



JACKSON PARISH POLICE JURY

Jackson Parish Courthouse
500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

Notice Posted: Friday, August 7, 2020, 10:30 AM
August 10, 2020 Regular Meeting

MEMBERS

District 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2

LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

MEETING DATE: Monday, August 10, 2020
MEETING TIME: 5:30 PM
**PLACE OF MEETING: Dr. Charles H. Garrett Community Center
182 Industrial Drive
Jonesboro, LA 71251**

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Approve Minutes

1. Adopt the minutes of the July 13th, July 24th, and August 3rd Jury Meetings, monthly purchase orders, and the payment of all bills

Approve Committee Reports:

Economic Development Committee

2. Adopt the minutes of the July 23rd Economic Development Committee Meeting

Policy & Personnel Committee

3. Adopt the minutes of the July 23rd Policy and Personnel Committee Meeting
4. Consider and act on adoption of the COVID-19 Policy
5. Consider and act on adoption of the Telecommuting Policy
6. Consider and act on recommendation to add a General Laborer position to the Maintenance Department

Finance Committee

7. Adopt the minutes of the July 24th Finance Committee Meeting
8. Consider and act on adoption of the 2020 Millage Rates
9. Consider and act on authorizing the President to sign and execute the 2020 Cooperative Endeavor Agreement with the North Louisiana Economic Partnership for \$2,250.00
10. Consider and act on adopting the July 2020 budget amendments

Operations Committee

11. Adopt the minutes of the July 28th Operations Committee Meeting
12. Consider and act on estimated repairs for Poda Road for the Road Department
13. Consider and act on estimated repairs for Rosco Road
14. Consider and act on estimated repairs for Shalimar Road



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15. Consider and act on adopting the updated Organization Charts for the Road and Solid Waste Departments

Management Reports

16. July 2020 Road Superintendent Report - *Mr. Jody Stuckey*
a. Accept the July 2020 Emergency/Off-Schedule Report
17. July 2020 Solid Waste Superintendent Report - *Mr. Robin Sessions*
18. July 2020 O.E.P. Report - *Mr. Mark Treadway*
19. July 2020 Maintenance Report - *Mr. Robert "Bubba" Anderson*
20. July 2020 Financial Report and discussion of budget vs. actual - *Ms. Gina Thomas*

Other Business

21. July 2020 Engineering Report - *Mr. Paul Riley*
22. Consider and act on request to issue a Quietus on the 2019 tax roll
23. Consider and act on authorizing the President to sign and execute the 2020 Municipal Appropriation Cooperative Endeavor Agreements
24. Consider and act on adopting a proclamation calling for a Special Election for Constable, Justice of the Peace District E
25. Consider and act on authorizing the President to sign and execute the Lease Agreement and Cooperative Endeavor Agreement with the Department of Children and Family Services for an emergency DSNAP program
26. Consider and act on parish board appointments
27. Consider and act on request to re-classify Andrea Gates as a full-time employee at the Health Unit

Announcements & Notifications

Juror Comments

Adjourn

Gina M. Thomas, Secretary-Treasurer
Jackson Parish Police Jury
500 E. Court Street, Room 301, Jonesboro, LA. 71251
(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

The Jackson Parish Police Jury met in regular session on Monday, July 13, 2020 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Mr. Lewis Chatham and Ms. Tarneshala Cowans.

The President, Ms. Amy Magee, called the meeting to order. Mr. McCarty gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

The President opened the floor for Public Comments.

Mr. Walter May addressed the Jury and announced his campaign for district judge.

With the completion of public comments, the President moved to the approval of minutes.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt the minutes of the June 8th, June 18th, and July 6th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Mr. Treadway, seconded Mr. McCarty to adopt the following minutes from the June 29th Finance Committee meeting. Motion carried.

*Finance Committee
June 29, 2020*

The Finance Committee met Monday, June 29, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The meeting was called to order by the Chair, Mr. Culpepper. Mr. McCarty gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited the Secretary-Treasurer to present the month-to-date purchase orders and financial statements. The Secretary-Treasurer reviewed the Master Fund trial balance and discussed the restricted fund balances explaining that \$4.3 million of the total \$10.0 million balance is restricted from spending by the Police Jury. The Committee reviewed the Revenue and Expenditure report and the budget report for current vs. actual.

The Committee reviewed the financial summary of the Sales & Use Tax, 2015 Road Certificates of Debt, and Current Year Road Program funds. The Secretary-Treasurer discussed how the funds work together through transfers and the funding sources and needs for long-term planning.

Motion Ms. Cowans, seconded Mr. McCarty to adjourn. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to adopt the following minutes from the June 16th Operations Committee meeting. Motion carried.

*Operations Committee
Regular Meeting Minutes*

June 18, 2020

The Operations Committee met Thursday, June 18, 2020 at 3:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Amy Magee and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Jody Stuckey, Road Superintendent; Mr. Robin Sessions, Solid Waste Superintendent, and Mr. Darrell Avery, Assistant D.A.

The meeting was called to order by the Chair, Ms. Magee. Mr. Treadway gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There being no public comments, the Chair moved on to agenda items.

The Committee discussed the need for defining a public use road. Mr. Avery stated that the Attorney General had ruled that it is not possible to define what a public use road is and advised the Committee to use their Revocation of Public Road policy to remove roads. The Committee reviewed the policy and determined that they need to provide guidance to the Parish Engineer in order for him to compile a list of roads to be reviewed for removal.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury authorize the Parish Engineer to compile a list of roads in the Parish Road System that:

- Have been requested for removal by a property owner
- Have one landowner on all 3 sides
- Have road maintenance extending beyond the property line (re-assess maintenance line)

Motion carried.

The Chair invited Mr. Stuckey to discuss issues with drainage work performed in the right-of-way when the property owner(s) does not want it. The Committee reviewed Revised Statute 48:483 which gives the Jury authority to cut ditches and canals where necessary to drain public roads.

Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury amend the Culvert Policy to give authority to the drainage crew to replace any existing culverts as needed for proper drainage of the Parish Road System and to make the property owner responsible for the purchase of new culverts, per the culvert permit, to be installed and maintained by the Road Department. Motion carried.

The Committee reviewed the status of Sugar Creek Road. Mr. Stuckey confirmed that the barricades were up for the closed portion of the road. The Committee and Mr. Avery reviewed the portion of the road to be removed and discussed notices to be sent to the affected property owners.

The Committee reviewed the letter of request from the Village of Quitman.

Motion Mr. Chatham, seconded Mr. Treadway to have the Road Superintendent prepare a cost estimate for the request and to reply to the Village of Quitman that if they purchase the materials or use the annual appropriation funds, the Road Department can perform the work. Motion carried.

The Committee reviewed the revenues vs. expenses for the Solid Waste Recycle Program for plastic, aluminum, and cardboard/paper. Mr. Sessions detailed the cost of the program over a three-year period. Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury authorize the closure of the plastic, aluminum, and cardboard/paper recycle programs as of August 30th, notify the public and businesses, and offer one additional weekly pickup as-needed to current participants as a good faith offer for participating in the volunteer recycle program over the years. Motion carried.

Motion Mr. Chatham, seconded Mr. Treadway to adjourn. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to authorize the Road Superintendent and Parish Engineer to review the parish road system and present a report of roads for Jury consideration. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the amended culvert policy. Motion carried.

The Jury discussed the recommendation to suspend the plastic, aluminum, and paper/cardboard recycle program. Motion Mr. Culpepper, seconded Mr. McCarty to authorize the Solid Waste Department to send notices to the recycle customers that the program would end effective August 31, 2020. Motion carried with Ms. Rowe requesting the notice include a statement that the Jury may try to bring the program back in the future.

Motion Mr. Culpepper, seconded Ms. Rowe to adopt the following minutes from the June 12th Policy & Personnel Committee meeting. Motion carried.

*Policy & Personnel Committee
June 12, 2020*

The Policy & Personnel Committee met Friday, March 12, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Tarneshala Cowans and Ms. Regina Rowe. Absent: Mr. Lewis Chatham. Also in attendance: Ms. Amy Magee.

The meeting was called to order by the Chair, Ms. Cowans. Ms. Rowe gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments.

Ms. Amy Magee notified the Committee that the Operations Committee would be hearing recommendations from the Road Department at their upcoming meeting for a policy on drainage work. She requested that the Policy & Personnel Committee meet after that meeting to review the recommendation.

Motion Ms. Rowe, seconded Ms. Cowans to amend the agenda to include discussion of employee retirement. Motion carried unanimously.

The Chair invited the Secretary-Treasurer and Road Department Superintendent to discuss the available vacancies in the Road Department. The Committee discussed seniority, experience, and training of employees and determined that experience and training carried more merit than seniority. No action was taken.

The Chair invited the Secretary-Treasurer to discuss the policies for employee retirement and disability. No action was taken.

Motion Ms. Rowe, seconded Ms. Cowans to adjourn. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the following minutes from the June 16th Project Committee Meeting. Motion carried.

*Project Committee
June 16, 2020*

The Project Committee met Tuesday, June 16, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr.

Todd Culpepper, Ms. Amy Magee, and Ms. Regina Rowe. Absent: none. Also present, Attorney Bill Carter, Hospital CEO John Morgan, and Parish Engineer Paul Riley.

The meeting was called to order by the Chair, Ms. Rowe. Ms. Magee gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. Culpepper, seconded Ms. Magee to enter into Executive Session to discuss the negotiations for the hospital drainage project. Motion carried unanimously.

Motion Ms. Magee, seconded Mr. Culpepper to return to Open Session with no action being taken. Motion carried.

Motion Ms. Magee, seconded Mr. Culpepper to recommend the Jury authorize Mr. Bill Carter to make a final written offer and file an expropriation suit to obtain the drainage servitude. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to adopt the following minutes from the June 15th Economic Development Committee meeting. Motion carried.

*Economic Development Committee
June 15, 2020*

The Economic Development Committee met Monday, June 15, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. John McCarty, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present: Ms. Christine Rambo from the North Louisiana Economic Partnership, Mr. Thurston Allen from Jonesboro State Bank, Mr. Rex Johnson from Hodge Bank, and Mr. Mitch Spillers from People's Bank.

The meeting was called to order by the Chair, Mr. Treadway. Mr. McCarty gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair thanked the representatives from Jonesboro State Bank, Hodge Bank, and People's Bank for attending the meeting. He discussed the current state of the property on Industrial Drive that has had improvements made to become certified. He asked the representatives from the banks to assist the Town of Jonesboro financially to relocate the oxidation pond outfall in order for the property to be certified.

Ms. Rambo gave a presentation on how the area can prepare for economic development and gave details on the site certification process. She explained the memorandum of understanding between the property owner and the state of Louisiana.

Mr. Thurston Allen asked about improvements to private land and investment return.

Ms. Rowe left the meeting.

The Committee discussed a follow-up meeting with all interested parties including the Mayor of Jonesboro.

Motion Mr. McCarty, seconded Mr. Treadway to adjourn. Motion carried.

The President called for monthly management reports.

Mr. Jody Stucky, Road Department Superintendent, gave the June 2020 Road report noting that \$4,523.20 had been spent on emergency call-outs/off-schedule work. He stated that the asphalt work would begin in July and discussed the parish bush-hog schedule.

Motion Mr. Culpepper, seconded Mr. Treadway to accept the June 2020 emergency/off-schedule reports. Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, gave the June 2020 Solid Waste report and discussed the tonnage hauled to Union Parish.

The President gave an updated for OEP and discussed the state-wide mask mandate.

Mr. Robert "Bubba" Anderson, Maintenance Supervisor presented the June 2020 Maintenance Report and updated the Jury on completed and upcoming project.

Ms. Gina Thomas, Secretary-Treasurer, presented the June 2020 Financial Report highlighting the actual vs. budget comparisons for all funds. She discussed the budget amendments and fund balances.

The President moved on to Other Business.

Mr. Paul Riley, Parish Engineer with the Riley Co. gave the June 2020 Engineering report.

Motion Mr. Culpepper, seconded Mr. McCarty to award the 2020 Road Program I to Amethyst Construction Inc. for \$789,470.00. Motion carried.

Motion Mr. McCarty, seconded Mr. Culpepper to award the 2020 Road Program II to Dreher Contracting, LLC for \$438,265.00. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to promote Jack Williams from Operator I-Level I to Operator II-Level I with the pay increase contingent upon successful completion of SOCL exam. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to hire Mathew Connor, Paul Aldy, Jeremy Davis, and Ju'Won Jack as General Laborer - Level I's in the Road Department contingent upon pre-employment screenings and successful completion of probationary period. Motion carried.

The Jury discussed the hiring for an Operator I in the Road Department. Mr. Stuckey explained that his candidate had to decline the position due to their personal business. The Jury took no action on the proposed hiring.

The Jury took no action on a provision for time off without pay.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the Jackson Parish Hazard Mitigation Plan. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to appoint the following parish board members:

- Re-appoint Ms. Lisa Nunn to the Library Board for a 5-year term effective 1/1/2020 – 12/31/2024.

Motion carried.

The President opened the floor for announcements and notifications.

The Secretary-Treasurer made the following announcement:

The Jackson Parish Police Jury will meet on Monday, August 10, 2020 at 5:30 PM at the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, LA 71251 to levy the 2020 tax millage rates.

The President announced that the Business Session meetings would continue to be held at the Community Center to allow for social distancing.

The President opened the floor to Juror Comments.

The President called for the adjournment of the meeting.
Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

The Jackson Parish Police Jury met in Special Session, Friday, July 24, 2020 at 4:30 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, and Mr. Lynn Treadway. Absent: Mr. Lewis Chatham and Ms. Regina Rowe. Also present: Mr. Bill Carter, Attorney.

The meeting was called to order by the President, Ms. Magee. Mr. McCarty gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

The President invited Road Superintendent, Jody Stuckey to present his recommended new hire candidates for the open positions of Operator I. Mr. Stuckey recommended the Jury hire Mr. Jordan Carroll as Operator I – Level I and to hire Mr. James “Jamie” Holland as Operator I – Level II based on the assessment of the pay schedule.

Motion Mr. Culpepper, seconded Mr. McCarty to hire Mr. Jordan Carroll as Operator I – Level I and Mr. James “Jamie” Holland as Operator I – Level II contingent upon pre-employment screenings and successful completion of their probationary period. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to adjourn. Motion carried.

The Jackson Parish Police Jury met in Business Session Monday, August 3, 2020 at 5:00 PM at the Dr. Charles H. Garrett Community Center, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Mr. Lewis Chatham.

The meeting was called to order by the President, Ms. Magee.

Mr. McCarty gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments.

Mr. Hal Mims, Mayor of East Hodge stated that he had submitted block grants to repair bad areas in their town roads and that his engineer estimated that it would take \$50,000 for the repairs.

The President called for Committee Reports.

Mr. Treadway, Chairman of the Economic Development Committee, provided a summary of the July 23rd meeting.

Ms. Cowans, Chairman of the Policy and Personnel Committee, provided a summary of the July 23rd meeting.

The Jury discussed the COVID-19 policy and asked for the Return to Work" section include the requirement of one negative test result.

The Jury reviewed the Telecommuting Policy.

The Jury discussed the trustee labor provided by the prison. Mr. Anderson stated his concerns.

The Jury discussed the request for Mr. Anderson to be reclassified to Level III. Ms. Magee reviewed the feedback from the Operations Committee meetings in February and March. She stated that she wanted to keep all reclassifications and raises for the end of the year, per the established policy and procedures. Ms. Rowe detailed the policy established in 2018.

Mr. Culpepper, Chairman of the Finance Committee, provided a summary of the July 24th meeting.

The Jury discussed the 2020 millage, the Library millage, the Cooperative Endeavor Agreement for the North Louisiana Economic Partnership, and reviewed the budget amendments.

Ms. Magee, Chairman of the Operations Committee, provided a summary of the July 28th meeting.

The Jury reviewed the cost estimates for Poda and Rosco road. Ms. Magee stated that the Parish Engineer would provide updated options for Rosco and Shalimar roads.

The Jury reviewed the updated Organizations Charts for the Road and Solid Waste Departments.

The Jury reviewed the recommended agreement with the Clerk of Court.

With the conclusion of Committee Reports, the President moved on to Continued Business.

The Jury reviewed the status of committee assignments. Ms. Magee asked the members of the Veteran's Committee to meet to discuss their plans for Veteran's Day.

The Jury reviewed the nominees and actions needed for parish board appointments.

The Jury discussed the status of Sugar Creek Road. Mr. Culpepper confirmed that there were still agreements between property owners that needed to be completed. The Jury determined that it was not ready for a Road Removal Hearing and cancelled the August 10th hearing.

The President moved to New Business.

The Jury reviewed the municipal requests for the 2020 appropriation.

The Jury discussed the need to hold a special election for Constable, District E due to no one qualifying for the position.

The President opened the floor for discussion of other topics.

Ms. Magee presented the Jury with a lease agreement and Cooperative Endeavor Agreement with the Department of Children and Family Services for them to be able to utilize the Dr. Charles H. Garrett Community Center in the event of a state issued state of emergency as a DSNAP Site.

The President opened the floor for announcements and notifications.

Motion Mr. McCarty, seconded Ms. Rowe to adjourn. Motion carried.

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 2509

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Page 1 of 1

VENDOR: 900

ALLEN, GREEN & WILLIAMSON LLP
PO BOX 6075
MONROE LA 71211-6075

SHIP TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 07/06/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	1	30271	Interim #3	12,000.0000	12,000.00
SubTotal					12,000.00
Sales Tax					0.00
Order Total					12,000.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	001-4-699-00000	General: Audit Fees	12,000.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 2527

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and correspondence

Page 1 of 1

VENDOR: 1478

AMETHYST CONSTRUCTION
215 INDUSTRIAL PARKWAY
WEST MONROE LA 71291

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 07/21/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1,850.00	tons	Asphalt Material	Hot Mix Hot Mix hauled from plant to Roads by JPPJ.	81.0000	149,850.00
				SubTotal	149,850.00
				Sales Tax	0.00
				Order Total	149,850.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	006-4-312-01000	ASPHALT - MATERIALS	149,850.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 500 EAST COURT STREET ROOM 301
 JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 2531

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 and correspondence

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VENDOR:

1635
 JACKSON PARISH CORRECTIONAL CENTER
 327 INDUSTRIAL DRIVE
 JONESBORO LA 71251

SHIP TO:

JACKSON PARISH POLICEJURY
 500 EAST COURT STREET ROOM 301
 JONESBORO LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 07/22/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	1	Housing	June 2020	27,278.8800	27,278.88
			May 2020		
1.00	1	Medical	June 2020	1,793.3600	1,793.36
			May 2020		
				SubTotal	29,072.24
				Sales Tax	0.00
				Order Total	29,072.24

Requested By:

Account Distribution

REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
GThomas	GThomas	001-4-201-05200	Sheriff: Housing of Parish Prison	27,278.88
GThomas	GThomas	001-4-201-05210	Sheriff: Prisoner Medical Expens	1,793.36

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

Jackson Parish Police Jury

FY 2020

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 07/01/2020 TO 07/31/2020 PAY DATES 07/01/2020 TO 07/31/2020

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

<u>VOUCHER</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>NUMBER</u>	<u>CHECK</u> <u>NUMBER</u>	<u>PAY DATE/</u> <u>CHECK DATE</u>	<u>AMOUNT</u>
		FUND 001	TOTAL		73,974.38
		FUND 002	TOTAL		83,506.44
		FUND 004	TOTAL		29,555.89
		FUND 006	TOTAL		13,607.31
		FUND 007	TOTAL		1,801.04
		FUND 008	TOTAL		9,411.04
		FUND 009	TOTAL		315.54
		FUND 011	TOTAL		56,284.70
		FUND 012	TOTAL		350.00
		FUND 016	TOTAL		1,142.70
		FUND 017	TOTAL		5,261.76
		GRAND TOTAL			<u><u>275,210.80</u></u>

Economic Development Committee
July 23, 2020

The Economic Development Committee met Thursday, July 23, 2020 at 12:00 PM at the Dr. Charles H. Garrett Community Center, Jonesboro, Louisiana. Members present: Mr. John McCarty, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the Chair, Mr. Treadway. Mr. McCarty gave the invocation and Mr. Treadway led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chairman thanked those in attendance and asked them to introduce themselves. Attendees were as follows:

- Mayor Leslie Thompson, Town of Jonesboro
- Mr. Calvin Worth, Town of Jonesboro Public Works Director
- Mr. Brad Graff, engineer for the Town of Jonesboro
- Mr. Devon Flowers, Town of Jonesboro Alderman
- Mr. Thurston Allen, Jonesboro State Bank
- Representative Jack McFarland, State of Louisiana
- Senator Jay Morris, State of Louisiana
- Ms. Christine Rambo, North Louisiana Economic Partnership

The Chairman asked Mr. Graff to present the details of the proposed projects to rehabilitate the Town of Jonesboro's oxidation pond and water system that serves the area including Industrial Drive.

Ms. Rambo discussed the need to correct the water issues in order for the Industrial Drive site to be certified. She detailed the benefits of the site location and explained the Workforce ACT program and Jackson Parish being certified as a "workforce ready community."

Representative McFarland and Senator Morris discussed funding opportunities for the Town of Jonesboro's water system.

The Committee discussed the timing of certifying the land and the 2-year commitment for the landowner to sell it.

The Committee discussed next steps for the Town to get funding to correct the oxidation pond and water system.

Motion Ms. Rowe, seconded Mr. McCarty to adjourn. Motion carried.

Policy & Personnel Committee
July 23, 2020

The Policy & Personnel Committee met Thursday, July 23, 2020 at 7:30 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: none. Also in attendance: Mr. John McCarty.

The meeting was called to order by the Chair, Ms. Cowans. Mr. Chatham gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Ms. Rowe, seconded Mr. Chatham to amend the agenda to include discussion of the new Road Department Drainage Crew and 2020 asphalt maintenance program. Motion carried unanimously.

Motion Ms. Rowe, seconded Mr. Chatham to recommend hiring Mr. Jordan Carroll and Mr. Jamie Holland as Operator I's in the Road Department. Ms. Thomas presented the department recommendations. Motion carried.

The Committee discussed the COVID-19 policy. The Secretary-Treasurer presented new information and guidelines from the CDC, extended FMLA program, and other industries. The Committee asked the Secretary-Treasurer to draft an amended COVID-19 policy based on the new guidance and present it at the Business Session. Motion Ms. Rowe, seconded Mr. Chatham to recommend the Jury adopt an amended COVID-19 policy based on the new guidelines. Motion carried.

The Secretary-Treasurer presented the Telecommuting Policy.

Motion Mr. Chatham, seconded Ms. Rowe to recommend the Jury adopt the Telecommuting Policy. Motion carried.

The Chair recognized Mr. Robert "Bubba" Anderson to discuss the staffing of the Maintenance Department. Mr. Anderson and the Committee discussed trustee labor from the prison. Mr. Anderson requested that the Jury add a permanent position for an additional General Laborer in the Maintenance Department.

Motion Mr. Chatham, seconded Ms. Cowans to recommend the Jury add a position of General Laborer to the Maintenance Department. Motion carried with Ms. Rowe voting "Nay" stating that she would like more information on the status of the availability of trustees before adding a new position.

The Chair invited Mr. Anderson to discuss his request to be re-classified from Level I to Level III. Mr. Anderson described his current duties. Ms. Rowe stated that she would like to see the Operations Manager position filled before making changes to the organization and recommended that they table the discussion until it is filled. The Committee requested that Ms. Thomas draft a formal recommendation for the Jury to re-classify Mr. Anderson to Level III at the Business Session.

The Committee discussed the work assignments of the new Road Department Drainage Crew and expressed concerns about them being assigned to asphalt work. The Committee reviewed the Road Work Schedule and the adopted 2020 asphalt maintenance program.

The Committee asked the Secretary-Treasurer to discuss their concerns with the Road Department Superintendent.

Motion Ms. Rowe, seconded Mr. Chatham to adjourn. Motion carried.



Jackson Parish Police Jury

COVID-19 Policy

Adopted by the Jackson Parish Police Jury effective _____ TBD _____

PURPOSE: In response to the global pandemic of Coronavirus (COVID-19) and in the interest of protecting our employees and residents of Jackson Parish, the Jackson Parish Police Jury has established a policy to safely allow our employees to continue to work and to return to work following a positive test for COVID-19, following self-imposed quarantine after being exposed to someone with the virus, or after experiencing COVID-19 symptoms.

SCOPE: This policy applies to all full-time and part-time employees of the Jackson Parish Police Jury, including hourly, salary exempt, and salary non-exempt classifications.

PROCEDURES

Prevention:

- A. As a preventative measure, all employees are to abide by the Coronavirus Contingency Plan adopted by the Police Jury as well as the guidelines put forth by the Federal Government, State of Louisiana, Louisiana Department of Health, and the Governor's Office. As additional guidance is released, it will be implemented at the department level.
 - a. General guidance includes, but is not limited to:
 - i. Split shifts: staff is divided into shifts to ensure smaller groups of people exposed to each other
 - ii. Face Coverings/Masks: Various styles of face coverings have been supplied to all staff and it is mandatory that they be worn when sharing a vehicle/equipment and/or when mandated by the Governor's Office. *Employees with a bona fide doctor's excuse will be exempt unless a modified alternative can be provided.*
 - iii. Social Distancing: Workspaces have been modified to ensure 6 ft. separation whenever possible in order to alleviate "close contact".
 1. "Close contact" is defined as a person who was within 6 feet of an infected person for at least 15 minutes starting two days before symptom onset or two days before test collection date if asymptomatic until the case isolated
 - iv. Cleaning & Sanitization: Vehicles, equipment, shared spaces, and commonly touched surfaces are to be disinfected frequently. Increased personal hygiene including frequent handwashing and use of hand sanitizer is encouraged and available at each department.
 - v. Stay Home When Ill: Employees are encouraged to stay home if they are exhibiting symptoms of COVID-19 or any other illness.
 - vi. Restrict Unnecessary Exposure: Employees are restricted from entering truck stops and gas stations during working hours.

