

# **CITY OF JACKSON**

## PLANNING & ZONING COMMISSION MEETING AGENDA

## Wednesday, January 08, 2025 at 6:00 PM

City Hall, 101 Court Street, Jackson, Missouri

Regular Members Bill Fadler Tony Koeller Michelle Weber Tina Weber

Harry Dryer, Chairman Eric Fraley, Alderman Assigned Mike Seabaugh, Alderman Assigned Steve Stroder, Alderman Assigned Larry Miller, Staff Liaison

## **Regular Members**

Angelia Thomas Heather Harrison Russ Wiley Travis Niswonger

## CALL TO ORDER

## ROLL CALL

## **APPROVAL OF MINUTES**

1. Approval of the November 13, 2024 minutes.

## PUBLIC HEARINGS

## **OLD BUSINESS**

## **NEW BUSINESS**

2. Consider a request to approve a Land Exchange Certification for transferring .52 Acres from 965 Royce Drive to 933 Royce Drive and .58 Acres from 965 Royce Drive to 944 Royce Drive, as submitted by Jeff F. & Gina M. Derrick and Ronald N. & Cathrine L. Bone.

## CONSIDER A MOTION TO ADD ITEMS TO THE AGENDA

## ADJOURNMENT

This agenda was posted at City Hall on January 3, 2025, at 12:00 PM.

## JOURNAL OF THE PLANNING & ZONING COMMISSION CITY OF JACKSON, MISSOURI WEDNESDAY, NOVEMBER 13, 2024, 6:00 P.M. REGULAR MEETING CITY HALL COUNCIL ROOM, 101 COURT STREET, JACKSON, MISSOURI

The Planning and Zoning Commission met in regular session, with Chairman Harry Dryer presiding. Commissioners Bill Fadler, Travis Niswonger, and Michelle Weber were present. Commissioner Tony Koeller was present via phone. Commissioner Russ Wiley, Heather Harrison, Tina Weber, and Angelia Thomas were absent. Building and Planning Manager Larry Miller was present as staff liaison. Assigned Alderman Mike Seabaugh, Eric Fraley, and Steve Stroder were present.

APPROVAL OF MINUTES

Approval of the October 9, 2024	)
regular meeting minutes	)

The minutes of the previous meeting were unanimously approved on a motion by Commissioner Bill Fadler, seconded by Commissioner Michelle Weber.

#### PUBLIC HEARINGS

None

OLD BUSINESS

Consider approval of a City of Jackson ) Comprehensive Plan )

Mr. Larry Miller asked if any changes were needed to the Comprehensive Plan presented at the last meeting. No other changes were requested.

Commissioner Bill Fadler motioned to approve the Comprehensive Plan as submitted. Commissioner Tony Koeller seconded the request, which was approved.

Vote: 5 ayes, 0 nays, 0 abstentions, 4 absent

## NEW BUSINESS

None

#### ADDITIONAL ITEMS

### No additional items

#### ADJOURNMENT

Consider a motion to adjourn

Commissioner Travis Niswonger motioned to adjourn, seconded by Commissioner Bill Flader, and unanimously approved.

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Vote: 5 ayes, 0 nays, 0 abstentions, 4 absent

Respectfully submitted,

Citty R. Koeley

Tony Koeller Planning and Zoning Commission Secretary

Attest:

Lany Mile

Larry Miller Building and Planning Manager

NOTE: ACTION (IF ANY) ON LAND EXCHANGE CERTIFICATIONS, COMPREHENSIVE PLAN, AND MAJOR STREET PLAN IS FINAL APPROVAL; ALL OTHER ACTION TAKEN BY THE PLANNING AND ZONING COMMISSION SERVES AS A RECOMMENDATION TO THE BOARD OF ALDERMEN AND NOT AS FINAL APPROVAL OF THE ITEMS CONSIDERED AT THIS MEETING

## **Staff Report**

**ACTION ITEM:** Consider a request to approve a Land Exchange Certification for transferring .52 Acres from 965 Royce Drive to 933 Royce Drive and .58 Acres from 965 Royce Drive to 944 Royce Drive, as submitted by Jeff F. & Gina M. Derrick and Ronald N. & Cathrine L. Bone.

APPLICANT: Jeff F. & Gina M. Derrick and Ronald N. & Cathrine L. Bone.

