



JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

MEMBERS

WARD 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

WARD 2

EDDIE M. LANGSTON
770 Taylor Road
Jonesboro, LA. 71251
(318) 259-7448

WARD 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

WARD 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

WARD 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 480-9095

WARD 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

WARD 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

Notice Posted: Wednesday, March 6, 2019, 4:30 P.M.
Notice of Public Meeting
March 2019 Regular Meeting

DATE: Monday, March 11, 2019
TIME: 5:30 PM
PLACE OF MEETING: Dr. Charles H. Garrett Community Center
182 Industrial Drive
Jonesboro, LA 71251

AGENDA:

Call to Order

Invocation

Pledge of Allegiance

Public Comments

Approve Minutes

1. Adopt the minutes of the February 11th and March 4th Jury Meetings, monthly purchase orders, and the payment of all bills

Approve Committee Reports:

Finance

2. Adopt the minutes of the February 27th Finance Committee Meeting

Management Reports

3. February 2019 Road Superintendent Report - Mr. Jody Stuckey
(Accept the February 2019 Emergency/Off-Schedule Report)
4. February 2019 Solid Waste Superintendent Report - Mr. Robin Sessions
5. February 2019 O.E.P. Report - Mr. Mark Treadway
6. February 2019 Financial Report - Ms. Gina Thomas
(report includes budget to actual comparisons for all funds)
7. February 2019 Maintenance Report - Mr. Bubba Anderson

Other Business

8. Engineer's Report - Mr. Paul Riley
9. Consider and accept servitude donations on Sleepy Hollow Drive
10. Consider and authorize the Riley Co. to receive quotes on the Sleepy Hollow Drainage Project



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(318) 680-8510

- [11.](#) Consider and act on temporarily closing portions of Sugar Creek Road and Flat Creek Road
- [12.](#) Consider and act on accepting low bid of \$76,511.00 from Cooper Truck Center for a 4 yard dump truck
- [13.](#) Consider and act on accepting low bid of \$47,724.39 from SealMaster, TN for a crack sealer
- [14.](#) Consider and act on accepting low bid of \$126,819.00 from Cooper Truck Center for a heavy duty cab and chassis loader
- [15.](#) Consider and act on tax renewal date for Roads & Bridges (5.73) and Roads Asphalt/Paving (4.98)
- [16.](#) Consider and authorize remaining payment to La'Grandier Fence Company of \$8,549.00 for Watershed LGAP project
- [17.](#) Consider and act on recommended Debt Service Policy
- [18.](#) Consider and act on recommended Capital Assets Policy
- [19.](#) Consider and act on recommended Post Offer Pre-employment Medical Examination Policy
- [20.](#) Consider and act on service contract with Kenneth Folden & Co.
- [21.](#) Consider and act on requests to attend the annual J.P. and Constable Training Conference February 19th - 22nd
- [22.](#) Consider and act on request for professional leave travel March 20th - 22nd for Robin Sessions for LSWA Continuing Education
- [23.](#) Consider and act on proclamation declaring April 22-26 as National CDBG Week in Jackson Parish
- [24.](#) Consider and act on proclamation declaring the month of April 2019 as Fair Housing Month in Jackson Parish

Announcements & Notifications

Juror Comments

Adjourn

Gina M. Thomas, Secretary-Treasurer
Jackson Parish Police Jury
500 E. Court Street, Room 301, Jonesboro, LA. 71251
(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

The Jackson Parish Police Jury met in regular session Monday, February 11, 2019, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty. Mr. Treadway gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

The President called for public comments.

Ms. Wilda Smith announced the upcoming Chamber After Hours event on February 21st at the Library. Ms. Emma Austin from District B told the Jury "what a great job" they had been doing.

There being no other public comments, the President moved to the approval of minutes. Motion Ms. Rowe, seconded Mr. Culpepper to adopt the minutes of the January 14th, 24th, and 31st Jury Meetings, monthly purchase orders, and the payment of all bills. Motion Carried.

The President called for monthly management reports.

Mr. Paul Riley, Parish Engineer, updated the Jury on the Zoar Road bridge and stated that it was close to completion.

Mr. Jody Stucky, Road Department Superintendent, presented the January 2019 Road Report stating that there was \$6,965.42 spent on emergency call-outs. He stated that the reimbursement for the work on the Wolverine Drive culvert had been received and they would be making preparations for the 2019 Road Program. Motion Mr. Treadway, seconded Ms. Rowe to accept the January 2019 emergency/off-schedule report. Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, presented the January 2019 Solid Waste Report. No questions were raised.

Mr. Mark Treadway, Parish O.E.P. Director, presented the January 2019 O.E.P. report and announced that there would be drills training coming to Ouachita Parish in the coming months.

Ms. Gina Thomas, Secretary-Treasurer, presented the January 2019 Financial Report with details on the budget vs. actual activity for all funds. Major expenditures included the annual insurance payment. She announced the upcoming travel events and mentioned the work done on the new website.

Mr. Bubba Anderson, Maintenance Superintendent, presented the January 2019 Maintenance Report. He updated the Jury on the upcoming Community Center events and stated that the department would begin stripping and re-waxing the floors at the Community Center.

With the completion of Management Reports, the President moved to Other Business.

Mr. Paul Riley updated the Jury on the progress with the drainage issues on Sleepy Hollow. The Jury discussed the cost and need to fix the drainage issues.

Motion Mr. Treadway, seconded Ms. Cowans to table action on obtaining quotes and servitudes for the Sleepy Hollow Drainage Project and defer it to the March 4th Business Session for further discussion. Motion carried.

Mr. Paul Riley informed the Jury that the Jackson Parish Recreation Board would be applying for a LWCF Recreation Grant and that the Jury would need to co-sponsor the grant as the Parish Governing Body. Motion Mr. Langston, seconded Ms. Rowe to approve a resolution to become a co-sponsor for the LWCF Recreation Grant with the Jackson Parish Recreation Department. Motion carried.

Mr. Paul Riley discussed the three-year Road Program with the Jury and the specific work to take place in 2019 with asphalt on Antioch Road North and preventative maintenance on Weston School Loop, Weston Church Road, Hickory Lane, Evergreen Road, State Park Road, and Pine Bluff Road. Motion Mr. Culpepper, seconded Mr. Langston to approve the three-year road program for 2019. Motion carried.

Motion Ms. Magee, seconded Mr. Treadway to approve advertising for bids for the 2019 Road Program. Ms. Rowe asked that this information be presented to the Jury earlier so that it can be reviewed. Motion carried.

Mr. Paul Riley announced that 2019 is the year to apply for LCDBG grants and that it would be primarily for water systems.

Motion Mr. Langston, seconded Mr. Culpepper to authorize the President to sign the annual Cooperative Endeavor Agreement and release the appropriation of \$1,250 to the Sparta Groundwater Commission. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to authorize the President to sign the annual Cooperative Endeavor Agreement and release the appropriation of \$20,000 to the Pine Belt Multi-Purpose Community Action Agency. Motion carried.

Motion Ms. Rowe, seconded Ms. Magee to authorize the President to sign the annual Cooperative Endeavor Agreement and release the appropriation of \$16,200 to the LSU Ag Center. Motion carried.

Motion Mr. Langston, seconded Mr. Treadway to approve the LSU Ag Center request for use of the Community Center on February 27th, March 5th, March 7th, April 9th, April 12th, May 2nd, May 7th, and May 21st. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to authorize the President to sign the 2018 Letter of Assurances for the Uniform Relocation Assistance & Real Property Act to the Louisiana Department of Transportation & Development. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to authorize the Secretary-Treasurer to sign the Letter of Engagement for Allen, Green, & Williamson for the fiscal year 2018 audit. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to authorize the Secretary-Treasurer to complete and submit the Louisiana Compliance Questionnaire to Allen, Green, & Williamson for the fiscal year 2018 audit. Motion carried.

Motion Mr. Langston, seconded Ms. Magee to authorize advertising for bids for the Courthouse boiler and pumps replacement. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to award the low bid of \$2,245.95 per month for a 48 month lease to La. Machinery (Louisiana CAT) for the Road Department excavator. Motion carried.

Being no further business, the President made the following announcements:

The 2019 Police Jury Convention will be held on February 13th thru the 15th in Lake Charles, Louisiana.

The 2019 Finance Committee will be:

- Mr. John McCarty, Chairman
- Mr. Todd Culpepper
- Ms. Regina Rowe

Juror photos for the new website will be taken at the March 4th Business Session. Mr. McCarty asked that all Jurors be prepared and wear their juror attire.

The Jurors thanked those in attendance and for the work done by the Police Jury department Superintendents and employees. Mr. Treadway spoke about the classes and opportunities offered to prepare students for the workforce.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

The Jackson Parish Police Jury met in Business Session Monday, March 4, 2019, at 5:15 PM in the Police Jury Meeting Room, Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty. Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The President called for public comments.

Mr. Danny Ponder notified the Jury that he had been arrested for speeding while carrying out his duties as a Constable, working on behalf of the Police Jury.

Mr. McCarty spoke about the process for Public Comments and stated that public comments are always encouraged, but that it is not a time for discussion. Comments should be heard, and any responses should be researched and given at a later date.

Mr. Langston addressed the Jury regarding upcoming issues for the Watershed Board and stated that there is a current vacancy on the board and requested that Mr. Lavelle Smith be re-appointed. Mr. Lavelle Smith addressed the Jury regarding the issues with getting a quorum at the meetings and requested Jury support.

Motion Ms. Rowe, seconded Mr. Treadway to amend the agenda to include appointing Mr. Lavelle Smith to the Watershed Board in the Ward 1 vacancy. Motion carried unanimously and the item was added to the agenda as item 1a.

Motion Ms. Magee, seconded Mr. Treadway to appoint Mr. Lavelle Smith (Ward 3) to complete the term of the Ward 1 vacancy on the Watershed Board effective March 4, 2019 – April 18, 2021. Motion carried.

There being no other public comments, the President moved to Continued Business.

Mr. Paul Riley updated the Jury on the Sleepy Hollow Drainage Project and stated that he would be requesting acceptance of the drainage servitudes and authorization to receive quotes to complete the project at the March Regular Jury Meeting.

The Road Superintendent, Jody Stuckey, presented the Jury with the maintenance issues due to excessive rain on Sugar Creek and Flat Creek roads. The Jury discussed temporarily closing the washed-out portions of the roads until the water clears up.

The Jury discussed the issues for school busses turning around on narrow roads. They reviewed the proposed bus turnaround policy. They discussed the issues with requests to perform work on private land and driveways and explained that they cannot bring Parish equipment and supplies onto a road without rights-of-way/servitudes.

The low bid for the Road Department 4 yard dump truck was reviewed. The Secretary-Treasurer noted that there would be two additional low bids presented at the March Regular Jury Meeting.

The Jury reviewed the pricing for a dash cam service in Police Jury vehicles in addition to the GPS locators.

The Solid Waste Superintendent, Robin Sessions, presented the Jury with an update on the land needed for the landfill expansion and Walker Road bin site. He explained that KMI owns the land and that it is currently being leased to Weyerhaeuser.

Mr. Culpepper addressed the Jury and asked how long approved Jury actions like Cooperative Endeavor Agreements remain open when no action is taken by the other party. He mentioned the agreement with the Town of Jonesboro for work on the pipeline at Industrial Drive. He mentioned that a recent article in the Jackson Independent mentioned that the water may be raw sewage. Mr. Treadway stated that the Town's engineer was working on a plan and cost estimates. Mr. Culpepper asked that future Cooperative Endeavor Agreements have an expiration date.

With the completion of Continued Business, the President moved to New Business.

The Jury discussed the upcoming election dates for the tax millage renewal for the Roads & Bridges and the Road and Asphalt Paving taxes.

The Jury discussed the letter of request for speed limit signs on Siloam Church Road. Mr. Jody Stuckey and Mr. Paul Riley explained that the process for road signs required an engineering review. The current ordinance states that any roads without a speed limit sign are considered a 35 MPH zone. The Jury President will send a letter of response.

The Jury discussed the remaining payment to be made to La'Grandier Fence Company. The remaining portion not covered by the LGAP Grant will be presented at the March Regular Jury Meeting.

The Jury reviewed the pricing for a rug service at the Courthouse. It was determined to be more cost effective to purchase rugs.

The Jury reviewed the recommended Debt Service Policy. No questions were raised and the policy will be presented at the March Regular Jury Meeting.

The Jury reviewed the recommended Capital Assets Policy. No questions were raised and the policy will be presented at the March Regular Jury Meeting.

The Jury reviewed the current Call-Out Policy. They discussed the history of how emergency call-outs were calculated and the Secretary-Treasurer requested guidance for specific items. The policy will continue to be worked on.

The Jury reviewed the recommended Post Offer Pre-Employment Medical Examination Policy. No questions were raised and the policy will be presented at the March Regular Jury Meeting.

The Jury discussed the proposed service contract with Kenneth Folden & Co. They discussed the long-term cost savings as detailed in the February 27th Finance Committee Meeting. The contract will be presented at the March Regular Jury Meeting.

The Secretary-Treasurer discussed the issues with the financial software support team.

The Jury reviewed the requests from Judge David Womack, Constable Danny Ponder, and Constable Robert Williams to attend the annual J.P. and Constable training on February 19th – 22nd. Jury permission for travel is part of the current adopted Travel Policy.

The Secretary-Treasurer noted that the Jury would start to see items related to LCDBG Grant applications in the coming months including RFP requests for engineering and consulting.

The Jury reviewed the request for a proclamation declaring April 22-26 as National CDBG Week in Jackson Parish. The proclamation will be presented at the March Regular Jury Meeting.

The Jury reviewed the request for a proclamation declaring the month of April 2019 as Fair Housing Month in Jackson Parish. The proclamation will be presented at the March Regular Jury Meeting.

Mr. McCarty stated that he would like to see the Jury support a program for beautification in Jackson Parish.

With no other business or discussion, the President called for adjournment of the meeting.

Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

DUPLICATE

PURCHASE ORDER NO: 1360

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 2394

R E BENTZ, INC
401 TEXAS AVE
MONROE LA 71201

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/13/2019 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
600.00	ton	D-Balist	D-Balast Gravel EMERGENCY, Flat creek and various roads due to flooding.	32.5000	19,500.00
				SubTotal	19,500.00
				Sales Tax	0.00
				Order Total	19,500.00

Requested By:

Account Distribution

REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
JStuckey	GThomas	002-4-310-04000	Road: Gravel/Reclaimed Asphalt	19,500.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

DUPLICATE

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PURCHASE ORDER NO: 1363

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361

FAX: (318) 259-5660

VENDOR: 1010

COOPER TRUCK CENTER
DBA: FREIGHTLINER OF MONROE
6800 FRONTAGE ROAD
MONROE LA 71211

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/14/2019

Date Required:

Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Dump Truck	4 Yard Dump Truck	76,511.0000	76,511.00
			4 Yard Dump Truck to be delivered in 120 - 50 days.		
				SubTotal	76,511.00
				Sales Tax	0.00
				Order Total	76,511.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-04300	Road: Equipment	38,255.50
JStuckey	GThomas	006-4-312-04200	EQUIPMENT	38,255.50

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

DUPLICATE

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PURCHASE ORDER NO: 1382

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 826

WINN ROCK, INC.
P. O. BOX 790
WINNFIELD LA 71483-0790

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/25/2019 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Gravel	Crushed Stone \$25,000 of Winn Rock hauled from Winn Rock in Winnfield.	25,000.0000	25,000.00
				SubTotal	25,000.00
				Sales Tax	0.00
				Order Total	25,000.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-04000	Road: Gravel/Reclaimed Asphalt	25,000.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

DUPLICATE

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PURCHASE ORDER NO: 1404

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 1995

HOMELAND SAFETY SYSTEMS, INC.
PO BOX5815
BOSSIER CITY LA 71171-5815

SHIP TO:

SOLID WASTE

LA

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/21/2019 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Cartwright Site	Camera repairs	1,406.9400	1,406.94
			Camera Repair, Direct Burial cables , conduit, adapters. Above ground wire and fittings, cables		
1.00	Labor		labor for installation of Equip	960.0000	960.00
				SubTotal	2,366.94
				Sales Tax	0.00
				Order Total	2,366.94

Requested By:

Account Distribution

REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
RSessions	GThomas	011-4-341-08300	SURVEILLANCE / ENFORCEM	2,366.94

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

Jackson Parish Police Jury

FY 2019

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 02/01/2019 TO 02/28/2019 PAY DATES 02/01/2019 TO 02/28/2019

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

<u>VOUCHER</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>NUMBER</u>	<u>CHECK</u> <u>NUMBER</u>	<u>PAY DATE/</u> <u>CHECK DATE</u>	<u>AMOUNT</u>
		FUND 001	TOTAL		208,026.13
		FUND 002	TOTAL		135,435.25
		FUND 004	TOTAL		59,378.46
		FUND 006	TOTAL		46,535.55
		FUND 007	TOTAL		1,284.68
		FUND 008	TOTAL		64,031.78
		FUND 009	TOTAL		147.68
		FUND 011	TOTAL		65,848.98
		FUND 012	TOTAL		500.00
		FUND 017	TOTAL		2,289.00
		FUND 020	TOTAL		46,096.40
		GRAND TOTAL			<u><u>629,573.91</u></u>

Finance Committee
February 27, 2019

The Finance Committee met Wednesday, February 27, 2019 at 12:10 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Ms. Regina Rowe. Absent: none.

