



CITY OF JACKSON
MAYOR & BOARD OF ALDERMEN STUDY SESSION
Monday, February 03, 2025 at 6:20 PM
Board Chambers, City Hall, 101 Court St.

AGENDA

DISCUSSION ITEMS

- [1.](#) Tree Trimming Program – service rates proposal for 2025
2. Discussion of previously tabled items (unspecified)
3. Additional items (unspecified)

Posted on 1/31/2025 at 4:00 PM.



MEMO

To: Mayor and Board of Aldermen
From: Don Schuette
Date: Thursday, January 30, 2025
Re: Electrical Transmission and Distribution Line Tree Trimming and Vegetation Control Program

Mayor and Board of Aldermen,

Please see the attached letter from Townsend Tree Service for the 2025 rates. They have increased their rates by 3.0 percent for 2025, which is in order with COLA and the contract agreement. Our current contract allows for a yearly increase as long as it is justifiable or in order with the COLA for the upcoming year.

I would recommend the board accept this proposed increase in rates.

If you have further questions or concerns, please let me know.

Thank you,

Don Schuette

Director of Electric Utilities



January 24, 2025

City of Jackson
Mr. Don Schuette, Director of Electric Utilities
101 S. Court Street
Jackson, Missouri 63755

RE: 2025 Hourly Rate Renewal

Dear Mr. Schuette,

Townsend Tree Service Company appreciates being afforded the opportunity to work with the City of Jackson in 2025. Please find our pricing enclosed.

Our Mission is to provide our clients with outstanding service quality in a safe and reliable manner. We endeavor to develop long-term relationships with our customers by consistently delivering superior service excellence while adhering to the highest ethical and professional standards in our industry. We are committed to reliability, responsiveness, and customer-centered solutions.

Our Core Values are Safety, Excellence, Integrity, Character, and Accountability. We are committed to following our Core Values with every project, every client, every day.

We thank you for the opportunity to continue working for the City of Jackson in the coming years. If you should have questions or need additional information, please contact Bradley Browers at 573-631-6851.

Sincerely,

A handwritten signature in black ink that reads "Amy E. Townsend". The signature is written in a cursive, flowing style.

Amy E. Townsend
CEO

CITY OF JACKSON, MISSOURI
Electrical Transmission and Distribution Line Tree
Trimming and Vegetation Control Program

BID FORM

Townsend Tree Service Company LLC proposes to furnish all labor, equipment and materials for the 2025 program and to perform all related work as provided for and in accordance with the specifications for the project.

Submitted on _____ January 24, 2025.

Company Name: Townsend Tree Service Company LLC

Company Address: 1015 W. Jackson Street

Phone Number: Muncie, IN 47305

2025 Hourly Rates: (Standard Crew) (First Year)

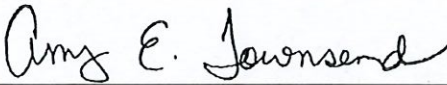
A.) Foreman	\$ <u>45.03</u>
B.) Trimmer	\$ <u>38.19</u>
C.) Aerial Lift Chip Truck Combo (55' minimum)	\$ <u>19.57</u>
D.) Wood Chipper	\$ <u>6.28</u>
E.) Crew Pick-up Truck	\$ <u>12.36</u>

Total Proposal (Line Items A+ B+C+D+E): \$ 121.43

Contract Award will be based on total proposal for hourly rates for standard crew and ability to meet the attached specifications and requirements.

Additional Equipment/ Labor Rates PRN (First Year)

1. Aerial Lift 70'	\$ <u>26.00</u>
2. Climber	\$ <u>38.36</u>
3. Backyard Machine	\$ <u>33.99</u>
4. Ground Person	\$ <u>33.98</u>



 Signature of Authorized Representative
 Amy E. Townsend, CEO

1-24-25

Date