**APPLICANT STATUS:** Jeff F. & Gina M. Derrick, owner of 933 Royce Drive – Ronald N. Catherine L. Bone, owner of 944 Royce Drive – Both parties are co-owners of 965 Royce Drive.

PURPOSE: Land Exchange Certification

SIZE: .52 and .58 Acres

**PRESENT USES:** Residential

**PROPOSED USE:** Residential

**ZONING:** R-2 Single Family

**SURROUNDING LAND USE:** North - R-2 Single Family, East – R-2 Single Family, South – R-2 Single Family, West – R-2 Single Family

HISTORY: N/A

TRANSPORTATION AND PARKING: All required street frontage and parking exist.

**APPLICABLE REGULATIONS:** Land Subdivision Regulations (Chapter 57)

2024 COMPREHENSIVE PLAN: Single-Family Residential

MAJOR STREET PLAN: Does not affect the major street plan

FLOODPLAIN INFORMATION: Not in a Flood Plain 29030144E Dated 9-11-2009.

PHYSICAL CHARACTERISTICS: Various Sizes

COMMENTS: N/A

**ACTION REQUIRED:** The commission shall approve or deny this request based on the Land Subdivision Regulations. The Board of Alderman requires no action.

## LAND EXCHANGE CERTIFICATION APPLICATION FORM

City of Jackson, Missouri



DATE OF APPLICATION: November 27, 2024

ADDRESS OF GRANTING PROPERTY: 933 Royce Dr. & 944 Royce Dr.

ADDRESS OF RECEIVING PROPERTY: 933 Royce Dr.

**GRANTING PROPERTY OWNERS** (all legal property owners as listed on current deed, including trusts, LLCs, etc):

Property Owner Name(s): \_\_\_\_\_\_

Mailing Address: 933 Royce Dr. &	944 Royce Dr.
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City, State ZIP: Jackson, MO 63755

**RECEIVING PROPERTY OWNERS** (all legal property owners as listed on current deed, including trusts, LLCs, etc):

Property Owner Name(s):	Jeff Derrick and	Gina Michele	Derrick

Mailing Address: 933 Royce Dr.

City, State ZIP: Jackson, MO 63755

# ENGINEER / SURVEYING COMPANY: Strickland Engineering

Engineer / Surveyor Contact: Rodney Amos

Mailing Address: 113 W. Main St., Suite 1

City, State ZIP: Jackson, MO 63755

Contact's Phone: 573-243-4080

## CONTACT PERSON HANDLING APPLICATION:

Contact Name: _	eff Derrick
Mailing Address:	933 Royce Dr.
0	Jackson, MO 63755
	573-579-0032

Contact's Email Address (if used):

#### **APPLICATION FOR (check one):**

- \_\_\_\_ Division of land into no more than four lots, all of which are 3 acres or greater in size
- \_\_\_\_ Division of land for cemetery usage
- \_\_\_\_ Lot line adjustment between adjoining lots
- × Transfer to adjoining property to improve ingress or egress
- Combination or re-combination of previously platted lots. Total number of lots may not be increased and all resulting lots apply with the Land Subdivision Regulations

#### **REASON FOR REQUEST** (use additional pages if needed):

Adjesting line between properties to correct encroachments.

CURRENT ZON	NING: (circle all that apply)		
🗌 R-1	(Single-Family Residential)	C-1	(Local Commercial)
🖌 R-2	(Single-Family Residential)	C-2	(General Commercial)
🗌 R-3	(One- And Two-Family Residential)	C-3	(Central Business)
🗌 R-4	(General Residential)	C-3	(Central Business)
🗌 MH-1	(Mobile Home Park)	C-4	(Planned Commercial)
0-1	(Professional Office)	🗌 I-1	(Light Industrial)
CO-1	(Enhanced Commercial Overlay)	<b>I-2</b>	(Heavy Industrial)
		<b>I</b> -3	(Planned Industrial Park)

LEGAL DESCRIPTION OF TRACT: Submit a copy of the most current deed for the property being divided.

