



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

December 13, 2021 Regular Police Jury Meeting

MEMBERS

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4
JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7
LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

DATE: Monday, December 13, 2021
TIME: 5:30 PM
LOCATION: Dr. Charles H. Garrett Community Center
182 Industrial Drive, Jonesboro, LA 71251

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Actions From Public Hearing

- 1.** Consider and act on adoption of Ordinance No. 01-1213-2021: to amend Ordinance 02-1214-2020 annual operating budgets of revenue and expenditures for General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Funds for the fiscal year 2021 (**Roll Call Vote**)
- 2.** Consider and act on adoption of Ordinance No. 02-1213-2021: to adopt operating budgets of revenue and expenditures for the fiscal year beginning January 1, 2022 and ending December 31, 2022 for General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Funds (**Roll Call Vote**)

Approve Minutes

- 3.** Adopt the minutes of the November 8th and December 6th Jury Meetings, monthly purchase orders, and the payment of all bills

Approve Committee Reports:

Project Committee

- 4.** Adopt the minutes of the November 9th Project Committee meeting

Finance Committee

- 5.** Adopt the minutes of the November 17th Finance Committee meeting

Management Reports

- 6.** OEP Director Report - *Mr. Brad Roller*
- 7.** Operations Manager Report - *Mr. Brad Roller*
- 8.** Road Superintendent Report - *Mr. Jody Stuckey*
 - a. Accept the Emergency/Off-Schedule Report*
- 9.** Solid Waste Superintendent Report - *Mr. Robin Sessions*
- 10.** Financial Report - *Ms. Gina Thomas*
(report includes budget to actual comparisons for all funds)

Other Business

- 11.** Engineering Report – *Mr. Paul Riley, The Riley Co. of Louisiana*



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12. Consider and act on approving the 2022 Asphalt Maintenance Program for the Road Department
13. Consider and act on approving the 2022 Employee Salary Schedule
14. Consider and act on adopting the 2022 Organization Chart
15. Consider and act on authorizing advertising for 2022 material bids for fuel and cold mix
16. Consider and act on elevator modernization from Otis Elevator
17. Consider and take action on bids for Courthouse HVAC system upgrades
 - a. Chiller unit
 - b. Air handling unit #3
 - c. Air handling unit #1
18. Consider and act on increasing Coroner's Fees to \$75 per call starting in 2022
19. Consider and act on approving the 2022 North Louisiana Criminalistics Laboratory Commission budget
20. Consider and act on adopting the 2021 budget amendments and 2022 budget for the Recreation District
21. Consider and act on adopting the 2021 budget amendments and 2022 budget for the Library Board
22. Consider and act on authorizing a Cooperative Endeavor Agreement with Hunt, Guillot, & Associates for grant management services
23. Consider and act on authorizing the President to sign the Cooperative Endeavor Agreement for Act 119 funds
24. Consider and act on authorizing a CEA agreement with the Jackson Parish Sheriff's Office for Courthouse security services
25. Consider and act on authorizing a CEA agreement with the Jackson Parish Sheriff's Office for IT services
26. Consider and act on the IT agreement with HiTech
27. Consider and act on accepting the proposal and authorize a contract with Dude Solutions for their asset management software program
28. Consider and act on accepting the bids from the 2021 surplus sale
29. Consider and act on adopting a resolution accepting the opioid settlement
30. Consider and act on authorizing the use of the Community Center for the requested date for the LSU Ag Center
31. Consider and act on Parish Board Appointments
32. Consider and take action on nuisance complaint on Ed Barnes Road

Announcements & Notifications

33. Announcement: Jackson Parish to host the April 2022 OEP Meeting
34. Announcement: 2022 Liquor Application

Juror Comments

Adjourn

Notice Posted: Thursday, December 9, 2021, 3:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 3 describing the assistance that is ne