Exposure to Close Contact

- B. If an employee believes they may have been directly exposed to close contact with a suspected positive case or with someone that is awaiting test results, or is presumed positive by a medical doctor, they should remain isolated from all other staff for 10 days (social distancing of a minimum 10 – 15ft) but can continue working as long as they are not exhibiting symptoms.
 - a. They should monitor their health by checking their temperature twice daily and watching for symptoms, such as cough or shortness of breath.
 - b. If they begin to exhibit symptoms, they should stay home, and stay away from others, call their local medical facility, explain their symptoms, and follow the treatment prescribed, up to and including testing.



Jackson Parish Police Jury

- c. If symptomatic, they should request a self-imposed quarantine for up to 14 days or until they receive a negative test result, whichever occurs first.
 - i. If the employee is eligible for teleworking, they should request to continue working remotely.
See the Telecommuting Policy.
- d. Requests are to be made in writing on the below form and turned in to the to the Secretary-Treasurer.
- e. If the original close contact person has a positive test result, the employee should request approval for a self-quarantine for up to 14 days. If symptoms develop, the employee should contact their medical facility, explain their symptoms and circumstances, and follow the treatment prescribed.
- f. If an employee has been exposed to or tests positive for COVID-19 a second time, a second quarantine and testing period will be required.

Experiencing Symptoms:

- C. If an employee feels ill and has symptoms (fever, cough, shortness of breath, severe chills and/or fatigue, complete loss of taste and smell), they should alert their Department Superintendent and stay home from work.
 - a. The employee should stay home and stay away from others, call their local medical facility, explain their symptoms, and follow the treatment prescribed, up to and including testing.
 - b. The Department and Secretary-Treasurer will perform Contact Tracing to determine other employees who may have had close contact (details about Contact Tracing are below).
 - c. The employee's workspace should be thoroughly cleaned and sanitized.
 - d. All employees should monitor their health for symptoms, not come to work if they develop any symptoms, and consult their doctor.
 - i. Employees who have had close contact with someone experiencing symptoms should remain isolated from all other staff for 10 days but can continue working as long as they are not exhibiting symptoms.
 - ii. All efforts should be made to keep strict social distancing and increase sanitization.
 - e. If another employee begins to exhibit symptoms, these same procedures will apply for them as a separate event.

Positive Test Result

- D. If an employee tests positive for COVID-19:
 - a. The employee should stay home and stay away from others, follow the guidance of their medical facility, and alert their Department Superintendent.
 - b. The employee will have a mandatory 14-day quarantine.
 - c. The employee's workspace should be thoroughly cleaned.
 - d. All employees should monitor their health for symptoms, not come to work if they develop any symptoms, and consult their doctor.

Returning to Work

- E. An employee can be allowed to return to work when the following criteria are met:
 - a. Fever free without the use of fever-reducing medications for at least 24 hours, and
 - b. Improvement in other symptoms (e.g., cough, shortness of breath), and
 - c. At least 10 days have passed since symptoms first appeared, and
 - d. One (1) negative COVID-19 test result.
- F. The Return to Work Self-Certification form must be completed before the employee is allowed back.



Jackson Parish Police Jury

Contact Tracing

- G. Contact tracing is an important part of supporting our employees who may have been in close contact with someone suspected of having COVID-19 or who have received a positive test result. The following steps will be used by the Department Superintendent and Secretary-Treasurer to contact trace:
- Interview the employee who tested positive to help them recall everyone who they have been in close contact with during the timeframe they may have been infectious. (CDC states 48 hours prior)
 - Notify those individuals of their potential exposure as quickly and sensitively as possible.
 - Protect the privacy of the employee who tested positive.
 - Contacts are only informed that they may have been exposed to the virus.
 - Contacts are to follow the procedures in item B. Close Contact

Employee Benefits

- H. The Police Jury will provide up to 80 hours of regular pay for a quarantine period (self-imposed and manager-approved) as provided for in the Families First Coronavirus Response Act (FFCRA) under qualifying reasons:
- Is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
 - Has been advised by a health care provider to self-quarantine related to COVID-19;
 - Is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
 - Is caring for an individual subject to an order described in (a) or self-quarantined as described in (b)
- I. The Police Jury will provide up to 12 weeks of paid sick leave and expanded family and medical leave paid at 2/3 for the below qualifying reasons for up to \$200 daily and \$12,000 total: as provided for in the Families First Coronavirus Response Act (FFCRA).
- Is caring for his or her child whose school or place of care is closed (or childcare provider is unavailable) due to COVID-19 related reasons; or
 - Is experiencing any other substantially similar condition specified by the U.S. Department of Health and Human Services.
- J. It is the responsibility of the employee to provide the proper documentation including request letters and doctor's notes to ensure property coding in the payroll system.

Resources:

Clinics:

- Jackson Parish Hospital COVID Clinic: (318) 259-9939, Contact: Melissa Porter
- Mercy Medical: (318) 259-1100, Contact: Brittany
- Green Clinic, Hodge: (318) 395-1168, Contact: Kelly

Personnel:

- Office of Emergency Preparedness Director, Mark Treadway (318) 278-2504
- Police Jury President, Amy Magee (318) 235-0002
- Police Jury Secretary-Treasurer, Gina Thomas (318) 395-6020



Jackson Parish Police Jury

Employee Request for Emergency Paid Sick Leave

Generally, employers covered under the FFCRA must provide employees (from 4/1/2020-12/31/2020):

- Up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:
 - 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
 - 2/3 for qualifying reasons #4 and 6 below, up to \$200 daily and \$2,000 total; and
 - Up to 12 weeks of paid sick leave and expanded family and medical leave paid at 2/3 for qualifying reason #5 below for up to \$200 daily and \$12,000 total.
- A part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

This form is to be filled out by the **EMPLOYEE**

Employee Name:		
Employee Home Address:		
Home Phone:		Cell Phone:
Department:	Title:	Supervisor:
This is a (<i>chose one</i>): <input type="checkbox"/> New Request for Leave <input type="checkbox"/> Request for an extension		
Anticipated Begin Date of Leave:		Expected Return to Work Date:
Notes:		



Jackson Parish Police Jury

QUALIFYING REASONS FOR EMERGENCY LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to telework, because the employee:

(Please mark applicable reasons for your request, attach documentation.)

	Qualifying Reason(s)	Information Required (To be completed by Employee):
<input type="checkbox"/>	1. Employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;	Name of governmental entity ordering quarantine: _____
<input type="checkbox"/>	2. Employee has been advised by a health care provider to self-quarantine related to COVID-19;	Name of Healthcare professional advising self-quarantine: _____
<input type="checkbox"/>	3. Employee is experiencing COVID-19 symptoms and is seeking a medical diagnosis;	Upon receiving care, please provide Name of Healthcare professional advising self-quarantine: _____
<input type="checkbox"/>	4. Employee is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);	Name of individual being cared for: _____ Relationship to Employee: _____ Name of Government entity or healthcare professional ordering quarantine: _____
<input type="checkbox"/>	5. Employee is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons. <input type="checkbox"/> Select if applicable: Special circumstances exist that require that I provide care for a child older than 14 during daylight hours.	Name of Child: _____ Age: _____ Name of School/Place of Childcare: _____ _____ Name of Child: _____ Age: _____ Name of School/Place of Childcare: _____ _____ Name of Child: _____ Age: _____ Name/Place of Childcare: _____ _____
<input type="checkbox"/>	6. Employee is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services.	Comments:

Item #5: Employee **must provide** a statement that: **1)** the employee is unable to work or telework because of that reason and **2)** A statement that the employee is unable to work or telework because of that reason **and** that no other suitable person is available to care for the child(ren) during the period requested (Care must not be available FOR COVID-19 RELATED REASONS), and **3)** a notice that has been posted on a government, school, or day care website, or published in a newspaper, or an email from an employee or official of the school, place of care, or child care provider, and **4)** documentation to show special circumstances exist that require that care for a child older than 14 during daylight hours. **All documentation and proof must be attached, or your request may be delayed.**



Jackson Parish Police Jury

EMPLOYEE RIGHTS

PAID SICK LEAVE AND EXPANDED FAMILY AND MEDICAL LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

The Families First Coronavirus Response Act (FFCRA or Act) requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

▶ PAID LEAVE ENTITLEMENTS

Generally, employers covered under the Act must provide employees:

Up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:

- 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
- ⅔ for qualifying reasons #4 and 6 below, up to \$200 daily and \$2,000 total; and
- Up to 12 weeks of paid sick leave and expanded family and medical leave paid at ⅓ for qualifying reason #5 below for up to \$200 daily and \$12,000 total.

A part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

▶ ELIGIBLE EMPLOYEES

In general, employees of private sector employers with fewer than 500 employees, and certain public sector employers, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons (see below). *Employees who have been employed for at least 30 days prior to their leave request may be eligible for up to an additional 10 weeks of partially paid expanded family and medical leave for reason #5 below.*

▶ QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to telework, because the employee:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19; 2. has been advised by a health care provider to self-quarantine related to COVID-19; 3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis; 4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2); | <ol style="list-style-type: none"> 5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or 6. is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services. |
|--|--|

▶ ENFORCEMENT

The U.S. Department of Labor's Wage and Hour Division (WHD) has the authority to investigate and enforce compliance with the FFCRA. Employers may not discharge, discipline, or otherwise discriminate against any employee who lawfully takes paid sick leave or expanded family and medical leave under the FFCRA, files a complaint, or institutes a proceeding under or related to this Act. Employers in violation of the provisions of the FFCRA will be subject to penalties and enforcement by WHD.



WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

For additional information
or to file a complaint:
1-866-487-9243
TTY: 1-877-889-5627
dol.gov/agencies/whd



WH1422 REV 03/20



Jackson Parish Police Jury

Contact Tracing Interview Questions

Were you in direct contact with the person (<i>within 6 feet for 15 minutes or more</i>)?	
When was the last time you were in direct contact with the person?	
Were you in direct contact with this person any time prior to this? ...in the last week?	
Who else have you worked around in the last week?	
Have you had any symptoms?	
Have you been tested for COVID-19?	
If yes, when?	
When was the last time you were at work?	
Were you in direct contact with anyone in your department or any other department since you've potentially been exposed? (within 6 feet for 15 minutes or more)	
If yes, who?	
When was the last time you were at work?	
Have you been in direct contact with an employee outside of work since the potential exposure?	
What areas/crews did you work? <i>Get as specific as you can on this one to allow us to clean the areas.</i>	
Have you touched or worn any shared PPE, radio, cell phone of the employee?	
Do you have any symptoms of COVID-19 (dry cough, shortness of breath, fever)?	
Is there any other information that might be helpful?	



Jackson Parish Police Jury

Return-to-Work Self-Certification for COVID-19*

Persons with COVID-19 symptoms and/or a positive test who were directed to care for themselves at home may end self-isolation when at least 24 hours have passed since recovery, meaning:

- Fever free without the use of fever-reducing medications, and
- Improvement in symptoms (e.g., cough, shortness of breath), and
- At least 10 days* have passed since symptoms first appeared.

Persons with laboratory-confirmed COVID-19 who have not had any symptoms may discontinue self-isolation when at least 10 days** have passed since the date of their first positive COVID-19 diagnostic test and have had no subsequent illness.

Persons suspected of having COVID-19 who have been tested and receive a negative test may discontinue isolation precautions provided they feel well.

If the employee is sick with non-COVID-19 symptoms, or if the employee has tested negative for COVID-19***, the employee must still be symptom free for 24 hours before returning to the worksite. If teleworking or working from home, the employee does not have to wait the 24 hours before resuming work duties.

If an employee is a close contact (defined as within 6 feet for 15 minutes) of a confirmed positive and requires isolation, that person may return to work after the 14-day isolation period has passed, as long as no symptoms develop.

Employee Self-Certification

Test Date: _____ / _____ / 2020

Test Result (circle one): Positive Negative Not Tested

Date of Symptom Onset: _____ / _____ / 2020

Date of Recovery (as defined above): _____ / _____ / 2020

By signing this document, I verify that I have been symptom-free for the appropriate number of days and that the information reported above is correct. Therefore, I can be released from isolation and may resume work-related activities.

Signature

Print Name

Date



Jackson Parish Police Jury

Telecommuting Policy

Adopted by the Jackson Parish Police Jury effective _____ TBD _____

PURPOSE: Telecommuting allows employees to work at home, on the road or in a satellite location for all or part of their workweek. The Jackson Parish Police Jury considers telecommuting to be a viable, flexible work option when both the employee and the job are suited to such an arrangement. Telecommuting may be appropriate for some employees and jobs but not for others. Telecommuting is not an entitlement, it is not a companywide benefit, and it in no way changes the terms and conditions of employment with the Jackson Parish Police Jury.

SCOPE: This policy applies only to eligible full-time and part-time employees of the Jackson Parish Police Jury, including hourly, salary exempt, and salary non-exempt classifications that have been approved for telecommuting and have been supplied the proper supplies and materials to perform a meaningful service from a remote location.

POLICY STATEMENT: Telecommuting can be informal, such as working from home for a short-term project or on the road during business travel, or a formal, set schedule of working away from the office as described below. Either an employee or a supervisor can suggest telecommuting as a possible work arrangement.

Any telecommuting arrangement made may be discontinued at will and at any time at the request of either the telecommuter or the Police Jury. Every effort will be made to provide 30 days' notice of such change to accommodate commuting and other issues that may arise from the termination of a telecommuting arrangement. There may be instances, however, when no notice is possible.

PROCEDURES

A. Eligibility

- a. Individuals requesting formal telecommuting arrangements must be employed with the Jackson Parish Police Jury for a minimum of 12 months of continuous, regular employment and must have a satisfactory performance record.
- b. Before entering into any telecommuting agreement, the employee and Department Superintendent, with the assistance of the Secretary-Treasurer, will evaluate the suitability of such an arrangement, reviewing the following areas:
 - i. Employee suitability: The employee and manager will assess the needs and work habits of the employee, compared to traits customarily recognized as appropriate for successful telecommuters.
 - ii. Job responsibilities: The employee and manager will discuss the job responsibilities and determine if the job is appropriate for a telecommuting arrangement.
 - iii. Equipment needs, workspace design considerations, and scheduling issues: The employee and manager will review the physical workspace needs and the appropriate location for the telework.
 - iv. Tax and other legal implications: The employee must determine any tax or legal implications under IRS, state and local government laws, and/or restrictions of working out of a home-based office. Responsibility for fulfilling all obligations in this area rests solely with the employee.



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- c. If the employee and manager agree, and the Secretary-Treasurer concurs, a draft telecommuting agreement will be prepared and signed by all parties, and a determined trial period (not to exceed 30 days) will commence.
- d. Evaluation of telecommuter performance during the trial period will include regular interaction by phone and e-mail between the employee and the manager, and weekly face-to-face meetings (if able) to discuss work progress and problems. At the end of the trial period, the employee and manager will each complete an evaluation of the arrangement and make recommendations for continuance or modifications. Evaluation of telecommuter performance beyond the trial period will be consistent with that received by employees working at the office in both content and frequency but will focus on work output and completion of objectives rather than on time-based performance.
- e. An appropriate level of communication between the telecommuter and supervisor will be agreed to as part of the discussion process and will be more formal during the trial period. After conclusion of the trial period, the manager and telecommuter will communicate at a level consistent with employees working at the office or in a manner and frequency that is appropriate for the job and the individuals involved.

B. Equipment

- a. On a case-by-case basis, the Police Jury will determine, with information supplied by the employee and the Department Manager, the appropriate equipment needs (including hardware, software, modems, phone and data lines, and other office equipment) for each telecommuting arrangement. The Secretary-Treasurer and information system provider will serve as resources in this matter. Equipment supplied by the Police Jury will be maintained by the Police Jury. Equipment supplied by the employee, if deemed appropriate by the Police Jury, will be maintained by the employee. The Police Jury accepts no responsibility for damage or repairs to employee-owned equipment. The Police Jury reserves the right to make determinations as to appropriate equipment, subject to change at any time. Equipment supplied by the Police Jury is to be used for business purposes only. The telecommuter must sign an inventory of all Police Jury property received and agree to take appropriate action to protect the items from damage or theft. Upon termination of employment, all Police Jury property will be returned to the Police Jury, unless other arrangements have been made.
- b. The Police Jury will supply the employee with appropriate office supplies (pens, paper, etc.) as deemed necessary. The Police Jury will also reimburse the employee for business-related expenses that are reasonably incurred in carrying out the employee's job.
- c. The employee will establish an appropriate work environment within their home for work purposes. The Police Jury will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture, or lighting, nor for repairs or modifications to the home office space.

C. Security

- a. Consistent with the Police Jury's expectations of information security for employees working at the office, telecommuting employees will be expected to ensure the protection of proprietary company and customer information accessible from their home office. Steps include the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and the environment.



Jackson Parish Police Jury

D. Safety

- a. Employees are expected to maintain their home workspace in a safe manner, free from safety hazards. The Police Jury will provide each telecommuter with a safety checklist that must be completed at least twice per year. Injuries sustained by the employee in a home office location and in conjunction with their regular work duties are normally covered by the Police Jury's workers' compensation policy. Telecommuting employees are responsible for notifying the employer of such injuries as soon as practicable. The employee is liable for any injuries sustained by visitors to his or her home worksite.
- b. Telecommuting is not designed to be a replacement for appropriate childcare. The focus of the arrangement must remain on job performance and meeting business demands. Prospective telecommuters are encouraged to discuss expectations of telecommuting with family members prior to entering a trial period.

E. Time Worked

- a. Telecommuting employees who are not exempt from the overtime requirements of the Fair Labor Standards Act will be required to accurately record all hours worked using the Police Jury's time-keeping system. Hours worked in excess of those scheduled per day and per workweek require the advance approval of the telecommuter's supervisor. Failure to comply with this requirement may result in the immediate termination of the telecommuting agreement.

F. Ad Hoc Arrangements

- a. Temporary telecommuting arrangements may be approved for circumstances such as inclement weather, special projects, business travel, or other special needs. These arrangements are approved on an as-needed basis only, with no expectation of ongoing continuance.
- b. Other informal, short-term arrangements may be made for employees on family or medical leave to the extent practical for the employee and the organization and with the consent of the employee's health care provider, if appropriate.
- c. All informal telecommuting arrangements are made on a case-by-case basis, focusing first on the business needs of the organization.



Jackson Parish Police Jury

Assessment: Employee Suited for Telecommuting

The following tool can be used by a Department Superintendent as a basis for discussing the option and appropriateness of teleworking for a particular employee.

Please rate your employee using the following scale:

	1 – Never	2 – Rarely	3 – Sometimes	4 – Usually	5 - Always
1. Employee works without regular monitoring/supervision.					
2. Employee is comfortable working alone.					
3. Employee independently identifies required work tasks, issues, and solutions.					
4. Employee resolves issues with minimal guidance.					
5. Employee is self-motivated and self-disciplined.					
6. Employee is successful in their current position.					
7. Employee communicates hindrances to successful completion of a task or project in sufficient time to allow for alterations that improve the opportunity for success.					
8. Employee is knowledgeable about organization’s procedures/policies.					
9. Employee meets deadlines.					
10. The employee’s residence has an appropriate work environment conducive for teleworking.					
11. Employee is computer literate, (as required by this position).					
12. Employee is fully aware of departmental information technology security.					

Total Score: _____



Jackson Parish Police Jury

Telecommuting Site Worksheet

This worksheet is to be completed *prior to* the finalization of the Short-Term Telecommuting Agreement.
When setting up a telework space, ergonomics and safety are of primary importance.

Item	Yes	No
Safety Evaluation:		
Workspace area accommodates all equipment and related materials.		
Sufficient electrical outlets are available.		
All electrical plugs, cords, panels, and receptacles are in good condition.		
Three-prong, grounded outlets are used. Note: Two-prong outlets that require plug adaptors do not provide adequate protection for computers.		
Equipment is fitted with surge protectors and overload fuses.		
Equipment is placed close to electrical outlets. Electrical cords/wires are configured so there are no tripping hazards. Note: Extension cords should not be used.		
There is a working smoke detector in or near the workspace.		
A home multipurpose fire extinguisher is available. Employee is familiar with use.		
Heating and ventilation systems are adequate and in good repair.		
There is an established evacuation plan in the event of a fire.		
Furnishings appear sturdy.		
Workstation Set-up – Workstation and equipment are ergonomically appropriate		
Computer desk and chair are ergonomically sound and sturdy.		
Keyboard, mouse, external speakers, etc. are in working order.		
Computer screen(s)/monitor(s) are correctly positioned and connected.		
Workspace lighting is adequate and appropriate for tasks.		
Adequate accessibility to phone lines, internet connection, electrical capabilities, etc.		
Work documents, data, and confidential information are secured.		
Workspace is separate from major family activity areas and is devoted to work needs.		
Other Items of Note:		

For more detailed information on setting up an ergonomic computer workstation, visit:

<https://www.osha.gov/SLTC/etools/computerworkstations/>

Telecommuting Employee: _____

Employee #: _____

Temporary work location: _____

Site Evaluator (Department Superintendent or Secretary-Treasurer): _____

Date of inspection: _____

Signature of Evaluator: _____



Jackson Parish Police Jury

Short-Term Telecommuting Agreement

Employee Information:

Name: _____ Employee #: _____ Hire date: _____
Job title: _____ Department: _____
Manager: _____
FLSA status: Exempt Nonexempt

This temporary telecommuting agreement will begin and end on the following dates:

Start date: _____ End date: _____

Temporary work location: _____

Employee schedule: _____

The employee agrees to the following conditions:

- The employee will remain accessible and productive during scheduled work hours.
- The employee will record all hours worked and meal periods taken using the Police Jury's timekeeping system in accordance with regular timekeeping practices.
- Nonexempt employees will obtain supervisor approval prior to working unscheduled overtime hours.
- The employee will report to the employer's work location as necessary upon directive from their supervisor.
- The employee will communicate regularly with their supervisor and co-workers, which includes a weekly written or electronic report of activities.
- The employee will comply with all Police Jury rules, policies, practices, and instructions that would apply if the employee were working at the employer's work location.
- The employee will maintain satisfactory performance standards.
- The employee will make arrangements for regular dependent care and understands that telecommuting is not a substitute for dependent care. In pandemic circumstances, exceptions may be made for employees with caregiving responsibilities.
- The employee will maintain a safe and secure work environment at all times.
- The employee will allow the employer to have access to the telecommuting location for purposes of assessing safety and security, upon reasonable notice by the organization.
- The employee will report work-related injuries to his or her manager as soon as practicable.

The Jackson Parish Police Jury will provide the following equipment: _____

The employee will provide the following equipment: _____

The employee agrees that Police Jury equipment will not be used by anyone other than the employee and only for business-related work. The employee will not make any changes to security or administrative settings on Police Jury equipment. The employee understands that all tools and resources provided by the Police Jury shall remain the property of the parish at all times.

The employee agrees to protect company tools and resources from theft or damage and to report theft or damage to their manager immediately.



Jackson Parish Police Jury

The employee agrees to comply with Police Jury policies and expectations regarding information security. The employee will be expected to ensure the protection of proprietary company and customer information accessible from their home offices.

The Jackson Parish Police Jury will reimburse employee for the following expenses: _____

The employee will submit expense reports with attached receipts in accordance with the Police Jury's expense reimbursement policy.

The employee understands that all terms and conditions of employment with the Police Jury remain unchanged, except those specifically addressed in this agreement.

The employee understands that management retains the right to modify this agreement on a temporary or permanent basis for any reason at any time.

The employee agrees to return Police Jury equipment and documents within five days of termination of employment.

Employee Name (Print)

Date

Employee Signature

Superintendent Name (Print)

Date

Superintendent Signature

Secretary-Treasurer Signature

Date



Jackson Parish Police Jury

Equipment Acceptable Usage Agreement

Employee Name: _____ Employee #: _____

Address: _____

Home Phone: _____ Mobile: _____

JPPJ Asset Tag #	Serial/VIN #	Description of Equipment/Devise	Approximate \$ Value

Title to Property: Legal title/ownership of the above listed technology devices are and will remain at all times with Jackson Parish Police Jury (hereafter Police Jury).

Right to Use Property: Right of use and possession of these devices are limited and are based on full compliance with all Police Jury policies. Right of use of this device may be terminated at any time for violation of this agreement or any Police Jury policy or procedure.

Term of Possession: The limited right to possession of these technology devices begins with the checkout of these devices to the eligible employee and terminates no later than the employee’s last day of telecommunication work per the Telecommuting Agreement. Should the employee fail to return any of the devices in a timely manner in accordance with this agreement, the Police Jury is entitled to take possession of the device(s) at the location listed in the Telecommuting Agreement.

Terms of This Agreement: This agreement terminates on the last day of telecommunication work per the Telecommuting Agreement unless terminated earlier by the Police Jury. All devices must be returned to the Police Jury by the termination of this agreement.

Loss or Damage: If any of the devices are lost or damaged due to negligence, the employee is responsible for reasonable cost of repair or replacement at fair market value on the date of loss. Loss of, damage to, or theft of any device must be reported to the department superintendent immediately after the occurrence. If a device is stolen, a police report must be filed by the employee within 48 hours of the incident. Leaving a device vulnerable to theft or damage may be negligence depending upon the circumstances.

Unlawful Possession: Failure to return any device in accordance with this agreement and without written consent of the Police Jury may be considered unlawful possession and/or appropriation of Parish property.

Employee Name (Print)

Employee Signature

Date

Finance Committee
July 24, 2020

The Finance Committee met Friday, July 24, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The meeting was called to order by the Chair, Mr. Culpepper. Mr. McCarty gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chairman recognized Mr. Glen Kirkland, Tax Assessor and moved agenda item #2 to #1. Mr. Kirkland presented details on the re-assessment process and the impact on millage rates. He stated they would have final rates at the end of the month. The Committee discussed the current millage rates and fund balances. The Committee reviewed the fund balance increase year-over-year for the Library. Motion Mr. McCarty, seconded Ms. Cowans to reduce the Library millage by an additional 1.5 mils to a total of 4.9 mils. Motion carried.

