



# JACKSON PARISH POLICE JURY

Jackson Parish Courthouse  
500 East Court Street, Room 301  
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

[www.jacksonparishpolicejury.org](http://www.jacksonparishpolicejury.org)

Notice Posted: Wednesday, May 29, 2019, 4:00 P.M.  
June 2019 Business Session

## MEMBERS

### WARD 1

TODD CULPEPPER  
P. O. Box 323  
Quitman, LA. 71268  
(318) 259-4184 (Work)  
(318) 243-1084

### WARD 2

EDDIE M. LANGSTON  
770 Taylor Road  
Jonesboro, LA. 71251  
(318) 259-7448

### WARD 3

AMY C. MAGEE  
2332 Walker Road  
Jonesboro, LA. 71251  
(318) 235-0002

### WARD 4

JOHN W MCCARTY  
2766 Hwy 155  
Quitman, LA 71268  
(318) 259-9694

### WARD 5

TARNESHALA COWANS  
598 Beech Springs Road  
Jonesboro, LA. 71251  
(318) 480-9095

### WARD 6

REGINA H. ROWE  
159 Hughes Rd.  
Jonesboro, LA 71251  
(318) 259-7923

### WARD 7

LYNN TREADWAY  
505 Fifth Street  
Jonesboro, LA 71251  
(318) 259-7673  
(318) 680-8510

**DATE:** Monday, June 03, 2019  
**TIME:** 5:10 PM  
**PLACE OF MEETING:** Dr. Charles H. Garrett Community Center  
182 Industrial Drive  
Jonesboro, LA 71251

## AGENDA:

### Call to Order

### Invocation

### Pledge of Allegiance

### Public Comments

Recognize Guest: Mike Brussard – financing

### Continued Business (Discussion and Review)

1. Discuss timeline for Courthouse handicapped parking lot project

### New Business (Discussion and Review)

2. Discuss requested Tourism budget amendments
3. Discuss authorizing the President to sign the Cooperative Endeavor Agreement and release the 2019 appropriation of \$1,200 to Trailblazer
4. Discuss Heritage Museum annual budget and consider releasing funds
5. Discuss re-dedicating of Freedom Tree in Veteran's Memorial Park
6. Discuss work and assistance provided for Jackson Parish Police Jury boards and commissions

### Discussion of Other Topics

### Announcements and Notifications

### Adjourn

Gina M. Thomas, Secretary-Treasurer

Jackson Parish Police Jury

500 E. Court Street, Room 301, Jonesboro, LA. 71251

(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.



Jackson Parish Police Jury  
500 E. Court Street, Room 301  
Jonesboro, LA 71251  
(318) 259-2361 ext. 203  
[gthomas@jppj.org](mailto:gthomas@jppj.org)

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Memorandum

May 1, 2019

To: Tourism Board

From: Gina Thomas, Secretary-Treasurer

Re: 2019 Budget Amendments

Tourism Board,

We have received your requested 2019 budget amendments. Thank you for taking the time to review your financial information and make these adjustments. The original 2019 budget was based on prior years' activities, and since we did not have an active board, we knew we would need to make some amendments later in the year.

The requested amendment is as follows:

<u>Account #:</u>	<u>Account Description:</u>	<u>Original Budget:</u>	<u>Amended Budget:</u>	<u>Change:</u>
009-3-341-00000	Grant Revenue	\$27,775	\$27,775	\$0
009-3-611-00000	Interest	\$1,800	\$1,800	\$0
009-4-655-02100	Advertising	\$9,200	\$10,000	\$800
009-4-655-03100	Education/Recreation/Culture	\$10,000	\$10,000	\$0
009-4-655-03500	Office Expense	\$700	\$2,000	\$1,300
009-4-655-06000	Dues, Memberships	\$0	\$2,000	\$2,000
009-4-655-06100	Travel Expenditure	\$500	\$5,000	\$4,500
			<b><u>Net Increase / (Decrease):</u></b>	<b><u>\$8,600</u></b>

I will present this request to the Police Jury Finance Committee at their next meeting. After their consideration and recommendation, it will then go before the full Police Jury for action.

STATE OF LOUISIANA

PARISH OF JACKSON

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
TRAILBLAZERS, INC. AND THE PARISH OF JACKSON**

In accordance with Article VII, Section 14 of the Constitution of the State of Louisiana, the Trailblazers, Inc., a 501(c)(3) corporation located in Ruston, Louisiana, herein represented by Steve Ramsey, President, and the Parish of Jackson (the "Parish"), herein represented by John McCarty, the Jackson Parish Police Jury President, do hereby enter into this Cooperative Endeavor Agreement (the "Agreement") to serve the public for purposes hereinafter declared.