	2020		2021			2022		
	Actual	Original Adopted Budget	Amended Budget	Budget Amendments Increase (+) Decrease (-)	Projected Year Total	Proposed Budget	% Change Projected 2019 Actual vs. Proposed 2020 Budget	\$\$ Change Projected 2019 Actual vs. Proposed 2020 Budget
Jackson Parish Police Jury 2022 Consolidated Budget Adoption Date: December 13, 2021								
CONSOLIDATED REVENUE								
Taxes Collected:								
Ad Valorem	\$ 3,945,772	\$ 4,076,901	\$ 4,024,064	\$ (52,837)	\$ 4,024,064	\$ 3,962,840	-2%	\$ (61,224)
Sales & Use	\$ 2,123,672	\$ 2,770,000	\$ 2,415,000	\$ (355,000)	\$ 2,415,000	\$ 2,310,000	-4%	\$ (105,000)
Severance Taxes	\$ 677,528	\$ 650,000	\$ 462,957	\$ (187,043)	\$ 462,957	\$ 425,000	-8%	\$ (37,957)
Other Taxes & Revenues Collected	\$ 56,660	\$ 79,000	\$ 99,375	\$ 20,375	\$ 99,375	\$ 99,200	0%	\$ (175)
Inter-Governmental Revenue:								
State Revenue Sharing	\$ 95,978	\$ 91,000	\$ 88,911	\$ (2,089)	\$ 88,911	\$ 89,000	0%	\$ 89
Parish Transportation Funds	\$ 247,882	\$ 240,000	\$ 250,000	\$ 10,000	\$ 250,000	\$ 250,000	0%	\$ -
Payments in Lieu of Property Taxes	\$ 2,425	\$ 2,640	\$ 5,900	\$ 3,260	\$ 5,900	\$ 6,025	2%	\$ 125
Other Inter-Governmental Revenues	\$ 77,495	\$ 72,490	\$ 77,640	\$ 5,150	\$ 77,640	\$ 72,400	-7%	\$ (5,240)
Grant Revenue:								
Emergency Preparedness Grants	\$ 30,556	\$ 56,770	\$ 97,770	\$ 40,999	\$ 97,770	\$ 87,428	-11%	\$ (10,342)
COVID-19 Response Grants	\$ 202,852	\$ 362,293	\$ 1,576,108	\$ 1,213,815	\$ 1,576,108	\$ 1,529,044	-3%	\$ (47,065)
FEMA Reimbursement Grants	\$ -	\$ -	\$ 1,453,332	\$ 1,453,332	\$ 1,453,332	\$ -	-100%	\$ (1,453,332)
Other State & Federal Grants	\$ 62,711	\$ 99,775	\$ 54,783	\$ (44,992)	\$ 54,783	\$ 89,510	63%	\$ 34,727
Fees for Services & Permits:								
Building, Alcohol, & Telecom Permits	\$ 8,374	\$ 6,888	\$ 10,426	\$ 3,538	\$ 10,426	\$ 6,988	-33%	\$ (3,438)
Accounting & Payroll Services	\$ 53,462	\$ 69,424	\$ 137,349	\$ 67,924	\$ 137,349	\$ 139,000	1%	\$ 1,651
Commercial Waste Collection	\$ 172,264	\$ 200,000	\$ 275,000	\$ 75,000	\$ 275,000	\$ 275,000	0%	\$ -
Solid Waste Dumping Fees	\$ 10,103	\$ 10,000	\$ 37,000	\$ 27,000	\$ 37,000	\$ 30,000	-19%	\$ (7,000)
Coroner's Fees	\$ 23,384	\$ 13,500	\$ 20,600	\$ 7,100	\$ 20,600	\$ 21,500	4%	\$ 900
Other Revenue:								
Sale of Recycle, Scrap, & Surplus	\$ 23,784	\$ 25,500	\$ 55,476	\$ 29,976	\$ 55,476	\$ 59,000	6%	\$ 3,524
Damage claim reimbursements	\$ 6,852	\$ -	\$ 5,597	\$ 5,597	\$ 5,597	\$ -	-100%	\$ (5,597)
Other Income (Interest, Rent, Etc.)	\$ 148,002	\$ 83,465	\$ 83,439	\$ (26)	\$ 83,439	\$ 43,510	-48%	\$ (39,929)
TOTAL REVENUE	\$ 7,969,757	\$ 8,909,647	\$ 11,230,728	\$ 2,321,080	\$ 11,230,728	\$ 9,495,444	-15%	\$ (1,735,284)
CONSOLIDATED EXPENSES								
General Government:								
Legislative	\$ (159,528)	\$ (156,899)	\$ (193,415)	\$ 36,516	\$ (193,415)	\$ (184,349)	-5%	\$ 9,066
Judicial:								
District Attorney & District Court	\$ (126,447)	\$ (126,747)	\$ (152,323)	\$ 25,577	\$ (152,323)	\$ (127,500)	-16%	\$ 24,823
Clerk of Court	\$ (6,722)	\$ (11,850)	\$ (9,400)	\$ (2,450)	\$ (9,400)	\$ (9,900)	5%	\$ (500)
Justices of the Peace and Constables	\$ (28,145)	\$ (28,836)	\$ (26,301)	\$ (2,535)	\$ (26,301)	\$ (26,836)	2%	\$ (535)
Elections - Registrar of Voters	\$ (26,813)	\$ (26,006)	\$ (25,798)	\$ (208)	\$ (25,798)	\$ (26,598)	3%	\$ (800)
Public Safety - Sheriff	\$ (621,983)	\$ (621,000)	\$ (548,600)	\$ (72,400)	\$ (548,600)	\$ (602,500)	10%	\$ (53,900)
Homeland Security - OEP	\$ (116,587)	\$ (419,066)	\$ (99,084)	\$ (319,981)	\$ (99,084)	\$ (133,426)	35%	\$ (34,342)
General Administration & Finance	\$ (592,314)	\$ (340,034)	\$ (429,868)	\$ 89,835	\$ (429,868)	\$ (457,410)	6%	\$ (27,542)
Building & Grounds Maintenance	\$ (460,755)	\$ (400,904)	\$ (485,517)	\$ 84,613	\$ (485,517)	\$ (856,484)	76%	\$ (370,967)
Coroner's Office	\$ (116,981)	\$ (98,945)	\$ (95,610)	\$ (3,335)	\$ (95,610)	\$ (93,670)	-2%	\$ 1,940
Petit/Grand Jury Fees	\$ (2,872)	\$ (5,500)	\$ (11,177)	\$ 5,677	\$ (11,177)	\$ (10,000)	-11%	\$ 1,177
Law Enforcement Witness Fees	\$ (2,950)	\$ (9,000)	\$ (6,000)	\$ (3,000)	\$ (6,000)	\$ (6,000)	0%	\$ -
Grants/Inter-Governmental	\$ (106,082)	\$ (148,490)	\$ (115,954)	\$ (32,536)	\$ (115,954)	\$ (101,400)	-13%	\$ 14,554
Appropriations & Services Provided	\$ (34,629)	\$ (4,296)	\$ (10,852)	\$ 6,556	\$ (10,852)	\$ (4,295)	-60%	\$ 6,557
Parish Promotion - LSU Ag/County Agent	\$ (20,472)	\$ (18,533)	\$ (18,283)	\$ (250)	\$ (18,283)	\$ (17,383)	-5%	\$ 900
Special Revenue Funds:								
Road Maintenance Fund	\$ (2,769,255)	\$ (1,580,750)	\$ (1,501,694)	\$ (79,056)	\$ (1,501,694)	\$ (1,352,298)	-10%	\$ 149,396
Sales & Use Tax Fund	\$ (12,727)	\$ (25,050)	\$ (9,678)	\$ (15,372)	\$ (9,678)	\$ (9,600)	-1%	\$ 78
Road Asphalt Fund	\$ (1,061,818)	\$ (994,893)	\$ (1,056,698)	\$ 61,805	\$ (1,056,698)	\$ (1,064,942)	1%	\$ (8,244)
Solid Waste Department	\$ (1,759,346)	\$ (1,695,457)	\$ (2,002,615)	\$ 307,158	\$ (2,002,615)	\$ (1,625,649)	-19%	\$ 376,965
Health & Welfare	\$ (163,725)	\$ (180,496)	\$ (174,841)	\$ (5,655)	\$ (174,841)	\$ (194,164)	11%	\$ (19,322)
Library	\$ (1,373,876)	\$ (1,601,979)	\$ (1,541,063)	\$ (60,916)	\$ (1,541,063)	\$ (1,624,477)	5%	\$ (83,414)
State Grants	\$ (3,210)	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Tourism, Culture, & Recreation	\$ (16,471)	\$ (40,050)	\$ (18,030)	\$ (22,020)	\$ (18,030)	\$ (25,400)	41%	\$ (7,370)
American Rescue Plan	\$ -	\$ -	\$ (379,044)	\$ 379,044	\$ (379,044)	\$ (615,720)	62%	\$ (236,677)
TOTAL OPERATING EXPENSES	\$ (9,583,706)	\$ (8,534,779)	\$ (8,911,845)	\$ 377,066	\$ (8,911,845)	\$ (9,170,001)	3%	\$ (258,156)
Capital & Reserve Funds:								
Current Year Road Program	\$ (1,327,852)	\$ (890,000)	\$ (787,278)	\$ (102,722)	\$ (787,278)	\$ (750,000)	-5%	\$ 37,278
Capital Outlay Projects & Improvements	\$ (9,384)	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Statutory Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Landfill Closure Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Livestock Pavilion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
TOTAL CAPITAL EXPENSES	\$ (1,337,236)	\$ (890,000)	\$ (787,278)	\$ (102,722)	\$ (787,278)	\$ (750,000)	-5%	\$ 37,278
Debt Service Funds:								
Debt Service (Principal Retirement & Interest)	\$ (325,993)	\$ (331,787)	\$ (331,787)	\$ -	\$ (331,787)	\$ (331,946)	0%	\$ (159)
TOTAL EXPENSES	\$ (11,246,936)	\$ (9,756,566)	\$ (10,030,910)	\$ 274,345	\$ (10,030,910)	\$ (10,251,946)	2%	\$ (221,036)
OTHER FINANCING SOURCES (USES)								
Transfers In	\$ 1,480,159	\$ 1,791,891	\$ 2,578,382	\$ (786,491)	\$ 2,578,382	\$ 2,128,603	-17%	\$ (449,779)
Transfers Out	\$ (1,480,159)	\$ (1,791,891)	\$ (2,578,382)	\$ 786,491	\$ (2,578,382)	\$ (2,128,603)	-17%	\$ 449,779
FUND BALANCES - BEGINNING								
Total Excess/Deficiency	\$ (3,277,179)	\$ (846,918)	\$ 1,199,817	\$ 2,595,425	\$ 1,199,817	\$ (756,502)	-163%	\$ (1,506,541)
FUND BALANCES - ENDING								
					\$ 10,632,343	\$ 9,875,841		

The Jackson Parish Police Jury met in regular session on Monday, November 8, 2021 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, and Ms. Regina Rowe. Absent: Ms. Tarneshala Cowans and Mr. Lynn Treadway. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order. Mr. McCarty gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments, there were none.

The President moved to the approval of minutes.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt the minutes of the October 12th and November 1st Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Mr. Chatham, seconded Mr. McCarty to adopt the following minutes from October 6th Project Committee meeting. Motion carried.