The meeting was called to order by the chair, Mr. McCarty. Mr. Culpepper gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Secretary-Treasurer presented the Committee with an update on the payroll process and support issues with the post-conversion software. Mr. Kenneth Folden discussed the services available and the challenges for smaller organizations to keep up with audit requirements and changing payroll laws. The Committee discussed the proposal for payroll services with Kenneth Folden & Co. and the long-term cost savings by reducing software, training, and personnel costs in the future. Additional benefits of timely reporting, and other project completions were discussed.

Motion Mr. Culpepper, seconded Ms. Rowe to have the Finance Committee support contracting payroll services with Kenneth Folden & Co. effective April 1, 2019. Motion carried.

The Secretary-Treasurer presented the Committee with the support issues experienced with the current software in other modules and the short and long-term plans for the Administrative Department. Possibly future cost savings were discussed.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

JACKSON PARISH POLICE JURY

March 5, 2019

Road Superintendent Report

For Month Of: FEBRUARY

Total Spent on Emergency Call Outs: **\$23,509.59**

Major Asphalt Repairs Performed On: Routine Pot-Holes

Special Requests/Board Projects: NONE

Upcoming Current Projects: Keeper Creek road replace large culverts on gravel section south.

Other Items of Note: Zoar road bridge almost complete. Still closed. Vernon-Eros bridge close to starting construction. Weather permitting.

JACKSON PARISH POLICE JURY

Work Performed by Task Code by Township/Precinct

1

Date Range: 2/01/2019
2/28/2019

March 5, 2019

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
ASPH-2	SURFACE PATCHING	56.00		962.08	2,853.00	1,847.50	5,662.58
ASPH-3	SHOULDER REPAIR	19.00		256.50	230.41	213.09	700.00
ASPH-4	ROUTINE POT HOLES	190.50		2,553.84	2,231.36	3,525.84	8,311.04
ASPH-6	SHAVE SHOULDERS	1.00		13.50	12.13	27.71	53.34
ASPHALT							
CULV-1	CULVERT WORK GRAVEL	50.00		875.10	1,024.00	558.60	2,457.70
CULV-2	CULVERT WORK ASPHALT	34.00		592.21	1,179.50	1,013.50	2,785.21
CULV-3	SIZE CULVERTS	4.00		76.12	32.00		108.12
DRAIN-1	OPEN DITCH , GRAVEL	13.00		221.81	252.75		474.56
DRAIN-2	OPEN DITCH , ASPHALT	97.00		1,701.47	2,696.00		4,397.47
DRAIN-3	SHAVE SHOULDERS	6.00		98.90	138.00		236.90
DRAIN-4	WASHOUTS/ UNDERMINE	8.00		108.00	97.00	36.96	241.96
DRAIN-5	BREAK BEAVER DAMS	14.00		230.18	301.00		531.18
DRAINAGE							
EMERG-1	EMERG. GRAVEL	107.00		1,774.23	6,288.00	13,434.06	21,496.29
EMERG-2	EMERG. ASPHALT						
EMERG-3	CULVERT/DRAIN.	6.00		103.97	104.45		208.42
EMERG-5	TREE REMOVAL	18.00	20.00	826.98	977.90		1,804.88
EQUIP-2	EQUIP. MAINTENANCE	14.00		201.19	314.85		516.04
GRAVEL							
GRD-1	GRADED/CLOSE OUT	52.00		788.24	3,360.00		4,148.24
GRD-2	DITCH & BACKSLOPE	3.00		53.07	200.00		253.07
GRD-5	REPAIR WASHOUT	7.00		116.51	560.00		676.51
GRD-6	SPREAD GRAVEL	20.00		331.84	1,216.00		1,547.84
GRD-7	GRADING INCOMPLETE	30.00		508.77	2,080.00		2,588.77
GRVL-1	GRAVEL SURFACE	132.00	3.25	2,281.13	9,584.69	34,591.88	46,457.70
GRVL-2	POT HOLES	2.00		27.00	24.25	9.24	60.49
GRVL-5	STOCKPILE MATERIAL	2.00		25.12	110.00		135.12
INSPECT-1	CHECK ROADS / DRAIN.	181.00		2,979.57	1,651.55		4,631.12
INSPECT-3	CHECK ASPHALT	12.00		162.00	145.50		307.50
INSPECT-6	CHECK LOGGER DAMAG	8.00		141.52	128.00		269.52
MEETINGS-2	SAFETY	14.00		219.56			219.56
OFFICE-1	OFFICE MAINT.	12.00		150.72			150.72
OFFICE-2	OFFICE WORK	287.00		7,126.98			7,126.98
R/W-1	RIGHT OF WAY GRAVEL	38.00		663.26	1,149.55		1,812.81
R/W-2	RIGHT OF WAY ASPHALT	65.00		1,140.41	2,004.35		3,144.76
R/W-4	ROUTINE DEBRI PICKUP	278.00		2,960.98	7,518.50		10,479.48
SHOP-1	EQUIPMENT REPAIR	16.00		327.40			327.40
SHOP-2	SHOP MAINT.	82.00		1,484.48			1,484.48
SIGN MAINT.							
SIGN-1	SIGN WORK GRAVEL	8.00		137.88	68.00	81.75	287.63
SIGN-2	SIGN WORK ASPHALT	2.00		30.90	63.00	50.75	144.65
SPL-11	EAST HODGE	3.00		37.60	24.25	35.80	97.65
TRAINING-1	TRAINING IN HOUSE	21.00		342.85			342.85
WEED-1	BRUSH AX R.O.W.	268.00		3,734.92	14,300.00		18,034.92
	Report Totals	2,180.50	23.25	\$36,368.79	\$62,919.99	\$55,426.68	\$154,715.46

Jackson Parish Transfer Station
Monthly Report February 28, 2019

Tons of solid waste transported to Union Parish Landfill 727.88

Number of loads transported to Union Parish Landfill 32

Dumping fees paid to Union Parish \$ 19,216.03

Commercial Pickup fees collected \$ 13,575.00

Dumping fees paid by contractors \$386.40

The following cost figures are estimated cost and these totals are not collected:

Construction debris dumped at landfill and buried.

Contractors 4.130 \$144.550 Public 3.920 \$ 137.20
(Tons) (Tons)

Town of Jonesboro

Solid Waste hauled by Waste Connections (Door to door pickup in town) 65.560 \$ 2294.60
(Tons)

Solid Waste hauled by Town of Jonesboro 8.81 \$ 308.35
(Tons)

Construction debris hauled by Town of Jonesboro 58.06 \$ 2032.10
(Tons)

Town of Chatham

Solid Waste 10.140 \$ 354.90 Construction Debris 0 \$ 0
(Tons) (Tons)

Town of Quitman

Solid Waste 0 \$ 0 Construction Debris 0 \$ 0
(Tons) (Tons)

Town of Hodge

Solid Waste 22.08 \$ 772.80 Construction Debris 6.20 \$ 217.00
(Tons) (Tons)

Town of North Hodge

Solid Waste 0 \$ 0 Construction Debris 0 \$ 0
(Tons) (Tons)

Town of East Hodge

Solid Waste 0 \$ 0 Construction Debris 0 \$ 0
(Tons) (Tons)

Jackson Parish
Office of Emergency Preparedness
Mark Treadway Director

Emailed to Mrs. Gina Thomas Sec/Trea
3/6/2019 3

Conference Calls made with GOSHEP

Gov. Edwards issues State Declaration Feb 27th 2019 River Flooding
Attended the Mississippi Flood Prep Summit in Monroe

Storms within Jackson Parish

Directors Meeting

2/20/2019

Up Coming Meetings


State Wide Exercise
April 1-6
April 6 LANG will be doing
Water Rescue, Boating and Helicopter & pets

Reports that have been done for 2018

3rd Qrtly Report

*****Working on SHSP Grant for 2018-2019**

Respectfully


Mark Treadway
OEP Director-Jackson Parish



Jackson Parish Police Jury

February 2019 Financial Report

Cash in Master Bank Account at month end: \$13,948,006.90

Highlighted Revenues / Expenses:

- General Fund
 - Total revenues of \$71k primarily due to insurance premium tax \$44k, LGAP grant reimbursement (Watershed fence) \$21k
 - Total expenses of (\$197k) non-employee expenses primarily due to community center storage building (\$68k), Pinebelt appropriation (\$20k), software hosting an support (\$21k) – this item to be partially refunded in March
- Road & Asphalt Funds
 - Total revenues of \$48k primarily due to state road fund \$24k, contractor road damage refunds \$14k
 - Total expenses of (\$235k) non-employee expenses primarily due to gravel (\$63k), equipment (\$62k), leased equipment (\$9k), parts & repairs (\$6k)
- Solid Waste Fund
 - Total revenue of \$136k primarily due to sales tax receipts \$112k, Commercial Collection Fees \$15k, recycled wood products \$5k
 - Total expenses of (\$124k) non-employee expenses primarily due to Union Parish dumping fees (\$24k), parts & supplies (\$8k), leased equipment (\$5k)

**** Please note, as we finalize 2018 accruals, these values may change.
Final 2018 reports will be completed at the end of February 2019. ****

Business Updates:

- Making final adjustment and preparations for 2018 audit including drafting needed policy updates for Jury approval
- Working on updated website, scheduled to go live in March (TBD)
- Flood Insurance Map Process awaiting further communication from FEMA on timeline
 - Have started reviewing flood letter requests against current preliminary maps and communicating findings with landowners
 - Will be hosting upcoming Community Events for informing Parish citizens
 - Tax Assessor's Office working on maps

Upcoming Events:

- Louisiana Legislative Auditor Training at the Ruston Civic Center scheduled for March 20th
- On-site audit for 2018 scheduled for **March 25th – 29th**
- Employee Health Information Event (to be scheduled) at the Community Center

*Please see Jury packet for additional materials including
detailed Trial Balance, Revenue & Expenditure Report, and Check Register.*

Jackson Parish Police Jury

FY 2019
FUND: TO

TRIAL BALANCE BY FUND

PERIOD ENDING: 02/28/2019

<u>ACCOUNT</u>	<u>ACCOUNT BALANCE</u>	
	<u>DEBIT</u>	<u>CREDIT</u>
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	13,948,006.90	
020-1-902-00000 NET PAYROLL CLEARING	90,906.80	
020-2-971-00000 FEDERAL INCOME TAX	2,508.48	
020-2-972-00000 STATE INCOME TAX	3,646.75	
020-2-974-00000 PERS RETIREMENT		30,747.70
020-2-975-00000 REGISTRAR RETIREMENT	186.19	
020-2-976-00000 DISTRICT ATTORNEY RETIREMENT		4.37
020-2-977-00000 GROUP INSURANCE - EMPLOYEES	10,139.75	
020-2-977-01000 GROUP INSURANCE - EMPLOYERS		7,768.49
020-2-978-00000 CREDIT UNION	200.00	
020-2-979-00000 CHILD SUPPORT	243.19	
020-2-981-00000 MEDICARE/FICA LIABILITY	3,064.74	
020-2-982-00000 GARNISHMENTS		1,207.82
020-2-984-00000 EPLOYEE'S DENTAL INS DEDUCTIONS		5,098.24
020-2-985-00000 TERM LIFE - DEPENDENT COVERAGE	316.71	
020-2-988-00000 BANKUPTCY - CHAPTER 13	799.89	
020-2-988-01000 IRS LEVY	20.00	
020-2-989-01000 AFLAC INS - PRE-TAX	663.80	
020-2-989-02000 AFLAC INSURANCE		1,310.49
020-2-989-05000 NEW YORK LIFE - WHOLE LIFE INS	238.53	
020-2-991-00100 GENERAL FUND CASH IN BANK		1,389,681.74
020-2-991-00200 ROAD FUND CASH IN BANK		3,134,961.36
020-2-991-00300 ROAD SALES TAX CASH IN BANK		630,288.81
020-2-991-00400 LIBRARY CASH IN BANK		2,970,986.34
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		802,372.52
020-2-991-00600 ASPHALT CASH IN BANK		1,926,015.62
020-2-991-00700 HEALTH UNIT CASH IN BANK		411,493.40
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK	2,508.86	
020-2-991-00900 TOURISM CASH IN BANK		103,146.26
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		576,748.58
020-2-991-01100 SOLID WASTE CASH IN BANK		1,157,115.85
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		10,360.25
020-2-991-01300 CAPITAL ACCOUNT CASH IN BANK		219,514.93
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		344,524.24
020-2-991-01600 JACKSON HOMELAND SEC & O.E.P.		42,161.56
020-2-991-01700 CORONER'S OFFICE - CASH IN BANK		37,650.84
020-2-991-01800 PAVILION / ARENA CASH IN BANK		260,291.18
020 MASTER BANK - 20	14,063,450.59	14,063,450.59
	<u>14,063,450.59</u>	<u>14,063,450.59</u>

Jackson Parish Police Jury

FY 2019

TREASURER'S REPORT - SUMMARY STATEMENT

01/01/2019 TO 02/28/2019

	BEGINNING	<u>REVENUES</u>	<u>EXPENDITURES</u>	OTHER FINANCING		ENDING
	<u>BALANCE</u>			<u>SOURCES</u>	<u>USES</u>	<u>BALANCE</u>
001 GENERAL FUND - 01	1,732,841	77,966	361,213	0	0	1,449,594
002 ROAD FUND - 02	0	50,844	263,840	0	0	-212,996
003 SALES TAX FUND - 03	553,723	77,262	697	0	0	630,289
004 LIBRARY FUND - 04	3,676,276	13,778	143,400	0	0	3,546,655
005 STATUTORY RESERVE - 05	799,267	3,105	0	0	0	802,373
006 ASPHALT FUND - 06	2,016,472	7,598	98,054	0	0	1,926,016
007 HEALTH UNIT - 07	419,218	1,602	9,327	0	0	411,493
008 CURRENT YEAR ROAD PROJECT - 08	79,556	115	82,180	0	0	-2,509
009 TOURISM FUND - 09	102,894	399	148	0	0	103,146
010 LANDFILL CLOSURE - 10	574,517	2,232	0	0	0	576,749
011 SOLID WASTE - 11	1,221,007	156,561	220,452	0	0	1,157,116
012 OFF DUTY WITNESS FEES - 12	10,736	624	1,000	0	0	10,360
013 CAPITAL FUND - 13	218,665	850	0	0	0	219,515
015 2015 ROAD CERT. OF INDEBTEDNESS - 15	343,191	1,333	0	0	0	344,524
016 JACKSON O.E.P - 16	-23,509	0	2,236	0	0	-25,745
017 CORONER FUND - 17	49,230	1,114	12,693	0	0	37,651
018 LIVESTOCK PAVILLION FUND - 18	259,284	1,007	0	0	0	260,291
020 MASTER BANK - 20	14,014,805	0	0	0	0	14,014,805
024 FEDERAL GRANTS FUND - 24	-25,934	0	0	0	0	-25,934
025 LCDBG GRANTS FUND - 25	10	41,280	41,280	0	0	10
026 COURT FEES FUND - 26	12,246	0	1,236	0	0	11,010
GRAND TOTAL	26,034,497	437,671	1,237,754	0	0	25,234,413