IT IS HEREBY AGREED by the Parish and Trailblazers, Inc. that:

**PURPOSE**

The purpose of this Cooperative Endeavor Agreement is to set forth the terms under which the Parish will provide certain funds and/or services to Trailblazers, Inc.

**SCOPE**

The Parish funds for this Project are limited to being used for providing community development services including, but not limited to, grant writing, consulting and training in the areas of resource conservation, recycling, and groundwater education in Jackson Parish, Louisiana.

If the Parish determines that any use of the funds is not considered a permissible use, Trailblazers, Inc. shall be notified. Trailblazers, Inc. shall then have the option to revise its plans to remove any non-eligible expenditures or to acknowledge that Trailblazers, Inc. shall be solely responsible for the cost of any non-eligible expenditures.

**USE OF FUNDS**

The Parish agrees to provide Trailblazers, Inc. an amount not to exceed the sum of \$1,200.00 for the year 2019. The funds provided by the Parish of Jackson shall be used for the purposes stated above in accordance with constitutional and statutory restrictions on the use of Parish funds for public purposes. Trailblazers, Inc. shall maintain appropriate financial records and the Parish reserves the right to audit these records at any time. Trailblazers, Inc. recognizes, understands and agrees that it has an affirmative duty to comply with all provisions of state and local law. Trailblazers, Inc. acknowledges that any funds not used in accordance with the terms of this Agreement and state and local law will be reimbursed to the Parish.

Trailblazers, Inc. shall not execute any contract or agreements which would expend or commit the Parish funds or services in excess of the amount appropriated, without the written approval of the Parish. Trailblazers, Inc. shall request such approval in writing and acknowledge in writing that Trailblazers, Inc. shall be solely responsible for any amounts that exceed the amount appropriated by the Parish.

Trailblazers, Inc. agrees that the funds will not be used directly or indirectly in any trade or business carried on by any person or entity other than Trailblazers, Inc.

#### COORDINATION

It is the responsibility of Trailblazers, Inc. to administer the funds or services according to all applicable law, rules and regulations and according to the highest standards of industry practice. Trailblazers, Inc. agrees to abide by the requirements of the following as applicable:

Title VI and VII of the Civil Rights Act 1964, as amended by Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IV of the Education Amendments of 1972, the Age Act of 1972, and the Americans With Disabilities Act of 1990.

Any active discrimination committed by Trailblazers, Inc. or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

#### HOLD HARMLESS AND INDEMNITY

Trailblazers, Inc. hereby acknowledges and agrees that the funding and/or services to be provided under the terms of this Agreement shall be used solely for those purposes authorized, permitted and allowed and that Trailblazers, Inc. shall comply with all applicable provisions of state law affecting its activities. Trailblazers, Inc. agrees and obligates itself, its successors and assigns, to defend, indemnify and hold forever harmless the Parish from any claims that may be asserted by any persons or parties resulting from any violation by Trailblazers, Inc., its employees, agents and/or representatives of the requirements of any applicable state law. Trailblazers, Inc. further agrees and obligates itself, its successors and assigns, to defend, indemnify and hold forever harmless the Parish from any claims that may be asserted by any person or persons resulting from any action or inaction of Trailblazers, Inc., its employees, agents and/or representative in connection with its activities and this funding or services.

#### AMENDMENT OF AGREEMENT

The parties hereto agree that any amendment hereto shall be in writing.

NON-APPROPRIATION

In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable by any means whatsoever in any fiscal period for the payment which is due under the Cooperative Endeavor Agreement, the Parish will notify Trailblazers, Inc. or its assigns in writing of such occurrence and this Cooperative Endeavor Agreement shall terminate the last day of the fiscal period for which appropriation has been received or made without any penalty or expense to the Parish.

It is further agreed by signature below, that Steve Ramsey, President, hereby specifically represents to the Parish of Jackson that he is authorized to execute the Cooperative Endeavor Agreement on behalf of Trailblazers, Inc.

THUS DONE AND SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_, Louisiana.

WITNESSES:

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

By: \_\_\_\_\_  
Steve Ramsey, President  
Trailblazers, Inc.

THUS DONE AND SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2019, at Jonesboro, Louisiana.