*Project Committee
October 6, 2021*

The Project Committee met Wednesday, October 6, 2021, at 5:15 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none. Also Present: Ms. Angie Roberts, Registrar of Voters and Ms. Laura Culpepper, Clerk of Court.

The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chairman stated they would review item #2 first and invited Mr. Brad Roller, Operations Manager, to present a report on the status of existing projects.

The Chair invited Mr. Doug Mitchell from the North Delta Regional Planning Commission to present information from the 2020 census and re-apportionment project. The Committee and attendees reviewed the maps and data.

The date of the next Project Committee was not set at this time.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

Motion Ms. Cowans, seconded Mr. Treadway to adopt the following minutes from October 15th, 21st, 29th, and November 3rd Finance Committee meeting. Motion carried.

*Finance Committee
October 15, 2021*

The Finance Committee met Friday, October 15, 2021 at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Ms. Tarneshala Cowans. Absent: Mr. John McCarty.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited the Secretary-Treasurer to present the 2022 budget plans. The Committee reviewed the proposed 2021 budget amendments and proposed 2022 budget for the Solid Waste fund.

The date and time for the next Finance Committee was set for Thursday, October 21st at 12:00 PM.

Motion Ms. Magee, seconded Ms. Cowans to adjourn. Motion carried.

*Finance Committee
October 21, 2021*

The Finance Committee met Thursday, October 21, 2021 at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Mr. McCarty gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited the Secretary-Treasurer to present the 2022 budget plans. The Committee reviewed the proposed 2021 budget amendments and proposed 2022 budget for the Road, Asphalt, Sales Tax, and Current Year Road Program funds.

The date and time for the next Finance Committee was set for Friday, October 29th at 12:00 PM.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

*Finance Committee
October 29, 2021*

The Finance Committee met Friday, October 29, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Mr. McCarty gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited the Secretary-Treasurer to present the month-to-date financials.

The Committee reviewed the proposed 2021 budget amendments and proposed 2022 budget for the Recreation District Board, Museum and Fine Arts Association, Coroner fund, Library Board, and Tourism Board.

The date and time for the next Finance Committee was set for Wednesday, November 3rd at 12:00 PM.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

*Finance Committee
November 3, 2021*

The Finance Committee met Wednesday, November 3, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Ms. Magee gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the proposed 2021 budget amendments and proposed 2022 budget for the General Fund.

The Secretary-Treasurer said she would have all of the 2021 budget amendments that had been reviewed prepared for adoption at the November Regular Meeting.

The date and time for the next Finance Committee was set for Wednesday, November 17th at 12:00 PM.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to adopt the following 2021 budget amendments to-date:

General Fund	\$759,218.05
Road Fund	\$650,975.93
Sales Tax Fund	(\$236,114.17)
Library Fund	\$80,341.47
Asphalt Fund	(\$29,379.40)
Health Unit Fund	\$426.84
Current Year Road Program Fund	(\$51,422.96)
Tourism Fund	\$26,161.34
Solid Waste Fund	\$131,404.70
Law Enforcement Witness Fees	(\$500.00)
OEP Fund	(\$24,699.90)
Coroner Fund	(\$16,974.85)
Court Fees Fund	\$653.88
American Rescue Plan	\$647,682.50

Motion carried.

Motion Mr. Chatham, seconded Mr. Culpepper to adopt the following minutes from October 18th Operations Committee meeting. Motion carried.

*Operations Committee
October 18, 2021*

The Operations Committee met Monday, October 18, 2021, at 5:15 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. John McCarty. Absent: none. Also present: Brad Roller, Operations Manager, Robin Sessions, Solid Waste Superintendent, Jody Stuckey, Road Superintendent, and Gina Thomas, Secretary-Treasurer.

The meeting was called to order by the Chair, Ms. Amy Magee. Mr. McCarty gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited Mr. Roller to discuss departmental concerns and requests for the Maintenance Department.

The Chair invited Ms. Thomas to discuss departmental concerns and requests for the Administrative Department.

The Chair invited Mr. Sessions to discuss departmental concerns and requests for the Solid Waste Department.

The Committee reviewed the Request for Proposals for waste collection services in Jackson Parish. Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury authorize the RFPs for waste collection service items #1 and #2 for collections located at the parish bin sites. Motion carried.

The Chair invited Mr. Stuckey to discuss departmental concerns and requests for the Road Department.

The Committee discussed the drainage issues on Sweet Bay Drive. No recommendation was made.

The Committee reviewed the quarterly traffic counter reports.

The Committee reviewed the road reports prepared by the Parish Engineer. The Chair reviewed the road removal policy and the directives given to the engineer for creating road reports. The Chair stated these were the last road reports for review provided by the engineer.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Bethany Cemetery Road because it serves the public by providing access to a cemetery. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Bethel Road because it serves the public by providing access to a cemetery. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Cemetery Road because it serves the public by providing access to a cemetery. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Kilpatrick Road because it serves the public by providing access to a cemetery. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Womack Cemetery Road because it serves the public by providing access to a cemetery. Motion carried.

The Committee reviewed Buddy Gibson Road and found that the landowners had blacktopped the road without permission from the Police Jury. The Chair stated the road is supposed to be classified as gravel.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury send Buddy Gibson Road to a public hearing for removal due to the landowners changing the road from gravel to blacktop. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Gumwood Road because it has multiple property owners and structures. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Mockingbird Lane because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Morris Road because it has multiple property owners and structures. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Sherman Smith Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Edam Road because it has multiple property owners and structures. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Evening Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Hickory Springs Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury send Jackson McCarty Road to a public hearing to receive comments on how the road serves the public. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury send the gravel portion of Poverty Lane to a public hearing to adjust the parish maintenance end point to the mailbox at the Dewey Pardue property line. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Justice Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Mimosa Road because it has multiple property owners and structures. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury send Quail Ridge Road to a public hearing to adjust the parish maintenance end point to Truelove property line. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Jackie Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury send Flat Creek Road to a public hearing to remove the middle portion of the road that is owned by Weyerhaeuser and has a closed bridge and continue maintenance of the other portions. Motion carried.

There were no other departmental concerns or requests discussed.

The date of the next Operations Committee was set for Tuesday, November 16th at 5:15 PM.

Motion Mr. McCarty, seconded Mr. Chatham to adjourn. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to remove the tabled items from the October 12th Regular Meeting from the table. Motion carried with Ms. Rowe voting "Nay."

Motion Mr. Chatham to send Viola Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send C. Osborn Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Annie Tatum Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Henderson Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Flowers Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second. Motion dies for lack of a second.

Motion Mr. Chatham to send Bolds Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Bryant Road to a public hearing to receive comments on adjusting the parish maintenance ending point. Motion dies for lack of a second.

Motion Mr. Chatham to send Canard Road to a public hearing to receive comments on adjusting the parish maintenance ending point. Motion dies for lack of a second.

Motion Mr. Chatham to send Aberdon Road to a public hearing to receive comments on adjusting the parish maintenance ending point. Motion dies for lack of a second.

Motion Mr. Chatham to send McKeever Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Buddy Gibson Road to a public hearing for removal due to landowners changing the surface type. Motion dies for lack of a second.

Motion Mr. Chatham to send Jackson McCarty Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Poverty Lane to a public hearing to receive comments on adjusting the parish maintenance end point. Motion dies for lack of a second.

Motion Mr. Chatham to send Quail Ridge Road to a public hearing to receive comments on adjusting the parish maintenance end point. Motion dies for lack of a second.

Motion Mr. Chatham to send a portion of Flat Creek Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt the following minutes from November 3rd Policy & Personnel Committee meeting. Motion carried.