The Chairman moved to item #3 and the Committee reviewed the Cooperative Endeavor Agreement with the North Louisiana Economic Partnership. Motion Ms. Cowans, seconded Mr. McCarty to recommend the Jury authorize the President to sign the 2020 Cooperative Endeavor Agreement with the North Louisiana Economic Partnership for \$2,250. Motion carried.

The Chairman moved to item #1 and invited the Secretary-Treasurer to present the month-to-date purchase orders and financial statements. The Secretary-Treasurer reviewed the Master Fund trial balance and discussed the restricted fund balance. The Committee reviewed the Revenue and Expenditure report and the budget report for current vs. actual. The Secretary-Treasurer explained the reserved balance of \$260,000 for the Livestock Pavilion and its restriction to a state project.

The Chairman moved to item #4 and the Committee reviewed the presented budget amendments for the year-to-date and the Secretary-Treasurer reviewed the details and explanations. Motion Mr. McCarty, seconded Ms. Cowans to recommend the Jury amend the 2020 budget as presented. Motion carried.

The Committee reviewed the financial summary of the Road and Asphalt funds and the Secretary-Treasurer explained the revenue sources and the transfers from both funds to the annual road program.

Motion Mr. McCarty, seconded Ms. Cowans to adjourn. Motion carried.



Glen Kirkland, PLS, CLA
Assessor for Jackson Parish

500 East Court, Room 101
259-5672
Jonesboro, LA 71251

Phone (318) 259-2151 · Fax (318)
Email: gkirkland@jpassessor.org

Gina: I am listing below the adjustments in millage due to reassessment. If you have any questions, please feel free to contact me.

2020 reassessment adjustments

General Alimony -	adjusted to 4.98 mills Can levy up to 5.39 mills for 2020 Can levy up to 5.51 mills for 2021
Roads & Bridges	voter approved for 5.23 mills
Roads, Asphalt & Paving	voter approved for 4.55 mills
Recreation District	adjusted to 4.73 mills
Health Unit	adjusted to 0.82 mills
Library & Bookmobile	adjusted to 6.54 mills Can levy up to 8.94 mills for 2020 Can levy up to 9.14 mills for 2021

red = first time on tax roll after being approved by voters

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE JACKSON PARISH POLICE JURY AND
NORTH LOUISIANA ECONOMIC PARTNERSHIP**

In accordance with Article VII, Section 14 of the Constitution of the State of Louisiana, North Louisiana Economic Partnership, a duly organized Louisiana non-profit 501 (c)(3) corporation, hereinafter called "NLEP" doing business as the North Louisiana Economic Partnership, hereinafter called "NLEP" represented by President Scott Martinez, duly authorized to act by Resolution of its Board of Directors, dated the 16 day of January, 2013 and, the Jackson Parish Police Jury, a duly organized political subdivision of the State of Louisiana, herein represented by Amy Magee, President, duly authorized to act herein and hereinafter referred to as the "Parish", do hereby enter into this Cooperative Endeavor Agreement (the "Agreement") to serve the public for the purposes hereinafter declared.

WHEREAS, the NLEP, a corporation authorized by and acting pursuant to the provisions of the statutes of the State of Louisiana governing non-profit organizations, and doing business as the NLEP, is responsible for fostering the growth of industry and other commercial enterprises in North Louisiana that will contribute to the overall improvement of the economy of the state.

WHEREAS, the Jackson Parish Police Jury has an interest in promoting economic development in Jackson Parish in North Louisiana and has determined that a cooperative endeavor with the NLEP will benefit the development of the regional economy and promote economic growth, added investment, and new jobs.

WHEREAS, the Jackson Parish Police Jury is authorized to participate pursuant to the Louisiana Administrative Code, Title 13, Part 3 and pursuant to La. R.S. 51:2301, being the Louisiana Economic Development Act and in particular, La. R.S. 51:2302 (10), with this agreement being statutorily declared to be for a public purpose and in the public interest.

WHEREAS, the NLEP is in the process of completing evaluations and developing criteria to help participants create and enhance economic opportunities in North Louisiana.

The Jackson Parish Police Jury and the NLEP do hereby state and declare that, in consideration of the potential for economic growth and development in North Louisiana due to the cooperation between the participants in the NLEP, to wit:

I. NLEP shall:

1. Promote and market all parishes and communities in North Louisiana including Jackson Parish to encourage job creation and capital investment.
 - a. Efforts shall include work with existing employers in the region as identified/needed and work with prospective employers considering economic growth and development within the region for the first time. Efforts shall also include the identification and marketing of sites in Jackson Parish suitable for development.
 - b. NLEP shall follow its neutral protocols that provide access to information about all prospects to all partners (even when the project is only considering a portion of the region). NLEP's point of contact with the Parish for purposes of this Agreement shall be the President of the Jackson Parish Police Jury or his designee.
2. Provide support and advice as needed on prospect situations that the Jackson Parish Police Jury is pursuing with and through the NLEP's efforts and/or any developed through the Parish's own channels and contacts.
3. In cooperation with local partners, strategically engage the local existing employer base to ensure that major employers are having positive experiences in the Parish and are seeking growth opportunities when possible to help create further jobs and investment.

4. Provide regular periodic reporting to the Parish on the progress of NLEP's marketing efforts including regular direct meetings and public updates with Parish officials as requested, desired, or needed by such officials, as well as provide regular updates and on-going communication with other Parish officials on the progress of such efforts.
5. Provide access to research and communications expertise along with business development (prospect) capabilities to the Police Jury.
6. Ensure that Parish officials and designated professional staff are included in ongoing NLEP communications, activities, and events as a benefit of being an investor.

II. The Jackson Parish Police Jury shall:

Contribute the sum of two thousand, two hundred fifty dollars (\$2,250.00) as full compensation for the performance of the services contracted for herein and for the operations and assessments of NLEP. The said funds shall be paid by the Parish to NLEP within thirty (30) days of the execution of this Agreement by the Parish and NLEP. NLEP acknowledges, understands and agrees that all funds provided herein by the Parish shall be used exclusively for the purpose stated above and in accordance with constitutional and statutory restrictions on the use of public funds.

III. Maintenance of Financial Records; Use of Funds. NLEP shall maintain appropriate financial records pertaining to all matters relative to this Agreement in accordance with generally accepted accounting principles and procedures. NLEP shall retain all records and supporting documentation applicable to this Agreement for a period of three (3) years, except as follows:

1. Records that are subject to audit findings shall be retained three (3) years after such findings have been resolved.
2. All such records and supporting documents shall be made available, upon request, for inspection or audit by representatives of the Parish. In the event NLEP shall cease to exist, it shall turn over to the Parish all records relating to this Agreement to be retained by the Parish for the required period.

NLEP recognizes, understands, and agrees that it has an affirmative duty to comply with all applicable provisions of state and local law in the performance of this Agreement and agrees that any funds not used in accordance with the terms of this Agreement and state and local law shall be reimbursed to the Parish.

NLEP shall not execute any contract(s) or agreement(s) which would expend or commit the Parish funds in excess of the amount stated herein without the prior written approval of the Parish. NLEP shall be solely responsible for any amount(s) that exceed the amount of funds provided herein by the Parish.

IV. Coordination. NLEP shall administer the funds provided herein by the Parish in accordance with the terms of this Agreement, all applicable laws, rules and regulations and according to the highest standards of industry practice.

Any active discrimination committed by NLEP or failure to comply with these statutory obligations, where applicable, shall be grounds for termination of this Agreement.

V. Indemnity and Hold Harmless. NLEP agrees and obligates itself, its successors and assigns, to indemnify, defend and forever hold the Parish harmless from any claims that may be asserted by any persons or parties resulting from any violation by NLEP, its officers, directors, employees, agents and/or representatives of the requirements of any law in the performance of its obligations hereunder. NLEP further agrees and obligates itself, its successors and assigns, to indemnify, defend and forever hold the Parish harmless from any claims that may be asserted by any person or persons resulting from any action or inactions of NLEP, its officers, directors, employees, agents and/or representatives in connection with its activities hereunder and this funding.

VI. Term. This Agreement shall commence upon execution by NLEP and the Parish and shall terminate one year from the date of the execution, unless sooner terminated as provided herein.

VII. Right to Audit. NLEP agrees to permit the Parish or the Parish's designated representative to inspect and/or audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the Parish desires concerning NLEP's operation hereunder. The Parish shall provide written notice to NLEP prior to the execution of this provision.

VIII. Licenses, Permits and Approvals. NLEP shall obtain and maintain at its expense all required licenses and permits, and shall observe and comply with all federal, state, and local laws and ordinances, rules and regulations. If applicable, NLEP agrees and obligates itself to provide the Parish with evidence of a current occupational license prior to the execution of this Agreement. If at any time during the term of this Agreement NLEP suffers the removal of any license, permit, tax stamp, or like item due to default under the terms of such license, permit, tax stamp, or like item the Parish shall have the right to terminate this Agreement immediately without recourse by NLEP.

IX. Nonappropriation. Notwithstanding any provisions in this Agreement to the contrary, in the event funds for the performance of this Agreement are re-appropriated by the Police Jury prior to disbursement NLEP which would not permit the Parish to fulfill its obligations hereunder, this Agreement may be terminated by the Parish by giving written notice to NLEP of such fact and of the Parish's intention to terminate this Agreement for this cause, in which case, this Agreement shall terminate on the date specified in the notice without any penalty, liability or expense to the Parish. All matters, rights and liabilities shall be adjusted between the parties as of the termination date specified in the notice.

X. Amendment of Agreement. This Agreement may be amended at any time by the mutual written agreement of the parties hereto.

XI. General Provisions

A. Each party shall at all times keep the property of the other free of liens, attachment, encumbrances or claims.

B. NLEP agrees that if any execution or legal process be levied upon its interest in this Agreement, or if any valid liens or privileges be filed against its interest, or if any petition in bankruptcy be filed against it, or if it is adjudicated bankrupt in involuntary proceedings, the Parish shall have the right at its option to immediately cancel and terminate this Agreement.

C. It is expressly understood that failure or delay on the part of either party hereto in the performance, in whole or part, of the terms of this Agreement, if such failure is attributable to acts of God, fire, flood, inevitable accidents, riots, insurrection, public commotion, embargo, emergency or governmental orders, regulations, priority, or other limitations or restrictions, or other cause beyond the control of either party hereto, shall not constitute a breach hereof nor a default hereunder.

D. The parties hereto stipulate that the venue of any possible litigation arising under this Agreement shall be in the First Judicial District Court, Caddo Parish, Louisiana.

E. Nothing hereinabove or elsewhere in this Agreement shall in any manner make NLEP an employee of the Parish nor create a partnership between the parties.

F. In all hiring or employment made possible by or resulting from this Agreement there: 1) will not be any discrimination against any employee or applicant because of race, color, religion, sex, national origin, handicap, age, or veteran status, and 2) where applicable, affirmative action will be taken to ensure that employees of NLEP are treated during employment without regard to their race, color, religion, sex, national origin, handicap, age or veteran status. This Agreement shall apply but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

All solicitations or advertisements for employees shall state that all qualified applicants will receive consideration for employment without regarding the race, color, religion, sex, or national origin, handicap or veteran status.

G. NLEP hereby expressly agrees and acknowledges that it is an independent contractor as defined in the Revised Statutes of the State of Louisiana and as such it is expressly agreed and understood between the parties hereto, that in entering into this Agreement, that neither party to this Agreement shall be liable to the other for any benefits or coverage as provided by the Workmen's Compensation Law of the State of Louisiana, and further under the provisions of R.S. 23:1034, anyone employed by NLEP or the Parish shall not be considered an employee of the other party for purposes of Workmen's Compensation Coverage.

H. NLEP hereby expressly declares and acknowledges that it is an independent contractor, and as such it is expressly declared and understood between the parties hereto that: a) NLEP has been and will be free from any control of direction by the Parish over the performance of services covered by this Agreement; b) the service(s) to be rendered by NLEP are outside the normal scope of the Parish's usual business; and c) neither NLEP nor anyone employed by same shall be considered an employee of the Parish for the purpose of unemployment compensation coverage, the same being hereby expressly waived and excluded by the parties hereto.

I. Any notice, request or other communication to either party by the other shall be given in writing and shall be deemed received only upon the earlier of receipt or three days after mailing if mailed postage prepaid by regular mail to the Parish or NLEP as the case may be, at the address for such party as provided below or at such changed address as may be subsequently submitted by written notice of either party:

<i>If to the Parish:</i>	Jackson Parish Police Jury 500 East Court Street, Room 301 Jonesboro, LA 71251
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<i>If to North Louisiana Economic Partnership</i>	North Louisiana Economic Partnership 333 Texas Street, Suite 411 Shreveport, Louisiana 71101
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J. None of the funds provided directly or indirectly by the Parish under the terms of this Agreement may be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

K. No failure of either party to exercise any power or right given hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of the other party's right to demand at any time exact compliance with the terms hereof.

L. This Agreement shall be binding upon and insure to the benefit of the parties hereto, their legal representatives, successors and assigns.

M. This Agreement shall be reasonable construed and substantial compliance with its terms, conditions and obligations are hereby intended, unless the context or a literal compliance requires otherwise. Whenever approval or consent is herein required, the same shall not be unreasonable or arbitrarily withheld.

N. If any provision or item of this Agreement is held invalid, such invalidity shall not effect other provisions or items of this Agreement which can be given effect without the invalid provisions and to this end the Agreement is hereby declared severable.

O. Entire Agreement. This contract embodies the complete agreement between the parties hereto, superseding all oral or written agreements between them relating to matters in this Agreement.

THUS DONE AND SIGNED this _____ day of _____, 2020, at Jonesboro, Louisiana.

WITNESSES

JACKSON PARISH POLICE JURY

BY: _____
AMY MAGEE, PRESIDENT

THUS DONE AND SIGNED this _____ day of _____, 2020, at Shreveport, Louisiana.

WITNESSES

NORTH LOUISIANA
ECONOMIC PARTNERSHIP

BY: _____
SCOTT MARTINEZ, PRESIDENT

Account	Account Description	Fund	Funcnti	YTD Budget Amount	YTD Amount	YTD PO Amount	Remaining	% Remaining	Change	NEW Remaining	NEW % Remaining
001-3-143-00000	General: Alcohol Beverage Tax	001	REVEN	\$ 2,800.00	\$ (1,207.47)	\$ -	\$ 1,592.53	57%	\$ (500.00)	\$ 1,092.53	39%
001-3-185-00000	General: Insurance Premium Tax	001	REVEN	\$ 92,500.00	\$ (43,483.33)	\$ -	\$ 49,016.67	53%	\$ (1,755.46)	\$ 47,261.21	51%
001-3-221-00000	General: Fire Insurance Rebate (2%)	001	REVEN	\$ 65,000.00	\$ (65,255.46)	\$ -	\$ (255.46)	0%	\$ 255.46	\$ 0.00	0%
001-3-300-20000	General: Flood Permits	001	REVEN	\$ 500.00	\$ -	\$ -	\$ 500.00	100%	\$ (500.00)	\$ -	0%
001-3-500-00000	General: Comm. Center Rental Fees	001	REVEN	\$ 12,250.00	\$ (5,705.20)	\$ -	\$ 6,544.80	53%	\$ (3,000.00)	\$ 3,544.80	29%
001-3-641-01000	General: Sale of Surplus/Salvage	001	REVEN	\$ 500.00	\$ -	\$ -	\$ 500.00	100%	\$ (500.00)	\$ -	0%
001-3-651-00000	General: Miscellaneous Revenue	001	REVEN	\$ 1,200.00	\$ (6,250.56)	\$ -	\$ (5,050.56)	-421%	\$ 6,000.00	\$ 949.44	79%
001-4-111-03200	Jury: Supplies	001	EXPEN	\$ 16,250.00	\$ 995.76	\$ 28.00	\$ 15,226.24	94%	\$ (10,000.00)	\$ 5,226.24	32%
001-4-111-07000	Jury: Legal Fees	001	EXPEN	\$ 20,000.00	\$ 3,542.46	\$ -	\$ 16,457.54	82%	\$ (10,000.00)	\$ 6,457.54	32%
001-4-111-08000	Jury: Publications	001	EXPEN	\$ 8,700.00	\$ 1,694.84	\$ -	\$ 7,005.16	81%	\$ (3,000.00)	\$ 4,005.16	46%
001-4-124-02100	Clerk of Court: Publications	001	EXPEN	\$ 4,700.00	\$ 234.00	\$ -	\$ 4,466.00	95%	\$ (2,590.00)	\$ 1,876.00	40%
001-4-124-03500	Clerk of Court: Office Expense	001	EXPEN	\$ 7,410.00	\$ 1,515.31	\$ -	\$ 5,894.69	80%	\$ 2,590.00	\$ 8,484.69	115%
001-4-126-06100	Justice/Constable: Travel & Supplie	001	EXPEN	\$ 3,000.00	\$ 2,739.67	\$ -	\$ 260.33	9%	\$ (260.33)	\$ -	0%
001-4-141-02400	Registrar: Telephone/Internet/Netwo	001	EXPEN	\$ 1,173.00	\$ 803.62	\$ -	\$ 369.38	31%	\$ 500.00	\$ 869.38	74%
001-4-141-03500	Registrar: Office Expense	001	EXPEN	\$ 6,159.98	\$ 3,184.45	\$ 1,053.37	\$ 1,922.16	31%	\$ 1,813.94	\$ 3,736.10	61%
001-4-141-06100	Registrar: Travel	001	EXPEN	\$ 3,000.00	\$ 686.06	\$ -	\$ 2,313.94	77%	\$ (2,313.94)	\$ -	0%
001-4-151-02400	General Finance: Telephone/Internet	001	EXPEN	\$ 42,000.00	\$ 8,845.60	\$ -	\$ 33,154.40	79%	\$ (15,000.00)	\$ 18,154.40	43%
001-4-151-02800	General Finance: General Liab. Insu	001	EXPEN	\$ 60,407.57	\$ 60,757.57	\$ -	\$ (350.00)	-1%	\$ 350.00	\$ -	0%
001-4-151-03500	General Finance: Office Expense	001	EXPEN	\$ 19,500.00	\$ 5,214.79	\$ 251.24	\$ 14,033.97	72%	\$ 5,150.00	\$ 19,183.97	98%
001-4-151-04300	General Finance: Technology Tools	001	EXPEN	\$ 43,784.00	\$ 33,070.33	\$ 695.50	\$ 10,018.17	23%	\$ 10,000.00	\$ 20,018.17	46%
001-4-151-06100	General Finance: Employee Travel	001	EXPEN	\$ 3,000.00	\$ 1,748.30	\$ -	\$ 1,251.70	42%	\$ (500.00)	\$ 751.70	25%
001-4-155-02810	General Maintenance: Insur:Vehicle	001	EXPEN	\$ 2,553.96	\$ 1,043.44	\$ -	\$ 1,510.52	59%	\$ (1,510.52)	\$ -	0%
001-4-155-02820	General Maintenance: GPS Fleet Trac	001	EXPEN	\$ 1,395.68	\$ 566.79	\$ 404.85	\$ 424.04	30%	\$ (424.04)	\$ -	0%
001-4-155-02840	General: Insurance Workmen's Comp	001	EXPEN	\$ 1,142.40	\$ 936.00	\$ -	\$ 206.40	18%	\$ (206.40)	\$ -	0%
001-4-194-02200	General Maintenance: Telephone/Netwo	001	EXPEN	\$ 1,200.00	\$ 347.08	\$ -	\$ 852.92	71%	\$ (450.00)	\$ 402.92	34%
001-4-194-02400	General Maintenance: Contracted Ser	001	EXPEN	\$ 30,595.12	\$ 19,154.26	\$ -	\$ 11,440.86	37%	\$ 5,000.00	\$ 16,440.86	54%
001-4-194-02500	General Maintenance: Uniforms	001	EXPEN	\$ 2,112.15	\$ 1,288.28	\$ -	\$ 823.87	39%	\$ 86.70	\$ 910.57	43%
001-4-194-02700	General Maintenance: Repairs	001	EXPEN	\$ 24,000.00	\$ 16,390.98	\$ 489.97	\$ 7,119.05	30%	\$ 4,135.77	\$ 11,254.82	47%
001-4-194-04200	General Maintenance: Equipment	001	EXPEN	\$ 4,750.60	\$ 4,750.25	\$ -	\$ 0.35	0%	\$ (0.35)	\$ 0.00	0%
001-4-194-04500	General Maintenance: Security (CH)	001	EXPEN	\$ 2,479.40	\$ 225.00	\$ -	\$ 2,254.40	91%	\$ (1,200.00)	\$ 1,054.40	43%
001-4-194-05300	General Maintenance:Christmas Decor	001	EXPEN	\$ 8,500.00	\$ 443.41	\$ -	\$ 8,056.59	95%	\$ 15,000.00	\$ 23,056.59	271%
001-4-195-01100	Community Center: Salaries	001	EXPEN	\$ 4,350.00	\$ 1,134.39	\$ -	\$ 3,215.61	74%	\$ (1,000.00)	\$ 2,215.61	51%
001-4-195-02700	Community Center: Building Repairs	001	EXPEN	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	100%	\$ (2,000.00)	\$ 2,000.00	50%
001-4-195-03200	Community Center: Building Supplies	001	EXPEN	\$ 2,400.00	\$ 1,771.53	\$ -	\$ 628.47	26%	\$ 500.00	\$ 1,128.47	47%
001-4-197-02200	JOB: Telephone/Internet	001	EXPEN	\$ 18,000.00	\$ 5,600.52	\$ -	\$ 12,399.48	69%	\$ (6,000.00)	\$ 6,399.48	36%
001-4-197-02700	JOB: Contracted Services	001	EXPEN	\$ 15,000.00	\$ 3,247.56	\$ 1,383.09	\$ 10,369.35	69%	\$ 69,000.00	\$ 79,369.35	529%
001-4-197-03200	JOB: Building Supplies	001	EXPEN	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00	100%	\$ 150,000.00	\$ 185,000.00	529%
001-4-197-04500	JOB: Surveillance/Security	001	EXPEN	\$ 2,479.40	\$ 319.60	\$ -	\$ 2,159.80	87%	\$ (659.80)	\$ 1,500.00	60%
001-4-221-00000	General: Fire Protection Allocation	001	EXPEN	\$ 65,000.00	\$ 65,255.46	\$ -	\$ (255.46)	0%	\$ 225.46	\$ (30.00)	0%
001-4-411-00000	General: Sparta Groundwater Comm.	001	EXPEN	\$ 1,250.00	\$ -	\$ -	\$ 1,250.00	100%	\$ (125.00)	\$ 1,125.00	90%
001-4-413-00000	General: North LA Economic Partners	001	EXPEN	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	100%	\$ (250.00)	\$ 2,250.00	90%
001-4-414-00000	General: Pinebelt MPAA - YES Prog	001	EXPEN	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	100%	\$ (20,000.00)	\$ -	0%
001-4-420-00000	General: Trailblazers, Inc.	001	EXPEN	\$ 1,200.00	\$ 1,080.00	\$ -	\$ 120.00	10%	\$ (120.00)	\$ -	0%
001-4-500-02400	General: JP Heritage Museum	001	EXPEN	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	100%	\$ (1,000.00)	\$ 9,000.00	90%
001-4-654-01200	LSU Ag Center: Personnel Support	001	EXPEN	\$ 16,200.00	\$ 14,580.00	\$ -	\$ 1,620.00	10%	\$ (1,620.00)	\$ -	0%
001-4-654-02400	LSU Ag Center: Telephone	001	EXPEN	\$ 3,300.00	\$ 2,001.79	\$ -	\$ 1,298.21	39%	\$ 1,500.00	\$ 2,798.21	85%
001-4-661-00000	General: Municipality Appropriation	001	EXPEN	\$ 33,762.50	\$ -	\$ -	\$ 33,762.50	100%	\$ 38,378.51	\$ 72,141.01	214%
001-4-694-01300	General: Transfer To:Capital Outlay	001	EXPEN	\$ 585,000.00	\$ 21,164.52	\$ -	\$ 563,835.48	96%	\$ (209,000.00)	\$ 354,835.48	61%
001-4-694-01700	General: Transfer to Coroner	001	EXPEN	\$ -	\$ 53,376.49	\$ -	\$ (53,376.49)	#DIV/0!	\$ 53,376.49	\$ -	#DIV/0!
001-4-694-02600	General: Transfer To: Pet./Grd Jury	001	EXPEN	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	100%	\$ (5,000.00)	\$ -	0%
001-4-700-09000	General: Building Improvements	001	EXPEN	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	100%	\$ (10,000.00)	\$ -	0%
002-3-343-00000	Road: State Road Fund	002	REVEN	\$ 264,000.00	\$ (116,342.30)	\$ -	\$ 147,657.70	56%	\$ (3,430.25)	\$ 144,227.45	55%
002-3-621-00000	Road: Contractor Refunds - Damage	002	REVEN	\$ -	\$ (3,325.50)	\$ -	\$ (3,325.50)	#DIV/0!	\$ 3,325.50	\$ -	#DIV/0!
002-3-641-01000	Road: Sale of Scrap/Salvage/Surplus	002	REVEN	\$ -	\$ (104.75)	\$ -	\$ (104.75)	#DIV/0!	\$ 104.75	\$ -	#DIV/0!
002-4-310-01100	Road: Salaries	002	EXPEN	\$ 332,642.74	\$ 190,667.04	\$ -	\$ 141,975.70	43%	\$ 38,424.00	\$ 180,399.70	54%
002-4-310-01500	Road: Legal Fees	002	EXPEN	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	100%	\$ (2,000.00)	\$ 1,000.00	33%
002-4-310-02300	Road: Utilities	002	EXPEN	\$ 11,700.00	\$ 4,172.22	\$ -	\$ 7,527.78	64%	\$ (1,000.00)	\$ 6,527.78	56%