WITNESSES:

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

PARISH OF JACKSON

By: \_\_\_\_\_  
John McCarty  
Jackson Parish Police Jury President

**Jackson Parish Museum & Fine Arts Association  
Proposed Budget 2020**

**Expenses:**

Utilities and Telephone	\$3,500.00
Internet Service/reinstate	\$400.00
Security System	\$700.00
Acquisitions/Collections	\$225.00
Advertising (Jackson Ind.)	\$350.00
Supplies: Exhibits/Receptions	\$400.00
Supplies: Lighting exhibit spotlights	\$250.00
Maintenance: Building	\$650.00
Museum Display, Storage, Archival supplies	\$500.00
Supplies: Office	\$375.00
Postage	\$400.00
Technology: replacement/laptop	\$700.00
Printing Supplies (paper & ink)	\$400.00
Workshops (area meetings)	\$150.00
Museum Dues & memberships (NCLAC)	\$100.00
Community Area: replacement tables/chairs	\$350.00
Supplies: Cleaning, etc.	\$250.00
Miscellaneous expenses	\$300.00
<b>Total Expenses:</b>	<b>\$10,000.00</b>

**JACKSON PARISH MUSEUM AND FINE ARTS ASSOCIATION BOARD  
ORDINANCE 03-0409-2007**

On this the 9<sup>th</sup> day of April, 2007, the Jackson Parish Police Jury by a majority vote of all members present and in accordance with the power conferred by Louisiana Revised Statutes of 1950, comprised of R.S. 25:1215.1 through 1215.6 and by the authority of House Bill 986, Act 424 (Appendix (A)) hereby enacted and ordained that:

**Section 1-A-Creation**

A Jackson Parish Museum and Fine Arts Association Board be created within the territorial limits of Jackson Parish. The board shall extend throughout all of the territory of the parish of Jackson. The board shall be a political subdivision of the state of Louisiana created to establish, maintain, operate, and support public museums and related facilities with the parish.

**Section 1-B-Board Purpose**

The board shall be a historical, cultural, and educational entity with the primary purpose of encouraging research, collecting, preserving, and presenting, as an education resource, objects of art, documents, artifacts, and the like that reflect the history, art and culture of the parish and the surrounding area.

**Section 1-C-Board Government and Membership**

The board shall be governed by 13 Directors appointed by the Jackson Parish Police Jury. Appointments shall be made from a list of nominees submitted to the Jackson Parish Police Jury by Private, Non-profit groups, Corporations or Associations that have an interest in one or more aspect of the Museum Industry. The Directors so appointed shall be so appointed for a period of three years. Notwithstanding the other provisions of this section, the Jackson Parish Police Jury shall have the right to make appointments as it deems necessary. Members appointed to the board shall serve without compensation.

**Section 1-D-Election of Chairman of Board of Directors and Officer**

The Directors so appointed by the Jackson Parish Police Jury shall elect from among themselves a chairman who shall serve as the chairman for a term of one year. Vacancies among the directors shall be filled in the same manner that the original appointments were made. In addition to the chairman the Board shall elect from its membership a vice- chairman, secretary and treasurer. The office of secretary and treasure may be combined if the Board so elects.

**Section 1-E-Powers of Board**

The Board shall have and exercise all powers of a political subdivision necessary or convenient for the carrying out of its objectives and purposes including but not limited to the following:

- (1) To incur debt.
- (2) To sue and to be sued.
- (3) To adopt, use and alter at will a corporate seal.
- (4) To adopt bylaws and rules and regulations.
- (5) To receive by gift, grant, donation, or otherwise any sum of money, property, aid, or assistance from the United States, the state of Louisiana, or any political subdivision thereof, or any person, firm, or corporation.
- (6) To enter into contracts, agreements, or cooperative endeavors with the state and its political subdivision or political corporations and with any public or private association, corporation, business entity, or individual.
- (7) To appoint officers, agents, and employees, prescribe their duties, and fix their compensation.
- (8) To acquire by purchase, gift, grant, donation, lease, or otherwise such property as may be necessary or desirable for carrying out the objectives and purposes of the Board.
- (9) To contract with consulting experts in the fields of museum administration and conservation of paintings, books and papers, and other decorative arts; and with appraisers, buying agents, designers, engineers, attorneys, accountants, construction and financial experts, and such other persons as may be necessary to carry out the purposes of the board.
- (10) To establish such funds or accounts as are necessary for the conduct of the affairs of the district.
- (11) To exercise the powers, duties, and functions with respect to accessions, deaccessions, loans, and conservation of museum properties and collections in accordance with law, ordinance, and professional museum practices as established by the American Association of Museums.

**Section 2-A- Funding Authority**

The governing authority of the parish of Jackson is authorized, by ordinance, for the funding of the Jackson Parish Museum and Fine Arts Association Board or for the funding of any public museum or related facilities created by such board.

**Section 2-B- Budget and Audit**

(a) The Board shall annually submit to the governing authority of the parish of Jackson a budget for its proposed operation during the ensuing fiscal year, which the governing authority may approve, reject or revise. Once approved by the governing authority, the Board shall proceed to act there under.

