



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

May 10, 2021 Regular Police Jury Meeting

DATE: Monday, May 10, 2021
TIME: 5:30 PM
LOCATION: Dr. Charles H. Garrett Community Center
182 Industrial Drive
Jonesboro, LA 71251

MEMBERS

District 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2

LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Approve Minutes

1. Adopt the minutes of the April 12th, April 21st, and May 3rd Jury Meetings, monthly purchase orders, and the payment of all bills

Approve Committee Reports:

Veterans Committee

2. Adopt the minutes of the April 5th Veterans Committee meeting

Finance Committee

3. Adopt the minutes of the April 21st Finance Committee meeting
4. Consider and act on recommendation to accept the 2021-22 Blue Cross Blue Shield insurance renewal
5. Consider and act on recommendation to approve the 2021 Q1 budget amendments

Parish Cleanup Committee

6. Adopt the minutes of the April 22nd Parish Cleanup Committee meeting

Policy & Personnel Committee

7. Adopt the minutes of the April 26th Policy & Personnel Committee meeting
8. Consider and act on the recommendation to issue certificates of appreciation to parish board members when they come off a parish board in good standing
9. Consider and act on the recommendation to amend the Road Department Organization Chart to combine two Operator I positions into one Operator II position and authorize the re-hiring of James Holland as Operator II - Level II
10. Consider and act on the recommendation to adopt a policy for renting out The Sunshine Room for public events
11. Consider and act on the recommendation to not adopt the Groundwater Protection Ordinance

Project Committee

12. Adopt the minutes of the April 26th Project Committee meeting

Notice Posted: Friday, May 7, 2021,



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13. Consider and act on the recommendation to authorize the Maintenance Department to relocate their office to the west end of the Courthouse and allow the existing office and conference room to be used for the purposes of a public defender's office

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Operations Committee

14. Adopt the minutes of the April 26th Operations Committee meeting
15. Consider and act on Superintendent Recommendations (**roll call votes**):
- a. *Impose a flat rate scale fee of \$25 for residents at the landfill*
 - b. *Impose a fee of \$45/ton for any entity that uses the transfer station and/or landfill, including municipalities*
16. Consider and act on Operations Committee Recommendations (**roll call votes**):
- a. *Combine the mechanics into one mechanics shop and have the Policy & Personnel Committee develop a plan to implement*
 - b. *Authorize the Policy & Personnel Committee to develop a RIF plan*
17. Consider and act on Juror Recommendations (**roll call votes**):
- a. *Restrict use of the transfer station to only the Jackson Parish Police Jury, municipalities will not have access and will need to establish their own contracts*
 - b. *Other recommendations from Police Jurors*

Management Reports

18. April 2021 Road Superintendent Report - Mr. Jody Stuckey
- a. *Accept the April 2021 Emergency/Off-Schedule Report*
19. April 2021 Solid Waste Superintendent Report - Mr. Robin Sessions
20. April 2021 Financial Report - Ms. Gina Thomas
(report includes budget to actual comparisons for all funds)

Other Business

21. April 2021 Engineering Report - Mr. Paul Riley
22. Consider and act on Parish Board appointments
- a. *Accept the resignation of Mr. Lavelle Smith from the Watershed Board*
 - b. *Appoint Ms. Tammy Gunter to the Tourism Board for a 2-year term*
 - c. *Appoint Mr. Gary Joiner to the Watershed Board for a 2-year term*
 - d. *Other nominees and appointments*
23. Consider and act on adopting the 2022-23 LCDBG Procurement Policy
24. Consider and act on adopting the 2022-23 LCDBG Procurement Resolution
25. Consider and act on adopting the 2022-23 LCDBG Citizen Participation Plan
26. Consider and act on adopting the 2022-23 LCDBG Citizen Participation Resolution
27. Consider and act on authorizing the President to sign the 2021-22 Lease Agreement with the E-911 Communications District

Announcements & Notifications

Juror Comments

28. Executive Session: current litigation



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Adjourn

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In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 3 describing the assistance that is necessary.

Notice Posted: Friday, May 7, 2021,

The Jackson Parish Police Jury met on Monday, April 12, 2021 at 5:15 PM in Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana to conduct a public hearing to receive comments on the sales tax proposition. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the public hearing to order. Mr. McCarty gave the invocation and Mr. Treadway led in the recitation of the Pledge of Allegiance.

Members of the public addressed the Police Jury with their comments concerning the sales tax proposition.

Motion Ms. Rowe, seconded Mr. Treadway to close the public hearing and adjourn. Motion carried.

The Jackson Parish Police Jury met on Wednesday, April 21, 2021 at 12:00 PM in The Sunshine Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana to conduct a public hearing to receive comments on the housing and community development needs of Jackson Parish and to discuss the submission of an application for funding. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Regina Rowe, and Mr. Lynn Treadway.

The President, Ms. Amy Magee, called the public hearing to order. Mr. McCarty gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The President opened the floor for members of the public to address the Police Jury with their comments.

Mr. Thomas Magee of Frye Magee discussed the planned project and future timeline.

Motion Ms. Cowans, seconded Mr. McCarty to close the public hearing and adjourn. Motion carried.

The Jackson Parish Police Jury met in regular session on Monday, April 12, 2021 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order.

The President opened the floor for public comments.

Mr. Jeff Hairston asked the Police Jury to consider an "Adopt a Road" program to promote parish cleanliness. Ms. Amy Bayles from the Caney Lake Community presented plans for signs for community beautification and asked the Police Jury to consider partnering with them for a program.

The President moved to the approval of minutes.

Motion Mr. Treadway, seconded Ms. Cowans to adopt the minutes of the March 8th and April 5th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the following minutes from the March 5th and 26th Policy and Personnel Committee meetings. Motion carried.

*Policy & Personnel Committee
March 5, 2021*

The Policy & Personnel Committee met Friday, March 5, 2021 at 11:30 AM in The Sunshine Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Jody Stuckey, Road Superintendent.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Treadway gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair asked Mr. Stuckey to discuss the two vacancies for the Operator I positions at the Road Department. Mr. Stuckey stated that after their two Operator I's resigned, they did not fill the positions because it was the off season. He stated that he would only need one position filled at the present time. Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Jury authorize posting the transfer notice and proceed with the hiring procedures for one Operator I position and leave the second position vacant. Motion carried.

The Committee discussed the COVID-19 Policy and the additional guidance from the CDC on reducing the quarantine period.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Jury amend the COVID-19 Policy to include the new guidance from the CDC on the reduced time period for quarantines. Motion carried.

The Committee discussed the policy for leave accruals being based on a calendar year. The Secretary-Treasurer explained the system limitations for processing leave by calendar year and requested that the

Police Jury amend the policy so that the leave accrual date will be based on the date of hire and perform a one-time true-up to correct those employees whose leave balances were affected.

Motion Mr. Treadway, seconded Mr. Culpepper to recommend the Jury amend the accrual leave date policy to be based on the employee hire date and to perform a one-time true up to correct the affected balances from 2019 to current. Motion carried.

The Committee discussed the Attendance and Punctuality Policy.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Jury amend the scope of the policy to apply to hourly workers only and to add a statement that salaried workers would use the system for attendance tracking only. Motion carried.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Culpepper, seconded Mr. Treadway to adjourn. Motion carried.

*Policy & Personnel Committee
March 26, 2021*

The Policy & Personnel Committee met Friday, March 26, 2021 at 11:00 AM in The Sunshine Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Ms. Regina Rowe. Absent: Mr. Lynn Treadway.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury accept the retirement of Ms. Linda Blackstock from the Road Department, effective March 31, 2021. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury adopt the updated Organization Chart as presented. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury continue to have Maintenance Staff on-premises during all Community Center events, including governmental events, and to allow the management team to flex their weekly schedules if needed. Motion carried.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to post the transfer opportunity and vacancy for the open position of Road Department Operator I. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the amended COVID-19 Policy. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to adopt the amended Accrual Leave Date Policy and authorizing a one-time true up to update affected balances. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the amended Attendance and Punctuality Policies for Hourly and Salary personnel. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to accept the retirement of Ms. Linda Blackstock, effective March 31, 2021. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to adopt the amended Organization Chart. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the Community Center Staffing Policy. Motion carried.

Motion Ms. Cowans, seconded Mr. Treadway to adopt the following minutes from the March 11th and 26th Operations Committee meetings. Motion carried.

*Operations Committee
March 11, 2021*

The Operations Committee met Thursday, March 11, 2021 at 3:00 PM in The Sunshine Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham and Ms. Amy Magee. Absent: Mr. John McCarty. Also in attendance: Mr. Robin Sessions, Solid Waste Superintendent.

The meeting was called to order by the Chair, Ms. Amy Magee. Ms. Magee gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury adopt a policy to send a notice with the Solid Waste customer's 2nd invoice for non-payment notifying them that the bin will be picked up if not paid by the third month and that there would be a \$75.00 re-location fee to have the bin returned. Motion carried.

Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury notify the Delta Community College about their commercial bin being charged at the regular rate. Motion carried.

Motion Mr. Chatham, seconded Ms. Magee to amend the agenda to include recommendations for the results of the sales tax proposal election. Motion carried unanimously.

The Committee made the following recommendation in the event the sales tax proposal passes:

- *Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury not renew the existing 0.6% sales tax when it expires if the existing sales tax proposal passes.*
 - *The Committee discussed the amount of revenue needed to run the operation and how much revenue would be estimated from the 1% sales tax. The Committee determined that the surplus collections from the current year until the expiration of the existing tax would be enough to cover the capital needs of the department and that the 1% would cover the annual expenses for the operation.*

Motion carried.

The Committee made the following recommendation in the event the sales tax proposal fails:

- *Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury modify the residential dumping permit for the landfill and begin charging contractors at the rate of \$45/ton for dumping, but continue allowing residents to dump for free if they are present and have a Jackson Parish ID. Motion carried.*
- *Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury pick up all bins at the existing road-side sites and consolidate them to one site on the existing properties designated for future bin sites. Motion carried.*

- *Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury request proposals for disposal companies to take over waste disposal for Jackson Parish. Motion carried.*
- *Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury notify all municipalities that they will begin being charged for dumping at the same rate as the contractors, currently \$45/ton for disposal to the Union Parish landfill. Motion carried.*

The date of the next Operations Committee was set for March 25th at 3:00 PM.

Motion Mr. Chatham, seconded Ms. Magee to adjourn. Motion carried.

*Operations Committee
March 26, 2021*

The Operations Committee met Friday, March 26, 2021 at 12:15 PM in The Sunshine Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham and Ms. Amy Magee. Absent: Mr. John McCarty.

The meeting was called to order by the Chair, Ms. Amy Magee.

There were no public comments.

Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury amend the 2021 Road Program to exclude the asphaltic surface treatment program. Motion carried.

Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury authorize the Riley Company to advertise for bids for the 2021 Road Program. Motion carried.

Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury authorize the Road Department to perform the requested work for the Recreation District and they would provide the materials. Motion carried.

Motion Mr. Chatham, seconded Ms. Magee to recommend the Police Jury have the inoperable exterior lamp posts removed from the Courthouse lawn. Motion carried.

The date of the next Operations Committee was set for Friday, April 23rd at 12:15 PM.

Motion Mr. Chatham, seconded Ms. Magee to adjourn. Motion carried.

Motion Mr. Chatham, seconded Mr. Treadway to adopt the Solid Waste Commercial Billing Policy. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to authorize the notification to the Delta Community College for their commercial bin. Motion carried.

The Police Jury considered the recommendations for the sales tax results.
The following motion was made, contingent upon the new sales tax election of 1% passing:
Motion Mr. Chatham, seconded Mr. Treadway to not renew the existing 0.6% sales tax when it expires contingent upon the new sales tax election of 1% passing. Mr. Culpepper stated that this motion would only be a recommendation for the future Police Jury, because they don't have the authority to restrict the renewal. Motion carried with Mr. Culpepper voting "Nay".

The following motions were made, contingent upon the new sales tax election of 1% failing:

Motion Mr. Treadway, seconded Mr. Chatham to impose a fee of \$45/ton to contractors to cross the scales at the landfill, and continue allowing residents to dump for free if present with a Jackson Parish ID. Motion carried with Ms. Rowe voting "Nay".

Motion Mr. Chatham, seconded Mr. Treadway to pick up all remaining road-side bin sites and set up temporary consolidated sites in the areas that do not have access to a nearby model site. Ms. Magee stated that the road-side bins would be collected as soon as possible and used at the temporary site locations. Motion carried with Mr. Culpepper voting "Nay".

Motion Mr. Treadway, seconded Mr. Chatham to authorize requesting proposals from disposal companies to take over part or all of the solid waste operation. A roll call vote was taken:
District 1: Nay, District 2: Yay, District 3: Yay, District 4: Nay, District 5: Nay, District 6: Nay, District 7: Yay
Motion failed.

Motion Mr. Chatham to notify all municipalities that they and their contractors will be charged \$45/ton to cross the scales at the landfill and transfer station. No action was taken due to a lack of a second.

Motion Mr. Chatham, seconded Mr. treadway to amend the 2021 Road Program to exclude the chip seal treatment projects. Motion carried with Mr. Culpepper voting "Nay".

Motion Mr. Chatham, seconded Ms. Rowe to authorize the Road Department to perform the requested work for the Recreation District to prepare the area for the west parking lot. Motion carried.

Motion Mr. Chatham, seconded Mr. Treadway to authorize the Maintenance Department to remove the white pole lights from the Courthouse grounds. Motion carried.

Motion Ms. Cowans, seconded Mr. McCarty to adopt the following minutes from the March 19th Finance Committee meeting. Motion carried.

*Finance Committee
March 19, 2021*

The Finance Committee met Friday, March 19, 2021 at 12:00 PM in The Sunshine Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none. Also in attendance, Mr. Darrell Avery, Assistant D.A and Mr. Jody Stucky, Road Department Superintendent.

The Chairman, Ms. Tarneshala Cowans, called the meeting to order. Mr. McCarty gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chairman invited Enterprise to give a presentation on a cost savings program for fleet leasing.

The Secretary-Treasurer presented the financials to-date and stated they were making final adjustments to the accrued receivables and payable for the upcoming FEMA reimbursements.

The Committee reviewed the letter of request from the Library and Mr. Avery stated that he would research the options for the Police Jury.

The Committee reviewed the recommendations from the Operations Committee for the results from the sales tax proposal.

The date and time for the next Finance Committee was set for Wednesday, April 21st at 12:00 PM.

Motion Mr. McCarty, seconded Ms. Magee to adjourn. Motion carried.

Motion Mr. Chatham, seconded Mr. Treadway to adopt the following minutes from the March 26th Project Committee meeting. Motion carried.

*Project Committee
March 26, 2021*

The Project Committee met Monday, March 26, 2021 at 4:30 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none.

The meeting was called to order by the Chair, Mr. Chatham. Ms. Magee gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited Ms. Angela Holder from the Jackson Parish Library to give a presentation for the construction of two outdoor children's museums in Jackson Parish that would be handicapped and disability accessible. Ms. Holder showed the Committee the plans for location and shared the community impacts. Ms. Magee asked what types of partnerships they Library was requesting. Ms. Holder stated the Library Board would be meeting to discuss the specifics and share more information. Mr. Chatham thanked Ms. Holder for her presentation and the Committee stated their desire to be involved.

The Committee discussed giving attorney Robert Moore an office in the Courthouse that can be used for public defending.

Motion Ms. Magee, seconded Mr. Culpepper to recommend the Police Jury authorize the Maintenance Department to relocate their office to the west end of the Courthouse and allow the existing office and conference room to be used for the purposes of a public defender's office. Motion carried.

The Secretary-Treasurer and Mr. Paul Riley from the Riley Co. updated the Committee on the status of the hospital drainage project.

The Committee reviewed the proposed Jackson Parish Police Jury seal designs.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

Motion Mr. Chatham, seconded Ms. Rowe to approve the request from the Town of Chatham for the placement of their sign on Police Jury property, contingent upon the state's approval for the use in their right-of-way. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to procure North Delta Regional Planning Commission for re-apportionment and mapping services and authorize the President to execute an agreement with the Jackson Parish School Board for cost sharing. Motion carried.

With the conclusion of Committee Reports, the President called for monthly management reports.

Mr. Jody Stuckey, Road Department Superintendent, gave the March 2021 Road report noting that \$5,251.33 had been spent on emergency call-outs/off-schedule work. He stated the crews had completed the prep work for the 2021 road program and would begin working on the 2021 Road Maintenance Asphalt List.

Motion Mr. Culpepper, seconded Mr. McCarty to accept the March 2021 emergency/off-schedule reports.
Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent, gave the March 2021 Solid Waste report noting the rise in tonnage from year to year.

The President updated the Jury on the activities of the OEP Department giving details on the Region 8 training regarding evacuation shelters.

Ms. Gina Thomas, Secretary-Treasurer, presented the March 2021 Maintenance and Financial Reports highlighting the actual vs. budget comparisons for all funds. She discussed the final 2020 variance to budget and stated the 2021 quarter 1 budget amendments would be presented to the Finance Committee.

The President moved on to Other Business.

Mr. Paul Riley, Parish Engineer, gave the March 2021 Engineering Report and discussed the 2021 road program.

Motion Mr. Treadway, seconded Mr. Culpepper to authorize the Parish Engineer to advertise for bids for the 2021 Road Program. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham, to adopt a resolution to enter into agreements with the Riley Company and Frye Magee associated with administration and engineering services for the FY 2022-2023 LCDBG program. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to accept the low bid for oversized gravel from Ruston RockIn, LLC.
Motion carried.

Motion Ms. Rowe, seconded Mr. Chatham honor May 1st as National Loyalty Day. National Loyalty Day is set aside for the reaffirmation of loyalty to the United States and the recognition of the heritage of American Freedom.
Motion carried.

PROCLAMATION

WHEREAS, America was founded by patriots who risked their lives to bring freedom to our Nation and our citizens are grateful for our Founding Fathers and confident in the principles that lead us forward.

WHEREAS, we believe deeply in freedom and self-government, values embodied in our cherished documents and defended by our troops over the course of generations.

WHEREAS, we are inspired by the patriotic service of the men and women who wear our Nation's uniform with honor and decency. The military spouses and families who stand by their loved ones represent the best of the American spirit, and we are profoundly grateful for their sacrifice.

WHEREAS, all citizens can express their loyalty to the United States by flying the flag, participating in our democracy, and learning more about our country's grand story of courage and simple dream of dignity.

WHEREAS, the Congress, by Public Law 85-529, as amended, has designated May 1 of each year as "Loyalty Day." This Loyalty Day, and throughout the year, we ask all Americans to join us in reaffirming our allegiance to our Nation.

NOW THEREFORE, we, the Jackson Parish Police Jury do hereby proclaim May 1, 2021, as

Loyalty Day

In the Parish of Jackson.

We call upon the people of Jackson Parish to participate in this national observance and to display the flag of the United States on Loyalty Day as a symbol of pride in our Nation.

ATTEST:

/s/ Amy Magee
Amy Magee, President

Motion Mr. Culpepper, seconded Mr. McCarty to appoint the following Parish Board members:

- Re-appoint Ms. Christie Weeks to the Tourism Board for a 3-year term ending 12/31/2023
- Re-appoint Ms. Joyce Amos Smith to the Tourism Board representing District 5 for a 3-year term ending 12/31/2023
- Re-appoint Mr. Kent Hightower to the Watershed Commission Board representing District 5 for a 4-year term ending 12/31/2024

The President asked for nominees for a Police Juror representative to serve on the Parish Broadband Steering Committee.

Ms. Rowe nominated Ms. Tarneshala Cowans.

Motion Ms. Rowe, seconded Mr. Culpepper to appoint Ms. Tarneshala Cowans to represent the Police Jury on the Parish Broadband Steering Committee. Motion carried.

The Police Jury discussed other board nominees. Ms. Magee stated the final committee would need to be submitted to Representative McFarland's office by June.

The President opened the floor for announcements and notifications.

The President announced the 2020 audit fieldwork would take place April 12th – 16th.

The President announced the 2020 Police Jury Convention would take place May 12th – 14th.

The President announced the Personal Financial Disclosure Statements would be due June 8, 2021.

The President recognized Mr. Murphy Chestnut from Senator Kennedy's Office.

The President opened the floor for to Juror Comments.

Mr. McCarty announced the Parish-wide Cleanup Event on June 12, 2021.

Mr. Chatham displayed the sign from the Highway 34 Dedication to 2nd Lt. Harvel Moore Memorial Highway.

Mr. Culpepper discussed the solid waste fund and expenditures.

Ms. Magee asked for volunteers to serve on parish boards.

Motion Mr. Culpepper, seconded Mr. Treadway to adjourn. Motion carried.

The Jackson Parish Police Jury met in Business Session Monday, May 3, 2021 at 5:15 PM at the Dr. Charles H. Garrett Community Center, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: Mr. Lewis Chatham and Mr. Lynn Treadway. Also in attendance: Mr. Darrell Avery, Assistant D.A.

The meeting was called to order by the President, Ms. Magee. Mr. McCarty gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments.

Ms. Anita Waggoner asked the Police Jury not to close the Zoar Road bin site and to build a model bin site in the location where they owned the land.

Ms. Linda Devine asked the Police Jury to consider reading the Committee Meeting minutes aloud during the meeting.

Ms. Sarah Dark stated her support for the recommendations made at the March Operations Committee meeting and asked the Police Jury to reconsider seeking proposals from waste management companies.

The President called for Committee Reports.

Ms. Cowans, Chairman of the Finance Committee, provided a summary of the discussions and recommendations from the April 21st meeting.

Ms. Magee noted that the request from the Judge's Office to pay for their internet networking work had been rescinded.

Mr. McCarty, Chairman of the Parish Cleanup Committee, provided a summary of the discussions from the April 22nd meeting. He stated they may try to have another meeting on May 6th.

Ms. Rowe, Chairman of the Policy and Personnel Committee provided a summary of the discussions and recommendations from the April 26th meeting.

The Secretary-Treasurer stated the new certificate form would be included in the Regular Meeting packet.

In the absence of Mr. Chatham, the President provided a summary of the discussions and recommendations from the April 26th Project Committee meeting.

Ms. Magee, Chairman of the Operations Committee, provided a summary of the discussions and recommendations from the April 26th meeting.

Mr. Riley presented his findings after reviewing the speed bumps at the solid waste bin sites. He stated they were the correct height and recommended adding side panels for additional safety.

Ms. Magee asked if the Police Jurors had any additional recommendations to consider for the Solid Waste Department.

Ms. Magee stated she recommended restricting the transfer station to only be used by the Police Jury and notify the municipalities that they will need to make their own arrangements and contracts to haul their garbage out of the parish.

No additional recommendations were presented.

The Jury reviewed items from the other committees and boards.

Ms. Cowans stated she had contacted the members of the Broadband Steering Committee and they would have their first meeting soon.

Information was presented to the Police Jury from Pinebelt and the request for funding for the Summer Worker Program was deferred to the Finance Committee.

Ms. Thomas gave a report on the Region 2 & 3 Floodplain Steering Committees.

Ms. Cowans stated the Sales Tax Board requested an opinion on relocating the Sales Tax Office to the School Board Office.

Ms. Rowe stated the Sparta Groundwater Commission had met and were planning a fundraiser.

Mr. McCarty gave information on the work opportunities associated with the Workforce Development Board.

The President stated the Committee Assignments sheet was in the meeting packet for review.

With the conclusion of Committee Reports, the President moved on to Continued Business.

The Jury reviewed the nominees and actions needed for parish board appointments.

The President moved to New Business.

The President announced the formation of the Grants Committee for the purpose of reviewed eligible grants and recommending priorities for funding opportunities. She appointed herself as Chairman with Mr. Culpepper and Ms. Cowans as members. She stated they would meet in May.

The President opened the floor for discussion of other topics and announcements.