Account	Account Description	Fund	Funcnti	YTD Budget Amount	YTD Amount	YTD PO Amoun	Remaining	% Remaining	Change	NEW Remaining	NEW % Remaining
002-4-310-02400	Road: Telephone/Internet/Mobile	002	EXPEN I	\$ 12,080.00	\$ 4,999.24	\$ 2,700.00	\$ 4,380.76	36%	\$ 600.00	\$ 4,980.76	41%
002-4-310-02500	Road: Lease Equipment	002	EXPEN I	\$ 181,234.68	\$ 84,852.49	\$ 63,780.35	\$ 32,601.84	18%	\$ (13,239.62)	\$ 19,362.22	11%
002-4-310-03500	Road: Office Expense	002	EXPEN I	\$ 6,000.00	\$ 4,831.63	\$ -	\$ 1,168.37	19%	\$ 1,000.00	\$ 2,168.37	36%
002-4-310-03600	Road: Road Signs	002	EXPEN I	\$ 2,100.00	\$ 1,847.13	\$ -	\$ 252.87	12%	\$ 1,000.00	\$ 1,252.87	60%
002-4-310-03700	Road: Parts & Repairs	002	EXPEN I	\$ 61,800.00	\$ 47,419.76	\$ 4,721.25	\$ 9,658.99	16%	\$ 10,000.00	\$ 19,658.99	32%
002-4-310-06200	Road: Medicare & FICA	002	EXPEN I	\$ 4,823.32	\$ 3,472.44	\$ -	\$ 1,350.88	28%	\$ 557.15	\$ 1,908.03	40%
002-4-310-06300	Road: Retirement	002	EXPEN I	\$ 40,748.74	\$ 21,923.37	\$ -	\$ 18,825.37	46%	\$ 4,706.94	\$ 23,532.31	58%
002-4-310-06400	Road: Group Insurance	002	EXPEN I	\$ 90,801.82	\$ 41,271.83	\$ -	\$ 49,529.99	55%	\$ 6,463.53	\$ 55,993.52	62%
002-4-310-06700	Road: Unemployment	002	EXPEN I	\$ 4,740.00	\$ 4,740.00	\$ -	\$ -	0%	\$ 5,688.00	\$ 5,688.00	120%
002-4-310-08500	Road: Contract Payments	002	EXPEN I	\$ 125,000.00	\$ 15,504.07	\$ 120.00	\$ 109,375.93	88%	\$ (50,000.00)	\$ 59,375.93	48%
002-4-313-06100	Road: Employee Travel	002	EXPEN I	\$ 646.90	\$ 50.00	\$ -	\$ 596.90	92%	\$ (450.00)	\$ 146.90	23%
002-4-313-08300	Road: Surveillance/Security	002	EXPEN I	\$ 1,750.00	\$ -	\$ -	\$ 1,750.00	100%	\$ (1,750.00)	\$ -	0%
005-3-695-00000	Stat Reserve: Transfer From General	005	REVEN	\$ 173,231.85	\$ -	\$ -	\$ 173,231.85	100%	\$ (173,231.85)	\$ -	0%
006-4-312-01100	ASPHALT - SALARIES	006	EXPEN /	\$ 332,642.74	\$ 190,667.03	\$ -	\$ 141,975.71	43%	\$ 38,424.00	\$ 180,399.71	54%
006-4-312-03000	SUPPLIES - ASPHALT	006	EXPEN /	\$ 12,000.00	\$ 1,632.32	\$ -	\$ 10,367.68	86%	\$ (3,000.00)	\$ 7,367.68	61%
006-4-312-03400	FUEL & OIL	006	EXPEN /	\$ 38,000.00	\$ 8,369.49	\$ 17,015.20	\$ 12,615.31	33%	\$ (6,000.00)	\$ 6,615.31	17%
006-4-312-06100	TRAVEL	006	EXPEN /	\$ 346.90	\$ -	\$ -	\$ 346.90	100%	\$ (200.00)	\$ 146.90	42%
006-4-312-06200	ASPHALT - MEDICARE	006	EXPEN /	\$ 4,823.32	\$ 3,472.38	\$ -	\$ 1,350.94	28%	\$ 557.15	\$ 1,908.09	40%
006-4-312-06300	ASPHALT - RETIREMENT	006	EXPEN /	\$ 40,748.74	\$ 21,923.36	\$ -	\$ 18,825.38	46%	\$ 4,706.94	\$ 23,532.32	58%
006-4-312-06400	ASPHALT - INSURANCE	006	EXPEN /	\$ 90,801.82	\$ 41,271.83	\$ -	\$ 49,529.99	55%	\$ 6,463.53	\$ 55,993.52	62%
007-4-194-00000	BUILDING & GROUNDS	007	EXPEN I	\$ 9,562.00	\$ 6,927.00	\$ -	\$ 2,635.00	28%	\$ 7,000.00	\$ 9,635.00	101%
007-4-194-05600	PENSION / RETIREMENT TAX DEDUCTION	007	EXPEN I	\$ 11,500.00	\$ -	\$ -	\$ 11,500.00	100%	\$ (500.00)	\$ 11,000.00	96%
007-4-194-06300	EMPLOYER'S SHARE - RETIREMENT	007	EXPEN I	\$ 2,199.02	\$ 1,676.52	\$ -	\$ 522.50	24%	\$ 710.82	\$ 1,233.32	56%
007-4-401-02300	UTILITIES	007	EXPEN I	\$ 17,000.00	\$ 6,450.85	\$ -	\$ 10,549.15	62%	\$ (1,710.82)	\$ 8,838.33	52%
007-4-401-04000	TECHNOLOGY & TOOLS	007	EXPEN I	\$ 500.00	\$ -	\$ -	\$ 500.00	100%	\$ (500.00)	\$ -	0%
007-4-401-04200	EQUIPMENT	007	EXPEN I	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	100%	\$ (5,000.00)	\$ -	0%
010-3-694-01000	Landfill Closure: Trans From Solid	010	REVEN I	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	100%	\$ (18,537.77)	\$ 21,462.23	54%
011-4-341-02000	FEES / PERMITS / AUDIT FEES	011	EXPEN	\$ 4,600.00	\$ 905.50	\$ 3,774.00	\$ (79.50)	-2%	\$ 79.50	\$ -	0%
011-4-341-03300	TIRES	011	EXPEN	\$ 17,400.00	\$ 10,867.98	\$ 6,538.22	\$ (6.20)	0%	\$ 1,000.00	\$ 993.80	6%
011-4-341-03900	BUILDING / INFRASTRUCTURE REPAIR	011	EXPEN	\$ 50,000.00	\$ 17,115.97	\$ -	\$ 32,884.03	66%	\$ (20,000.00)	\$ 12,884.03	26%
011-4-341-04400	NON-CAPITALIZED ASSETS	011	EXPEN	\$ 20,500.00	\$ -	\$ 5,627.00	\$ 14,873.00	73%	\$ (5,000.00)	\$ 9,873.00	48%
011-4-341-05500	GPS FLEET TRACKING	011	EXPEN	\$ 4,310.44	\$ 2,456.09	\$ 1,754.35	\$ 100.00	2%	\$ 916.27	\$ 1,016.27	24%
011-4-341-06100	TRAVEL, CONFERENCE, TRAINING	011	EXPEN	\$ 3,318.80	\$ 1,074.00	\$ -	\$ 2,244.80	68%	\$ (2,000.00)	\$ 244.80	7%
011-4-341-06200	MEDICARE	011	EXPEN	\$ 10,424.46	\$ 7,555.58	\$ -	\$ 2,868.88	28%	\$ 2,500.00	\$ 5,368.88	52%
011-4-341-07000	Solid Waste: Other Expense	011	EXPEN	\$ -	\$ 450.00	\$ -	\$ (450.00)	#DIV/0!	\$ 450.00	\$ -	#DIV/0!
011-4-341-08500	CONTRACT PAYMENTS	011	EXPEN	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	100%	\$ (10,000.00)	\$ 20,000.00	67%
011-4-343-00000	MODEL BIN SITES - WORK IN PROGRESS	011	EXPEN	\$ -	\$ 50,592.00	\$ -	\$ (50,592.00)	#DIV/0!	\$ 50,592.00	\$ -	#DIV/0!
011-4-694-01000	Solid Waste: Trans To Landfill Clos	011	EXPEN	\$ 40,000.00	\$ 21,462.23	\$ -	\$ 18,537.77	46%	\$ (18,537.77)	\$ -	0%
013-3-694-00100	Capital: Transfer From General Fund	013	REVEN	\$ 1,205,000.00	\$ (21,164.52)	\$ -	\$ 1,183,835.48	98%	\$ (209,000.00)	\$ 974,835.48	81%
013-4-600-04300	EQUIPMENT/FURNITURE	013	EXPEN	\$ 150,000.00	\$ 5,099.00	\$ -	\$ 144,901.00	97%	\$ (150,000.00)	\$ (5,099.00)	-3%
013-4-600-08500	CONSTRUCTION - CONTRACTED	013	EXPEN	\$ 435,000.00	\$ 9,384.12	\$ -	\$ 425,615.88	98%	\$ (79,000.00)	\$ 346,615.88	80%
016-4-310-02300	CONFERENCES / WORKSHOPS	016	EXPEN J	\$ 1,000.00	\$ 775.00	\$ -	\$ 225.00	23%	\$ 500.00	\$ 725.00	73%
016-4-310-03500	OFFICE SUPPLIES	016	EXPEN J	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100%	\$ (500.00)	\$ 500.00	50%
017-3-694-00100	Coroner: Transfer From General Fund	017	REVEN	\$ -	\$ (53,376.49)	\$ -	\$ (53,376.49)	#DIV/0!	\$ 53,376.49	\$ -	#DIV/0!
017-4-355-00000	TOXICOLOGY	017	EXPEN	\$ 700.00	\$ 570.00	\$ -	\$ 130.00	19%	\$ 127.00	\$ 257.00	37%
017-4-650-00000	MEDICAL SUPPLIES	017	EXPEN	\$ 1,450.00	\$ 791.89	\$ -	\$ 658.11	45%	\$ 500.00	\$ 1,158.11	80%
017-4-700-00000	TRAVEL EXPENSE - CORONERS	017	EXPEN	\$ 3,300.00	\$ 732.28	\$ -	\$ 2,567.72	78%	\$ (2,200.00)	\$ 367.72	11%
017-4-710-00000	VEHICLE EXPENSE - REPAIRS ETC	017	EXPEN	\$ 3,000.00	\$ 2,873.45	\$ -	\$ 126.55	4%	\$ 1,000.00	\$ 1,126.55	38%
017-4-716-00000	Coroner's Office Telephone	017	EXPEN	\$ 3,324.00	\$ 1,992.77	\$ -	\$ 1,331.23	40%	\$ 500.00	\$ 1,831.23	55%
017-4-810-00000	EQUIPMENT / VEHICLES	017	EXPEN	\$ 26,480.00	\$ 26,553.00	\$ -	\$ (73.00)	0%	\$ 73.00	\$ -	0%
024-3-100-10000	Federal Grants Received	024	REVEN FI	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ 20,000.00	\$ 20,000.00	#DIV/0!
024-4-600-00000	Federal Grant Reimbursed Expenditures	024	EXPEN FI	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ 20,000.00	\$ -	#DIV/0!
025-3-310-00000	LCDBG Grant: Reimbursements	025	REVEN I	\$ -	\$ (42,374.39)	\$ -	\$ (42,374.39)	#DIV/0!	\$ 42,374.39	\$ -	#DIV/0!
025-4-221-01400	LCDBG Grant: Consultant Fees	025	EXPEN I	\$ -	\$ 1,250.00	\$ -	\$ (1,250.00)	#DIV/0!	\$ 1,250.00	\$ -	#DIV/0!
025-4-221-01500	LCDBG Grant: Engineering Fees	025	EXPEN I	\$ -	\$ 1,960.00	\$ -	\$ (1,960.00)	#DIV/0!	\$ 1,960.00	\$ -	#DIV/0!
025-4-221-08500	LCDBG Grant: Contract Payments	025	EXPEN I	\$ -	\$ 39,164.39	\$ -	\$ (39,164.39)	#DIV/0!	\$ 39,164.39	\$ -	#DIV/0!
026-3-694-00100	Court Witness: Transfer From Genera	026	REVEN	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	100%	\$ (5,000.00)	\$ -	0%

Account	Account Description	Fund	Function	YTD Budget Amount	YTD Amount	YTD PO Amount	Remaining	% Remaining	Change	NEW Remaining	NEW % Remaining
026-4-400-00000	PETIT / GRAND JURY FEES	026	EXPEN	\$ 8,000.00	\$ 1,267.80	\$ -	\$ 6,732.20	84%	\$ (3,000.00)	\$ 3,732.20	47%

Operations Committee
July 28, 2020

The Operations Committee met Monday, July 28, 2020 at 11:00 AM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Mr. Lynn Treadway. Absent: Mr. Lewis Chatham. Also in attendance: Mr. Jody Stuckey, Road Superintendent; Mr. Robin Sessions, Solid Waste Superintendent, Mr. Paul Riley, and Mr. Darrell Avery, Assistant D.A.

The meeting was called to order by the Chair, Ms. Magee. Mr. Treadway gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There being no public comments, the Chair moved on to agenda items.

Mr. Riley presented the recommended work plan for Poda Road and stated that it could be performed by the Parish Road Department.

Motion Mr. Treadway, seconded Ms. Magee to recommend the Jury authorize the Road Department perform the work on Poda Road. Motion carried.

Mr. Riley presented the recommended work plan for Rosco Road stating that it was based on a 25-year flood. He stated they would need to acquire the right-of-way on the road to perform the work.

Motion Mr. Treadway, seconded Ms. Magee to recommend the Jury hire the Riley Co. for the job and authorize them to publish and receive bids. Motion carried.

Mr. Riley presented the recommended work plan options for Shalimar Road. The Committee discussed the property owners affected and the need for a detour during construction. The Committee asked Mr. Riley and Mr. Stuckey to review the area and present additional estimates with alternative solutions. No action taken.

The Committee discussed speed signs and center lines on parish roads. No action taken.

Mr. Stuckey reported the status of the new hires and the training program.

The Committee reviewed the amended Road Department Organization Chart noting the addition of the Drainage Crew.

Motion Mr. Treadway, seconded Ms. Magee to recommend the Jury adopt the amended Road Department Organization Chart. Motion carried.

The Committee reviewed the amended Solid Waste Department Organization Chart noting the removal of the General Laborer position for the recycle program.

Motion Mr. Treadway, seconded Ms. Magee to recommend the Jury adopt the amended Solid Waste Department Organization Chart. Motion carried.

The Secretary-Treasurer presented the received bids for remodel work for the building on Industrial drive. Ms. Magee noted that the revised budget was almost 50% reduced from the original projections.

The Committee reviewed the Clerk of Court request for the Jury to pay for three copier leases for their office. The Committee discussed allocating a flat amount vs. taking over the lease agreements for the Clerk's Office.

Motion Mr. Treadway, seconded Ms. Magee to recommend the Jury enter into an agreement with the Clerk of Court to provide a flat budgeted amount of \$10,000 for office expenses for the year in compliance with LA R.S. 13:784 and to reduce the allocation by the total annual costs for record storage and other expenses paid by the Jury. Motion carried.

Ms. Magee presented a letter from a property owner on Sugar Creek Road.

Motion Mr. Treadway, seconded Ms. Magee to adjourn. Motion carried.

RILEY COMPANY

OF LOUISIANA, INC.
CONSULTING ENGINEERS

112 EAST MISSISSIPPI AVE.
P.O. DRAWER 1303
RUSTON, LOUISIANA 71273

PHONE: (318) 251-0238
FAX: (318) 251-0239
E-MAIL: rriley@rileyco.org

PAUL A. RILEY, P.E., PRESIDENT

ROBERT C. MYERS, P.E.
HUNTER R. PEARCE, P.E.
FRANK W. MILLER, P.L.S.
CLINTON CRUTCHFIELD, JR, P.L.S.
DAVID HERRING, P.L.S.

June 26, 2020

Ms. Amy Magee
Jackson Parish Police Jury
2332 Walker Road
Jonesboro, LA 71251

RE: Jackson Parish Police Jury
Poda Road Cross Drain
Our File: 006-010

Dear Ms. Magee:

Per the Jury's request, I have looked at the referenced crossing. For years water has gone over this road and even washed out the road on at least one occasion. There are 2 - 36" existing plastic pipes at this location. Using a 25-year design storm, this crossing required an additional 3 -36" plastic pipes be placed adjacent to the existing pipes. My understanding is that your crews will perform this work. Outfall velocities show that rip rap is required at the outfall of these cross drains.

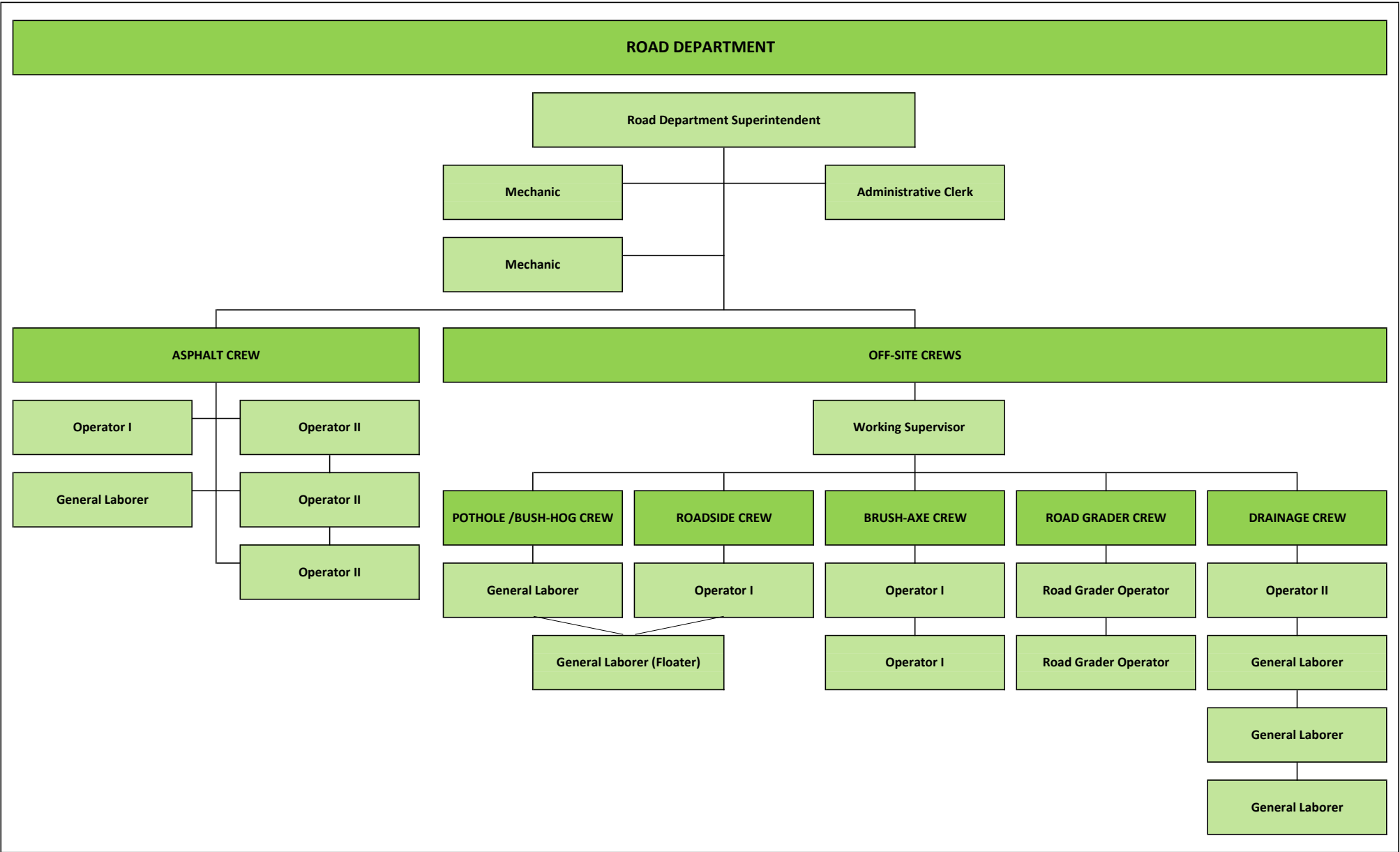
Please put on the next Operations Committee agenda. Thank you.

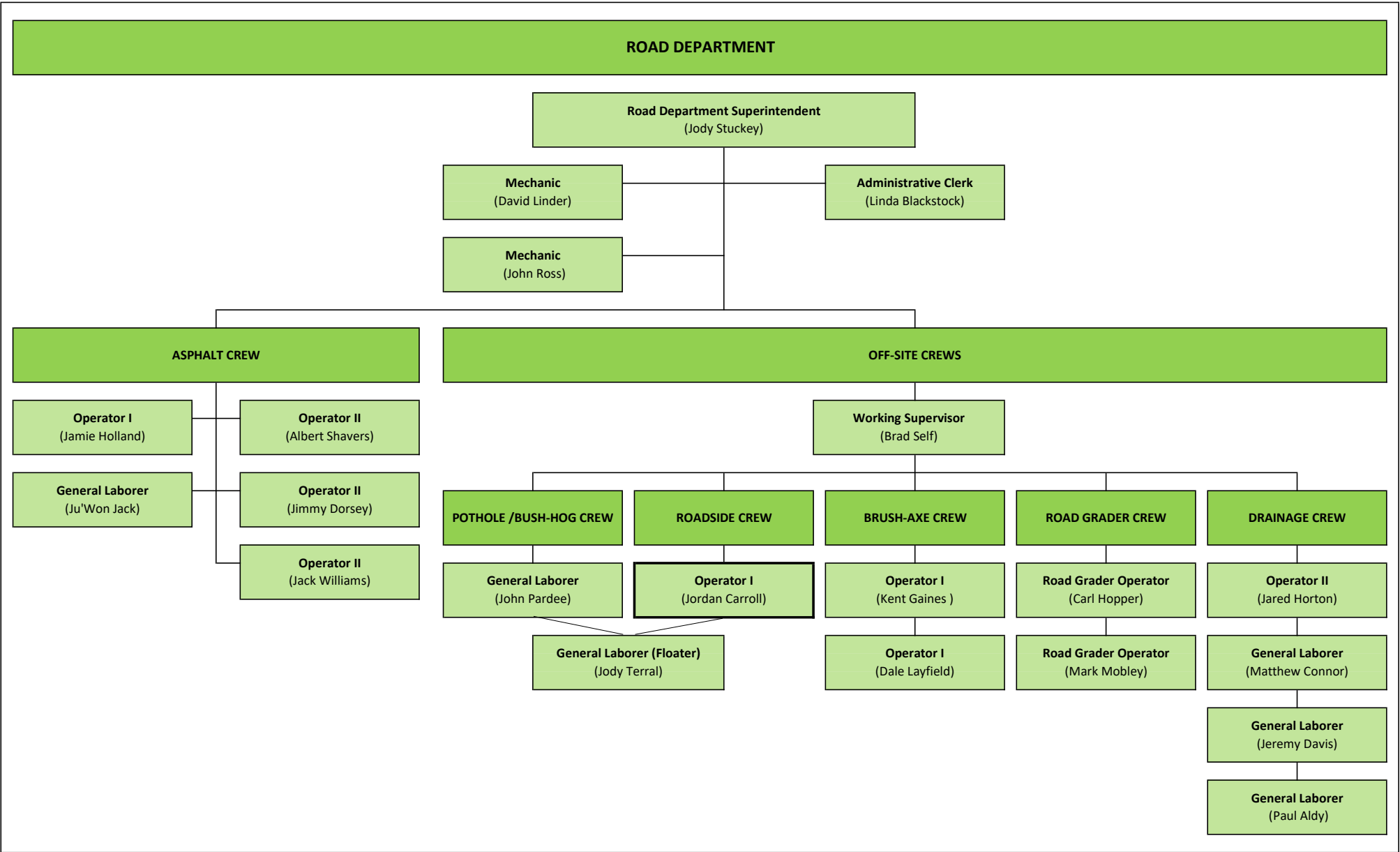
RILEY COMPANY OF LOUISIANA, INC.

BY: 

Paul A. Riley, P. E.
President

PAR/jap





SOLID WASTE DEPARTMENT

Solid Waste Superintendent

Administrative Clerk

LANDFILL OPERATION

OFF-SITE BIN OPERATION

General Operator I

Mechanic

Transfer Truck Operator II

Working Supervisor

General Operator I

Landfill Operator I

Compact Truck Operator

Boom Truck Operator I

Boom Truck Operator I

General Operator I

Transfer Station Operator II

Compact Truck Operator

**General Laborer /
Backup Clerk**

General Laborer

SOLID WASTE DEPARTMENT

Solid Waste Superintendent
(Robin Sessions)

Administrative Clerk
(Sheila Huddleston)

LANDFILL OPERATION

OFF-SITE BIN OPERATION

General Operator I
(Shane Lowrey)

Mechanic
(Jeffrey Harlan)

Transfer Truck Operator II
(Gene Robertson)

Working Supervisor

General Operator I
(Tim Hartness)

Landfill Operator I
(Lee Johnson)

Compact Truck Operator
(Stacy Jones)

Boom Truck Operator I
(Ronnie Qualls)

Boom Truck Operator I
(Rodney Boatner)

General Operator I
(Edward Pepper)

Transfer Station Operator II
(Paul Martin)

Compact Truck Operator
(Romaine Grant)

**General Laborer /
Backup Clerk**
(Katherine Bond)

General Laborer
(Kelvin Calahan)

JACKSON PARISH POLICE JURY

August 3, 2020

Road Superintendent Report

For Month Of: JULY

Total Spent on Emergency Call Outs: **\$2,541.42**

Major Asphalt Repairs Performed On: ZOAR RD.

Special Requests/Board Projects: NONE

Upcoming Current Projects: STARTING 2020 ASPHALT MAINT. PROGRAM

Other Items of Note: ALL NEW EMPLOYEES HAVE STARTED WORK - THIS GIVES US A COMPLETE ASPHALT AND DRAINAGE CREW.