(b) The books of the Jackson Parish Museum and Fine Arts Board shall be audited by an independent certified public accountant annually, and said accountant shall make a written report of his audit to the Jackson Parish Police Jury and to the Jackson Parish Museum Board. Such audit shall be furnished not less than thirty days prior to the submission by the Board of its proposed budget as required hereinabove in sub-section (a).

**Section 3-A- Supporting Documentation**

Appendix (A) is the legal basis for creation of an ordinance for the inclusion of the Museum Board as an entity of the Jackson Parish Police Jury. Appendix (B) contains the By-Laws which describes the Museums organizational scope and functions. Appendix (C) contains the Standard Operating Procedures which details the specific requirements for effective Museum operation.

This ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Atkins, Mr. Langston, Mr. Magee, Mr. Zeno, Ms. Monroe, and Mr. Smith  
NAYS: None  
ABSENT: Dr. Garrett  
ABSTAIN:

ATTEST:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY-TREASURER

**CERTIFICATE**

I, KENNETH O. PARDUE, the undersigned Secretary-Treasurer of the Jackson Parish Police Jury declare that the above and foregoing is a true and correct copy of an ordinance adopted by the Jackson Parish Police Jury at a legal meeting held on the 9<sup>th</sup> day of April, 2007, at which a quorum was present and voting.

Jonesboro, Louisiana, on this 9<sup>th</sup> day of April, 2007.

\_\_\_\_\_  
KENNETH O PARDUE, SECRETARY-TREASURER

The following ordinance was offered by Mr. Atkins and seconded by Mr. Smith and shall have an expiration date of six (6) years from this date of adoption:

**SOLE PROVIDER ORDINANCE  
ORDINANCE No. 04-0409-2007**

**AN ORDINANCE ESTABLISHING A POLICY OF PROVIDING FOR A SINGLE AMBULANCE SERVICE WITHIN THE CORPORATE LIMITS OF THE PARISH OF JACKSON AND GRANTING TO THE JACKSON PARISH AMBULANCE SERVICE DISTRICT THE FULL AND EXCLUSIVE OPERATION OF EMERGENCY AND NON-EMERGENCY AMBULANCE SERVICES WITHIN THE PARISH, INCLUDING EXCLUSIVE RIGHTS FOR THE RECEIPT OF EMERGENCY MEDICAL REQUESTS THROUGH EMERGENCY DISPATCHING, AND PROVIDING FOR DEFINITIONS, PENALTIES FOR VIOLATIONS, A SAVING CLAUSE, REPEALER CLAUSE, AND EFFECTIVE DATE OF ORDINANCE.**

WHEREAS, Louisiana Revised Statutes 33:9053 authorizes the governing authority of any parish to create and form one or more ambulance districts within the Parish, and

WHEREAS, The Jackson Parish Police Jury has established such a district, known as the Jackson Parish Ambulance Service District, which is operated by itself, and

WHEREAS, LA R.S. 33:4791.1A.(4) states the public policy of the State of Louisiana to promote medically acceptable and reliable, privately operated ambulance services, the furnishing of emergency medical



POLICE JURY PROVIDING SERVICES TO OTHER POLITICAL  
SUBDIVISIONS/BOARDS

ISSUE: VARIOUS POLITICAL SUBDIVISIONS AND BOARDS WITHIN THE PARISH  
REQUEST ASSISTANCE FROM THE POLICE JURY ROAD DEPARTMENT AND SOLID  
WASTE DEPARTMENT FOR UNCOMPENSATED ASSISTANCE

IS IT PERMISSABLE FOR THE POLICE JURY TO PERFORM THOSE SERVICES  
WITHOUT COMPENSATION?

La. Constitution Article 7, Sec. 14 provides that the funds, credit, property, or things of value of any political subdivision shall not be loaned, pledged, or donated to or for any person, association, or corporation, public or private.

The La. Supreme Court has held that a prohibited donation occurs when public funds or property are gratuitously alienated. The Attorney General's office analyzes each expenditure under the following guidelines, which must all be present:

1. The public entity must have the legal authority to make the expenditure;
2. A public purpose of the expenditure or transfer falls within that governmental authority;
3. The expenditure when taken as a whole does not appear to be gratuitous, and
4. The public entity has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of public funds.

La. Const. Art. 7, Sec. 14 also provides that for a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, the U.S. or its agencies, or with any public or private association, corporation or individual.

The legality of a CEA is judged upon the same scrutiny of the 4 factors set forth above.

#### OPINION

Although most cases that are reported pertain to the use of public funds on private property, I found no exception for public funds being expended on behalf of another political subdivision. In fact, there are many cases dealing with Police Jury funds being used in municipalities.

It is my opinion that each request should be reviewed based upon the guidelines set forth above and that a CEA be entered into if the Jury feels that the guidelines have been met.

Thanks,

Darrell R. Avery