



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

May 3, 2021 Business Session

MEMBERS

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4
JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7
LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

DATE: Monday, May 03, 2021
TIME: 5:15 PM
LOCATION: Dr. Charles H. Garrett Community Center
182 Industrial Drive
Jonesboro, LA 71251

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Committee Reports

Finance

- 1.** Finance Committee: *Ms. Tarneshala Cowans*
 - a. 2021-22 health insurance renewal
 - b. 2021 Q1 budget amendments

Parish Cleanup

- 2.** Parish Cleanup Committee: *Mr. John McCarty*
 - a. Parish Cleanup Event: June 12, 2021
 - b. Supplies, advertising, arrangements, and budget

Policy & Personnel

- 3.** Policy & Personnel Committee: *Ms. Regina Rowe*
 - a. Recognition for service on Parish Board
 - b. Road Department organization chart and re-hire
 - c. Policy for renting The Sunshine Room
 - d. Groundwater Protection Ordinance

Project

- 4.** Project Committee: *Mr. Lewis Chatham*
 - a. Partnership project with the Jackson Parish Library
 - b. Office for Robert Moore and Maintenance Department

Operations

- 5.** Operations Committee: *Ms. Amy Magee, Chairman*
 - a. Speed bumps at model bin sites
 - b. Superintendent recommendations for the Solid Waste Department
 - c. Committee recommendations for the Solid Waste Department
 - d. Police Juror recommendations for the Solid Waste Department



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6. Board Meeting Updates (if applicable):
 - a. *Broadband Steering Committee: Ms. Tarneshala Cowans*
 - b. *Library Board: Mr. Lewis Chatham*
 - c. *North Louisiana Economic Development: Ms. Regina Rowe*
 - d. *Pinebelt: Mr. Lynn Treadway*
 - e. *Region 2 & 3 Floodplain Steering Committees: Ms. Gina Thomas*
 - f. *Sales Tax Board: Ms. Tarneshala Cowans*
 - g. *Sparta Groundwater Commission: Mr. Regina Rowe*
 - h. *Workforce Development Board: Mr. John McCarty*

7. Review Status of Committee Assignments

Continued Business (Discussion and Review)

8. Review Parish Board Appointments

New Business (Discussion and Review)

Discussion of Other Topics

Announcements and Notifications

Adjourn

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 3 describing the assistance that is necessary.

Notice Posted: Wednesday, April 28, 2021,

Finance Committee
April 21, 2021

The Finance Committee met Wednesday, April 21, 2021 at 12:00 PM in The Sunshine Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The Chairman, Ms. Tarneshala Cowans, called the meeting to order.

There were no public comments.

Mr. Trae Brashear presented the 2021-22 Blue Cross Blue Shield health insurance renewal and explained the 2% premium increase. The Secretary-Treasurer stated this increase was less than they had anticipated and would decrease the 2021 budget.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Police Jury accept the 2021-22 health insurance renewal. Motion carried.

The committee reviewed the requested surplus items.

Motion Ms. Magee, seconded Mr. McCarty to table action on the surplus items until the departments can provide more information. Motion carried.

The Secretary-Treasurer stated that she would develop a standard request form for surplus items for the next meeting.

The Committee reviewed the request from the Judge's office for charges to re-wire their network. The Secretary-Treasurer stated she would request more information on the request.

Motion Mr. McCarty, seconded Ms. Magee to table action on the request until they had more information. Motion carried.

The Secretary-Treasurer presented the financials to-date and reviewed the recommended 2021 budget amendments. The Committee discussed the over-budget items and discussed opportunities for cost savings.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Police Jury adopt the 2021 budget amendments. Motion carried.

The Chair opened the floor for discussion of other items.

Ms. Magee stated that she would present information to the Police Jury on upcoming funding through COVID-19 and Hurricane Laura mitigation.

The date and time for the next Finance Committee was set for Thursday, May 20th at 12:00 PM.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
GENERAL FUND				
REVENUES - General Fund				
Inter-Governmental Revenues				
001-3-310-00000	General: Justice/Constable Reimb.	\$ 12,000	\$ 12,566	\$ 566
001-3-510-00000	General: Accounting & Payroll Services	\$ 69,424	\$ 120,368	\$ 50,943
Grant Revenue				
001-3-331-00000	General: LGAP Grant	\$ 45,000	\$ 45,700	\$ 700
001-3-331-10000	FEMA Grant Reimbursement	\$ -	\$ 381,569	\$ 381,569
001-3-400-20000	LA CARES Reimbursement	\$ 362,293	\$ -	\$ (362,293)
001-3-400-30000	American Rescue Plan	\$ -	\$ 1,526,726	\$ 1,526,726
Fees for Services & Permits				
001-3-215-00000	General: Telecommunication Permit	\$ -	\$ 2,600	\$ 2,600
Other Revenue				
001-3-611-00000	General: Interest	\$ 6,000	\$ 3,280	\$ (2,720)
001-3-651-00000	General: Miscellaneous Revenue	\$ 15,000	\$ 3,313	\$ (11,687)
001-3-500-00000	General: Comm. Center Rental Fees	\$ 8,000	\$ 5,600	\$ (2,400)
Transfers In				
001-3-694-00300	Transfer From Sales Tax	\$ 250,000	\$ -	\$ (250,000)
Total Revenues		\$ 2,734,114	\$ 4,068,119	\$ 1,334,004
EXPENSES - General Fund				
Legislative				
Personnel				
001-4-111-06100	Jury: Travel & Conferences	\$ (2,500)	\$ (4,500)	\$ (2,000)
001-4-111-09000	Jury: Dues & Memberships	\$ (8,450)	\$ (8,700)	\$ (250)
001-4-111-02810	Jury: Professional Insurance	\$ (12,000)	\$ (12,964)	\$ (964)
General Operating Expenses				
001-4-111-03200	Jury: Supplies	\$ (1,500)	\$ (3,000)	\$ (1,500)
001-4-111-03300	Jury: Special Events	\$ (4,500)	\$ (5,500)	\$ (1,000)
Outside Services				
001-4-111-07000	Jury: Legal & Professional Fees	\$ (10,000)	\$ (30,000)	\$ (20,000)
001-4-111-08000	Jury: Publications	\$ (7,500)	\$ (8,500)	\$ (1,000)
Total Legislative Expenses		\$ (156,899)	\$ (183,613)	\$ (26,714)
Judicial - Justices of the Peace and Constables				
Personnel				
001-4-126-01100	Justice/Constable: Salary	\$ (24,000)	\$ (24,300)	\$ (300)
001-4-126-06200	Justice/Constable: Medicare & FICA	\$ (1,836)	\$ (1,851)	\$ (15)
Total Judicial - Justices of the Peace and Constables Expenses		\$ (28,836)	\$ (29,151)	\$ (315)
Elections - Registrar of Voters				
Personnel				
001-4-141-02100	Registrar: Dues & Legal Fees	\$ (550)	\$ (450)	\$ 100
Facility				
001-4-141-03500	Registrar: Office Expense	\$ (4,500)	\$ (5,571)	\$ (1,071)
General Operating Expenses				