*Policy & Personnel Committee
November 3, 2021*

The Policy & Personnel Committee met Wednesday, November 3, 2021, at 11:30 AM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Ms. Regina Rowe. Absent: Mr. Lynn Treadway.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee discussed extended medical leave for employees.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury amend the FMLA policy to authorize the Secretary-Treasurer to approve short-term extensions of FMLA eligible leave on a case-by-case basis of up to two weeks. Motion carried.

The Committee reviewed the Solid Waste Department's organization chart for upcoming vacancies. Mr. Sessions requested the hiring of two Operator positions. Mr. Roller requested the hiring of one Operator position.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury authorize the hiring of one General Laborer position. Motion carried.

The date of the next Policy & Personnel Committee was not set at this time.

The Secretary-Treasurer requested a meeting in November to review the 2022 salary schedule.

Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to amend the FMLA policy to authorize the Secretary-Treasurer to approve short-term extensions of FMLA eligible leave on a case-by-case basis of up to two weeks. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to authorize the hiring of one General Laborer position in the Solid Waste Department. Motion carried.

With the conclusion of Committee Reports, the President called for monthly management reports. Mr. Brad Roller, OEP Director, gave the October 2021 OEP Report.

Mr. Brad Roller, Operations Manager, gave the October 2021 Operations Report.

Mr. Jody Stuckey, Road Department Superintendent, gave the October 2021 Road report noting that \$1,343.15 had been spent on emergency call-outs/off-schedule work.

Motion Mr. Culpepper, seconded Ms. Rowe to accept the October 2021 emergency/off-schedule reports. Motion carried.

The October 2021 Solid Waste Department was reviewed in the packet and discussed by the Operations Manager.

Ms. Gina Thomas, Secretary-Treasurer, gave the October 2021 Financial Report noting the budget to actual comparisons.

The President moved on to Other Business.

Mr. Paul Riley, Riley Company of Louisiana, gave an update on parish engineering projects.

Motion Mr. Culpepper, seconded Mr. McCarty to hire the Riley Company of Louisiana for the 2022 Road Program. Motion carried.

The Jury discussed the status of the Hospital Drainage Project. The President stated they had received confirmation from the Hospital that they would not be putting forth the additional funds needed for the project. No action was taken to reject all bids for the hospital drainage project. Mr. Riley stated the bids would expire the following week.

No action was taken to authorize the recommended RFPs for waste collection at the bin sites.

Motion Mr. Chatham, seconded Mr. Culpepper to accept the 2022 material bids. Motion carried.

The Jury reviewed Parish Board Appointments.

Motion Ms. Rowe, seconded Mr. Culpepper to appoint the following parish board members:

- Appoint Mr. Jerry Chestnut to the Watershed board to complete the 1-year term ending 12/31/2021.
- Appoint Ms. Vicki Jenkins to the Library Board to complete the term ending 12/31/2022.
- Re-appoint Mr. Berry Dodson to the Jonesboro Fire Board for a 2-year term ending 12/31/2023.

Motion carried.

The President opened the floor for announcements and notifications.

The President made the following announcements:

- *The proposed 2022 Consolidated Budget of the Jackson Parish Police Jury will be available for public inspection during regular business hours at the Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, LA 71251 beginning Wednesday, November 24th, 2021. The proposed budget is scheduled for a Public Hearing and final adoption at the Regular Police Jury Meeting on December 13th, 2021, at 5:15 PM at the Dr. Charles H. Garrett Community Center, Jonesboro, LA.*
- *2022 liquor applications have been processed for Class A Retail Beer and Retail Liquor to The Lazy Gator and Class A Retail Beer and Retail Liquor to The Y, LLC.*

The President announced the 2021 Veterans Brunch event for November 11th at 9:30 AM.

The President opened the floor for Juror comments.

Mr. McCarty asked permission to allow a late arrival at the meeting to speak as a public comment. The President acquiesced.

Mr. Kevin Belton addressed the Jury with concerns on road conditions on Forest Drive.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

The Jackson Parish Police Jury met in Business Session Monday, December 6, 2021, at 5:15 PM in the Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: Mr. Lewis Chatham and Mr. Lynn Treadway. Also in attendance: Mr. Darrell Avery, Assistant D.A. and Mr. Brad Roller, Operations Manager.

The meeting was called to order by the President, Ms. Magee. Mr. Culpepper gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The President called for Committee Reports.

Mr. Culpepper and Mr. Roller, discussed the open projects. The Jury discussed the re-apportionment project.

Ms. Magee noted the Finance Committee did not have a quorum.

No other reports were given.

The Jury reviewed the expirations, nominees, and actions needed for parish board appointments.

The President moved to New Business.

The Secretary-Treasurer presented the preliminary 2022 budget with 2021 amendments. She highlighted capital projects, the employee pay schedule, and special requests. Mr. Roller presented information on the elevator modernization project.

The Jury reviewed the bid results for the Courthouse HVAC project. Mr. Roller presented his recommendation.

The Jury discussed a Cooperative Endeavor Agreement with the Sheriff's Office for security for the Courthouse.

The Jury discussed a Cooperative Endeavor Agreement with the Sheriff's Office for IT services.

The Jury discussed a Cooperative Endeavor Agreement with Hunt, Guillot, & Associates for grant management services for hazard mitigation through GOHSEP.

The Jury discussed a Cooperative Endeavor Agreement for the Act 119 funding.

The Jury discussed de-obligating the Hospital Drainage project. The Secretary-Treasurer stated they were submitting reimbursement requests and would have a final amount to de-obligate once that process was completed.

The Jury discussed the elevator modernization project.

The Jury discussed amending the Organization Chart to have the Operations Manager report to the Secretary-Treasurer and be over the Maintenance, Road, and Solid Waste departments.

The President moved on to action items.

Mr. Roller presented information on a purchase of a 48' trailer to replace the trailer that had been wrecked. He stated the current lead time for a purchase using a piggyback bid was 12 months and that with surplus waste from

holidays and due to the wrecked trailer being a total loss, it would impact the service of hauling waste out of parish. He stated they were only able to get a 5-day hold on the unit before it would be sold elsewhere. Motion Ms. Rowe, seconded Mr. Culpepper to declare an emergency to procure the 48' trailer from Performance Trailer-Houston and to make the purchase of \$89,700.96. Motion carried.

The President opened the floor for discussion of other topics and announcements.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 3365

This PO number must appear on all packages
 and correspondence

Page 1 of 1

VENDOR: 2553

JACKSON PARISH BANK
 201 JIMMIE DAVIS BLVD
 JONESBORO LA 71251

SHIP TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 11/01/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Interest	Cert of Indebtedness	12,273.2000	12,273.20
				SubTotal	12,273.20
				Sales Tax	0.00
				Order Total	12,273.20

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	015-4-310-04400	INTEREST - CERT OF INDEBT	12,273.20

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 3367

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Page 1 of 1

VENDOR: 915

Jackson Parish Sheriff
 Andy Brown
 150 Old Winnfield Road
 Jonesboro LA 71251

SHIP TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 11/01/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Housing	September 2021	34,511.0000	34,511.00
1.00	1	Medical	September 2021	672.3600	672.36
				SubTotal	35,183.36
				Sales Tax	0.00
				Order Total	<u>35,183.36</u>

Requested By:

Account Distribution

REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
GThomas	GThomas	001-4-201-05200	Sheriff: Parish Prisoner Housing	34,511.00
GThomas	GThomas	001-4-201-05210	Sheriff: Parish Prisoner Medical	672.36

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 3371

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and correspondence

Page 1 of 1

VENDOR: 3067

Louisiana Lift & Equipment, Inc.
PO Box 3869
Shreveport LA 71133-3869

SHIP TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 11/01/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	1	G25N-7	Doosan forklift	26,250.0000	26,250.00
				SubTotal	26,250.00
				Sales Tax	0.00
				Order Total	26,250.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	001-4-160-10001	2021 Act 119 Grant Expenditures	26,250.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