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2019 To 02/28/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
001 General Fund - 01				
Revenue				
001-3-111-00000 General: Ad Valorem Tax	0.00	0.00	970,000.00	0
001-3-112-00000 General: Payment in Lieu of Prop Ta	0.00	0.00	1,500.00	0
001-3-143-00000 General: Alcohol Beverage Tax	0.00	0.00	8,000.00	0
001-3-185-00000 General: Insurance Premium Tax	44,346.65	44,556.65	86,000.00	52
001-3-200-00000 General: Franchise Fees Tax	0.00	0.00	3,000.00	0
001-3-211-00000 General: Alcohol License/Permit Fee	0.00	0.00	2,231.75	0
001-3-221-00000 General: Fire Insurance Rebate (2%)	0.00	0.00	65,000.00	0
001-3-310-00000 General: Justice/Constable Reimb.	1,000.00	2,000.00	12,000.00	17
001-3-330-00000 General: State Revenue Sharing	0.00	0.00	21,000.00	0
001-3-331-00000 General: LGAP Grant	20,640.00	20,640.00	0.00	0
001-3-351-00000 General: Severance Tax - General	0.00	0.00	180,000.00	0
001-3-351-01000 General: Severance Tax - Timber	0.00	0.00	400,000.00	0
001-3-416-00000 General: Vending Machine Revenue	42.60	42.60	100.00	43
001-3-500-00000 General: Comm. Center Rental Fees	1,400.00	3,850.00	9,600.00	40
001-3-510-00000 General: Library Accounting & Payro	0.00	0.00	18,000.00	0
001-3-611-00000 General: Interest	2,838.80	6,101.88	23,400.00	26
001-3-621-00000 General: Fain Building Rental Fees	350.00	350.00	4,200.00	8
001-3-641-01000 General: Sale of Surplus/Salvage	0.00	0.00	250.00	0
001-3-642-00000 General: Refunds	0.00	0.00	900.00	0
001-3-694-01700 General: Transfer To: Coroner	0.00	0.00	-80,000.00	0
001-3-694-03000 General: Transfer To:Capital Outlay	0.00	0.00	-40,000.00	0
001-3-800-00000 General: UCC Building Code Permits	275.00	425.00	4,500.00	9
Revenue Subtotal	\$70,893.05	\$77,966.13	\$1,689,681.75	5
Expenditure				
001-4-111-01100 Jury: Salary	8,550.00	17,100.00	102,600.00	17
001-4-111-03200 Jury: Supplies	0.00	0.00	13,100.00	0
001-4-111-03300 Jury: Special Events	-119.34	109.53	10,900.00	1
001-4-111-03400 Jury: Programs & Initiatives	0.00	0.00	7,500.00	0
001-4-111-06100 Jury: Travel & Conferences	1,913.98	1,830.04	11,000.00	17
001-4-111-06200 Jury: Medicare & FICA	0.00	654.08	7,848.90	8
001-4-111-07000 Jury: Legal Fees	0.00	0.00	24,000.00	0
001-4-111-08000 Jury: Publications	375.93	1,075.51	9,500.00	11
001-4-111-09000 Jury: Dues & Memberships	0.00	8,000.00	8,700.00	92
001-4-121-02100 Court: Supreme Court Documents	0.00	0.00	25.00	0
001-4-121-03500 Court: Office Expense	0.00	0.00	200.00	0
001-4-123-01100 District Attorney: Salary	1,141.66	2,283.32	13,699.92	17
001-4-123-03500 District Attorney: Office Expense	0.00	0.00	112,000.00	0
001-4-123-06200 District Attorney: Medicare & FICA	0.00	16.55	198.65	8
001-4-123-06300 District Attorney: Retirement	0.00	14.27	171.25	8
001-4-124-02100 Clerk of Court: Publications	1,261.44	1,261.44	4,800.00	26
001-4-124-03500 Clerk of Court: Office Expense	324.31	324.31	6,000.00	5
001-4-124-05400 Clerk of Court: Court Attendance	160.00	160.00	2,400.00	7

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2019 To 02/28/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
001-4-126-01100 Justice/Constable: Salary	2,000.00	4,000.00	24,000.00	17
001-4-126-06100 Justice/Constable: Travel & Supplie	0.00	0.00	5,000.00	0
001-4-126-06200 Justice/Constable: Medicare & FICA	0.00	153.00	1,836.00	8
001-4-141-01100 Registrar: Salary	1,095.15	2,190.30	13,141.80	17
001-4-141-02100 Registrar: Dues & Legal Fees	0.00	550.00	400.00	138
001-4-141-02400 Registrar: Telephone/Internet/Netwo	42.67	42.67	540.00	8
001-4-141-03500 Registrar: Office Expense	949.42	982.52	4,025.00	24
001-4-141-04200 Registrar: Equipment	0.00	0.00	1,000.00	0
001-4-141-06100 Registrar: Travel	533.12	533.12	1,000.00	53
001-4-141-06200 Registrar: Medicare & FICA	0.00	15.88	190.56	8
001-4-141-06300 Registrar: Retirement	0.00	186.17	2,234.11	8
001-4-142-00000 Election Expenses	0.00	0.00	45,000.00	0
001-4-151-01100 General Finance: Salary	12,487.00	18,730.50	163,183.80	11
001-4-151-02400 General Finance: Telephone/Internet	2,290.44	4,666.51	20,400.00	23
001-4-151-02500 General Finance: Municode Services	0.00	0.00	12,225.00	0
001-4-151-03500 General Finance: Office Expense	1,260.34	1,710.22	20,500.00	8
001-4-151-03700 General Finance: Professional Serv	1,050.00	1,050.00	30,000.00	4
001-4-151-04200 General Finance: Equipment	0.00	0.00	5,000.00	0
001-4-151-04300 General Finance: Technology Tools	20,752.74	20,752.74	32,000.00	65
001-4-151-05200 General Finance: Physicals/Testing	0.00	0.00	200.00	0
001-4-151-05300 General Finance: Dues/Memberships	0.00	50.00	250.00	20
001-4-151-06100 General Finance: Employee Travel	1,514.11	2,014.11	7,525.00	27
001-4-151-06200 General Finance: Medicare & FICA	180.32	270.48	2,366.17	11
001-4-151-06300 General Finance: Retirement	1,436.00	2,154.00	18,766.14	11
001-4-151-06400 General Finance: Health Insurance	6,647.54	6,647.54	40,583.23	16
001-4-155-02810 General Finance: Liab/Vehicle/Equi	0.00	96,505.55	98,481.66	98
001-4-155-02820 General Maintenance: GPS Fleet Trac	80.97	161.94	972.18	17
001-4-155-02840 General: Insurance Workmen's Comp	0.00	3,600.03	3,753.44	96
001-4-194-01100 General Maintenance: Salary	7,751.75	11,076.75	101,797.80	11
001-4-194-02200 General Maintenance: Telephone/Netwo	548.28	548.28	2,100.00	26
001-4-194-02300 General Maintenance: Utilities	8,884.72	8,884.72	97,000.00	9
001-4-194-02400 General Maintenance: Contracted Ser	10,728.21	11,830.21	33,000.00	36
001-4-194-02500 General Maintenance: Uniforms	108.69	221.56	1,906.97	12
001-4-194-02700 General Maintenance: Repairs	385.00	385.00	48,000.00	1
001-4-194-03200 General Maintenance: Supplies	2,963.05	3,464.31	24,000.00	14
001-4-194-03300 General Maintenance: Gas, Oil, Tire	134.49	134.49	3,700.00	4
001-4-194-04500 General Maintenance: Security (CH)	0.00	0.00	1,200.00	0
001-4-194-05200 General Maintenance: Physicals/Test	0.00	0.00	200.00	0
001-4-194-05300 General Maintenance:Christmas Decor	0.00	0.00	7,000.00	0
001-4-194-06000 General Maintenance: Conferences	0.00	0.00	500.00	0
001-4-194-06100 General Maintenance: Travel	0.00	0.00	500.00	0
001-4-194-06200 General Maintenance: Medicare & FIC	107.92	153.83	1,476.07	10
001-4-194-06300 General Maintenance: Retirement	891.45	1,273.83	11,706.75	11
001-4-194-06400 General Maintenance: Health Insuran	4,120.50	4,120.50	25,155.65	16

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2019 To 02/28/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
001-4-195-01100 Community Center: Salaries	190.13	190.13	3,000.00	6	
001-4-195-02300 Community Center: Utilities	1,313.52	1,313.52	14,400.00	9	
001-4-195-02700 Community Center: Building Repairs	471.92	471.92	2,000.00	24	
001-4-195-03200 Community Center: Building Supplies	491.50	530.50	2,000.00	27	
001-4-195-04200 Community Center: Equipment	0.00	0.00	2,000.00	0	
001-4-195-06200 Community Center: Medicare & FICA	2.65	2.65	43.50	6	
001-4-195-06300 Community Center: Retirement	21.86	21.86	1,346.28	2	
001-4-201-05200 Sheriff: Housing of Parish Prisoner	1,000.00	1,000.00	540,000.00	0	
001-4-201-05210 Sheriff: Prisoner Medical Expenses	0.00	0.00	18,000.00	0	
001-4-201-05400 Sheriff: Court Attendance	238.00	238.00	3,780.00	6	
001-4-201-08500 Sheriff: Courthouse Security Person	1,760.00	1,760.00	21,600.00	8	
001-4-221-00000 General: Fire Protection Allocation	0.00	0.00	65,000.00	0	
001-4-313-05600 Sheriff: Retirement/Pension Charges	0.00	0.00	42,000.00	0	
001-4-408-00000 General: Office of Veteran Affairs	0.00	4,132.54	5,066.28	82	
001-4-411-00000 General: Sparta Groundwater Comm.	0.00	0.00	1,250.00	0	
001-4-413-00000 General: North LA Economic Partners	0.00	0.00	2,500.00	0	
001-4-414-00000 General: Pinebelt MPAA - YES Prog	20,000.00	20,000.00	20,000.00	100	
001-4-420-00000 General: Trailblazers, Inc.	0.00	0.00	1,200.00	0	
001-4-500-02400 General: JP Heritage Museum	0.00	0.00	10,000.00	0	
001-4-654-01200 LSU Ag Center: Personnel Support	0.00	0.00	16,200.00	0	
001-4-654-02400 LSU Ag Center: Telephone	336.53	511.92	3,000.00	17	
001-4-654-03500 LSU Ag Center: Supplies	0.00	160.57	3,126.84	5	
001-4-661-00000 General: Municipality Appropriation	0.00	0.00	30,000.00	0	
001-4-670-00000 General: LGAP Grant Program	0.00	20,640.00	0.00	0	
001-4-699-00000 General: Audit Fees	0.00	0.00	45,000.00	0	
001-4-700-00000 General: Watershed Appropriation	0.00	0.00	5,000.00	0	
001-4-700-08000 General: Land & Building Expense	68,350.00	68,350.00	80,650.00	85	
Expenditure Subtotal	\$196,727.97	\$361,213.42	\$2,186,623.95	17	
Before Transfers	Deficiency Of Revenue Subtotal	-\$125,834.92	-\$283,247.29	-\$496,942.20	57
After Transfers	Deficiency Of Revenue Subtotal	-\$125,834.92	-\$283,247.29	-\$496,942.20	57
002 Road Fund - 02					
Revenue					
002-3-111-00000 Road: Ad Valorem Tax	0.00	0.00	1,005,000.00	0	
002-3-112-00000 Road: Payment in Lieu of Prop. Tax	0.00	0.00	1,500.00	0	
002-3-330-00000 Road: State Revenue Sharing	0.00	0.00	22,500.00	0	
002-3-343-00000 Road: State Road Fund	24,064.58	24,064.58	252,000.00	10	
002-3-611-00000 Road: Interest	6,039.30	12,374.36	42,000.00	29	
002-3-621-00000 Road: Contractor Refunds - Damage	14,405.01	14,405.01	0.00	0	
002-3-641-01000 Road: Sale of Scrap/Salvage/Surplus	0.00	0.00	5,000.00	0	
Revenue Subtotal	\$44,508.89	\$50,843.95	\$1,328,000.00	4	
Expenditure					
002-4-310-01100 Road: Salaries	24,505.15	36,331.92	325,079.95	11	
002-4-310-02300 Road: Utilities	1,014.54	1,014.54	12,000.00	8	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2019 To 02/28/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
002-4-310-02400 Road: Telephone/Internet/Mobile	546.02	860.94	5,400.00	16	
002-4-310-02500 Road: Lease Equipment	9,471.04	20,989.29	149,422.52	14	
002-4-310-02800 Road: Insur:Liab/Vehicle/WC/General	0.00	56,418.54	62,184.63	91	
002-4-310-02900 Road: Culverts	100.00	100.00	40,000.00	0	
002-4-310-03400 Road: Gas and Oil	0.00	0.00	60,000.00	0	
002-4-310-03500 Road: Office Expense	387.15	598.20	7,200.00	8	
002-4-310-03600 Road: Road Signs	235.78	264.36	2,400.00	11	
002-4-310-03700 Road: Parts & Repairs	3,559.89	3,885.31	60,000.00	6	
002-4-310-03800 Road: Supplies	260.30	861.63	25,200.00	3	
002-4-310-03900 Road: Contracted Services	0.00	52.00	0.00	0	
002-4-310-04000 Road: Gravel/Reclaimed Asphalt	62,925.17	74,182.25	498,000.00	15	
002-4-310-04200 Road: Tools/Technology (Non-Equip)	69.99	1,956.94	12,500.00	16	
002-4-310-04300 Road: Equipment	30,940.00	37,257.63	140,000.00	27	
002-4-310-05200 Road: Employee Physicals/Testing	0.00	0.00	1,300.00	0	
002-4-310-05500 Road: GPS Fleet Tracking	337.38	674.76	4,888.56	14	
002-4-310-06200 Road: Medicare & FICA	427.87	636.10	5,213.66	12	
002-4-310-06300 Road: Retirement	2,680.11	3,971.18	37,384.19	11	
002-4-310-06400 Road: Group Insurance	12,974.52	12,974.52	57,200.92	23	
002-4-310-08500 Road: Contract Payments	2,500.00	2,500.00	140,000.00	2	
002-4-313-01000 Road: Engineering Fees - Contracted	3,684.75	3,684.75	30,000.00	12	
002-4-313-02000 Road: Professional Services	225.00	225.00	6,000.00	4	
002-4-313-05600 Road: Retirement/Pension Charges	0.00	0.00	45,000.00	0	
002-4-313-06000 Road: Conf./Seminar Registrations	0.00	0.00	400.00	0	
002-4-313-06100 Road: Employee Travel	0.00	0.00	400.00	0	
002-4-313-06200 Road: Road Claims	0.00	0.00	5,000.00	0	
002-4-315-00000 Road: Beaver Eradication	1,040.00	1,040.00	2,000.00	52	
002-4-316-00000 Road: Roadside Litter Pickup	3,360.00	3,360.00	42,000.00	8	
002-4-500-00000 Road: Membership Dues/Fees	0.00	0.00	100.00	0	
Expenditure Subtotal	\$161,244.66	\$263,839.86	\$1,776,274.43	15	
Before Transfers	Deficiency Of Revenue Subtotal	-\$116,735.77	-\$212,995.91	-\$448,274.43	48
After Transfers	Deficiency Of Revenue Subtotal	-\$116,735.77	-\$212,995.91	-\$448,274.43	48
003 Sales Tax Fund - 03					
Revenue					
003-3-131-00000 ROAD SALES TAX RECEIPTS	74,967.27	74,967.27	900,000.00	8	
003-3-611-00000 INTEREST	1,214.58	2,294.87	6,000.00	38	
003-3-694-01500 TRANSFER TO 2015 CERT. OF INDEB	0.00	0.00	-319,684.88	0	
003-3-697-00000 TRANSFER TO CURRENT YEAR ROAL	0.00	0.00	-980,000.00	0	
Revenue Subtotal	\$76,181.85	\$77,262.14	-\$393,684.88	-20	
Expenditure					
003-4-312-05500 COLLECTION EXPENSE	696.59	696.59	20,000.00	3	
Expenditure Subtotal	\$696.59	\$696.59	\$20,000.00	3	
Before Transfers	Excess Of Revenue Subtotal	\$75,485.26	\$76,565.55	-\$413,684.88	-19
After Transfers	Excess Of Revenue Subtotal	\$75,485.26	\$76,565.55	-\$413,684.88	-19