#### **OWNER SIGNATURES:**

I state upon my oath that all of the information contained in this application is true. (Signatures of all persons listed on the current property deed and the authorized signer(s) for any owning corporation or trust.)

unde n. Bone In R.D. V attrine L. Bone Jina Michele Derrick

Please submit the completed application along with the applicable application fee to:

Building & Planning Manager City of Jackson 101 Court Street Jackson, MO 63755 Ph: 573-243-2300 ext. 29 Fax: 573-243-3322 Email: pcrmit 5 @jacksonmo.org

## LAND EXCHANGE CERTIFICATION APPLICATION FORM

City of Jackson, Missouri



DATE OF APPLICATION: November 27, 2024

ADDRESS OF GRANTING PROPERTY: 933 Royce Dr. & 944 Royce Dr.

address of receiving property: 933 Royce Dr.

**GRANTING PROPERTY OWNERS** (all legal property owners as listed on current deed, including trusts, LLCs, etc):

Property Owner Name(s): \_\_\_\_\_\_ Jeff Derrick and Gina Michele Derrick & Ronald N. Bone and Cathrine L. Bone

Mailing Address:	933 Royce	Dr. &	944	Royce	Dr.
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City, State ZIP: Jackson, MO 63755

**RECEIVING PROPERTY OWNERS** (all legal property owners as listed on current deed, including trusts, LLCs, etc):

Property Owner Name(s):	Ronald N.	Bone and	Cathrine L.	Bone
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Mailing Address: 944 Royce Dr.

City, State ZIP: Jackson, MO 63755

# ENGINEER / SURVEYING COMPANY: Strickland Engineering

Engineer / Surveyor Contact: Rodney Amos

Mailing Address: 113 W. Main St., Suite 1

City, State ZIP: Jackson, MO 63755

Contact's Phone: 573-243-4080

## CONTACT PERSON HANDLING APPLICATION:

Contact Name: _	Ronald N. Bone
Mailing Address:	944 Royce Dr.
	Jackson, MO 63755
	314-610-2018

Contact's Email Address (if used): \_\_\_\_\_

#### **APPLICATION FOR (check one):**

- \_\_\_\_ Division of land into no more than four lots, all of which are 3 acres or greater in size
- \_\_\_\_ Division of land for cemetery usage
- \_\_\_\_ Lot line adjustment between adjoining lots
- × Transfer to adjoining property to improve ingress or egress
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🗌 R-′	1 (S	Single-Family Residential)	C-1	(Local Commercial)
🖌 R-2	2 (S	Single-Family Residential)	C-2	(General Commercial)
🗌 R-3	3 (C	One- And Two-Family Residential)	C-3	(Central Business)
🗌 R-4	4 (0	General Residential)	C-3	(Central Business)
□ MH	H-1 (N	Nobile Home Park)	C-4	(Planned Commercial)
0-	1 (F	Professional Office)	□ I-1	(Light Industrial)
	D-1 (E	nhanced Commercial Overlay)	<b>I-2</b>	(Heavy Industrial)
			🗌 I-3	(Planned Industrial Park)

LEGAL DESCRIPTION OF TRACT: Submit a copy of the most current deed for the property being divided.

#### **OWNER SIGNATURES:**

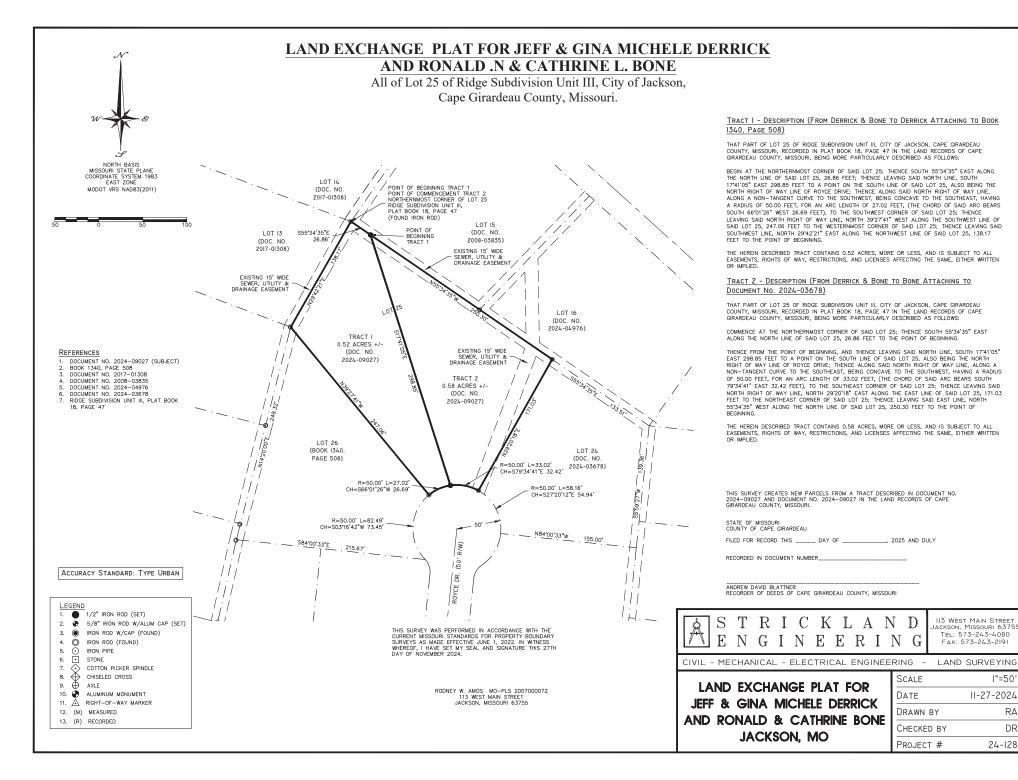
I state upon my oath that all of the information contained in this application is true. (Signatures of all persons listed on the current property deed and the authorized signer(s) for any owning corporation or trust.)