JACKSON PARISH POLICE JURY

Work Performed by Task Code by Township/Precinct

1

Date Range: 7/01/2020
7/31/2020

August 3, 2020

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
ASPH-2	SURFACE PATCHING	442.00		6,864.24	15,641.75	23,633.37	46,139.36
ASPH-4	ROUTINE POT HOLES	92.00		1,427.14	998.53	664.10	3,089.77
ASPH-6	SHAVE SHOULDERS	1.00		16.19	80.00		96.19
CULV-2	CULVERT WORK ASPHALT	54.00		928.16	2,291.75	1,800.50	5,020.41
CULV-3	SIZE CULVERTS	1.00		21.87	19.00		40.87
CULV-6	INST. DRIVEWAY CULVERT	75.00		1,173.02	2,197.75	1,579.00	4,949.77
DRAIN-1	OPEN DITCH , GRAVEL	65.00		1,044.81	1,421.50	1,465.50	3,931.81
DRAIN-2	OPEN DITCH , ASPHALT	191.00		3,288.82	5,367.25	3,236.00	11,892.07
DRAIN-4	WASHOUTS/ UNDERMINING	160.00		2,343.94	6,492.50	4,625.00	13,461.44
EMERG-0	LIMBS/DEBRIS	2.00		40.76	108.50		149.26
EMERG-1	EMERG. GRAVEL	13.00		245.86	843.25	860.51	1,949.62
EMERG-2	EMERG. ASPHALT	2.00		40.72	86.00		126.72
EMERG-5	TREE REMOVAL	6.00		103.12	212.70		315.82
EQUIP-2	EQUIP. MAINTENANCE	10.00	1.50	225.96	380.10		606.06
GRAVEL							
GRD-1	GRADED/CLOSE OUT	113.00		1,933.05	8,520.00		10,453.05
GRD-2	DITCH & BACKSLOPE	1.00		17.69	80.00		97.69
GRD-5	REPAIR WASHOUT	11.50		194.44	880.00		1,074.44
GRD-7	GRADING INCOMPLETE	4.50		79.61	320.00		399.61
GRD-8	LOGGER DAMAGE	4.00		64.76	320.00		384.76
GRVL-1	GRAVEL SURFACE	169.00		2,878.88	12,331.50	38,319.03	53,529.41
INSPECT-1	CHECK ROADS / DRAIN.	24.00		474.08	450.40		924.48
INSPECT-3	CHECK ASPHALT	2.00		43.74	38.00		81.74
INSPECT-6	CHECK LOGGER DAMAGE	24.00		400.56	408.00		808.56
OFFICE-2	OFFICE WORK	321.00		7,997.49	19.00		8,016.49
ONE CALL	MARK LINES	10.00		218.70	190.00		408.70
POT HOLES							
R/W-2	RIGHT OF WAY ASPHALT	10.00		169.52	389.80		559.32
R/W-4	ROUTINE DEBRIS PICKUP	68.00		1,072.22	1,679.30		2,751.52
SHOP-2	SHOP MAINT.	59.00		1,326.70	95.00		1,421.70
SIGN MAINT.							
SIGN-1	SIGN WORK GRAVEL	6.00		102.56	62.25	56.00	220.81
SIGN-2	SIGN WORK ASPHALT	26.50		429.93	260.30	342.75	1,032.98
TRAINING-1	TRAINING IN HOUSE	43.00		597.63	53.75		651.38
TRUCKING-2	HAULING EQUIPMENT	16.75	4.25	466.26	585.19		1,051.45
WEED-0	B.H. & B.A. CUTTING	464.00		6,380.48	20,474.00		26,854.48
WEED-3	MOWING	31.50		421.91	1,162.50		1,584.41
	Report Totals	2,522.75	5.75	\$43,034.82	\$84,459.57	\$76,581.76	\$204,076.15

**Jackson Parish Transfer Station
Monthly Report July 2020**

Tons of solid waste transported to Union Parish Landfill 1,028.95

Number of loads transported to Union Parish Landfill 46

Dumping fees paid to Union Parish \$ 27,812.51

Commercial Pickup fees collected \$ 14,975.00

Dumping fees paid by contractors \$ 127.40

The following cost figures are estimated cost and these totals are not collected:

Construction debris dumped at landfill and buried.

Contractors <u>14.95</u> \$ <u>523.25</u>	Public <u>6.78</u> \$ <u>237.30</u>
(Tons)	(Tons)

Town of Jonesboro

Solid Waste hauled by IESI (Door to door pickup in town) 117.47 \$ 4,111.28
(Tons)

Solid Waste hauled by Town of Jonesboro 33.66 \$ 1,178.10
(Tons)

Construction debris hauled by Town of Jonesboro 33.12 \$ 1,159.20
(Tons)

Town of Chatham

Solid Waste <u>9.9</u> \$ <u>346.50</u>	Construction Debris <u>0</u> \$ <u>0</u>
(Tons)	(Tons)

Town of Quitman

Solid Waste <u>0</u> \$ <u>0</u>	Construction Debris <u>0</u> \$ <u>0</u>
(Tons)	(Tons)

Town of Hodge

Solid Waste <u>17.12</u> \$ <u>599.20</u>	Construction Debris <u>11.66</u> \$ <u>408.10</u>
(Tons)	(Tons)

Town of North Hodge

Solid Waste <u>0</u> \$ <u>0</u>	Construction Debris <u>0</u> \$ <u>0</u>
(Tons)	(Tons)

Town of East Hodge

Solid Waste <u>0</u> \$ <u>0</u>	Construction Debris <u>0</u> \$ <u>0</u>
(Tons)	(Tons)



Jackson Parish Police Jury

July 2020 Maintenance Report

Completed Projects

- 1 Community Center Event
- Painting the Veteran's Park

Ongoing Projects

- Disinfecting and sanitizing all surfaces that are touched by hand
- Landscaping the Courthouse grounds
- Pressure washing the Health Unit Building
- Refurbishing the floors at the Health Unit Building
- Striping the Health Unit parking lot

Upcoming Projects

- 2 Community Center Events



Jackson Parish Police Jury

July 2020 Financial Report

- Total Cash in Master Bank Account at month end: \$9,849,493

RESTRICTED Funds:		Police Jury Department Funds (UNRESTRICTED):	
Boards/Departments:		Operations Departments:	
Library	\$ 2,686,603	General	\$ 589,912
Tourism	113,459	Road	1,849,070
Health Unit	400,635	Asphalt	1,003,360
Coroner	45,374	Solid Waste	345,125
		Homeland Security/OEP	(58,562) **
Reserved Funds:		Capital Reserve/Projects:	
Landfill Closure	715,854	Current Year Road Program	1,268,689
Pavilion/Arena	260,000	Statutory Reserve	326,768
		Capital Projects	19,582
Mandated:		Specific Purpose:	
Court Witness Fees	10,966	Road Sales Tax	241,149
		Certificates of Debt	31,711
Total RESTRICTED Funds:	\$ 4,232,891	Total Police Jury Funds:	\$ 5,616,804

** Account will be negative until OEP grant requests are submitted and reimbursed

- Total deposits (cash in): \$425,605
- Total checks (cash out): (\$275,211)

Budget vs. Actual Highlights:

The July Budget Report is included in the Financial Packet. The ideal used % is 42%

Revenues:

- The budget for interest revenue has been reduced to account for reduced rates from the pandemic.
- State Road Fund and Sales Tax Receipts are slightly below budget with only 51% – 55% collected to-date vs. 42%
- Solid Waste recycled wood fuel is behind budget due to not chipping, they should begin this process in the coming months.

Expenses:

- Outstanding projects for completion:
 - Eros bin site surveillance system upgrade
 - Road Department equipment shed
 - Police Jury Office re-location to Industrial Drive budget was presented to Operations Committee and low bids will be awarded in August.

Please see Jury packet for additional materials including detailed Trial Balance, Revenue & Expenditure Report, and Budget Report.

TRIAL BALANCE BY FUND

Period ending: 07/31/2020

Jackson Parish Police Jury

FY 2020

Account	Account Balance	
	Debit(\$)	Credit(\$)
Fund: 020 MASTER BANK - 20		
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	9,849,493.05	
020-1-902-00000 NET PAYROLL CLEARING	201.36	
020-2-991-00100 GENERAL FUND CASH IN BANK		589,911.59
020-2-991-00200 ROAD FUND CASH IN BANK		1,849,069.75
020-2-991-00300 ROAD SALES TAX CASH IN BANK		241,148.87
020-2-991-00400 LIBRARY CASH IN BANK		2,686,602.88
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		326,768.15
020-2-991-00600 ASPHALT CASH IN BANK		1,003,360.10
020-2-991-00700 HEALTH UNIT CASH IN BANK		400,634.54
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK		1,268,689.32
020-2-991-00900 TOURISM CASH IN BANK		113,458.75
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		715,854.00
020-2-991-01100 SOLID WASTE CASH IN BANK		345,125.15
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		10,966.32
020-2-991-01300 CAPITAL ACCOUNT CASH IN BANK		19,582.12
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		31,711.34
020-2-991-01600 JACKSON HOMELAND SEC & O.E.P.	58,562.15	
020-2-991-01700 CORONER'S OFFICE - CASH IN BANK		45,373.68
020-2-991-01800 PAVILION / ARENA CASH IN BANK		260,000.00
Fund: 020 MASTER BANK - 20 Subtotal:	\$9,908,256.56	\$9,908,256.56
GRAND TOTAL:	\$9,908,256.56	\$9,908,256.56

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 07/31/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 42 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 001 General Fund - 01						
Expenditure						
001-4-111-01100 Jury: Salary	102,600.00	8,550.00	60,354.00	0.00	42,246.00	41
001-4-111-02810 Jury: General Insurance	12,483.00	0.00	12,483.00	0.00	0.00	0
001-4-111-03200 Jury: Supplies	6,250.00	133.60	995.76	28.00	5,226.24	84
001-4-111-03300 Jury: Special Events	8,950.00	0.00	0.00	0.00	8,950.00	100
001-4-111-06100 Jury: Travel & Conferences	4,800.00	0.00	2,134.03	0.00	2,665.97	56
001-4-111-06200 Jury: Medicare & Fica	7,848.90	654.07	4,617.09	0.00	3,231.81	41
001-4-111-07000 Jury: Legal Fees	10,000.00	0.00	3,542.46	0.00	6,457.54	65
001-4-111-08000 Jury: Publications	5,700.00	458.00	1,694.84	0.00	4,005.16	70
001-4-111-09000 Jury: Dues & Memberships	8,450.00	0.00	8,450.00	0.00	0.00	0
001-4-121-03500 Court: Office Expense	200.00	0.00	0.00	0.00	200.00	100
001-4-123-01100 District Attorney: Salary	13,699.92	1,141.66	7,991.62	0.00	5,708.30	42
001-4-123-03500 District Attorney: Office Expense	112,000.00	0.00	56,000.00	56,000.00	0.00	0
001-4-123-06200 District Attorney: Medicare & Fica	198.65	16.58	115.88	0.00	82.77	42
001-4-123-06300 District Attorney: Retirement	548.00	45.67	319.69	0.00	228.31	42
001-4-124-02100 Clerk Of Court: Publications	2,110.00	0.00	234.00	0.00	1,876.00	89
001-4-124-03500 Clerk Of Court: Office Expense	10,000.00	236.50	1,515.31	0.00	8,484.69	85
001-4-124-05400 Clerk Of Court: Court Attendance	2,200.00	200.00	860.00	0.00	1,340.00	61
001-4-126-01100 Justice/Constable: Salary	24,000.00	2,000.00	13,600.00	0.00	10,400.00	43
001-4-126-06100 Justice/Constable: Travel & Supplie	2,739.67	0.00	2,739.67	0.00	0.00	0
001-4-126-06200 Justice/Constable: Medicare & Fica	1,836.00	153.00	1,040.40	0.00	795.60	43
001-4-141-01100 Registrar: Salary	13,141.80	1,095.15	7,666.05	0.00	5,475.75	42
001-4-141-02100 Registrar: Dues & Legal Fees	550.00	0.00	250.00	0.00	300.00	55
001-4-141-02400 Registrar: Telephone/Internet/Netwo	1,673.00	133.18	803.62	0.00	869.38	52
001-4-141-03500 Registrar: Office Expense	7,973.92	464.21	3,184.45	1,053.37	3,736.10	47
001-4-141-06100 Registrar: Travel	686.06	0.00	686.06	0.00	0.00	0
001-4-141-06200 Registrar: Medicare & Fica	190.56	15.88	111.16	0.00	79.40	42
001-4-141-06300 Registrar: Retirement	2,365.52	197.13	1,379.91	0.00	985.61	42
001-4-142-00000 Election Expenses	3,000.00	70.00	469.00	0.00	2,531.00	84
001-4-151-01100 General Finance: Salary	169,587.48	16,328.00	97,766.55	0.00	71,820.93	42
001-4-151-02400 General Finance: Telephone/Internet	27,000.00	1,468.80	8,845.60	0.00	18,154.40	67
001-4-151-02800 General Finance: General Liab. Insu	60,757.57	350.00	60,757.57	0.00	0.00	0
001-4-151-03500 General Finance: Office Expense	24,650.00	682.68	5,214.79	251.24	19,183.97	78
001-4-151-03700 General Finance: Professional Serv	60,000.00	4,932.50	27,680.50	26,714.50	5,605.00	9
001-4-151-04300 General Finance: Technology Tools	53,784.00	5,099.00	38,169.33	695.50	14,919.17	28
001-4-151-05200 General Finance: Physicals/Testing	240.00	120.00	120.00	0.00	120.00	50
001-4-151-05300 General Finance: Dues/Membership	338.95	0.00	50.00	0.00	288.95	85
001-4-151-06100 General Finance: Employee Travel	2,500.00	0.00	1,748.30	0.00	751.70	30
001-4-151-06200 General Finance: Medicare & Fica	2,459.02	235.98	1,411.86	0.00	1,047.16	43
001-4-151-06300 General Finance: Retirement	20,774.47	2,000.15	11,952.83	0.00	8,821.64	42
001-4-151-06400 General Finance: Health Insurance	43,345.19	3,670.32	21,144.84	0.00	22,200.35	51
001-4-155-02810 General Maintenance: Insur:Vehicle	1,043.44	0.00	1,043.44	0.00	0.00	0
001-4-155-02820 General Maintenance: Gps Fleet Tra	971.64	80.97	566.79	404.85	0.00	0
001-4-155-02840 General: Insurance Workmen'S Com	936.00	0.00	936.00	0.00	0.00	0
001-4-194-01100 General Maintenance: Salary	114,233.69	10,498.99	61,481.71	0.00	52,751.98	46
001-4-194-02200 General Maintenance: Telephone/Ne	750.00	0.00	347.08	0.00	402.92	54
001-4-194-02300 General Maintenance: Utilities	91,205.00	5,627.20	42,058.37	0.00	49,146.63	54
001-4-194-02400 General Maintenance: Contracted St	35,595.12	1,203.27	19,154.26	0.00	16,440.86	46

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 07/31/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 42 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-4-194-02500 General Maintenance: Uniforms	2,198.85	86.70	1,288.28	0.00	910.57	41
001-4-194-02700 General Maintenance: Repairs	28,135.77	1,270.11	16,390.98	489.97	11,254.82	40
001-4-194-02800 General Maintenance: Gen Liab. Ins	23,671.25	0.00	23,671.25	0.00	0.00	0
001-4-194-02840 General Maintenance: Worker'S Con	2,466.00	0.00	2,466.00	0.00	0.00	0
001-4-194-03200 General Maintenance: Supplies	32,520.00	2,027.81	17,974.70	546.30	13,999.00	43
001-4-194-03300 General Maintenance: Gas, Oil, Tire	3,150.00	883.02	1,503.11	0.00	1,646.89	52
001-4-194-04200 General Maintenance: Equipment	4,750.25	0.00	4,750.25	0.00	0.00	0
001-4-194-04300 General Maintenance:Technology/To	200.00	0.00	16.00	4.00	180.00	90
001-4-194-04500 General Maintenance: Security (Ch)	1,279.40	0.00	225.00	0.00	1,054.40	82
001-4-194-05200 General Maintenance: Physicals/Tes	240.00	200.00	200.00	0.00	40.00	17
001-4-194-05300 General Maintenance:Christmas Dec	23,500.00	0.00	443.41	0.00	23,056.59	98
001-4-194-06200 General Maintenance: Medicare & F	1,656.39	150.45	878.53	0.00	777.86	47
001-4-194-06300 General Maintenance: Retirement	13,993.63	1,313.98	7,656.12	0.00	6,337.51	45
001-4-194-06400 General Maintenance: Health Insura	26,893.72	2,276.40	13,117.68	0.00	13,776.04	51
001-4-194-50000 General Maintenance: Safety	1,000.00	0.00	0.00	0.00	1,000.00	100
001-4-195-01100 Community Center: Salaries	3,350.00	227.27	1,134.39	0.00	2,215.61	66
001-4-195-02300 Community Center: Utilities	16,400.00	1,262.81	7,082.58	0.00	9,317.42	57
001-4-195-02700 Community Center: Building Repairs	2,000.00	0.00	0.00	0.00	2,000.00	100
001-4-195-03200 Community Center: Building Supplie	2,900.00	51.00	1,771.53	0.00	1,128.47	39
001-4-197-02200 Job: Telephone/Internet	12,000.00	933.42	5,600.52	0.00	6,399.48	53
001-4-197-02300 Job: Utilities	5,524.56	306.98	2,379.57	0.00	3,144.99	57
001-4-197-02700 Job: Contracted Services	84,000.00	0.00	3,247.56	1,383.09	79,369.35	94
001-4-197-03200 Job: Building Supplies	185,000.00	0.00	0.00	0.00	185,000.00	100
001-4-197-04500 Job: Surveillance/Security	1,819.60	39.95	319.60	0.00	1,500.00	82
001-4-201-05200 Sheriff: Housing Of Parish Prisoner	589,980.00	30,808.09	258,980.82	4,243.86	326,755.32	55
001-4-201-05210 Sheriff: Prisoner Medical Expenses	22,000.00	1,833.83	13,636.17	0.00	8,363.83	38
001-4-201-05400 Sheriff: Court Attendance	3,500.00	340.00	1,462.00	0.00	2,038.00	58
001-4-201-08500 Sheriff: Courthouse Security Person	20,400.00	1,760.00	7,135.00	13,265.00	0.00	0
001-4-221-00000 General: Fire Protection Allocation	65,225.46	0.00	65,255.46	0.00	-30.00	0
001-4-313-05600 Sheriff: Retirement/Pension Charges	72,500.00	0.00	0.00	0.00	72,500.00	100
001-4-408-00000 General: Office Of Veteran Affairs	4,059.00	0.00	4,059.00	0.00	0.00	0
001-4-411-00000 General: Sparta Groundwater Comm	1,125.00	0.00	0.00	0.00	1,125.00	100
001-4-413-00000 General: North La Economic Partner	2,250.00	0.00	0.00	0.00	2,250.00	100
001-4-420-00000 General: Trailblazers, Inc.	1,080.00	1,080.00	1,080.00	0.00	0.00	0
001-4-500-02400 General: Jp Heritage Museum	9,000.00	0.00	0.00	0.00	9,000.00	100
001-4-654-01200 Lsu Ag Center: Personnel Support	14,580.00	0.00	14,580.00	0.00	0.00	0
001-4-654-02400 Lsu Ag Center: Telephone	4,800.00	361.05	2,001.79	0.00	2,798.21	58
001-4-654-02500 Lsu Ag Center: Utilities	900.00	78.49	263.08	0.00	636.92	71
001-4-654-03500 Lsu Ag Center: Supplies	1,282.52	90.21	541.26	0.00	741.26	58
001-4-661-00000 General: Municipality Appropriation	72,141.01	0.00	0.00	0.00	72,141.01	100
001-4-671-00000 General: Emergency Medical - Clear	525.00	0.00	0.00	0.00	525.00	100
001-4-694-01300 General: Transfer To:Capital Outlay	376,000.00	0.00	21,164.52	0.00	354,835.48	94
001-4-694-01700 General: Transfer To: Coroner	53,376.49	53,376.49	53,376.49	0.00	0.00	0
001-4-699-00000 General: Audit Fees	55,000.00	13,800.00	29,800.00	0.00	25,200.00	46
001-4-700-00000 General: Watershed Appropriation	240.00	0.00	0.00	0.00	240.00	100
Revenue						
001-3-111-00000 General: Ad Valorem Tax	986,261.62	594.44	7,711.92	0.00	978,549.70	99
001-3-112-00000 General: Payment In Lieu Of Prop Tax	1,575.00	0.00	0.00	0.00	1,575.00	100
001-3-143-00000 General: Alcohol Beverage Tax	2,300.00	676.48	1,207.47	0.00	1,092.53	48
001-3-185-00000 General: Insurance Premium Tax	90,744.54	0.00	43,483.33	0.00	47,261.21	52

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-3-200-00000 General: Franchise Fees Tax	2,800.00	621.16	1,249.55	0.00	1,550.45	55
001-3-211-00000 General: Alcohol License/Permit Fee	1,641.00	0.00	1,367.50	0.00	273.50	17
001-3-221-00000 General: Fire Insurance Rebate (2%)	65,255.46	0.00	65,255.46	0.00	0.00	0
001-3-310-00000 General: Justice/Constable Reimb.	12,000.00	1,000.00	6,750.00	0.00	5,250.00	44
001-3-330-00000 General: State Revenue Sharing	21,000.00	0.00	15,066.37	0.00	5,933.63	28
001-3-331-00000 General: Lgap Grant	20,000.00	0.00	0.00	0.00	20,000.00	100
001-3-351-00000 General: Severance Tax - General	160,000.00	44,817.16	67,305.97	0.00	92,694.03	58
001-3-351-01000 General: Severance Tax - Timber	515,000.00	169,558.91	321,931.65	0.00	193,068.35	37
001-3-500-00000 General: Comm. Center Rental Fees	9,250.00	2,435.20	5,705.20	0.00	3,544.80	38
001-3-510-00000 General: Library Accounting & Payro	18,000.00	0.00	9,000.00	0.00	9,000.00	50
001-3-611-00000 General: Interest	6,000.00	292.69	4,843.17	0.00	1,156.83	19
001-3-621-00000 General: Rental/Lease Fees	1,200.00	100.00	700.00	0.00	500.00	42
001-3-645-00000 General: Emergency Medical Clearir	525.00	0.00	0.00	0.00	525.00	100
001-3-651-00000 General: Miscellaneous Revenue	7,200.00	1,053.39	6,250.56	0.00	949.44	13
001-3-800-00000 General: Ucc Building Code Permits	4,825.00	500.00	2,675.00	0.00	2,150.00	45
General Fund - 01 Total Revenue	1,925,577.62	221,649.43	560,503.15	0.00	1,365,074.47	71
General Fund - 01 Total Expenditure	2,924,980.47	182,420.55	1,179,140.47	105,079.68	1,640,760.32	56
General Fund - 01 Net	-999,402.85	39,228.88	-618,637.32	-105,079.68	-275,685.85	28
Fund: 002 Road Fund - 02						
Expenditure						
002-4-310-01100 Road: Salaries	371,066.74	31,971.88	190,667.04	0.00	180,399.70	49
002-4-310-01500 Road: Legal Fees	1,000.00	0.00	0.00	0.00	1,000.00	100
002-4-310-02300 Road: Utilities	10,700.00	635.66	4,172.22	0.00	6,527.78	61
002-4-310-02400 Road: Telephone/Internet/Mobile	12,680.00	302.45	4,999.24	2,700.00	4,980.76	39
002-4-310-02500 Road: Lease Equipment	167,995.06	9,326.07	84,852.49	63,780.35	19,362.22	12
002-4-310-02800 Road: Insur:Liab/Vehicle/Wc/Genera	36,307.29	0.00	36,307.29	0.00	0.00	0
002-4-310-02840 Road: Workmen'S Comp Insurance	36,177.00	0.00	36,177.00	0.00	0.00	0
002-4-310-02900 Road: Culverts	30,000.00	0.00	6,627.20	1,143.30	22,229.50	74
002-4-310-03400 Road: Gas And Oil	50,000.00	5,455.71	18,857.89	26,740.75	4,401.36	9
002-4-310-03500 Road: Office Expense	7,000.00	608.89	4,831.63	0.00	2,168.37	31
002-4-310-03600 Road: Road Signs	3,100.00	27.07	1,847.13	0.00	1,252.87	40
002-4-310-03700 Road: Parts & Repairs	71,800.00	2,265.77	47,419.76	4,721.25	19,658.99	27
002-4-310-03800 Road: Supplies	41,000.00	1,837.14	8,548.24	0.00	32,451.76	79
002-4-310-04000 Road: Gravel/Reclaimed Asphalt	550,000.00	50,608.59	288,161.47	169,224.12	92,614.41	17
002-4-310-04200 Road: Tools/Technology (Non-Equip)	7,500.00	0.00	4,205.48	185.00	3,109.52	41
002-4-310-04900 Road: Land & Building	25,000.00	0.00	0.00	0.00	25,000.00	100
002-4-310-05200 Road: Employee Physicals/Testing	848.00	62.00	118.00	0.00	730.00	86
002-4-310-05500 Road: Gps Fleet Tracking	4,553.46	337.38	2,361.66	1,686.90	504.90	11
002-4-310-06200 Road: Medicare & Fica	5,380.47	621.42	3,472.44	0.00	1,908.03	35
002-4-310-06300 Road: Retirement	45,455.68	3,531.28	21,923.37	0.00	23,532.31	52
002-4-310-06400 Road: Group Insurance	97,265.35	6,761.32	41,271.83	0.00	55,993.52	58
002-4-310-06700 Road: Unemployment	10,428.00	0.00	4,740.00	0.00	5,688.00	55
002-4-310-08500 Road: Contract Payments	75,000.00	89.87	15,504.07	120.00	59,375.93	79
002-4-310-50000 Road: Safety	3,000.00	0.00	0.00	0.00	3,000.00	100
002-4-313-01000 Road: Engineering Fees - Contractor	46,000.00	10,189.84	17,799.60	22,200.40	6,000.00	13
002-4-313-02000 Road: Professional Services	3,000.00	0.00	0.00	0.00	3,000.00	100
002-4-313-05600 Road: Retirement/Pension Charges	77,000.00	0.00	0.00	0.00	77,000.00	100
002-4-313-06100 Road: Employee Travel	196.90	0.00	50.00	0.00	146.90	75
002-4-316-00000 Road: Roadside Litter Pickup	36,000.00	1,760.00	6,720.00	29,280.00	0.00	0