REVENUE & EXPENDITURE STATEMENT

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
004 Library Fund - 04					
Revenue					
004-3-111-00000 LIBRARY TAX	0.00	0.00	1,500,000.00	0	
004-3-112-00000 PAYMENT IN LIEU OF PROPERTY TAX	0.00	0.00	5,000.00	0	
004-3-330-00000 LIBRARY STATE REVENUE SHARING	0.00	0.00	30,000.00	0	
004-3-346-01000 STATE GRANT - TECHNOLOGY	2,079.20	2,079.20	20,000.00	10	
004-3-346-03000 STATE GRANT - ARTS	0.00	0.00	2,500.00	0	
004-3-511-00000 LIBRARY FINES	0.00	0.00	30,000.00	0	
004-3-611-00000 LIBRARY INTEREST	5,723.47	11,699.25	15,600.00	75	
004-3-641-00000 SHIRT SALES	0.00	0.00	1,000.00	0	
004-3-642-00000 REFUNDS	0.00	0.00	500.00	0	
Revenue Subtotal	\$7,802.67	\$13,778.45	\$1,604,600.00	1	
Expenditure					
004-4-506-01100 LIBRARY SALARY	39,360.76	59,009.36	500,000.00	12	
004-4-506-01200 LEGAL FEES	0.00	0.00	1,000.00	0	
004-4-506-02100 DUES	0.00	2,297.28	6,000.00	38	
004-4-506-02300 UTILITIES	2,419.78	4,925.83	30,000.00	16	
004-4-506-02400 TELEPHONE	239.08	370.32	10,000.00	4	
004-4-506-02800 INSURANCE	0.00	969.01	25,000.00	4	
004-4-506-03200 MAINT. SUPPLIES/GROUNDS/BUILDIN	9,229.52	10,069.32	101,000.00	10	
004-4-506-03300 TECHNOLOGY - MAINT & SUPPORT	3,789.00	11,012.14	65,500.00	17	
004-4-506-03400 BOOKMOBILE EXPENSES	467.70	467.70	21,000.00	2	
004-4-506-03500 OFFICE SUPPLIES	4,182.52	5,099.69	51,000.00	10	
004-4-506-03600 ARTS GRANT - EXPENDITURES	0.00	0.00	2,500.00	0	
004-4-506-03700 PROFESSIONAL SERVICES	0.00	0.00	5,500.00	0	
004-4-506-03900 PROGRAMMING	831.07	831.07	62,500.00	1	
004-4-506-04000 J P LIBRARY ACCOUNTING / PAYROLI	0.00	0.00	18,000.00	0	
004-4-506-04100 FURNITURE/EQUIPMENT	0.00	0.00	21,000.00	0	
004-4-506-04300 FUTURE BOOKMOBILE PURCHASE	0.00	0.00	220,000.00	0	
004-4-506-04400 BOOKS, BINDERY, PERIODICALS	12,263.55	16,883.66	160,500.00	11	
004-4-506-05600 PENSION/RETIREMENT DEDUCTION	0.00	0.00	65,000.00	0	
004-4-506-06100 TRAVEL	0.00	0.00	12,500.00	0	
004-4-506-06200 MEDICARE	680.53	1,019.01	15,000.00	7	
004-4-506-06300 LIBRARY RETIREMENT	4,299.65	6,445.50	75,000.00	9	
004-4-506-06400 LIBRARY GROUP INSURANCE	17,879.72	17,879.72	120,000.00	15	
004-4-507-00000 CAPITAL OUTLAY PROJECTS	0.00	0.00	20,000.00	0	
004-4-507-01000 CAP OUTLAY - BLDG RENOVATIONS	6,120.00	6,120.00	0.00	0	
004-4-507-02000 CAP OUTLAY - PARKING LOT	0.00	0.00	185,000.00	0	
004-4-642-00000 REFUNDS TO PATRONS	0.00	0.00	500.00	0	
Expenditure Subtotal	\$101,762.88	\$143,399.61	\$1,793,500.00	8	
Before Transfers	Deficiency Of Revenue Subtotal	-\$93,960.21	-\$129,621.16	-\$188,900.00	69
After Transfers	Deficiency Of Revenue Subtotal	-\$93,960.21	-\$129,621.16	-\$188,900.00	69

005 Statutory Reserve - 05

REVENUE & EXPENDITURE STATEMENT

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FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Revenue					
005-3-611-00000 INTEREST - STATUTORY RESERVE	1,545.84	3,105.17	10,200.00	30	
Revenue Subtotal	\$1,545.84	\$3,105.17	\$10,200.00	30	
After Transfers	Excess Of Revenue Subtotal	\$1,545.84	\$3,105.17	\$10,200.00	30
006 Asphalt Fund - 06					
Revenue					
006-3-111-00000 ASPHALT TAX	0.00	0.00	988,000.00	0	
006-3-112-00000 PAYMENT IN LIEU OF PROPERTY TAX	0.00	0.00	1,200.00	0	
006-3-330-00000 ASPHALT - STATE REVENUE SHARIN	0.00	0.00	18,900.00	0	
006-3-611-00000 ASPHALT INTEREST	3,710.35	7,597.75	26,400.00	29	
006-3-694-00800 TRANSFER TO ROAD PROJECT FUNC	0.00	0.00	-170,000.00	0	
Revenue Subtotal	\$3,710.35	\$7,597.75	\$864,500.00	1	
Expenditure					
006-4-312-01000 ASPHALT - MATERIALS	0.00	3,488.71	288,000.00	1	
006-4-312-01100 ASPHALT - SALARIES	24,505.10	36,247.86	325,079.95	11	
006-4-312-02500 EQUIPMENT - RENTAL	0.00	0.00	4,000.00	0	
006-4-312-02900 ASPHALT - CULVERTS	100.00	100.00	28,000.00	0	
006-4-312-03000 SUPPLIES - ASPHALT	0.00	0.00	7,800.00	0	
006-4-312-03100 SIGNS - ASPHALT	209.74	266.91	5,400.00	5	
006-4-312-03400 FUEL & OIL	0.00	0.00	32,500.00	0	
006-4-312-03700 PARTS & REPAIRS	1,946.93	2,393.36	40,000.00	6	
006-4-312-04200 EQUIPMENT	30,940.00	37,257.62	140,000.00	27	
006-4-312-04300 TOOLS / TECHNOLOGY (NON EQUIPM	0.00	0.00	5,000.00	0	
006-4-312-05200 PHYSICALS/DRUG TESTS	0.00	0.00	1,300.00	0	
006-4-312-05500 GPS FLEET TRACKING	364.36	728.72	4,888.56	15	
006-4-312-05600 PENSION/RETIREMENT DEDUCTIONS	0.00	0.00	40,000.00	0	
006-4-312-06200 ASPHALT - MEDICARE	427.87	634.88	5,213.66	12	
006-4-312-06300 ASPHALT - RETIREMENT	2,680.11	3,961.52	37,384.19	11	
006-4-312-06400 ASPHALT - INSURANCE	12,974.52	12,974.52	62,439.01	21	
006-4-313-01000 ENGINEERING FEES - CONTRACTED	0.00	0.00	18,000.00	0	
Expenditure Subtotal	\$74,148.63	\$98,054.10	\$1,045,005.37	9	
Before Transfers	Deficiency Of Revenue Subtotal	-\$70,438.28	-\$90,456.35	-\$180,505.37	50
After Transfers	Deficiency Of Revenue Subtotal	-\$70,438.28	-\$90,456.35	-\$180,505.37	50
007 Health Unit - 07					
Revenue					
007-3-111-00000 AD VALOREM PROPERTY TAX	0.00	0.00	164,500.00	0	
007-3-112-00000 PAYMENT IN LIEU OF PROPERTY TAX	0.00	0.00	200.00	0	
007-3-611-00000 HEALTH UNIT INTEREST	792.76	1,601.74	3,800.00	42	
Revenue Subtotal	\$792.76	\$1,601.74	\$168,500.00	1	
Expenditure					
007-4-194-00000 BUILDING & GROUNDS	637.00	637.00	9,000.00	7	
007-4-194-01100 SALARIES - JURY FUNDED HEALTH U	3,217.12	4,432.89	60,700.00	7	
007-4-194-05600 PENSION / RETIREMENT TAX DEDUC	0.00	0.00	6,700.00	0	

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007-4-194-06200 EMPLOYER'S SHARE - MEDICARE	251.23	326.20	4,643.55	7	
007-4-194-06300 EMPLOYER'S SHARE - RETIREMENT	14.09	47.55	6,980.50	1	
007-4-194-06900 EMPLOYEE HEALTH INSURANCE BEN	-686.75	-686.75	16,770.44	-4	
007-4-194-07100 PHYSICALS / DRUG TESTING	20.00	20.00	200.00	10	
007-4-401-02300 UTILITIES	1,189.48	1,245.21	18,000.00	7	
007-4-401-02800 INSURANCE - LIA/BLDG	0.00	3,179.75	2,955.35	108	
007-4-401-03500 HEALTH UNIT SUPPLIES	0.00	0.00	800.00	0	
007-4-401-04000 TECHNOLOGY & TOOLS	0.00	0.00	2,000.00	0	
007-4-401-05000 TELEPHONE / INTERNET SERVICE	124.95	124.95	3,000.00	4	
Expenditure Subtotal	\$4,767.12	\$9,326.80	\$131,749.84	7	
Before Transfers	Deficiency Of Revenue Subtotal	-\$3,974.36	-\$7,725.06	\$36,750.16	-21
After Transfers	Deficiency Of Revenue Subtotal	-\$3,974.36	-\$7,725.06	\$36,750.16	-21
008 Current Year Road Project - 08					
Revenue					
008-3-611-00000 INTEREST - JONESBORO STATE BAN	-5.07	114.73	2,200.00	5	
008-3-694-00300 TRANSFER FROM ASPHALT SALES T/	0.00	0.00	980,000.00	0	
008-3-694-00600 TRANSFER FROM ASPHALT FUND	0.00	0.00	170,000.00	0	
Revenue Subtotal	-\$5.07	\$114.73	\$1,152,200.00	0	
Expenditure					
008-4-403-07100 CONTRACTUAL - PROJECTS	47,532.06	47,532.06	1,050,000.00	5	
008-4-403-07300 ENGINEERING FEES	16,499.72	34,647.91	99,999.76	35	
Expenditure Subtotal	\$64,031.78	\$82,179.97	\$1,149,999.76	7	
Before Transfers	Deficiency Of Revenue Subtotal	-\$64,036.85	-\$82,065.24	\$2,200.24	-3,730
After Transfers	Deficiency Of Revenue Subtotal	-\$64,036.85	-\$82,065.24	\$2,200.24	-3,730
009 Tourism Fund - 09					
Revenue					
009-3-341-00000 GRANTS / MISC REVENUE	0.00	0.00	27,775.00	0	
009-3-611-00000 TOURISM INTEREST EARNED	198.72	399.46	1,800.00	22	
Revenue Subtotal	\$198.72	\$399.46	\$29,575.00	1	
Expenditure					
009-4-655-02100 TOURISM - ADVERTISING	0.00	0.00	9,200.00	0	
009-4-655-03100 EDUCATION, RECREATION & CULTUR	0.00	0.00	10,000.00	0	
009-4-655-03500 TOURISM OFFICE EXPENSE	147.68	147.68	700.00	21	
009-4-655-06100 TOURISM - TRAVEL EXPENSES	0.00	0.00	500.00	0	
Expenditure Subtotal	\$147.68	\$147.68	\$20,400.00	1	
Before Transfers	Excess Of Revenue Subtotal	\$51.04	\$251.78	\$9,175.00	3
After Transfers	Excess Of Revenue Subtotal	\$51.04	\$251.78	\$9,175.00	3
010 Landfill Closure - 10					
Revenue					
010-3-611-00000 INTEREST	1,111.15	2,232.00	9,600.00	23	
Revenue Subtotal	\$1,111.15	\$2,232.00	\$9,600.00	23	
After Transfers	Excess Of Revenue Subtotal	\$1,111.15	\$2,232.00	\$9,600.00	23
011 Solid Waste - 11					

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Revenue					
011-3-131-00000 SALES TAX RECEIPTS	112,450.89	112,450.89	1,320,000.00	9	
011-3-341-08400 RECYCLING METAL/PLASTIC/PAPER/I	949.60	2,311.50	20,000.00	12	
011-3-441-00000 DUMPING FEE CHARGED	772.05	904.70	7,800.00	12	
011-3-441-01000 COMMERCIAL COLLECTION FEES	14,675.00	29,975.00	168,000.00	18	
011-3-611-00000 INTEREST	2,229.32	4,458.55	9,600.00	46	
011-3-641-00000 SALE OF EQUIP/SCRAP	0.00	0.00	500.00	0	
011-3-643-00000 RECYCLED WOOD PRODUCTS - FUEL	5,038.50	6,460.35	5,000.00	129	
Revenue Subtotal	\$136,115.36	\$156,560.99	\$1,530,900.00	10	
Expenditure					
011-4-151-04400 TECHNOLOGY/TOOLS (NON-CAPITAL	0.00	0.00	8,500.00	0	
011-4-151-05500 ADMIN COLLECTION COST & COMMIS	1,044.92	1,044.92	29,500.00	4	
011-4-341-01100 SALARY	50,469.30	78,817.30	681,507.10	12	
011-4-341-01500 ENGINEER	0.00	0.00	8,000.00	0	
011-4-341-02000 FEES / PERMITS / AUDIT FEES	0.00	0.00	2,000.00	0	
011-4-341-02100 PUBLICATIONS	0.00	0.00	300.00	0	
011-4-341-02300 UTILITIES	1,266.62	1,266.62	19,200.00	7	
011-4-341-02400 TELEPHONE	603.29	1,047.31	6,900.00	15	
011-4-341-03300 TIRES	537.12	3,188.10	15,000.00	21	
011-4-341-03400 GAS & OIL	1,087.05	1,087.05	104,000.00	1	
011-4-341-03500 OFFICE EXPENSE	0.00	424.95	2,800.00	15	
011-4-341-03700 PARTS, REPAIRS, SUPPLIES, ETC.	8,217.31	10,127.80	122,500.00	8	
011-4-341-04300 EQUIPMENT	0.00	0.00	190,000.00	0	
011-4-341-04350 LEASE OF EQUIPMENT	5,064.00	5,064.00	82,800.00	6	
011-4-341-05200 PHYSICALS/TESTS	0.00	0.00	1,600.00	0	
011-4-341-05500 GPS FLEET TRACKING	377.86	755.72	5,068.00	15	
011-4-341-06000 CONFERENCE WORKSHOP REGISTR	0.00	250.00	1,300.00	19	
011-4-341-06100 TRAVEL	0.00	75.00	975.00	8	
011-4-341-06200 MEDICARE	762.53	1,171.56	10,481.85	11	
011-4-341-06300 RETIREMENT	5,739.56	8,999.59	78,373.32	11	
011-4-341-06400 GROUP INSURANCE	23,426.29	23,426.29	142,940.03	16	
011-4-341-08200 TESTING FEES	613.00	613.00	0.00	0	
011-4-341-08300 SURVEILLANCE / ENFORCEMENT CO	195.00	234.95	400.00	59	
011-4-341-08600 DUMPING FEES	24,205.35	24,205.35	297,000.00	8	
011-4-341-08700 INSURANCE/LIA/VEH/WC	0.00	58,652.05	61,638.55	95	
Expenditure Subtotal	\$123,609.20	\$220,451.56	\$1,872,783.85	12	
Before Transfers	Excess Of Revenue Subtotal	\$12,506.16	-\$63,890.57	-\$341,883.85	19
After Transfers	Excess Of Revenue Subtotal	\$12,506.16	-\$63,890.57	-\$341,883.85	19
012 Off Duty Witness Fees - 12					
Revenue					
012-3-200-00000 SHERIFF - COURT FEES / FINES	584.00	584.00	12,000.00	5	
012-3-611-00000 INTEREST - JONESBORO STATE BANI	19.96	39.93	180.00	22	
Revenue Subtotal	\$603.96	\$623.93	\$12,180.00	5	