COMPLETED/PAID

PURCHASE ORDER NO: 3375

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and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 1851

FAIR'S DIESEL SERVICE, LLC
653 DAVE DUCK ROAD
JONESBORO LA 71251

SHIP TO:

SOLID WASTE

LA

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 11/04/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Truck repair	DD13 used motor/ 30 day warranty	12,500.0000	12,500.00
1.00			motor replacement for SW 200	0.0000	0.00
				SubTotal	12,500.00
				Sales Tax	0.00
				Order Total	12,500.00

Requested By: SH

Account Distribution

REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
GThomas	GThomas	011-4-341-03700	PARTS, REPAIRS, SUPPLIES, E	12,500.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

COMPLETED/PAID

PURCHASE ORDER NO: 3395

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 and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 448

UNION PARISH SANITARY LANDFILL
 P.O. BOX 723
 FARMERVILLE LA 71241

SHIP TO:

SOLID WASTE
 LA

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 11/15/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
768.86		Load Tickets	October 1d tickets	27.0300	20,782.29
1.00			Loads of garbage transferred to	0.0000	0.00
1.00			Union Parish	0.0000	0.00
				SubTotal	20,782.29
				Sales Tax	0.00
				Order Total	20,782.29

Requested By: SH

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
RSessions	GThomas	011-4-341-08600	DUMPING FEES	20,782.29

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 160 Industrial Drive
 Jonesboro LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 3400

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 and correspondence

Page 1 of 1

VENDOR: 227

MCCARTNEY OIL CO., INC.
 P O BOX 128
 JONESBORO LA 71251

SHIP TO:

ROAD BARN
 230 FITZPATRICK ROAD
 JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 11/17/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	Fuel		gasohol/diesel	14,938.5700	14,938.57
				SubTotal	14,938.57
				Sales Tax	0.00
				Order Total	14,938.57

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	002-4-310-03400	Road: Gas and Oil	7,469.29
GThomas	GThomas	006-4-312-03400	FUEL & OIL	7,469.28

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

COMPLETED/PAID

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

PURCHASE ORDER NO: 3413

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and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 915

Jackson Parish Sheriff
Andy Brown
150 Old Winnfield Road
Jonesboro LA 71251

SHIP TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 11/22/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Housing	October 2021	37,282.7000	37,282.70
1.00		Medical	October 2021	1,814.5200	1,814.52
				SubTotal	39,097.22
				Sales Tax	0.00
				Order Total	39,097.22

Requested By:

Account Distribution

REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
GThomas	GThomas	001-4-201-05200	Sheriff: Parish Prisoner Housing	37,282.70
GThomas	GThomas	001-4-201-05210	Sheriff: Parish Prisoner Medical	1,814.52

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

DUPLICATE

BILL TO:

JACKSON PARISH POLICEJURY
160 Industrial Drive
Jonesboro LA 71251-

PURCHASE ORDER NO: 3415

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 227

MCCARTNEY OIL CO., INC.
P O BOX 128
JONESBORO LA 71251

SHIP TO:

SOLID WASTE
LA

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 11/22/2021 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
7,500.00		Diesel On-Rd	Clear Diesel - Regular	2.5385	19,038.75
1.00			Fed. Oil Spill Tax	16.0500	16.05
1.00			La Diesel Excise Tax	1,500.0000	1,500.00
1.00			La Inspection Fee	9.3800	9.38
				SubTotal	20,564.18
				Sales Tax	0.00
				Order Total	20,564.18

Requested By: SH

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
RSessions	GThomas	011-4-341-03400	GAS & OIL	20,564.18

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

AP ACCOUNT DISTRIBUTION BY ACCOUNT

Check Dates 11/01/2021 To 11/30/2021 Pay Dates 11/01/2021 To 11/30/2021

Both Accruals And Non Accruals

Check Run 0 To 2147483647

Jackson Parish Police Jury

FY 2021

Open & Paid Vouchers

	Amount (\$)
Fund 001 Subtotal	\$132,182.30
Fund 002 Subtotal	\$64,894.41
Fund 004 Subtotal	\$101,260.77
Fund 006 Subtotal	\$16,461.83
Fund 007 Subtotal	\$1,788.95
Fund 009 Subtotal	\$1,501.00
Fund 011 Subtotal	\$105,856.70
Fund 012 Subtotal	\$800.00
Fund 015 Subtotal	\$12,273.20
Fund 017 Subtotal	\$5,332.02
Fund 029 Subtotal	\$9,733.93
GRAND TOTAL	\$452,085.11

Project Committee
November 9, 2021

The Project Committee met Tuesday, November 9, 2021, at 12:00 PM in The Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Mr. Lewis Chatham. Absent: Ms. Amy Magee.

The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the requests and recommendations for office space at the Courthouse as well as additional Police Jury owned facilities. The Committee requested the Operations Manager to review the security of the Courthouse, prepare cost estimates on relocating the Registrar of Voters office, and discuss possible relocation options to the requestors.

The date of the next Project Committee was not set at this time.

Motion Mr. Culpepper, seconded Mr. Chatham to adjourn. Motion carried.

Finance Committee
November 17, 2021

The Finance Committee met Wednesday, November 17, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee. Absent: Mr. John McCarty, and Ms. Tarneshala Cowans.

Ms. Magee noted there was no quorum present and closed the meeting.



Jackson Parish Police Jury

December 2021 OEP/Operations/Maint Report

OEP Director:

- Attended Region 8 OEP training November 17, 2021, at Ouachita EOC
- Tabletop exercise conducted for Jackson Parish Library, November 16, 2021 – Public event edged weapon attack scenario, Active Shooter. Tabletop exercise #2 will be conducted in 2022, following shortly after will be the role play scenario with law enforcement participation
- FY2021 SHSP Project Allocation has been submitted and approved by GOHSEP
- Forklift and sandbagger were delivered on November 10, 2021

Operations Manager:

- Conducting weekly operations meetings with Secretary/Treasurer and Superintendents
- Work order software – chose “Dude Solutions”
- Gravel Bin Sites – 3 completed, 4th just needs fencing
- Courthouse security assessment completed November 29, 2021

Maintenance:

- Courthouse HVAC bid opening was conducted November 24, 2021
- Received quote for asbestos abatement of old Sheriff's office and Clerk of Court office
- Courtroom Audio replacement, installation date expected December 20-22

JACKSON PARISH POLICE JURY

December 1, 2021

Road Superintendent Report

For Month Of:	November
Total Spent on Emergency Call Outs:	\$5,859.18
Major Asphalt Repairs Performed On:	None
Special Requests/Board Projects:	Bin Sites
Upcoming Current Projects:	2022 Road Program
Other Items of Note:	2 employees off under doctors care.

