter in accordance with Section 610.021(3) RSMo and four contractual matters in accordance with Section 610.021(12) RSMo and that the meeting will stand adjourned upon the adjournment of the closed session. On roll call: Alderman Seabaugh-aye; Alderwoman Young-aye; Alderman Sander-aye; Alderman Baker-aye; Alderwoman Liley-aye; Alderman Hitt-aye; Alderman Reiminger-aye; and Alderwoman Williams-aye. Ayes-8; Nays-0; Absent-0.

**ATTEST:**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**City Clerk**

**CITY COLLECTOR'S REPORT FOR OCTOBER 2023**

DESCRIPTION	ELECTRIC FUND	WATER FUND	WASTEWATER FUND	LANDFILL FUND	GEN. REV. FUND	TOTAL
Service Charges (includes internal transfers)	1,608,687.16	296,981.72	229,201.88	61,684.89	-	2,196,555.65
Penalties	7,635.23	1,637.81	1,338.12	384.20	-	10,995.36
Sales Tax	45,993.60	8,617.14	-	-	-	54,610.74
Disconnect Fees	3,371.14	-	-	-	-	3,371.14
Returned Transaction Fees	480.00	-	-	-	-	480.00
Customer Relocation Fees	-	-	-	-	250.00	250.00
Trash Stickers	-	-	-	1,244.00	-	1,244.00
<b>UTILITY COLLECTIONS</b>	<b>1,666,167.13</b>	<b>307,236.67</b>	<b>230,540.00</b>	<b>63,313.09</b>	<b>250.00</b>	<b>2,267,506.89</b>
Adjustments - Services	-	-	-	-	-	-
Adjustments - Penalties	-	-	-	-	-	-
Adjustments - Taxes	-	-	-	-	-	-
Adjustments - Service Fees	-	-	-	-	-	-
<b>NET UTILITY COLLECTIONS</b>	<b>1,666,167.13</b>	<b>307,236.67</b>	<b>230,540.00</b>	<b>63,313.09</b>	<b>250.00</b>	<b>2,267,506.89</b>
Business/Contractor Licenses	-	-	-	-	692.50	692.50
Event Fees/Misc. Charges	600.00	-	-	-	-	600.00
<b>NON-UTILITY COLLECTIONS</b>	<b>600.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>692.50</b>	<b>1,292.50</b>
Misc. Adjustments	-	-	-	-	-	-
Interest on Collector's bank account	-	-	-	-	-	915.02
Cash in bank	-	-	-	-	-	2,269,714.41
Missouri Sales Tax payment	(45,993.60)	(8,617.14)	-	-	-	(54,610.74)
<b>TO CITY TREASURER</b>					<b>\$</b>	<b>2,215,103.67</b>

Respectfully Submitted,



City Collector



## CITY CLERK'S REPORT FOR THE MONTH OF OCTOBER, 2023

### ELECTRIC

Sale of Merchandise	0.00	
Cable TV Pole Rental	0.00	
Electric Meters	200.00	
Electric Service Lines	400.00	
Returned Check Fees	0.00	
URD Services	3,693.39	
Sales Tax Commission	1,054.82	
Labor and Equipment Use	0.00	
Miscellaneous-Scrap Metal	<u>0.00</u>	
TOTAL		5,348.21

### CEMETERY

Sale of Lots	1,000.00	
Sale of Niches	0.00	
Grave Openings	4,175.00	
Niche Openings	0.00	
Weekend/Holiday Grave Openings/Inurnments	0.00	
Disinterments/Disinurnments	<u>0.00</u>	
TOTAL		5,175.00

### WATER & SEWER

#### WATER

Water Taps & Water Meters	3,320.00	
Sale of Merchandise	0.00	
Miscellaneous-Scrap Metal	<u>0.00</u>	
TOTAL		3,320.00

#### WASTEWATER

Wastewater Miscellaneous	0.00	
Industrial Discharge Permit	<u>0.00</u>	
TOTAL		0.00

### GENERAL REVENUE

Building Permits	2,818.00	
Electric Permits	120.00	
Gas Permits	80.00	
Plumbing/Sewer Permits	280.00	
Sewer Tap Permits	180.00	
Public Hearing & Plat Recording	100.00	
Stormwater Review Fees	75.00	
Street Repair or Mowing	0.00	
Gas Franchise	4.14	
Sale of Merchandise	0.00	
Community Room	0.00	
Cable TV Franchise	0.00	
Copies	399.00	
Telephone Franchise Fees	10,833.44	
Fire Cost Recovery	0.00	
Interest Earned	0.00	
Jail Expense Reimbursement	0.00	
Cell Tower Rental	1,058.00	
Health Insurance Reimbursement	145.72	
Street Repair or Scrap Metal	<u>0.00</u>	
TOTAL		16,093.30

### INMATE SECURITY FUND

Inmate Security Court Costs	<u>0.00</u>	
TOTAL		0.00



**PARK**

Misc. Park Rentals	50.00	
Rent - Howard St. House	1,080.00	
Ballfield Rentals	585.00	
Pavilion Rentals	<u>400.00</u>	
TOTAL		2,115.00

**TRUST & AGENCY**

July 4th Receipts	0.00	
Farmers Market Fees	<u>0.00</u>	
TOTAL		0.00

**PARK FOUNDATION**

Donations	1,500.00	
Civic Center Donations	<u>0.00</u>	
TOTAL		1,500.00

**RECREATIONAL DEVELOPMENT**

Pool Concession Receipts	0.00	
Swimming Pool Gate Receipts	0.00	
Softball Entry Fees	0.00	
Softball Sponsor Fees	0.00	
Softball Tournament Fees	0.00	
Volleyball Entry Fees	200.00	
Reimb./Donations/Special Events	120.00	
Baseball Concessions	0.00	
Baseball Entry Fees	0.00	
Baseball Sponsor Fees	<u>0.00</u>	
TOTAL		320.00