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Expenditure					
012-4-350-00000 AGENCY REIMBURSEMENT - OFF DU	500.00	1,000.00	9,000.00	11	
Expenditure Subtotal	\$500.00	\$1,000.00	\$9,000.00	11	
Before Transfers	Excess Of Revenue Subtotal	\$103.96	-\$376.07	\$3,180.00	-12
After Transfers	Excess Of Revenue Subtotal	\$103.96	-\$376.07	\$3,180.00	-12
013 Capital Fund - 13					
Revenue					
013-3-611-00000 CAPITAL FUND INTEREST	422.91	849.52	3,000.00	28	
013-3-694-00100 TRANSFER FROM GENERAL FUND	0.00	0.00	40,000.00	0	
Revenue Subtotal	\$422.91	\$849.52	\$43,000.00	2	
Expenditure					
013-4-600-01500 ENGINEER/ARCHITECT FEES	0.00	0.00	13,500.00	0	
013-4-600-04300 EQUIPMENT/FURNITURE	0.00	0.00	310,000.00	0	
013-4-650-00000 JURY APPROVED - SPECIAL PROJEC	0.00	0.00	75,000.00	0	
Expenditure Subtotal	\$0.00	\$0.00	\$398,500.00	0	
Before Transfers	Excess Of Revenue Subtotal	\$422.91	\$849.52	-\$355,500.00	0
After Transfers	Excess Of Revenue Subtotal	\$422.91	\$849.52	-\$355,500.00	0
015 2015 Road Cert. Of Indebtedness - 15					
Revenue					
015-3-611-00000 INTEREST	663.75	1,333.30	3,600.00	37	
015-3-694-00300 TRANSFER FROM ROAD SALES TAX I	0.00	0.00	319,684.88	0	
Revenue Subtotal	\$663.75	\$1,333.30	\$323,284.88	0	
Expenditure					
015-4-310-04300 CERTIFICATES OF INDEBTEDNESS	0.00	0.00	285,000.00	0	
015-4-310-04400 INTEREST - CERT OF INDEBTEDNESS	0.00	0.00	34,684.88	0	
Expenditure Subtotal	\$0.00	\$0.00	\$319,684.88	0	
Before Transfers	Excess Of Revenue Subtotal	\$663.75	\$1,333.30	\$3,600.00	37
After Transfers	Excess Of Revenue Subtotal	\$663.75	\$1,333.30	\$3,600.00	37
016 Jackson O.E.P - 16					
Revenue					
016-3-340-00000 EMPG - GOHSEP - STATE OF LA	0.00	0.00	26,225.45	0	
016-3-611-00000 INTEREST	0.00	0.00	600.00	0	
Revenue Subtotal	\$0.00	\$0.00	\$26,825.45	0	
Expenditure					
016-4-310-01100 SALARY - O.E.P. DIRECTOR	1,384.60	2,076.90	16,101.75	13	
016-4-310-02300 CONFERENCES / WORKSHOPS	0.00	0.00	2,000.00	0	
016-4-310-03500 OFFICE SUPPLIES	0.00	0.00	800.00	0	
016-4-310-06200 EMPLOYER'S SHARE - MEDICARE	105.92	158.88	1,231.78	13	
016-4-715-00000 O.E.P. Utilities (Phone/Gas/Water)	0.00	0.00	1,800.00	0	
016-4-716-00000 O.E.P. Telephone	0.00	0.00	600.00	0	
Expenditure Subtotal	\$1,490.52	\$2,235.78	\$22,533.53	10	
Before Transfers	Deficiency Of Revenue Subtotal	-\$1,490.52	-\$2,235.78	\$4,291.92	-52
After Transfers	Deficiency Of Revenue Subtotal	-\$1,490.52	-\$2,235.78	\$4,291.92	-52

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2019 To 02/28/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
017 Coroner Fund - 17					
Revenue					
017-3-100-00000 CHATHAM - FEES CHARGED	0.00	0.00	1,200.00	0	
017-3-200-00000 EAST HODGE - FEES CHARGED	0.00	0.00	2,800.00	0	
017-3-300-00000 EROS - FEES CHARGED	0.00	0.00	200.00	0	
017-3-400-00000 HODGE - FEES CHARGED	106.96	106.96	2,000.00	5	
017-3-500-00000 JONESBORO - FEES CHARGED	379.00	379.00	8,000.00	5	
017-3-600-00000 NORTH HODGE - FEES CHARGED	0.00	0.00	1,200.00	0	
017-3-611-00000 INTEREST - J'BORO STATE BANK	72.52	153.39	600.00	26	
017-3-694-00100 TRANSFER FROM GENERAL FUND	0.00	0.00	80,000.00	0	
017-3-700-00000 QUITMAN - FEES CHARGED	0.00	0.00	200.00	0	
017-3-800-00000 FEES - RECORD RETRIEVAL	0.00	0.00	200.00	0	
017-3-805-00000 FEES - COOLER STORAGE	0.00	125.00	0.00	0	
017-3-820-00000 AUTHORITY TO CREMATE	300.00	350.00	400.00	88	
Revenue Subtotal	\$858.48	\$1,114.35	\$96,800.00	1	
Expenditure					
017-4-125-01100 SALARIES - CORONER'S OFFICE	2,450.00	4,550.00	32,500.00	14	
017-4-125-06200 MEDICARE - EMPLOYER'S SHARE	0.00	160.65	2,486.25	6	
017-4-125-10000 DUES - CORONER'S ASSOCIATION	0.00	0.00	500.00	0	
017-4-300-00000 AUTOPSY PROFESSIONAL CHARGES	0.00	1,955.00	21,000.00	9	
017-4-310-00000 INDIGENT DISPOSITION	0.00	0.00	1,500.00	0	
017-4-350-00000 FORENSIC ASSAULT SPECIALISTS	0.00	0.00	1,000.00	0	
017-4-355-00000 TOXICOLOGY	0.00	0.00	1,000.00	0	
017-4-500-00000 OPC'S - OUT-OF-PARISH	1,300.00	1,500.00	8,500.00	18	
017-4-600-00000 OFFICE SUPPLIES, MISC. EXP	48.00	98.00	4,000.00	2	
017-4-610-00000 COMPUTER SOFTWARE	0.00	1,170.00	4,340.00	27	
017-4-650-00000 MEDICAL SUPPLIES	0.00	171.56	1,500.00	11	
017-4-700-00000 TRAVEL EXPENSE - CORONERS	552.92	752.92	4,200.00	18	
017-4-705-00000 VEHICLE / LIABILITY INSURANCE	0.00	1,497.87	3,097.87	48	
017-4-710-00000 VEHICLE EXPENSE - REPAIRS ETC	0.00	436.07	4,300.00	10	
017-4-715-00000 UTILITIES (PHONE/GAS/WATER/ELEC	288.08	400.95	4,220.00	10	
Expenditure Subtotal	\$4,639.00	\$12,693.02	\$94,144.12	13	
Before Transfers	Deficiency Of Revenue Subtotal	-\$3,780.52	-\$11,578.67	\$2,655.88	-436
After Transfers	Deficiency Of Revenue Subtotal	-\$3,780.52	-\$11,578.67	\$2,655.88	-436
018 Livestock Pavillion Fund - 18					
Revenue					
018-3-611-00000 INTEREST - CHECKING ACCT	501.47	1,007.32	3,000.00	34	
Revenue Subtotal	\$501.47	\$1,007.32	\$3,000.00	34	
After Transfers	Excess Of Revenue Subtotal	\$501.47	\$1,007.32	\$3,000.00	34
024 Federal Grants Fund - 24					
Revenue					
024-3-345-00000 2017 SHSP GRANT	0.00	0.00	30,286.23	0	
Revenue Subtotal	\$0.00	\$0.00	\$30,286.23	0	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2019 To 02/28/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
Expenditure				
024-4-450-00000 2017 SHSP GRANT	0.00	0.00	30,286.23	0
Expenditure Subtotal	\$0.00	\$0.00	\$30,286.23	0
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	0
025 Lcdbg Grants Fund - 25				
Revenue				
025-3-310-00000 DOA GRANT (LCDBG PROJECT)	0.00	41,280.00	245,850.00	17
Revenue Subtotal	\$0.00	\$41,280.00	\$245,850.00	17
Expenditure				
025-4-221-01400 CONSULTANT FEES	0.00	0.00	11,290.00	0
025-4-221-01500 ENGINEERING FEES	0.00	0.00	234,560.00	0
025-4-221-08500 CONTRACT PAYMENTS	20,640.00	41,280.00	0.00	0
Expenditure Subtotal	\$20,640.00	\$41,280.00	\$245,850.00	17
Before Transfers	Deficiency Of Revenue Subtotal	-\$20,640.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	-\$20,640.00	\$0.00	0
026 Court Fees Fund - 26				
Expenditure				
026-4-400-00000 PETIT / GRAND JURY FEES	25.00	1,236.08	9,900.00	12
Expenditure Subtotal	\$25.00	\$1,236.08	\$9,900.00	12
Before Transfers	Deficiency Of Revenue Subtotal	-\$25.00	-\$1,236.08	12
After Transfers	Deficiency Of Revenue Subtotal	-\$25.00	-\$1,236.08	12

CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER

Jackson Parish Police Jury

Deposit Dates: 2/1/2019 to 2/28/2019

FY 2019

Deposit Numbers: 157 to 182

User IDs: All

Deposit # / Date / Cash Account			Deposit Amount (\$)
157	02/04/2019	020-1-901-00000	3,624.00
160	02/07/2019	020-1-901-00000	1,525.00
161	02/07/2019	020-1-901-00000	185,676.65
162	02/08/2019	020-1-901-00000	1,558.10
163	02/11/2019	020-1-901-00000	16,194.00
164	02/13/2019	020-1-901-00000	1,363.33
165	02/15/2019	020-1-901-00000	8,020.90
166	02/19/2019	020-1-901-00000	8,117.60
167	02/21/2019	020-1-901-00000	3,002.01
168	02/22/2019	020-1-901-00000	5,392.48
170	02/25/2019	020-1-901-00000	23,521.95
171	02/26/2019	020-1-901-00000	2,297.45
172	02/28/2019	020-1-901-00000	4,556.95
174	02/27/2019	020-1-901-00000	1,000.00
175	02/15/2019	020-1-901-00000	24,064.58
177	02/28/2019	020-1-902-00000	80.96
182	02/28/2019	020-1-901-00000	26,998.87
GRAND TOTAL:			\$316,994.83

ACCOUNTS PAYABLE CHECK REGISTER

Jackson Parish Police Jury

FY 2019

Check Register for 2/1/2019 to 2/28/2019 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

Check Date		Amount (\$)
02/01/2019	Check Run 186 Check Total	\$200.00
	Check Run 186 Total	\$200.00
02/08/2019	Check Run 187 Check Total	\$200.00
	Check Run 187 Total	\$200.00
02/05/2019	Check Run 189 Check Total	\$98,450.65
	Check Run 189 Total	\$98,450.65
02/05/2019	Check Run 190 Check Total	\$2,825.44
	Check Run 190 Total	\$2,825.44
02/07/2019	Check Run 191 Check Total	\$7,849.57
	Check Run 191 Total	\$7,849.57
02/01/2019	Check Run 194 Check Total	\$1,703.31
	Check Run 194 Total	\$1,703.31
02/15/2019	Check Run 195 Check Total	\$200.00
	Check Run 195 Total	\$200.00
02/12/2019	Check Run 196 Check Total	\$32,274.75
	Check Run 196 Total	\$32,274.75
02/12/2019	Check Run 197 Check Total	\$115,444.27
	Check Run 197 Total	\$115,444.27
02/14/2019	Check Run 198 Check Total	\$19,874.30
	Check Run 198 Total	\$19,874.30
02/12/2019	Check Run 203 Check Total	\$2,085.50
	Check Run 203 Total	\$2,085.50
02/01/2019	Check Run 204 Check Total	\$38,336.83
	Check Run 204 Total	\$38,336.83
02/13/2019	Check Run 205 Check Total	\$61,880.00
	Check Run 205 Total	\$61,880.00
02/19/2019	Check Run 206 Check Total	\$43,560.85
	Check Run 206 Total	\$43,560.85
02/22/2019	Check Run 207 Check Total	\$200.00
	Check Run 207 Total	\$200.00
02/26/2019	Check Run 209 Check Total	\$142,481.22
	Check Run 209 Total	\$142,481.22
	Check Run 210 Check Total	\$3,726.88

ACCOUNTS PAYABLE CHECK REGISTER

Jackson Parish Police Jury

FY 2019

Check Register for 2/1/2019 to 2/28/2019 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

Check Date	Check Run	210 Total	Amount (\$)
02/28/2019	Check Run	210 Total	\$3,726.88
	Check Run	211 Check Total	\$498.43
02/28/2019	Check Run	211 Total	\$498.43
	Check Run	212 Check Total	\$42,096.16
02/28/2019	Check Run	212 Total	\$42,096.16
	Check Run	213 Check Total	\$13,774.87
02/28/2019	Check Run	213 Total	\$13,774.87

Description	Count	Amount (\$)
ACH	0	\$0.00
Bank of America	0	\$0.00
Check	190	\$627,663.03
Strategic Payment Services	0	\$0.00
Wells Fargo	0	\$0.00
GRAND TOTAL	190	\$627,663.03



February 2019 Maintenance Report

Completed Projects

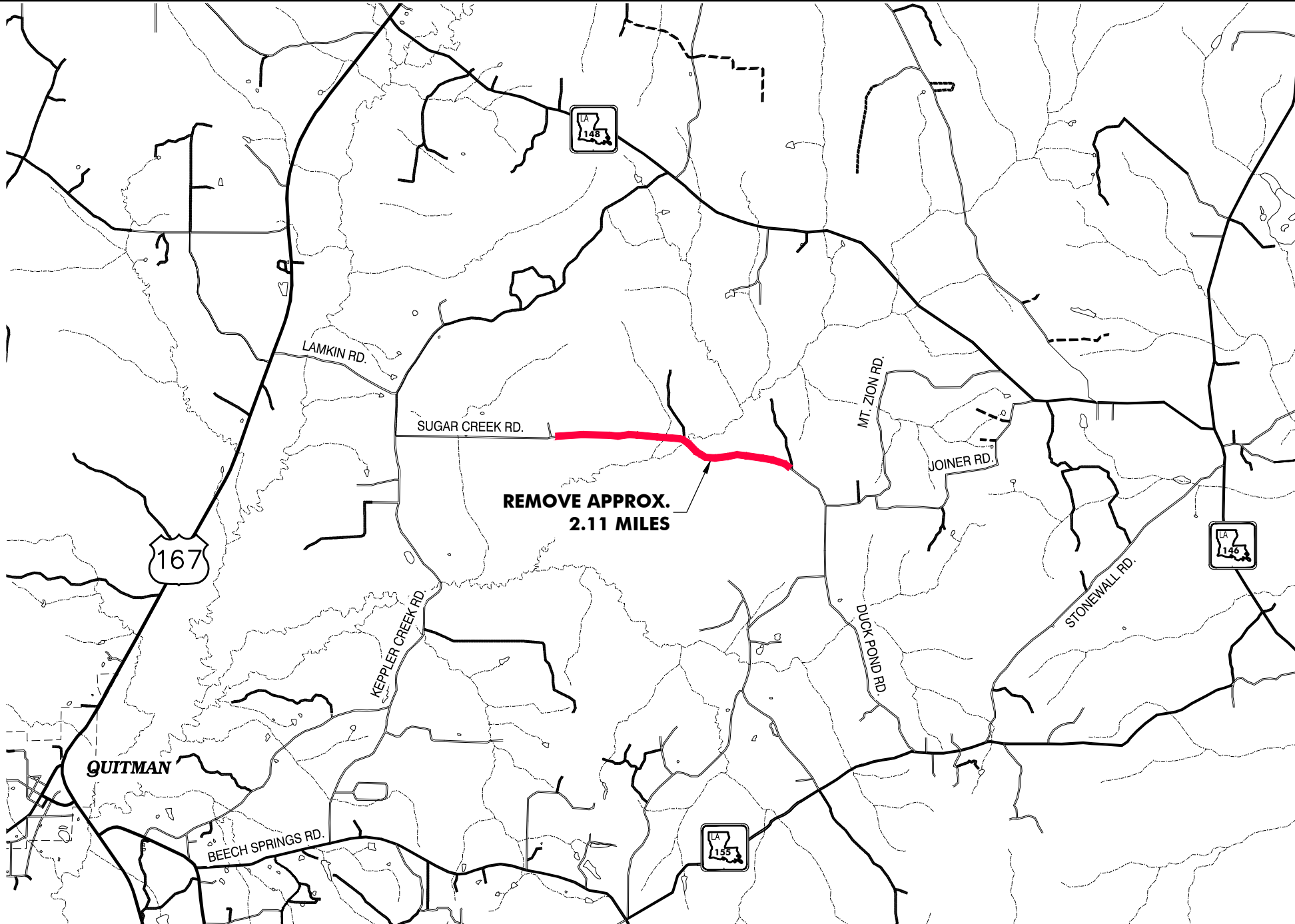
- Waxed and resurfaced Community Center
- Planted shrubbery in Veteran's Park
- Community Center Events:
 - 4-H Meeting 2/9/2019 (Community Center)
 - Reed Birthday Party-2/23/2019 (Community Center)
 - Black History Program 2/24/2019 (Community Center)
 - 4-H Board Meeting 2/24/2019 (Community Center)