Work Performed by Task Code by Township/Precinct

Date Range: 11/01/2021
11/30/2021

December 1, 2021

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
ASPH-2	SURFACE PATCHING	38.00		626.83	2,524.50	2,611.00	5,762.33
ASPH-3	SHOULDER REPAIR	4.00		48.00	111.00	147.25	306.25
ASPH-4	ROUTINE POT HOLES	30.00		400.93	303.13	178.00	882.06
ASPH-7	CRACK SEAL	36.00		461.28	831.00	2,406.50	3,698.78
BRDG-4	CUT VEGITATION	25.00		315.86	169.00		484.86
BRUSH AX		32.00		380.48	1,760.00		2,140.48
CULV-1	RPLACE CULVERT GRAV	40.00		566.80	757.50	877.15	2,201.45
CULV-2	REPLACE CULVERT ASPI	20.00		281.80	287.50	198.25	767.55
CULV-5	CLEAN CULVERT OUT	12.00		169.08	210.00	88.80	467.88
CULV-6	INST. DRIVEWAY CULVEI	101.00		1,496.00	2,730.25	2,984.95	7,211.20
DRAIN-1	OPEN DITCH , GRAVEL	26.00		378.88	456.00		834.88
DRAIN-2	OPEN DITCH , ASPHALT	27.00		390.88	497.50		888.38
DRAIN-4	WASHOUTS/ UNDERMINE	44.00		636.68	834.50	27.09	1,498.27
DRAIN-6	SET RIP-RAP 30LB/A STC	47.00		685.00	1,966.95	1,839.25	4,491.20
DRAINAGE		59.00		850.12	1,129.00	36.30	2,015.42
EMERG-0	LIMBS/DEBRIS	16.00		264.58	310.50		575.08
EMERG-1	EMERG. GRAVEL	9.00		133.08	522.00	1,189.50	1,844.58
EMERG-3	CULVERT/DRAIN.	25.00		355.00	470.00	426.25	1,251.25
EMERG-5	TREE REMOVAL	42.00		639.52	1,548.75		2,188.27
EQUIP-2	EQUIP. MAINTENANCE	44.00		619.10	640.00		1,259.10
GRAVEL		32.00		528.83	2,498.75	4,758.00	7,785.58
GRD-1	GRADED/CLOSE OUT	90.25		1,640.11	7,300.00		8,940.11
GRD-7	GRADING INCOMPLETE	1.00		18.36	80.00		98.36
GRVL-1	GRAVEL SURFACE	144.50		2,505.29	9,450.00	15,129.20	27,084.49
GRVL-5	STOCKPILE MATERIAL	4.00		97.60	280.00		377.60
INSPECT-1	CHECK ROADS / DRAIN.	9.00		162.23	85.50		247.73
INSPECT-6	CHECK LOGGER DAMAG	24.00		432.60	228.00		660.60
INSPECT-8	ADT TRAFFIC COUNT	6.00		72.00	94.50		166.50
MEETINGS-2	SAFETY	13.00		192.23			192.23
R/W-2	RIGHT OF WAY ASPHALT	4.00		59.00	54.25		113.25
R/W-4	ROUTINE DEBRI PICKUP	30.00		512.39	596.25		1,108.64
R/W-5	REMOVE STANDING TRE	33.00		530.59	1,237.20		1,767.79
ROAD BARN	YARD MAINT.	18.00		266.16	295.50	40.88	602.54
SHOP-3	SOLIDE WASTE REPAIRS	9.00		169.29	114.00		283.29
SIGN MAINT.							
SIGN-1	SIGN WORK GRAVEL	4.00		61.06	63.00	25.00	149.06
SIGN-2	SIGN WORK ASPHALT	15.00		205.29	123.00	59.75	388.04
SPECIAL PROJEC		12.00		198.36	900.00		1,098.36
SPL-3	CLEAR & GRUB	110.00		1,897.66	4,974.20	2,533.50	9,405.36
TRAINING-1	TRAINING IN HOUSE	35.00		517.34			517.34
TRUCKING-1	HAULING SUPPLIES	10.00		120.00	125.00		245.00
TRUCKING-2	HAULING EQUIPMENT	8.00		140.00	180.00		320.00
WEED-0	B.H. & B.A. CUTTING	368.50		5,045.72	12,895.50		17,941.22
WEED-1	BRUSH AX R.O.W.	102.00		1,322.46	5,610.00		6,932.46
	Report Totals	1,759.25	0.00	\$26,394.47	\$65,243.73	\$35,556.62	\$127,194.82

Jackson Parish Transfer Station Monthly Report: November 2021

Tons of solid waste transported to Union Parish Landfill 839.61

Number of loads transported to Union Parish Landfill 43

Dumping fees paid to Union Parish \$ 22,694.65

Commercial Pickup fees collected \$ 23,619.00

Dumping fees paid by contractors \$ 10,573.88

The following cost figures are estimated cost and these totals are not collected:

Construction debris dumped at landfill and buried.

Contractors <u>27.43</u>	\$ <u>1,234.35</u>	Public <u>4.13</u>	\$ <u>186.03</u>
(Tons)		(Tons)	

Town of Jonesboro

Solid Waste hauled by Waste Management 71.57 \$ 3,220.65
(Tons)

Solid Waste hauled by Town of Jonesboro 4.38 \$ 118.40
(Tons)

Construction debris hauled by Town of Jonesboro 76.02 \$ 2,054.82
(Tons)

Town of Chatham

Solid Waste 0 \$ 0
(Tons)

Construction Debris 0 \$ 0
(Tons)

Town of Quitman

Solid Waste 0 \$ 0
(Tons)

Construction Debris 0 \$ 0
(Tons)

Town of Hodge

Solid Waste 15.24 \$ 411.94
(Tons)

Construction Debris 16.84 \$ 455.19
(Tons)

Town of North Hodge

Solid Waste 0 \$ 0
(Tons)

Construction Debris 0 \$ 0
(Tons)

Town of East Hodge

Solid Waste .26 \$ 7.03
(Tons)

Construction Debris 0 \$ 0
(Tons)

TRIAL BALANCE BY FUND

Period ending: 11/30/2021

Jackson Parish Police Jury

FY 2021

Account	Account Balance	
	Debit(\$)	Credit(\$)
Fund: 020 MASTER BANK - 20		
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	6,217,594.85	
020-1-902-00000 NET PAYROLL CLEARING		96,548.59
020-2-991-00100 GENERAL FUND CASH IN BANK		634,691.44
020-2-991-00200 ROAD FUND CASH IN BANK		179,077.32
020-2-991-00300 ROAD SALES TAX CASH IN BANK		94,017.09
020-2-991-00400 LIBRARY CASH IN BANK		1,852,368.88
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		300,000.00
020-2-991-00600 ASPHALT CASH IN BANK		367,802.78
020-2-991-00700 HEALTH UNIT CASH IN BANK		322,294.80
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK		39,147.71
020-2-991-00900 TOURISM CASH IN BANK		147,125.03
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		724,785.00
020-2-991-01100 SOLID WASTE CASH IN BANK		622,623.37
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		10,864.37
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		331,945.50
020-2-991-01700 CORONER'S OFFICE - CASH IN BANK		21,427.49
020-2-991-01800 PAVILION / ARENA CASH IN BANK		250,000.00
020-2-991-02900 American Rescue Plan		222,875.48
Fund: 020 MASTER BANK - 20 Subtotal:	\$6,217,594.85	\$6,217,594.85
GRAND TOTAL:	\$6,217,594.85	\$6,217,594.85