**LANDFILL**

Refuse Collections	450.00	
Recyclables	829.16	
E-Cycle TV/Monitor Fees	0.00	
Royalties	<u>10,500.00</u>	
TOTAL		11,779.16

**RECREATIONAL SALES TAX FUND**

Civic Center Rentals	11,719.00	
Civic Center Programs	600.00	
Civic Center Membership Fees	0.00	
Civic Center Entry Fees	500.50	
Civic Center Concessions	<u>91.75</u>	
TOTAL		12,911.25

**HEALTH INSURANCE FUND**

Health Insurance Reimbursement	<u>1,177.00</u>	
TOTAL		1,177.00

**STORMWATER FUND**

Stormwater Credit	0.00	
Stormwater Maintenance	<u>182.72</u>	
TOTAL		182.72

**TRANSPORTATION SALES TAX**

Rent - Donna Drive Extension	<u>379.14</u>	
TOTAL		379.14

REPORT TOTAL \$60,300.78

## Water & Light Deposit Accounts

OCTOBER, 2023

<b>Beginning Balance October 1, 2023:</b>	\$281,798.31
<b>TOTAL DEPOSITS</b>	\$14,603.30
<b>TOTAL REFUNDS</b>	\$17,324.89
<b>Ending Balance October 31, 2023:</b>	\$279,076.72

*Balance Consists of :*

Checking Account for US Bank	\$69,076.72
Investments	\$210,000.00
	<hr/>
	<b>\$279,076.72</b>

CITY TREASURER'S REPORT FOR OCTOBER, 2023

Item 5.

FUND	FUND BALANCES 10-01-2023	RECEIPTS	TRANSFER OF FUNDS	DISBURSEMENTS	FUND BALANCES 10-31-2023	INVESTMENTS	CASH BALANCE 10-31-2023
<b>ELECTRIC FUND</b>							
Operation & Maintenance	-	1,728,411.80	(397,865.69)	1,330,546.11	-	-	-
Electric Surplus	3,001,633.95	2,187.95	363,988.68	29,060.23	3,338,750.35	1,715,106.13	1,623,644.22
Electric Capital Projects Fund	4,191,093.29	-	-	-	4,191,093.29	4,100,000.00	91,093.29
<b>General Revenue</b>	2,869,749.54	48,549.54	(58,475.70)	715,671.86	2,144,151.52	2,000,000.00	144,151.52
<b>Landfill Fund</b>	575,944.14	77,743.92	(7,133.61)	56,190.63	590,363.82	525,000.00	65,363.82
<b>City Park Fund</b>	124,342.81	5,053.88	(5,795.05)	50,374.24	73,227.40	70,000.00	3,227.40
<b>Public Park Foundation Fund</b>	141,869.00	1,500.00	-	1,410.35	141,958.65	140,000.00	1,958.65
<b>Cemetery Fund</b>	903,519.91	5,864.19	(5,212.29)	17,636.86	886,534.95	885,000.00	1,534.95
<b>Band Fund</b>	-	377.30	-	377.30	-	-	-
<b>Stormwater Maintenance Fund</b>	290,046.11	2,765.72	-	577.50	292,234.33	266,000.00	26,234.33
<b>ARPA Fund</b>	2,588,279.62	86,823.97	-	44,210.00	2,630,893.59	2,550,000.00	80,893.59
<b>Road Use Tax Fund</b>	776,816.08	82,993.19	(19,166.66)	165.00	840,477.61	684,000.00	156,477.61
<b>Sales Tax Fund</b>	2,087,681.58	282,819.32	-	185,538.51	2,184,962.39	1,884,655.44	300,306.95
<b>Fire Protection Sales Tax Fund</b>	3,333.00	59,148.99	-	-	62,481.99	-	62,481.99
<b>Recreation Sales Tax</b>	151,865.77	72,072.71	(826.18)	34,052.12	189,060.18	50,000.00	139,060.18
<b>Public Safety Sales Tax</b>	1,000.00	118,179.05	-	-	119,179.05	-	119,179.05
<b>Trust and Agency Fund</b>	1,088,763.28	21,444.50	15,576.90	22,317.14	1,103,467.54	1,080,000.00	23,467.54
<b>Recreational Development</b>	14,110.06	320.00	-	7,916.61	6,513.45	-	6,513.45
<b>Transportation Sales Tax</b>	458,105.24	153,134.16	-	21,781.28	589,458.12	300,000.00	289,458.12
<b>I-55 Corridor Special Alloc.</b>	1,262.55	-	-	-	1,262.55	-	1,262.55
<b>Capital Projects Construction</b>	2,034,205.87	2,322.56	-	-	2,036,528.43	1,877,478.90	159,049.53
<b>Economic Development Reserve</b>	1,000,000.00	-	-	-	1,000,000.00	1,000,000.00	-
<b>CDBG Grant Fund</b>	-	-	-	-	-	-	-
<b>Health Insurance Fund</b>	988,131.46	1,980.30	142,480.83	81,264.99	1,051,327.60	-	1,051,327.60
<b>Inmate Security Fund</b>	16,309.12	86.50	-	-	16,395.62	-	16,395.62
<b>Equitable Sharing Fund</b>	3,617.07	-	-	-	3,617.07	-	3,617.07
<b>WATER &amp; SEWER FUND</b>							
Water Operation & Maint.	-	375,887.41	(279,882.71)	96,004.70	-	-	-
Water Replacement	756,540.50	-	-	-	756,540.50	725,000.00	31,540.50
Water & Sewer Revenue Bond	219,380.80	-	84,579.44	115,933.30	188,026.94	175,000.00	13,026.94
Water & Sewer Deprec. Res.	30,000.00	-	-	-	30,000.00	30,000.00	-
Water & Sewer Bond Reserve	50,000.00	-	-	-	50,000.00	50,000.00	-
Water & Sewer Contingent	30,000.00	-	-	-	30,000.00	30,000.00	-
Water & Sewer Surplus	9,874,125.75	-	312,388.08	82,669.83	10,103,844.00	9,521,279.38	582,564.62
Wastewater Operation & Maint.	-	236,689.57	(146,361.04)	90,328.53	-	-	-
Wastewater Replacement	1,070,930.74	-	-	-	1,070,930.74	1,067,143.39	3,787.35
<b>W &amp; S Construction Fund</b>	4,096,512.83	7,280.00	1,705.00	525.80	4,104,972.03	200,000.00	3,904,972.03
<b>TOTALS</b>	39,439,170.07	3,373,636.53	-	2,984,552.89	39,828,253.71	30,925,663.24	8,902,590.47