The President announced the dates for the Police Jury Association Convention and the deadline for the Personal Financial Disclosure reports.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

Jackson Parish Police Jury

FY 2021

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 04/01/2021 TO 04/30/2021 PAY DATES 04/01/2021 TO 04/30/2021

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

<u>VOUCHER</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>NUMBER</u>	<u>CHECK</u> <u>NUMBER</u>	<u>PAY DATE/</u> <u>CHECK DATE</u>	<u>AMOUNT</u>
		FUND 001	TOTAL		87,553.61
		FUND 002	TOTAL		260,755.29
		FUND 004	TOTAL		49,198.10
		FUND 006	TOTAL		17,572.01
		FUND 007	TOTAL		1,428.82
		FUND 008	TOTAL		20,985.30
		FUND 009	TOTAL		45.00
		FUND 011	TOTAL		58,559.77
		FUND 012	TOTAL		100.00
		FUND 017	TOTAL		9,858.59
		GRAND TOTAL			<u>506,056.49</u>

PURCHASE ORDER

DUPLICATE

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

PURCHASE ORDER NO: 2817

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 2841

Southland Truck Leasing, LLC
DBA Southland Paclase
PO Box 1450
Gray LA 70359

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/07/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
12.00		LEASE	LEASE /T-880 BLANKET LEASE PAYMENTS FOR KENWORTH TRUCK T-880. (12) @ \$1850.00 EA.	1,850.0000	22,200.00
SubTotal					22,200.00
Sales Tax					0.00
Order Total					22,200.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-02500	Road: Lease Equipment	22,200.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2821

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 2362

RUSTON ROCK IT, LLC
POB 2772
POB 2772
RUSTON LA 71273

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/07/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	YDS.	GRAVEL	PIT RUN	100,000.0000	100,000.00
PIT RUN TO BE HAULED TO WESTON BARN TO BE STOCKPILED AND USED ON VARIOUS ROADS.					
					SubTotal 100,000.00
					Sales Tax 0.00
					Order Total 100,000.00

Requested By:

Account Distribution

REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
JStuckey	GThomas	002-4-310-04000	Road: Gravel/Reclaimed Asphalt	100,000.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2823

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 2362

RUSTON ROCK IT, LLC
POB 2772
POB 2772
RUSTON LA 71273

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/07/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	TONS	GRAVEL	A-STONE A-STONE HAULED AND STOCKPILES @ WESTON YARD.	100,000.0000	100,000.00
SubTotal					100,000.00
Sales Tax					0.00
Order Total					100,000.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-04000	Road: Gravel/Reclaimed Asphalt	100,000.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2825

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 1183

CATERPILLAR FINANCIAL SERVICES CORP
PO BOX 730681
DALLAS TX 75373-0681

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/07/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
12.00	LEASE		CW16-LEASE PAYMT. (12) LEASE PAYMENTS FOR PNEUMATIC ROLLER (CW16) @ 1210.00 EA.	1,210.0000	14,520.00
SubTotal					14,520.00
Sales Tax					0.00
Order Total					14,520.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-02500	Road: Lease Equipment	14,520.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2826

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 1183

CATERPILLAR FINANCIAL SERVICES CORP
PO BOX 730681
DALLAS TX 75373-0681

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/07/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
12.00	LEASE		LEASE PYMT. - R315 (12) LEASE PAYMENTS FOR HYDRAULIC EXCAVATOR @ \$2245.95 EA.	2,245.9500	26,951.40
				SubTotal	26,951.40
				Sales Tax	0.00
				Order Total	26,951.40

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-02500	Road: Lease Equipment	26,951.40

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 2843

This PO number must appear on all packages
 and correspondence

Page 1 of 1

VENDOR: 2533

MOBILE MONITORING
 POB 93088
 LAFAYETTE LA 70509

SHIP TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/08/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	1	Mo Monitoring	January 2021	13,602.9600	13,602.96
				SubTotal	13,602.96
				Sales Tax	0.00
				Order Total	13,602.96

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	001-4-194-02820	Maintenance: GPS Fleet Tracking	971.64
GThomas	GThomas	002-4-310-05500	Road: GPS Fleet Tracking	4,048.56
GThomas	GThomas	006-4-312-05500	GPS FLEET TRACKING	4,372.32
GThomas	GThomas	011-4-341-05500	GPS FLEET TRACKING	4,210.44

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 2847

This PO number must appear on all packages
 and correspondence

Page 1 of 1

VENDOR:

1015
 TEC
 P. O. BOX 940
 JACKSON MS 39205-0940

SHIP TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/12/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Monthly svc	January 2021	40,208.3200	40,208.32
SubTotal					40,208.32
Sales Tax					0.00
Order Total					40,208.32

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	001-4-141-02400	Registrar: Telephone/Internet	1,608.00
GThomas	GThomas	001-4-194-04700	Courthouse: Telephone/Internet	13,200.00
GThomas	GThomas	001-4-194-04700	Courthouse: Telephone/Internet	1,000.00
GThomas	GThomas	001-4-654-02400	LSU Ag Center: Telephone/Intern	5,400.00
GThomas	GThomas	002-4-310-02400	Road: Telephone/Internet/Mobile	4,200.00
GThomas	GThomas	011-4-341-02400	TELEPHONE	3,000.00
GThomas	GThomas	017-4-716-00000	Coroner's Office Telephone	3,000.00
GThomas	GThomas	001-4-151-02200	Finance: Telephone/Internet	6,000.00
GThomas	GThomas	001-4-195-02200	Community Center: Telephone/In	2,800.32

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2853

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 821

WALPOLE TIRE SERVICE, INC.
511 E GEORGIA AVENUE
RUSTON LA 71270

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/13/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		TIRES	TRUCK & TRACTOR TIRES TIRES FOR TRUCKS AND TRACTORS.	14,000.0000	14,000.00

SubTotal	14,000.00
Sales Tax	0.00
Order Total	14,000.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-03700	Road: Parts & Repairs	9,100.00
JStuckey	GThomas	006-4-312-03700	PARTS & REPAIRS	4,900.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2867

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 1183

CATERPILLAR FINANCIAL SERVICES CORP
PO BOX 730681
DALLAS TX 75373-0681

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/20/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
12.00	LEASE		LEASE PYMT./R305 LEASE PYMT. FOR FOR EXCAVATOR 305.5E2CR-CR506868 (12) @ \$1073.18. (BLANKET)	1,073.1800	12,878.16
SubTotal					12,878.16
Sales Tax					0.00
Order Total					12,878.16

Requested By:

Account Distribution				
REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
JStuckey	GThomas	002-4-310-02500	Road: Lease Equipment	12,878.16

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2882

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 806

RILEY COMPANY OF LOUISIANA, INC
P O DRAWER 1303
RUSTON LA 71273-1303

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/21/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	Engineer		Services Rendered	50,000.0000	50,000.00
For Services Rendered in Connection w/ 2021 Road Program for period ending December 27,2020. (P.O. 1 of 2)					

SubTotal	50,000.00
Sales Tax	0.00
Order Total	50,000.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	008-4-403-07300	ENGINEERING FEES	50,000.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2883

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 2662

Deere Credit, Inc
dba John Deere Financial
PO Box 650215
Dallas TX 75265-0215

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 01/22/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
12.00		LEASE	GRADER LEASE BLANKET LEASE PAYMTS. FOR GRADERS JD1 & JD2. (\$4659.23 FOR BOTH)	4,659.2300	55,910.76
				SubTotal	55,910.76
				Sales Tax	0.00
				Order Total	55,910.76

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-02500	Road: Lease Equipment	55,910.76

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2910

This PO number must appear on all packages
 and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 227

MCCARTNEY OIL CO., INC.
 P O BOX 128
 JONESBORO LA 71251

SHIP TO:

ROAD BARN
 230 FITZPATRICK ROAD
 JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/05/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	FUEL		GAS & DIESEL GASOLINE AND DIESEL (ON ROAD & OFF ROAD) DELIVERED TO THE BARN AND STORED IN TANKS.	60,000.0000	60,000.00
				SubTotal	60,000.00
				Sales Tax	0.00
				Order Total	60,000.00

Requested By:

Account Distribution				
REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
GThomas	GThomas	002-4-310-03400	Road: Gas and Oil	38,400.00
GThomas	GThomas	006-4-312-03400	FUEL & OIL	21,600.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2924

This PO number must appear on all packages
 and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 806

RILEY COMPANY OF LOUISIANA, INC
 P O DRAWER 1303
 RUSTON LA 71273-1303

SHIP TO:

ROAD BARN
 230 FITZPATRICK ROAD
 JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/11/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	Engineer		Day to Day Services Professional Services Rendered in connection w/ day to day engineer work. Blanket P.O. for 2021.	50,000.0000	50,000.00
				SubTotal	50,000.00
				Sales Tax	0.00
				Order Total	50,000.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	002-4-313-01000	Road: Engineering Fees - Contrac	40,000.00
GThomas	GThomas	006-4-313-01000	ENGINEERING FEES - CONTR	10,000.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2949

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 2362

RUSTON ROCK IT, LLC
POB 2772
POB 2772
RUSTON LA 71273

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 03/01/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
570.00	T	Gravel	Rip Rap Rip Rap Hauled by Ruston Rock It and stockpiled @ yard.	52.5500	29,953.50
				SubTotal	29,953.50
				Sales Tax	0.00
				Order Total	29,953.50

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-04000	Road: Gravel/Reclaimed Asphalt	29,953.50

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 3011

This PO number must appear on all packages
and correspondence

Page 1 of 1

VENDOR: 1478

AMETHYST CONSTRUCTION
215 INDUSTRIAL PARKWAY
WEST MONROE LA 71291

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/12/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
3,000.00	1	#4	Hot Mix	81.5000	244,500.00
				SubTotal	244,500.00
				Sales Tax	0.00
				Order Total	244,500.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	008-4-403-07100	CONTRACTUAL - PROJECTS	244,500.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

Veterans Committee
April 5, 2021

The Veterans Committee met Monday, April 5, 2021 at 5:00 PM in The Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: none.

The meeting was called to order by the Chair, Mr. Culpepper. Ms. Rowe gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

Ms. Linda Devine stated her appreciation to the Police Jury for putting the event on in previous years.

The Committee reviewed the budget for the 2021 Veterans Appreciate Event.

The Committee requested the Secretary-Treasurer to get quotes for memorabilia and for a local caterer for a brunch event scheduled for Thursday, November 11th for approximately 200 people.

The date and time for the next meeting was not set at this time.

Motion Ms. Rowe, seconded Ms. Cowans to adjourn. Motion carried.

Finance Committee
April 21, 2021

The Finance Committee met Wednesday, April 21, 2021 at 12:00 PM in The Sunshine Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The Chairman, Ms. Tarneshala Cowans, called the meeting to order.

There were no public comments.

Mr. Trae Brashear presented the 2021-22 Blue Cross Blue Shield health insurance renewal and explained the 2% premium increase. The Secretary-Treasurer stated this increase was less than they had anticipated and would decrease the 2021 budget.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Police Jury accept the 2021-22 health insurance renewal. Motion carried.

The committee reviewed the requested surplus items.

Motion Ms. Magee, seconded Mr. McCarty to table action on the surplus items until the departments can provide more information. Motion carried.

The Secretary-Treasurer stated that she would develop a standard request form for surplus items for the next meeting.

The Committee reviewed the request from the Judge's office for charges to re-wire their network. The Secretary-Treasurer stated she would request more information on the request.

Motion Mr. McCarty, seconded Ms. Magee to table action on the request until they had more information. Motion carried.

The Secretary-Treasurer presented the financials to-date and reviewed the recommended 2021 budget amendments. The Committee discussed the over-budget items and discussed opportunities for cost savings.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Police Jury adopt the 2021 budget amendments. Motion carried.

The Chair opened the floor for discussion of other items.

Ms. Magee stated that she would present information to the Police Jury on upcoming funding through COVID-19 and Hurricane Laura mitigation.

The date and time for the next Finance Committee was set for Thursday, May 20th at 12:00 PM.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

			2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments	
GENERAL FUND					
REVENUES - General Fund					
Taxes Collected					
Inter-Governmental Revenues					
001-3-310-00000	J.P. & Constable Supplement	\$ 12,000	\$ 12,133	\$ 133	
001-3-510-00000	Accounting & Payroll Services	\$ 69,424	\$ 120,368	\$ 50,943	
Grant Revenue					
001-3-331-00000	Historical LGAP Grant Reimbursement	\$ 45,000	\$ -	\$ (45,000)	
001-3-000-31002	2020-21 Jonesboro Lift Station	\$ -	\$ 45,700	\$ 45,700	
001-3-000-37005	Louisiana CARES Act	\$ 362,293	\$ -	\$ (362,293)	
Fees for Services & Permits					
001-3-215-00000	General: Telecommunication Permit	\$ -	\$ 2,600	\$ 2,600	
Other Revenue					
001-3-611-00000	Interest	\$ 6,000	\$ 3,280	\$ (2,720)	
001-3-651-00000	Miscellaneous Revenue	\$ 15,000	\$ 3,794	\$ (11,206)	
001-3-500-00000	Community Center Rentals	\$ 8,000	\$ 5,950	\$ (2,050)	
Transfers In					
001-3-694-00300	Transfer From Sales Tax	\$ 250,000	\$ -	\$ (250,000)	
Total Revenues		\$ 2,734,114	\$ 2,160,221	\$ (573,893)	
CK			\$ 573,893		
EXPENSES - General Fund					
Legislative					
Personnel					
001-4-111-06100	Jury: Travel & Conferences	\$ (2,500)	\$ (5,800)	\$ (3,300)	
001-4-111-09000	Jury: Dues & Memberships	\$ (8,450)	\$ (8,700)	\$ (250)	
001-4-111-02810	Jury: Professional Insurance	\$ (12,000)	\$ (12,964)	\$ (964)	
General Operating Expenses					
001-4-111-03200	Jury: Supplies	\$ (1,500)	\$ (3,000)	\$ (1,500)	
001-4-111-03300	Jury: Special Events	\$ (4,500)	\$ (5,500)	\$ (1,000)	
Outside Services					
001-4-111-07000	Jury: Legal & Professional Fees	\$ (10,000)	\$ (55,000)	\$ (45,000)	
001-4-111-08000	Jury: Publications	\$ (7,500)	\$ (8,500)	\$ (1,000)	
Capital					
Total Legislative Expenses		\$ (156,899)	\$ (209,913)	\$ (53,014)	
Judicial - District Attorney					
Personnel					
General Operating Expenses					
Judicial - Clerk of Court					
Facility					
Outside Services					

2021			2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
<u>Inter-Governmental</u>				
<u>Judicial - Justices of the Peace and Constables</u>				
<u>Personnel</u>				
001-4-126-01100	Justice/Constable: Salary	\$ (24,000)	\$ (24,300)	\$ (300)
001-4-126-06200	Justice/Constable: Medicare & FICA	\$ (1,836)	\$ (1,851)	\$ (15)
001-4-126-06100	Justice/Constable: Travel & Supplie	\$ (3,000)	\$ (3,500)	\$ (500)
Total Judicial - Justices of the Peace and Constables Expenses		\$ (28,836)	\$ (29,651)	\$ (815)
<u>Elections - Registrar of Voters</u>				
<u>Personnel</u>				
001-4-141-02100	Registrar: Dues & Legal Fees	\$ (550)	\$ (450)	\$ 100
<u>Facility</u>				
<u>General Operating Expenses</u>				
001-4-142-00000	Election Expenses	\$ (3,000)	\$ (8,000)	\$ (5,000)
Total Elections - Registrar of Voters Expenses		\$ (26,006)	\$ (30,906)	\$ (4,900)
<u>Public Safety - Sheriff</u>				
<u>Outside Services</u>				
<u>Inter-Governmental</u>				
<u>Homeland Security - OEP</u>				
<u>Personnel</u>				
001-4-160-01100	General: OEP Director Salary	\$ (21,078)	\$ (2,720)	\$ 18,358
001-4-160-06200	General: OEP Director Medicare	\$ (306)	\$ (39)	\$ 266
001-4-160-06800	General: OEP Director FICA	\$ (1,307)	\$ (169)	\$ 1,138
<u>Facility</u>				
001-4-160-04300	OEP: Technology Tools	\$ -	\$ (1,286)	\$ (1,286)
<u>General Operating Expenses</u>				
001-4-160-03500	OEP Director Office Expenses	\$ -	\$ (469)	\$ (469)
Total Homeland Security - OEP Expenses		\$ (22,690)	\$ (4,683)	\$ 18,007
<u>Coroner's Office</u>				
<u>Personnel</u>				
017-4-700-00000	TRAVEL EXPENSE - CORONERS	\$ (3,300)	\$ (1,000)	\$ 2,300
<u>Facility</u>				
017-4-610-00000	COMPUTER SOFTWARE	\$ (1,500)	\$ (1,170)	\$ 330
<u>Fleet Management</u>				
<u>General Operating Expenses</u>				
<u>Outside Services</u>				
Total Coroner's Office Expenses		\$ (98,945)	\$ (96,315)	\$ 2,630

2021			2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
Parish Promotion - LSU Ag/County Agent				
<u>Inter-Governmental</u>				
<u>Facility</u>				
<u>General Administration & Finance</u>				
<u>Personnel</u>				
001-4-151-01100	General Finance: Salary	\$ (169,811)	\$ (198,372)	\$ (28,560)
001-4-151-06200	General Finance: Medicare & FICA	\$ (2,462)	\$ (2,873)	\$ (411)
001-4-151-06300	General Finance: Retirement	\$ (20,802)	\$ (24,300)	\$ (3,499)
001-4-151-02840	General: Insurance Workmen's Comp	\$ (1,130)	\$ (1,001)	\$ 129
001-4-151-06400	General Finance: Health Insurance	\$ (45,328)	\$ (53,100)	\$ (7,772)
001-4-151-06100	General Finance: Employee Travel	\$ (2,000)	\$ (3,500)	\$ (1,500)
<u>Facility</u>				
001-4-151-02800	General Finance: Property and Liability Insurance	\$ (5,000)	\$ (2,909)	\$ 2,091
001-4-151-02300	Finance: Utilities	\$ (6,000)	\$ (11,851)	\$ (5,851)
001-4-151-02200	Finance: Telephone/Internet	\$ (6,000)	\$ (8,962)	\$ (2,962)
001-4-151-03200	Finance: Building Supplies & Repairs	\$ (5,000)	\$ (8,000)	\$ (3,000)
<u>General Operating Expenses</u>				
001-4-151-03500	General Finance: Office Expense	\$ (12,000)	\$ (15,000)	\$ (3,000)
001-4-151-03900	Credit Card Fees	\$ -	\$ (2,000)	\$ (2,000)
<u>Capital</u>				
<u>Outside Services</u>				
001-4-151-02700	Finance: Contracted Services	\$ (5,000)	\$ (10,000)	\$ (5,000)
001-4-151-03700	General Finance: Professional Serv	\$ (15,000)	\$ (40,250)	\$ (25,250)
001-4-151-03800	General: Audit Fees	\$ (5,100)	\$ (8,811)	\$ (3,711)
Total General Administration & Finance Expenses		\$ (340,034)	\$ (430,329)	\$ (90,295)
<u>Building & Grounds Maintenance</u>				
<u>Personnel</u>				
001-4-194-01100	General Maintenance: Salary	\$ (107,580)	\$ (107,027)	\$ 553
001-4-194-06200	General Maintenance: Medicare & FIC	\$ (1,560)	\$ (1,541)	\$ 19
001-4-194-06300	General Maintenance: Retirement	\$ (13,179)	\$ (13,149)	\$ 29
001-4-194-02840	General Maintenance: Worker's Comp	\$ (2,500)	\$ (2,541)	\$ (41)
<u>Facility</u>				
001-4-194-04300	General Maintenance:Technology/Tool	\$ (250)	\$ (1,157)	\$ (907)
<u>Fleet Management</u>				
001-4-194-02810	General Maintenance: Fleet/Property/Liability Insurance	\$ (36,000)	\$ (33,067)	\$ 2,933
001-4-194-03300	General Maintenance: Gas, Oil, Tire	\$ (4,000)	\$ (3,500)	\$ 500
<u>Capital</u>				
<u>General Operating Expenses</u>				
<u>Outside Services</u>				
<u>Community Center Maintenance</u>				
<u>Personnel</u>				

			2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments	
001-4-195-01100	Community Center: Salaries	\$ (3,300)	\$ (2,740)	\$ 560	
	<u>Facility</u>				
	<u>General Operating Expenses</u>				
001-4-195-03200	Community Center: Building Supplies	\$ (1,000)	\$ (1,500)	\$ (500)	
	Total Building & Grounds Maintenance Expenses	\$ (400,904)	\$ (397,757)	\$ 3,147	
	Grants/Inter-Governmental				
	<u>Inter-Governmental</u>				
001-4-670-00000	General: LGAP Grant Program	\$ (45,000)	\$ (45,700)	\$ (700)	
	Total Grants/Inter-Governmental Expenses	\$ (105,490)	\$ (106,190)	\$ (700)	
	Appropriations & Services Provided				
	Transfers Out				
	Total Expenses	\$ (2,090,674)	\$ (2,216,615)	\$ (125,941)	
CK			\$ (125,941)		
	Total Excess (Deficiency)	\$ 643,440	\$ (56,394)	\$ (699,834)	
	Beginning General Fund Balance	\$ 1,291,898	\$ 999,467		
	Ending General Fund Balance	\$ 1,935,338	\$ 943,073		
	SPECIAL REVENUE FUNDS				
	ROAD FUND				
	REVENUES - Road Fund				
	<u>Taxes</u>				
	<u>Inter-Governmental Revenues</u>				
	<u>Grant Revenue</u>				
002-3-400-10000	FEMA Reimbursement	\$ -	\$ 1,460,682	\$ 1,460,682	
	<u>Other Revenue</u>				
002-3-611-00000	Road: Interest	\$ 6,000	\$ 2,511	\$ (3,489)	
	<u>Transfers In</u>				
	Total Revenues	\$ 1,044,714	\$ 2,501,907	\$ 1,457,193	
CK			\$ (1,457,193)		
	EXPENSES - Road Fund				
	<u>Personnel</u>				
002-4-310-01100	Road: Salaries	\$ (418,366)	\$ (397,184)	\$ 21,183	
002-4-310-06200	Road: Medicare & FICA	\$ (6,066)	\$ (6,360)	\$ (294)	
002-4-310-06300	Road: Retirement	\$ (51,250)	\$ (47,045)		
002-4-310-02840	Road: Workmen's Comp Insurance	\$ (41,000)	\$ (38,269)		

			2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments	
002-4-310-06400	Road: Group Insurance	\$ (102,175)	\$ (97,783)	\$ 4,392	
Facility					
002-4-310-02300	Road: Utilities	\$ (10,000)	\$ (13,376)	\$ (3,376)	
002-4-310-04200	Road: Tools/Technology (Non-Equip)	\$ (6,134)	\$ (7,108)	\$ (974)	
Fleet Management					
002-4-310-02800	Road: Insur: Fleet/Property/Liability Insurance	\$ (56,250)	\$ (53,193)	\$ 3,057	
002-4-310-02500	Road: Lease Equipment	\$ (147,460)	\$ (145,000)	\$ 2,460	
Capital					
General Operating Expenses					
002-4-310-03600	Road: Road Signs	\$ (2,500)	\$ (3,500)	\$ (1,000)	
Outside Services					
002-4-313-02000	Road: Professional Services	\$ (10,500)	\$ (520)	\$ 9,980	
002-4-313-02500	Road: Audit Fees	\$ -	\$ (8,656)	\$ (8,656)	
002-4-310-01500	Road: Legal Fees	\$ (1,500)	\$ (5,500)	\$ (4,000)	
Inter-Governmental					
002-4-313-09000	Road: Debris Hauling & Monitoring	\$ -	\$ (498,475)	\$ (498,475)	
002-4-699-00000	Accounting & Payroll Fees	\$ -	\$ (12,736)	\$ (12,736)	
Miscellaneous Expenses					
Transfers Out					
Total Expenses		\$ (1,580,750)	\$ (2,062,253)	\$ (481,503)	
CK			\$ (481,503)		
Total Excess (Deficiency)		\$ (536,036)	\$ 439,654	\$ 975,690	
Beginning Road Fund Balance		\$ 1,834,214	\$ 2,258,562		
Ending Road Fund Balance		\$ 1,298,178	\$ 2,698,216		
ASPHALT FUND					
REVENUES - Asphalt Fund					
Taxes					
Inter-Governmental Revenues					
Other Revenue					
006-3-611-00000	ASPHALT INTEREST	\$ 13,200	\$ 4,761	\$ (8,439)	
Transfers In					
006-3-694-00300	Transfer From Sales Tax	\$ 77,500	\$ -	\$ (77,500)	
Total Revenues		\$ 995,157	\$ 909,217	\$ (85,939)	
CK			\$ 85,939		
EXPENSES - Asphalt Fund					
Personnel					
006-4-312-01100	ASPHALT - SALARIES	\$ (408,366)	\$ (397,184)	\$	
006-4-312-06200	ASPHALT - MEDICARE	\$ (5,921)	\$ (6,360)	\$	