Ronald n Dene Jord Michaele Q

Please submit the completed application along with the applicable application fee to:

Building & Planning Manager City of Jackson 101 Court Street Jackson, MO 63755 Ph: 573-243-2300 ext. 29 Fax: 573-243-3322 Email: Det Mild @jacksonmo.org





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DR

24-128

11-27-2024



#### 03-09745

REC. FEE: 29.00 PAGES: 3 Janet Robert, Recorder of Cape Girardeau County, MO, do eby certify that the within writing, ent of vas, on 2003 at 10:56 ÅM duly for record and is corded in the records In book 1340 at fice. 508 In testimony whereof have hereunto set my hand official seal fixed m Missouri Jackson, is date: 05-29-3003 Robent, Recorder Deputy

# BUOK 1340 PAGE 508

## WARRANTY DEED BY A LINITED LIAB

This deed is dated the 28 day of May, 2003.

KNOW ALL MEN BY THESE PRESENTS:

That JOHANNES REAL ESTATE L.L.C., GRANTOR, of the County of Cape

Girardeau, in the State of Missouri, a member-managed limited liability company organized and

existing under the laws of the State of Missouri, party of the first part, in consideration of TEN

DOLLARS AND OTHER GOOD AND VALUABLE CONSIDERATION, to it paid by JEFF

## R. DERRICK and GINA MICHELE DERRICK, husband and wife, GRANTEE, of the

County of Cape Girardeau, and State of Missouri, parties of the second part (mailing address of said first named grantee is 197 Hidden Meadows Drive, Jackson, MO 63755), the receipt whereof is hereby acknowledged, and by virtue and pursuance to as **DESIGNATED AND** 

DULY AUTHORIZED MEMBERS OF SAID L.L.C., party of the first part, does by these

presents, GRANT, BARGAIN, SELL, CONVEY AND CONFIRM unto said parties of the

second part, their heirs and assigns, the following described lots, tracts, or parcels of land, lying,

being and situate in the County of Cape Girardeau, State of Missouri, to wit:

All of Lot Twenty-Six (26) of Ridge Subdivision Unit III, a subdivision in the City of Jackson, Missouri, as shown by plat recorded in Plat

#2900 pd. TPL

#### STATE OF MISSOURI

#### COUNTY OF CAPE GIRARDEAU

STEPHANIE A. MUELLER

Notary Public - Notary Seal STATE OF MISSOURI

Petry County Protestion expires: June 21, 2003

# BOGK 1340 PAGE 510

On this \_\_\_\_\_\_\_ day of May, A. D. 2003, before me personally appeared JAMES M. JOHANNES, Trustee of the "James M. Johannes Living Trust dated May 1, 1984, as Amended", and JOHN H. JOHANNES, to me personally known, who being duly sworn did say that the said Trust and John H. Johannes are the sole members of JOHANNES REAL ESTATE L.L.C., a limited liability company of the State of Missouri, and the said JAMES M. JOHANNES, Trustee of "The James M. Johannes Living Trust dated May 1, 1984 as Amended" under a memorandum of trust recorded May 1, 1995 in Book 752 at page 797 of the land records of Cape Girardeau County, Missouri and that said Trust is still in effect and has not been further amended or revoked, and JOHN H. JOHANNES REAL ESTATE L.L.C. and executed said instrument to be the free act and deed of said limited liability company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in said county and state the day and year first above written.