Respectfully Submitted,

Cash on Hand 1,475.00  
 General Account 6,682,394.73  
 Collectors Account 2,215,103.67  
 Equitable Sharing Fund 3,617.07

Liza Walker, City Clerk/Treasurer (signed)

TOTAL 8,902,590.47

## PUBLIC WORKS MEMORANDUM



# City of Jackson

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TO: Mayor and Board of Aldermen

FROM: Janet Sanders, Director of Public Works

DATE: November 16, 2023

RE: Proposal for Task Order to Strickland Engineering for Relocation of a Portion of the Water Main on South Hope Street.

---

The new construction of the Golden Rule Insurance building at the intersection of South Hope Street and Easton Drive has revealed that the existing water main is outside its easement and is interfering with construction of their parking lot. This main was installed over 20 years ago by a private developer and it is now the responsibility of the City to move the affected portion into the correct location.

Attached are a location map and the associated Task Order Proposal from Strickland Engineering for design of this relocation. The work will be performed by the city's Water Department.





South Hope Street - Proposed Water Main Relocation





# STRICKLAND ENGINEERING

113 W. Main Street, Suite 1 Jackson, MO 63755

Tel. 573-243-4080 Fax 573-243-2191

www.stricklandengineering.com

October 18, 2023

Ms. Janet Sanders  
Public Works Director  
City of Jackson  
101 Court Street  
Jackson, Missouri 63755

RE: Hwy 25 Water Main Relocation

Dear Ms. Sanders:

Strickland Engineering is pleased to submit a fee proposal for engineering services for the water relocations along Highway 25 near Easton Drive. It is our understanding that the existing water main is not located in a previously dedicated easement and the City desires to install it in that easement. The work will be done by City forces and a plan and profile of the water main relocation is needed. The following information summarizes the scope of work, fee, additional services, and schedule of rates.

## SCOPE OF SERVICES

- Work with City staff to identify facilities affected by the project
- Provide plan and profile design of relocated water facilities and associated connections to City
- Meet with City staff to review and finalize the design plans

## COMPENSATION

The City shall compensate the Engineer for performance of the services on an hourly basis plus expenses. Total payment by the City to the Engineer shall not exceed \$5,500, without prior written authorization by the City. The following rate schedule will be used as the basis of compensation.

### Engineering Fee

Total Engineering Fee	\$5,500.00
-----------------------	------------

Rate Schedule

Engineer V	\$175.00/hr
Engineer IV	\$150.00/hr
Engineer III	\$125.00/hr
Engineer II	\$100.00/hr
PLS	\$125.00/hr
Surveyor I	\$75.00/hr
Survey Technician III	\$50.00/hr
Survey Crew	\$150.00/hr
Engineering Designer IV	\$90.00/hr
Engineering Designer III	\$80.00/hr
Engineering Designer II	\$70.00/hr
Engineering Designer I	\$65.00/hr
Engineering Technician III	\$80.00/hr
Engineering Technician II	\$55.00/hr
Engineering Technician I	\$50.00/hr
Administrative Secretary	\$40.00/hr
Professional Consultants	cost + 10%
Wide Format Copy, 24 x 36	\$2.20/sheet
Wide Format Copy, 30 x 42	\$3.30/sheet
Wide Format Copy, Half Set	\$1.10/sheet
Copies, 8-1/2 x 11	\$0.08/sheet
Postage	cost
Auto travel	\$0.58/mile
Other expenses	cost

Please contact me if you have any questions regarding this proposal. I look forward to working with you on this project.

Sincerely,



Brian W. Strickland, PE, PLS  
Project Manager





COST PROPOSAL WORKSHEET FOR :

ROUTE 25 WATER MAIN EXTENSION

FEE ESTIMATE FOR  
SURVEYING & ENGINEERING

Date:  
Prepared by: BWS

LABOR:

Task No.	Task Description	Task M.H.	Task Cost	PERSONNEL CLASSIFICATIONS LEGEND:								
				Eng V	Eng IV	Eng III	PLS	Eng Dsn	Eng Tech	Surv	Admin	
1	Topo & base drawing	22.0	\$2,690				2.0		8.0	12.0		
2	Water main plan & profile	16.0	\$2,700	12.0	4.0							
3		0.0	\$0									
4		0.0	\$0									
5		0.0	\$0									
6		0.0	\$0									
7		0.0	\$0									
8		0.0	\$0									
TOTAL M.H:		38.0		12.0	4.0	0.0	2.0	0.0	8.0	12.0	0.0	
TOTAL ESTIMATED LABOR COSTS :			\$5,390									
USE:			\$5,400									