		2021		2021		2021	
Account	Account Name	Adopted Budget		Current Forecast		Amendments	
006-4-312-06300	ASPHALT - RETIREMENT	\$	(50,025)	\$	(47,045)	\$	2,980
006-4-312-06400	ASPHALT - EMPLOYEE HEALTH INSURANCE	\$	(102,175)	\$	(97,783)	\$	4,392
006-4-312-05200	PHYSICALS/DRUG TESTS	\$	(1,200)	\$	(905)	\$	295
006-4-312-06100	TRAVEL	\$	(250)	\$	(150)	\$	100
Facility							
006-4-312-03600	Office Expense	\$	-	\$	(1,000)	\$	(1,000)
Fleet Management							
006-4-312-03400	FUEL & OIL	\$	(30,000)	\$	(32,402)	\$	(2,402)
Capital							
General Operating Expenses							
006-4-312-03700	PARTS & REPAIRS	\$	(35,000)	\$	(40,000)	\$	(5,000)
Outside Services							
006-4-313-02000	Asphalt: Professional Services	\$	(7,700)	\$	-	\$	7,700
006-4-313-02500	Asphalt: Audit Fees	\$	-	\$	(11,578)	\$	(11,578)
Inter-Governmental							
006-4-699-00000	Accounting & Payroll Fees	\$	-	\$	(12,736)	\$	(12,736)
Transfers Out							
Total Expenses		\$	(994,893)	\$	(1,001,398)	\$	(6,505)
CK				\$	(6,505)		
Total Excess (Deficiency)		\$	264	\$	(92,181)	\$	(92,445)
Beginning Asphalt Fund Balance		\$	1,227,431	\$	1,220,379		
Ending Asphalt Fund Balance		\$	1,227,695	\$	1,128,198		
SOLID WASTE FUND							
REVENUES - Solid Waste Fund							
Taxes							
011-3-131-00000	SALES TAX RECEIPTS	\$	1,100,000	\$	1,195,370	\$	95,370
Licensing, Permits, & Fees							
011-3-441-01000	COMMERCIAL COLLECTION FEES	\$	200,000	\$	242,316	\$	42,316
011-3-441-00000	DUMPING FEE CHARGED	\$	10,000	\$	9,809	\$	(191)
Other Revenue							
011-3-611-00000	INTEREST	\$	3,000	\$	2,447	\$	(553)
011-3-643-00000	RECYCLED WOOD PRODUCTS - FUEL	\$	8,500	\$	5,000	\$	(3,500)
011-3-641-00000	SALE OF EQUIP/SCRAP	\$	1,000	\$	500	\$	(500)
Transfers In							
011-3-694-00300	Solid Waste: Transfer From Sales Tax	\$	375,000	\$	-	\$	(375,000)
Total Revenues		\$	1,713,500	\$	1,471,443	\$	(242,057)
CK				\$	242,057		
EXPENSES - Solid Waste Fund							
Personnel							

		2021		2021		2021	
Account	Account Name	Adopted Budget		Current Forecast		Amendments	
011-4-341-01100	SALARY	\$	(665,994)	\$	(633,076)	\$	32,918
011-4-341-06200	MEDICARE	\$	(9,657)	\$	(9,166)	\$	491
011-4-341-06300	RETIREMENT	\$	(81,584)	\$	(77,552)	\$	4,032
011-4-341-06500	Solid Waste: Workmen's Comp Ins	\$	(35,000)	\$	(37,155)	\$	(2,155)
<u>Facility</u>							
011-4-341-02400	TELEPHONE	\$	(6,276)	\$	(6,275)	\$	1
011-4-341-04200	TOOLS/TECHNOLOGY (NON EQUIPMENT)	\$	(6,901)	\$	(9,300)	\$	(2,399)
<u>Fleet Management</u>							
011-4-341-08700	Solid Waste: Fleet/Property/Liability Insurance	\$	(51,250)	\$	(44,392)	\$	6,858
<u>Capital</u>							
<u>General Operating Expenses</u>							
011-4-341-03700	PARTS, REPAIRS, SUPPLIES, ETC.	\$	(120,000)	\$	(160,000)	\$	(40,000)
011-4-341-03200	Credit Card Fees	\$	-	\$	(50)	\$	(50)
<u>Outside Services</u>							
011-4-341-08500	CONTRACT PAYMENTS	\$	-	\$	(29,000)	\$	(29,000)
011-4-341-01500	ENGINEER	\$	(9,000)	\$	(25,000)	\$	(16,000)
011-4-341-08600	DUMPING FEES	\$	(315,000)	\$	(330,000)	\$	(15,000)
011-4-341-02000	FEES / PERMITS / AUDIT FEES	\$	(10,800)	\$	(5,000)	\$	5,800
011-4-341-02500	Audit Fees	\$	-	\$	(6,534)	\$	(6,534)
011-4-341-08200	TESTING FEES	\$	(1,000)	\$	(1,500)	\$	(500)
011-4-341-02100	PUBLICATIONS	\$	(500)	\$	(250)	\$	250
<u>Inter-Governmental</u>							
011-4-151-05500	ADMIN COLLECTION COST & COMMISSIONS	\$	(16,500)	\$	(40,163)	\$	(23,663)
011-4-699-00000	Accounting & Payroll Fees	\$	-	\$	(25,472)	\$	(25,472)
<u>Other Expenses</u>							
<u>Transfers Out</u>							
011-4-694-01000	Solid Waste: Trans To Landfill Clos	\$	(22,000)	\$	(25,000)	\$	(3,000)
Total Expenses		\$	(1,717,457)	\$	(1,830,879)	\$	(113,422)
Total Excess (Deficiency)		\$	(3,957)	\$	(359,436)	\$	(355,479)
Beginning Solid Waste Fund Balance		\$	668,624	\$	626,518		
Ending Solid Waste Fund Balance		\$	664,667	\$	267,082		
HEALTH UNIT FUND							
REVENUES - Health Unit Fund							
<u>Taxes</u>							
<u>Inter-Governmental Revenues</u>							
<u>Other Revenue</u>							
<u>Transfers In</u>							

2021			2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
EXPENSES - Health Unit Fund				
Personnel				
007-4-194-06300	EMPLOYER'S SHARE - RETIREMENT	\$ (6,062)	\$ (6,021)	\$ 41
007-4-194-02840	Health Unit: Worker's Comp Ins.	\$ (200)	\$ (151)	\$ 49
007-4-194-06900	EMPLOYEE HEALTH INSURANCE BENEFITS	\$ (18,742)	\$ (18,424)	\$ 319
Facility				
007-4-401-02800	Health Unit: Fleet/Liability Insurance	\$ (7,000)	\$ (5,401)	\$ 1,599
Capital				
General Operating Expenses				
Outside Services				
007-4-401-02500	Audit Fees	\$ -	\$ (2,203)	\$ 2,203
Inter-Governmental				
007-4-699-04000	Health Unit Audit & Accounting Fees	\$ (35,662)	\$ (33,962)	\$ 1,700
Miscellaneous Expenses				
Total Expenses		\$ (180,496)	\$ (178,992)	\$ 5,910
CK			\$ 1,504	
Total Excess (Deficiency)		\$ (23,734)	\$ (22,230)	\$ 5,910
Beginning Health Unit Fund Balance		\$ 466,833	\$ 466,228	
Ending Health Unit Fund Balance		\$ 443,099	\$ 443,998	
LIBRARY FUND				
REVENUES - Library Fund				
Taxes				
Inter-Governmental Revenues				
Licensing, Permits, & Fees				
Other Revenue				
004-3-640-00000	Miscellaneous Income	\$ -	\$ 25,388	\$ 25,388
Total Revenues		\$ 1,053,575	\$ 1,078,963	\$ 25,388
CK			\$ (25,388)	
EXPENSES - Library Fund				
Personnel				
004-4-506-06750	Library Workmen's Comp	\$ -	\$ (1,117)	\$ (1,117)
Facility				
Fleet Management				
Capital				
004-4-507-02000	Capital Outlay: Parking Lot	\$ -	\$ (8,267)	\$

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
General Operating Expenses				
Outside Services				
004-4-506-02500	Audit Fees	\$ -	\$ (17,948)	\$ 17,948
004-4-506-04000	Library Accounting & Payroll Fees	\$ (51,229)	\$ (33,962)	\$ 17,267
Inter-Governmental				
004-4-506-03600	Grant Expenditures	\$ -	\$ (2,486)	\$ (2,486)
Miscellaneous Expenses				
Total Expenses		\$ (1,601,979)	\$ (1,614,530)	\$ 23,345
CK			\$ (12,550)	
Total Excess (Deficiency)		\$ (548,404)	\$ (535,566)	\$ 48,734
Beginning Library Fund Balance		\$ 3,803,124	\$ 2,972,023	
Ending Library Fund Balance		\$ 3,254,719	\$ 2,436,456	
TOURISM FUND				
REVENUES - Tourism Fund				
Inter-Governmental Revenues				
Other Revenue				
009-3-611-00000	Tourism: Interest	\$ 1,000	\$ 305	\$ (695)
Transfers In				
Total Revenues		\$ 24,000	\$ 23,305	\$ (695)
CK			\$ 695	
EXPENSES - Tourism Fund				
Personnel				
Facility				
Outside Services				
009-4-655-02500	Audit Fees	\$ -	\$ (616)	\$ (616)
009-4-699-00000	Tourism: Audit & Accounting Fees	\$ (2,050)	\$ (1,500)	\$ 550
Total Expenses		\$ (40,050)	\$ (40,116)	\$ (66)
CK			\$ (66)	
Total Excess (Deficiency)		\$ (16,050)	\$ (16,811)	\$ (761)
Beginning Tourism Fund Balance		\$ 130,602	\$ 130,578	
Ending Tourism Fund Balance		\$ 114,552	\$ 113,767	
PETIT/GRAND JURY FEES FUND				
REVENUES - Petit/Grand Jury Fees Fund				
Other Revenue				
Transfers In				

2021			2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
CK				
EXPENSES - Petit/Grand Jury Fees Fund				
<u>Miscellaneous Expenses</u>				
CK				
	<i>Beginning Court Witness Fees Fund Balance</i>	\$ 7,552	\$ 7,552	
	<i>Ending Court Witness Fees Fund Balance</i>	\$ 2,052	\$ 2,052	
LAW ENFORCEMENT WITNESS FEES				
REVENUES - Law Enforcement Witness Fees Fund				
<u>Other Revenue</u>				
CK				
EXPENSES - Law Enforcement Witness Fees Fund				
<u>Miscellaneous Expenses</u>				
CK				
	<i>Beginning Law Enforcement Witness Fees Fund Balance</i>	\$ 11,140	\$ 11,140	
	<i>Ending Law Enforcement Witness Fees Fund Balance</i>	\$ 11,140	\$ 11,140	
SALES & USE TAX FUND				
REVENUES - Sales & Use Tax Fund				
<u>Taxes Collected</u>				
003-3-131-00000	Sales Tax: Tax Receipts	\$ 1,670,000	\$ 775,664	\$ (894,336)
<u>Other Revenue</u>				
Total Revenues		\$ 1,670,000	\$ 775,664	\$ (894,336)
CK			\$ 894,336	
EXPENSES - Sales & Use Tax Fund				
003-4-312-05500	Sales Tax: Collection Expense	\$ (25,050)	\$ (25,567)	\$ (517)
<u>Transfers Out</u>				
003-4-694-00100	Sales Tax: Trans To General	\$ (250,000)	\$ -	\$ 250,000
003-4-694-00600	Sales Tax: Trans To Asphalt	\$ (77,500)	\$ -	\$ 77,500
003-4-694-01100	Sales Tax: Trans To Solid Waste	\$ (375,000)	\$ -	\$ 375,000
Total Expenses		\$ (1,709,496)	\$ (1,007,513)	\$ 701,983
CK			\$ 701,983	
Total Excess (Deficiency)		\$ (39,496)	\$ (231,849)	\$ (192,353)
	<i>Beginning Sales Tax Fund Balance</i>	\$ 519,532	\$ 519,532	
	<i>Ending Sales Tax Fund Balance</i>	\$ 480,036	\$ 287,683	

2021			2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
GRANT FUNDS				
STATE GRANTS FUND				
REVENUES - State Grants Fund				
<u>Inter-Governmental Revenues</u>				
CK				
EXPENSES - State Grants Fund				
<u>Facility</u>				
<u>Capital</u>				
<u>Outside Services</u>				
CK				
Beginning State Grants Fund Balance		\$ 10	\$ 10	
Ending State Grants Fund Balance		\$ 10	\$ 10	
OFFICE OF EMERGENCY PREPAREDNESS FUND				
REVENUES -Office of Emergency Preparedness Fund				
<u>Inter-Governmental Revenues</u>				
016-3-340-00000	EMPG - GOHSEP - STATE OF LA	\$ 26,270	\$ 79	\$ (26,191)
016-3-400-30000	American Rescue Plan Funding	\$ -	\$ 1,526,726	\$ 1,526,726
001-3-000-37003	Hurricane Laura Event	\$ -	\$ 21,476	\$ 21,476
001-3-000-37004	Hurricane Laura Mitigation	\$ -	\$ 360,000	\$ 360,000
<u>Transfers In</u>				
Total Revenues		\$ 26,270	\$ 1,908,281	\$ 1,882,011
CK			\$ (1,882,011)	
EXPENSES - Office of Emergency Preparedness Fund				
<u>Personnel</u>				
016-4-310-06300	EMPLOYER'S SHARE - PAR RETIREMENT	\$ (2,582)	\$ -	\$ 2,582
016-4-310-02300	CONFERENCES / WORKSHOPS	\$ (1,000)	\$ -	\$ 1,000
<u>General Operating Expenses</u>				
<u>Inter-Governmental</u>				
016-4-400-00000	HAZARD MITIGATION GRANT PROGRAM	\$ (362,293)	\$ (780)	\$ 361,513
016-4-400-30000	American Rescue Plan Expenses	\$ -	\$ (526,726)	\$ (526,726)
016-4-400-37004	Hurricane Laura Hazard Mitigation	\$ -	\$ (360,000)	\$ (360,000)
Total Expenses		\$ (365,875)	\$ (887,506)	\$ (521,631)
CK			\$ (521,631)	
Total Excess (Deficiency)		\$ (339,605)	\$ 1,020,775	\$ 1,360,380
Beginning Office of Emergency Preparedness Fund Balance		\$ (66,651)	\$ (27,412)	
Ending Office of Emergency Preparedness Fund Balance		\$ (406,256)	\$ 993,363	

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
FEDERAL GRANTS FUND				
REVENUES - Federal Grants Fund				
<u>Inter-Governmental Revenues</u>				
:CK				
EXPENSES - Federal Grants Fund				
<u>Capital</u>				
<u>Outside Services</u>				
<u>Miscellaneous Expenses</u>				
:CK				
	<i>Beginning Federal Grants Fund Balance</i>	\$ (257)	\$ (2,168)	
	<i>Ending Federal Grants Fund Balance</i>	\$ (257)	\$ (2,168)	
CAPITAL FUNDS				
CURRENT YEAR ROAD PROGRAM FUND				
REVENUES - Current Year Road Program Fund				
<u>Other Revenue</u>				
008-3-600-10000	State Transportation Act Funds	\$ 240,000	\$ 230,000	\$ (10,000)
<u>Transfers In</u>				
	<i>Total Revenues</i>	\$ 890,000	\$ 880,000	\$ (10,000)
:CK			\$ 10,000	
EXPENSES - Current Year Road Program Fund				
<u>Outside Services</u>				
:CK				
	<i>Total Excess (Deficiency)</i>	\$ -	\$ (10,000)	\$ (10,000)
	<i>Beginning Current Year Road Program Fund Balance</i>	\$ 374,648	\$ (27,589)	
	<i>Ending Current Year Road Program Fund Balance</i>	\$ 374,648	\$ (37,589)	
CAPITAL OUTLAY FUND				
REVENUES - Capital Outlay Fund				
<u>Other Revenue</u>				
<u>Transfers In</u>				
:CK				
EXPENSES - Capital Outlay Fund				

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
	<u>Capital</u>			
	<u>Outside Services</u>			
:CK				
	<i>Beginning Capital Outlay Fund Balance</i>	\$ -	\$ -	
	<i>Ending Capital Outlay Fund Balance</i>	\$ -	\$ -	
STATUTORY RESERVE FUND				
REVENUES - Statutory Reserve Fund				
	<u>Other Revenue</u>			
	<u>Transfers In</u>			
:CK				
EXPENSES - Statutory Reserve Fund				
	<u>Transfers Out</u>			
:CK				
	<i>Beginning Statutory Reserve Fund Balance</i>	\$ 300,000	\$ 300,000	
	<i>Ending Statutory Reserve Fund Balance</i>	\$ 300,000	\$ 300,000	
LANDFILL CLOSURE FUND				
REVENUES - Landfill Closure Fund				
	<u>Other Revenue</u>			
	<u>Transfers In</u>			
010-3-694-01000	Landfill Closure: Trans From Solid	\$ 22,000	\$ 25,000	\$ 3,000
	Total Revenues	\$ 22,000	\$ 25,000	\$ 3,000
:CK			\$ (3,000)	
EXPENSES - Landfill Closure Fund				
:CK				
	Total Excess (Deficiency)	\$ 22,000	\$ 25,000	\$ 3,000
	<i>Beginning Landfill Closure Fund Balance</i>	\$ 715,854	\$ 715,854	
	<i>Ending Landfill Closure Fund Balance</i>	\$ 737,854	\$ 740,854	
LIVESTOCK PAVILION FUND				
REVENUES - Livestock Pavilion Fund				
	<u>Inter-Governmental Revenues</u>			

		2021	2021	2021
Account	Account Name	Adopted Budget	Current Forecast	Amendments
	<u>Other Revenue</u>			
	<u>Transfers In</u>			
:CK				
	EXPENSES - Livestock Pavilion Fund			
	<u>Capital</u>			
	<u>Outside Services</u>			
	<u>Transfers Out</u>			
:CK				
	<i>Beginning Livestock Pavilion Fund Balance</i>	\$ 250,000	\$ 250,000	
	<i>Ending Livestock Pavilion Fund Balance</i>	\$ 250,000	\$ 250,000	
DEBT SERVICE FUNDS				
2015 ROAD CERTIFICATES OF DEBT FUND				
	REVENUES - 2015 Road Certificates of Debt Fund			
	<u>Other Revenue</u>			
	<u>Transfers In</u>			
:CK				
	EXPENSES - 2015 Road Certificates of Debt Fund			
	<u>Miscellaneous Expenses</u>			
:CK				
	<i>Beginning Certificates of Debt Fund Balance</i>	\$ 331,787	\$ 331,787	
	<i>Ending Certificates of Debt Fund Balance</i>	\$ 331,946	\$ 331,946	
MASTER TOTAL				
	<i>Beginning Consolidated Fund Balance</i>	\$ 6,677,638	\$ 10,752,460	\$ 10,752,460
	Total Revenues	\$ 10,701,538	\$ 12,262,209	\$ 1,560,672
:CK			\$ (1,560,672)	
	Total Expenses	\$ (11,548,456)	\$ (12,106,588)	\$ (517,830)
:CK			\$ (558,132)	
	Total Excess (Deficiency)	\$ (846,918)	\$ 155,621	\$ 1,042,841
	<i>Ending Consolidated Fund Balance</i>	\$ 11,019,422	\$ 10,908,081	
:CK			\$ (1,113,881)	

Parish Cleanup Committee
April 22, 2021

The Parish Cleanup Committee met Thursday, April 22, 2021 at 12:00 PM in The Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. John McCarty, Ms. Tarneshala Cowans, and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Robin Sessions, Solid Waste Superintendent.

The Chairman, Mr. McCarty, called the meeting to order. Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. McCarty acknowledged the guests in attendance.

The Committee discussed safety for the event, community involvement, and supplies to be ordered.

Mr. Sessions asked that all garbage collected be brought to the Parish bin sites. They discussed having a special collection for hazardous materials on a different date.

Mr. McCarty stated they would have out-of-parish judges to select the areas with the greatest improvement for awards.

The Committee discussed post-event arrangement.

The meeting attendees requested a follow-up meeting to finalize details and to give the quantities for supplies needed.

The date and time for the next Parish Cleanup Committee was tentatively set for Thursday, May 6th at 12:00 PM.

Motion Ms. Cowans, seconded Mr. Treadway to adjourn. Motion carried.

Policy & Personnel Committee
March 26, 2021

The Policy & Personnel Committee met Monday, April 26, 2021 at 11:30 AM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Treadway gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee discussed giving a recognition certificate to parish board members who were coming off a parish board in good standing as a way of showing the Police Jury's appreciation for their service. They stated they would like the certificate to be signed by the Juror who's district the member was representing. The certificates are not to be issued to members that are being removed due to lack of attendance.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Police Jury establish a practice of issuing certificates of appreciation to parish board members when they come off a parish board. Motion carried.

The Committee discussed the open vacancies and reviewed the Road Department organization chart. Mr. Stuckey notified the Committee that a former employee was eligible for re-hire and requested the Jury combine the two open vacancies for an Operator I into one position of Operator II and authorize the re-hire of Mr. Jamie Holland. The Committee discussed the transfer opportunity that had been posted and that no employees had requested a transfer.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Police Jury amend the Road Department organization chart to combine two Operator I positions into one Operator II positions and authorize the re-hiring of Jamie Holland as Operator II – Level II. Motion carried.

The Committee discussed establishing a policy for The Sunshine Room to be rented out to the public. They requested the Secretary-Treasurer to develop a policy that would allow the public to rent the room with access to the kitchen and public restrooms for \$75 per day with \$25 being returned if there were no damages. They stated Parish Boards could continue to use the room for free for their public meetings.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Police Jury establish a policy for renting The Sunshine Room for public use. Motion carried.

The Committee discussed establishing a modified duty policy. No recommendation was made.

The Committee reviewed the proposed Groundwater Protection Ordinance that had been presented by Louisiana DEQ in 2019. Mr. Culpepper stated he was not in favor of any unnecessary regulations in Jackson Parish and that they had no way to enforce it.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Police Jury not pass the proposed Groundwater Protection Ordinance. Motion carried.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Culpepper, seconded Mr. Treadway to adjourn. Motion carried.