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
001-4-142-00000	Election Expenses	\$ (3,000)	\$ (8,000)	\$ (5,000)
Total Elections - Registrar of Voters Expenses		\$ (26,006)	\$ (31,977)	\$ (5,971)
Homeland Security - OEP				
Personnel				
001-4-160-01100	General: OEP Director Salary	\$ (21,078)	\$ (2,720)	\$ 18,358
001-4-160-06200	General: OEP Director Medicare	\$ (306)	\$ (39)	\$ 266
001-4-160-06800	General: OEP Director FICA	\$ (1,307)	\$ (169)	\$ 1,138
Facility				
001-4-160-04300	OEP: Technology Tools	\$ -	\$ (1,286)	\$ (1,286)
General Operating Expenses				
001-4-160-03500	OEP Director Office Expenses	\$ -	\$ (469)	\$ (469)
Total Homeland Security - OEP Expenses		\$ (22,690)	\$ (4,683)	\$ 18,007
Coroner's Office				
Personnel				
017-4-700-00000	TRAVEL EXPENSE - CORONERS	\$ (3,300)	\$ (1,000)	\$ 2,300
Facility				
017-4-610-00000	COMPUTER SOFTWARE	\$ (1,500)	\$ (1,170)	\$ 330
Total Coroner's Office Expenses		\$ (98,945)	\$ (96,315)	\$ 2,630
General Administration & Finance				
Personnel				
001-4-151-01100	General Finance: Salary	\$ (169,811)	\$ (198,372)	\$ (28,560)
001-4-151-06200	General Finance: Medicare & FICA	\$ (2,462)	\$ (2,874)	\$ (412)
001-4-151-06300	General Finance: Retirement	\$ (20,802)	\$ (24,300)	\$ (3,499)
001-4-151-02840	General: Insurance Workmen's Comp	\$ (1,130)	\$ (1,001)	\$ 129
001-4-151-06400	General Finance: Health Insurance	\$ (45,328)	\$ (53,011)	\$ (7,683)
Facility				
001-4-151-02800	General Finance: Property and Liability Insurance	\$ (5,000)	\$ (2,909)	\$ 2,091
001-4-151-02200	Finance: Telephone/Internet	\$ (6,000)	\$ (8,962)	\$ (2,962)
001-4-151-03200	Finance: Building Supplies & Repairs	\$ (5,000)	\$ (7,899)	\$ (2,899)
General Operating Expenses				
001-4-151-03500	General Finance: Office Expense	\$ (12,000)	\$ (15,000)	\$ (3,000)
001-4-151-03900	Credit Card Fees	\$ -	\$ (2,000)	\$ (2,000)
Outside Services				
001-4-151-02700	Finance: Contracted Services	\$ (5,000)	\$ (10,000)	\$ (5,000)
001-4-151-03700	General Finance: Professional Serv	\$ (15,000)	\$ (40,250)	\$ (25,250)
001-4-151-03800	General: Audit Fees	\$ (5,100)	\$ (8,811)	\$ (3,711)
Total General Administration & Finance Expenses		\$ (340,034)	\$ (422,790)	\$ (82,756)
Building & Grounds Maintenance				
Personnel				
001-4-194-06200	General Maintenance: Medicare & FIC	\$ (1,560)	\$ (1,550)	\$ 10
001-4-194-06300	General Maintenance: Retirement	\$ (13,179)	\$ (13,194)	\$ (15)
001-4-194-02840	General Maintenance: Worker's Comp	\$ (2,500)	\$ (2,541)	\$ (41)
Facility				

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
001-4-194-04300	General Maintenance:Technology/Tool	\$ (250)	\$ (1,157)	\$ (907)
	<u>Fleet Management</u>			
001-4-194-02810	General Maintenance: Fleet/Property/Liability Insurance	\$ (36,000)	\$ (33,067)	\$ 2,933
	<u>Community Center Maintenance</u>			
	<u>General Operating Expenses</u>			
001-4-195-03200	Community Center: Building Supplies	\$ (1,000)	\$ (1,500)	\$ (500)
Total Building & Grounds Maintenance Expenses		\$ (400,904)	\$ (399,424)	\$ 1,480
<u>Grants/Inter-Governmental</u>				
	<u>Inter-Governmental</u>			
001-4-670-00000	General: LGAP Grant Program	\$ (45,000)	\$ (45,700)	\$ (700)
001-4-670-10000	FEMA Grant Expenditure	\$ -	\$ (381,569)	\$ (381,569)
001-4-670-60000	American Rescue Plan	\$ -	\$ (500,000)	\$ (500,000)
Total Grants/Inter-Governmental Expenses		\$ (105,490)	\$ (987,759)	\$ (882,269)
Total Expenses		\$ (2,090,674)	\$ (3,066,582)	\$ (975,907)
Total Excess (Deficiency)		\$ 643,440	\$ 1,001,537	\$ 358,097
Beginning General Fund Balance		\$ 1,291,898	\$ 1,291,898	
Ending General Fund Balance		\$ 1,935,338	\$ 2,293,435	
SPECIAL REVENUE FUNDS				
ROAD FUND				
<u>REVENUES - Road Fund</u>				
	<u>Grant Revenue</u>			
002-3-400-10000	FEMA Reimbursement	\$ -	\$ 1,460,682	\$ 1,460,682
	<u>Other Revenue</u>			
002-3-611-00000	Road: Interest	\$ 6,000	\$ 2,511	\$ (3,489)
Total Revenues		\$ 1,044,714	\$ 2,501,907	\$ 1,457,193
<u>EXPENSES - Road Fund</u>				
	<u>Personnel</u>			
002-4-310-01100	Road: Salaries	\$ (418,366)	\$ (404,184)	\$ 14,183
002-4-310-06200	Road: Medicare & FICA	\$ (6,066)	\$ (6,316)	\$ (249)
002-4-310-06300	Road: Retirement	\$ (51,250)	\$ (48,628)	\$ 2,622
002-4-310-02840	Road: Workmen's Comp Insurance	\$ (41,000)	\$ (38,269)	\$ 2,731
002-4-310-06400	Road: Group Insurance	\$ (102,175)	\$ (97,783)	\$ 4,392
	<u>Facility</u>			
002-4-310-02300	Road: Utilities	\$ (10,000)	\$ (13,376)	\$ (3,376)
002-4-310-04200	Road: Tools/Technology (Non-Equip)	\$ (6,134)	\$ (7,108)	\$ (974)
	<u>Fleet Management</u>			
002-4-310-02800	Road: Insur: Fleet/Property/Liability Insurance	\$ (56,250)	\$ (53,193)	\$ 3,057
002-4-310-02500	Road: Lease Equipment	\$ (147,460)	\$ (145,000)	\$ 2,460
	<u>General Operating Expenses</u>			
002-4-310-03600	Road: Road Signs	\$ (2,500)	\$ (3,500)	\$