Notes:

EXPENSES:

Item		Total Cost
Hubs	0 \$ 0.28	\$0
Lathes	0 \$ 0.38	\$0
Filing Fee	0 \$ 30.00	\$0
Mileage	0 \$ 0.49	\$0
Reproduction & Photocopy	-- SAY	\$0
Postage	-- SAY	\$0
Misc. Direct Expenses	SAY	\$100
ESTIMATED DIRECT EXPENSES		\$100
<b>TOTAL ESTIMATED COST:</b>		<b>\$5,500</b>

PERSONNEL CLASSIFICATIONS LEGEND:	
Eng V	Engineer V
Eng IV	Engineer IV
Eng III	Engineer III
PLS	Professional Land Surveyor
Eng Dsn	Engineering Designer
Eng Tech	Engineering Technician
Surv	Survey Crew
Admin	Administrative

**Auxiant, of Wauwatosa, Wisconsin, relative to providing Services under the 2024 Employee Medical and Dental Insurance Benefit Plans**

**BILL NO. 23-\_\_**

**ORDINANCE NO. 23-\_\_**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND *AUXIANT, OF WAUWATOSA, WISCONSIN*, RELATIVE TO PROVIDING SERVICES UNDER THE 2024 EMPLOYEE MEDICAL AND DENTAL INSURANCE BENEFIT PLANS; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented a contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said contract.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal corporation, and **Auxiant, of Wauwatosa, Wisconsin**. It is the belief of the Mayor and Board of Aldermen, that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said contract.

Section 2. That the Mayor is hereby authorized and directed to execute said contract for and on behalf of the City of Jackson, Missouri.

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached contract.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion

shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this Ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 20, 2023.

SECOND READING: November 20, 2023.

PASSED AND APPROVED this 20th day of November, 2023, by a vote of \_ ayes, \_ nays, \_ abstentions and \_ absent.

CITY OF JACKSON, MISSOURI

(SEAL)

BY: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**Roundstone Management, Ltd., of Lakewood, Ohio, relative to providing Services under the 2024 Employee Medical and Dental Insurance Benefit Plans**

**BILL NO. 23-\_\_**

**ORDINANCE NO. 23-\_\_**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND *ROUNDSTONE MANAGEMENT, LTD., OF LAKEWOOD, OHIO*, RELATIVE TO PROVIDING SERVICES UNDER THE *2024 EMPLOYEE MEDICAL AND DENTAL INSURANCE BENEFIT PLANS*; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented a contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said contract.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal corporation, and **Roundstone Management, Ltd., of Lakewood, Ohio**. It is the belief of the Mayor and Board of Aldermen, that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said contract.

Section 2. That the Mayor is hereby authorized and directed to execute said contract for and on behalf of the City of Jackson, Missouri.

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached contract.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

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FIRST READING: November 20, 2023.

SECOND READING: November 20, 2023.

PASSED AND APPROVED this 20th day of November, 2023, by a vote of \_ ayes, \_ nays, \_ abstentions and \_ absent.

CITY OF JACKSON, MISSOURI

(SEAL)

BY: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# CITY OF JACKSON

2024 Renewal Summary

Policy 160-168471

Thank you for allowing Standard Insurance Company to provide quality products to support your employees' insurance needs. We are pleased to renew your policy with continued coverage and services.

We have carefully reviewed the current composition of your organization and evaluated the experience of your dental and vision policy. Based upon this review and application of rate factors appropriate for your industry classification, effective January 1, 2024, we are adjusting your premium rates as indicated in the chart below. These rates are guaranteed until January 1, 2025.

### Division 2/Class 2

#### Vision Coverage

Product & Services	Through 12/31/2023	Effective 1/1/2024
Employee	\$9.48 per member	\$9.48 per member
Employee & Spouse	\$16.48 per member	\$16.48 per member
Employee & Child(ren)	\$16.64 per member	\$16.64 per member
Employee, Spouse and Children	\$25.68 per member	\$25.68 per member

If you have any questions about your rates or our review process our Employee Benefits Sales and Service office at 636-530-7737 is available to serve your needs. We value your business and welcome the opportunity to provide continued assistance to you.

Sincerely yours,

Adam Reinke  
Group Insurance Underwriter  
Employee Benefit Services  
Standard Insurance Company

For Acceptance of Rates, please sign below:

\_\_\_\_\_  
Mayor Dwain Hahs



## City of Jackson, Missouri

2024 Renewal Summary

Policy 168471

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Thank you for choosing Standard Insurance Company (The Standard) as your employee benefits partner since January 1, 2021. We appreciate your business and the opportunity to renew our commitment. We strive to provide City of Jackson, Missouri and your employees outstanding value, expertise and personal service.

As always, our goal is to help you take care of your business and your employees. Our team remains committed to helping you achieve strategic goals for your benefits program, streamline administration and increase employee satisfaction. In short — better results with less noise. Thank you again for your continued business.

### **Our Approach to Renewals — Continued Partnership**

The renewal rates for your Group Life insurance will be effective January 1, 2024.

For your renewal, we utilized manual rates to determine the appropriate rate for renewal. Our manual rates use the demographics of your employees to determine the appropriate rates. Factors such as gender, age, salary, occupation and plan design contribute to determining the manual rate.

Please consider this renewal package the next step in our ongoing conversation about how we can best meet your needs. We may be able to work together to help you get more value out of your benefits program or reduce overall costs. We'd be happy to re-evaluate your plan design and benefits usage and discuss your options.