CERTIFICATE OF APPRECIATION

Jackson Parish Police Jury

"NAME"

for your valuable service and dedicated
commitment while serving the citizens of Jackson

Parish on the

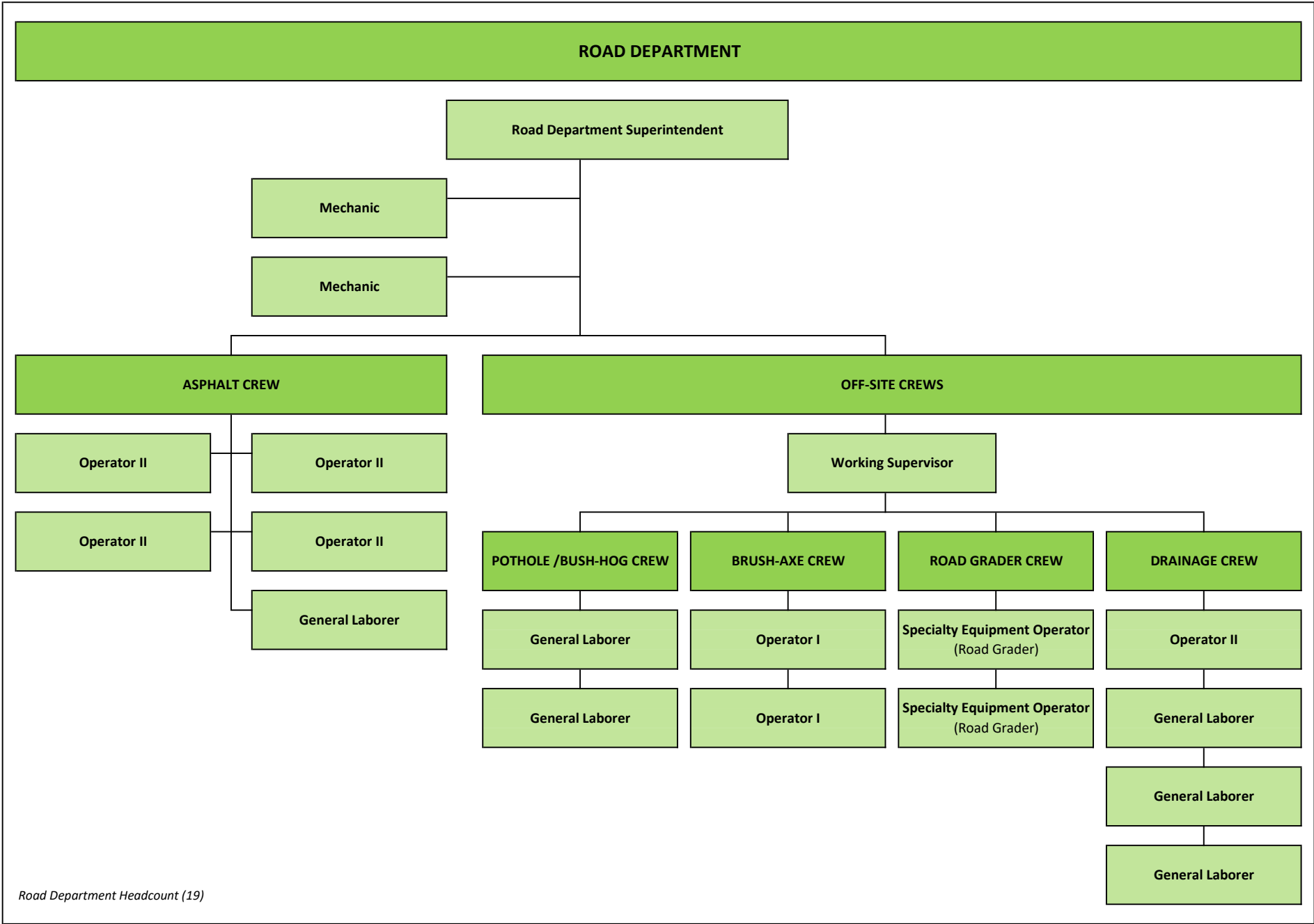
"BOARD"

"Years of Service"

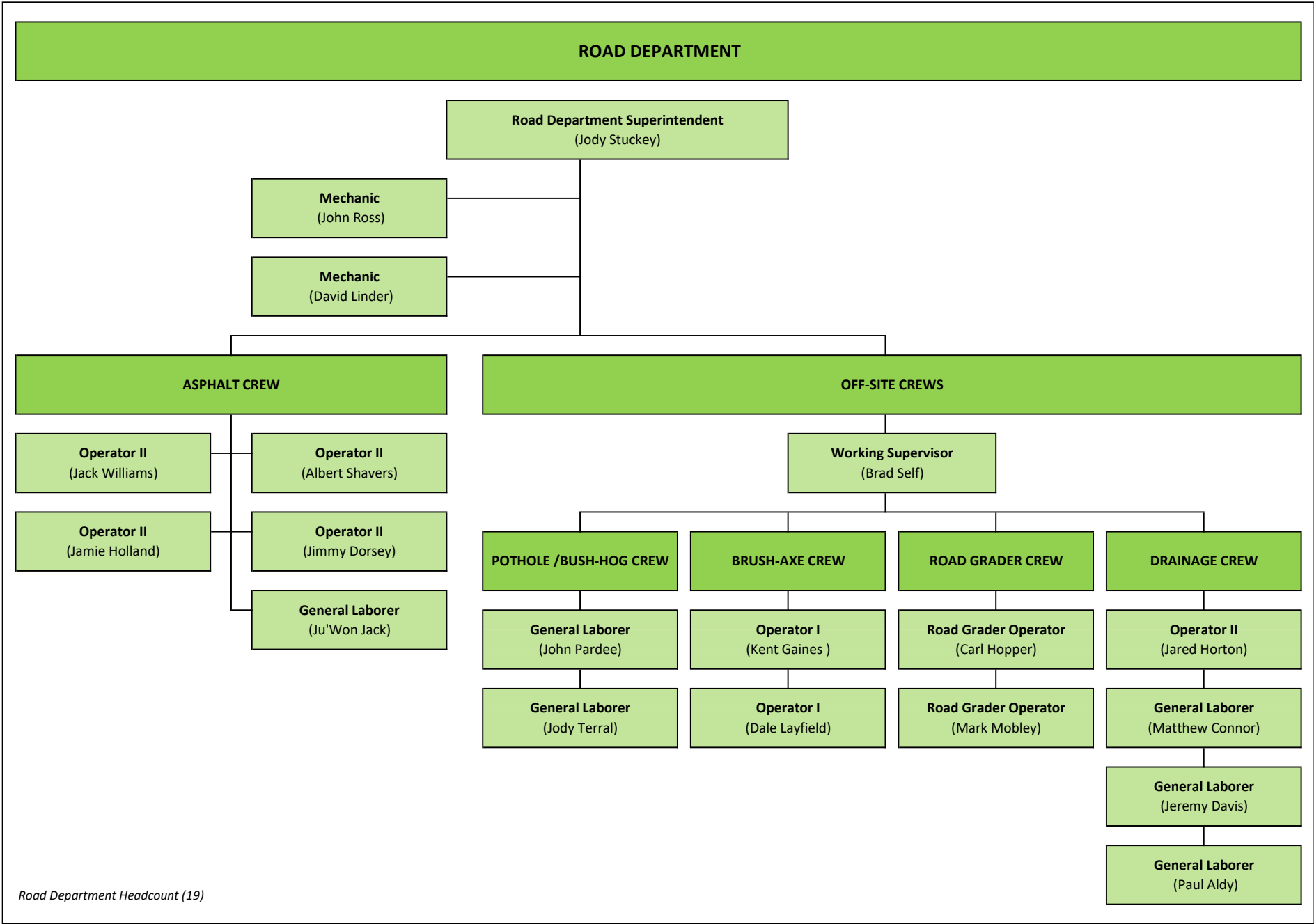


"POLICE JUROR"

Police Jury, District #



Road Department Headcount (19)



Road Department Headcount (19)

GROUNDWATER PROTECTION ORDINANCE

Be it ordained on this _____ Day of _____, 20____, by the Police Jury of Jackson Parish, State of Louisiana the following:

SECTION A. TITLE AND PURPOSE

This ordinance, titled the Groundwater Protection Ordinance, establishes a Drinking Water Protection Critical Area around each water well serving an active public water system.

The underlying purpose and intent of this ordinance is to safeguard the health, safety, and lives of the public by protecting ground water from contamination.

SECTION B. APPLICABILITY

This Groundwater Protection Ordinance, and the Drinking Water Protection Critical Area(s) created hereby, shall apply to and include all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. These activities/facilities/uses must comply with the requirements of both the Drinking Water Protection Critical Area(s) and any applicable land use regulations or covenants, public or private.

This ordinance (Groundwater Protection Ordinance) is distinct from and not a part of any land use regulations or covenants, public or private, that may exist in the Parish of _____ Jackson _____.

SECTION C. DEFINITIONS

ABANDONED WATER WELL - A well that's use has been permanently discontinued; its pumping equipment has been permanently removed; the well is in such a state of disrepair that it cannot be used to supply water and/or has the potential for transmitting surface contaminants into an aquifer; the well poses potential health or safety hazards, or the well is in such a condition that it cannot be placed in the active, standby, or inactive status.

ABOVE GROUND STORAGE TANK (AST) - A vessel, used to store petroleum products or chemicals that is fixed permanently in place (stationary) on foundations, racks, cradles or stilts, or on the ground. The term does not include tanks mounted on wheels, trolleys, skids, pallets, or rollers or produced substance storage tanks directly related to oil and gas production and gathering operations.

ANIMAL FEEDLOT/ DAIRIES - A lot or facility (other than an aquatic animal production facility) where animals have been, are, or will be stabled or confined and fed or maintained for a total of 45 days or more in any 12-month period, and crops,

vegetation, forage growth, or post-harvest residues are not sustained in the normal growing season over any portion of the lot or facility.

APPLICANT - Person or persons applying for a special permit for a facility within the Drinking Water Protection Critical Area(s).

AQUIFER - A water-bearing rock, sand or gravel layer that will yield water in a usable quantity to a well or spring.

CLASS I WELL - Wells used to inject hazardous wastes or dispose of non-hazardous industrial waste and treated municipal sewage below the deepest underground source of drinking water.

CLASS II WELL - Wells used to inject fluids associated with the production of oil and natural gas or fluids and compounds used for enhanced hydrocarbon recovery. These wells normally inject below the deepest underground source of drinking water (USDW) except in cases where the USDW contains producible quantities of oil or gas.

CLASS III WELL - Wells that inject fluids used in subsurface mining of minerals.

CLASS V WELL - Wells not included in the other classes that inject nonhazardous fluid into or above an underground source of drinking water. (The seven major types of Class V wells include drainage wells, geothermal reinjection wells, domestic wastewater disposal wells, mineral and fossil fuel recovery related wells, industrial/commercial/utility disposal wells, recharge wells and miscellaneous wells. Class V injection wells also include all large-capacity cesspools and motor vehicle waste disposal wells.)

CONTAMINATION - The presence of a material that may cause or significantly contribute to a present or potential risk to human health, safety, welfare, or that is present in groundwater resources or to the natural environment such that it degrades the quality of the resource so as to constitute a hazard and/or impair its use.

DELINEATION - Determining the outline or shape of a drinking water protection area.

DRINKING WATER PROTECTION AREA - The area around a drinking water source, such as a well or surface water intake, such as delineated by the Louisiana Department of Environmental Quality as part of the Source Water Assessment Program. This area is shown on Source Water Assessment Program maps and contains the Drinking Water Protection Critical Area.

DRINKING WATER PROTECTION CRITICAL AREA - A 1000 ft. radial boundary from any water well serving an active public water system.

GROUNDWATER - The water contained in the interconnected pores located below the ground in an aquifer.

HAZARDOUS MATERIALS - A material that may cause or significantly contribute to a present or potential risk to human health, safety, welfare, to ground water resources or to the natural environment.

OR

That is defined in the following categories:

Ignitable: A gas, liquid or solid which may cause fires through friction, absorption of moisture, or which has low flash points. Examples: white phosphorous and gasoline.

Carcinogenic: A gas, liquid, or solid which is normally considered to be cancer causing or mutagenic. Examples: PCB's in some waste oils. Explosive: A reactive gas, liquid or solid that will vigorously and energetically react uncontrollably if exposed to heat, shock, pressure or combinations thereof. Examples: dynamite, organic peroxides and ammonium nitrate.

Highly toxic: A gas, liquid, or solid so dangerous to man as to afford unusual hazard of life. Example: chlorine gas.

Moderately Toxic: A gas, liquid or solid that through repeated exposure or in a single large dose can be hazardous to man.

Corrosive: Any material, whether acid or alkaline, which will cause severe damage to human tissue, or in case of leakage might damage or destroy other containers of hazardous materials and cause the release of their contents. Examples: battery acid and phosphoric acid.

OR

The following items listed below and byproducts, reaction products, or waste products generated from the use, handling, storage, or production of these items.

Acid and base cleaning solutions, antifreeze and coolants, new or used, arsenic and arsenic compounds, batteries, new and used, brake and transmission fluid, oils/greases/lubricants, brine solution casting and foundry chemicals, caulking agents and sealants, cleaning solvents, cutting fluids, degreasing solvents, disinfectants, electroplating solutions, explosives, fertilizers, food processing wastes, fuels and additives, glues, adhesives, and resins, greases, hydraulic fluid industrial and commercial janitorial supplies, industrial sludges and stillbottoms, inks, printing and photocopying chemicals, laboratory chemicals, metal finishing solutions, oils (petroleum based), paints, primers, thinners, dyes, stains, wood preservatives, paint solvents, and paint removing compounds, pesticides and herbicides, plastic resins and catalysts, plasticizers, photo development chemicals, pool chemicals, roofing chemicals and sealers, solders and fluxes, tanning industry chemicals, transformer and capacitor oils/fluids.

IMPERVIOUS SURFACE - A surface covered by a material that is relatively impermeable to water.

INACTIVE WATER WELL - A well is considered to be inactive if it is not presently operating but is maintained in such a way that it can be put back in operation, with a minimum of effort, to supply water.

NORMAL HOUSEHOLD USE - Storage or use of a hazardous material in quantities less than 5 gallons if liquid or 50 pounds if solid.

PERSON - An individual, corporation, joint venture, incorporated association, public or private corporation, partnership, governmental body or other similar entity, public or private.

PROMISCUOUS DUMP - Any collection of solid waste either dumped or caused to be dumped or placed on any property either public or private, whether or not regularly used, and not authorized by the administrative authority (Louisiana Department of Environmental Quality).

PUBLIC WATER SUPPLY - A water supply that provides water through constructed conveyances to the public for at least 15 service connections or regularly serves an average of at least 25 individuals daily for at least 60 days per year.

SANITARY LANDFILL - A landfill for the disposal of commercial or residential solid waste by deposit in a landfill in layers covered with suitable cover material of a depth and at a frequency adequate to control disease vectors and odors, and in such a manner that minimizes the risk to human health and the environment.

SECURED STORAGE - Natural or created barrier to site ingress or egress around the entire perimeter of the hazardous materials storage area.

SOURCE WATER ASSESSMENT PROGRAM - Section 1453 of the Safe Drinking Water Act Amendments of 1996 required each state to develop a Source Water Assessment Program that will: delineate areas providing drinking water for all public water supplies (ground water and surface water) and inventory drinking water supplies for potential contaminants which may have adverse effects on human health.

WELL - Any excavation that is drilled, cored, bored, washed, driven, dug, jetted, or otherwise constructed for conveying ground water to the surface, monitoring ground water levels or other characteristics, providing cathodic protection, or providing a method of injecting water into the aquifer system from above the earth's surface.

SECTION D. ESTABLISHMENT AND DELINEATION OF THE DRINKING WATER PROTECTION CRITICAL AREA(S)

This ordinance **hereby** establishes within the parish of Jackson certain Drinking Water Protection Critical Areas, each defined as the area within a 1000 foot radial boundary from any water well serving an active public water system.

SECTION E. PROHIBITED USES

The following uses, unless granted a special exception, are prohibited within the Drinking Water Protection Critical Area(s): abandoned water wells, above ground storage tanks, agriculture chemical- formulation/distribution facilities, airports, animal feed lots/dairies, asphalt plants, auto/boat/tractor/small engine shops, battery recyclers, body shop/paint shops, car washes, cemeteries, chemical plants, class I injection wells, class II injection wells, class III injection wells, class V injection wells, dry cleaner/laundromats, funeral homes, furniture stripping facilities, golf courses, hospitals, irrigation wells, lumber mills, metal plating/metal working facilities, military facilities, nonfunctional on-site sewage systems, nuclear plants, oxidation ponds, paper mills, petroleum bulk plants, pipeline compressor stations, plant nurseries, port facilities, power plants, printing shops, promiscuous dumps, railroad yards- switching/loading and offloading/maintenance, salvage yards, sand/gravel pits, sanitary landfills, sewer lift stations, sewer treatment plants, truck terminals, underground storage tanks, wood preserving plants.

SECTION F. EXCEPTIONS

Any of the land uses, facilities or activities identified in Section E lawfully in existence on the effective date of this ordinance may continue to exist on the parcel upon which it is located. Replacement or repair of said uses is permissible. If any of these land uses, facilities, or activities undergoes a change of ownership it may continue to exist providing the type of use remains the same. If any of these land uses, facilities, or activities ceases to operate for a period of _____ the Jackson Parish Police Jury may deem it to be abandoned. Then, restarting an abandoned operation is prohibited unless a special permit is granted by the _____.

A.) Uses and Activities Requiring Special Permit

The following uses and activities are permitted only upon the issuance of a special permit by the Jackson Parish Police Jury under such conditions as there exists an undue hardship and as they may require:

1. Enlargement or alteration of existing uses that do not conform to the Drinking Water Protection Critical Area(s);
2. Restarting operation of a use the Jackson Parish Police Jury deemed to be abandoned that was previously in lawful existence on the effective date of this ordinance;
3. Those activities that involve the handling of hazardous materials in quantities greater than those associated with normal household use, permitted in any land use regulation or covenant, public or private (except as prohibited in Section E).

The burden is on the applicant to show undue hardship.

B.) Procedures for issuance of special permit

1. The Special Permit Granting Authority (SPGA) for this ordinance shall be the Jackson Parish Police Jury. Such special permit shall be granted if the Jackson Parish Police Jury determines that the intent of this bylaw/ordinance, as well as its specific criteria, is

met. The SPGA shall not grant a special permit under this section unless the petitioner's application materials include, in the SPGA's opinion, sufficiently detailed, definite, and credible information to support positive findings in relation to the standards given in this section.

2. Upon receipt of the special permit application, the SPGA shall transmit one copy to the Policy Jurors for their notification. Failure to respond in writing within 30 days of receipt by the Jackson Parish Police Jurors shall indicate approval or no desire to comment by said agent. The applicant shall furnish the necessary number of copies of the application.
3. The SPGA may grant the required special permit only upon finding that the proposed use meets the prohibited uses standards as specified in Section E of this bylaw, all federal, state, and local regulations, and any regulations or guidelines adopted by the SPGA.
4. The applicant shall file 3 copies of a site plan and attachments. The site plan shall be drawn at a proper scale as determined by the SPGA and be stamped by a professional engineer. All additional submittals shall be prepared by qualified professionals. The site plan and its attachments shall at a minimum include provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures; provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces.
5. Appeals from denial of special permits shall be submitted in writing (letter form) to the Jackson Parish Police Jury within thirty days of receipt of denial. The Jackson Parish Police Jury shall conduct a review and render a decision within thirty days of receipt of appeal request. Adverse decision of the Jackson Parish Police Jury shall be appealed to the state district court.

SECTION G. SAVING CLAUSE

Should any section or provision of this ordinance be declared invalid, such decision shall not affect the validity of the ordinance as a whole or any other part thereof and shall not invalidate any special permit previously issued thereunder.

SECTION H. COMPLIANCE

- A. Based upon the determination that there is a violation of this ordinance, the jurisdiction shall conduct an attempt at informal reconciliation with the violator. As part of such informal reconciliation, the jurisdiction shall:
 - a. Notify the violator by mail of the violation of this ordinance and desire of the jurisdiction to correct the violation through informal reconciliation.

The statement shall also indicate that should the violator refuse to allow the recommended corrective actions within the time set forth by the jurisdiction, action may be taken to correct the violation and the violator will be billed for the cost of taking the corrective action.

- b. Make a good faith effort to meet the violator and resolve/correct the violation.
- B. If after taking the steps above and after a period of 30 days following the mailing of the notice of the violation, the jurisdiction in good faith determines that the violator is unwilling to participate in informal reconciliation and take the corrective actions prescribed, the jurisdiction shall notify the violator by mail of the termination of the informal reconciliation.
- C. The jurisdiction may take corrective actions deemed necessary following 30 days after notifying the violator by mail of the notice of termination of the informal reconciliation, and bill the violator for the reasonable cost of such action.
- D. Citizen Complaints. The jurisdiction is not limited to enforcing this ordinance on citizen complaint. The jurisdiction may enforce this ordinance on its own cognizance. However, any person may submit a verbal or written complaint alleging a violation of this ordinance. Upon receipt of such complaint, the jurisdiction shall conduct an investigation of the allegations and present its findings both to the complainant and the property owner involved and follow the procedures set forth herein above.

SECTION I. ENFORCEMENT

A. Civil

This ordinance may be enforced civilly by suit for injunctive relief or by any other appropriate civil remedy.

B. Criminal

In lieu of a civil enforcement proceeding, a person found in violation of this ordinance shall be imprisoned for a period of time not to exceed _____ months or pay a fine of not more than _____ or both.

The effective date of this ordinance shall be the _____ day of ____, 20____.

Project Committee
April 26, 2021

The Project Committee met Monday, April 26, 2021 at 4:30 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none.

The meeting was called to order by the Chair, Mr. Chatham. Ms. Magee gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited Ms. Angela Holder from the Jackson Parish Library to give a presentation for the construction of two outdoor children's museums in Jackson Parish that would be handicapped and disability accessible. Ms. Holder showed the Committee the plans for location and shared the community impacts. Ms. Magee asked what types of partnerships the Library was requesting. Ms. Holder stated the Library Board would be meeting to discuss the specifics and share more information. Mr. Chatham thanked Ms. Holder for her presentation and the Committee stated their desire to be involved.

The Committee discussed giving attorney Robert Moore an office in the Courthouse that can be used for public defending.

Motion Ms. Magee, seconded Mr. Culpepper to recommend the Police Jury authorize the Maintenance Department to relocate their office to the west end of the Courthouse and allow the existing office and conference room to be used for the purposes of a public defender's office. Motion carried.

The Secretary-Treasurer and Mr. Paul Riley from the Riley Co. updated the Committee on the status of the hospital drainage project.

The Committee reviewed the proposed Jackson Parish Police Jury seal designs.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

Operations Committee
April 26, 2021

The Operations Committee met Monday, April 26, 2021 at 4:45 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham and Ms. Amy Magee. Absent: Mr. John McCarty.

The meeting was called to order by the Chair, Ms. Amy Magee.

There were no public comments.

Mr. Jody Stuckey, Road Department Superintendent, gave an updated on the traffic counter project and stated that 202 of the 482 parish roads had been completed and that they were on task to finish the project by the end of the year.

The Committee discussed the transition for the Road Department after moving the administrative functions to the Administrative Department.

The Secretary-Treasurer stated the Sheriff's Office had allowed the use of trustees from the mowing crew to assist the Maintenance Department on mowing days at the Courthouse.

The Committee discussed the speed bumps used at the model bin sites after receiving a complaint about the size. Mr. Sessions and Mr. Paul Riley from the Riley Co. confirmed that they are the same size used on roads and highways. Mr. Sessions stated the need for the speed bumps was to slow traffic down and to allow the cameras to capture license plate information.

Ms. Magee asked Mr. Riley to review the areas and present a recommendation to the Police Jury.

The Committee discussed the results of the sales tax election.

Ms. Magee stated that she would like to have recommendations from the Superintendent, Operations Committee, and the Police Jurors to be discussed at the May Business Session.

The Committee reviewed the actions from the Police Jury at the April meeting to close all road-side sites and to set up temporary sites in the north portion of the parish where there were no existing model sites. Mr. Sessions confirmed that he would post signs about the closure and relocate the bins to existing model sites.

The Committee discussed the following recommendations from the Superintendent:

- Imposing a flat fee for anyone to cross the scales of \$45 per ton
- Keeping the commercial collection business going because it brings in enough revenue to cover the labor, equipment, and supplies
- Imposing a flat fee of \$25 to use the landfill
- Keeping the transfer station open for use of the solid waste department for commercial items that are currently being hauled to Union Parish

The Committee made the following recommendations in addition to the Superintendent recommendations:

- Review the current workforce to determine if there are possible efficiency opportunities or attrition
- Combine the mechanics from all departments into one mechanics' shop
- Request proposals from waste management companies to take over garbage collection throughout the parish

The Secretary-Treasurer stated that since the Police Jury had voted down requesting proposals for a third part to take over garbage collection, they could not put it back on the agenda without going through the process of reconsidering the motion.

Ms. Magee stated that all recommendations would be discussed at the May Business Session and asked each Juror to come with their recommendations as well.

Mr. Session stated that the Police Jury should notify DEQ of the financial situation and their intent to review their options. He stated the Jury did not have to commit to a plan, but they need to let DEQ know they are working on one.

The date of the next Operations Committee was set for Tuesday, May 25th at 4:45 PM.

Motion Mr. Chatham, seconded Ms. Magee to adjourn. Motion carried.