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
Outside Services				
002-4-313-02000	Road: Professional Services	\$ (10,500)	\$ (9,176)	\$ 1,324
002-4-310-01500	Road: Legal Fees	\$ (1,500)	\$ (5,500)	\$ (4,000)
Inter-Governmental				
002-4-313-09000	Road: Debris Hauling & Monitoring	\$ -	\$ (498,475)	\$ (498,475)
002-4-699-00000	Accounting & Payroll Fees	\$ -	\$ (12,736)	\$ (12,736)
Total Expenses		\$ (1,580,750)	\$ (2,070,792)	\$ (490,042)
Total Excess (Deficiency)		\$ (536,036)	\$ 431,115	\$ 967,151
Beginning Road Fund Balance		\$ 1,834,214	\$ 1,834,214	
Ending Road Fund Balance		\$ 1,298,178	\$ 2,265,329	
ASPHALT FUND				
REVENUES - Asphalt Fund				
Other Revenue				
006-3-611-00000	ASPHALT INTEREST	\$ 13,200	\$ 4,761	\$ (8,439)
Transfers In				
006-3-694-00300	Transfer From Sales Tax	\$ 77,500	\$ -	\$ (77,500)
Total Revenues		\$ 995,157	\$ 909,217	\$ (85,939)
EXPENSES - Asphalt Fund				
Personnel				
006-4-312-01100	ASPHALT - SALARIES	\$ (408,366)	\$ (404,184)	\$ 4,183
006-4-312-06200	ASPHALT - MEDICARE	\$ (5,921)	\$ (6,316)	\$ (394)
006-4-312-06300	ASPHALT - RETIREMENT	\$ (50,025)	\$ (48,628)	\$ 1,397
006-4-312-06400	ASPHALT - EMPLOYEE HEALTH INSURANCE	\$ (102,175)	\$ (97,783)	\$ 4,392
006-4-312-05200	PHYSICALS/DRUG TESTS	\$ (1,200)	\$ (905)	\$ 295
006-4-312-06100	TRAVEL	\$ (250)	\$ (150)	\$ 100
Facility				
006-4-312-03600	Office Expense	\$ -	\$ (1,000)	\$ (1,000)
General Operating Expenses				
006-4-312-03700	PARTS & REPAIRS	\$ (35,000)	\$ (40,000)	\$ (5,000)
Outside Services				
006-4-313-02000	Asphalt: Professional Services	\$ (7,700)	\$ (11,578)	\$ (3,878)
Inter-Governmental				
006-4-699-00000	Accounting & Payroll Fees	\$ -	\$ (12,736)	\$ (12,736)
Total Expenses		\$ (994,893)	\$ (1,007,535)	\$ (12,642)
Total Excess (Deficiency)		\$ 264	\$ (98,318)	\$ (98,581)
Beginning Asphalt Fund Balance		\$ 1,227,431	\$ 1,227,431	
Ending Asphalt Fund Balance		\$ 1,227,695	\$ 1,129,113	
SOLID WASTE FUND				

Account	Account Name	2021	2021	2021
		Adopted Budget	Current Forecast	Amendments
REVENUES - Solid Waste Fund				
<u>Taxes</u>				
011-3-131-00000	SALES TAX RECEIPTS	\$ 1,100,000	\$ 1,191,700	\$ 91,700
<u>Licensing, Permits, & Fees</u>				
011-3-441-01000	COMMERCIAL COLLECTION FEES	\$ 200,000	\$ 242,086	\$ 42,086
011-3-441-00000	DUMPING FEE CHARGED	\$ 10,000	\$ 9,457	\$ (543)
<u>Other Revenue</u>				
011-3-611-00000	INTEREST	\$ 3,000	\$ 2,447	\$ (553)
<u>Transfers In</u>				
011-3-694-00300	Solid Waste: Transfer From Sales Tax	\$ 375,000	\$ -	\$ (375,000)
Total Revenues		\$ 1,713,500	\$ 1,471,190	\$ (242,310)
EXPENSES - Solid Waste Fund				
<u>Personnel</u>				
011-4-341-01100	SALARY	\$ (665,994)	\$ (645,091)	\$ 20,903
011-4-341-06200	MEDICARE	\$ (9,657)	\$ (9,344)	\$ 313
011-4-341-06300	RETIREMENT	\$ (81,584)	\$ (79,024)	\$ 2,561
011-4-341-06500	Solid Waste: Workmen's Comp Ins	\$ (35,000)	\$ (37,155)	\$ (2,155)
<u>Facility</u>				
011-4-341-02400	TELEPHONE	\$ (6,276)	\$ (6,250)	\$ 26
011-4-341-04200	TOOLS/TECHNOLOGY (NON EQUIPMENT)	\$ (6,901)	\$ (9,208)	\$ (2,307)
<u>Fleet Management</u>				
011-4-341-08700	Solid Waste: Fleet/Property/Liability Insurance	\$ (51,250)	\$ (44,392)	\$ 6,858
<u>General Operating Expenses</u>				
011-4-341-03200	Credit Card Fees	\$ -	\$ (50)	\$ (50)
<u>Outside Services</u>				
011-4-341-01500	ENGINEER	\$ (9,000)	\$ (25,000)	\$ (16,000)
011-4-341-08600	DUMPING FEES	\$ (315,000)	\$ (325,000)	\$ (10,000)
011-4-341-02500	Audit Fees	\$ -	\$ (6,534)	\$ (6,534)
011-4-341-08200	TESTING FEES	\$ (1,000)	\$ (1,500)	\$ (500)
011-4-341-02100	PUBLICATIONS	\$ (500)	\$ (250)	\$ 250
<u>Inter-Governmental</u>				
011-4-151-05500	ADMIN COLLECTION COST & COMMISSIONS	\$ (16,500)	\$ (41,647)	\$ (25,147)
011-4-699-00000	Accounting & Payroll Fees	\$ -	\$ (25,472)	\$ (25,472)
<u>Transfers Out</u>				
011-4-694-01000	Solid Waste: Trans To Landfill Clos	\$ (22,000)	\$ (25,000)	\$ (3,000)
Total Expenses		\$ (1,717,457)	\$ (1,777,710)	\$ (60,254)
Total Excess (Deficiency)		\$ (3,957)	\$ (306,520)	\$ (302,563)
Beginning Solid Waste Fund Balance		\$ 668,624	\$ 668,624	
Ending Solid Waste Fund Balance		\$ 664,667	\$ 362,104	
HEALTH UNIT FUND				