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 001 General Fund - 01						
Expenditure						
001-4-111-01100 Jury: Salary	102,600.00	0.00	94,050.00	0.00	8,550.00	8
001-4-111-02810 Jury: Professional Insurance	12,964.00	0.00	12,964.00	0.00	0.00	0
001-4-111-03200 Jury: Supplies	5,000.00	68.25	3,006.65	0.00	1,993.35	40
001-4-111-03300 Jury: Special Events	6,200.00	1,885.00	5,591.69	0.00	608.31	10
001-4-111-06100 Jury: Travel & Training	8,000.00	0.00	7,707.37	0.00	292.63	4
001-4-111-06200 Jury: Medicare & Fica	7,848.91	0.00	7,194.83	0.00	654.08	8
001-4-111-07000 Jury: Legal & Professional Fees	18,602.00	0.00	3,602.00	0.00	15,000.00	81
001-4-111-07100 Jury: Engineering Fees	19,000.00	0.00	17,467.00	861.00	672.00	4
001-4-111-08000 Jury: Publications	4,500.00	0.00	3,214.00	0.00	1,286.00	29
001-4-111-09000 Jury: Dues & Memberships	8,700.00	0.00	8,700.00	0.00	0.00	0
001-4-121-03500 Court: Office Expense	25,500.00	0.00	180.94	25,122.54	196.52	1
001-4-123-01100 District Attorney: Salary	13,699.92	0.00	12,558.26	0.00	1,141.66	8
001-4-123-03500 District Attorney: Office Expense	112,000.00	0.00	84,000.00	28,000.00	0.00	0
001-4-123-06200 District Attorney: Medicare & Fica	198.64	0.00	182.09	0.00	16.55	8
001-4-123-06300 District Attorney: Retirement	924.78	0.00	816.32	0.00	108.46	12
001-4-124-02100 Clerk Of Court: Publications	2,000.00	0.00	816.00	0.00	1,184.00	59
001-4-124-03500 Clerk Of Court: Office Expense	4,000.00	204.38	3,107.60	0.00	892.40	22
001-4-124-04300 Clerk Of Court: Telephone/Internet	1,400.00	0.00	1,209.46	0.00	190.54	14
001-4-124-05400 Clerk Of Court: Court Attendance	2,000.00	0.00	1,640.00	0.00	360.00	18
001-4-126-01100 J.P./Constable: Salary	24,300.00	0.00	22,300.00	0.00	2,000.00	8
001-4-126-06100 J.P./Constable: Travel/Train/Suppli	150.00	0.00	150.00	0.00	0.00	0
001-4-126-06200 J.P./Constable: Medicare & Fica	1,851.30	0.00	1,698.30	0.00	153.00	8
001-4-141-01100 Registrar: Salary	13,141.80	0.00	12,046.65	0.00	1,095.15	8
001-4-141-02100 Registrar: Dues & Legal Fees	450.00	0.00	250.00	0.00	200.00	44
001-4-141-02400 Registrar: Telephone/Internet	1,650.00	0.00	1,353.52	254.48	42.00	3
001-4-141-03500 Registrar: Office Expense	5,000.00	133.94	4,300.07	0.00	699.93	14
001-4-141-06200 Registrar: Medicare & Fica	190.56	0.00	174.68	0.00	15.88	8
001-4-141-06300 Registrar: Retirement	2,365.56	0.00	2,168.43	0.00	197.13	8
001-4-142-00000 Election Expenses	3,000.00	0.00	1,696.72	0.00	1,303.28	43
001-4-151-01100 Finance: Salary	194,371.52	4,000.00	178,371.52	0.00	16,000.00	8
001-4-151-02200 Finance: Telephone/Internet	9,000.00	0.00	7,559.59	0.00	1,440.41	16
001-4-151-02300 Finance: Utilities	11,500.00	0.00	9,505.70	0.00	1,994.30	17
001-4-151-02700 Finance: Contracted Services	9,500.00	53.00	6,389.49	2,110.00	1,000.51	11
001-4-151-02800 Finance: General Liab. Insurance	3,159.49	0.00	3,159.49	0.00	0.00	0
001-4-151-02840 Finance: Workmen'S Comp Ins.	1,001.32	0.00	1,001.32	0.00	0.00	0
001-4-151-03200 Finance: Building Supplies	4,000.00	0.00	2,771.37	0.00	1,228.63	31
001-4-151-03500 Finance: Office Expense	17,500.00	871.16	16,220.15	0.00	1,279.85	7
001-4-151-03700 Finance: Professional Services	60,000.00	0.00	49,375.00	0.00	10,625.00	18
001-4-151-03800 Finance: Audit Fees	8,000.00	0.00	4,124.95	0.00	3,875.05	48
001-4-151-03900 Credit Card Fees	1,800.00	0.00	1,366.26	0.00	433.74	24
001-4-151-04300 Finance: Technology	26,000.00	580.38	23,377.98	0.00	2,622.02	10
001-4-151-04500 Finance: Security	500.00	0.00	319.60	0.00	180.40	36
001-4-151-05300 Finance: Dues/Memberships	269.40	0.00	219.40	0.00	50.00	19
001-4-151-06100 Finance: Travel & Training	4,600.00	28.55	4,531.22	0.00	68.78	1
001-4-151-06200 Finance: Medicare & Fica	2,786.61	57.10	2,558.21	0.00	228.40	8
001-4-151-06300 Finance: Retirement	23,801.15	489.99	21,850.10	0.00	1,951.05	8
001-4-151-06400 Finance: Health Insurance	51,578.80	4,517.34	47,061.46	0.00	4,517.34	9