### **Your Basic Life Renewal**

We understand that handling a Life insurance claim takes a special touch. Our Life benefits analysts complete annual grief training. This program helps them empathize with beneficiaries and recognize when



they need special attention. We strive to help you make a tough time easier. Our goal is to provide support with easy claim filing, timely decisions, and prompt payment of approved claims.

Census Demographics for Basic Life

Categories	Prior Calculation	Current Calculation	Change
Female Lives	18	23	5
Male Lives	109	101	-8
Benefit Volume	\$3,106,250	\$3,041,250	\$-65,000
% Benefit Volume Age 50 +	35%	32%	-3%

Based on our thorough analysis, we’re offering the renewal rate[s] listed below.

Renewal Date	Current Rate *	Renewal Rate *	Monthly Premium Change **
January 1, 2024	\$0.130	\$0.130	\$0

\* Rate mode is Per \$1000 of Benefit

\*\* Final premium change will be determined based on your group's composition at billing time

Rate will be guaranteed for 2 years until January 1, 2026.

The Standard is committed to helping you provide employees and their beneficiaries with the support they need. Below is a reminder of the additional services and tools offered with your Life plan.

The Life Services Toolkit

For employees, online services include estate planning and state-specific will preparation, identity theft prevention, financial calculators, wellness resources and more. For beneficiaries, the Life Services Toolkit offers grief and loss support by phone, online and face-to-face. They can also take advantage of access to financial counselors, legal consultation and other support services. This service is offered through a vendor that is not affiliated with The Standard.

Travel Assistance

Travel Assistance can provide a sense of security for your employees and their eligible family members anytime they travel with minimal restrictions. Available 24 hours a day — with access online or through a single phone call — Travel Assistance offers a full range of trip planning and travel support, including emergency evacuation services and medical, legal, and translation service referrals. This service is offered through a vendor that is not affiliated with The Standard.

**Your Additional Life Renewal**

Your Additional Life insurance from The Standard allows you to expand the benefit options you offer your employees. Your Additional Life plan can offer choice, flexibility, convenience and greater peace of mind for employees.

**Census Demographics for Additional Life**

Categories	Prior Calculation	Current Calculation	Change
Female Lives	6	7	1
Male Lives	45	41	-4
Benefit Volume	\$3,675,000	\$3,450,000	\$-225,000
% Benefit Volume Age 50 +	14%	22%	8%

Based on our thorough analysis, we’re offering the renewal rate[s] listed below.

**Age Graded Rates for Additional Life:**

Age Band	Current Rate *	Renewal Rate *	Volume	Monthly Premium Change **
0 – 24	\$0.060	\$0.060	\$300,000	\$0
25 – 29	\$0.060	\$0.060	\$550,000	\$0
30 – 34	\$0.090	\$0.090	\$650,000	\$0
35 – 39	\$0.130	\$0.130	\$350,000	\$0
40 – 44	\$0.200	\$0.200	\$450,000	\$0
45 – 49	\$0.340	\$0.340	\$400,000	\$0
50 – 54	\$0.600	\$0.600	\$625,000	\$0
55 – 59	\$0.990	\$0.990	\$50,000	\$0
60 – 64	\$1.640	\$1.640	\$75,000	\$0
65 – 69	\$2.510	\$2.510	\$0	\$0
70 – 74	\$4.075	\$4.075	\$0	\$0
75 and over	\$4.075	\$4.075	\$0	\$0

Total Monthly Premium Change: \$0

\* Rate mode is Per \$1000 of Benefit

Age Graded Rates for Spouse Life:

Age Band	Current Rate *	Renewal Rate *	Volume	Monthly Premium Change **
0 - 24	\$0.060	\$0.060	\$0	\$0
25 - 29	\$0.060	\$0.060	\$25,000	\$0
30 - 34	\$0.090	\$0.090	\$60,000	\$0
35 - 39	\$0.130	\$0.130	\$25,000	\$0
40 - 44	\$0.200	\$0.200	\$100,000	\$0
45 - 49	\$0.340	\$0.340	\$75,000	\$0
50 - 54	\$0.600	\$0.600	\$60,000	\$0
55 - 59	\$0.990	\$0.990	\$10,000	\$0
60 - 64	\$1.640	\$1.640	\$35,000	\$0
65 - 69	\$2.510	\$2.510	\$0	\$0
70 - 74	\$4.075	\$4.075	\$0	\$0
75 and over	\$4.075	\$4.075	\$0	\$0
Total Monthly Premium Change:				\$0

\* Rate mode is Per Thousand

\*\* Final premium change will be determined based on your group's composition at billing time

Rate will be guaranteed for 2 years until January 1, 2026.

For Acceptance of quote, please sign below:

---

Mayor Dwain Hahs

### Thank You and Next Steps

We appreciate the opportunity to continue our partnership with City of Jackson, Missouri.

A summary of our Renewal Offer is in the chart below. Thank you for allowing Standard Insurance Company the opportunity to support your insurance needs.

Product & Services *	Through 12/31/23	Effective 01/01/24
Basic Life	\$0.130 Per \$1000 of Benefit	\$0.130 Per \$1000 of Benefit
Travel Assistance	Included in Rates for Life	Included in Rates for Life
Basic AD&D	\$0.020 Per \$1000 of Benefit	\$0.020 Per \$1000 of Benefit
Additional Life	Rate Varies	Rate Varies, No Change
Additional AD&D	\$0.026 Per \$1000 of Benefit	\$0.026 Per \$1000 of Benefit
Spouse Dependent Life	Rate Varies	Rate Varies, No Change
Child Dependent Life	\$0.090 Per \$1000, Elective	\$0.090 Per \$1000, Elective

\*The above shown rates are monthly.