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
EXPENSES - Health Unit Fund				
Personnel				
007-4-194-06800	EMPLOYER'S SHARE - FICA	\$ (3,182)	\$ (3,184)	\$ (2)
007-4-194-06300	EMPLOYER'S SHARE - RETIREMENT	\$ (6,062)	\$ (6,021)	\$ 41
007-4-194-02840	Health Unit: Worker's Comp Ins.	\$ (200)	\$ (151)	\$ 49
007-4-194-06900	EMPLOYEE HEALTH INSURANCE BENEFITS	\$ (18,742)	\$ (18,424)	\$ 319
Facility				
007-4-401-02800	Health Unit: Fleet/Liability Insurance	\$ (7,000)	\$ (5,401)	\$ 1,599
Outside Services				
NEW	Audit Fees	\$ -	\$ (2,203)	\$ 2,203
Inter-Governmental				
007-4-699-04000	Health Unit Audit & Accounting Fees	\$ (35,662)	\$ (33,962)	\$ 1,700
Total Expenses		\$ (180,496)	\$ (178,993)	\$ 5,909
Total Excess (Deficiency)		\$ (23,734)	\$ (22,231)	\$ 5,909
Beginning Health Unit Fund Balance		\$ 466,833	\$ 466,833	
Ending Health Unit Fund Balance		\$ 443,099	\$ 444,602	
LIBRARY FUND				
EXPENSES - Library Fund				
Outside Services				
NEW	Audit Fees	\$ -	\$ (17,948)	\$ 17,948
004-4-506-04000	Library Accounting & Payroll Fees	\$ (51,229)	\$ (33,962)	\$ 17,267
Total Expenses		\$ (1,601,979)	\$ (1,602,660)	\$ 35,215
Total Excess (Deficiency)		\$ (548,404)	\$ (549,085)	\$ 35,215
Beginning Library Fund Balance		\$ 3,803,124	\$ 3,803,124	
Ending Library Fund Balance		\$ 3,254,719	\$ 3,254,039	
TOURISM FUND				
REVENUES - Tourism Fund				
Other Revenue				
009-3-611-00000	Tourism: Interest	\$ 1,000	\$ 305	\$ (695)
Total Revenues		\$ 24,000	\$ 23,305	\$ (695)
EXPENSES - Tourism Fund				
Outside Services				
NEW	Audit Fees	\$ -	\$ (616)	\$ 616
009-4-699-00000	Tourism: Audit & Accounting Fees	\$ (2,050)	\$ (1,500)	\$ 550
Total Expenses		\$ (40,050)	\$ (40,116)	\$ 1,166
Total Excess (Deficiency)		\$ (16,050)	\$ (16,811)	\$ 472
Beginning Tourism Fund Balance		\$ 130,602	\$ 130,602	
Ending Tourism Fund Balance		\$ 114,552	\$ 113,791	

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
SALES & USE TAX FUND				
REVENUES - Sales & Use Tax Fund				
Taxes Collected				
003-3-131-00000	Sales Tax: Tax Receipts	\$ 1,670,000	\$ 748,634	\$ (921,366)
Total Revenues		\$ 1,670,000	\$ 748,634	\$ (921,366)
EXPENSES - Sales & Use Tax Fund				
003-4-312-05500	Sales Tax: Collection Expense	\$ (25,050)	\$ (25,954)	\$ (904)
Transfers Out				
003-4-694-00100	Sales Tax: Trans To General	\$ (250,000)	\$ -	\$ 250,000
003-4-694-00600	Sales Tax: Trans To Asphalt	\$ (77,500)	\$ -	\$ 77,500
003-4-694-01100	Sales Tax: Trans To Solid Waste	\$ (375,000)	\$ -	\$ 375,000
Total Expenses		\$ (1,709,496)	\$ (1,007,900)	\$ 701,596
Total Excess (Deficiency)		\$ (39,496)	\$ (259,266)	\$ (219,771)
Beginning Sales Tax Fund Balance		\$ 519,532	\$ 519,532	
Ending Sales Tax Fund Balance		\$ 480,036	\$ 260,266	
OFFICE OF EMERGENCY PREPAREDNESS FUND				
REVENUES -Office of Emergency Preparedness Fund				
Inter-Governmental Revenues				
016-3-340-00000	EMPG - GOHSEP - STATE OF LA	\$ 26,270	\$ 79	\$ (26,191)
Total Revenues		\$ 26,270	\$ 79	\$ (26,191)
EXPENSES - Office of Emergency Preparedness Fund				
Personnel				
016-4-310-06300	EMPLOYER'S SHARE - PAR RETIREMENT	\$ (2,582)	\$ -	\$ 2,582
016-4-310-02300	CONFERENCES / WORKSHOPS	\$ (1,000)	\$ -	\$ 1,000
Inter-Governmental				
016-4-400-00000	HAZARD MITIGATION GRANT PROGRAM	\$ (362,293)	\$ (780)	\$ 361,513
Total Expenses		\$ (365,875)	\$ (780)	\$ 365,095
Total Excess (Deficiency)		\$ (339,605)	\$ (701)	\$ 338,904
Beginning Office of Emergency Preparedness Fund Balance		\$ (66,651)	\$ (66,651)	
Ending Office of Emergency Preparedness Fund Balance		\$ (406,256)	\$ (67,352)	
LANDFILL CLOSURE FUND				
REVENUES - Landfill Closure Fund				
Transfers In				
010-3-694-01000	Landfill Closure: Trans From Solid	\$ 22,000	\$ 25,000	\$ 3,000
Total Revenues		\$ 22,000	\$ 25,000	\$ 3,000
Total Excess (Deficiency)		\$ 22,000	\$ 25,000	\$

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
	<i>Beginning Landfill Closure Fund Balance</i>	\$ 715,854	\$ 715,854	
	<i>Ending Landfill Closure Fund Balance</i>	\$ 737,854	\$ 740,854	
MASTER TOTAL				
	<i>Beginning Consolidated Fund Balance</i>	\$ 6,677,638	\$ 6,677,638	\$ 6,677,638
	<i>Total Revenues</i>	\$ 10,701,538	\$ 12,219,234	\$ 1,517,696
	<i>Total Expenses</i>	\$ (11,548,456)	\$ (12,019,854)	\$ (429,864)
	<i>Total Excess (Deficiency)</i>	\$ (846,918)	\$ 199,379	\$ 1,087,832
	<i>Ending Consolidated Fund Balance</i>	\$ 11,019,422	\$ 12,065,720	

Parish Cleanup Committee
April 22, 2021

The Parish Cleanup Committee met Thursday, April 22, 2021 at 12:00 PM in The Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. John McCarty, Ms. Tarneshala Cowans, and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Robin Sessions, Solid Waste Superintendent.

The Chairman, Mr. McCarty, called the meeting to order. Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. McCarty acknowledged the guests in attendance.

The Committee discussed safety for the event, community involvement, and supplies to be ordered.

Mr. Sessions asked that all garbage collected be brought to the Parish bin sites. They discussed having a special collection for hazardous materials on a different date.

Mr. McCarty stated they would have out-of-parish judges to select the areas with the greatest improvement for awards.

The Committee discussed post-event arrangement.

The meeting attendees requested a follow-up meeting to finalize details and to give the quantities for supplies needed.

The date and time for the next Parish Cleanup Committee was tentatively set for Thursday, May 6th at 12:00 PM.

Motion Ms. Cowans, seconded Mr. Treadway to adjourn. Motion carried.