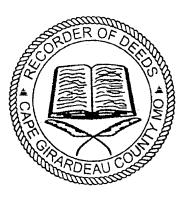
I

Muller nail Notary Public

County of 7State of Missouri 1-03 My term expires: n-.







eRecorded DOCUMENT # 2024-03678

ANDREW DAVID BLATTNER RECORDER OF DEEDS CAPE GIRARDEAU COUNTY, MO eRECORDED ON 05/17/2024 10:05:04 AM REC FEE: 30.00 PAGES: 3

# INDEPENDENT PERSONAL REPRESENTATIVE'S DEED UNDER POWER OF SALE

This Indenture made on the  $16^{10}$  day of May 2024, by and between the

ESTATE OF WILLIAM H. BESS, II, DECEASED By Margaret Ann Guettermann, Independent Personal Representative Case No.: 22CG-PR00239, Cape Girardeau County, Missouri, Probate Division "Grantor"

and

#### RONALD N. BONE and CATHRINE L. BONE husband and wife "Grantees"

The mailing address of said grantee is 944 Royce Dr., Jackson, MO 63755.

## Witnesseth:

WHEREAS, by that certain Quit Claim Deed, recorded as Document No. 2011-09621 on August 29, 2011, in the land records of Cape Girardeau County, Missouri, William H. Bess (hereafter the "Decedent") acquired that certain real property (hereafter "Property") located in the County of Cape Girardeau, Missouri, commonly referred to as 944 Royce Drive, Jackson, Missouri, 63755, and more fully described as follows:

All of Lot Twenty-four (24) of Ridge Subdivision Unit III, a subdivision in the City of Jackson, Missouri, as shown by plat recorded in Plat Book 18 at Page 47 of the land records of Cape Girardeau County, Missouri.

WHEREAS, the Decedent died a resident of Cape Girardeau County, Missouri on August 6, 2022, having continued to own the Property at the time of his death; and

WHEREAS, the Decedent's Last Will and Testament was duly admitted to probate in the Probate Division of Cape Girardeau, Missouri, Circuit Court, at Cape Girardeau, on August 31, 2022, in Case No.: 22CG-PR00239; and

WHEREAS, Letters Testamentary (Independent Administration) in the estate were issued to Margaret Ann Guettermann out of the court on August 31, 2022, and said letters have not been revoked, annulled, terminated, or modified in any way and now remain in full force and effect, and the administration of the estate has not been finally closed; and

WHEREAS, Article IV of said Last Will and Testament empowered the independent personal representative, in her discretion, to convey the real estate hereinafter described in the personal representative's discretion, as might seem best; and

WHERAS, by virtue of appointment by said Court as independent personal representative, the undersigned is empowered, in her discretion, to sell and convey the real property hereinafter described at private sale on such terms, in the undersigned's discretion, as might seem best; and

WHEREAS, the independent personal representative has ratified and affirmed the contract for sale of the Property to Grantees Ronald N. Bone and Cathrine L. Bone as husband and wife.

NOW, THEREFORE, in consideration of \$610,000 and other good and valuable consideration, delivered by Grantees, the receipt of which is hereby acknowledged, the Grantor by the Personal Representative as aforesaid, does by these presents, sell and convey and distribute unto the Grantees, their heirs and assigns, all of the right, title, and interest that William H. Bess, II, Deceased, had at the time of Deceased's death or acquired after death by Deceased's estate in the Property.

TO HAVE AND TO HOLD, the premises aforesaid, with all and singular the rights, privileges, appurtenances, and immunities to it belonging or anywise appertaining unto the Grantees, and to their heirs and assigns forever as fully and effectually to all intents and purposes in law as the Grantor, might, could, or ought to sell and convey the same by virtue of the Last Will and Testament of William H. Bess, II.

[Signature Page Follows.]