SOLID WASTE FUND		2016	2017	2018	2019	2020	2021	BREAKDOWN BY OPERATION						
		Actual Year Total	Actual Year Total	Actual Year Total	Actual Year Total	Actual Year Total	Forecast	C & D Landfill	Commercial Collection	Transfer Station	Bin Site Collection			
REVENUES - Solid Waste Fund														
Taxes														
1	SALES TAX RECEIPTS	\$ 1,130,480	\$ 1,010,116	\$ 1,136,651	\$ 1,257,028	\$ 1,274,203	\$ 1,191,700	\$ 1,191,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licensing, Permits, & Fees														
2	COMMERCIAL COLLECTION FEES	\$ 132,250	\$ 138,689	\$ 172,896	\$ 180,789	\$ 172,264	\$ 239,054	\$ -	\$ 239,054	\$ -	\$ -	\$ -	\$ -	\$ -
3	DUMPING FEE CHARGED	\$ 10,207	\$ 8,181	\$ 8,226	\$ 8,007	\$ 10,103	\$ 8,930	\$ 8,930	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue														
4	INTEREST	\$ 4,933	\$ 8,629	\$ 18,926	\$ 26,594	\$ 5,302	\$ 2,447	\$ 2,447	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	RECYCLING METAL/PLASTIC/PAPER/ETC	\$ 19,284	\$ 24,251	\$ 22,103	\$ 16,713	\$ 18,494	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ -
6	RECYCLED WOOD PRODUCTS - FUEL	\$ 22,897	\$ 27,760	\$ 8,900	\$ 51,744	\$ 5,185	\$ 8,500	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	SALE OF EQUIP/SCRAP	\$ -	\$ 521	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -
8	REFUNDS	\$ 36	\$ 73	\$ 31	\$ 787	\$ 235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	LA CARES Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ 56,552	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In														
10	Solid Waste: Transfer From General	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	Solid Waste: Transfer From Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues		\$ 1,320,086	\$ 1,218,219	\$ 1,867,733	\$ 1,541,662	\$ 1,542,337	\$ 1,467,631	\$ 1,211,577	\$ 239,054	\$ -	\$ 17,000	\$ -	\$ -	\$ -
EXPENSES - Solid Waste Fund														
Personnel														
12	SALARY	\$ (582,881)	\$ (604,743)	\$ (627,254)	\$ (693,741)	\$ (669,180)	\$ (647,858)	\$ (226,018)	\$ (51,506)	\$ (87,573)	\$ (282,760)	\$ -	\$ -	\$ -
13	MEDICARE	\$ (8,355)	\$ (8,964)	\$ (9,677)	\$ (10,265)	\$ (11,468)	\$ (9,384)	\$ (3,267)	\$ (747)	\$ (1,270)	\$ (4,100)	\$ -	\$ -	\$ -
14	RETIREMENT	\$ (75,775)	\$ (78,024)	\$ (72,524)	\$ (86,858)	\$ (82,004)	\$ (79,363)	\$ (27,687)	\$ (6,309)	\$ (10,728)	\$ (34,638)	\$ -	\$ -	\$ -
15	UNEMPLOYMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Solid Waste: Workmen's Comp Ins	\$ -	\$ -	\$ -	\$ -	\$ (31,281)	\$ (37,155)	\$ (9,289)	\$ (4,644)	\$ (4,644)	\$ (18,578)	\$ -	\$ -	\$ -
17	GROUP INSURANCE	\$ (119,596)	\$ (152,874)	\$ (138,058)	\$ (148,094)	\$ (146,979)	\$ (149,741)	\$ (55,849)	\$ (9,389)	\$ (18,778)	\$ (65,725)	\$ -	\$ -	\$ -
18	PHYSICALS/TESTS	\$ (1,049)	\$ (1,988)	\$ (641)	\$ (968)	\$ (626)	\$ (1,000)	\$ (250)	\$ (125)	\$ (125)	\$ (500)	\$ -	\$ -	\$ -
19	TRAVEL, CONFERENCE, TRAINING	\$ (1,477)	\$ (590)	\$ (2,101)	\$ (1,920)	\$ (1,174)	\$ (1,200)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Personnel		\$ (789,133)	\$ (847,183)	\$ (850,255)	\$ (941,847)	\$ (942,711)	\$ (925,700)	\$ (323,560)	\$ (72,721)	\$ (123,119)	\$ (406,301)	\$ -	\$ -	\$ -
Facility														
20	TELEPHONE	\$ (4,896)	\$ (5,745)	\$ (6,272)	\$ (6,767)	\$ (6,196)	\$ (6,250)	\$ (4,688)	\$ -	\$ (1,563)	\$ -	\$ -	\$ -	\$ -
21	UTILITIES	\$ (18,666)	\$ (18,768)	\$ (18,737)	\$ (18,967)	\$ (17,043)	\$ (19,000)	\$ (14,250)	\$ -	\$ (4,750)	\$ -	\$ -	\$ -	\$ -
22	TOOLS/TECHNOLOGY (NON EQUIPMENT)	\$ (100)	\$ (150)	\$ (4,993)	\$ (817)	\$ (8,545)	\$ (8,500)	\$ (6,375)	\$ -	\$ (2,125)	\$ -	\$ -	\$ -	\$ -
23	OFFICE EXPENSE	\$ (1,624)	\$ (1,616)	\$ (2,289)	\$ (2,850)	\$ (1,921)	\$ (2,000)	\$ (1,500)	\$ -	\$ (500)	\$ -	\$ -	\$ -	\$ -
24	SURVEILLANCE / ENFORCEMENT COSTS	\$ (14,535)	\$ -	\$ (15,291)	\$ (4,144)	\$ (240)	\$ (2,000)	\$ (1,500)	\$ -	\$ (500)	\$ -	\$ -	\$ -	\$ -
Total Facility		\$ (39,822)	\$ (26,279)	\$ (47,581)	\$ (33,545)	\$ (33,946)	\$ (37,750)	\$ (28,313)	\$ -	\$ (9,438)	\$ -	\$ -	\$ -	\$ -
Fleet Management														
25	Solid Waste: Fleet/Property/Liab. Ins.	\$ (63,536)	\$ (54,180)	\$ (54,772)	\$ (62,377)	\$ (47,668)	\$ (44,392)	\$ (11,098)	\$ (11,098)	\$ (11,098)	\$ (11,098)	\$ -	\$ -	\$ -
26	LEASE OF EQUIPMENT	\$ (42,175)	\$ (26,400)	\$ (33,535)	\$ (54,189)	\$ (53,351)	\$ (53,351)	\$ (26,951)	\$ -	\$ (26,400)	\$ -	\$ -	\$ -	\$ -
27	GAS & OIL	\$ (75,885)	\$ (76,191)	\$ (107,605)	\$ (111,647)	\$ (89,436)	\$ (110,000)	\$ (18,333)	\$ (18,333)	\$ (18,333)	\$ (55,000)	\$ -	\$ -	\$ -
28	TIRES	\$ (18,165)	\$ (13,918)	\$ (14,530)	\$ (18,405)	\$ (16,734)	\$ (18,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (9,000)	\$ -	\$ -	\$ -
29	GPS FLEET TRACKING	\$ (3,905)	\$ (3,945)	\$ (4,127)	\$ (4,480)	\$ (4,713)	\$ (4,210)	\$ (1,053)	\$ (1,053)	\$ (1,053)	\$ (1,053)	\$ -	\$ -	\$ -
Total Fleet Management		\$ (203,665)	\$ (174,634)	\$ (214,570)	\$ (251,098)	\$ (211,902)	\$ (229,953)	\$ (60,435)	\$ (33,484)	\$ (59,884)	\$ (76,151)	\$ -	\$ -	\$ -

SOLID WASTE FUND

	2016	2017	2018	2019	2020	2021
	Actual	Actual	Actual	Actual	Actual	Forecast
	Year Total	Year Total	Year Total	Year Total	Year Total	
Capital						
30 BUILDING / INFRASTRUCTURE REPAIR	\$ -	\$ -	\$ (800)	\$ -	\$ (17,552)	\$ -
31 EQUIPMENT	\$ (226,067)	\$ (117,846)	\$ (32,120)	\$ (133,929)	\$ -	\$ -
32 MODEL BIN SITES - WORK IN PROGRESS	\$ (0)	\$ -	\$ (899)	\$ (11,000)	\$ (50,592)	\$ -
Total Capital	\$ (226,067)	\$ (117,846)	\$ (33,819)	\$ (144,929)	\$ (68,144)	\$ -
General Operating Expenses						
33 PARTS, REPAIRS, SUPPLIES, ETC.	\$ (113,757)	\$ (110,646)	\$ (120,364)	\$ (188,452)	\$ (137,772)	\$ (140,000)
34 NON-CAPITALIZED ASSETS (BINS)	\$ -	\$ (21,444)	\$ -	\$ -	\$ (5,627)	\$ (5,500)
35 Credit Card Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50)
Total Operating Expenses	\$ (113,757)	\$ (132,090)	\$ (120,364)	\$ (188,452)	\$ (143,399)	\$ (145,550)
Outside Services						
36 CONTRACT PAYMENTS	\$ -	\$ -	\$ -	\$ (1,200)	\$ -	\$ -
37 ENGINEER	\$ (749)	\$ (6,249)	\$ (22,539)	\$ (47,431)	\$ (16,018)	\$ (25,000)
38 LEGAL COUNCIL & SETTLEMENTS	\$ (2,800)	\$ (53,335)	\$ -	\$ -	\$ -	\$ -
39 DUMPING FEES	\$ (236,650)	\$ (237,672)	\$ (269,543)	\$ (279,189)	\$ (313,203)	\$ (325,000)
40 FEES / PERMITS / AUDIT FEES	\$ (1,805)	\$ (2,182)	\$ (3,048)	\$ (4,338)	\$ (9,331)	\$ (10,000)
41 TESTING FEES	\$ (643)	\$ (693)	\$ (643)	\$ (3,906)	\$ (643)	\$ (1,500)
42 PUBLICATIONS	\$ -	\$ -	\$ -	\$ (63)	\$ (68)	\$ (250)
Total Outside Services	\$ (242,647)	\$ (300,131)	\$ (295,773)	\$ (336,127)	\$ (339,263)	\$ (361,750)
Inter-Governmental						
43 ADMIN COLLECTION COST & COMMISSIONS	\$ (9,412)	\$ (15,012)	\$ (13,749)	\$ (18,491)	\$ (19,090)	\$ (41,647)
44 SHERIFF - LITTER CREW PARISH ROADS	\$ (30,200)	\$ (34,400)	\$ -	\$ -	\$ -	\$ -
45 Accounting & Payroll Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25,472)
Total Inter-Governmental	\$ (39,612)	\$ (49,412)	\$ (13,749)	\$ (18,491)	\$ (19,090)	\$ (67,119)
Other Expenses						
46 Solid Waste: Other Expense	\$ -	\$ -	\$ -	\$ -	\$ (891)	\$ -
Total Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ (891)	\$ -
Transfers Out						
47 Solid Waste: Trans To Landfill Clos	\$ -	\$ -	\$ -	\$ (100,117)	\$ (21,462)	\$ (25,000)
Total Transfer	\$ -	\$ -	\$ -	\$ (100,117)	\$ (21,462)	\$ (25,000)
Total Expenses	\$ (1,654,702)	\$ (1,647,574)	\$ (1,576,110)	\$ (2,014,605)	\$ (1,780,808)	\$ (1,792,822)
Total Excess (Deficiency)	\$ (334,616)	\$ (429,355)	\$ 291,623	\$ (472,944)	\$ (238,471)	\$ (325,191)
Beginning Solid Waste Fund Balance						\$ 668,624
Ending Solid Waste Fund Balance					\$ 668,624	\$ 343,433

*** Would have been a (\$200k) loss if not for the General Fund transfer

BREAKDOWN BY OPERATION			
C & D Landfill	Commercial Collection	Transfer Station	Bin Site Collection
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ (35,000)	\$ (35,000)	\$ (35,000)	\$ (35,000)
\$ -	\$ (1,375)	\$ -	\$ (4,125)
\$ (50)	\$ -	\$ -	\$ -
\$ (35,050)	\$ (36,375)	\$ (35,000)	\$ (39,125)
\$ -	\$ -	\$ -	\$ -
\$ (18,750)	\$ -	\$ (6,250)	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ (81,250)	\$ (81,250)	\$ (162,500)
\$ (10,000)	\$ -	\$ -	\$ -
\$ (1,500)	\$ -	\$ -	\$ -
\$ (250)	\$ -	\$ -	\$ -
\$ (30,500)	\$ (81,250)	\$ (87,500)	\$ (162,500)
\$ (10,412)	\$ (10,412)	\$ (10,412)	\$ (10,412)
\$ -	\$ -	\$ -	\$ -
\$ (25,472)	\$ -	\$ -	\$ -
\$ (35,883)	\$ (10,412)	\$ (10,412)	\$ (10,412)
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ (25,000)	\$ -	\$ -	\$ -
\$ (25,000)	\$ -	\$ -	\$ -
\$ (538,741)	\$ (234,242)	\$ (325,352)	\$ (694,488)
\$ 672,836	\$ 4,812	\$ (325,352)	\$ (677,488)

JACKSON PARISH POLICE JURY

May 7, 2021

Road Superintendent Report

For Month Of: April

Total Spent on Emergency Call Outs: **\$3,276.53**

Major Asphalt Repairs Performed On: 2021 Asphalt Overlay Maint. List

Special Requests/Board Projects: JP REC. DEPT. Parking Lot

Upcoming Current Projects: 2021 Road Program

Other Items of Note: NONE

JACKSON PARISH POLICE JURY

Work Performed by Task Code by Township/Precinct

1

Date Range: 4/01/2021
4/30/2021

May 7, 2021

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
ASPH-2	SURFACE PATCHING	60.00		933.60	2,652.35	3,103.90	6,689.85
ASPH-3	SHOULDER REPAIR	16.00		243.56	558.80	88.35	890.71
ASPH-4	ROUTINE POT HOLES	39.00		584.32	237.25	778.35	1,599.92
ASPH-5	CUT & RESHAPE	80.00		1,172.72	2,160.00	1,421.40	4,754.12
ASPH-6	SHAVE SHOULDERS	6.00		97.14	480.00		577.14
ASPHALT MAINT.		64.00		968.16	3,627.00	3,262.50	7,857.66
ASPHALT REPAIR		35.00		526.25	1,641.00	1,392.50	3,559.75
BRDG-1	BRIDGE WORK GRAVEL	24.00		354.88	494.00		848.88
BRUSH AX		24.00		285.36	1,320.00		1,605.36
CULV-2	CULVERT WORK ASPHAL	14.00		201.44	765.00	198.25	1,164.69
CULV-4	UNLOAD CULVERTS	12.00		182.67	365.25		547.92
CULV-5	CLEAN CULVERT OUT	4.00		56.36	94.00		150.36
CULV-6	INST. DRIVEWAY CULVEI	52.00		732.68	1,222.00	1,183.75	3,138.43
DRAIN-1	OPEN DITCH , GRAVEL	105.00		1,574.03	3,307.40	2,785.00	7,666.43
DRAIN-2	OPEN DITCH , ASPHALT	66.00		929.40	1,483.50	165.40	2,578.30
DRAIN-3	SHAVE SHOULDERS	20.00		281.80	470.00	3.97	755.77
DRAIN-4	WASHOUTS/ UNDERMINE	44.00		656.20	2,273.60	4,030.30	6,960.10
DRAINAGE		201.00		2,839.46	5,505.80	3,962.00	12,307.26
EMER./CALL OUT	EMERG.&Call Out		4.00	91.59	111.00	198.25	400.84
EMERG-0	LIMBS/DEBRIS	28.00		396.92	889.80		1,286.72
EMERG-2	EMERG. ASPHALT	10.00		158.67	393.25	117.80	669.72
EMERG-3	CULVERT/DRAIN.	12.00		169.08	345.00	147.25	661.33
EMERG-5	TREE REMOVAL	4.00		60.89	49.00		109.89
EMERG-8	STOP SIGN	2.00		44.78	31.50	71.75	148.03
EQUIP-2	EQUIP. MAINTENANCE	5.00		88.45			88.45
GRAVEL		16.00		242.20	526.00	589.00	1,357.20
GRD-1	GRADED/CLOSE OUT	136.00		2,303.93	10,880.00		13,183.93
GRD-7	GRADING INCOMPLETE	8.00		141.52	480.00		621.52
GRD-8	LOGGER DAMAGE	3.00		48.57	240.00		288.57
GRVL-1	GRAVEL SURFACE	28.00		488.65	1,700.00	4,758.00	6,946.65
GRVL-5	STOCKPILE MATERIAL	8.00		112.72	190.00		302.72
GRVL-8	BASE REPAIR	32.00		515.28	2,062.00	2,208.75	4,786.03
INSPECT-1	CHECK ROADS / DRAIN.	142.00		2,309.72	1,637.70		3,947.42
INSPECT-5	CHECK WORK SITES	30.00		695.06	570.00		1,265.06
INSPECT-6	CHECK LOGGER DAMAG	20.00		345.98	228.00		573.98
INSPECT-8	ADT TRAFFIC COUNT	48.00		1,074.72	598.50		1,673.22
INSPECT-9	CK. COMPLAINT	7.00		153.09	133.00		286.09
MEETINGS-2	SAFETY	16.00		264.62			264.62
OFFICE-2	OFFICE WORK	18.00		510.54	19.00		529.54
ONE CALL	MARK LINES	5.00		109.35	95.00		204.35
POT HOLES		6.50		99.58	12.13	106.80	218.51
PREP	PREP WORK	2.00		24.00	24.25	39.65	87.90
R/W-2	RIGHT OF WAY ASPHALT	8.00		117.25	209.70		326.95
R/W-4	ROUTINE DEBRI PICKUP	32.00		467.45	820.60		1,288.05
R/W-5	REMOVE STANDING TRE	60.00		886.17	1,722.30		2,608.47
ROAD BARN	YARD MAINT.	17.00		251.73	579.00	294.50	1,125.23
ROADSIDE		21.00		318.64	551.30		869.94

JACKSON PARISH POLICE JURY

Work Performed by Task Code by Township/Precinct

2

Date Range: 4/01/2021
4/30/2021

May 7, 2021

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
SHOP-2	SHOP MAINT.	38.00		541.88			541.88
SIGN MAINT.		15.50		224.67	176.15	404.35	805.17
SIGN-2	SIGN WORK ASPHALT	10.00		126.53	208.00	57.50	392.03
TRUCKING-1	HAULING SUPPLIES	5.00		91.80	268.75		360.55
TRUCKING-2	HAULING EQUIPMENT	12.00		216.87	270.00		486.87
WEED-0	B.H. & B.A. CUTTING	469.75		6,595.24	16,456.75		23,051.99
WEED-3	MOWING	52.00		710.82	862.00		1,572.82
	Report Totals	2,192.75	4.00	\$33,618.99	\$71,996.63	\$31,369.27	\$136,984.89

Jackson Parish Transfer Station
Monthly Report: APRIL 2021

Tons of solid waste transported to Union Parish Landfill 957.80

Number of loads transported to Union Parish Landfill 44

Dumping fees paid to Union Parish \$ 25,889.32

Commercial Pickup fees collected \$ 23,284.50

Dumping fees paid by contractors \$ 1,146.15

The following cost figures are estimated cost and these totals are not collected:

Construction debris dumped at landfill and buried.

Contractors <u>22.09</u> \$ <u>994.05</u>	Public <u>6.40</u> \$ <u>288.00</u>
(Tons)	(Tons)

Town of Jonesboro

Solid Waste hauled by Waste Management 119.35 \$ 5,370.48
(Tons)

Solid Waste hauled by Town of Jonesboro 5.68 \$ 255.60
(Tons)

Construction debris hauled by Town of Jonesboro 29.30 \$ 1,318.50
(Tons)

Town of Chatham

Solid Waste 0 \$ 0
(Tons)

Construction Debris 0 \$ 0
(Tons)

Town of Quitman

Solid Waste 0 \$ 0
(Tons)

Construction Debris 0 \$ 0
(Tons)

Town of Hodge

Solid Waste 17.78 \$ 800.10
(Tons)

Construction Debris 10.3 \$ 463.50
(Tons)

Town of North Hodge

Solid Waste .12 \$ 5.40
(Tons)

Construction Debris 0 \$ 0
(Tons)

Town of East Hodge

Solid Waste 0 \$ 0
(Tons)

Construction Debris 0 \$ 0
(Tons)



Jackson Parish Police Jury

April 2021 Financial Report

- Total Cash in Master Bank Account at month end: \$7,980,835.34

RESTRICTED Funds:		Police Jury Department Funds (UNRESTRICTED):	
Boards/Departments:		Operations Departments:	
Library	\$ 2,646,799	General	\$ 778,547
	<i>(Not including Special Funds)</i>	Road	409,492
Tourism	129,321	Asphalt	1,035,648
Health Unit	413,178	Solid Waste	400,167
Coroner	9,428	Homeland Security/OEP	(54,383) *
		Federal Grants (SHSP)	(32,725) *
		Capital Reserve/Projects:	
Reserved Funds:		Current Year Road Program	(6,029) **
Landfill Closure	715,854	Statutory Reserve	300,000
Pavilion/Arena	250,000		
		Specific Purpose:	
Mandated:		Road Sales Tax	645,901
Court Witness Fees	10,192	Certificates of Debt	331,787
Total RESTRICTED Funds:	\$ 4,174,772	Total Police Jury Funds:	\$ 3,808,405

* Account will be negative until OEP grant requests are submitted and reimbursed

** Account will be negative until 2021 Road Program is adopted and funded

- Total cash receipts (*cash in*): \$516,619 – primarily Q1 severance tax, sales taxes, ad valorem taxes
- Total checks (*cash out*): (\$506,056) – primarily Union Parish dumping fees, prisoner housing fees and medical, debris hauling and monitoring, and personnel

Budget vs. Actual Highlights:

- Ideal Remaining Percent Budget is 67% other than annual items like insurance payments.
- Q1 amendments include request from Parish Cleanup Committee for \$3,000 for the June 12th event

Business Updates:

- Currently viewing demos and proposals for upgraded financial system and work order programs

Please see Jury packet for additional materials including detailed Trial Balance, Revenue & Expenditure Report, and Budget Report.