Policy & Personnel Committee
March 26, 2021

The Policy & Personnel Committee met Monday, April 26, 2021 at 11:30 AM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Treadway gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee discussed giving a recognition certificate to parish board members who were coming off a parish board in good standing as a way of showing the Police Jury's appreciation for their service. They stated they would like the certificate to be signed by the Juror who's district the member was representing. The certificates are not to be issued to members that are being removed due to lack of attendance.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Police Jury establish a practice of issuing certificates of appreciation to parish board members when they come off a parish board. Motion carried.

The Committee discussed the open vacancies and reviewed the Road Department organization chart. Mr. Stuckey notified the Committee that a former employee was eligible for re-hire and requested the Jury combine the two open vacancies for an Operator I into one position of Operator II and authorize the re-hire of Mr. Jamie Holland. The Committee discussed the transfer opportunity that had been posted and that no employees had requested a transfer.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Police Jury amend the Road Department organization chart to combine two Operator I positions into one Operator II positions and authorize the re-hiring of Jamie Holland as Operator II – Level II. Motion carried.

The Committee discussed establishing a policy for The Sunshine Room to be rented out to the public. They requested the Secretary-Treasurer to develop a policy that would allow the public to rent the room with access to the kitchen and public restrooms for \$75 per day with \$25 being returned if there were no damages. They stated Parish Boards could continue to use the room for free for their public meetings.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Police Jury establish a policy for renting The Sunshine Room for public use. Motion carried.

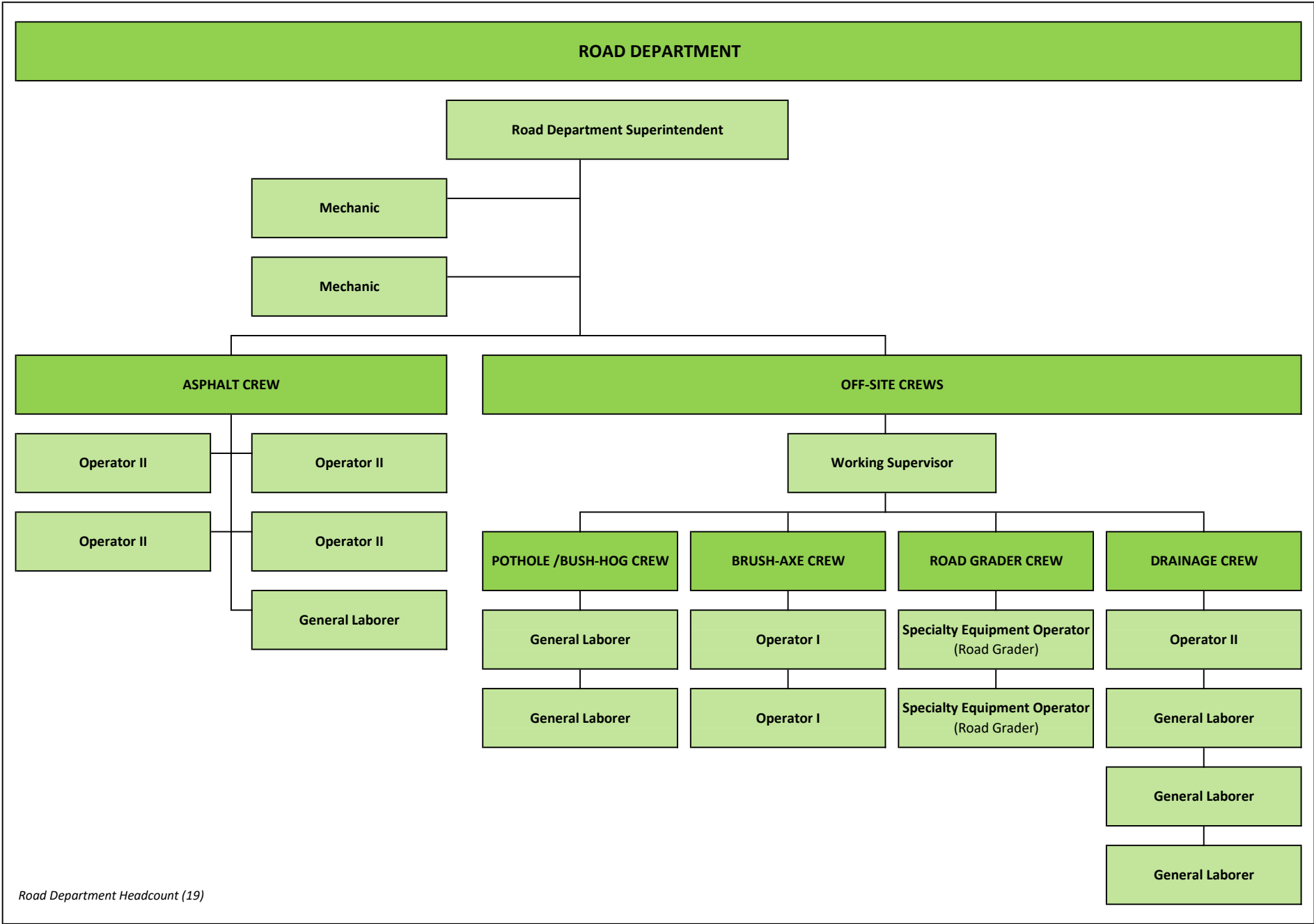
The Committee discussed establishing a modified duty policy. No recommendation was made.

The Committee reviewed the proposed Groundwater Protection Ordinance that had been presented by Louisiana DEQ in 2019. Mr. Culpepper stated he was not in favor of any unnecessary regulations in Jackson Parish and that they had no way to enforce it.