IN WITNESS WHEREOF, Margaret Ann Guettermann, as Personal Representative under the Last Will and Testament of William H. Bess, II., Deceased, has hereunto set her hand the day and year first above written.

anganut Ann Guttermann

Margaret Ann Guettermann, Personal Representative under the Last Will and Testament of William H. Bess, II., Deceased

#### STATE OF MISSOURI

) SS.

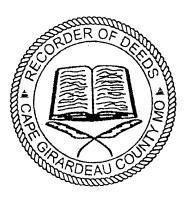
#### COUNTY OF CAPE GIRARDEAU

On this  $\underline{hbh}$  day of May, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared Margaret Ann Guettermann, to me known to be the person described in and who executed the foregoing instrument and acknowledged that she executed the same as her free act and deed as Personal Representative under the Last Will and Testament of William H. Bess, II, Deceased.

In Witness Whereof, I have hereunto set my hand and affixed my official seal at my office in Cape Girardeau, Cape Girardeau County, Missouri, the day and year last above written.

Notary Public





مر. م eRecorded DOCUMENT # 2024-09027

ANDREW DAVID BLATTNER RECORDER OF DEEDS CAPE GIRARDEAU COUNTY, MO eRECORDED ON 11/13/2024 08:33:35 AM REC FEE: 27.00 PAGES: 2

#### GENERAL WARRANTY DEED

THIS INDENTURE, made on the 12<sup>th</sup> day of November, 2024 by and between Timothy W. Sadler and Stephanie L. Sadler, husband and wife, of the County of Cape Girardeau, in the State of Missouri, Grantors, and Ronald N. Bone and Cathrine L. Bone, husband and wife, of the County of Cape Girardeau, in the State of Missouri, and Jeff Derrick and Gina Michele Derrick, husband and wife, of the County of Cape Girardeau, in the State of Missouri, each an undivided one-half interest as Tenants in Common, Grantees (mailing address of said first named grantee is c/o Ronald and Catherine Bone, 944 Royce Dr., Jackson, MO 63755):

WITNESSETH, That the said Grantors, in consideration of the sum of One Dollar (\$1.00) and other valuable consideration to them paid by the said Grantees, the receipt of which is hereby acknowledged, do by these presents, Grant, Bargain and Sell, Convey and Confirm unto the said Grantees, their heirs and assigns, the following described Lots, Tracts or Parcels of Land, lying, being and situate in the County of **Cape Girardeau** and State of Missouri, to-wit:

All of Lot Twenty-five (25) of Ridge Subdivision Unit III, a subdivision in the City of Jackson, County of Cape Girardeau, Missouri, as shown by plat filed for record in Plat Book 18 at Page 47 in the land records of Cape Girardeau County, Missouri.

SUBJECT to any and all restrictions, reservations, easements, zoning restrictions and rights-of-way of record or now in effect.

TO HAVE AND TO HOLD the premises aforesaid, with all and singular the Rights, Privileges, Appurtenances and Immunities thereto belonging, or in anywise appertaining, unto the said Grantees, and unto their heirs and assigns, FOREVER, the said Grantors hereby covenanting that they are lawfully seized of an indefcasible Estate in Fee in the premises herein conveyed; that they have good right to convey the same; and that the said premises are free and clear of any encumbrance done or suffered by them or those under whom they claim, and that they will WARRANT AND DEFEND the title to the said premises unto the said Grantees, and unto their heirs and assigns, FOREVER, against the lawful claims and demands of all persons whomsoever.

IN WITNESS WHEREOF, the said Grantors have hereunto set their hands the day and year first above written.

Timothy W. Sadler

Stephanie L. Sadler

STATE OF MISSOURI

COUNTY OF CAPE GIRARDEAU

On this 8<sup>th</sup> day of November, 2024, before me appeared Timothy W. Sadler and Stephanie L. Sadler, husband and wife, to me known to be the persons described in and who executed the foregoing General Warranty Deed and acknowledged that they executed the same as their free act and deed.

) SS.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at my office in said County and State the day and year first above written.  $\land$ 

Shannon Hoehn

**Notary Public** 

My commission expires: 01/20/27

SHANNON HOEHN	
NOTARY PUBLIC - NOTARY SEAL	
STATE OF MISSOURI	
MY COMMISSION EXPIRES JANUARY 20, 2027	
PERRY COUNTY	
COMMISSION #14136189	