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 07/31/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 42 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
002-4-500-00000 Road: Membership Dues/Fees	150.00	0.00	0.00	0.00	150.00	100
002-4-694-00800 Road: Transfer To: Cy Road Proj	500,000.00	500,000.00	500,000.00	0.00	0.00	0
Revenue						
002-3-111-00000 Road: Ad Valorem Tax	990,312.71	638.43	8,282.56	0.00	982,030.15	99
002-3-112-00000 Road: Payment In Lieu Of Prop. Tax	1,700.00	0.00	0.00	0.00	1,700.00	100
002-3-330-00000 Road: State Revenue Sharing	22,500.00	0.00	16,024.00	0.00	6,476.00	29
002-3-343-00000 Road: State Road Fund	260,569.75	17,422.66	116,342.30	0.00	144,227.45	55
002-3-611-00000 Road: Interest	15,000.00	407.08	12,802.91	0.00	2,197.09	15
002-3-621-00000 Road: Contractor Refunds - Damage	3,325.50	0.00	3,325.50	0.00	0.00	0
002-3-641-01000 Road: Sale Of Scrap/Salvage/Surplu	104.75	104.75	104.75	0.00	0.00	0
Road Fund - 02 Total Revenue	1,293,512.71	18,572.92	156,882.02	0.00	1,136,630.69	88
Road Fund - 02 Total Expenditure	2,325,603.95	626,392.34	1,351,635.05	321,782.07	652,186.83	28
Road Fund - 02 Net	-1,032,091.24	-607,819.42	-1,194,753.03	-321,782.07	484,443.86	-47
Fund: 003 Sales Tax Fund - 03						
Expenditure						
003-4-312-05500 Sales Tax: Collection Expense	12,000.00	1,350.50	5,709.99	0.00	6,290.01	52
003-4-694-00800 Sales Tax: Trans To Cy Road Progra	350,000.00	350,000.00	350,000.00	0.00	0.00	0
003-4-694-01500 Sales Tax: Trans To Cert Of Debt	314,585.72	0.00	0.00	0.00	314,585.72	100
Revenue						
003-3-131-00000 Sales Tax: Tax Receipts	800,000.00	65,209.01	391,731.50	0.00	408,268.50	51
Sales Tax Fund - 03 Total Revenue	800,000.00	65,209.01	391,731.50	0.00	408,268.50	51
Sales Tax Fund - 03 Total Expenditure	676,585.72	351,350.50	355,709.99	0.00	320,875.73	47
Sales Tax Fund - 03 Net	123,414.28	-286,141.49	36,021.51	0.00	87,392.77	71
Fund: 004 Library Fund - 04						
Expenditure						
004-4-506-01100 Library Salary	550,000.00	45,568.28	268,701.57	0.00	281,298.43	51
004-4-506-01200 Legal Fees	1,000.00	0.00	0.00	0.00	1,000.00	100
004-4-506-02100 Dues	6,000.00	75.00	2,372.28	0.00	3,627.72	60
004-4-506-02300 Utilities	30,000.00	2,342.31	11,692.10	0.00	18,307.90	61
004-4-506-02400 Telephone	7,500.00	945.53	6,615.19	1,022.11	-137.30	-2
004-4-506-02800 Insurance	25,000.00	0.00	21,512.00	0.00	3,488.00	14
004-4-506-03200 Maint. Supplies/Grounds/Building	80,000.00	4,131.84	27,167.46	21,433.45	31,399.09	39
004-4-506-03300 Technology - Maint & Support	65,500.00	1,881.49	27,942.03	4,277.73	33,280.24	51
004-4-506-03400 Bookmobile Expenses	10,000.00	52.10	788.81	0.00	9,211.19	92
004-4-506-03500 Office Supplies	51,000.00	5,710.65	23,864.96	2,729.00	24,406.04	48
004-4-506-03700 Professional Services	2,500.00	0.00	1,650.75	0.00	849.25	34
004-4-506-03900 Programming	62,500.00	2,811.09	21,970.22	733.59	39,796.19	64
004-4-506-04000 J P Library Accounting / Payroll	18,000.00	0.00	9,000.00	0.00	9,000.00	50
004-4-506-04100 Furniture/Equipment	21,000.00	458.45	1,119.20	713.83	19,166.97	91
004-4-506-04300 Future Bookmobile Purchase	220,000.00	0.00	0.00	0.00	220,000.00	100
004-4-506-04400 Books, Bindery, Periodicals	120,000.00	10,446.45	54,656.48	48,087.46	17,256.06	14
004-4-506-05200 Library Physicals/Tests	0.00	440.00	440.00	0.00	-440.00	0
004-4-506-05600 Pension/Retirement Deduction	70,000.00	0.00	0.00	0.00	70,000.00	100
004-4-506-06100 Travel	12,500.00	220.12	1,270.97	0.00	11,229.03	90
004-4-506-06200 Medicare	8,000.00	647.23	3,810.01	0.00	4,189.99	52
004-4-506-06300 Library Retirement	67,000.00	5,442.50	31,548.10	0.00	35,451.90	53

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 07/31/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 42 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
004-4-506-06400 Library Group Insurance	120,000.00	9,878.48	55,188.03	0.00	64,811.97	54
004-4-506-06800 Fica	1,000.00	70.69	666.37	0.00	333.63	33
004-4-507-01000 Cap Outlay - Bldg Renovations	150,000.00	0.00	84,050.04	949.96	65,000.00	43
004-4-507-02000 Cap Outlay - Parking Lot	185,000.00	0.00	0.00	11,672.38	173,327.62	94
Revenue						
004-3-111-00000 Library Tax	1,300,000.00	781.18	10,142.88	0.00	1,289,857.12	99
004-3-112-00000 Payment In Lieu Of Property Taxes	2,500.00	0.00	0.00	0.00	2,500.00	100
004-3-330-00000 Library State Revenue Sharing	30,000.00	0.00	19,799.00	0.00	10,201.00	34
004-3-346-01000 State Grant - Technology	25,000.00	0.00	19,250.33	0.00	5,749.67	23
004-3-611-00000 Library Interest	60,000.00	591.47	13,505.61	0.00	46,494.39	77
004-3-642-00000 Refunds	0.00	0.00	2,300.00	0.00	-2,300.00	0
Library Fund - 04 Total Revenue	1,417,500.00	1,372.65	64,997.82	0.00	1,352,502.18	95
Library Fund - 04 Total Expenditure	1,883,500.00	91,122.21	656,026.57	91,619.51	1,135,853.92	60
Library Fund - 04 Net	-466,000.00	-89,749.56	-591,028.75	-91,619.51	216,648.26	-46
Fund: 006 Asphalt Fund - 06						
Expenditure						
006-4-312-01000 Asphalt - Materials	350,000.00	2,221.41	13,721.90	170,408.95	165,869.15	47
006-4-312-01100 Asphalt - Salaries	371,066.74	31,971.88	190,667.03	0.00	180,399.71	49
006-4-312-02900 Asphalt - Culverts	28,000.00	0.00	23,297.98	3,772.89	929.13	3
006-4-312-03000 Supplies - Asphalt	9,000.00	423.22	1,632.32	0.00	7,367.68	82
006-4-312-03100 Signs - Asphalt	5,000.00	117.17	3,387.34	0.00	1,612.66	32
006-4-312-03400 Fuel & Oil	32,000.00	3,791.26	8,369.49	17,015.20	6,615.31	21
006-4-312-03700 Parts & Repairs	40,000.00	3,258.78	17,994.17	4,505.08	17,500.75	44
006-4-312-04300 Tools / Technology (Non Equipment)	1,500.00	0.00	0.00	0.00	1,500.00	100
006-4-312-05200 Physicals/Drug Tests	848.00	62.00	62.00	0.00	786.00	93
006-4-312-05500 Gps Fleet Tracking	4,372.32	364.36	2,550.52	1,821.80	0.00	0
006-4-312-05600 Pension/Retirement Deductions	77,000.00	0.00	0.00	0.00	77,000.00	100
006-4-312-06100 Travel	146.90	0.00	0.00	0.00	146.90	100
006-4-312-06200 Asphalt - Medicare	5,380.47	621.39	3,472.38	0.00	1,908.09	35
006-4-312-06300 Asphalt - Retirement	45,455.68	3,531.27	21,923.36	0.00	23,532.32	52
006-4-312-06400 Asphalt - Insurance	97,265.35	6,761.33	41,271.83	0.00	55,993.52	58
006-4-312-50000 Asphalt: Safety	3,000.00	0.00	0.00	0.00	3,000.00	100
006-4-313-01000 Engineering Fees - Contracted	15,000.00	3,369.11	5,643.46	4,356.54	5,000.00	33
006-4-694-00800 Asphalt: Trans To Curr Yr Road Proj	500,000.00	500,000.00	500,000.00	0.00	0.00	0
Revenue						
006-3-111-00000 Asphalt Tax	990,312.71	555.42	7,205.67	0.00	983,107.04	99
006-3-112-00000 Payment In Lieu Of Property Taxes	1,485.00	0.00	0.00	0.00	1,485.00	100
006-3-330-00000 Asphalt - State Revenue Sharing	18,765.00	0.00	13,951.00	0.00	4,814.00	26
006-3-611-00000 Asphalt Interest	12,500.00	560.28	10,701.59	0.00	1,798.41	14
Asphalt Fund - 06 Total Revenue	1,023,062.71	1,115.70	31,858.26	0.00	991,204.45	97
Asphalt Fund - 06 Total Expenditure	1,585,035.46	556,493.18	833,993.78	201,880.46	549,161.22	35
Asphalt Fund - 06 Net	-561,972.75	-555,377.48	-802,135.52	-201,880.46	442,043.23	-79
Fund: 007 Health Unit - 07						
Expenditure						
007-4-194-00000 Building & Grounds	16,562.00	487.00	6,927.00	0.00	9,635.00	58
007-4-194-01100 Salaries - Jury Funded Health Unit	71,804.80	6,945.73	42,869.57	0.00	28,935.23	40

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
007-4-194-02840 Health Unit: Worker'S Comp Ins.	152.00	0.00	152.00	0.00	0.00	0
007-4-194-05600 Pension / Retirement Tax Deduction	11,000.00	0.00	0.00	0.00	11,000.00	100
007-4-194-06200 Employer'S Share - Medicare	1,041.17	100.58	621.60	0.00	419.57	40
007-4-194-06300 Employer'S Share - Retirement	2,909.84	280.30	1,676.52	0.00	1,233.32	42
007-4-194-06800 Employer'S Share - Fica	3,338.92	288.77	1,807.75	0.00	1,531.17	46
007-4-194-06900 Employee Health Insurance Benefits	8,964.57	758.80	4,372.56	0.00	4,592.01	51
007-4-194-07100 Physicals / Drug Testing	212.00	0.00	0.00	0.00	212.00	100
007-4-401-02300 Utilities	15,289.18	1,179.09	6,450.85	0.00	8,838.33	58
007-4-401-02800 Insurance - Lia/Bldg	3,618.45	0.00	3,618.45	0.00	0.00	0
007-4-401-03500 Health Unit Supplies	120.00	0.00	0.00	0.00	120.00	100
007-4-401-05000 Telephone / Internet Service	2,220.00	134.95	1,129.58	0.00	1,090.42	49
Revenue						
007-3-111-00000 Ad Valorem Property Tax	162,015.58	97.63	1,266.74	0.00	160,748.84	99
007-3-112-00000 Payment In Lieu Of Property Taxes	260.00	0.00	0.00	0.00	260.00	100
007-3-611-00000 Health Unit Interest	8,905.00	88.20	2,138.64	0.00	6,766.36	76
Health Unit - 07 Total Revenue	171,180.58	185.83	3,405.38	0.00	167,775.20	98
Health Unit - 07 Total Expenditure	137,232.93	10,175.22	69,625.88	0.00	67,607.05	49
Health Unit - 07 Net	33,947.65	-9,989.39	-66,220.50	0.00	100,168.15	295
Fund: 008 Current Year Road Project - 08						
Expenditure						
008-4-403-07100 Contractual - Projects	1,231,205.30	0.00	0.00	0.00	1,231,205.30	100
008-4-403-07300 Engineering Fees	120,000.00	9,411.04	78,060.68	0.00	41,939.32	35
008-4-403-07400 Laboratory Testing Fees	5,000.00	0.00	3,250.00	0.00	1,750.00	35
Revenue						
008-3-694-00200 Curr Yr Road Proj: Trans From Road	500,000.00	500,000.00	500,000.00	0.00	0.00	0
008-3-694-00300 Curr Yr Road Proj: Trans From Sales	350,000.00	350,000.00	350,000.00	0.00	0.00	0
008-3-694-00600 Curr Yr Road Proj: Trans From Asph	500,000.00	500,000.00	500,000.00	0.00	0.00	0
Current Year Road Project Total Revenue	1,350,000.00	1,350,000.00	1,350,000.00	0.00	0.00	0
Current Year Road Proj Total Expenditure	1,356,205.30	9,411.04	81,310.68	0.00	1,274,894.62	94
Current Year Road Project - 08 Net	-6,205.30	1,340,588.96	1,268,689.32	0.00	-1,274,894.62	20,545
Fund: 009 Tourism Fund - 09						
Expenditure						
009-4-655-02100 Tourism: Advertising	15,000.00	250.00	625.00	315.00	14,060.00	94
009-4-655-03100 Tourism: Education/Recreation/Cultu	15,000.00	0.00	4,000.00	0.00	11,000.00	73
009-4-655-03500 Tourism: Office Expense	1,000.00	65.54	139.54	0.00	860.46	86
009-4-655-06000 Tourism: Dues, Memberships, Regis	2,000.00	0.00	450.00	0.00	1,550.00	78
009-4-655-06100 Tourism: Travel Expense	3,000.00	0.00	453.16	0.00	2,546.84	85
Revenue						
009-3-341-00000 Tourism: Grant Reveunue	27,775.00	0.00	0.00	0.00	27,775.00	100
009-3-611-00000 Tourism: Interest	2,600.00	24.98	780.81	0.00	1,819.19	70
Tourism Fund - 09 Total Revenue	30,375.00	24.98	780.81	0.00	29,594.19	97
Tourism Fund - 09 Total Expenditure	36,000.00	315.54	5,667.70	315.00	30,017.30	83
Tourism Fund - 09 Net	-5,625.00	-290.56	-4,886.89	-315.00	-423.11	8
Fund: 010 Landfill Closure - 10						
Revenue						

BUDGET REPORT BY FUND - ALL
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Jackson Parish Police Jury
 FY 2020
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Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
010-3-611-00000 Interest	4,855.00	0.00	4,438.34	0.00	416.66	9
010-3-694-01000 Landfill Closure: Trans From Solid	21,462.23	21,462.23	21,462.23	0.00	0.00	0
Landfill Closure - 10 Total Revenue	26,317.23	21,462.23	25,900.57	0.00	416.66	2
Landfill Closure - 10 Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Landfill Closure - 10 Net	26,317.23	21,462.23	25,900.57	0.00	416.66	2
Fund: 011 Solid Waste - 11						
Expenditure						
011-4-151-05500 Admin Collection Cost & Commissior	16,920.00	2,025.71	8,564.90	0.00	8,355.10	49
011-4-341-01100 Salary	718,928.08	63,904.63	398,187.33	0.00	320,740.75	45
011-4-341-01200 Legal Council & Settlements	2,500.00	0.00	0.00	0.00	2,500.00	100
011-4-341-01500 Engineer	20,000.00	0.00	14,957.63	5,042.37	0.00	0
011-4-341-02000 Fees / Permits / Audit Fees	4,679.50	726.00	905.50	3,774.00	0.00	0
011-4-341-02100 Publications	200.00	0.00	68.00	0.00	132.00	66
011-4-341-02300 Utilities	18,720.00	1,496.04	8,206.76	0.00	10,513.24	56
011-4-341-02400 Telephone	6,750.00	224.36	3,105.22	0.00	3,644.78	54
011-4-341-03300 Tires	18,400.00	3,768.01	10,867.98	6,538.22	993.80	5
011-4-341-03400 Gas & Oil	102,000.00	11,794.15	44,872.94	36,934.84	20,192.22	20
011-4-341-03500 Office Expense	2,500.00	0.00	542.73	0.00	1,957.27	78
011-4-341-03700 Parts, Repairs, Supplies, Etc.	136,500.00	8,229.49	63,605.98	40,955.07	31,938.95	23
011-4-341-03900 Building / Infrastructure Repair	30,000.00	0.00	17,115.97	0.00	12,884.03	43
011-4-341-04200 Tools/Technology (Non Equipment)	6,500.00	0.00	2,327.66	29.00	4,143.34	64
011-4-341-04350 Lease Of Equipment	62,800.00	4,445.95	31,121.65	11,278.35	20,400.00	32
011-4-341-04400 Non-Capitalized Assets	15,500.00	0.00	0.00	5,627.00	9,873.00	64
011-4-341-05200 Physicals/Tests	1,060.00	0.00	626.00	0.00	434.00	41
011-4-341-05500 Gps Fleet Tracking	5,226.71	350.87	2,456.09	1,754.35	1,016.27	19
011-4-341-06100 Travel, Conference, Training	1,318.80	0.00	1,074.00	0.00	244.80	19
011-4-341-06200 Medicare	12,924.46	922.42	7,555.58	0.00	5,368.88	42
011-4-341-06300 Retirement	88,068.69	7,828.34	48,680.69	0.00	39,388.00	45
011-4-341-06400 Group Insurance	157,000.00	12,124.17	73,474.94	0.00	83,525.06	53
011-4-341-06500 Solid Waste: Workmen'S Comp Ins	31,281.00	0.00	31,281.00	0.00	0.00	0
011-4-341-06600 Solid Waste: General Property Liab	2,280.37	0.00	2,280.37	0.00	0.00	0
011-4-341-07000 Solid Waste: Other Expense	450.00	0.00	450.00	0.00	0.00	0
011-4-341-08200 Testing Fees	750.00	0.00	643.00	0.00	107.00	14
011-4-341-08300 Surveillance / Enforcement Costs	25,800.00	0.00	239.70	440.20	25,120.10	97
011-4-341-08500 Contract Payments	20,000.00	0.00	0.00	0.00	20,000.00	100
011-4-341-08600 Dumping Fees	290,000.00	25,249.83	152,788.44	137,211.56	0.00	0
011-4-341-08700 Insurance/Lia/Veh/Wc	30,276.63	0.00	30,276.63	0.00	0.00	0
011-4-341-50000 Solid Waste: Safety	11,000.00	0.00	0.00	0.00	11,000.00	100
011-4-343-00000 Model Bin Sites - Work In Progress	50,592.00	0.00	50,592.00	0.00	0.00	0
011-4-694-01000 Solid Waste: Trans To Landfill Clos	21,462.23	21,462.23	21,462.23	0.00	0.00	0
Revenue						
011-3-131-00000 Sales Tax Receipts	1,128,000.00	97,813.29	587,597.15	0.00	540,402.85	48
011-3-341-08400 Recycling Metal/Plastic/Paper/Etc	10,000.00	2,011.35	9,382.30	0.00	617.70	6
011-3-441-00000 Dumping Fee Charged	8,250.00	963.71	6,177.63	0.00	2,072.37	25
011-3-441-01000 Commercial Collection Fees	174,000.00	15,875.00	98,175.81	0.00	75,824.19	44
011-3-611-00000 Interest	4,080.00	233.58	4,080.18	0.00	-0.18	0
011-3-643-00000 Recycled Wood Products - Fuel	30,000.00	2,588.44	4,612.46	0.00	25,387.54	85
Solid Waste - 11 Total Revenue	1,354,330.00	119,485.37	710,025.53	0.00	644,304.47	48

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
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Jackson Parish Police Jury
 FY 2020
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Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Solid Waste - 11 Total Expenditure	1,912,388.47	164,552.20	1,028,330.92	249,584.96	634,472.59	33
Solid Waste - 11 Net	-558,058.47	-45,066.83	-318,305.39	-249,584.96	9,831.88	-2
Fund: 012 Off Duty Witness Fees - 12						
Expenditure						
012-4-350-00000 Agency Reimbursement - Off Duty F	9,000.00	350.00	1,150.00	6,100.00	1,750.00	19
Revenue						
012-3-200-00000 Sheriff - Court Fees / Fines	8,400.00	139.00	1,249.00	0.00	7,151.00	85
Off Duty Witness Fees - 12 Total Revenue	8,400.00	139.00	1,249.00	0.00	7,151.00	85
Off Duty Witness Fees Total Expenditure	9,000.00	350.00	1,150.00	6,100.00	1,750.00	19
Off Duty Witness Fees - 12 Net	-600.00	-211.00	99.00	-6,100.00	5,401.00	-900
Fund: 013 Capital Fund - 13						
Expenditure						
013-4-600-04300 Equipment/Furniture	0.00	-5,099.00	0.00	0.00	0.00	0
013-4-600-08500 Construction - Contracted	356,000.00	0.00	9,384.12	0.00	346,615.88	97
Revenue						
013-3-694-00100 Capital: Transfer From General Func	996,000.00	0.00	21,164.52	0.00	974,835.48	98
Capital Fund - 13 Total Revenue	996,000.00	0.00	21,164.52	0.00	974,835.48	98
Capital Fund - 13 Total Expenditure	356,000.00	-5,099.00	9,384.12	0.00	346,615.88	97
Capital Fund - 13 Net	640,000.00	5,099.00	11,780.40	0.00	628,219.60	98
Fund: 015 2015 Road Cert. Of Indebtedness - 15						
Expenditure						
015-4-310-04300 Certificates Of Indebtedness	295,000.00	0.00	295,000.00	0.00	0.00	0
015-4-310-04400 Interest - Cert Of Indebtedness	30,990.03	0.00	16,479.60	0.00	14,510.43	47
Revenue						
015-3-694-00300 Cert. Of Debt: Trans From Sales Tax	314,585.72	0.00	0.00	0.00	314,585.72	100
2015 Road Cert. Of Indebte Total Revenue	314,585.72	0.00	0.00	0.00	314,585.72	100
2015 Road Cert. Of Ind Total Expenditure	325,990.03	0.00	311,479.60	0.00	14,510.43	4
2015 Road Cert. Of Indebtedness - 15 Net	-11,404.31	0.00	-311,479.60	0.00	300,075.29	-2,631
Fund: 016 Jackson O.E.P - 16						
Expenditure						
016-4-310-01100 Salary - O.E.P. Director	26,500.04	2,166.67	15,166.69	0.00	11,333.35	43
016-4-310-02300 Conferences / Workshops	1,500.00	775.00	775.00	0.00	725.00	48
016-4-310-03500 Office Supplies	500.00	0.00	0.00	0.00	500.00	100
016-4-310-03600 Software & Technology	500.00	0.00	50.00	12.50	437.50	88
016-4-310-05000 Emergency Event Expenses - Local	0.00	367.70	10,835.35	3,966.12	-14,801.47	0
016-4-310-06200 Employer'S Share - Medicare	384.25	31.41	219.93	0.00	164.32	43
016-4-310-06800 Employer'S Share - Fica	1,643.00	134.33	940.32	0.00	702.68	43
016-4-715-00000 O.E.P. Utilities (Phone/Gas/Water)	1,350.00	0.00	0.00	0.00	1,350.00	100
016-4-716-00000 O.E.P. Telephone	900.00	0.00	0.00	0.00	900.00	100
Revenue						
016-3-340-00000 Empg - Gohsep - State Of La	26,191.00	0.00	0.00	0.00	26,191.00	100
Jackson O.E.P - 16 Total Revenue	26,191.00	0.00	0.00	0.00	26,191.00	100
Jackson O.E.P - 16 Total Expenditure	33,277.29	3,475.11	27,987.29	3,978.62	1,311.38	4