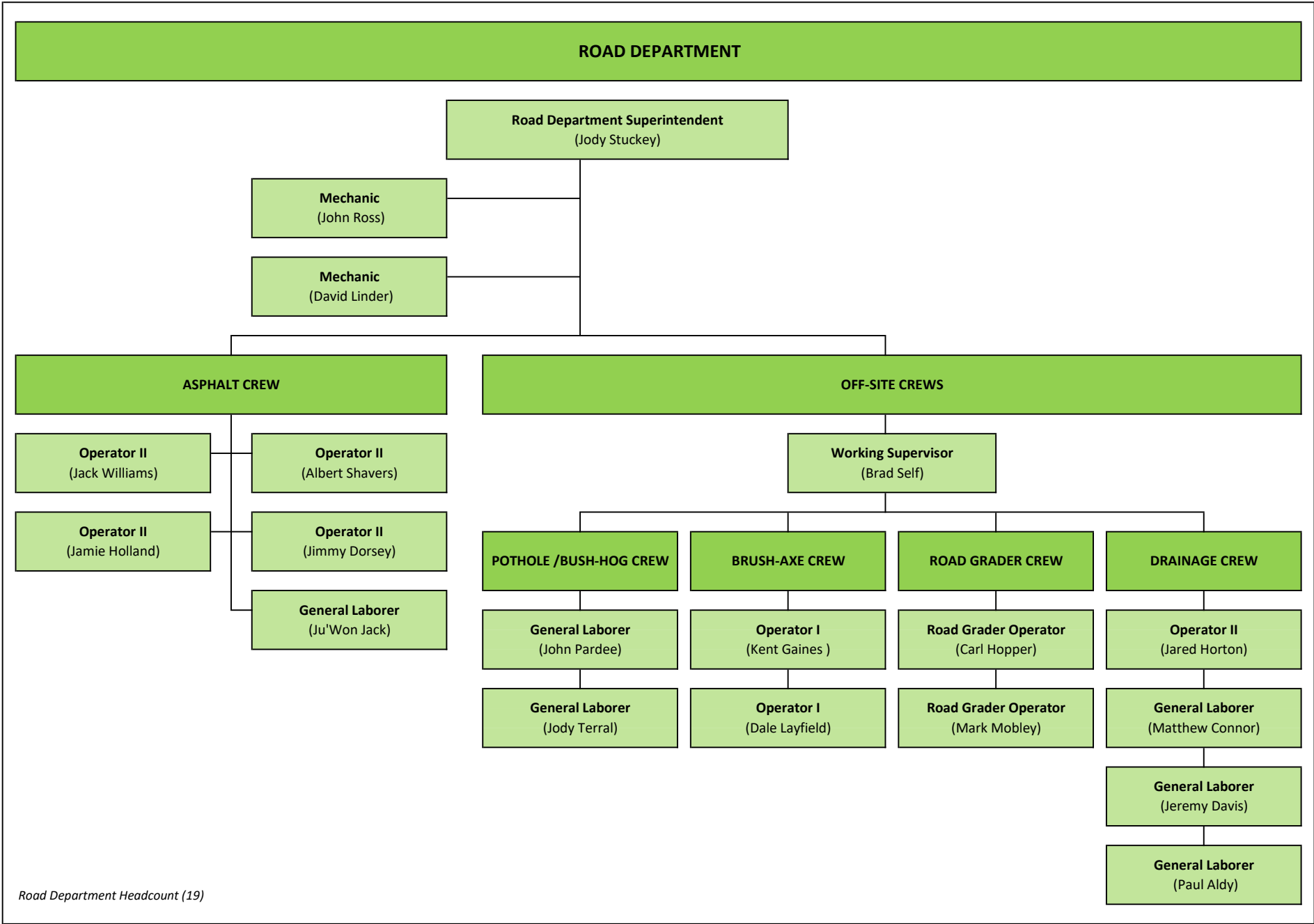
Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Police Jury not pass the proposed Groundwater Protection Ordinance. Motion carried.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Culpepper, seconded Mr. Treadway to adjourn. Motion carried.



Road Department Headcount (19)



Road Department Headcount (19)

GROUNDWATER PROTECTION ORDINANCE

Be it ordained on this _____ Day of _____, 20____, by the Police Jury of Jackson Parish, State of Louisiana the following:

SECTION A. TITLE AND PURPOSE

This ordinance, titled the Groundwater Protection Ordinance, establishes a Drinking Water Protection Critical Area around each water well serving an active public water system.

The underlying purpose and intent of this ordinance is to safeguard the health, safety, and lives of the public by protecting ground water from contamination.

SECTION B. APPLICABILITY

This Groundwater Protection Ordinance, and the Drinking Water Protection Critical Area(s) created hereby, shall apply to and include all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. These activities/facilities/uses must comply with the requirements of both the Drinking Water Protection Critical Area(s) and any applicable land use regulations or covenants, public or private.

This ordinance (Groundwater Protection Ordinance) is distinct from and not a part of any land use regulations or covenants, public or private, that may exist in the Parish of _____ Jackson _____.

SECTION C. DEFINITIONS

ABANDONED WATER WELL - A well that's use has been permanently discontinued; its pumping equipment has been permanently removed; the well is in such a state of disrepair that it cannot be used to supply water and/or has the potential for transmitting surface contaminants into an aquifer; the well poses potential health or safety hazards, or the well is in such a condition that it cannot be placed in the active, standby, or inactive status.

ABOVE GROUND STORAGE TANK (AST) - A vessel, used to store petroleum products or chemicals that is fixed permanently in place (stationary) on foundations, racks, cradles or stilts, or on the ground. The term does not include tanks mounted on wheels, trolleys, skids, pallets, or rollers or produced substance storage tanks directly related to oil and gas production and gathering operations.

ANIMAL FEEDLOT/ DAIRIES - A lot or facility (other than an aquatic animal production facility) where animals have been, are, or will be stabled or confined and fed or maintained for a total of 45 days or more in any 12-month period, and crops,

vegetation, forage growth, or post-harvest residues are not sustained in the normal growing season over any portion of the lot or facility.

APPLICANT - Person or persons applying for a special permit for a facility within the Drinking Water Protection Critical Area(s).

AQUIFER - A water-bearing rock, sand or gravel layer that will yield water in a usable quantity to a well or spring.

CLASS I WELL - Wells used to inject hazardous wastes or dispose of non-hazardous industrial waste and treated municipal sewage below the deepest underground source of drinking water.

CLASS II WELL - Wells used to inject fluids associated with the production of oil and natural gas or fluids and compounds used for enhanced hydrocarbon recovery. These wells normally inject below the deepest underground source of drinking water (USDW) except in cases where the USDW contains producible quantities of oil or gas.

CLASS III WELL - Wells that inject fluids used in subsurface mining of minerals.

CLASS V WELL - Wells not included in the other classes that inject nonhazardous fluid into or above an underground source of drinking water. (The seven major types of Class V wells include drainage wells, geothermal reinjection wells, domestic wastewater disposal wells, mineral and fossil fuel recovery related wells, industrial/commercial/utility disposal wells, recharge wells and miscellaneous wells. Class V injection wells also include all large-capacity cesspools and motor vehicle waste disposal wells.)

CONTAMINATION - The presence of a material that may cause or significantly contribute to a present or potential risk to human health, safety, welfare, or that is present in groundwater resources or to the natural environment such that it degrades the quality of the resource so as to constitute a hazard and/or impair its use.

DELINEATION - Determining the outline or shape of a drinking water protection area.

DRINKING WATER PROTECTION AREA - The area around a drinking water source, such as a well or surface water intake, such as delineated by the Louisiana Department of Environmental Quality as part of the Source Water Assessment Program. This area is shown on Source Water Assessment Program maps and contains the Drinking Water Protection Critical Area.

DRINKING WATER PROTECTION CRITICAL AREA - A 1000 ft. radial boundary from any water well serving an active public water system.

GROUNDWATER - The water contained in the interconnected pores located below the ground in an aquifer.

HAZARDOUS MATERIALS - A material that may cause or significantly contribute to a present or potential risk to human health, safety, welfare, to ground water resources or to the natural environment.

OR

That is defined in the following categories:

Ignitable: A gas, liquid or solid which may cause fires through friction, absorption of moisture, or which has low flash points. Examples: white phosphorous and gasoline.