Ongoing Projects

- Maintenance Schedules (documentation on job duty lists, schedules of periodic events, check sheets)
- Landscaping of the Courthouse, Coroner's, Museum and grounds and Fain building
- Installing LED light fixtures in Jury Offices (cost savings & efficiency)

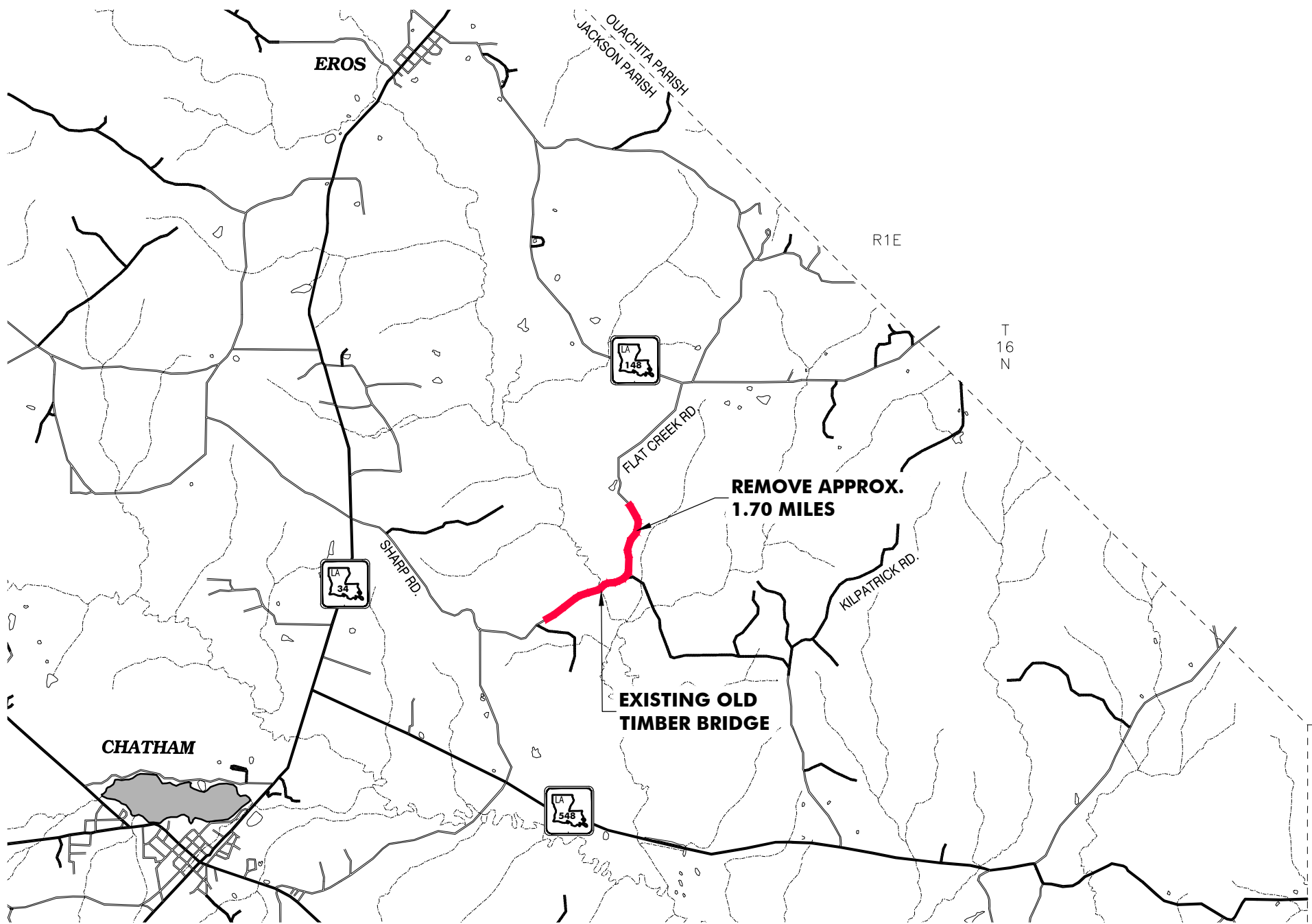
Upcoming Projects

- Waxing and resurfacing of the Health Unit
- Pressure washing the front of the Courthouse
- Completion of Veteran's Park landscaping (waiting for seasonal flowers)
- Community Center Events:
 - Clerk of Court Training 3/12/2019 (Community Center)
 - United Way Training Seminar 3/14/2019 (Community Center)
 - Clerk of Court Training 3/18/2019 (Community Center)
 - Turkey Banquet- 3/23/2019 (Community Center)



**REMOVE APPROX.
2.11 MILES**

SUGAR CREEK ROAD



FLAT CREEK ROAD

Bridge Inspection Report

400322
LOCAL ROAD
over
FLAT CREEK



Inspection Date: 02/26/2018

Inspected By: Clayton Scott

Inspection Type(s): Routine



Jackson Parish Police Jury

Bid Tabulation Form

Bid Item: 4 Yard Dump Truck

Bid Opening Date: February 7, 2019, 2:00 P.M.



Vendor:

Cooper Truck Center
600 Frontage Road
Monroe, LA 71202

Total Bid Amount:

\$76,511.00

Other Notes/Instructions:

Delivery in 120-150 days

Kenworth of Louisiana
2109 Center Street
Monroe, LA 71202

\$76,720.00

Delivery date 5/8/2019

Peterbilt Tuck Centers of Louisiana
5520 Industrial Dr. Ext.
Bossier City, LA 71112

\$85,566.00

Delivery date 5/31/2019 (pending PO)



Jackson Parish Police Jury

Bid Tabulation Form

Bid Item: Crack Sealer (new)

Bid Opening Date: February 28, 2019, 2:00 P.M.



Vendor:

SealMaster, TN
300 Oldham St.
Nashville, TN 37213

Total Bid Amount:

\$47,724.39

Other Notes/Instructions:

Delivery 30 days from date of order

Covington Sales & Service, Inc.
7868 Florida Blvd.
Denham Springs, LA 70726

\$54,327.00

Delivery approx. 90 days A.R.O.



Jackson Parish Police Jury

Bid Tabulation Form

Bid Item: Heavy Duty Cab and Chassis Loader (new)

Bid Opening Date: February 28, 2019, 2:00 P.M.

Vendor:

Scott Truck, LLC
1000 MLK Drive
Monroe, LA 71203

Bid rejected due to delayed delivery date.

Total Bid Amount:

\$125,275.00

Other Notes/Instructions:

International MV607 w/ PacMac KB-20
2020 year model
Delivery: January-February 2020



Cooper Truck Center, Inc.
6800 Frontage Road
Monroe, LA 71202

\$126,819.00

Freightliner M2 106 w/ PacMac KBF-
20H-HJ 2020 year model
Delivery: August-September 2019

Kenworth of LA/Hino of Baton Rouge
2109 Center Street
Monroe, LA 71202

\$143,858.00

Hino w/ Petersen Ind. Loader
2020 year model
Delivery: June 28, 2019



Office of the Legislative Auditor
2018 Maximum Millage Report (Prior to Reassessment)
Jackson Parish

Report Generated on 01/24/2018 02:54:54 PM

*The Maximum Millage Reports are meant for informational purposes only.
 Each taxing district has the responsibility of maintaining and ensuring the accuracy of all millage information.*

Millage Key	Tax Description	Purp	Type	Auth Rate	# Yrs	Levy 1st	Expires	Election Date	Par Wide	Reassess Year	Roll Up	Slot Year	Max Mill	Adj Max Mill	Levy
1043 001	FORESTRY	AC	C	2.000	0	0000	0000			0000	2000	2018	.000	.000	.000
1043 002	GENERAL ALIMONY	OP	C	5.000	0	0000	0000		X	2016	2000	2018	5.390	5.390	4.870
1043 005	AMBULANCE SERVICE DIST	AM	V	4.750	10	2009	2018	07/15/2006	X	2016	2001	2018	5.370	5.370	5.370
1043 006	ROADS & BRIDGES	MT	V	5.060	10	2010	2019	11/14/2009	X	2016		2018	5.730	5.730	5.230
1043 007	ROADS ASPHALT/PAVING	MT	V	4.400	10	2010	2019	11/14/2009	X	2016		2018	4.980	4.980	4.550
1043 009	RECREATION DIST	MO	V	4.630	10	2018	2027	03/25/2017	X	2016		2018	4.630	.000	5.230
1043 010	LAW ENFORCEMENT DIST	MT	L	9.380	0	1977	0000		X	2016	2000	2018	12.520	12.520	12.520
1043 011	LAW ENFORCEMENT DIST	AF	V	8.430	10	2016	2025	11/04/2014	X	2012	2000	2018	8.430	.000	8.430
1043 012	SCHOOL DIST REGULAR	SP	C	5.000	0	0000	0000		X	2016	1996	2018	5.620	5.620	4.980
1043 015	SCHOOL DIST NO 1 CONSOL PARWIDE	MO	V	5.460	10	2017	2026	04/09/2016	X	2016		2018	5.460	.000	5.460
1043 016	SCHOOL DIST NO 1 CONSOL	MO	V	7.700	10	2014	2023	10/19/2013		2016		2018	8.240	8.240	8.240
1043 018	SCHOOL DIST JONESBORO-HODGE	BD	V	0.000	15	1999	2013	01/16/1999		0000		2018	.000	.000	.000
1043 021	FIRE PROT DIST NO 1 QUITMAN	MO	V	10.850	10	2016	2025	10/24/2015		2012		2018	10.850	.000	10.850
1043 022	FIRE PROT DIST WARD 4	MO	V	10.000	10	2008	2017	11/02/2004		2016	2000	2018	10.280	.000	10.280
1043 023	FIRE PROT DIST WARD 2	AM	V	10.000	10	2008	2017	07/21/2007		2016		2018	.000	.000	.000
1043 024	FORESTRY TAX	AC	L	8.000	0	1990	0000			0000		2018	13.190	13.190	11.640
1043 025	HOSPITAL SERVICE DIST NO 1	MO	V	10.000	10	2009	2018	07/21/2007	X	2016	2000	2018	11.310	11.310	11.310
1043 026	FIRE PROT DIST WARD 3	MO	V	10.000	10	2009	2018	11/04/2008		2016		2018	10.460	10.460	10.460
1043 030	SCHOOL DIST QUITMAN	BD	V	0.000	20	1997	2016	05/03/1997		0000		2018	.000	.000	.000
1043 031	LIBRARY & BOOKMOBILE	MO	V	8.940	10	2009	2018	07/19/2008	X	2016	2000	2018	10.110	10.110	7.490

**TENTATIVE
SCHEDULE OF EVENTS
FOR
OCTOBER 12, 2019 ELECTION
PARISH OF JACKSON, STATE OF LOUISIANA
(Police Jury meets 2nd Monday of each month @ 5:30 p.m.)**

04/08/19	Police Jury announces and notifies the State Legislators of intent to call election
04/18/19	Publish notice in official journal of intent to call election <i>(Deadline to submit for publication - Thurs. 04/11 by Noon)</i>
05/13/19	Police Jury calls election
05/21/19	File application with the State Bond Commission and notify election officials
06/20/19	State Bond Commission approves election
07/09/19	Secretary of State deadline
07/25/19	Publish Notice of Special Election in official journal
08/01/19	Publish Notice of Special Election in official journal
08/08/19	Publish Notice of Special Election in official journal
08/15/19	Publish Notice of Special Election in official journal <i>(Deadline to submit for publication - Thurs. 07/18 by Noon)</i>
10/12/19	Election
11/12/19	Police Jury canvasses returns of election and promulgates results with Post-Election filings being made by Foley & Judell

FOLEY & JUDELL, LLP
Attorneys & Counsellors at Law
One Canal Place, Suite 2600
New Orleans, Louisiana 70130-1138
Tel: (504) 568-1249 • Fax: (504) 565-3900



JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

MEMBERS

WARD 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

WARD 2

EDDIE M. LANGSTON
770 Taylor Road
Jonesboro, LA. 71251
(318) 259-7448

WARD 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

WARD 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

WARD 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 480-9095

WARD 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

WARD 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

Timeline of Events:

- December 2015: LGAP Grant was applied for in the amount of **\$40,000**
- September 2016: LGAP Grant was awarded in the amount of **\$20,640**
- Sometime during the grant period, the Watershed went out for bid and awarded the bid to Lagrandier Fence Company for the amount of **\$29,189**
- January 2019: work was completed and the invoice of **\$29,189** was submitted to the Jury Office for payment
- February 2019: reimbursement for the approved **\$20,640** was awarded and the LGAP project was closed
- Remaining **\$8,549** due to Lagrandier Fence Company



Jackson Parish Police Jury

Debt Service

Adopted by the Jackson Parish Police Jury effective March 11, 2019

Policy:

The Jackson Parish Police Jury (JPPJ) intends to follow all state and federal laws including IRS regulations regarding the issuance and servicing of debt. Debt for the JPPJ is usually issued for a certain infrastructure project and an ad valorem (property) tax or sales tax is dedicated to pay the debt.

In accordance with state law, the JPPJ will obtain State Bond Commission's approval for issuance of debt after the JPPJ has approved the debt in an open, public meeting. In addition, the JPPJ will hire an attorney in good standing with the state BAR Association to serve as bond counsel. The JPPJ will also engage a Municipal Advisor to assist with the state sale of bonds.

After bonds have been sold, the JPPJ will follow the bond indenture or after other debt is issued, the JPPJ will follow the requirements of the debt agreement which may include continuing disclosure/EMMA reporting requirements, debt service agreements and debt service requirements.

The taxes that are dedicated for amortization of the debt and the debt will be accounted for separately and in a manner that will facilitate the audit of the funds and give accountability to the elected officials that the debt will be paid in full in a timely manner or as outlined in the debt agreements.

The debt will be used in the manner as approved in the resolution approving the debt.

The Police Jury maintains a listing of bonds or notes issued and management's representation that the listing is complete. All bonds or notes, supporting documentation, and state bond approval should be kept on file in the administration office.

<u>Debt Service</u>	Date and
<ul style="list-style-type: none">• The Police Jury must authorize the Secretary-Treasurer to work with the designated bond attorney to acquire the necessary debt.• Under the direction of the bond attorney, advertise for bids.• Present the winning bid to the Jury to accept.• The lending agency contract will specify a minimum re-payment schedule, instructions to set up a separate fund for the debt, etc.	<u>Person Responsible</u>



Jackson Parish Police Jury

Capital Assets

Adopted by the Jackson Parish Police Jury effective March 11, 2019

Policy:

A capital asset is a tangible asset of the Jackson Parish Police Jury that has a cost threshold and estimated useful life as defined in the Asset Classifications below. Examples include land, buildings and improvements, and equipment used in the operations of the Police Jury. Also, capital assets include the infrastructure assets (roads, bridges, etc.) of the Parish.