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 07/31/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 42 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Jackson O.E.P - 16 Net	-7,086.29	-3,475.11	-27,987.29	-3,978.62	24,879.62	-351
Fund: 017 Coroner Fund - 17						
Expenditure						
017-4-125-01100 Salaries - Coroner'S Office	30,000.00	2,600.00	18,400.00	0.00	11,600.00	39
017-4-125-06200 Medicare - Employer'S Share	435.00	37.68	266.80	0.00	168.20	39
017-4-125-06800 Fica - Employer'S Share	1,860.00	161.20	1,140.80	0.00	719.20	39
017-4-125-10000 Dues - Coroner'S Association	350.00	0.00	350.00	0.00	0.00	0
017-4-200-00000 Contracted Workers	300.00	0.00	0.00	0.00	300.00	100
017-4-300-00000 Autopsy Professional Charges	24,660.00	3,630.00	16,525.00	0.00	8,135.00	33
017-4-310-00000 Indigent Disposition	1,500.00	0.00	0.00	0.00	1,500.00	100
017-4-350-00000 Forensic Assault Specialists	700.00	0.00	0.00	0.00	700.00	100
017-4-355-00000 Toxicology	827.00	230.00	570.00	0.00	257.00	31
017-4-500-00000 Opc'S - Out-Of-Parish	12,000.00	600.00	5,500.00	0.00	6,500.00	54
017-4-600-00000 Office Supplies, Misc. Exp	3,600.00	54.00	2,091.34	9.80	1,498.86	42
017-4-610-00000 Computer Software	2,795.00	0.00	1,483.30	0.00	1,311.70	47
017-4-650-00000 Medical Supplies	1,950.00	0.00	791.89	0.00	1,158.11	59
017-4-700-00000 Travel Expense - Coroners	1,100.00	0.00	732.28	0.00	367.72	33
017-4-705-00000 Vehicle / Liability Insurance	5,100.00	0.00	1,497.87	0.00	3,602.13	71
017-4-710-00000 Vehicle Expense - Repairs Etc	4,000.00	0.00	2,873.45	0.00	1,126.55	28
017-4-715-00000 Utilities (Phone/Gas/Water/Electric	3,400.00	347.09	1,704.65	0.00	1,695.35	50
017-4-716-00000 Coroner'S Office Telephone	3,824.00	327.67	1,992.77	0.00	1,831.23	48
017-4-800-00000 Building Repairs And Renovations	2,000.00	0.00	0.00	0.00	2,000.00	100
017-4-810-00000 Equipment / Vehicles	26,553.00	73.00	26,553.00	0.00	0.00	0
Revenue						
017-3-100-10000 Coroner: Municipal Fees	15,750.00	2,986.75	8,041.87	0.00	7,708.13	49
017-3-100-20000 Coroner: Coroner'S Fees	1,000.00	100.00	7,600.00	0.00	-6,600.00	-660
017-3-694-00100 Coroner: Transfer From General Fur	53,376.49	53,376.49	53,376.49	0.00	0.00	0
Coroner Fund - 17 Total Revenue	70,126.49	56,463.24	69,018.36	0.00	1,108.13	2
Coroner Fund - 17 Total Expenditure	126,954.00	8,060.64	82,473.15	9.80	44,471.05	35
Coroner Fund - 17 Net	-56,827.51	48,402.60	-13,454.79	-9.80	-43,362.92	76
Fund: 024 Federal Grants Fund - 24						
Expenditure						
024-4-200-02019 2019 Shsp Grant Expenditures	30,556.43	0.00	0.00	0.00	30,556.43	100
024-4-600-00000 Federal Grant Reimbursed Expense:	20,000.00	0.00	0.00	0.00	20,000.00	100
Revenue						
024-3-100-02019 2019 Shsp Grant Reimbursement	30,556.43	0.00	0.00	0.00	30,556.43	100
024-3-100-10000 Federal Grants Received	20,000.00	0.00	0.00	0.00	20,000.00	100
Federal Grants Fund - 24 Total Revenue	50,556.43	0.00	0.00	0.00	50,556.43	100
Federal Grants Fund - Total Expenditure	50,556.43	0.00	0.00	0.00	50,556.43	100
Federal Grants Fund - 24 Net	0.00	0.00	0.00	0.00	0.00	0
Fund: 025 Lcdbg Grants Fund - 25						
Expenditure						
025-4-221-01400 Lcdbg Grant: Consultant Fees	1,250.00	0.00	1,250.00	0.00	0.00	0
025-4-221-01500 Lcdbg Grant: Engineering Fees	1,960.00	0.00	1,960.00	0.00	0.00	0
025-4-221-08500 Lcdbg Grant: Contract Payments	39,164.39	0.00	39,164.39	0.00	0.00	0

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Revenue						
025-3-310-00000 Lcdbg Grant: Reimbursements	42,374.39	0.00	42,374.39	0.00	0.00	0
Lcdbg Grants Fund - 25 Total Revenue	42,374.39	0.00	42,374.39	0.00	0.00	0
Lcdbg Grants Fund - 25 Total Expenditure	42,374.39	0.00	42,374.39	0.00	0.00	0
Lcdbg Grants Fund - 25 Net	0.00	0.00	0.00	0.00	0.00	0
Fund: 026 Court Fees Fund - 26						
Expenditure						
026-4-400-00000 Petit / Grand Jury Fees	5,000.00	389.40	1,657.20	0.00	3,342.80	67
Revenue						
Court Fees Fund - 26 Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Court Fees Fund - 26 Total Expenditure	5,000.00	389.40	1,657.20	0.00	3,342.80	67
Court Fees Fund - 26 Net	-5,000.00	-389.40	-1,657.20	0.00	-3,342.80	67
Report Total Revenue	\$10,900,089.88	\$1,855,680.36	\$3,429,891.31	\$0.00	\$7,470,198.57	69
Report Total Expenditure	\$13,786,684.44	\$1,999,408.93	\$6,037,946.79	\$980,350.10	\$6,768,387.55	49
Report Totals Net	-\$2,886,594.56	-\$143,728.57	-\$2,608,055.48	-\$980,350.10	\$701,811.02	-24

CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER

Jackson Parish Police Jury

Deposit Dates: 7/1/2020 to 7/31/2020

FY 2020

Deposit Numbers: 482 to 499

User IDs: All

Deposit # / Date / Cash Account			Deposit Amount (\$)
482	07/02/2020	020-1-901-00000	2,208.65
483	07/06/2020	020-1-901-00000	1,264.00
484	07/07/2020	020-1-901-00000	159,646.09
485	07/08/2020	020-1-901-00000	2,075.00
486	07/10/2020	020-1-901-00000	2,225.00
487	07/13/2020	020-1-901-00000	3,265.63
488	07/15/2020	020-1-901-00000	1,327.91
489	07/20/2020	020-1-901-00000	2,761.31
490	07/22/2020	020-1-901-00000	4,674.95
491	07/10/2020	020-1-901-00000	17,422.66
492	07/24/2020	020-1-901-00000	2,116.95
493	07/27/2020	020-1-901-00000	1,558.14
494	07/29/2020	020-1-901-00000	4,350.55
495	07/31/2020	020-1-901-00000	3,134.04
496	07/24/2020	020-1-901-00000	214,376.07
497	07/31/2020	020-1-902-00000	29.81
498	07/30/2020	020-1-901-00000	1,000.00
499	07/31/2020	020-1-901-00000	2,168.47
GRAND TOTAL:			\$425,605.23

Jackson Parish Sheriff's Department

Andy Brown, Sheriff



500 E. Court Street, Rm. 100
Jonesboro, LA 71251

Phone: (318) 259-9021
Fax: (318) 259-8268

jacksonparishsheriff.com

July 21, 2020

Jackson Parish Police Jury
500 East Court Street, Room 301
Jonesboro, La. 71251

Attention: Ms. Jena Thomas
Secretary-Treasurer

Dear Ms. Thomas,

Please request that the Jackson Parish Police Jury issue a quietus on the 2019 tax roll at the next Jury Meeting. It is our understanding that all collectable taxes have been collected, with the exception of the following:

Protested, Regency Intrastate of \$702,563.55 being held in escrow, under assessment numbers 0040090881, 2010005800, 2010005801, 2030030261 & 2040004221
Waiting for court decision.

Protested, Regency Intrastate of \$730,864.78 being held in escrow, under assessment numbers 0040090881, 2010005800, 2010005801, 2030030261 & 2040004221
Waiting for court decision.

Bankruptcy, Jonesboro News Paper 0065023490, Jonesboro News Papers, Inc. 1065013800,
Fred's Store #2080 0065023490,
As an uncollectible, Ozark Production Co. Inc. 2080001400
Panda Holiday Inc. 1055000960

Thank you in advance for your assistance in this matter.

Sincerely,



Andy Brown, Sheriff
Jackson Parish

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

REGENCY INTRASTATE GAS, L.L.C.
% PROPERTY TAX PARTNERS, LLP
5700 W. PLANO PARKWAY, SUITE 2250
PLANO, TX 75093-0000

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

REGENCY INTRASTATE
% PROPERTY TAX PARTNERS, LLP
5700 W. PLANO PARKWAY, SUITE 2250
PLANO, TX 75093-0000

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00

Error processing this notice. The taxyear for this notice is 2019. When printing a batch of notices, they all must be in the same taxyear

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

REGENCY INTRASTATE
% PROPERTY TAX PARTNERS, LLP
5700 W. PLANO PARKWAY, SUITE 2250
PLANO, TX 75093-0000

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00

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08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

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% PROPERTY TAX PARTNERS, LLP
5700 W. PLANO PARKWAY, SUITE 2250
PLANO, TX 75093-0000

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OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00

Error processing this notice. The taxyear for this notice is 2019. When printing a batch of notices, they all must be in the same taxyear

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

REGENCY INTRASTATE
% PROPERTY TAX PARTNERS, LLP
5700 W. PLANO PARKWAY, SUITE 2250
PLANO, TX 75093-0000

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

JONESBORO NEWSPAPERS, INC.
W. CHRIS SMITH
624 S HUDSON AVE
JONESBORO, LA 71251

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00
INTEREST		83.97
COST		54.00
		=====
TOTAL AMOUNT DUE		1,187.58

Error processing this notice. The taxyear for this notice is 2019. When printing a batch of notices, they all must be in the same taxyear

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

JONESBORO NEWSPAPERS, INC.
624 S HUDSON AVE
JONESBORO, LA 71251

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00
INTEREST		22.77
COST		54.00
		=====
TOTAL AMOUNT DUE		361.43

Error processing this notice. The taxyear for this notice is 2019. When printing a batch of notices, they all must be in the same taxyear

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

OZARK PRODUCTION CO. INC.
ATTN: JAMES P. HARDEY
3622 YOUREE DRIVE
SHREVEPORT, LA 71105-0000

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00
INTEREST		26.30
COST		1.00
		=====
TOTAL AMOUNT DUE		356.01

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

OZARK PRODUCTION CO. INC.
ATTN: JAMES P. HARDEY
3622 YOUREE DRIVE
SHREVEPORT, LA 71105-0000

TAX NOTICE #: 2080001400

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
01 PARISH TAXES	4.87	15.88
03 ROAD TAXES	9.78	31.89
04 PARISH SCHOOLS	4.98	16.24
05 SCHOOL MAINTENANCE	21.05	68.63
06 LAW ENFORCEMENT	20.95	68.31
07 HOSPITAL OPERATION	11.31	36.87
02 CONSOLIDATED TAXES	26.84	87.49
MILLAGE TOTAL	99.78	=====
TOTALS		325.31
INTEREST		65.06
COST		41.51
		=====
TOTAL AMOUNT DUE		431.88

PARCEL NUMBER: 2080001400

PARCEL TYPE: OIL & GAS

CLASS	VALUE	HOMESTEAD	UNITS/ACREAGE
52 GAS WELLS	2,060	0	1.00
53 OIL&GAS EQUIP.	1,000	0	1.00
54 TANKS	100	0	1.00
55 LEASE LINES	100	0	1.00
TOTAL VALUE	3,260		
HOMESTEAD	0		
LTC VALUE CHANGE	0		
LTC HOMESTEAD CHANGE	0		
TAXABLE	3,260		

===PROPERTY DESCRIPTION===

TWP-15-4-WEST:
SEC-25: WELL #158629
AND ALL OTHER RELATED OIL & GAS EQUIPMENT

Error processing this notice. The taxyear for this notice is 2017. When printing a batch of notices, they all must be in the same taxyear

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

OZARK PRODUCTION CO. INC.
ATTN: JAMES P. HARDEY
3622 YOUREE DRIVE
SHREVEPORT, LA 71105

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00
INTEREST		102.41
COST		70.73
		=====
TOTAL AMOUNT DUE		493.17

Error processing this notice. The taxyear for this notice is 2016. When printing a batch of notices, they all must be in the same taxyear

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

OZARK PRODUCTION CO. INC.
ATTN: JAMES P. HARDEY
3622 YOUREE DRIVE
SHREVEPORT, LA 71105

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00
INTEREST		147.48
COST		42.94
		=====
TOTAL AMOUNT DUE		525.60

Error processing this notice. The taxyear for this notice is 2015. When printing a batch of notices, they all must be in the same taxyear

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

OZARK PRODUCTION CO. INC.
ATTN: JAMES P. HARDEY
3622 YOUREE DRIVE
SHREVEPORT, LA 71105

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00
INTEREST		790.56
COST		43.39
		=====
TOTAL AMOUNT DUE		2,245.67

Error processing this notice. The taxyear for this notice is 2014. When printing a batch of notices, they all must be in the same taxyear

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

OZARK PRODUCTION CO. INC.
ATTN: JAMES P. HARDEY
3622 YOUREE DRIVE
SHREVEPORT, LA 71105

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
MILLAGE TOTAL	0.00	=====
TOTALS		0.00
INTEREST		888.36
COST		66.88
		=====
TOTAL AMOUNT DUE		2,261.65

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08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

REGENCY INTRASTATE GAS, L.L.C.
% PROPERTY TAX PARTNERS
5068 W. PLANO PARKWAY, SUITE 300
PLANO, TX 75093-0000

TAX NOTICE #: 0040090881

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
01 PARISH TAXES	4.87	0.00
03 ROAD TAXES	9.78	0.00
04 PARISH SCHOOLS	4.98	0.00
05 SCHOOL MAINTENANCE	21.05	0.00
06 LAW ENFORCEMENT	20.95	0.00
07 HOSPITAL OPERATION	11.31	0.00
27 FIRE DIST WD4	10.00	0.00
02 CONSOLIDATED TAXES	26.84	0.00
MILLAGE TOTAL	109.78	=====
TOTALS		0.00

PARCEL NUMBER: 0040090881

PARCEL TYPE: REAL

CLASS	VALUE	HOMESTEAD	UNITS/ACREAGE
15 COMM. RUR. LOT	800	0	1.00
TOTAL VALUE	800		
HOMESTEAD	0		
LTC VALUE CHANGE	0		
LTC HOMESTEAD CHANGE	0		
TAXABLE	800		

===PROPERTY DESCRIPTION===

376-581: SEC.12 T15N R2W

A CERTAIN TRACT OR PARCEL OF LAND LOCATED IN THE NE 1/4 OF SE 1/4 AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT CONCRETE MONUMENT

WITH BRASS CAP FOUND MARKING THE SOUTHEAST CORNER OF SAID SECTION 12, THENCE NORTH 00 DEG 05' 56' EAST A DISTANCE OF 1659.44 FEET; THENCE NORTH 89 DEG 54' 04' WEST A DISTANCE OF 722.87 FEET TO A 1/2 INCH IRON PIPE SET ON THE NORTHERLY LINE OF AN EXISTING ANADARKO PETROLEUM CO. PIPELINE RIGHT-OF-WAY MARKING THE POINT OF BEGINNING; THENCE NORTH 60 DEG 20' 42' WEST A DISTANCE OF 47.81 FEET TO A 1/2 INCH PIPE SET; THENCE NORTH 51 DEG 36' 01' WEST A DISTANCE OF 59.61 FEET TO A 1/2 INCH IRON PIPE SET; THENCE NORTH 44 DEG 13' 51' WEST A DISTANCE OF 68.94 FEET TO A 1/2 INCH IRON PIPE SET; THENCE NORTH 53 DEG 18' 54' WEST A DISTANCE OF 24.58 FEET TO AN IRON PIPE SET; THENCE NORTH 40 DEG 04' 32' EAST A DISTANCE OF 205.04 FEET TO AN IRON PIPE SET; THENCE SOUTH 49 DEG 53' 03' EAST A DISTANCE OF 199.87 FEET TO AN IRON PIPE SET. THENCE SOUTH 40 DEG 06' 21' WEST A DISTANCE OF 199.89 FEET TO THE POINT OF BEGINNING, CONTAINING 0.948 ACRES, MORE OR LESS.

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

REGENCY INTRASTATE
% PROPERTY TAX PARTNERS
5068 W. PLANO PARKWAY, SUITE 300
PLANO, TX 75093-0000

TAX NOTICE #: 2030030261

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
01 PARISH TAXES	4.87	0.00
03 ROAD TAXES	9.78	0.00
04 PARISH SCHOOLS	4.98	0.00
05 SCHOOL MAINTENANCE	21.05	0.00
06 LAW ENFORCEMENT	20.95	0.00
07 HOSPITAL OPERATION	11.31	0.00
28 FIRE DIST WD3	10.46	0.00
02 CONSOLIDATED TAXES	26.84	0.00
MILLAGE TOTAL	110.24	=====
TOTALS		0.00

PARCEL NUMBER: 2030030261

PARCEL TYPE: OIL & GAS

CLASS	VALUE	HOMESTEAD	UNITS/ACREAGE
57 PIPE LINES	948,970	0	1.00
57 PIPE LINES	3,147,710	0	1.00
TOTAL VALUE	4,096,680		
HOMESTEAD	0		
LTC VALUE CHANGE	0		
LTC HOMESTEAD CHANGE	0		
TAXABLE	4,096,680		

===PROPERTY DESCRIPTION===

28.80 MILES OF 30 INCH PIPELINE (20% OR 5.76 MILES IN THIS TAXING DISTRICT) INSTALLED IN 2005

5.76 MILES OF 42 INCH PIPELINE INSTALLED IN 2009

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

REGENCY INTRASTATE
% PROPERTY TAX PARTNERS
5068 W. PLANO PARKWAY, SUITE 300
PLANO, TX 75093-0000

TAX NOTICE #: 2010005800

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART
OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
01 PARISH TAXES	4.87	0.00
03 ROAD TAXES	9.78	0.00
04 PARISH SCHOOLS	4.98	0.00
05 SCHOOL MAINTENANCE	21.05	0.00
06 LAW ENFORCEMENT	20.95	0.00
07 HOSPITAL OPERATION	11.31	0.00
25 FIRE DIST WD1	10.85	0.00
02 CONSOLIDATED TAXES	26.84	0.00
MILLAGE TOTAL	110.63	=====
TOTALS		0.00

PARCEL NUMBER: 2010005800

PARCEL TYPE: OIL & GAS

CLASS	VALUE	HOMESTEAD	UNITS/ACREAGE
57 PIPE LINES	52,530	0	2.00
TOTAL VALUE	52,530		
HOMESTEAD	0		
LTC VALUE CHANGE	0		
LTC HOMESTEAD CHANGE	0		
TAXABLE	52,530		

===PROPERTY DESCRIPTION===

2.34 MILES 12 INCH PIPELINE AND 2.53 MILES 6 INCH PIPELINE.

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

REGENCY INTRASTATE
% PROPERTY TAX PARTNERS
5068 W. PLANO PARKWAY, SUITE 300
PLANO, TX 75093-0000

TAX NOTICE #: 2010005801

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
01 PARISH TAXES	4.87	0.00
03 ROAD TAXES	9.78	0.00
04 PARISH SCHOOLS	4.98	0.00
05 SCHOOL MAINTENANCE	21.05	0.00
06 LAW ENFORCEMENT	20.95	0.00
07 HOSPITAL OPERATION	11.31	0.00
25 FIRE DIST WD1	10.85	0.00
02 CONSOLIDATED TAXES	26.84	0.00
MILLAGE TOTAL	110.63	=====
TOTALS		0.00

PARCEL NUMBER: 2010005801

PARCEL TYPE: OIL & GAS

CLASS	VALUE	HOMESTEAD	UNITS/ACREAGE
57 PIPE LINES	1,897,940	0	1.00
57 PIPE LINES	6,295,410	0	1.00
TOTAL VALUE	8,193,350		
HOMESTEAD	0		
LTC VALUE CHANGE	0		
LTC HOMESTEAD CHANGE	0		
TAXABLE	8,193,350		

====PROPERTY DESCRIPTION====

28.80 MILES OF 30 INCH PIPELINE.(40% OR 11.52 MILES IN THIS TAXING DISTRICT) INSTALLED IN 2005

11.52 MILES OF 42 INCE PIPELINE INSTALLED IN 2009.

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

REGENCY INTRASTATE
% PROPERTY TAX PARTNERS
5068 W. PLANO PARKWY, SUITE 300
PLANO, TX 75093-0000

TAX NOTICE #: 2040004221

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
01 PARISH TAXES	4.87	0.00
03 ROAD TAXES	9.78	0.00
04 PARISH SCHOOLS	4.98	0.00
05 SCHOOL MAINTENANCE	21.05	0.00
06 LAW ENFORCEMENT	20.95	0.00
07 HOSPITAL OPERATION	11.31	0.00
27 FIRE DIST WD4	10.00	0.00
02 CONSOLIDATED TAXES	26.84	0.00
MILLAGE TOTAL	109.78	=====
TOTALS		0.00

PARCEL NUMBER: 2040004221

PARCEL TYPE: OIL & GAS

CLASS	VALUE	HOMESTEAD	UNITS/ACREAGE
57 PIPE LINES	1,897,940	0	1.00
57 PIPE LINES	6,295,410	0	1.00
TOTAL VALUE	8,193,350		
HOMESTEAD	0		
LTC VALUE CHANGE	0		
LTC HOMESTEAD CHANGE	0		
TAXABLE	8,193,350		

===PROPERTY DESCRIPTION===

28.80 MILES OF 30 INCH PIPELINE (40% OR 11.52 MILES IN THIS TAXING DISTRICT) INSTALLED IN 2005

28.80 MILES OF 42 INCE PIPELINE INSTALLED IN 2009

08 / 06 / 2020

JACKSON PARISH SHERIFF'S
DEPARTMENT
500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251

PANDA HOLIDAY INC.
CHINESE RESTAURANT
DBA CHEN'S PANDA
319 E MAIN
JONESBORO, LA 71251-0000

TAX NOTICE #: 1055000960

TAXES BECOME DELINQUENT AFTER DECEMBER 31st AND BEAR 1.00% INTEREST PER MONTH OR ANY PART OF A MONTH & INCUR ADDITIONAL COSTS .

TAX BODY	MILLAGE	AMOUNT DUE
01 PARISH TAXES	4.87	0.00
03 ROAD TAXES	9.78	0.00
04 PARISH SCHOOLS	4.98	0.00
05 SCHOOL MAINTENANCE	21.05	0.00
06 LAW ENFORCEMENT	20.95	0.00
07 HOSPITAL OPERATION	11.31	0.00
02 CONSOLIDATED TAXES	26.84	0.00
MILLAGE TOTAL	99.78	=====
TOTALS		0.00

PARCEL NUMBER: 1055000960

PARCEL TYPE: PERS PROP

CLASS	VALUE	HOMESTEAD	UNITS/ACREAGE
41 MACH. & EQUIP.	360	0	1.00
42 INVENTORY	410	0	1.00
43 FURN.&FIXTURE	990	0	1.00
TOTAL VALUE	1,760		
HOMESTEAD	0		
LTC VALUE CHANGE	0		
LTC HOMESTEAD CHANGE	0		
TAXABLE	1,760		

===PROPERTY DESCRIPTION===



Jackson Parish Police Jury
 500 E. Court Street, Room 301
 Jonesboro, LA 71251
 (318) 259-2361 ext. 203
gthomas@jppj.org

2020 Municipal Appropriations

Municipality	Eligible Amount	Requested Project/Item	Other Notes
Chatham	\$512.50	Purchase new street signs for the town	
East Hodge	\$6,378.51	Repairs on Church and Brown Street, stop signs, repair sewage pump	Mayor is amending request for a special project for major construction on Church and Brown Streets
Eros	\$6,750.00	Repairs to First Street where road is caving in	
Hodge	\$1,750.00	Purchase and install flagpole at city hall	
Jonesboro	No Award		Remaining balance from Thrasher Road project is \$27,500 for 2020
North Hodge	\$6,750.00	Street repairs, fire hydrant maintenance and repairs, and maintenance for the village	Request not specific enough for S/T to confirm
Quitman	\$6,750.00	Gravel and Grade the pond sewer levee for estimated \$3,016 with remaining amount towards repairs to equipment used for spraying weeds, weed eating, & trash pickup. VIN #JK1AFCM11BB507093	

**Chief of Police
Brandon Myers**

**Clerk
Lynette Roberts
Bobbie Chatham**

**Attorney
Gary Nunn**

**TOWN OF CHATHAM
Dwight Cooper, Mayor
P.O. Box 7
Chatham, La. 71226
Ph: (318) 249-2541
Fax: (318) 249-4436**

**Board of Aldermen
Gregory Harris
Frank Horrell
Toni Malone
Laverne Mixon
Sue Ann Proffer**

June 24, 2020

Jackson Parish Police Jury
VIA Email: gthomas@jacksonparishpolicejury.org

RE: Street Signs

Dear Jackson Parish Police Jury:

Thank you for the appropriation of \$512.50 given to our municipality for 2020. The funds will be used to purchase new street signs for our town. Many of our sign have been damaged and are hard to read.

Thank you for the assistance you have given to us in the past. If any other commitment in regards to this request is needed, please contact me at (318) 249-2541.

Sincerely,

Town of Chatham



Dwight Cooper, Mayor

Village of East Hodge
P.O. Drawer 10
East Hodge, LA 71247
Phone No: (318) 259-9127 Fax No: (318) 395-8813

Hal Mims, Mayor
Gloria Moore, Alderwoman

Robert Bradley, Alderman
Preston Traxler, Alderman

Date: 07/24/2020

To: Jackson Parish Police Jury

Per our last schedule meeting that was held July 14, 2020 that was motion
by Robert Bradley and, second by Preston Traxler to make some repairs on
Church Street and, Brown Ave. and, purchase of stop signs.
All agreed.

Thank you,
Sincerely,



Mayor Hal Mims

TOWN OF EROS

**P.O. BOX 200
EROS, LA 71238
318-249-2183**


The Town of Eros board of Aldermen meeting was held July 22,2020 at the Eros Town Hall. The following members were present; Mayor Kelly Gryder. Aldermen; Joe Spillers, David Howard, April Hammett. Maintenance Brian Costin. Chief of police Wayne Rayburn. Clerk; Madison Coleman. Visitors, Cheryl Parrish. Darrell Avery and Canaan Cotton.

The meeting was called to order by Mayor Kelly Gryder. Invocation was given by David Howard.

Motion to accept minutes as read Joe Spillers. Seconded by David Howard. All approved.

Motion to accept financial report April Hammett. Seconded by Joe Spillers. All approved.

Motion to pay monthly bills Joe Spillers. Seconded by David Howard. All approved.

 Motion to use the Jackson Parish Police Jury Municipal Appropriations on first street to fix where it is caving in. Joe Spillers. Seconded by David Howard. All approved.