Carcinogenic: A gas, liquid, or solid which is normally considered to be cancer causing or mutagenic. Examples: PCB's in some waste oils. Explosive: A reactive gas, liquid or solid that will vigorously and energetically react uncontrollably if exposed to heat, shock, pressure or combinations thereof. Examples: dynamite, organic peroxides and ammonium nitrate.

Highly toxic: A gas, liquid, or solid so dangerous to man as to afford unusual hazard of life. Example: chlorine gas.

Moderately Toxic: A gas, liquid or solid that through repeated exposure or in a single large dose can be hazardous to man.

Corrosive: Any material, whether acid or alkaline, which will cause severe damage to human tissue, or in case of leakage might damage or destroy other containers of hazardous materials and cause the release of their contents. Examples: battery acid and phosphoric acid.

OR

The following items listed below and byproducts, reaction products, or waste products generated from the use, handling, storage, or production of these items.

Acid and base cleaning solutions, antifreeze and coolants, new or used, arsenic and arsenic compounds, batteries, new and used, brake and transmission fluid, oils/greases/lubricants, brine solution casting and foundry chemicals, caulking agents and sealants, cleaning solvents, cutting fluids, degreasing solvents, disinfectants, electroplating solutions, explosives, fertilizers, food processing wastes, fuels and additives, glues, adhesives, and resins, greases, hydraulic fluid industrial and commercial janitorial supplies, industrial sludges and stillbottoms, inks, printing and photocopying chemicals, laboratory chemicals, metal finishing solutions, oils (petroleum based), paints, primers, thinners, dyes, stains, wood preservatives, paint solvents, and paint removing compounds, pesticides and herbicides, plastic resins and catalysts, plasticizers, photo development chemicals, pool chemicals, roofing chemicals and sealers, solders and fluxes, tanning industry chemicals, transformer and capacitor oils/fluids.

IMPERVIOUS SURFACE - A surface covered by a material that is relatively impermeable to water.

INACTIVE WATER WELL - A well is considered to be inactive if it is not presently operating but is maintained in such a way that it can be put back in operation, with a minimum of effort, to supply water.

NORMAL HOUSEHOLD USE - Storage or use of a hazardous material in quantities less than 5 gallons if liquid or 50 pounds if solid.

PERSON - An individual, corporation, joint venture, incorporated association, public or private corporation, partnership, governmental body or other similar entity, public or private.

PROMISCUOUS DUMP - Any collection of solid waste either dumped or caused to be dumped or placed on any property either public or private, whether or not regularly used, and not authorized by the administrative authority (Louisiana Department of Environmental Quality).

PUBLIC WATER SUPPLY - A water supply that provides water through constructed conveyances to the public for at least 15 service connections or regularly serves an average of at least 25 individuals daily for at least 60 days per year.

SANITARY LANDFILL - A landfill for the disposal of commercial or residential solid waste by deposit in a landfill in layers covered with suitable cover material of a depth and at a frequency adequate to control disease vectors and odors, and in such a manner that minimizes the risk to human health and the environment.

SECURED STORAGE - Natural or created barrier to site ingress or egress around the entire perimeter of the hazardous materials storage area.

SOURCE WATER ASSESSMENT PROGRAM - Section 1453 of the Safe Drinking Water Act Amendments of 1996 required each state to develop a Source Water Assessment Program that will: delineate areas providing drinking water for all public water supplies (ground water and surface water) and inventory drinking water supplies for potential contaminants which may have adverse effects on human health.

WELL - Any excavation that is drilled, cored, bored, washed, driven, dug, jetted, or otherwise constructed for conveying ground water to the surface, monitoring ground water levels or other characteristics, providing cathodic protection, or providing a method of injecting water into the aquifer system from above the earth's surface.

SECTION D. ESTABLISHMENT AND DELINEATION OF THE DRINKING WATER PROTECTION CRITICAL AREA(S)

This ordinance **hereby** establishes within the parish of Jackson certain Drinking Water Protection Critical Areas, each defined as the area within a 1000 foot radial boundary from any water well serving an active public water system.

SECTION E. PROHIBITED USES

The following uses, unless granted a special exception, are prohibited within the Drinking Water Protection Critical Area(s): abandoned water wells, above ground storage tanks, agriculture chemical- formulation/distribution facilities, airports, animal feed lots/dairies, asphalt plants, auto/boat/tractor/small engine shops, battery recyclers, body shop/paint shops, car washes, cemeteries, chemical plants, class I injection wells, class II injection wells, class III injection wells, class V injection wells, dry cleaner/laundromats, funeral homes, furniture stripping facilities, golf courses, hospitals, irrigation wells, lumber mills, metal plating/metal working facilities, military facilities, nonfunctional on-site sewage systems, nuclear plants, oxidation ponds, paper mills, petroleum bulk plants, pipeline compressor stations, plant nurseries, port facilities, power plants, printing shops, promiscuous dumps, railroad yards- switching/loading and offloading/maintenance, salvage yards, sand/gravel pits, sanitary landfills, sewer lift stations, sewer treatment plants, truck terminals, underground storage tanks, wood preserving plants.

SECTION F. EXCEPTIONS

Any of the land uses, facilities or activities identified in Section E lawfully in existence on the effective date of this ordinance may continue to exist on the parcel upon which it is located. Replacement or repair of said uses is permissible. If any of these land uses, facilities, or activities undergoes a change of ownership it may continue to exist providing the type of use remains the same. If any of these land uses, facilities, or activities ceases to operate for a period of _____ the Jackson Parish Police Jury may deem it to be abandoned. Then, restarting an abandoned operation is prohibited unless a special permit is granted by the _____.

A.) Uses and Activities Requiring Special Permit

The following uses and activities are permitted only upon the issuance of a special permit by the Jackson Parish Police Jury under such conditions as there exists an undue hardship and as they may require:

1. Enlargement or alteration of existing uses that do not conform to the Drinking Water Protection Critical Area(s);
2. Restarting operation of a use the Jackson Parish Police Jury deemed to be abandoned that was previously in lawful existence on the effective date of this ordinance;
3. Those activities that involve the handling of hazardous materials in quantities greater than those associated with normal household use, permitted in any land use regulation or covenant, public or private (except as prohibited in Section E).

The burden is on the applicant to show undue hardship.

B.) Procedures for issuance of special permit

1. The Special Permit Granting Authority (SPGA) for this ordinance shall be the Jackson Parish Police Jury. Such special permit shall be granted if the Jackson Parish Police Jury determines that the intent of this bylaw/ordinance, as well as its specific criteria, is

met. The SPGA shall not grant a special permit under this section unless the petitioner's application materials include, in the SPGA's opinion, sufficiently detailed, definite, and credible information to support positive findings in relation to the standards given in this section.