You can count on us to help you retain and attract employees by providing the benefits and services they value – now and for years to come. We’re always available to address any questions you have about this renewal or for any service needs. Please reach out to the St Louis group office at (0) - and we’ll be happy to help.

**Standard Insurance Company, of Portland, Oregon, relative to providing Services under the 2024 Employee Vision and Life Insurance Benefit Plans**

**BILL NO. 23-\_\_**

**ORDINANCE NO. 23-\_\_**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND *STANDARD INSURANCE COMPANY, OF PORTLAND, OREGON*, RELATIVE TO PROVIDING SERVICES UNDER THE *2024 EMPLOYEE VISION AND LIFE INSURANCE BENEFIT PLANS*; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented a contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said contract.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal corporation, and **Standard Insurance Company, of Portland, Oregon**. It is the belief of the Mayor and Board of Aldermen, that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said contract.

Section 2. That the Mayor is hereby authorized and directed to execute said contract for and on behalf of the City of Jackson, Missouri.

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached contract.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this Ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 20, 2023.

SECOND READING: November 20, 2023.

PASSED AND APPROVED this 20th day of November, 2023, by a vote of \_ ayes, \_ nays, \_ abstentions and \_ absent.

CITY OF JACKSON, MISSOURI

(SEAL)

BY: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**BILL NO. 23-\_\_**

**ORDINANCE NO. 23-\_\_**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES OF THE CITY OF JACKSON, MISSOURI, RELATIVE TO THE BANKING OF CITY FUNDS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOWS:

Section 1. That Chapter 3, Article I, of the Code of Ordinances of the City of Jackson, Missouri, is hereby amended to read as follows:

**“Sec. 3-2. Banking of city funds.**

The city shall enter into an agreement with each banking institution in which the city has funds on deposit providing for the security of such funds under such terms and conditions as are agreeable to the city and the banking institution, provided that such agreement shall not be for a period of time longer than three (3) years with an option to renew for additional three (3) years terms, upon agreed negotiation.

Section 2. It is the intent of the Mayor and Board of Aldermen and it is hereby ordained that this ordinance shall become and be made a part of the Code of Ordinances of the City of Jackson, Missouri, and that sections of this ordinance may be renumbered to accomplish such intention.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 4. That this ordinance shall take effect and be in force from and after its passage and approval.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.



FIRST READING: November 20, 2023.

SECOND READING: November 20, 2023.

PASSED AND APPROVED this 20th day of November, 2023, by a vote of \_\_\_\_\_ ayes,  
\_\_\_\_\_ nays, \_\_\_\_\_ abstentions and \_\_\_\_\_ absent.

CITY OF JACKSON, MISSOURI

(SEAL)

BY: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

PUBLIC WORKS MEMORANDUM



# City of Jackson

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TO: Mayor and Board of Aldermen

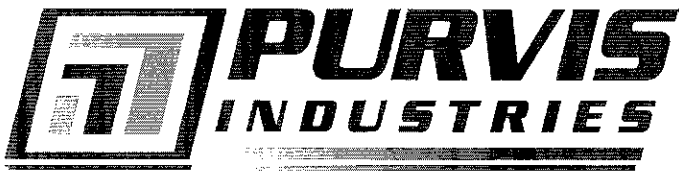
FROM: Janet Sanders, Director of Public Works

DATE: November 16, 2023

RE: Replacement Gearbox Purchase for Wastewater Treatment Plant

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This item is a request to approve the purchase of a gearbox for the Wastewater Treatment Plant. This item is a gear reducer that is part of the operation of the screw pumps that handle sewage coming into the plant. The part is to be purchased from a local vendor and installed by the Wastewater Department staff. Attached is the best quote received, which is from Purvis Industries of Jackson, Missouri, in the amount of \$8,906.00.



# QUOTATION

\*\*\*THIS IS NOT AN INVOICE\*\*\*

420 EAST ADAMS STREET  
 JACKSON, MO 63755  
 US  
 573-204-0542

Order Number	
11852671	
Order Date	Page
11/2/2023	1 of 1
Customer ID	
63530	

Quote Expires On: 12/02/2023

\*\*Please reference this quote number when placing your order.\*\*

**ALL ITEMS SUBJECT TO PRIOR SALE**

**Bill To:**

JACKSON, CITY OF F1057  
 101 COURT STREET  
 JACKSON , MO 63755  
 US

(573) 243-3568

**Ordered By:**

**Ship To:**

JACKSON, CITY OF F1057  
 101 COURT STREET  
 JACKSON , MO 63755  
 US

**Sales Representative:** MVAUGHT

PO Number		Terms		Ship Route		Carrier	
GEAR REDUCER BID		NET 30 DAYS					
Ordered	Allocated	Remaining	UOM	Item ID Item Description	Pricing UOM Size	Unit Price	Extended Price
1.00	0.00	1.00	EA	TXT725TET ETV TAPER BUSH REDUCER E247161DOD ESTIMATED DELIVERY OF 7-10 BUSINESS DAYS	EA 1.0	8,906.0000	8,906.00

Total Lines: 1

**SUB-TOTAL:** 8,906.00  
**TAX:** 0.00  
**AMOUNT DUE:** 8,906.00  
 U.S. Dollars





# MEMO

**To:** Mayor and Board of Aldermen  
**From:** Jason Lipe, Parks and Recreation Director  
**Date:** Thursday, November 16, 2023  
**Re:** Soccer Park Donation - JAOSA

---

Jackson Area Organized Soccer Association (JAOSA) would like to donate the additional sod, soccer goals, and chain-link fencing as part of the fields 12 & 13 project, which was previously accepted by the City of Jackson. This additional donation totals \$68,000.