Jackson Parish Police Jury

2021 Projected Fund Excess/Deficiencies and Fund Ending Balance:

Fund	Excess/Deficiency	Projected Ending Balance as of 12/31/2021
General <i>(including Coroner)</i>	(\$58,394)	\$941,073
Road <i>(includes \$1.5M reimbursement from FEMA for Hurricane Laura)</i>	\$439,654	\$2,698,216
Asphalt	(\$92,181)	\$1,128,198
Solid Waste	(\$359,439)	\$267,082
Health Unit	(\$22,230)	\$443,998
Library <i>(not including Special Funds)</i>	(\$535,566)	\$2,436,456
Tourism	(\$16,811)	\$113,767
Petit/Grand Jury Fees	(\$5,500)	\$2,052
Law Enforcement Witness Fees	\$0	\$11,140
Sales & Use Tax	(\$231,849)	\$287,683
Office of Emergency Preparedness <i>(includes \$1.5M from American Rescue Plan)</i>	\$1,020,775	\$993,363
Federal Grants (SHSP)	\$0	(\$2,168)
Current Year Road Program	(\$10,000)	\$0
2021 TOTAL	(\$128,459)	\$9,320,860

TRIAL BALANCE BY FUND

Period ending: 04/30/2021

Jackson Parish Police Jury

FY 2021

Account	Account Balance	
	Debit(\$)	Credit(\$)
Fund: 020 MASTER BANK - 20		
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	7,980,835.34	
020-1-902-00000 NET PAYROLL CLEARING	2,341.64	
020-2-991-00100 GENERAL FUND CASH IN BANK		778,546.78
020-2-991-00200 ROAD FUND CASH IN BANK		409,491.82
020-2-991-00300 ROAD SALES TAX CASH IN BANK		645,900.70
020-2-991-00400 LIBRARY CASH IN BANK		2,646,799.44
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		300,000.00
020-2-991-00600 ASPHALT CASH IN BANK		1,035,648.38
020-2-991-00700 HEALTH UNIT CASH IN BANK		413,178.14
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK	6,028.51	
020-2-991-00900 TOURISM CASH IN BANK		129,321.13
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		715,854.00
020-2-991-01100 SOLID WASTE CASH IN BANK		400,166.72
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		10,191.82
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		331,786.63
020-2-991-01600 JACKSON HOMELAND SEC & O.E.P.	54,382.88	
020-2-991-01700 CORONER'S OFFICE - CASH IN BANK		9,427.53
020-2-991-01800 PAVILION / ARENA CASH IN BANK		250,000.00
020-2-991-02400 FEDERAL GRANTS	32,724.72	
Fund: 020 MASTER BANK - 20 Subtotal:	\$8,076,313.09	\$8,076,313.09
GRAND TOTAL:	\$8,076,313.09	\$8,076,313.09

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 001 General Fund - 01						
Expenditure						
001-4-111-01100 Jury: Salary	102,600.00	8,550.00	34,200.00	0.00	68,400.00	67
001-4-111-02810 Jury: Professional Insurance	12,000.00	0.00	12,964.00	0.00	-964.00	-8
001-4-111-03200 Jury: Supplies	1,500.00	238.68	827.15	0.00	672.85	45
001-4-111-03300 Jury: Special Events	4,500.00	0.00	0.00	0.00	4,500.00	100
001-4-111-06100 Jury: Travel & Training	2,500.00	0.00	0.00	1,700.00	800.00	32
001-4-111-06200 Jury: Medicare & Fica	7,848.90	654.07	2,616.30	0.00	5,232.60	67
001-4-111-07000 Jury: Legal & Professional Fees	10,000.00	495.00	2,070.00	0.00	7,930.00	79
001-4-111-08000 Jury: Publications	7,500.00	0.00	666.00	0.00	6,834.00	91
001-4-111-09000 Jury: Dues & Memberships	8,450.00	250.00	8,700.00	0.00	-250.00	-3
001-4-121-03500 District Court: Office Expense	300.00	0.00	58.00	0.00	242.00	81
001-4-123-01100 District Attorney: Salary	13,699.92	1,141.66	4,566.64	0.00	9,133.28	67
001-4-123-03500 District Attorney: Office Expense	112,000.00	0.00	0.00	0.00	112,000.00	100
001-4-123-06200 District Attorney: Medicare & Fica	198.65	16.56	66.22	0.00	132.43	67
001-4-123-06300 District Attorney: Retirement	548.00	45.67	182.68	0.00	365.32	67
001-4-124-02100 Clerk Of Court: Publications	4,650.00	0.00	6.00	0.00	4,644.00	100
001-4-124-03500 Clerk Of Court: Office Expense	4,000.00	183.07	1,146.02	0.00	2,853.98	71
001-4-124-04300 Clerk Of Court: Telephone/Internet	1,000.00	0.00	0.00	0.00	1,000.00	100
001-4-124-05400 Clerk Of Court: Court Attendance	2,200.00	200.00	360.00	0.00	1,840.00	84
001-4-126-01100 J.P./Constable: Salary	24,000.00	2,000.00	8,300.00	0.00	15,700.00	65
001-4-126-06100 J.P./Constable: Travel & Supplies	3,000.00	0.00	0.00	0.00	3,000.00	100
001-4-126-06200 J.P./Constable: Medicare & Fica	1,836.00	153.00	627.30	0.00	1,208.70	66
001-4-141-01100 Registrar: Salary	13,141.80	1,095.15	4,380.60	0.00	8,761.20	67
001-4-141-02100 Registrar: Dues & Legal Fees	550.00	0.00	250.00	0.00	300.00	55
001-4-141-02400 Registrar: Telephone/Internet	1,608.00	139.31	405.75	1,202.25	0.00	0
001-4-141-03500 Registrar: Office Expense	4,500.00	717.10	1,945.71	0.00	2,554.29	57
001-4-141-06100 Registrar: Travel & Training	650.00	0.00	0.00	0.00	650.00	100
001-4-141-06200 Registrar: Medicare & Fica	190.56	15.88	63.52	0.00	127.04	67
001-4-141-06300 Registrar: Retirement	2,365.52	197.13	788.52	0.00	1,577.00	67
001-4-142-00000 Election Expenses	3,000.00	0.00	970.00	0.00	2,030.00	68
001-4-151-01100 Finance: Salary	169,811.20	14,531.20	54,371.52	0.00	115,439.68	68
001-4-151-02200 Finance: Telephone/Internet	6,000.00	718.47	2,211.78	3,788.22	0.00	0
001-4-151-02300 Finance: Utilities	6,000.00	878.26	3,350.50	0.00	2,649.50	44
001-4-151-02700 Finance: Contracted Services	5,000.00	4,150.00	4,972.18	600.00	-572.18	-11
001-4-151-02800 Finance: General Liab. Insurance	5,000.00	0.00	2,909.49	0.00	2,090.51	42
001-4-151-02840 Finance: Workmen'S Comp Ins.	1,130.00	0.00	1,001.32	0.00	128.68	11
001-4-151-03200 Finance: Building Supplies	5,000.00	55.24	1,498.82	0.00	3,501.18	70
001-4-151-03500 Finance: Office Expense	12,000.00	268.09	4,984.41	28.98	6,986.61	58
001-4-151-03700 Finance: Professional Services	15,000.00	9,975.00	15,250.00	0.00	-250.00	-2
001-4-151-03800 Finance: Audit Fees	5,100.00	0.00	346.00	0.00	4,754.00	93
001-4-151-03900 Credit Card Fees	0.00	227.76	227.76	0.00	-227.76	0
001-4-151-04300 Finance: Technology	37,500.00	539.53	8,445.49	0.00	29,054.51	77
001-4-151-04500 Finance: Security	1,500.00	0.00	119.85	0.00	1,380.15	92
001-4-151-05200 Finance: Physicals/Testing	150.00	0.00	0.00	0.00	150.00	100
001-4-151-05300 Finance: Dues/Memberships	250.00	0.00	50.00	0.00	200.00	80
001-4-151-06100 Finance: Travel & Training	2,000.00	0.00	55.55	0.00	1,944.45	97
001-4-151-06200 Finance: Medicare & Fica	2,462.26	209.93	785.28	0.00	1,676.98	68
001-4-151-06300 Finance: Retirement	20,801.87	1,780.04	6,660.41	0.00	14,141.46	68

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 04/30/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 67 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-4-151-06400 Finance: Health Insurance	45,328.45	0.00	11,010.96	0.00	34,317.49	76
001-4-160-01100 Oep: Director Salary	21,078.00	0.00	2,719.56	0.00	18,358.44	87
001-4-160-03500 Oep: Director Office Expenses	0.00	0.00	469.44	0.00	-469.44	0
001-4-160-04300 Oep: Technology	0.00	54.02	486.08	0.00	-486.08	0
001-4-160-06200 Oep: Director Medicare	305.63	0.00	39.43	0.00	266.20	87
001-4-160-06800 Oep: Director Fica	1,306.84	0.00	168.61	0.00	1,138.23	87
001-4-194-01100 Maintenance: Salary	107,580.00	8,159.75	33,227.02	0.00	74,352.98	69
001-4-194-02200 Maintenance: Telephone/Internet	900.00	0.00	166.79	0.00	733.21	81
001-4-194-02300 Maintenance: Utilities	90,000.00	8,190.35	23,629.87	0.00	66,370.13	74
001-4-194-02400 Maintenance: Contracted Services	25,000.00	1,164.80	3,468.00	4,288.00	17,244.00	69
001-4-194-02500 Maintenance: Uniforms	2,800.00	0.00	207.01	0.00	2,592.99	93
001-4-194-02700 Maintenance: Building Repairs	15,000.00	150.00	150.00	0.00	14,850.00	99
001-4-194-02810 Maintenance: General Insurance	36,000.00	0.00	33,067.35	0.00	2,932.65	8
001-4-194-02820 Maintenance: Gps Fleet Tracking	971.64	80.97	323.88	647.76	0.00	0
001-4-194-02840 Maintenance: Worker'S Comp Insuræ	2,500.00	0.00	2,540.68	0.00	-40.68	-2
001-4-194-03200 Maintenance: Supplies	28,000.00	1,735.43	5,522.34	0.00	22,477.66	80
001-4-194-03300 Maintenance: Fleet Supplies	4,000.00	337.34	521.23	0.00	3,478.77	87
001-4-194-04300 Maintenance:Technology	250.00	45.52	252.03	0.00	-2.03	-1
001-4-194-04500 Maintenance: Security	1,500.00	39.95	39.95	0.00	1,460.05	97
001-4-194-04700 Courthouse: Telephone/Internet	18,000.00	1,207.69	3,822.38	10,518.12	3,659.50	20
001-4-194-05200 Maintenance: Physicals/Tests	350.00	0.00	0.00	0.00	350.00	100
001-4-194-05300 Maintenance:Christmas Decor	1,500.00	0.00	0.00	0.00	1,500.00	100
001-4-194-06100 Maintenance: Travel & Training	100.00	0.00	0.00	0.00	100.00	100
001-4-194-06200 Maintenance: Medicare & Fica	1,559.91	117.19	470.48	0.00	1,089.43	70
001-4-194-06300 Maintenance: Retirement	13,178.55	1,023.14	4,108.85	0.00	9,069.70	69
001-4-194-06400 Maintenance: Health Insurance	28,113.54	0.00	6,829.20	0.00	21,284.34	76
001-4-195-01100 Community Center: Salary	3,300.00	192.45	314.79	0.00	2,985.21	90
001-4-195-02200 Community Center: Telephone/Interr	2,800.32	233.36	700.06	2,100.26	0.00	0
001-4-195-02300 Community Center: Utilities	15,000.00	958.09	4,334.56	0.00	10,665.44	71
001-4-195-02700 Community Center: Repairs	1,500.00	0.00	75.00	0.00	1,425.00	95
001-4-195-03200 Community Center: Supplies	1,000.00	82.35	804.35	161.40	34.25	3
001-4-201-05200 Sheriff: Parish Prisoner Housing	570,000.00	47,215.53	142,054.91	0.00	427,945.09	75
001-4-201-05210 Sheriff: Parish Prisoner Medical	27,000.00	1,850.69	4,852.03	0.00	22,147.97	82
001-4-201-05400 Sheriff: Court Attendance	3,500.00	340.00	918.00	0.00	2,582.00	74
001-4-201-08500 Sheriff: Courthouse Security Guard	20,500.00	1,840.00	3,200.00	0.00	17,300.00	84
001-4-221-00000 Fire Protection Allocation	60,000.00	0.00	0.00	0.00	60,000.00	100
001-4-313-05600 Sheriff: Pension	43,000.00	0.00	0.00	0.00	43,000.00	100
001-4-408-00000 Office Of Veteran Affairs	4,056.00	0.00	0.00	0.00	4,056.00	100
001-4-654-01200 Lsu Ag Center: Personnel Support	10,000.00	0.00	0.00	0.00	10,000.00	100
001-4-654-02400 Lsu Ag Center: Telephone/Internet	6,650.00	1,195.54	2,052.34	4,167.66	430.00	6
001-4-654-02500 Lsu Ag Center: Utilities	800.00	34.02	81.35	0.00	718.65	90
001-4-654-03500 Lsu Ag Center: Supplies	1,082.52	90.21	270.63	0.00	811.89	75
001-4-670-00000 Lgap Grant Expenditures	45,000.00	0.00	-45,700.00	0.00	90,700.00	202
001-4-670-10000 Fema Grant Expenditure	0.00	0.00	1,700.00	1,641.72	-3,341.72	0
001-4-671-00000 Emergency Medical Clearing	490.03	0.00	0.00	0.00	490.03	100
001-4-694-01700 Transfer To Coroner	85,445.00	0.00	21,361.25	0.00	64,083.75	75
001-4-700-00000 Watershed Board	240.00	0.00	0.00	0.00	240.00	100
Revenue						
001-3-000-37005 Louisiana Cares Act	362,293.00	0.00	0.00	0.00	362,293.00	100
001-3-111-00000 Ad Valorem Tax	1,048,333.44	31,184.80	41,053.56	0.00	1,007,279.88	96

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-3-112-00000 Payment In Lieu Of Property Tax	540.40	0.00	0.00	0.00	540.40	100
001-3-143-00000 Alcohol Beverage Tax	2,400.00	574.00	574.00	0.00	1,826.00	76
001-3-185-00000 Insurance Premium Tax	75,000.00	5,276.67	64,706.33	0.00	10,293.67	14
001-3-200-00000 Franchise Fees Tax	1,600.00	0.00	0.00	0.00	1,600.00	100
001-3-211-00000 Alcohol Permit	2,188.00	0.00	0.00	0.00	2,188.00	100
001-3-215-00000 Telecommunication Permit	0.00	0.00	600.00	0.00	-600.00	0
001-3-221-00000 2% Fire Insurance Rebate	60,000.00	0.00	0.00	0.00	60,000.00	100
001-3-310-00000 J.P. & Constable Supplement	12,000.00	1,000.00	4,133.00	0.00	7,867.00	66
001-3-330-00000 State Revenue Sharing	21,000.00	8,401.20	8,401.20	0.00	12,598.80	60
001-3-331-00000 Historical Lgap Grant Reimbursemer	45,000.00	0.00	-45,700.00	0.00	90,700.00	202
001-3-351-00000 Severance Tax - General	135,000.00	37,781.04	37,781.04	0.00	97,218.96	72
001-3-351-01000 Severance Tax - Timber	515,000.00	91,832.82	91,832.82	0.00	423,167.18	82
001-3-500-00000 Community Center Rentals	8,000.00	0.00	1,750.00	0.00	6,250.00	78
001-3-510-00000 Accounting & Payroll Services	69,424.48	34,337.24	51,693.36	0.00	17,731.12	26
001-3-611-00000 Interest	6,000.00	292.18	1,171.84	0.00	4,828.16	80
001-3-621-00000 Office Building Rentals	1,200.00	100.00	400.00	0.00	800.00	67
001-3-645-00000 Emergency Medical Clearing	490.03	0.00	0.00	0.00	490.03	100
001-3-651-00000 Miscellaneous Revenue	15,000.00	748.52	1,593.84	0.00	13,406.16	89
001-3-694-00300 Transfer From Sales Tax	250,000.00	0.00	0.00	0.00	250,000.00	100
001-3-800-00000 Building Permit Fees	4,700.00	725.00	1,650.00	0.00	3,050.00	65
General Fund - 01 Total Revenue	2,635,169.35	212,253.47	261,640.99	0.00	2,373,528.36	90
General Fund - 01 Total Expenditure	1,991,729.11	125,764.19	463,661.18	30,844.37	1,497,223.56	75
General Fund - 01 Net	643,440.24	86,489.28	-202,020.19	-30,844.37	876,304.80	136

Fund: 002 Road Fund - 02

Expenditure

002-4-310-01100 Road: Salaries	418,366.40	31,263.62	119,683.53	0.00	298,682.87	71
002-4-310-01500 Road: Legal Fees	1,500.00	0.00	0.00	0.00	1,500.00	100
002-4-310-02300 Road: Utilities	10,000.00	929.83	5,042.25	0.00	4,957.75	50
002-4-310-02400 Road: Telephone/Internet/Mobile	10,750.00	331.83	2,617.61	7,268.50	863.89	8
002-4-310-02500 Road: Lease Equipment	147,460.32	9,828.36	44,339.81	88,120.51	15,000.00	10
002-4-310-02800 Road: Insur:Liab/Vehicle/Wc/Genera	56,250.00	0.00	53,193.47	0.00	3,056.53	5
002-4-310-02840 Road: Workmen'S Comp Insurance	41,000.00	0.00	38,269.00	0.00	2,731.00	7
002-4-310-02900 Road: Culverts	25,000.00	0.00	9,865.00	684.00	14,451.00	58
002-4-310-03400 Road: Gas And Oil	45,000.00	6,202.25	17,707.10	21,625.88	5,667.02	13
002-4-310-03500 Road: Office Expense	4,000.00	484.14	1,588.98	596.20	1,814.82	45
002-4-310-03600 Road: Road Signs	2,500.00	851.25	2,351.74	0.00	148.26	6
002-4-310-03700 Road: Parts & Repairs	60,000.00	3,525.45	13,665.70	6,145.50	40,188.80	67
002-4-310-03800 Road: Supplies	12,000.00	191.86	4,785.85	0.00	7,214.15	60
002-4-310-04000 Road: Gravel/Reclaimed Asphalt	425,000.00	31,111.84	165,176.04	189,948.60	69,875.36	16
002-4-310-04200 Road: Tools/Technology (Non-Equip)	6,133.57	425.11	3,383.01	0.00	2,750.56	45
002-4-310-05200 Road: Employee Physicals/Testing	1,200.00	0.00	295.00	0.00	905.00	75
002-4-310-05500 Road: Gps Fleet Tracking	4,048.56	337.38	1,349.52	2,699.04	0.00	0
002-4-310-06200 Road: Medicare & Fica	6,066.31	599.07	2,336.15	0.00	3,730.16	61
002-4-310-06300 Road: Retirement	51,249.88	3,104.43	13,051.55	0.00	38,198.33	75
002-4-310-06400 Road: Group Insurance	102,174.64	0.00	23,307.48	0.00	78,867.16	77
002-4-310-06700 Road: Unemployment	2,250.00	0.00	0.00	0.00	2,250.00	100
002-4-310-08500 Road: Contract Payments	22,000.00	63.00	1,302.00	2,200.00	18,498.00	84
002-4-313-01000 Road: Engineering Fees - Contractor	40,000.00	97.00	2,390.68	37,609.32	0.00	0
002-4-313-02000 Road: Professional Services	10,500.00	0.00	520.00	0.00	9,980.00	95

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
002-4-313-05600 Road: Retirement/Pension Charges	41,000.00	0.00	0.00	0.00	41,000.00	100
002-4-313-06100 Road: Employee Travel	250.00	0.00	100.00	0.00	150.00	60
002-4-313-08300 Road: Surveillance/Security	750.00	0.00	0.00	0.00	750.00	100
002-4-313-09000 Road: Debris Hauling & Monitoring	0.00	203,035.99	1,562.50	0.00	-1,562.50	0
002-4-316-00000 Road: Roadside Litter Pickup	34,000.00	3,340.00	3,340.00	3,260.00	27,400.00	81
002-4-500-00000 Road: Membership Dues/Fees	300.00	0.00	0.00	0.00	300.00	100
002-4-699-00000 Accounting & Payroll Fees	0.00	4,245.28	4,245.28	0.00	-4,245.28	0
Revenue						
002-3-111-00000 Road: Ad Valorem Tax	1,017,214.08	30,258.96	39,834.41	0.00	977,379.67	96
002-3-112-00000 Road: Payment In Lieu Of Prop. Tax	500.00	0.00	0.00	0.00	500.00	100
002-3-330-00000 Road: State Revenue Sharing	21,000.00	8,073.00	8,073.00	0.00	12,927.00	62
002-3-400-10000 Federal Grant Reimbursement	0.00	0.00	-1,362,219.68	0.00	1,362,219.68	0
002-3-611-00000 Road: Interest	6,000.00	85.83	796.88	0.00	5,203.12	87
Road Fund - 02 Total Revenue	1,044,714.08	38,417.79	-1,313,515.39	0.00	2,358,229.47	226
Road Fund - 02 Total Expenditure	1,580,749.68	299,967.69	535,469.25	360,157.55	685,122.88	43
Road Fund - 02 Net	-536,035.60	-261,549.90	-1,848,984.64	-360,157.55	1,673,106.59	-312
Fund: 003 Sales Tax Fund - 03						
Expenditure						
003-4-312-05500 Sales Tax: Collection Expense	25,050.00	878.48	1,431.31	0.00	23,618.69	94
003-4-694-00100 Sales Tax: Trans To General	250,000.00	0.00	0.00	0.00	250,000.00	100
003-4-694-00600 Sales Tax: Trans To Asphalt	77,500.00	0.00	0.00	0.00	77,500.00	100
003-4-694-00800 Sales Tax: Trans To Cy Road Progra	650,000.00	0.00	0.00	0.00	650,000.00	100
003-4-694-01100 Sales Tax: Transfer To Solid Waste	375,000.00	0.00	0.00	0.00	375,000.00	100
003-4-694-01500 Sales Tax: Trans To Cert Of Debt	331,945.50	0.00	0.00	0.00	331,945.50	100
Revenue						
003-3-131-00000 Sales Tax: Tax Receipts	1,670,000.00	59,959.35	127,800.31	0.00	1,542,199.69	92
Sales Tax Fund - 03 Total Revenue	1,670,000.00	59,959.35	127,800.31	0.00	1,542,199.69	92
Sales Tax Fund - 03 Total Expenditure	1,709,495.50	878.48	1,431.31	0.00	1,708,064.19	100
Sales Tax Fund - 03 Net	-39,495.50	59,080.87	126,369.00	0.00	-165,864.50	420
Fund: 004 Library Fund - 04						
Expenditure						
004-4-506-01100 Library Salary	535,000.00	39,773.43	161,238.57	0.00	373,761.43	70
004-4-506-01200 Library Legal Fees	1,000.00	0.00	0.00	0.00	1,000.00	100
004-4-506-02100 Library Dues & Memberships	6,000.00	0.00	2,339.28	0.00	3,660.72	61
004-4-506-02300 Library Utilities	30,000.00	2,111.95	8,909.85	0.00	21,090.15	70
004-4-506-02400 Library Telephone	12,100.00	753.64	2,651.01	0.00	9,448.99	78
004-4-506-02800 Library Liability Insurance	25,000.00	8,959.00	21,867.00	0.00	3,133.00	13
004-4-506-03200 Maint Supplies/Building & Grounds	80,000.00	20,455.18	31,462.01	32,206.17	16,331.82	20
004-4-506-03300 Technology - Maint. & Support	65,500.00	1,129.38	19,403.94	11,190.18	34,905.88	53
004-4-506-03400 Bookmobile Expenses	10,000.00	151.49	289.88	0.00	9,710.12	97
004-4-506-03500 Office Supplies	51,000.00	8,639.26	19,200.68	7,207.88	24,591.44	48
004-4-506-03600 Grant Expenditures	0.00	678.69	2,485.80	0.00	-2,485.80	0
004-4-506-03700 Professional Services	2,500.00	0.00	0.00	0.00	2,500.00	100
004-4-506-03900 Programming	62,500.00	1,216.06	9,268.66	12,918.39	40,312.95	65
004-4-506-04000 Library Accounting & Payroll Fees	51,229.38	8,490.56	16,981.12	0.00	34,248.26	67
004-4-506-04300 Bookmobile Purchase	201,650.00	0.00	0.00	197,077.60	4,572.40	2

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
004-4-506-04400 Books, Bindery, & Periodicals	120,000.00	5,103.45	43,833.55	66,506.80	9,659.65	8
004-4-506-05200 Library Physicals/Tests	1,000.00	0.00	0.00	0.00	1,000.00	100
004-4-506-05600 Pension/Retirement Deduction	70,000.00	0.00	0.00	0.00	70,000.00	100
004-4-506-06100 Library Travel	12,500.00	0.00	715.00	0.00	11,785.00	94
004-4-506-06200 Library Medicare	8,000.00	566.42	2,287.69	0.00	5,712.31	71
004-4-506-06300 Library Retirement	66,000.00	4,639.56	18,798.53	0.00	47,201.47	72
004-4-506-06400 Library Group Insurance	120,000.00	0.00	31,942.77	0.00	88,057.23	73
004-4-506-06750 Library Workmen'S Comp	0.00	0.00	1,117.00	0.00	-1,117.00	0
004-4-506-06800 Library Fica	1,000.00	117.78	451.59	0.00	548.41	55
004-4-507-00000 Capital Outlay Projects	70,000.00	0.00	0.00	70,200.00	-200.00	0
004-4-507-02000 Capital Outlay: Parking Lot	0.00	0.00	8,266.80	0.00	-8,266.80	0
Revenue						
004-3-111-00000 Library Ad Valorem	970,800.00	28,350.16	37,321.83	0.00	933,478.17	96
004-3-112-00000 Payments In Lieu Of Property Taxes	1,000.00	0.00	0.00	0.00	1,000.00	100
004-3-330-00000 Library State Revenue Sharing	30,000.00	7,637.00	7,637.00	0.00	22,363.00	75
004-3-346-01000 Grant Reimbursements	31,775.00	0.00	6,237.60	0.00	25,537.40	80
004-3-611-00000 Library Interest	20,000.00	554.76	2,257.75	0.00	17,742.25	89
004-3-640-00000 Miscellaneous Income	0.00	25,388.20	25,388.20	0.00	-25,388.20	0
Library Fund - 04 Total Revenue	1,053,575.00	61,930.12	78,842.38	0.00	974,732.62	93
Library Fund - 04 Total Expenditure	1,601,979.38	102,785.85	403,510.73	397,307.02	801,161.63	50
Library Fund - 04 Net	-548,404.38	-40,855.73	-324,668.35	-397,307.02	173,570.99	-32
Fund: 006 Asphalt Fund - 06						
Expenditure						
006-4-312-01000 Asphalt - Materials	260,000.00	4,434.87	8,859.06	0.00	251,140.94	97
006-4-312-01100 Asphalt - Salaries	408,366.40	31,263.61	119,683.52	0.00	288,682.88	71
006-4-312-02500 Equipment - Rental	3,500.00	0.00	0.00	0.00	3,500.00	100
006-4-312-02900 Asphalt - Culverts	20,000.00	0.00	9,865.00	684.00	9,451.00	47
006-4-312-03000 Supplies - Asphalt	5,000.00	292.58	2,879.58	0.00	2,120.42	42
006-4-312-03100 Signs - Asphalt	4,000.00	1,696.41	3,048.10	0.00	951.90	24
006-4-312-03400 Fuel & Oil	30,000.00	6,202.25	12,401.97	9,629.06	7,968.97	27
006-4-312-03600 Office Expense	0.00	56.16	309.16	0.00	-309.16	0
006-4-312-03700 Parts & Repairs	35,000.00	4,257.26	23,962.07	3,171.90	7,866.03	22
006-4-312-04300 Tools / Technology (Non Equipment)	2,633.57	0.00	1,682.57	0.00	951.00	36
006-4-312-05200 Physicals/Drug Tests	1,200.00	0.00	0.00	0.00	1,200.00	100
006-4-312-05500 Gps Fleet Tracking	4,372.32	364.36	1,457.44	2,914.88	0.00	0
006-4-312-05600 Pension/Retirement Deductions	40,000.00	0.00	0.00	0.00	40,000.00	100
006-4-312-06100 Travel	250.00	0.00	0.00	0.00	250.00	100
006-4-312-06200 Asphalt - Medicare	5,921.31	599.05	2,336.08	0.00	3,585.23	61
006-4-312-06300 Asphalt - Retirement	50,024.88	3,104.43	13,051.55	0.00	36,973.33	74
006-4-312-06400 Asphalt - Insurance	102,174.64	0.00	23,307.85	0.00	78,866.79	77
006-4-312-06700 Asphalt - Unemployment	2,250.00	0.00	0.00	0.00	2,250.00	100
006-4-313-01000 Engineering Fees - Contracted	12,500.00	268.12	885.92	9,114.08	2,500.00	20
006-4-313-02000 Professional Services	7,700.00	0.00	0.00	0.00	7,700.00	100
006-4-699-00000 Accounting & Payroll Fees	0.00	4,245.28	4,245.28	0.00	-4,245.28	0
Revenue						
006-3-111-00000 Asphalt Tax	884,956.80	26,324.73	34,655.18	0.00	850,301.62	96
006-3-112-00000 Payment In Lieu Of Property Taxes	500.00	0.00	0.00	0.00	500.00	100
006-3-330-00000 Asphalt - State Revenue Sharing	19,000.00	7,029.00	7,029.00	0.00	11,971.00	63