2. Upon receipt of the special permit application, the SPGA shall transmit one copy to the Policy Jurors for their notification. Failure to respond in writing within 30 days of receipt by the Jackson Parish Police Jurors shall indicate approval or no desire to comment by said agent. The applicant shall furnish the necessary number of copies of the application.
3. The SPGA may grant the required special permit only upon finding that the proposed use meets the prohibited uses standards as specified in Section E of this bylaw, all federal, state, and local regulations, and any regulations or guidelines adopted by the SPGA.
4. The applicant shall file 3 copies of a site plan and attachments. The site plan shall be drawn at a proper scale as determined by the SPGA and be stamped by a professional engineer. All additional submittals shall be prepared by qualified professionals. The site plan and its attachments shall at a minimum include provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures; provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces.
5. Appeals from denial of special permits shall be submitted in writing (letter form) to the Jackson Parish Police Jury within thirty days of receipt of denial. The Jackson Parish Police Jury shall conduct a review and render a decision within thirty days of receipt of appeal request. Adverse decision of the Jackson Parish Police Jury shall be appealed to the state district court.

SECTION G. SAVING CLAUSE

Should any section or provision of this ordinance be declared invalid, such decision shall not affect the validity of the ordinance as a whole or any other part thereof and shall not invalidate any special permit previously issued thereunder.

SECTION H. COMPLIANCE

- A. Based upon the determination that there is a violation of this ordinance, the jurisdiction shall conduct an attempt at informal reconciliation with the violator. As part of such informal reconciliation, the jurisdiction shall:
 - a. Notify the violator by mail of the violation of this ordinance and desire of the jurisdiction to correct the violation through informal reconciliation.

The statement shall also indicate that should the violator refuse to allow the recommended corrective actions within the time set forth by the jurisdiction, action may be taken to correct the violation and the violator will be billed for the cost of taking the corrective action.

- b. Make a good faith effort to meet the violator and resolve/correct the violation.
- B. If after taking the steps above and after a period of 30 days following the mailing of the notice of the violation, the jurisdiction in good faith determines that the violator is unwilling to participate in informal reconciliation and take the corrective actions prescribed, the jurisdiction shall notify the violator by mail of the termination of the informal reconciliation.
- C. The jurisdiction may take corrective actions deemed necessary following 30 days after notifying the violator by mail of the notice of termination of the informal reconciliation, and bill the violator for the reasonable cost of such action.
- D. Citizen Complaints. The jurisdiction is not limited to enforcing this ordinance on citizen complaint. The jurisdiction may enforce this ordinance on its own cognizance. However, any person may submit a verbal or written complaint alleging a violation of this ordinance. Upon receipt of such complaint, the jurisdiction shall conduct an investigation of the allegations and present its findings both to the complainant and the property owner involved and follow the procedures set forth herein above.

SECTION I. ENFORCEMENT

A. Civil

This ordinance may be enforced civilly by suit for injunctive relief or by any other appropriate civil remedy.

B. Criminal

In lieu of a civil enforcement proceeding, a person found in violation of this ordinance shall be imprisoned for a period of time not to exceed _____ months or pay a fine of not more than _____ or both.

The effective date of this ordinance shall be the _____ day of ___, 20____.

Project Committee
April 26, 2021

The Project Committee met Monday, April 26, 2021 at 4:30 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none.

The meeting was called to order by the Chair, Mr. Chatham. Ms. Magee gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited Ms. Angela Holder from the Jackson Parish Library to give a presentation for the construction of two outdoor children's museums in Jackson Parish that would be handicapped and disability accessible. Ms. Holder showed the Committee the plans for location and shared the community impacts. Ms. Magee asked what types of partnerships the Library was requesting. Ms. Holder stated the Library Board would be meeting to discuss the specifics and share more information. Mr. Chatham thanked Ms. Holder for her presentation and the Committee stated their desire to be involved.

The Committee discussed giving attorney Robert Moore an office in the Courthouse that can be used for public defending.

Motion Ms. Magee, seconded Mr. Culpepper to recommend the Police Jury authorize the Maintenance Department to relocate their office to the west end of the Courthouse and allow the existing office and conference room to be used for the purposes of a public defender's office. Motion carried.

The Secretary-Treasurer and Mr. Paul Riley from the Riley Co. updated the Committee on the status of the hospital drainage project.

The Committee reviewed the proposed Jackson Parish Police Jury seal designs.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

Operations Committee
April 26, 2021

The Operations Committee met Monday, April 26, 2021 at 4:45 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham and Ms. Amy Magee. Absent: Mr. John McCarty.

The meeting was called to order by the Chair, Ms. Amy Magee.

There were no public comments.

Mr. Jody Stuckey, Road Department Superintendent, gave an updated on the traffic counter project and stated that 202 of the 482 parish roads had been completed and that they were on task to finish the project by the end of the year.

The Committee discussed the transition for the Road Department after moving the administrative functions to the Administrative Department.

The Secretary-Treasurer stated the Sheriff's Office had allowed the use of trustees from the mowing crew to assist the Maintenance Department on mowing days at the Courthouse.

The Committee discussed the speed bumps used at the model bin sites after receiving a complaint about the size. Mr. Sessions and Mr. Paul Riley from the Riley Co. confirmed that they are the same size used on roads and highways. Mr. Sessions stated the need for the speed bumps was to slow traffic down and to allow the cameras to capture license plate information.

Ms. Magee asked Mr. Riley to review the areas and present a recommendation to the Police Jury.

The Committee discussed the results of the sales tax election.

Ms. Magee stated that she would like to have recommendations from the Superintendent, Operations Committee, and the Police Jurors to be discussed at the May Business Session.

The Committee reviewed the actions from the Police Jury at the April meeting to close all road-side sites and to set up temporary sites in the north portion of the parish where there were no existing model sites. Mr. Sessions confirmed that he would post signs about the closure and relocate the bins to existing model sites.

The Committee discussed the following recommendations from the Superintendent:

- Imposing a flat fee for anyone to cross the scales of \$45 per ton
- Keeping the commercial collection business going because it brings in enough revenue to cover the labor, equipment, and supplies
- Imposing a flat fee of \$25 to use the landfill
- Keeping the transfer station open for use of the solid waste department for commercial items that are currently being hauled to Union Parish

The Committee made the following recommendations in addition to the Superintendent recommendations:

- Review the current workforce to determine if there are possible efficiency opportunities or attrition
- Combine the mechanics from all departments into one mechanics' shop
- Request proposals from waste management companies to take over garbage collection throughout the parish

The Secretary-Treasurer stated that since the Police Jury had voted down requesting proposals for a third part to take over garbage collection, they could not put it back on the agenda without going through the process of reconsidering the motion.

Ms. Magee stated that all recommendations would be discussed at the May Business Session and asked each Juror to come with their recommendations as well.

Mr. Session stated that the Police Jury should notify DEQ of the financial situation and their intent to review their options. He stated the Jury did not have to commit to a plan, but they need to let DEQ know they are working on one.

The date of the next Operations Committee was set for Tuesday, May 25th at 4:45 PM.

Motion Mr. Chatham, seconded Ms. Magee to adjourn. Motion carried.