The Jackson Parish Police Jury will maintain records of its capital assets. The Secretary-Treasurer will be responsible for marking or tagging all fixed assets, maintaining an accounting record, and the annual taking of a physical inventory.

All fixed assets will be assigned a number and be tagged or marked as property of the Jackson Parish Police Jury.

The accounting record shall include purchase date, costs, and disposition. In addition, descriptions, tag numbers, serial numbers, method of acquisition, and primary location shall be recorded. All pertinent data shall be recorded on a current basis.

The physical inventory will be accomplished by the Secretary-Treasurer and one other person. These persons will inspect and note the general condition of the assets annually.

Objective:

- (1) To provide physical control of the general fixed assets that is the responsibility of the Police Jury.
- (2) To provide accountability on a continuing basis for the capital expenditures of the Police Jury.

Legal Basis:

Louisiana Revised Statutes 24:515 B (1)

B. (1) The head of every public entity subject to examination and audit under the provisions of RS 24:515 (A) shall maintain records of all land, buildings, improvements other than buildings, equipment and any other general fixed assets which were purchased or otherwise acquired, and for which such entity is accountable. The records shall include information as to the date of purchase of such property or equipment, the initial cost, the disposition, if any, the purpose of such disposition, and the recipient of the property or equipment disposed of. When ascertaining the exact cost, exact selling price, or any other relevant information on property or equipment obtained prior to January 1, 1980, creates a hardship on the agency involved, such agency may provide estimates of the information which cannot be ascertained. The records shall be made available to the Legislative Auditor or, where the audit is conducted by a Certified Public Accountant, the CPS, at the time of examination and audit of the public entity or at any such time as the Legislative Auditor or Certified Public Accountant requests that copies of such records be furnished. The records shall not include office supplies and shall be used as one of the criteria in determining the rating which the entity being audited will be given.



Jackson Parish Police Jury

Asset Classifications:

Capital Assets will be classified and accounted for according to the follow table:

Asset Category	Threshold	Useful Life
Vehicles	\$5,000	7 yrs.
Heavy Equipment/Machinery	\$5,000	5 yrs.
Heavy Equipment: Device	\$5,000	5 yrs.
Heavy Equipment: Industrial Fixture	\$10,000	25 yrs.
Building Purchase or Construction	\$15,000	40 yrs.
Building Improvements	\$15,000	20 yrs.
Land Purchase	Any	Perpetual
Land Improvements & Infrastructure	\$15,000	15 yrs.
Infrastructure: Parish Roads	\$20,000	10 yrs.
Infrastructure: Model Bin Site	\$20,000	20 yrs.
Office Equipment/Furniture	\$5,000	7 yrs.
Computers/IT Equipment	\$5,000	3 yrs.
Internal Use Software (Minor)	\$5,000 - \$25,000	5 yrs.
Internal Use Software (Major)	Over \$25,000	10 yrs.
Construction In Progress		Once completed

Note: in cases where a purchase is made and the specific life expectancy is established that does not agree to the above table, the Useful Life will be adjusted to match the established life of the asset. Documentation must be maintained on file for any differences.

Definitions:

Vehicles: Capitalized if cost is \$5,000 or more – 7 year life. Vehicles are classified as light-duty trucks and automobiles used primarily for transport of personnel and light equipment and supplies.

Heavy Equipment/Machinery: Capitalized if cost is \$5,000/\$10,000 or more – 5/25 year life. Heavy equipment and machinery refer to “industrial fixtures” attached to a building or to land or a “device” that is not attached to a building or site. Examples of devices are forklifts, boom trucks, compact trucks, air compressors, heavy-duty trucks, dump trucks, tractors, mowers, trailers, etc. Examples of “industrial fixtures” are boilers, air handling units, heat pumps, generators, etc.

Building Purchase or Construction: Capitalized if cost is \$15,000 or more – 40 year life. All direct costs of construction should be included in calculating the capitalized cost of the asset. Direct costs include architect/engineering/legal fees, permits, interest incurred as a result of the building project, as well as actual construction costs. Included with this category are all permanently attached fixtures, machinery, and other components that cannot be removed without damage resulting to the building. If a component can be removed without damage, then it should be considered equipment and not included in the cost of the building. The cost of a building should not be adjusted for repairs, maintenance, or replacement of component parts that do not extend the building’s original useful life or significantly enhance its net value. For example, work to maintain buildings in their existing condition, such as painting, repairs, or roof repairs should be expensed in the period in which the work is completed.

Building Improvements: Capitalized if cost is \$15,000 or more – 20 year life. Building improvements are significant alterations, renovations, or structural changes that meets or exceeds \$15,000 and that increase the usefulness of the asset, enhance its efficiency, or prolong its useful life. For example, the complete



Jackson Parish Police Jury

of a roof would be capitalized if the cost exceeds the capitalization threshold (\$15,000). Building improvements may include interior or exterior construction of a building or building systems, such as communication wiring, electrical or plumbing systems. They may also include the completion of interior or exterior appointments or finishes, so long as they are done as part of a significant alteration or renovation. Material remodeling or renovation that exceeds \$15,000 in cost should be capitalized as a building improvement. Remodeling is defined as the changing of existing facilities by rearrangement of spaces and their use. Examples include the conversion of an office suite to a storage building or the conversion of a closed plan arrangement to an open plan configuration. Renovation is defined as rejuvenating or upgrading existing facilities by installation or replacement of materials and equipment and includes, but is not limited to, interior or exterior reconditioning of facilities and spaces, air conditioning, heating, or ventilating equipment.

Maintenance and renovations and costs below the threshold should be expensed. Distinguish between an expenditure that is a repair versus an improvement that extends the useful life of the asset.

Land Purchase: Capitalized for all costs – perpetual useful life. All direct costs of acquiring and preparing the land for service should be included in the capitalized cost of the asset. Direct costs include broker/architect/engineering/legal fees, permits, as well as actual purchase cost. Land is deemed to have a perpetual useful life and is therefore not depreciated.

Land Improvement & Infrastructure: Capitalized if cost is \$15,000 or more – 15 year life. Land improvements and infrastructure includes assets such as parish roads, model bin sites, parking lots, fencing, gates, athletic field's lighting, utility distribution systems, cabling and networking between buildings, sidewalks, roads, drainage and sewer systems. All direct costs of construction or alteration should be included in calculating the cost of the land improvement.

Work to maintain land improvements in their existing condition, for example, general road maintenance, resurfacing a parking lot, or repairing a fence should be expensed.

Infrastructure/Parish Roads: Capitalized if cost is \$20,000 or more – 10 year life. Infrastructure of Parish Roads refers to the major construction performed through the annual Road Program of a Parish Road. All direct costs of acquiring and preparing the road for service should be included in the capitalized cost of the asset. Direct costs include engineering, legal fees, permits, contracted work, as well as any other costs.

Infrastructure/Model Bin Site: Capitalized if cost is \$20,000 or more – 20 year life. Infrastructure of Parish Model Bin Sites refers to the major construction of a solid waste dumping site within the Parish. All direct costs of acquiring and preparing the site for service should be included in the capitalized cost of the asset. Direct costs include engineering, legal fees, permits, contracted work, land purchase, as well as any other costs.

Office Equipment/Furniture: Capitalized if cost is \$5,000 or more – 7 year life. Office equipment/furniture is a movable or fixed unit of furniture or furnishings, instrument, machine, apparatus, or set of articles which generally meets all of the following conditions:

- It retains its original shape and appearance with use.
- It is nonexpendable; that is if the article is damaged or some of its parts are lost or worn out, it is usually more feasible to repair it than to replace it within an entirely new unit.
- It represents a substantial investment of money.
- It does not lose its identity through incorporation into a different or more complex unit or



Jackson Parish Police Jury

- It must be non-expendable, tangible personal property having an economic useful life of more than one year.

A group of assets that in total cost \$5,000 or more (e.g., 10 chairs costing \$500 each or 5 computers costing \$1,200 each) is not capitalized unless they fall under the criteria of a pooled asset (defined below).

Computers/IT Equipment: Capitalized if cost is \$5,000 or more – 3 year life. IT equipment that is purchased with a unit price greater than \$5,000 including but not limited to servers, telecommunications equipment, copiers, printers and multi-functional machines are capitalized.

This includes stand-alone units or a combination of equipment for a system. Such as a conference room media installations where the total cost of the components that make up the media “system” are \$5000 or greater.

A group of assets that in total cost \$5,000 or more (e.g., 10 computer \$800 each or 5 treadmills costing \$2,000 each) is not capitalized unless they fall under the criteria of a pooled asset (defined below).

Internal Use Software (Minor): Capitalized if cost is \$5,000 - \$25,000 – 5 year life. The software is acquired, internally developed, or modified solely to meet the entity’s internal needs. Direct costs include conversion fees, training, support, and hosting.

Internal Use Software (Major): Capitalized if cost is more than \$25,000 – 10 year life. The software is acquired, internally developed, or modified solely to meet the entity’s internal needs. Direct costs include conversion fees, training, support, and hosting.

Pooled Asset: A pooled asset is defined as a group of assets (furniture, furnishings, equipment, and fixtures) that individually do not meet the capitalization threshold but are purchased in a large quantity for a specific space that will transform or upgrade the space. The pooled asset method provides for small dollar/large quantity assets to be appropriately reflected on the financial statements without imposing the unnecessary tracking of each asset individually as a practical expedient. All purchases handled under the pooled asset method are to be capitalized into a pool that is given a unique name for tracking purposes. The cost should include full acquisition cost, including, where applicable, such items as design costs, outside installation costs, furniture assembly, freight charges, warehousing, and insurance. The total cost of the pooled assets must be greater than \$5,000.

Procedures:

Capital Asset Additions

1. During the year, the Department Superintendents are to notify the Secretary-Treasurer when a capital asset is purchased and received.
2. The Secretary-Treasurer is to obtain the supporting documentation (e.g., purchase order, invoice, etc.) to record the asset information on the capital asset listing. Information recorded should include the asset description, date of acquisition, location, department, cost (or fair value if donated), salvage value, and estimated useful life.
3. The Secretary-Treasurer is to assign an identification number to the asset and record that number on the listing. The Secretary-Treasurer (or designee) is to affix a tag/sticker to the asset that displays the identification number and the name of the municipality.



Jackson Parish Police Jury

Capital Asset Deletions/Disposals

1. During the year, the Department Superintendents are to notify the Secretary-Treasurer when a capital asset is no longer useful in operations and thus available for disposal.
2. The Secretary-Treasurer is to consult with legal counsel to ensure compliance with state laws that pertain to the disposal (e.g., sell, exchange, etc.) of Parish property/assets.
3. The Secretary-Treasurer will present all documentation to the Police Jury in an Open Meeting session to request permission to dispose of the asset(s).
4. All disposal related documentation (e.g., board resolutions, appraisals, advertisements, bids received, etc.) is to be maintained by the Secretary-Treasurer.
5. The Secretary-Treasurer is to identify the asset on the listing and document its disposal (e.g., date, proceeds, etc.).

Annual Physical Inventory of Capital Assets

The Secretary-Treasurer is responsible for ensuring that a physical inventory of capital assets is conducted at or near the end of each fiscal year.

1. Approximately 15 days before the end of each fiscal year, Department Superintendents are to be provided with a complete listing of the capital assets for which they are held accountable. These inventory lists are to be used to document their physical inventory.
2. Department Superintendents (or designees) are to conduct the inventory by touring the department/premises and locating each asset listed. Every effort is to be made to locate all assets of the Police Jury.
 - a. For each asset that is observed, place a check-mark on the inventory listing next to the description of the asset
 - b. Verify that the asset's location is the same location shown on the inventory listing. If not the same location, make a note of the change.
 - c. For an asset that is missing, place an "x" on the listing next to the description of the asset.
 - d. Department Superintendents are to immediately notify the Secretary-Treasurer of any missing assets.
3. The Secretary-Treasurer is to notify the District Attorney and Legislative Auditor of any misappropriation of assets.
4. Upon completion of the physical inventory Department Superintendents are to sign and date their inventory lists and return to the Secretary-Treasurer.
5. The Secretary-Treasurer is to review the inventory lists for completeness and for any notes made by Department Superintendents. The Secretary-Treasurer updates the capital assets listing for any changes and prints a final listing.
6. Annually, the listing of capital assets is to be reconciled/agreed with the assets account balance(s) recorded in the accounting system (general ledger).
7. The inventory lists and the final capital assets listing are to be made available to the auditor upon request.



Jackson Parish Police Jury

Post Offer Pre-employment Medical Examination Policy

Adopted by the Jackson Parish Police Jury effective _____

I. Introduction

It is the policy of the Jackson Parish Police Jury (Police Jury) that certain prospective employees submit to a post-offer, pre-employment medical examination to determine whether they possess the fitness to perform the essential functions of the jobs for which they have been offered employment when the essential duties of the job involve substantial physical requirements.

II. Affected Classifications

For each job classification listed below, candidates will be offered employment on a conditional basis, pending the results of a work-related medical examination. Other classifications may be added as the Policy Jury deems necessary and appropriate.

- A. General Laborer
- B. Operator I
- C. Operator II
- D. Specialty Equipment Operator
- E. Mechanic
- F. Administrative Clerk
- G. Supervisor
- H. Superintendent

III. Procedure

- A. A functional job analysis for the position at issue will be completed showing how much lifting, bending, twisting, and other physical requirements are involved in the affected positions. The job analysis will be provided to the health care practitioner(s) conducting the medical examination so that their exam is effective and work-related. The analysis will also be used to communicate essential qualifications on personnel requisitions, postings and during interviews.
- B. Each position description in the affected job classifications shall designate the physical requirements of the job as determined by the functional job analysis. Position announcements for jobs in these classifications are to state, "Job will be offered on condition of meeting the predetermined essential physical requirements for the job. A medical examination is required."
- C. The examination will be required of all candidates in the designated job classification. In addition to candidates, this policy also applies to current Police Jury employees transferring



Jackson Parish Police Jury

from another job classification, unless they have previously passed probation in the affected classification.

- D. The Police Jury will use the results of the medical examination to:
1. Ensure that applicants who have received employment offers can perform, with or without accommodation, the essential functions of the job in question.
 2. Determine whether there are any accommodations which would permit the employee to perform the essential functions of the job.
 3. Sensitize applicants to their physical limitations so that they can avoid activities leading to injury or illness.
 4. Identify if the applicant would pose a direct threat to health or safety of themselves or others.
- E. All medical examinations will be performed by medical practitioners as designated by the Police Jury and will be paid by the employer. Only job specific information, based on the on-site job analysis, will be given to the Police Jury by the physician.
- F. At the time of verbal offer, the applicant will be advised that, as a condition of offer for the position, the Police Jury will require the applicant to have a medical examination to evaluate his / her ability to perform the essential job functions. Once a verbal offer has been made, a written offer letter will be prepared and mailed to the applicant. This letter will indicate that the position has been offered on a conditional basis, contingent upon the satisfactory results of a medical examination and drug screen. The results will be considered satisfactory if it is determined that the applicant can perform the essential functions of the position, with or without accommodation.
- G. The offer letter will explain how medical examination appointments are arranged and that failure to appear for the medical examination may be considered a rejection of the conditional job offer. The Medical Examination Consent Form will be enclosed. The applicant will fill out one section, the physician, the other. Upon completion, this form will be returned to the Secretary-Treasurer.
- H. A copy of the offer letter, job description and the functional job analysis form will be sent to the health care practitioner conducting the examination, notifying them that the Police Jury has extended a conditional offer and the need for this applicant to have a pre-employment medical examination.

IV. Results of Medical Exam

- A. All applicants that receive a satisfactory result on the post offer, pre-employment medical examination are to be placed in the job.