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
006-3-611-00000 Asphalt Interest	13,200.00	420.72	1,581.39	0.00	11,618.61	88
006-3-694-00300 Transfer From Sales Tax	77,500.00	0.00	0.00	0.00	77,500.00	100
Asphalt Fund - 06 Total Revenue	995,156.80	33,774.45	43,265.57	0.00	951,891.23	96
Asphalt Fund - 06 Total Expenditure	994,893.12	56,784.38	227,975.15	25,513.92	741,404.05	75
Asphalt Fund - 06 Net	263.68	-23,009.93	-184,709.58	-25,513.92	210,487.18	79,827
Fund: 007 Health Unit - 07						
Expenditure						
007-4-194-00000 Building & Grounds	7,500.00	201.99	964.99	0.00	6,535.01	87
007-4-194-01100 Salaries - Jury Funded Health Unit	75,773.36	5,601.17	23,111.30	0.00	52,662.06	69
007-4-194-02840 Health Unit: Worker'S Comp Ins.	200.00	0.00	151.00	0.00	49.00	25
007-4-194-05600 Pension / Retirement Tax Deduction	6,700.00	0.00	0.00	0.00	6,700.00	100
007-4-194-06200 Employer'S Share - Medicare	1,098.71	81.21	335.11	0.00	763.60	69
007-4-194-06300 Employer'S Share - Retirement	6,061.87	448.48	1,807.93	0.00	4,253.94	70
007-4-194-06800 Employer'S Share - Fica	3,182.48	233.79	971.02	0.00	2,211.46	69
007-4-194-06900 Employee Health Insurance Benefits	18,742.36	0.00	4,552.80	0.00	14,189.56	76
007-4-194-07100 Physicals / Drug Testing	200.00	0.00	0.00	0.00	200.00	100
007-4-401-02300 Utilities	15,500.00	1,091.88	4,660.45	0.00	10,839.55	70
007-4-401-02800 Insurance - Lia/Bldg	7,000.00	0.00	5,401.00	0.00	1,599.00	23
007-4-401-03500 Health Unit Supplies	125.00	0.00	0.00	0.00	125.00	100
007-4-401-04000 Technology & Tools	500.00	0.00	0.00	0.00	500.00	100
007-4-401-05000 Telephone / Internet Service	2,250.00	134.95	564.79	0.00	1,685.21	75
007-4-699-04000 Audit & Accounting Services	35,662.24	8,490.56	16,981.12	0.00	18,681.12	52
Revenue						
007-3-111-00000 Ad Valorem Property Tax	155,596.80	4,628.37	6,092.95	0.00	149,503.85	96
007-3-112-00000 Payment In Lieu Of Property Taxes	100.00	0.00	0.00	0.00	100.00	100
007-3-611-00000 Health Unit Interest	1,065.00	86.60	355.49	0.00	709.51	67
Health Unit - 07 Total Revenue	156,761.80	4,714.97	6,448.44	0.00	150,313.36	96
Health Unit - 07 Total Expenditure	180,496.02	16,284.03	59,501.51	0.00	120,994.51	67
Health Unit - 07 Net	-23,734.22	-11,569.06	-53,053.07	0.00	29,318.85	-124
Fund: 008 Current Year Road Project - 08						
Expenditure						
008-4-403-07100 Contractual - Projects	815,000.00	0.00	0.00	244,500.00	570,500.00	70
008-4-403-07300 Engineering Fees	70,000.00	20,985.30	33,124.90	16,875.10	20,000.00	29
008-4-403-07400 Laboratory Testing Fees	5,000.00	0.00	2,500.00	0.00	2,500.00	50
Revenue						
008-3-600-10000 State Transportation Act Funds	240,000.00	18,579.77	57,185.20	0.00	182,814.80	76
008-3-694-00300 Curr Yr Road Proj: Trans From Sales	650,000.00	0.00	0.00	0.00	650,000.00	100
Current Year Road Project Total Revenue	890,000.00	18,579.77	57,185.20	0.00	832,814.80	94
Current Year Road Proj Total Expenditure	890,000.00	20,985.30	35,624.90	261,375.10	593,000.00	67
Current Year Road Project - 08 Net	0.00	-2,405.53	21,560.30	-261,375.10	239,814.80	0
Fund: 009 Tourism Fund - 09						
Expenditure						
009-4-655-02100 Tourism: Advertising	15,000.00	0.00	0.00	1,944.00	13,056.00	87
009-4-655-03100 Tourism: Education/Recreation/Cultu	15,000.00	0.00	0.00	0.00	15,000.00	100
009-4-655-03500 Tourism: Office Expense	1,000.00	30.00	207.01	0.00	792.99	79

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 04/30/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 67 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
009-4-655-06000 Tourism: Dues, Memberships, Regis'	2,000.00	0.00	405.00	0.00	1,595.00	80
009-4-655-06100 Tourism: Travel Expense	5,000.00	0.00	0.00	0.00	5,000.00	100
009-4-699-00000 Audit & Accounting Services	2,050.00	375.00	750.00	0.00	1,300.00	63
Revenue						
009-3-341-00000 Tourism: Grant Reveunue	23,000.00	0.00	0.00	0.00	23,000.00	100
009-3-611-00000 Tourism: Interest	1,000.00	27.11	107.36	0.00	892.64	89
Tourism Fund - 09 Total Revenue	24,000.00	27.11	107.36	0.00	23,892.64	100
Tourism Fund - 09 Total Expenditure	40,050.00	405.00	1,362.01	1,944.00	36,743.99	92
Tourism Fund - 09 Net	-16,050.00	-377.89	-1,254.65	-1,944.00	-12,851.35	80
Fund: 010 Landfill Closure - 10						
Revenue						
010-3-694-01000 Landfill Closure: Trans From Solid	22,000.00	0.00	0.00	0.00	22,000.00	100
Landfill Closure - 10 Total Revenue	22,000.00	0.00	0.00	0.00	22,000.00	100
Landfill Closure - 10 Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Landfill Closure - 10 Net	22,000.00	0.00	0.00	0.00	22,000.00	100
Fund: 011 Solid Waste - 11						
Expenditure						
011-4-151-05500 Admin Collection Cost & Commissior	16,500.00	1,317.72	2,146.97	0.00	14,353.03	87
011-4-341-01100 Salary	665,993.60	49,020.98	201,075.62	0.00	464,917.98	70
011-4-341-01500 Engineer	9,000.00	0.00	0.00	0.00	9,000.00	100
011-4-341-02000 Fees / Permits / Audit Fees	10,800.00	0.00	0.00	0.00	10,800.00	100
011-4-341-02100 Publications	500.00	0.00	0.00	0.00	500.00	100
011-4-341-02300 Utilities	19,000.00	1,486.60	5,092.30	0.00	13,907.70	73
011-4-341-02400 Telephone	6,276.00	496.55	1,693.57	2,378.62	2,203.81	35
011-4-341-03200 Credit Card Fees	0.00	0.00	0.55	0.00	-0.55	0
011-4-341-03300 Tires	18,000.00	313.24	3,590.66	0.00	14,409.34	80
011-4-341-03400 Gas & Oil	110,000.00	913.04	21,173.70	889.72	87,936.58	80
011-4-341-03500 Office Expense	2,000.00	0.00	1,470.72	0.00	529.28	26
011-4-341-03700 Parts, Repairs, Supplies, Etc.	120,000.00	18,362.98	30,839.26	454.80	88,705.94	74
011-4-341-04200 Tools/Technology (Non Equipment)	6,900.71	407.49	7,307.82	0.00	-407.11	-6
011-4-341-04350 Lease Of Equipment	53,351.40	6,645.95	18,047.80	0.00	35,303.60	66
011-4-341-04400 Non-Capitalized Assets	5,500.00	0.00	0.00	0.00	5,500.00	100
011-4-341-05200 Physicals/Tests	1,000.00	0.00	145.00	0.00	855.00	86
011-4-341-05500 Gps Fleet Tracking	4,210.44	350.87	1,403.48	2,806.96	0.00	0
011-4-341-06100 Travel, Conference, Training	1,200.00	824.00	824.00	0.00	376.00	31
011-4-341-06200 Medicare	9,656.91	707.51	2,902.14	0.00	6,754.77	70
011-4-341-06300 Retirement	81,584.22	6,005.08	24,631.77	0.00	56,952.45	70
011-4-341-06400 Group Insurance	149,733.50	0.00	37,890.11	0.00	111,843.39	75
011-4-341-06500 Solid Waste: Workmen'S Comp Ins	35,000.00	0.00	37,155.00	0.00	-2,155.00	-6
011-4-341-08200 Testing Fees	1,000.00	643.00	643.00	0.00	357.00	36
011-4-341-08300 Surveillance / Enforcement Costs	2,000.00	0.00	800.00	0.00	1,200.00	60
011-4-341-08600 Dumping Fees	315,000.00	28,116.05	70,862.95	0.00	244,137.05	78
011-4-341-08700 Insurance/Lia/Veh/Wc	51,250.00	0.00	44,391.63	0.00	6,858.37	13
011-4-694-01000 Solid Waste: Trans To Landfill Clos	22,000.00	0.00	0.00	0.00	22,000.00	100
011-4-699-00000 Accounting & Payroll Fees	0.00	8,490.56	8,490.56	0.00	-8,490.56	0
Revenue						

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 04/30/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 67 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
011-3-131-00000 Sales Tax Receipts	1,100,000.00	89,938.66	191,700.07	0.00	908,299.93	83
011-3-341-08400 Recycling Metal/Plastic/Paper/Etc	16,000.00	4,228.00	9,554.80	0.00	6,445.20	40
011-3-441-00000 Dumping Fee Charged	10,000.00	1,152.85	3,809.30	0.00	6,190.70	62
011-3-441-01000 Commercial Collection Fees	200,000.00	25,565.50	90,316.45	0.00	109,683.55	55
011-3-611-00000 Interest	3,000.00	233.91	881.04	0.00	2,118.96	71
011-3-641-00000 Sale Of Equip/Scrap	1,000.00	0.00	0.00	0.00	1,000.00	100
011-3-643-00000 Recycled Wood Products - Fuel	8,500.00	0.00	0.00	0.00	8,500.00	100
011-3-694-00300 Solid Waste: Transfer From Sales Ta	375,000.00	0.00	0.00	0.00	375,000.00	100
Solid Waste - 11 Total Revenue	1,713,500.00	121,118.92	296,261.66	0.00	1,417,238.34	83
Solid Waste - 11 Total Expenditure	1,717,456.78	124,101.62	522,578.61	6,530.10	1,188,348.07	69
Solid Waste - 11 Net	-3,956.78	-2,982.70	-226,316.95	-6,530.10	228,890.27	-5,785
Fund: 012 Off Duty Witness Fees - 12						
Expenditure						
012-4-350-00000 Agency Reimbursement - Off Duty F	9,000.00	100.00	1,800.00	700.00	6,500.00	72
Revenue						
012-3-200-00000 Sheriff - Court Fees / Fines	9,000.00	237.00	851.50	0.00	8,148.50	91
Off Duty Witness Fees - 12 Total Revenue	9,000.00	237.00	851.50	0.00	8,148.50	91
Off Duty Witness Fees Total Expenditure	9,000.00	100.00	1,800.00	700.00	6,500.00	72
Off Duty Witness Fees - 12 Net	0.00	137.00	-948.50	-700.00	1,648.50	0
Fund: 015 2015 Road Cert. Of Indebtedness - 15						
Expenditure						
015-4-310-04300 Certificates Of Indebtedness	305,000.00	0.00	0.00	0.00	305,000.00	100
015-4-310-04400 Interest - Cert Of Indebtedness	26,786.63	0.00	0.00	0.00	26,786.63	100
Revenue						
015-3-694-00300 Cert. Of Debt: Trans From Sales Tax	331,945.50	0.00	0.00	0.00	331,945.50	100
2015 Road Cert. Of Indebte Total Revenue	331,945.50	0.00	0.00	0.00	331,945.50	100
2015 Road Cert. Of Ind Total Expenditure	331,786.63	0.00	0.00	0.00	331,786.63	100
2015 Road Cert. Of Indebtedness - 15 Net	158.87	0.00	0.00	0.00	158.87	100
Fund: 016 Jackson O.E.P - 16						
Expenditure						
016-4-310-02300 Conferences / Workshops	1,000.00	0.00	0.00	0.00	1,000.00	100
016-4-310-05000 Emergency Event Expenses - Local	0.00	0.00	0.00	674.58	-674.58	0
016-4-310-06300 Employer'S Share - Par Retirement	2,582.06	0.00	0.00	0.00	2,582.06	100
016-4-400-00000 Hazard Mitigation Grant Program	362,293.00	0.00	780.00	0.00	361,513.00	100
Revenue						
016-3-340-00000 Empg - Gohsep - State Of La	26,270.26	0.00	-26,191.22	0.00	52,461.48	200
Jackson O.E.P - 16 Total Revenue	26,270.26	0.00	-26,191.22	0.00	52,461.48	200
Jackson O.E.P - 16 Total Expenditure	365,875.06	0.00	780.00	674.58	364,420.48	100
Jackson O.E.P - 16 Net	-339,604.80	0.00	-26,971.22	-674.58	-311,959.00	92
Fund: 017 Coroner Fund - 17						
Expenditure						
017-4-125-01100 Salaries - Coroner'S Office	30,000.00	2,400.00	10,000.00	0.00	20,000.00	67
017-4-125-06200 Medicare - Employer'S Share	435.00	34.79	145.00	0.00	290.00	67

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 04/30/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 67 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
017-4-125-06800 Fica - Employer'S Share	1,860.00	148.80	620.00	0.00	1,240.00	67
017-4-125-10000 Dues - Coroner'S Association	350.00	0.00	350.00	0.00	0.00	0
017-4-200-00000 Contracted Workers	300.00	0.00	0.00	0.00	300.00	100
017-4-300-00000 Autopsy Professional Charges	24,000.00	7,770.00	13,790.00	0.00	10,210.00	43
017-4-310-00000 Indigent Disposition	1,500.00	0.00	0.00	0.00	1,500.00	100
017-4-350-00000 Forensic Assault Specialists	350.00	0.00	0.00	0.00	350.00	100
017-4-355-00000 Toxicology	500.00	340.00	340.00	0.00	160.00	32
017-4-500-00000 Opc'S - Out-Of-Parish	9,450.00	900.00	2,100.00	0.00	7,350.00	78
017-4-600-00000 Office Supplies, Misc. Exp	2,000.00	95.52	417.07	0.00	1,582.93	79
017-4-610-00000 Computer Software	1,500.00	0.00	1,170.00	0.00	330.00	22
017-4-650-00000 Medical Supplies	9,000.00	153.70	1,808.86	0.00	7,191.14	80
017-4-700-00000 Travel Expense - Coroners	3,300.00	0.00	0.00	0.00	3,300.00	100
017-4-705-00000 Vehicle / Liability Insurance	2,000.00	0.00	491.52	0.00	1,508.48	75
017-4-710-00000 Vehicle Expense - Repairs Etc	1,000.00	26.90	93.94	0.00	906.06	91
017-4-715-00000 Utilities (Phone/Gas/Water/Electric	3,600.00	244.34	1,288.25	0.00	2,311.75	64
017-4-716-00000 Coroner'S Office Telephone	3,800.00	328.13	984.15	2,375.91	439.94	12
017-4-800-00000 Building Repairs And Renovations	4,000.00	0.00	724.54	0.00	3,275.46	82
Revenue						
017-3-100-10000 Coroner: Municipal Fees	12,000.00	824.76	3,341.81	0.00	8,658.19	72
017-3-100-20000 Coroner: Coroner'S Fees	1,500.00	50.00	440.00	0.00	1,060.00	71
017-3-694-00100 Coroner: Transfer From General Fur	85,445.00	0.00	21,361.25	0.00	64,083.75	75
Coroner Fund - 17 Total Revenue	98,945.00	874.76	25,143.06	0.00	73,801.94	75
Coroner Fund - 17 Total Expenditure	98,945.00	12,442.18	34,323.33	2,375.91	62,245.76	63
Coroner Fund - 17 Net	0.00	-11,567.42	-9,180.27	-2,375.91	11,556.18	0
Fund: 024 Federal Grants Fund - 24						
Expenditure						
024-4-200-02020 2020 Shsp Grant Expenditures	30,500.00	0.00	0.00	0.00	30,500.00	100
Revenue						
024-3-100-02019 2019 Shsp Grant Reimbursement	0.00	0.00	-30,556.43	0.00	30,556.43	0
024-3-100-02020 2020 Shsp Grant Reimbursement	30,500.00	0.00	0.00	0.00	30,500.00	100
Federal Grants Fund - 24 Total Revenue	30,500.00	0.00	-30,556.43	0.00	61,056.43	200
Federal Grants Fund - Total Expenditure	30,500.00	0.00	0.00	0.00	30,500.00	100
Federal Grants Fund - 24 Net	0.00	0.00	-30,556.43	0.00	30,556.43	0
Fund: 026 Court Fees Fund - 26						
Expenditure						
026-4-400-00000 Petit / Grand Jury Fees	5,500.00	0.00	553.16	0.00	4,946.84	90
Revenue						
Court Fees Fund - 26 Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Court Fees Fund - 26 Total Expenditure	5,500.00	0.00	553.16	0.00	4,946.84	90
Court Fees Fund - 26 Net	-5,500.00	0.00	-553.16	0.00	-4,946.84	90
Report Total Revenue	\$10,701,537.79	\$551,887.71	\$-472,716.57	\$0.00	\$11,174,254.36	104
Report Total Expenditure	\$11,548,456.28	\$760,498.72	\$2,288,571.14	\$1,087,422.55	\$8,172,462.59	71
Report Totals Net	\$-846,918.49	\$-208,611.01	\$-2,761,287.71	\$-1,087,422.55	\$3,001,791.77	-354

CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER

Jackson Parish Police Jury

Deposit Dates: 4/1/2021 to 4/30/2021

FY 2021

Deposit Numbers: 664 to 695

User IDs: All

Deposit # / Date / Cash Account						Deposit Amount (\$)
664	04/01/2021	020-1-901-00000				2,244.00
668	04/05/2021	020-1-901-00000				147,701.81
669	04/05/2021	020-1-901-00000				3,542.67
670	04/06/2021	020-1-901-00000				1,298.35
671	04/07/2021	020-1-901-00000				2,298.00
672	04/09/2021	020-1-901-00000				3,931.25
673	04/13/2021	020-1-901-00000				2,990.50
674	04/12/2021	020-1-901-00000				151,887.22
675	04/15/2021	020-1-901-00000				2,466.00
676	04/15/2021	020-1-901-00000				1,583.00
677	04/16/2021	020-1-901-00000				6,365.52
678	04/19/2021	020-1-901-00000				18,579.77
679	04/19/2021	020-1-901-00000				28,686.70
680	04/20/2021	020-1-901-00000				1,283.10
681	04/26/2021	020-1-901-00000				3,165.00
682	04/26/2021	020-1-901-00000				1,600.95
683	04/22/2021	020-1-901-00000				550.00
684	04/28/2021	020-1-901-00000				1,913.91
685	04/30/2021	020-1-901-00000				2,061.50
686	04/29/2021	020-1-901-00000				129,613.86
687	04/29/2021	020-1-901-00000				130.05
688	04/30/2021	020-1-901-00000				1,000.00
690	04/16/2021	020-1-901-00000				25.00
694	04/30/2021	020-1-901-00000				1,673.24
695	04/30/2021	020-1-902-00000				27.87
GRAND TOTAL:						\$516,619.27

PROCUREMENT POLICY

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the LCDBG Program. These guidelines meet the standards established in 2 CFR 200.317-326 and state requirements.

CODE OF CONDUCT

No employee, officer, or agent of the Jackson Parish Police Jury shall participate in the selection or in the award or administration of a contract supported by LCDBG funds if a conflict of interest, real or apparent, would be involved. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the above, has a financial or other interest in the firm selected for award.

No officer, employee or agent of the Jackson Parish Police Jury shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Any alleged violations of these standards of conduct shall be referred to the Parish Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

PROCUREMENT PROCEDURES

The director or supervisor of each department or agency of the Jackson Parish Police Jury responsible for procurement of services, supplies, equipment, or construction obtained with LCDBG funds shall review all proposed procurement actions to avoid the purchase of unnecessary or duplicative items. Such reviews shall consider consolidation or breaking out to obtain a more economical purchase. When determined appropriate by the Director or Supervisor, an analysis to determine which approach would be the most economical shall be undertaken.

The Parish shall take affirmative steps to assure that small and minority firms, women's business enterprises, and labor surplus firms are solicited whenever they are potential qualified sources. The Parish shall also consider the feasibility of dividing total requirements into smaller tasks or quantities so as to permit maximum participation by small and minority firms, women's business enterprises, and labor surplus firms. Where permitted by regulations, delivery schedules will be developed which will include participation by such businesses.

The Parish shall assist the prime contractor whenever possible by providing copies of lists which identify qualified small and minority firms, women's business enterprises, and labor surplus area firms.

SELECTION PROCEDURES

ALL procurement carried out with LCDBG funds, where Jackson Parish Police Jury is a direct party, shall be carried out in a manner that provides maximum free and open competition. Procurement procedures will not restrict or eliminate competition. Jackson Parish Police Jury shall not place unreasonable requirements on firms in order for them to qualify to do business. Nor will the Parish encourage or participate in noncompetitive practices among firms. The Parish is alert to organizational conflicts which would jeopardize the negotiation process and limit competition. Jackson Parish Police Jury will not require unnecessary experience or bonding requirements. Pursuant to state law, all solicitations of offers shall incorporate a clear accurate description of the technical requirements for the material, service, or product to be procured. In competitive procurements, these descriptions shall not contain features which unduly limit competition. The description may include a statement of the qualitative nature of the material, product, or service and the minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications shall be avoided whenever possible. A "brand name or equal" description may be used to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offerers shall be clearly stated.

All solicitations of offers shall clearly set forth all requirements which offerers must fulfill and all other factors to be used in evaluating bids, proposals, or statements of qualifications. Contracts shall be awarded only to responsible contractors/firms that possess the potential ability to perform successfully under the terms and conditions of the proposed procurement. Consideration shall be given to such factors as the contractor's/firm's capacity, integrity, compliance with public policy, record of past performance, and financial and technical resources.

METHODS OF PROCUREMENT

Direct procurement by the Jackson Parish Police Jury shall be made by using one of the following methods depending on the type of service to be procured.