### PARK DONATION & MEMORIAL FORM

Donor name or organization: JAOSA  
 Address: S. Farmington Road City, State, Zip: Jackson, MO 63755  
 Phone 573-275-4144 E-mail: Lkoeller@appraisalark.com

Pre-approved donation list of new items: (please check appropriate item)

- Tree
- Picnic Table
- Metal Bench
- Planter
- Litter Receptacle
- Drinking Fountain
- Other

Proposed location: Jackson Soccer Park

Description of request: Additional Donations to fields 12/13. Additional Turf of \$16,000  
All new Soccer goals \$16,000. New Black Chain-Link fence \$36,000.

Estimated value of donation: \$68,000

Maintenance plan of donation: Already approved & completed

Note: For major projects, the City reserves the right to require construction plans, specifications and other appropriate items.

Signature: Anthony R. Koeller  
 Date: 10/23/2023

**Return to:**  
**Jason Lipe, Director**  
**Parks & Recreation Department**  
**381 E. Deerwood Dr.**  
**Jackson, MO 63755**

BILL NO. 23-\_\_

ORDINANCE NO. 23-\_\_

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND JAOSA, INC., OF JACKSON, MISSOURI, RELATIVE TO THE AMERICAN RESCUE PLAN ACT FUNDS; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented a memorandum of understanding marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said memorandum of understanding.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the memorandum of understanding marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal corporation, and **JAOSA, Inc., of Jackson, Missouri**. It is the belief of the Mayor and Board of Aldermen that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said memorandum of understanding.

Section 2. That the Mayor is hereby authorized and directed to execute said memorandum of understanding for and on behalf of the City of Jackson, Missouri.

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached memorandum of understanding.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion

shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this Ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 20, 2023.

SECOND READING: November 20, 2023.

PASSED AND APPROVED this 20th day of November, 2023, by a vote of \_ ayes, \_ nays, \_ abstentions and \_ absent.

CITY OF JACKSON, MISSOURI

(SEAL)

BY: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**MEMORANDUM OF UNDERSTANDING**

**THIS MEMORANDUM OF UNDERSTANDING** is made and entered into this \_\_\_\_\_ day of November, 2023, by and between the ***CITY OF JACKSON, MISSOURI, a municipal corporation***, hereinafter referred to as the “**City**,” and ***JAOSA, Inc., a Missouri Non-profit Corporation***, hereinafter referred to as “**JAOSA**,” **WITNESSETH:**

**WHEREAS**, the American Rescue Plan Act (“ARPA”) was signed into law providing federal funding relief for American workers, families, industries, and state and local governments; and

**WHEREAS**, the United State Department of Treasury has released a guide on allowed uses of funds and allocated money for state and local governments from the ARPA Fund; and

**WHEREAS**, the City received an allocation from the ARPA Fund; and

**WHEREAS**, under section 602(c)(3) of ARPA, the City may transfer funds to a private non-profit entity for the purpose of meeting ARPA’s goals; and

**WHEREAS**, the City operates a system of city parks that includes an area designated as a Soccer Park located on Cotton Meyer Drive in the City; and

**WHEREAS**, the Soccer Park provides important recreational activities for the children of the City; and

**WHEREAS**, the Soccer Park hosts tournaments thereby providing the City with increased economic opportunities through food sales and field rentals; and

**WHEREAS**, JAOSA manages the recreational soccer program; and

**WHEREAS**, the City desires to distribute a portion of its ARPA Fund allocation to JAOSA for the purpose of improving Field 1 by rebuilding the field with a crowned playing surface and installing an irrigation system and Bermuda sod (“Project”).



**NOW, THEREFORE,** in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the adequacy and sufficiency of which are hereby acknowledged, it is mutually covenanted and agreed as follows:

1. The City will distribute to JAOSA a one-time payment of \$110,000.00 from the City's allocation of ARPA Funds.

2. JAOSA understands that the allocation of ARPA funds does not constitute an agreement or obligation for the distribution of additional ARPA funds or any other funds from the City.

3. JAOSA agrees to use the funds to improve Field 1 by rebuilding the field with a crowned playing surface and installing an irrigation system and Bermuda sod, so that JAOSA can continue to meet the recreational needs of the children.

4. The area affected by this Memorandum of Understanding is the current Soccer Park on Cotton Meyer Drive which is located in the City and is part of the city park system.

5. JAOSA agrees that it is fully responsible for the design, construction, and the payment of all costs for the Project.

6. JAOSA agrees that any damage to other areas of the Soccer Park caused as a result of the Project will be returned to its original condition.

7. JAOSA shall submit all construction plans, site plans, specifications, and drainage plans to the Parks & Recreation Director for review and Building and Planning for approval prior to construction.

8. JAOSA shall hire only competent contractors to perform the work; require the contractor to obtain all permits and licenses; and ensure that all inspections of the contractors' work are performed for the proper completion of the project.

9. JAOSA shall require any contractor working on the Project to submit to the City a certificate of insurance with the following coverages and amounts:

- (a) Comprehensive General Liability:
  - (1) Bodily Injury
    - \$1,000,000 Each Occurrence
    - \$2,000,000 Annual Aggregate
  - (2) Property Damage
    - \$300,000 Each Occurrence
    - \$500,000 Annual Aggregate
- (b) Personal Injury, with employment exclusion deleted:
  - \$1,000,000 Annual Aggregate
- (c) Comprehensive Automobile Liability:
  - (1) Bodily Injury
    - \$1,000,000 Each Person
    - \$2,000,000 Each Accident
  - (2) Property Damage
    - \$300,000 Each Occurrence
- (d) Contractual Liability Insurance:
  - (1) Bodily Injury
    - \$1,000,000 Each Occurrence
  - (2) Property Damage
    - \$500,000 Each Occurrence
    - \$1,000,000 Annual Aggregate
- (e) Additional Insured Endorsement: An endorsement on the required form supplied by the City naming the City of Jackson as an additional insured

All coverage shall be on an “occurrence” basis and not “claims made” and shall list the City as a certificate holder.