Jackson Parish Police Jury

- B. If the medical examination is not satisfactory, the Police Jury may withdraw the offer of employment. Disqualification from the job offer will be job related and consistent with business necessity, including, but not necessarily limited to, failure to meet the physical requirements, inability to perform the essential functions, with or without reasonable accommodation, posing a direct threat to the safety of themselves or others, or if accommodations would place an undue hardship on the Police Jury, in accordance with the American's with Disabilities Act.

- C. The Police Jury is committed to compliance with the American's with Disabilities Act and similar state laws and will engage in the interactive process with an employee who requests accommodation.

Kenneth D. Folden & Co.

Kenneth D. Folden, CPA

Certified Public Accountants

Alayna C. Huckaby, CPA

Members
Society of Louisiana
Certified Public Accountants
EMAIL: kfolden@foldencpa.com

302 Eighth Street
Jonesboro, LA 71251
(318) 259-7316
FAX (318) 259-7315

Members
American Institute of
Certified Public Accountants
EMAIL: tsanderlin@foldencpa.com

February 6, 2019

Mr. John McCartney, President
Jackson Parish Police Jury
500 Court Street
Jonesboro, Louisiana 71251

Dear Mr. McCartney:

We are pleased that you and the Jackson Parish Police Jury are considering our firm for payroll services. The purpose of this letter is to describe briefly our accounting practices and fees and to let you know about our firm and our experience with governmental accounting and auditing. Our accounting and payroll procedures will be outlined fully in an engagement agreement if you are satisfied with this proposal.

Our firm is located in Jonesboro, Louisiana, and we have three full-time certified public accountants and seven full-time staff accountants. Our office currently has approximately 30 governmental engagements, including compilations, reviews, audits, and payroll and accounts payable processing. The governmental agencies that we have completed work for include police juries, school boards, municipalities, tax assessors, sheriffs, district attorneys, and special governmental districts such as water districts, fire districts, and service districts. In addition, we have experience as auditors, so we can assist the Jackson Parish Police Jury by insuring that the audit and the statewide agreed-upon procedures components of payroll and accounts payable are completed timely and accurately. With more than 30 years' experience with governmental accounting and auditing, Kenneth D. Folden will be the engagement partner for your payroll services.

Based on our discussion with the Secretary/Treasurer, Gina Thomas, we have enclosed a detailed proposal of our anticipated services including hours and fees.

Thank you for your consideration of our firm in this matter.

Sincerely,

Kenneth D. Folden & Co., CPAs

Kenneth D. Folden & Co., CPAs

Our monthly services will include processing payroll weekly and monthly, as it applies to each employee; maintaining the leave time balances for each employee; processing payments for any and all deductions, including payroll taxes, retirement, garnishments, and insurance deductions; and the preparation of a month-end summary and appropriate journal entries for the Jackson Parish Police Jury. We will also reconcile the payroll bank account monthly. For these services, we anticipate it will take approximately 40 to 50 hours monthly. Our hourly rate for these services is \$85.00. Therefore, we anticipate a monthly fee of between \$3,825.00 and \$4,250.00

We anticipate the initial setup of all employees, insurances, and all withholdings to take 75 -85 hours at \$85.00. This would be between \$7,500.00 to \$8,500.00

For months in which quarterly payroll tax returns are due, there will be approximately an additional ten hours of accounting time that includes completing and filing quarterly payroll tax returns at \$85.00 an hour.

Lastly, at year-end, we will issue W-2s to employees, file appropriate annual payroll tax returns, and issue the Affordable Care Act forms (Form 1095-C) as necessary. For the year-end activities, there will be approximately an additional 40 hours of accounting time.



Jeff Landry
Attorney General

49TH ANNUAL ATTORNEY GENERAL'S
JUSTICES OF THE PEACE AND CONSTABLES TRAINING CONFERENCE
FEBRUARY 19 - 22, 2019 ★ LAKE CHARLES, LOUISIANA



The 49th Annual Attorney General's Justices of the Peace and Constables Training Conference will be held at the L'Auberge Resort in Lake Charles, Louisiana. Please carefully review the information contained in this packet regarding the 2019 training conference. As always, if we can assist you in any way, please do not hesitate to contact us at (225) 326-6048.

GENERAL CONFERENCE INFORMATION

- **ONLINE REGISTRATION NOW AVAILABLE! Quick and Easy!**
 - You may now submit your registration form and payment* online!
*Only Visa and MasterCard credit/debit cards accepted.

Please visit www.regonline.com/2019jpc to register
and submit your payment online.

Access Code: 2019

Do not type the above web address into a search engine (ex: Google, Yahoo)
Type the address into the address bar in your web browser.

- You will need an email address in order to complete online registration.
- Justices of the Peace may register for the arrest warrants class in the Agenda section of the website.
- If you need assistance, please call Natalie Manda Bourgeois (225) 326-6724 or email bourgeoisn@ag.louisiana.gov.
- If you complete your registration online, you do not need to mail your registration form to the AG's office.
- You will not receive a mailed receipt if you submit your registration online. You will be able to print and/or save a copy of your receipt from the website.
- **Online registration will close on February 6, 2019.**

Guests: Online registration is not available for guest registration. You must complete the guest registration form included in this packet and mail the form and payment to the address indicated on the guest registration form.

- **All other applicable forms (guest registration, service award, and judicial award) must be mailed to the attorney general's office.**
- If you choose to complete the included registration form and mail your payment, once it has been processed you will receive a letter of confirmation in the mail. Your receipt will be printed on the back of the confirmation letter. Please keep for your records.

Gina Thomas

From: Judge David D. Womack <JudgeDavidWomack@aol.com>
Sent: Friday, January 11, 2019 6:56 AM
To: Gina Thomas
Subject: Permission for training class

Hello Mrs. Gina,

I hope this email finds you doing well. I got your letter and would like to ask that myself and Constable Ponder get permission to go to the training conference this year. As we have discussed, we hear a few hundred cases per year and really need to keep the training up every chance we can. Also, I never sent any pics of our building, so I have attached a few. I didn't see any off hand on my phone of the benches(seating area), but several pics of the theme and vibe. Thank you for everything and please let me know if you need me to do anything.

Thanks,
Judge David D. Womack
Justice of the Peace
Jackson Parish, LA
District "D"
318-259-9609
318-278-2156
www.DWomack.com
Sent from my iPhone

I Am requesting permission to attend
the Attorney General's Justice of the Peace
and Constable Conference February 19-22
in Lake Charles LA.

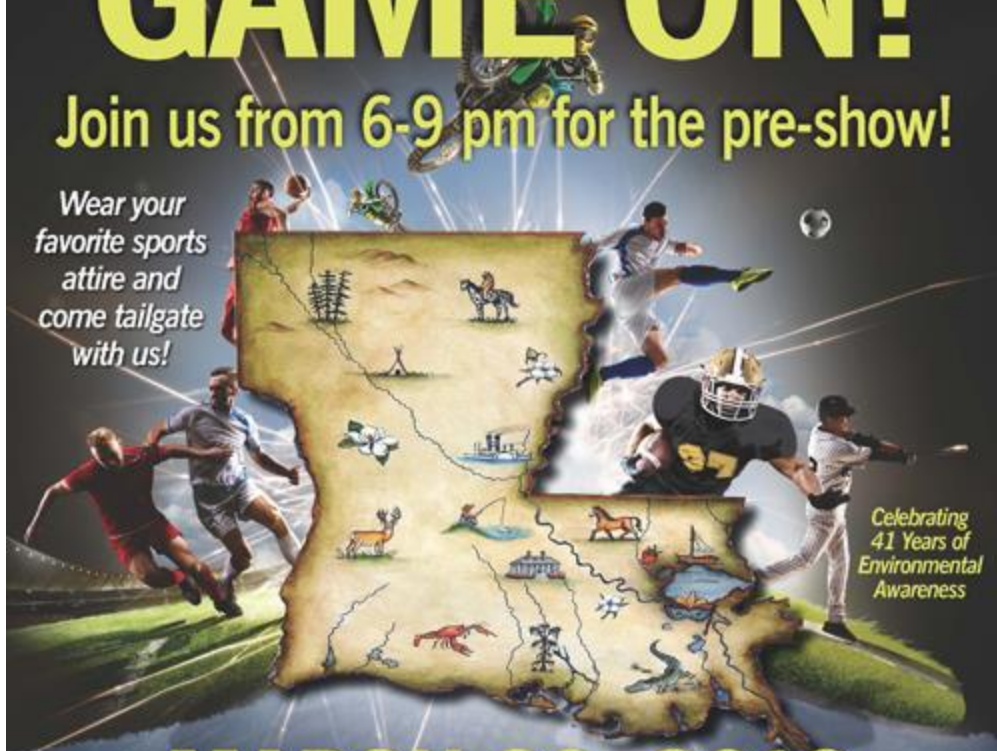
Robert J. Williams
Constable District E

**LOUISIANA SOLID
WASTE ASSOCIATION**

GAME ON!

Join us from 6-9 pm for the pre-show!

*Wear your
favorite sports
attire and
come tailgate
with us!*



*Celebrating
41 Years of
Environmental
Awareness*

MARCH 20, 2019

HILTON GARDEN INN • LAFAYETTE, LA

SPONSORED BY

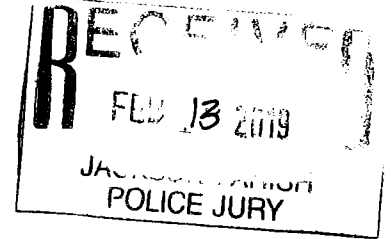


Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION



MEMORANDUM

TO: ALL LCDBG RECIPIENTS
FROM: TRACI M. WATTS, DIRECTOR, LCDBG PROGRAM
DATE: FEBRUARY 13, 2019
SUBJECT: NATIONAL COMMUNITY DEVELOPMENT WEEK – APRIL 22-26, 2019

Given the federal deficit and budget climate, all federal programs are at risk of receiving less money in the coming year, if not being eliminated completely. Community Development Block Grant (CDBG) Program funding has been reduced substantially over the years. In 2007, the CDBG program received \$3.58 billion; however in 2018 only \$3.3 billion was appropriated for CDBG. In honor of the CDBG program that has provided local governments resources in an effort to meet the needs of low and moderate income persons within their jurisdictions for the past 45 years, I encourage all CDBG grantees to celebrate and recognize the good work of the program during the 2019 National Community Development Week of April 22-26, 2019.

Through the CDBG Program, funding for sewer, water, street improvements, and economic development projects has allowed local governments within the state of Louisiana to address infrastructure issues within their boundaries. These projects improve the quality of life for low and moderate income persons as well as for all their citizens, which would otherwise not be possible without the Program.

To ensure that CDBG stays on the minds of all citizens, I am asking those that have benefited from the CDBG Program to join in promoting the visibility of CDBG in your community. Inform your citizens as well as federal, state, and local officials of the benefits your community has received from the CDBG Program by:

- Creating a fact sheet summarizing your community's CDBG accomplishments (sample attached).
- Proclaiming April 22-26, 2019 as National Community Development Week (sample attached).
- Contacting your local media by sending a press release (sample attached) to your newspaper, television and/or radio stations and neighborhood and ethnic publications (use public service announcements).
- Passing a resolution referencing the benefits of CDBG and the negative impacts which it would cause by funding cuts (sample attached).

- Sending letters to your congressional delegation (sample attached).
- Holding a public event, such as a breakfast, or a ground-breaking or ribbon cutting and discuss the activities and projects that have been accomplished with CDBG funds.
- Posting copies of the proclamation, news releases and letters to your congressional delegation in the town hall and post office.
- Taking pictures of CDBG funded activities for publication and displays.

We ask that you write us and tell us of your community's activities in the National Community Development Week of April 22-26, 2019. If you have any questions, please call me at 225-342-7412.

TW/jm

Attachments

c: Jimmy Martin, Office of Community Development

Motion _____, seconded _____ to adopt the following proclamation request to promote the visibility of LCDBG grants in the community. Motion carried.

PROCLAMATION

WHEREAS, the Community Development Block Grant Program has operated since 1974 to provide local governments with the resources required to primarily meet the needs of low and moderate income person; and

WHEREAS, the Community Development Block Grant Program is among the few remaining federal programs available to address the needs of low and moderate income persons and small cities; and

WHEREAS, the Community Development Block Grant Program has provided the state of Louisiana with important and flexible assistance to meet the needs of low and moderate income residents of small cities by funding sewer, water, and street improvements project, economic development projects, and other public improvement projects; and

WHEREAS, Congress and the nation acknowledge the critical value of the Community Development Block Grant Program and the significant projects that rely on its funds for support; and

WHEREAS, the week of April 22-26, 2019 has been reserved for recognition and appreciation of the Community Development Block Grant Program

NOW THEREFORE, the Jackson Parish Police Jury does hereby proclaim the week of April 22-26, 2019 as

National Community Development Week

In the Parish of Jackson.

ATTEST:

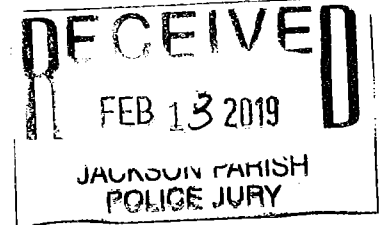
/s/
Mr. John McCarty, President

Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION



MEMORANDUM

TO: ALL LCDBG RECIPIENTS
FROM: TRACI M. WATTS, DIRECTOR, LCDBG PROGRAM
DATE: FEBRUARY 13, 2019
SUBJECT: FAIR HOUSING MONTH – APRIL 2019

April 15, 2019, marks the fifty-first milestone of the National Fair Housing Law of 1968 that prohibits discrimination in housing and declares a national policy to provide, within constitutional limits, for fair housing in the United States.

The principle of Fair Housing is not only national law and national policy but a fundamental human concept and should be available for all Americans.

The Fair Housing Law, as amended, states that it is illegal to discriminate against any person because of race, color, religion, sex, national origin, handicap, or familial status in the sale or rental of housing, in the financing of housing, or in the provision of real estate brokerage services. Blockbusting is also illegal.

Equal Housing Opportunity is the achievement of a condition in which individuals of similar income levels, in the same housing market area, have a like range of housing choices available to them regardless of their race, color, religion, sex, national origin, or because they are physically disabled or have children.

In honor of this event, I am requesting that on this occasion your community adopt a Fair Housing Proclamation similar to the one proposed for adoption by the State of Louisiana (see attachment). Please display your proclamation in a prominent place. You do not need to provide this office with a copy of your proclamation.

As always, we are available to provide technical assistance to support your efforts. We believe that together we can improve and strengthen our efforts and provide constructive changes. With your involvement and leadership, we will show steady and sustained progress throughout our State in promoting Fair Housing and Equal Opportunities for all citizens.

Attachment

c: Jimmy Martin, Office of Community Development

UNITED STATES OF AMERICA

The State of Louisiana

GOVERNOR

John Bel Edwards

PROCLAMATION

- WHEREAS,** the 51st Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination whenever it exists; and
- WHEREAS,** this law guarantees for each citizen the critical, personal element of freely choosing a home; and
- WHEREAS,** a fair housing law has been passed by the State of Louisiana, and implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and
- WHEREAS,** the department and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and
- WHEREAS,** barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.
- NOW, THEREFORE,** I, John Bel Edwards, Governor of the State of Louisiana do hereby proclaim the month of April 2019, as

FAIR HOUSING MONTH

in the State of Louisiana.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Louisiana, at the Capitol in the City of Baton Rouge this (*numbered*) day of (*month*) A.D. two thousand nineteen.

Attest By
The Governor

John Bel Edwards
Governor of Louisiana

R. Kyle Ardoin
Secretary of State

Motion _____, seconded _____ to adopt the following proclamation request to promote the 51st anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968.
Motion carried.

PROCLAMATION

WHEREAS, the 51st Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination wherever it exists; and

WHEREAS, the law guarantees for each citizen the critical, personal element of freely choosing a home; and

WHEREAS, a fair housing law has been based by the State of Louisiana, an implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and

WHEREAS, the department and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and

WHEREAS, barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.

NOW THEREFORE, the Jackson Parish Police Jury does hereby proclaim the month of April 2019 as

FAIR HOUSING MONTH

In the Parish of Jackson.

ATTEST:

/s/
Mr. John McCarty, President