Public comments:

RESOLUTION NO. 207

AN RESOLUTION ACCEPTING AN APPROPRIATION FROM THE JACKSON PARISH POLICE JURY, SPECIFYING THE USE OF ANY SUCH APPROPRIATION AND AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH REGARD TO THAT APPROPRIATION AND PROVIDING FOR MATTERS RELATED THERETO

At the regular meeting of the Board of Aldermen of the Village of Hodge, Louisiana the following Resolution was offered by Alderman WILLARD WILLIS and seconded by Alderman Wayne Buchan, to-wit:

WHEREAS the Jackson Parish Police Jury has advised that it is willing to make an appropriation to the Village of Hodge, Louisiana in the amount of \$1,750.00 provided that the Village of Hodge agrees to utilize the appropriation for something which benefits citizens as a whole and can be specifically identified; and

WHEREAS the Village of Hodge has recently moved into a new Village Hall which location does not have a flag pole on which the flag of the United States of America can be proudly displayed, the flying of said flag being something which will in fact benefit all of the citizens of the Village of Hodge as a whole;

BE IT RESOLVED that the Village of Hodge use the \$1,750.00 appropriation to be received from the Jackson Parish Police Jury for the purchase and installation of a new flag pole at the new Village Hall.

BE IT FURTHER RESOLVED that the Honorable Gerald T. Palmer be and he is hereby authorized to advise the Jackson Parish Police Jury of the adoption of this Resolution and to sign, on behalf of the Village of Hodge, a cooperative endeavor agreement with the Jackson Parish Police Jury to implement the purpose of this Resolution and obligate the Village of Hodge to use said

appropriation for the purpose set forth herein.

Said Resolution having been offered, seconded and discussed was voted on with the following vote:

AYES: BUCHAN, FOX, WILLIS

NAYS: NONE

ABSENT: NONE

whereupon said Resolution was declared adopted this the 7TH day of JULY, 2020 at a regular meeting of the Board of Aldermen of the Village of Hodge at which a quorum were present and voting.

ATTEST:

Zelphia Schmidt
CLERK

Alfred Palmer
MAYOR



Phone: 318-259-4272

VILLAGE OF NORTH HODGE

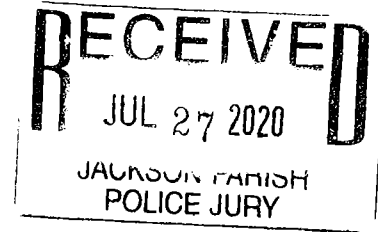
P.O. Box 520 | Hodge, Louisiana 71247

Mayor Kathy Robertson



Fax: 318-259-1055

July 24, 2020



Jackson Parish Police Jury
Courthouse
500 East Court Street, Room 301
Jonesboro, LA 71251-3446
Phone: (318) 259-2361
Fax: (318) 259 5660

Re: 2020 Jackson Parish Police Jury Municipal Appropriations: Letter of Intent

Dear Jackson Parish Police Jury,

The Village of North Hodge intends to use the appropriated monies of \$6,750.00 from the Jackson Parish Police Jury for street repairs, fire hydrant maintenance and repairs, and maintenance for Village.

We appreciate your help in this matter.

Thank You!

Kathy Robertson, Mayor



Village of Quitman

July 8, 2020

Amy MaGee, President
Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, LA. 71251

Dear President MaGee,

The Village of Quitman intends to use the Police Jury maintenance allocation to repair equipment: VIN JK1AFCM11BB507093, License number OR407658. This equipment is used for spraying weeds, weed eating and picking up trash.

Any remaining funds will be used to purchase cold mix.

If you need any more information, please contact at 318-259-8014 or 318-278-4588.

Thank you.

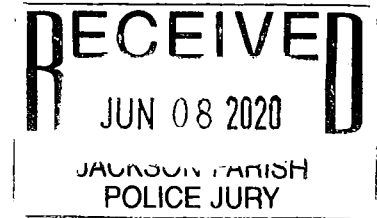
Respectfully,
Joe Vail, Mayor

Village of Quitman





Village of Quitman



June 4, 2020

Amy MaGee, President
Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, LA. 71251

Dear President MaGee,

In its regularly monthly Council meeting on June 2, 2020, a motion was made by James Trull and seconded by Brian Burns, to accept the annual Maintenance allocation for 2020, from the Jackson Parish Police Jury. The motion was approved unanimously.

These funds will be used to repair equipment that has broken down or has other mechanical issues. If you need more information, please contact me at 259-8014 or 278-4588.

The Village of Quitman appreciates the help it has received from the Police Jury in our efforts to make Quitman as good as it can possibly be.

Respectfully,
Joe Vail

Mayor
Village of Quitman



JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

MEMBERS

District 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2

LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

June 7, 2020

Mayor Joe Vail,
Village of Quitman
P.O. Box 35
Quitman, LA 71268

Dear Mayor Vail,

This letter is in response to your request for grading and gravel on the sewer pond levee leading to the Village's wastewater treatment plant. The Operations Committee and Police Jury have reviewed the requests with our Road Superintendent.

Our standard policy for requests for grading are for the Police Jury to provide the labor and equipment for grading with the municipality providing the costs for the materials. The estimated cost is:

Gravel SB-2	80 tons @ \$37.70/ton	\$3,016.00
Equipment	road grader, dump truck	\$750.00
Labor	3 men, 5 hours	\$300.00

Total costs to be provided by the municipality: \$3,016.00

If you agree to the stated estimate, please respond and we will schedule the work with the availability of our crew.

Please note that this type of project can also be covered under your annual appropriation. Our records indicate that you are eligible for \$6,750 for 2020. If you would prefer to pay for it that way, please have your council approve it at your next regular meeting and we will have the Cooperative Endeavor Agreement drafted with this project allocation.

Please contact me if you have any questions or if additional information is needed.

Sincerely,

Amy Magee, President



JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

MEMBERS

Motion _____, seconded _____ to adopt the following proclamation.
Motion carried.

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4
JOHN W. MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 480-9095

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7
LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

PROCLAMATION

WHEREAS,

no individual has qualified for the elected office of Constable, Justice of the Peace District E, Parish of Jackson, for the fall 2020 election, which qualifying dates were July 22, 23, & 24, 2020;

WHEREAS,

the failure of anyone to qualify for the elected office of Constable, Justice of the Peace District E, Parish of Jackson has created an anticipated vacancy in the office and the unexpired term of office exceeds 18 months.

NOW, THEREFORE, the Jackson Parish Police Jury does hereby issue this

Proclamation pursuant to LA R.S. 18:602 ordering a special election to fill the said vacancy in Jackson Parish, LA until a special election can be had on the following dates:

- (1) The Special Primary Election shall be held on March 20, 2021; and
- (2) The Special General Election, if necessary, shall be held on April 24, 2021;
- (3) The dates for qualifying for the candidates in the Special Election shall be January 20, 21, & 22, 2021.

This Proclamation shall be published in the official journal of the Jackson Parish Police Jury and a certified copy thereof shall be sent by mail to the Louisiana Secretary of State as required by law.

CERTIFICATE

I, Gina M. Thomas, Secretary-Treasurer of the Jackson Parish Police Jury do hereby certify that the above and foregoing is a true and correct copy of the Proclamation passed by the Jackson Parish Police Jury during the Regular Meeting held on Monday, August 10th, 2020.

Jonesboro, Louisiana, this 10th day of August, 2020.

Gina M. Thomas
Secretary-Treasurer

SECRETARY OF STATE
STATE OF LOUISIANA



R. KYLE ARDOIN
SECRETARY OF STATE

P.O. Box 94125
BATON ROUGE, LA 70804-9125

July 27, 2020

Gina Thomas, Secretary-Treasurer
Jackson Parish Police Jury
500 E. Court St., Rm. 301
Jonesboro, LA 71251

Dear Secretary-Treasurer Thomas:

I am writing as no individuals qualified for the office of Constable, Justice of the Peace District E, Parish of Jackson for the Fall 2020 election. Qualifying was held July 22, 23 & 24, 2020. Thus, a vacancy exists pursuant to La. R.S. 18:585 and must "be filled in accordance with the provisions of the constitution or of law."

Pursuant to La. R.S. 18:583, an anticipated vacancy has occurred in the above-specified office. The governing authority shall therefore within twenty (20) days from the end of qualifying call a special election in accordance with La. R.S. 18:402 and La. R.S. 18:602 **on or before August 13, 2020**. The next available election is March 20, 2021, primary, and April 24, 2021, general with qualifying dates of January 20, 21, & 22, 2021.

After the proclamation is issued calling the special election, a certified copy of the proclamation is to be mailed to our office. If the governing authority does not timely call the special election, we will forward a request to the Governor to do so pursuant to La. R.S. 18:602.

Additionally, pursuant to La. R.S. 18:583(D)(1) and La. R.S. 18:602, the governing authority shall within twenty (20) days of the office actually becoming vacant (after **January 1, 2021** but before or on **January 21, 2021**) make an appointment to fill the office. If the governing authority does not timely appoint an individual in connection with this vacancy, we will transmit notice to the Governor to do so in accordance with La. R.S. 18:602

If you have any questions concerning the above, please contact me at (225) 287-7475.

Sincerely,

Ray Wood
Attorney

Enclosure

cc: Hon. Laura Humble Culpepper, Jackson Parish Clerk of Court
Hon. Angie C. Roberts, Jackson Parish Registrar of Voters

BUILDING LEASE/NONSTATE

The following contract of lease is made and entered into this 10th day of August 2020 by and between Contractor, referred to as "Lessor", herein represented by Jackson Parish Police Jury, and the State of Louisiana, Department of Children and Family Services, through the Economic Stability, herein represented by the undersigned hereinafter referred to as "Lessee".

1.

For the consideration and upon the term and conditions hereinafter expressed, the Lessor has this day rented, let and leased unto Lessee, for a period of five years, commencing August 10, 2020 and ending August 10, 2025. The space is required after the ending date, Lessor agrees to extend the lease on a daily basis, until written notice by Lessee to Lessor that the leased premises is no longer required.

" 4,320 (72 x 60) square feet of usable space located at 182 Industrial Drive, Jonesboro, Louisiana, to be used by the Department of Children and Family Services/Economic Stability, as a DSNP operation, at the daily rate of \$ 300 with 183 regular and 5 handicapped parking spaces provided."

2.

Lessor and Lessee agree to comply with the attached Cooperative Endeavor Agreement entered into on the 10th day of August 2020, as well as all attachments.

This lease has been procured in accordance with Executive Order Number #

IN WITNESS WHEREOF, the parties hereto have signed their names on the dates listed below, in the presence of the undersigned competent witnesses:

WITNESS:

LESSOR: Charles H. Garrett Community Center

Printed Name: Gina Thomas

BY: Amy Magee, President

Date: August 10, 2020

Printed Name: Bonnie Paggett

LESSEE: Department of Children and Family Services (Economic Stability)

Printed Name:

BY: Name, Title

Date:

Printed Name:

APPROVED:

This day of , 2020.

Office of the Governor
Division of Administration

BY: Mark A. Moses, Director
Facility Planning and Control

**STATE OF LOUISIANA
COOPERATIVE ENDEAVOR AGREEMENT**

THIS COOPERATIVE ENDEAVOR (the "Agreement" or "Cooperative Endeavor" or "CEA") is made and entered into this 18th day of December, 2019 by and between the Department of Children and Family Services (Economic Stability), and the Jackson Parish Police Jury officially domiciled at 500 E. Court Street, Room 301, Jonesboro, LA and Contractor are referred to jointly as "Parties" and individually as "Party."

ARTICLE I

WITNESSETH:

1.1 WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that “for a public purpose, the state and its political subdivisions...may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;” and

1.2 WHEREAS, Department, a state agency, desires to cooperate with Contractor in the implementation of the project hereinafter provided;

1.3 WHEREAS, the State of Louisiana provides several types of specialized emergency facilities for citizens moving out of harm’s way prior to and during a disaster. These specialized facilities can be used for any of the following: Critical Transportation Needs Shelters (CTNS), Medical Special Needs Shelters (MSNS), Temporary Medical Operation and Staging Areas (TMOSA) and Federal Medical Stations (FMS), which are operated by the U.S. Department of Health and Human Services; and/or DSNAP site. This CEA is being used for a DSNAP Site.

1.4 WHEREAS, Title 34 of Government Contracts, Procurement, and Property Control authorizes the Executive Branch to procure and find cost effective solutions for each of the Departments of the Executive Branch and it is to this end that the Jackson Parish Police Jury intends to provide: 4,320 (72’ x 60’) square footage located at 182 Industrial Drive, Jonesboro, LA.) (hereinafter referred to as “Facilities”), which will produce cost savings to the Department and the state as a whole;

1.5 WHEREAS, during a declared emergency, the Facilities shall be used for and meet the necessary standards of the following specific public purpose(s):

- DSNAP site to assist in the benefits process.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Parties hereto agree as follows:

ARTICLE II - GUIDING PRINCIPLES

2.1 This Agreement is entered into by the Parties to provide a cooperative solution to the establishment of a State and/or Federally operated Facility during a State declared emergency.

- a. Points of Contact: In the event of a declared emergency, timely, clear, and efficient communication between the parties is imperative to ensuring the successful implementation of the Emergency Facility Service(s). Therefore, the Parties understand and agree that the Points of Contact (POC) must be up-to-date and readily available to discuss the emergency arrangements.
- b. The POCs for the respective parties shall be:

DEPARTMENT's POC:

A. Primary Contact: Jacqueline Morris
Title: Regional Administrator
Address: 24 Accent Drive, Suite 106
Monroe, LA 71202
Telephone No: 318-372-3320
Cell No: 318-372-3320
Fax No: 318-362-3055
Email: Jacqueline.morris.dcfcs@la.gov

B. Alternative Contact: Mary Smith
Title: DSNAP Coordinator
Address: 1045 E. Madison Ave
Bastrop, LA 71220
Telephone No: 318-283-0826 ext. 203
Cell No: 318-237-8200
Fax No: 318-283-0808
Email: mary.mcdowellsmith.dcfcs@la.gov

Contractor's POC:

A. Primary Contact: Mark Treadway
Title: OEP Director
Address: 319 Jimmie Davis Blvd.
Jonesboro, LA 71251
Telephone No: (318) 278-2504
Cell No: (318) 278-2504
Fax No: (318) 259-5660
Email: oepp@jppj.org

B: Alternative Contact: Gina Thomas
Title: Secretary-Treasurer
Address: 500 E. Court Street, Rm 301
Jonesboro, LA 71251
Telephone No: (318) 259-2361 ex. 3
Cell No: (318) 278-2935
Fax No: (318) 259-5660
Email: gthomas@jppj.org

Should either Party need to modify or replace their respective POC due to a vacancy, department reorganization, or any other reason, written notice of the replacement POC shall be sent to the other Party within fifteen (15) days of the vacancy event.

- c. The Contractor will remain committed to assisting Department in the entire process of the use the Facilities during the State declared emergency and the Parties will cooperate with each other in determining the daily operations, points of contact and other necessary information to ensure the safe and efficient running of the Facilities.

ARTICLE III - SCOPE OF SERVICES

3.1 The Contractor shall provide the Facilities, located at the Charles H. Garrett Community Center at 182 Industrial Drive, Jonesboro, LA 71251 for the use by Department during a State declared Emergency.

3.2 The specifications and details of the Facilities and a detailed description of all other potential services performed as part of this Agreement by Contractor are found attached hereto as **Attachment A**.

3.3 All payment terms and/or cost of additional services within the scope of work as part of this Agreement are found attached hereto as **Attachment A**.

ARTICLE IV- FACILITY AND EQUIPMENT

4.1 The Parties shall:

A. The Contractor hereby agrees to the following:

1. The Contractor's POC shall coordinate all of the Contractor's activities under this Agreement.
2. The Contractor shall permit Department to use the Contractor's facility for the purpose of implementation of the facility during periods of a federal or state declared emergency or disaster.
3. The Contractor and Department shall establish the specific use by Department and the procedures associated therewith of the Facilities and all other necessary services for the operation of the facility including, but not limited to housing, feeding, maintenance, custodial and such other services and materials as may be mutually agreed upon. Services and materials shall be provided at the times requested. All identified costs and methods of repayment associated with the use of the Facilities or services shall be set forth in Attachment A.
4. The Contractor shall immediately notify the Department's POC for of any damages, modification, construction, or other matter that would prevent the Facilities from being used in the intended manner during a declared emergency.
5. The Contractor shall allow Department to bring all necessary equipment onto the premises to operate a State and/or federal ran facility.
6. The Contractor shall provide invoices and billing statements in the manner and method contemplated in accordance with Attachment A. All invoices and billing should contain necessary documentation pertaining to the particular usage and fee schedule. The Contractor must present all invoices/billing to Department no later than forty-five (45) days after closure of said facility.
7. Department is responsible for contacting the State Fire Marshal to seek approval for operation of a facility at the leased location. Contractor agrees to comply with any order issued during

the lease term by the State Fire Marshal's Office within the timeframe mandated by that office. Failure to do so will constitute a breach of the terms of said lease.

8. Contractor must provide documentation of compliance with the Department of Environmental Quality requirements for asbestos as provided in with LAC 33:III.2707 which can be either written confirmation that that construction occurred after 1978 or compliance documents from DEQ for construction before 1978. All documentation required under this section should be forwarded to the Division of Administration as an attachment to this CEA.

B. Department hereby agrees to the following:

The Department's POC shall coordinate the Department's activities as outlined in the scope of work.

1. Department shall contact the Contractor's POC within a minimum of six (6) and a maximum of twenty-four (24) hours of activating Facility to start operations at Facility.
2. Department shall review the submitted billing, if any, of the Contractor for any and all damage (normal wear and tear excluded) to the Facilities and premises caused or contributed to by Department. The Department will be authorized to take photographs of the Facility prior to activation of the Facility. If Department determines that sufficient documentation is provided to support the claim, Department will approve for submission to for payment.

ARTICLE V INSURANCE

5.1 If both Parties are participants of Louisiana's self-insurance program, the Parties shall defer to the Office of Risk Management's (ORM) guidelines, requirements, and obligations to ensure proper insurance coverage and, in cases of dispute of insured liability, ORM will investigate and determine the liability of the Parties.

5.2 If Section 5.1 is not applicable to this Agreement, the Facility shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property:

- a. Workers Compensation: Workers Compensation insurance shall be in compliance with the Workers Compensation law of the State of the Facility's headquarters. Employers Liability is included with a minimum limit of \$500,000 per accident/per disease/per employee. A.M. Best's Insurance Company rating requirement may be waived for worker's compensation coverage only.
- b. Commercial General Liability: Commercial General Liability insurance shall have a minimum limit per occurrence of \$1,000,000 and a minimum general aggregate of \$2,000,000. Insurance Services Office Commercial General Liability occurrence coverage form CG 00 01 (current form approved for use in Louisiana) is to be used in the policy. Claims-made form is unacceptable.
- c. Professional Liability (Errors and Omissions) coverage: Professional liability shall have a minimum limit of \$1,000,000 per occurrence. "Claims-made" coverage is acceptable with the date of the inception of the policy no later than the first date of the anticipated work under this contract. The "claims-made" policy shall provide coverage for the duration of this contract and shall have an expiration date no later than 30 days after the anticipated completion of the contract. Furthermore, the policy shall provide for an "extended reporting period" of not less than 24 months, with full

reinstatement of limits, from the expiration date of the policy and shall not be cancelled for any reason other than non-payment of premiums.

5.3 **Subcontractors:** Facility shall include all subcontractors as insureds under its policies OR shall be responsible for verifying and maintaining all certificates provided for each subcontractor.

5.4 For Nonstate DSNAP, and Private Facilities, Section 5.2 & Section 5.3 can be discussed in Attachment A.

ARTICLE VI - NON-DISCRIMINATION

6.1 The Parties agrees to abide by all requirements of all federal and state law and, specifically, the following, as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Parties agree to abide by the requirements of the Americans with Disabilities Act of 1990.

6.2 The Parties agrees not to discriminate in their employment practices and will render services under this Agreement without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by the Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

6.3 In accordance with Executive Order Number JBE 18-15, effective May 22, 2018, for any contract for \$100,000 or more and for any contractor with five or more employees, the Parties hereby certify that they are not engaging in a boycott of Israel, and shall, for the duration of this Agreement, refrain from a boycott of Israel.

6.4 Department reserves the right to terminate this Agreement if Contractor, or any subcontractor, engages in a boycott of Israel during the term of the Agreement.

ARTICLE VII - MONITORING

7.1 The Department's Contract Monitor for this agreement shall be the Department's POC as listed Section 2.1(b).

7.2 **Monitoring Plan:** During the term of this Agreement, the Department's POC shall ensure the Contractor's facilities are capable of meeting the desired Facility purpose. Should the need arise, the Department's POC shall meet with the Contractor's POC to discuss modifications, remedies, or other alternatives to ensure the State's emergency services are met and to ensure the Parties are in full compliance with requirements of this Agreement.

ARTICLE VIII- PAYMENT TERMS

8.1 This is an emergency contingency agreement. Therefore, unless the Facility(s) are activated during a declared emergency, there are no payments, exchange of funds, or reimbursement for travel expenses between the Department and the Contractor as part of the Cooperative Endeavor Agreement.

8.2 In the event the Facility Service(s) are activated during a declared emergency, reimbursements for expenditures occurring between the Department and the Contractor as part of the Cooperative Endeavor Agreement shall be constrained to those services contemplated in Attachment A.

ARTICLE IX - TERMINATION FOR CAUSE

9.1 Either party may terminate this Agreement for cause based upon the failure of the other party to comply with the terms and/or conditions of the Agreement; provided that the terminating party shall give the other party written notice specifying its failure. If within thirty (30) days after receipt of such notice to the POC, the notified party shall not have either corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the terminating party may, at its option, place the notified party in default and the Agreement shall terminate on the date specified in such notice. Notwithstanding any of the foregoing, both parties may exercise any additional rights available to them under Louisiana law to terminate for cause upon the failure of the other party to comply with the terms and conditions of this Agreement.

ARTICLE X - TERMINATION FOR CONVENIENCE

10.1 Either party may terminate the Agreement at any time by giving sixty (60) days written notice to the Contractor. Upon receipt of notice, Contractor shall, unless the notice directs otherwise, immediately discontinue all work contemplated under this Agreement, including the use of any software and/or proof of concept procedures in connection with the performance of this Agreement.

ARTICLE XI - OWNERSHIP

11.1 All records, reports, documents, equipment and other material delivered or transmitted to Contractor by the State shall remain the property of the State, and shall be returned by the Contractor to the State, at the Contractor's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this Agreement and/or obtained or prepared by the Contractor in connection with performance of the services agreed to herein shall become the property of the State, and shall, upon request, be returned by Contractor to the State at the Contractor's expense at termination or expiration of this Agreement.

ARTICLE XII - ASSIGNMENT

12.1 The Contractor shall not assign any interest in this Agreement and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the State.

ARTICLE XIII - AUDITOR'S CLAUSE

13.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all records and accounts of the Contractor which relate to this Agreement.

13.2 Contractor and any subcontractors paid under this Agreement shall maintain all books and records pertaining to this Agreement for a period of five years after the date of termination of the Agreement and any subcontract entered into under this Agreement.

ARTICLE XIV - ATTACHMENTS

14.1 Attachment A to this CEA contains all necessary additional terms for this Contractor. Attachment A is attached and made a part of this Agreement by reference. Examples of items included in Attachment A are overall Scope of Work, Fee Schedule, Emergency Lease Documents, etc.

ARTICLE XV - COUNTERSIGNATURE

15.1 This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same instrument.

ARTICLE XVI - AMENDMENTS IN WRITING

16.1 Any alteration, variation, modification, or waiver of provisions of this Agreement, other than written modification of a Party's POC, shall be valid only when it has been reduced to writing, executed by all Parties and approved by the Director of the Office of Contractual Review, Division of Administration.

ARTICLE XVIII - TERM OF AGREEMENT

17.1 This Agreement shall begin on August 10, 2020 and shall terminate on August 10, 2025 .

THUS DONE AND SIGNED AT Jonesboro, Louisiana on the 10th day of August .

[Signature Page to Follow]

SIGNATURES:

WITNESSES SIGNATURES:

Charles H. Garrett Community Center

By: _____

Print Name Gina Thomas

Title: President

Date: 8/10/2020

Print Name Bonnie Paggett

WITNESSES SIGNATURES:

DEPARTMENT OF Children and Family Services

By: _____

Print Name _____

Title: _____

Date: _____

Print Name _____

APPROVED:

This _____ day of _____, 2020

**Office of the Governor
Division of Administration**

BY: _____

**Mark A. Moses, Director
Facility Planning and Control**

ATTACHMENT A

(Documentation provided as part of CEA)

1. Emergency Lease Agreement
2. Any Other Documentation

This is a flexible attachment which need to have any of the documentation that DCFS will need to show the costs associated with the use of this facility. The Contractor should at a minimum have fee schedule, general agreed upon terms, any specific instructions needed, etc.



Jackson Parish Police Jury

Actions Needed for Parish Boards

Jurors,

The following is a breakdown by District of the actions needed for Parish Boards as of August 2020. We will continue to add the expirations as they come up each month. Please also review the "At Large" section as membership for these vacancies is open to all districts.

District 1: *No action needed at this time.*

District 2:

Board	Member	District	Phone #	Action Needed
Watershed Commission	Jimmy Waggoner	2		4-year term ending 12/31/2023

District 3: *No action needed at this time.*

District 4:

Board	Member	District	Phone #	Action Needed
Hodge Fire District	Thomas Holland Jr.	4	512-7188	2-year term ending 12/31/2021

District 5: *No action needed at this time.*

District 6:

Board	Member	District	Phone #	Action Needed
Jonesboro Fire District	VACANCY	6		2-year term ending 12/31/2022

District 7:

Board	Member	District	Phone #	Action Needed
Tourism	Kelly Spangler	7	243-5396	Fill term from Lise' Robinson, expires 9/2021

At Large:

Board	Member	District	Phone #	Action Needed
E-911 Communications District	Andy Brown, Sheriff	Sheriff		Re-appoint for term of Sheriff, expires 7/1/2025
Hospital	VACANCY	(any)		Complete unexpired term ending 8/1/2023 Must be an MBA
Museum	(4) VACANCIES	1 2 (2-any)		10-member board, all districts to be represented. 3-year term ending 12/31/2022