10. Upon completion of the project by JAOSA, the City will be responsible for all future maintenance of the area in the manner that the City determines is appropriate.

11. JAOSA acknowledges that the use and benefit of the Project shall be for the public in general. JAOSA does not, nor do any of its members, obtain special rights or privileges to the area and the area shall be used by the public in such manner as the Park Board of the City determines is appropriate. The parties agree that there shall be no discrimination or limitations on the use of the area based on ethnicity, race, color, creed, or any other discriminatory basis.

12. No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on sovereign immunity, official immunity, or any other immunity available under law.

13. All exhibits attached to the Contract are incorporated herein as if fully set forth.

14. To the fullest extent permitted by law, JAOSA agrees to indemnify, defend and hold harmless the City, its officers, agents, volunteers, lessees, invitees, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to the project involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of JAOSA, its officers, agents, and volunteers, or anyone directly or indirectly employed or hired by JAOSA or anyone for whose acts JAOSA may be liable, regardless of whether caused in part by the negligence or wrongdoing of the City and any of its agents or employees.

15. JAOSA agrees to comply with all applicable federal, state, and local laws, rules and regulations in the receipt and use of this payment, and supply such information to the City upon the City's request.

16. This Memorandum of Understanding contains the entire agreement of the parties and can be altered, amended, or modified only by written instrument executed by both parties. This Memorandum of Understanding sets forth the entire agreement between the parties and no custom, act, forbearance, or words or silence at any time, gratuitous or otherwise, shall impose any additional obligation or liability upon either party or waive or release either party from any default or the performance or fulfillment of any obligation or liability or operate as against either party as a supplement, alteration, amendment, or change of any terms or provisions set forth herein unless set forth in a written instrument duly executed by such party. The failure of either party to exercise any rights or remedies shall not release the other party from its obligations hereunder.

17. This Memorandum of Understanding shall be governed by and construed in accordance with the laws of the State of Missouri.

18. This Memorandum of Understanding shall be binding upon and shall inure to the benefit of the undersigned parties and their respective heirs, legal representatives, distributees, successors, and assigns.

19. In case any one or more of the provisions contained in this Memorandum of Understanding shall for any reason be held invalid, illegal, or unenforceable in any respects, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Memorandum of Understanding shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

20. The rights and remedies provided by this Memorandum of Understanding are cumulative and the use of any one right or remedy by either party shall not preclude or waive its

right to use any or all other available remedies. Said rights and remedies are given in addition to any other rights the parties may have by law, statute, ordinance, or otherwise.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the day and year first above written.

**CITY:**

CITY OF JACKSON, MISSOURI

By: \_\_\_\_\_  
Dwain Hahs, Mayor

ATTEST:

\_\_\_\_\_  
Liza Walker, City Clerk

**JAOSA, INC:**

By: Anthony R. Koeller  
Anthony R. Koeller, President



# SEMORPC

Southeast Missouri Regional Planning &  
Economic Development Commission

November 1, 2023

Mr. Rodney Bollinger  
Director of Administrative Services  
City of Jackson  
101 Court Street  
Jackson, Missouri 63755

RE: Proposal and Bid for Grant Writing and  
Administration Services for Construction of Public  
Roadways and Utilities

Dear Mr. Bollinger:

Enclosed is a proposal for grant writing and administration services for the City of Jackson's CDBG proposed project for the construction of public roadways and utilities. If Southeast Missouri Regional Planning Commission is awarded the administrative services contract, then, the grant writing fee is \$0.00. If Southeast Missouri Regional Planning Commission is not awarded the administrative services contract, the grant writing fee is \$2,500.00. The cost for providing grant administrative services will be \$38,000 and is contingent upon the award of the CDBG grant to Jackson.

I believe we have covered all of the requirements for this proposal and thank you for the opportunity to submit the proposal and bid.

If you have any questions regarding the enclosed, please feel free to contact me.

Sincerely,

Margaret Yates  
Grant Administrator

MY/kj

Enclosure

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P.O. Box 366 - 1 W. Saint Joseph St. - Perryville, MO 63775  
Office: (573) 547-8357 - Fax: (573) 547-7283  
semorpc@semorpc.org - www.semorpc.org

BILL NO. 23-\_\_

ORDINANCE NO. 23-\_\_

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND THE SOUTHEAST MISSOURI REGIONAL PLANNING AND ECONOMIC DEVELOPMENT COMMISSION, OF PERRYVILLE, MISSOURI, RELATIVE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AT THE JACKSON NORTH INDUSTRIAL PARK SUBDIVISION, CONTINGENT UPON THE AWARD OF THE GRANT AND COMMITMENT OF ALL PROJECT FUNDS; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented a contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said contract.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal corporation, and **The Southeast Missouri Regional Planning and Economic Development Commission, of Perryville, Missouri.** It is the belief of the Mayor and Board of Aldermen that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said contract.

Section 2. That the Mayor is hereby authorized and directed to execute said contract for and on behalf of the City of Jackson, Missouri.

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached contract.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this Ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: November 20, 2023.

SECOND READING: November 20, 2023.

PASSED AND APPROVED this 20th day of November, 2023, by a vote of \_ ayes, \_ nays, \_ abstentions and \_ absent.

CITY OF JACKSON, MISSOURI

(SEAL)

ATTEST:

BY: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk