



# CITY OF JACKSON

## MAYOR & BOARD OF ALDERMEN

### WORK SESSION RETREAT

Thursday, November 7, 2024 at 1:00 PM

Jackson Civic Center, 381 E. Deerwood Dr.

## MINUTES

A Work Session Retreat was held with Mayor Dwain L. Hahs with the following Board of Aldermen Members: David Hitt, Katy Liley, Steve Stroder, Eric Fraley, Mike Seabaugh, David Reiminger, Shana Williams, and Wanda Young; and members of the City Staff: City Administrator Matthew Winters, City Attorney Curt Poore, Assistant City Administrator Liza Walker, Public Works Director Janet Sanders, Building and Planning Manager Larry Miller, Director of Electric Utilities Don Schuette, Administrative Services Director Rodney Bollinger, Deputy Fire Chief Sean Mitchell, Police Chief Jamie Humphreys, Parks & Recreation Director Jason Lipe, City Clerk/Treasurer Angela Birk, HR Manager JJ Wiseman, and IT Director Keith McFarlane, Jackson Area Chamber of Commerce Director Brian Gerau and Retail Director Janna Clifton.

The retreat was held in the Jackson Civic Center at 381 East Deerwood Drive, Jackson, Missouri, at 1:00 P.M.

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Mayor Dwain L. Hahs started the retreat with going around the room and having each individual share their first paid job not working for mom and dad.

Mayor Hahs reviewed the Key 2025 Projects being discussed.

City Administrator Matthew Winters gave an update on the East Jackson Blvd Lighting Project. This project cost is approximately \$1.9 million and is a 50/50 cost share agreement with MODOT. We are currently waiting on the final agreement. The project should be bid in the 1<sup>st</sup> quarter of 2025 and should be completed by the 3<sup>rd</sup> quarter of 2025.

Building and Planning Manager Janet Sanders gave updates on the 2025 Building and Planning projects.

#### **East Jackson Blvd Water Line:**

This is a \$1.8 million project funded by a \$3.5 million bond issued on April 17, 2023. Final issuance of \$11.5 million bonds was approved by the voters on August 4, 2015. When completed the water main will be 10' extending from Shawnee Blvd. to Old Cape Rd. The easement acquisitions are nearing completion and phase 1 of construction will be starting in 2025.

#### **Water Tower:**

The need for this water tower escalated due to an increase in residential irrigation systems on the east side of town. The estimated cost of this project is \$2.7 million for design and construction costs as well as land acquisition. Final location is still being determined.

#### **Deerwood Roundabout:**

This project is an abnormal cost share agreement with MODOT. The total cost of the project is approximately \$2.06 million. Construction is anticipated



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to begin in 2025 and will take about 6 months. MODOT will provide temporary stop lights during construction. There is still discussion within MODOT about what can be placed in the center island. It will likely be low profile landscaping. The City will be adding water and conduit to the center island.

### **Sunset Hills Bridge:**

This is an 88/12 cost share grant and the final cost is approximately \$569,000. Final plans are complete and do not include a sidewalk. NEPA has given clearance to start the project and construction is anticipated to begin in 2025.

### **CDB Grant Road/Infrastructure North Industrial Park:**

This project is a cost share CDB Grant with a total project cost of \$907,812.00 and is currently under construction. The City is working on paving the road and extending the sewer.

### **Wastewater Plant:**

This project is funded by a \$10.1 million bond issue approved by the voter on August 2, 2022. The upgrades to the plant include equipment upgrades and updating the administration building. The current cost estimate is \$13.04 million and we are awaiting SRF Loan approval from DNR.

### **East Main Street Sidewalk:**

This project will cost approximately \$512,000 plus engineering costs of \$139,218 and easement acquisition costs. The cost is higher than anticipated due to the addition of a retaining wall. The sidewalk will extend roughly one-half mile from Bellevue St to N Shawnee Blvd. We are currently in the easement acquisition phase and contract bids will follow.

### **Safe Across Pedestrian Program:**

The City of Jackson is the first to follow through with the Safe Across Pedestrian Program. There is MODOT money available but there are some items that MODOT will not fund such as changing the color of our current signs to fluorescent yellow. Our street crew has found a skin that can be used to change the color easily. MODOT will pay for statues, flyers, educational materials and outreach. Janet is hoping to launch this program at the same time as Jackson in Bloom.

### **South Old Orchard Road Lateral Sewer:**

This project will cost approximately \$350,000. Bill King signed an MOU with the City earlier this year to complete his portion of the sewer. Brandon



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Williams is interested in an agreement with the City as well.

Staff Engineer George Harris gave an update on the 2025 Engineering projects.

#### **JMS Crosswalks / Sidewalks:**

This is an 80/20 MODOT TAP Grant project. The City has partnered with Jackson R-2 to split the local cost share. We are currently in the process of selecting a design engineer.

#### **Fire Station Remodel:**

The Fire Station remodel is underway and according to George we appear to be on schedule and should be finished in May of 2025. One goal with this remodel was establishing Red, Yellow, and Green Zones. Deputy Fire Chief Sean Mitchell explained the importance of the 3 zones to prevent carcinogens and blood borne pathogens from getting into the living area.

Chief Humphreys gave an update on the one-to-one automobile program. The assigned car program allows all police officers to possess their own fully outfitted vehicle. This allows the department to meet their overall mission and helps with retention and recruitment. If every officer has their own vehicle, it keeps mileage low and less maintenance needs to be done on the vehicles. The department is in need of 3 more cars to complete the program.

Parks and Recreation Director Jason Lipe gave an update on the Park System Projects.

#### **Completed Park System ARPA projects include:**

- Basketball Goals – new goals were installed with the help of Josh Lukefahr who held a basketball tournament to raise funds to put towards the goals.
- Basketball & Tennis Court Fencing
- Field 5 Dugout Netting
- Basketball & Upper Tennis Court Resealing & Restriping
- Civic Center Pavilion & Playground
- Union Street Restroom Replacement – This restroom is heated. The goal is to heat all the restrooms near the trail.
- Soccer Park Field #1 Renovations in conjunction with JAOSA – they held the first tournament there a few weeks ago and Field #2 is under construction.
- Brookside Park Pavilion Roofing Replacement – a church group along



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with the Jackson football team worked to paint the structure.

### **In Progress Park System ARPA projects include:**

- Splash Pad – currently in the design phase
- Bleacher Replacement – 15 sets have been replaced
- Litz Park Restroom & Pavilion
- Pool Shade Structure
- Lower Tennis Court Repair & Resurfacing
- Football Park Scoreboard
- Pavilion #2 Replacement

Overall, the park has approximately \$266,000 left to spend and estimated cost for potential projects is \$300,000.

Assistant City Administrator Liza Walker gave an update on ARPA funding. We are currently on track to spend all of the ARPA funding and then some. The date for the funds to be obligated/under contract is 12/31/2024 and those funds have to be spent out by 12/31/2026.

The Jackson Area Chamber of Commerce Director Brian Gerau and Retail Director Janna Clifton gave a presentation proposing a tourism tax. Brian Gerau and Janna Clifton proposed adding a tourism tax to a future ballot. They explained the steps that it would take to get the proposed tax on a local ballot. They will be working with Barry Hovis to complete the first step of getting the measure approved at the state level to be included on a local ballot within the next ten years.

Mayor Hahs proposed the addition of an Economic Development Board. Mayor Hahs provided a sample mission statement, sample goals, as well as a proposed board structure. He also included key relationships that the board should maintain as well as initial actions and resources to establish the board.

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Meeting was adjourned at 3:55 P.M.



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**ATTEST:**

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**Mayor**

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**City Clerk**