Procurement by Micro-Purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold. To the extent practicable, the non-Federal entity must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.

Small Purchase Procedures. Relatively simple, informal procurement procedures will be used where the purchase of materials, supplies, equipment, and/or other property will not cost in the aggregate more than \$30,000, and for construction with a cost of less than \$150,000, except where further limited by state law or LCDBG policy. The small purchase procedure can also be utilized to procure administrative consulting and other professional services costing less than \$150,000. The only exception to professional services is for architectural/engineering services that must be procured through competitive negotiation. The procurement officer must obtain a minimum of three oral or written price or rate quotations from qualified sources. Documentation on all quotations received (whether oral or written) shall be made a part of the file..

Competitive Sealed Bids/Formal Advertising. Under this procedure bids are publicly advertised in accordance with the state's Public Bid Law. A firm fixed price contract (either lump sum or unit price) shall be awarded to the responsible bidder whose bid is lowest in price and that conforms to all the material terms and conditions of the advertisement for bids.

Competitive sealed bids can be used ONLY when the following criteria are met: (1) there are complete, adequate, and realistic specifications or purchase descriptions; (2) there are two or more responsible bidders who are willing and able to compete effectively; (3) the procurement can be made on a firm fixed-price contract and selection of the successful bidder can appropriately be made principally on the basis of price.

When formal advertising is used the following conditions shall be met.

- i. The advertisement for bids shall be publicly advertised in accordance with state law.
- ii. The advertisement for bids, including the specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the advertisement.
- iii. All bids shall be opened publicly at the time and place specified in the advertisement for bids.
- iv. A firm fixed-price contract award shall be made by written notice to the lowest responsible bidder whose bid conforms to the advertisement for bids. Where specified in the bid documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts shall only be used to determine low bid when prior experience indicates that such discounts are generally taken.
- v. Notwithstanding the above, any or all bids may be rejected when there are sound documented business reasons in the best interest of the LCDBG Program.

Competitive Negotiation: Requests for Proposals/Qualification Statements. This method may be used when formal advertising is not appropriate. Architectural and engineering services must be procured via requests for qualification statements; administrative consulting services must be procured via requests for proposals. Other professional services may also be procured by requests for proposals.

The following procedures will be used for competitive negotiation:

- i. Requests for proposals or qualification statements must be advertised in a newspaper in the nearest metropolitan area in accordance with the rules of the state's LCDBG Program. All submittals will be honored and entered into the competition.
- ii. The package for proposals or qualification statements shall identify all significant evaluation factors or selection criteria, including the corresponding point system that will be used to rate the proposals/qualification statements.
- iii. The selecting official (or committee, if one is designated) shall review all proposals and statements received and make a technical evaluation of each. This shall also include a written statement that identifies the basis upon which the selection was made.
- iv. Contract award will be made to the responsible offerer whose submission is deemed most appropriate to the Jackson Parish Police Jury with consideration for price, qualifications, and other factors set by the local government. Unsuccessful offerers shall be notified in writing within ten working days of contract award. Documentation of notification shall be maintained in the contract selection file for the individual project.
- v. Following the review of the qualification statements received, the most qualified competitor will be selected to enter into contract negotiation. This shall always include negotiation of price to insure cost reasonableness. At the conclusion of successful

negotiation, the competitor shall be invited to enter into a contract.

Noncompetitive Negotiation/Sole Source. Noncompetitive negotiation shall be used when small purchase, formal advertising, or competitive negotiation procedures are not feasible.

Noncompetitive negotiation will involve solicitations of a proposal from only one source. This can also occur if solicitations under the competitive negotiation procedures result in only one proposal or qualification statement. Noncompetitive negotiation shall only be used when written authorization has been obtained from the state's Office of Community Development, with the one exception noted. In order to qualify for this type of procurement, one of the following circumstances must apply:

- i. The item or service is available only from a single source;
- ii. It is determined that a public urgency or emergency exists and the urgency will not permit the delay beyond the time needed to employ one of the other three methods of procurement.
- iii. The state expressly authorizes noncompetitive proposes in response to a written request from the Jackson Parish Police Jury .
- iv. After solicitation of a number of sources, competition is determined to be inadequate.

CONTRACT PRICING

Cost plus percentage of cost and percentage of construction cost methods of contracting **MUST NOT** be used. Jackson Parish Police Jury shall perform cost or pricing analysis in connection with **EVERY** procurement action including contract modifications. Costs or prices based on estimated costs for LCDBG projects shall be allowed only to the extent that the costs incurred or the cost estimates included in negotiated prices are consistent with federal cost principals. Cost reimbursement, fixed price, per diem contracts, or a combination thereof may be utilized as appropriate.

A cost reimbursement type contract is most appropriate when the scope and extent of the work to be performed are not clearly defined. A cost reimbursement contract **MUST** clearly establish a cost ceiling which may not be exceeded without formally amending the contract, and must identify a fixed dollar profit that may not be increased unless there is a contract amendment that increases the scope of the work.

A fixed price contract is appropriate when the scope of work is very well defined and product oriented. A fixed price contract **MUST** establish a guaranteed price that may not increase unless there is a contract amendment that increases the scope of the work.

A per diem contract expected to exceed \$10,000 will not be considered unless Jackson Parish Police Jury has determined that a cost reimbursable or fixed price contract is not appropriate. Cost and profit included in the per diem rate **MUST** be specifically negotiated and shown separately in the proposal. The contract must clearly establish a ceiling price that may not be exceeded without formally amending the contract.

The Parish may use a multiplier type of compensation under either the cost reimbursement or fixed price contract. The multiplier and the portions of the multiplier applicable to overhead and profit must be specifically negotiated and separately identified in the contract.

PROCUREMENT RECORDS

The Jackson Parish Police Jury shall maintain records sufficient to detail the history of the procurement. The records shall include the following contract provisions and conditions, as applicable for construction contracts.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as

supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

(K) Pursuant to LRS 38:2227, public entities are required to obtain an attestation regarding past criminal convictions, if any, from the lowest bidder responding to advertisements and letting for bids

for public works contracts. The Past Criminal Convictions of Bidders form must be included in all contracts for public works.

(L) Pursuant to LRS 38:2212.10, all bidders and contractors performing physical services with public entities must be registered and participate in a status verification system to verify that all employees in the state are legal citizens of the United States, or are legal aliens. The bidder/contractor must sign an attestation that they are complying with this law, and that all subcontractors will comply with this law.

(M) Pursuant to LRS 23:1726 bidders and contractors must certify that they are not being assessed penalties regarding unpaid worker's compensation insurance.

CONTRACT ADMINISTRATION

The Jackson Parish Police Jury shall maintain contract administration systems that insure contractors/firms perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. The accepted performance of contractors/ firms will be a factor in subsequent contract negotiations and award. Remedial action by the Parish through legal processes shall be considered in instances of identified significant nonperformance.

(Jackson)

PROCUREMENT POLICY

RESOLUTION

BY THE

Jackson Parish Police Jury

WHEREAS, the Jackson Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2022/2023 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, the STATE requires the establishment of uniform procedures in compliance with OMB Circular A-102;

NOW THEREFORE BE IT RESOLVED, by the Jackson Parish Police Jury, that the attached policy entitled "Procurement Procedures Relative to the LCDBG Program" is hereby adopted.

Passed, approved and adopted this 10 day of May, 2021.

Amy Magee, President

Gina Thomas, Secretary-Treasurer

CERTIFICATE

I, Gina Thomas, Secretary/Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed, approved, and adopted by the Jackson Parish Police Jury on the 10 day of May, 2021.

Gina Thomas, Secretary / Treasurer

CITIZEN PARTICIPATION PLAN

The Jackson Parish Police Jury has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The Police Jury is committed through adoption of this plan to full and total involvement of all residents of the community in the composition, implementation and assessment of its Louisiana Community Development Block Grant (LCDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Jackson Parish Police Jury shall:

- 1.) Provide citizens with reasonable and timely access to local meetings, information and records relating to the State's proposed method of distribution, as required by the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2.) Provide for public hearings to obtain views and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3.) Provide for and encourage citizen participation with particular emphasis on Participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
- 4.) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5.) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and
- 6.) Provide for a formal written procedure which will accommodate a timely written response, within fifteen days where practicable, to written complaints and grievances. Written minutes of the hearings and an attendance roster will be maintained by the Secretary Treasurer.

PUBLIC HEARINGS

Notices informing citizens of any public hearings will appear in the official journal of the Jackson Parish Police Jury a minimum of five calendar days prior to the hearing. In addition, notices will also be posted at the Jackson Parish Police Jury Administrative Building and the hearing will be publicized through local community organizations, i.e., churches, clubs, etc., and/or dissemination of leaflets in the target area. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible these hearings will be held within or near the target areas, at times affording participation by the most affected residents.

I. APPLICATION:

First Notice/Public Hearing

A. The public hearing to address LCDBG application submittal will be held approximately Seven calendar days prior to the deadline for submission of the application for the current funding cycle. The Citizen Participation Plan will be available at the hearing. The public notice for this hearing will state that the following will be discussed:

1. The amount of funds available for proposed community development;
2. The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income;
3. The plans of the Jackson Parish Police Jury for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Jackson Parish Police Jury to persons actually displaced as a result of such activities; and
- 4.) The Jackson Parish Police Jury prior performance of LCDBG programs funded by the State of Louisiana. In addition, the notice shall state that all citizens, particularly low and moderate income residents of slum and blighted areas, are encouraged to submit their views and proposals regarding community development and housing needs. Those citizens unable to attend this hearing may submit their views and proposals to:

Amy Magee, President
Jackson Parish Police Jury
Administrative Building
160 Industrial Drive
Jonesboro, LA 71251

The notice will also state that accommodations will be made for disabled and non-English speaking individuals provided ab five day notice is received by the Jackson Parish Police Jury.

Second Notice

A. Seven calendar days, at a minimum, prior to the submittal of the application, a second notice shall appear in the official journal informing the citizens of the following:

1. Proposed submittal date of the application;
2. Proposed objectives;
3. Proposed activities;
4. Location of proposed activities;
5. Dollar amount of proposed activities; and
6. Location and hours available for application review.

In addition, the notice shall state "all citizens, particularly those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:"

Amy Magee, President
Jackson Parish Police Jury
Administrative Building
160 Industrial Drive
Jonesboro, LA 71251

Negative comments received will be forwarded immediately to the State's Office of Community Development, Division of Administration or the application will be withdrawn if necessary.

II. AMENDMENTS

Program amendments, which substantially alter the LCDBG project from that approved in the original application, shall not be submitted to the State without holding one public hearing in accordance with the procedures outlined within this Citizen Participation Plan. Minutes of the hearing will be submitted with the request for the amendment. All interested citizens, particularly the low and moderate income, elderly, handicapped, and residents of the project area, shall be made aware and have the opportunity to comment on proposed amendments and/or submit alternative measures.

III. GRANTEE PERFORMANCE

The Jackson Parish Police Jury will hold one performance hearing to solicit the public's opinion of the effectiveness of the LCDBG Program. The manner of notification will be the same as previously described for all public hearings. Notification will be made in the official journal approximately seven calendar days prior to the anticipated submittal of close-out documents to

the State, and will indicate the date, time, and place of the performance hearing, and invite comments and opinions on the LCDBG activities implemented under the 2022/23 LCDBG Program being closed out. The notice will also state that accommodations will be made for disabled and non-English speaking persons provided a seven day notice is received by the Jackson Parish Police Jury.

This notice shall invite all interested parties, particularly those low to moderate income residents in the target area to attend. The hearing will be held no sooner than five calendar days from the publication date of said notice.

CONSIDERATION OF OBJECTION TO APPLICATION

Persons wishing to object to approval of an application by the State may make such objection known to:

Office of Community Development
Division of Administration
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

The State will consider objections made only on the following grounds:

- A. The application description of needs and objectives is plainly inconsistent with available facts and data;
- B. The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant; and
- C. The application does not comply with the requirements set forth in the Final Statement or other applicable laws.

Such objections should include both an identification of the requirements not met and, in the case of objections relative to (1) above, the complainant must supply the data upon which he/she relied upon to support his/her objection.

BILINGUAL

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the Jackson Parish Police Jury will provide an interpreter for dissemination of information to them providing the Jackson Parish Police Jury is given sufficient notification of five days.

TECHNICAL ASSISTANCE

Technical assistance may be provided directly by the Jackson Parish Police Jury to any citizen, particularly to low and moderate income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views

concerning the LCDBG Program. The local officials, administrator and engineer will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by the Jackson Parish Police Jury with at least a one week notification. The persons who conducts the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

TIMELY ACCESS AND ADEQUATE INFORMATION

The Jackson Parish Police Jury shall provide timely disclosure of records, information and documents related to the LCDBG program activities. Documents will be made available for copying upon request at the Jackson Parish Police Jury , Monday thru Friday, 8:00 a.m. to 4:00 p.m. Such documents may include the following:

- A. All meetings and promotional materials.
- B. Records of hearings and meetings.
- C. All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications.
- D. Copies of the regulations (Consolidated Plans or Annual Action Plans) concerning the program.
- E. Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions and Environmental Procedures.

CITIZEN COMPLAINT PROCEDURE

SECTION 1

It is the policy of the Jackson Parish Police Jury to review all complaints received by the Jackson Parish Police Jury.

SECTION 2

The following procedures will be followed on all complaints received by the Jackson Parish Police Jury:

- A. The complainant shall notify the Secretary Treasurer of the complaint. The initial complaint may be expressed orally or by written correspondence.

- B. The Secretary Treasurer will notify the Parish President of the complaint within five working days.

- C. The Parish President will investigate the complaint and will report the findings to the Secretary Treasurer within five working days.

- D. The Secretary Treasurer will notify the complainant of the findings of the Parish President in writing or by telephone within five working days.

- E. If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Secretary Treasurer who will forward the complaint and all actions taken by the Parish President to the appropriate council committee for their review. This will be accomplished within Thirty working days of receipt of the written complaint.

- F. The reviewing council committee will have ten working days to review the complaint and forward their decision to the complainant in writing.

- G. If the complainant is aggrieved with the decision of the Committee, he must notify The Secretary Treasurer in writing that he desires to be afforded a hearing by the Jackson Parish Police Jury. The complainant will be placed on the next regularly scheduled council meeting agenda. The Secretary Treasurer will notify the complainant in writing of the date of the hearing.

- H. The complainant must bring all relevant data, witnesses, etc., to the hearing. The Jackson Parish Police Jury, at the hearing, will review the complaint and forward within five days a certified copy of the minutes of the meeting at which the hearing was

conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the Jackson Parish Police Jury will inform complainant of an appropriate date to expect a response. Within fifteen working days of reaching a decision, the complainant will be notified in writing of the decision.

Complaints concerning the general administration of the LCDBG Program may be submitted in writing directly to the:

Division of Administration
Office of Community Development
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

SECTION 3

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Louisiana Department of Justice
Public Protection Division
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

The complainant will be notified in writing within 10 days that, due to the nature of the complaint, it has been forwarded to the Louisiana Department of Justice.

Or

Complainant may contact the Louisiana Department of Justice Division directly at the Toll Free Telephone number 1-800-273-5718 or 225-342-7900.

SECTION 4

The Secretary Treasurer will maintain a file for the purpose of keeping reports of complaints.

SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of the Jackson Parish Police Jury which are currently adopted but is intended to serve as a guide for complaints.

SECTION 6

This policy may be amended by a majority vote at any of the Jackson Parish Police Jury regularly scheduled meetings.

ADOPTION

This Citizen Participation Plan is hereby adopted by Jackson Parish Police Jury in regular session on this 10 day of May , 2021 .

Gina Thomas, Secretary/Treasurer

Amy Magee, President

(Jackson)

CITIZEN PARTICIPATION PLAN

RESOLUTION

BY THE

Jackson Parish Police Jury

WHEREAS, the Jackson Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2022/2023 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, the STATE requires Grantees to establish procedures to ensure adequate citizen participation with the program;

NOW THEREFORE BE IT RESOLVED, by the Jackson Parish Police Jury , that the attached policy entitled "Citizen Participation Plan", dated May 10 , 2021 is hereby adopted.

Passed, approved and adopted by the Jackson Parish Police Jury, Parish of Jackson , State of Louisiana, on the 10 day of May, 2021.

Amy Magee, President

Gina Thomas, Secretary/Treasurer

CERTIFICATE

I, Gina Thomas, Secretary/Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed, approved, and adopted by the Jackson Parish Police Jury on the 10 day of May, 2021.

Gina Thomas, Secretary / Treasurer

LEASE AGREEMENT

FOR

JACKSON PARISH COMMUNICATIONS DISTRICT

This is a lease agreement between Jackson Parish Police Jury (LESSOR) and Jackson Parish Communications District (LESSEE), for lease of office space located at The Blake Building, 319 Jimmie Davis Blvd, Jonesboro, La. The leased space consists of 100 square feet, at a rate of \$100.00 per month, as identified in the floor plan, a copy of which is attached hereto. In addition to the space utilized by the Lessee, The Lessor shall also provide: utilities, maintenance, fax machine access, visitor parking, janitorial services, access to restrooms, use of waiting areas, and use (pre-scheduled) of conference areas.

This lease shall be for a primary term of 1 year, beginning on May 1, 2021 and shall terminate on April 30, 2022. The rent shall be payable on the last day of each month and shall be remitted to Jackson Parish Police Jury at the following address: 160 Industrial Drive, Jonesboro, La. 71251.

The lease may be extended beyond the primary term only upon formal approval by both parties and shall not be reconducted by holding over.

LESSOR shall be responsible for all repairs and maintenance to the leased premises, with the exception of damages caused by LESSEE.

This lease is for the purpose of providing office space for the LESSEE. No title, allowances, premiums, or anything of value shall inure to benefit of the LESSEE at any time because of this agreement.

LESSOR agrees to carry fire and extended coverage insurance on the building structure equal to at least 80% of its value. LESSEE shall be responsible for insurance on the contents placed in the building by LESEE.

LESSEE agrees to hold Lessor, it's members, agents and assigns harmless for any injury, whether to property or person, caused by LESSEE, its agents, contractors, or visitors, and agrees to indemnify Lessor for any damages, costs, expenses, attorney fees, or any other expense arising from such injury.

Lessee:

(Signature)

Print Name:

Jackson Parish Communications District

Lessor:

(Signature)

Print Name:

Amy Magee
Title: President
Address: 160 Industrial Drive
Jonesboro, La. 71251

Gina Thomas

Subject: FW: 2021 NACo Annual Conference

From: NACo <naco@naco.org>

Sent: Thursday, May 6, 2021 10:35 AM

To: Administration <administration@jppj.org>

Subject: Register Today for the 2021 NACo Annual Conference

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REGISTER TODAY FOR THE 2021 NACo ANNUAL CONFERENCE

IN-PERSON & VIRTUAL | JULY 9-12 | PRINCE GEORGE'S COUNTY, Md.

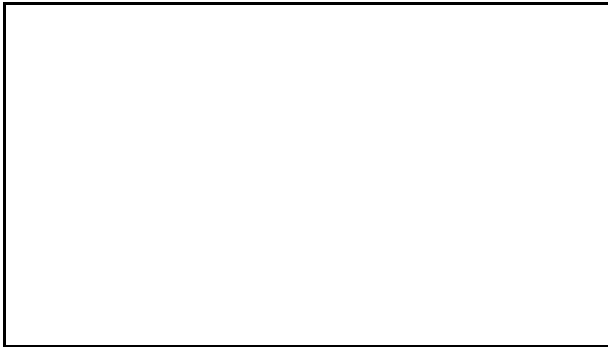
Please join county elected and appointed officials from across the country in Prince George's County, Maryland for the [National Association of Counties \(NACo\) 2021 Annual Conference & Exposition](#). Network, learn and connect through in-person and virtual attendance options and thoughtfully designed events.

The Annual Conference is the premier national opportunity for counties to exchange cutting-edge practices, elect the association's leadership and shape NACo's federal policy agenda for the year ahead.

REGISTER TODAY

VIEW SCHEDULE*

** Due to evolving public health circumstances, **the conference schedule is tentative and subject to change** based on expected conference attendance, capacity considerations and public health protocols.*

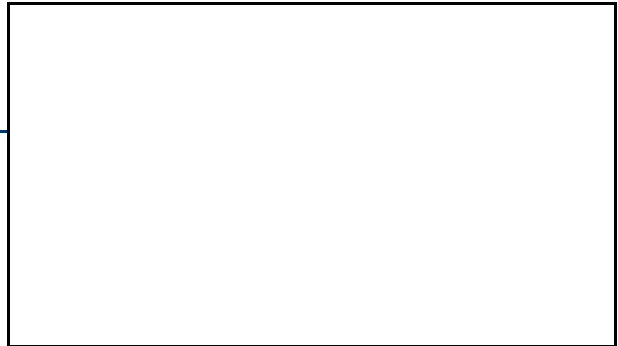


MESSAGE FROM NACo PRESIDENT GARY MOORE

NACo President Gary Moore invites county leaders to join us for #NACoAnn.

INVITATION FROM PRINCE GEORGE'S COUNTY, Md.

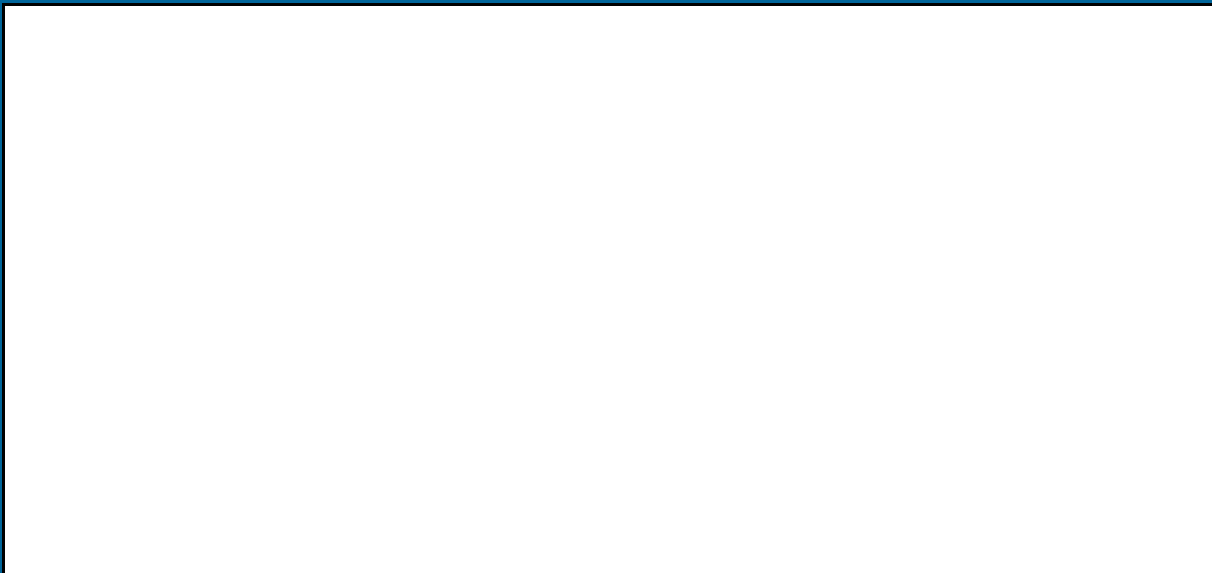
Prince George's County Executive Angela Alsobrooks highlights how the county will safely welcome conference attendees.



ATTEND THE CONFERENCE IN-PERSON OR VIRTUALLY

The safety of all attendees – our members, guests, staff, vendors and partners – is our top priority. We are reimagining the conference agenda and format to reduce the overall number of sessions and maximize the use of our entire conference space to avoid overcrowding.

Additionally, the conference will be a hybrid event. Participants can choose either an in-person or virtual conference experience.



**In-person attendees and registered guests will have access to the awards luncheon for no extra fee; virtual attendees will have access to the awards proceedings.*

Learn about NACo's **Duty of Care** and how NACo is committed to the health and safety of attendees, staff and guests. Among other commitments, conference attendees will be required to wear an appropriate mask covering the nose and mouth at all times. Read NACo's **Code of Conduct** and **Waiver of Liability** for more information on health, safety and inclusion. All attendees must agree to these terms and conditions during the registration process.

QUESTIONS?

We are happy to help. Visit the [conference FAQs section](#) or email nacomeetings@naco.org.



660 North Capitol Street, NW, Suite 400
Washington, D.C. 20001



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