BUDGET REPORT BY FUND - ALL

Jackson Parish Police Jury

Fiscal Year Start Date: 01/01/2021

FY 2021

Current Period End Date: 12/31/2021

Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-4-160-01100 General: Oep Salary	11,823.96	505.80	9,800.76	0.00	2,023.20	17
001-4-160-02300 General: Oep Travel & Training	68.23	0.00	68.23	0.00	0.00	0
001-4-160-02400 Contracted Services	3,341.72	0.00	3,341.72	0.00	0.00	0
001-4-160-02820 General: Oep Gps Fleet Tracking	107.96	0.00	80.97	0.00	26.99	25
001-4-160-03300 General: Oep Gas, Oil, Tires	2,000.00	0.00	1,511.40	0.00	488.60	24
001-4-160-03500 General: Oep Office Supplies	2,250.00	0.00	2,125.22	0.00	124.78	6
001-4-160-04300 General: Oep Technology Tools	1,000.00	49.90	923.38	0.00	76.62	8
001-4-160-05000 General: Oep Safety/Emerg Supplie	711.32	0.00	711.32	0.00	0.00	0
001-4-160-06200 General: Oep Medicare	39.43	0.00	39.43	0.00	0.00	0
001-4-160-06800 General: Oep Fica	168.61	0.00	168.61	0.00	0.00	0
001-4-160-10000 Annual Shsp Grant Expenditures	27,192.13	72.93	27,192.13	0.00	0.00	0
001-4-160-10001 2021 Act 119 Grant Expenditures	33,350.00	0.00	33,350.00	0.00	0.00	0
001-4-160-20001 Hospital Drainage Project	17,031.00	0.00	17,031.00	0.00	0.00	0
001-4-194-01100 Maintenance: Salary	148,457.43	4,254.39	131,137.11	0.00	17,320.32	12
001-4-194-02300 Maintenance: Utilities	107,000.00	2,506.17	90,780.38	0.00	16,219.62	15
001-4-194-02400 Maintenance: Contracted Services	40,500.00	680.00	27,526.58	2,160.00	10,813.42	27
001-4-194-02500 Maintenance: Uniforms	1,080.00	0.00	743.21	0.00	336.79	31
001-4-194-02700 Maintenance: Building Repairs	8,000.00	0.00	5,864.04	835.25	1,300.71	16
001-4-194-02810 Maintenance: General Insurance	32,053.93	0.00	32,053.93	0.00	0.00	0
001-4-194-02811 General Maintenance Fleet Inrusanc	1,013.42	0.00	1,013.42	0.00	0.00	0
001-4-194-02820 Maintenance: Gps Fleet Tracking	863.68	0.00	809.70	0.00	53.98	6
001-4-194-02840 Maintenance: Worker'S Comp Insur	2,540.68	0.00	2,540.68	0.00	0.00	0
001-4-194-03200 Maintenance: Supplies	25,000.00	368.98	23,812.72	0.00	1,187.28	5
001-4-194-03300 Maintenance: Fleet Supplies	2,700.00	0.00	2,350.41	0.00	349.59	13
001-4-194-04000 Maintenance: Equip. Maint & Repair:	250.00	0.00	64.00	0.00	186.00	74
001-4-194-04300 Maintenance:Technology	1,750.00	59.65	1,536.70	0.00	213.30	12
001-4-194-04500 Maintenance: Security	4,500.00	0.00	713.95	2,295.00	1,491.05	33
001-4-194-04700 Courthouse: Telephone/Network	14,388.68	115.65	13,005.01	1,405.06	-21.39	0
001-4-194-05200 Maintenance: Physicals/Tests	150.00	0.00	124.00	0.00	26.00	17
001-4-194-05300 Maintenance:Christmas Decor	1,750.00	0.00	1,614.45	0.00	135.55	8
001-4-194-06100 Maintenance: Travel & Training	100.00	0.00	0.00	0.00	100.00	100
001-4-194-06200 Maintenance: Medicare & Fica	3,271.98	71.54	2,999.44	0.00	272.54	8
001-4-194-06300 Maintenance: Retirement	17,951.85	612.60	15,611.81	0.00	2,340.04	13
001-4-194-06400 Maintenance: Health Insurance	41,895.42	6,028.70	35,866.72	0.00	6,028.70	14
001-4-195-01100 Community Center: Salary	4,500.00	240.63	4,081.85	0.00	418.15	9
001-4-195-02200 Community Center: Telephone/Interr	2,800.00	0.00	2,333.58	466.74	-0.32	0
001-4-195-02300 Community Center: Utilities	16,500.00	153.35	14,314.43	0.00	2,185.57	13
001-4-195-02700 Community Center: Contracted Serv	4,500.00	62.00	4,119.33	0.00	380.67	8
001-4-195-03200 Community Center: Supplies	2,000.00	0.00	1,156.75	0.00	843.25	42
001-4-201-05200 Sheriff: Parish Prisoner Housing	500,000.00	37,282.70	431,045.07	0.00	68,954.93	14
001-4-201-05210 Sheriff: Parish Prisoner Medical	20,500.00	1,814.52	17,398.37	0.00	3,101.63	15
001-4-201-05400 Sheriff: Court Attendance	3,500.00	0.00	3,196.00	0.00	304.00	9
001-4-201-08500 Sheriff: Courthouse Security Guard	24,600.00	3,800.00	19,400.00	0.00	5,200.00	21
001-4-221-00000 Fire Protection Allocation	65,039.38	0.00	65,039.38	0.00	0.00	0
001-4-313-05600 Sheriff: Pension	41,000.00	0.00	-11.69	0.00	41,011.69	100
001-4-408-00000 Office Of Veteran Affairs	4,056.00	0.00	4,056.00	0.00	0.00	0
001-4-414-00000 Pinebelt Summer Worker Yes Progr	6,555.85	0.00	6,555.85	0.00	0.00	0
001-4-654-01200 Lsu Ag Center: Personnel Support	10,000.00	0.00	10,000.00	0.00	0.00	0
001-4-654-02400 Lsu Ag Center: Telephone/Internet	6,200.00	0.00	5,309.44	910.56	-20.00	0
001-4-654-02500 Lsu Ag Center: Utilities	1,000.00	0.00	661.90	0.00	338.10	34

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-4-654-03500 Lsu Ag Center: Supplies	1,082.52	0.00	902.10	0.00	180.42	17
001-4-671-00000 Emergency Medical Clearing	468.00	0.00	468.00	0.00	0.00	0
001-4-694-00200 Transfer To Road	940.00	0.00	940.00	0.00	0.00	0
001-4-694-01100 Transfer To Solid Waste	200,000.00	0.00	200,000.00	0.00	0.00	0
001-4-694-01700 Transfer To Coroner	64,083.75	0.00	64,083.75	0.00	0.00	0
001-4-694-02600 Transfer To Petit/Grand Jury Fees	10,000.00	0.00	5,000.00	0.00	5,000.00	50
001-4-700-00000 Watershed Board	240.00	0.00	240.00	0.00	0.00	0
001-4-900-90000 Jp Hospital	3,504.60	0.00	0.00	0.00	3,504.60	100
001-4-900-99999 Miscellaneous Expense	5,941.91	0.00	5,941.91	0.00	0.00	0
Revenue						
001-3-000-01600 Annual Empg Grant	26,191.22	0.00	26,191.22	0.00	0.00	0
001-3-000-02400 Annual Shsp Grant	38,228.53	0.00	27,119.20	0.00	11,109.33	29
001-3-000-20021 2021 Act 119 Grant	33,350.00	0.00	0.00	0.00	33,350.00	100
001-3-000-40000 Fema Reimbursement	8,589.60	0.00	8,589.60	0.00	0.00	0
001-3-000-51002 Sunshine Room Rentals	850.00	100.00	800.00	0.00	50.00	6
001-3-111-00000 Ad Valorem Tax	1,047,003.90	0.00	43,445.64	0.00	1,003,558.26	96
001-3-112-00000 Payment In Lieu Of Property Tax	1,523.87	0.00	1,523.87	0.00	0.00	0
001-3-143-00000 Alcohol Beverage Tax	2,375.00	0.00	1,930.75	0.00	444.25	19
001-3-185-00000 Insurance Premium Tax	95,000.00	0.00	93,852.66	0.00	1,147.34	1
001-3-200-00000 Franchise Fees Tax	2,000.00	0.00	1,711.68	0.00	288.32	14
001-3-211-00000 Alcohol Permit	2,826.17	1,777.75	2,142.42	0.00	683.75	24
001-3-215-00000 Telecommunication Permit	2,600.00	0.00	2,600.00	0.00	0.00	0
001-3-221-00000 2% Fire Insurance Rebate	65,039.38	0.00	65,039.38	0.00	0.00	0
001-3-310-00000 J.P. & Constable Supplement	12,133.00	0.00	11,133.00	0.00	1,000.00	8
001-3-330-00000 State Revenue Sharing	23,000.00	0.00	16,802.21	0.00	6,197.79	27
001-3-351-00000 Severance Tax - General	37,956.66	0.00	37,956.66	0.00	0.00	0
001-3-351-01000 Severance Tax - Timber	400,000.00	0.00	308,475.72	0.00	91,524.28	23
001-3-500-00000 Community Center Rentals	9,755.00	0.00	9,405.00	0.00	350.00	4
001-3-510-00000 Accounting & Payroll Services	137,348.96	0.00	137,348.96	0.00	0.00	0
001-3-611-00000 Interest	5,400.00	0.00	4,828.27	0.00	571.73	11
001-3-621-00000 Office Building Rentals	1,200.00	0.00	1,100.00	0.00	100.00	8
001-3-641-01000 Sales Of Surplus & Scrap	1,575.00	0.00	0.00	0.00	1,575.00	100
001-3-645-00000 Emergency Medical Clearing	468.00	0.00	468.00	0.00	0.00	0
001-3-651-00000 Miscellaneous Revenue	17,000.00	10.00	16,927.90	0.00	72.10	0
001-3-653-00000 Insurance Claims	5,597.47	0.00	5,597.47	0.00	0.00	0
001-3-694-02900 Transfer From Arp	1,000,000.00	0.00	1,000,000.00	0.00	0.00	0
001-3-800-00000 Building Permit Fees	5,000.00	125.00	4,875.00	0.00	125.00	3
General Fund - 01 Total Revenue	2,982,011.76	2,012.75	1,829,864.61	0.00	1,152,147.15	39
General Fund - 01 Total Expenditure	2,389,919.20	71,568.60	2,046,653.84	64,420.63	278,844.73	12
General Fund - 01 Net	592,092.56	-69,555.85	-216,789.23	-64,420.63	873,302.42	147
Fund: 002 Road Fund - 02						
Expenditure						
002-4-310-01100 Road: Salaries	360,750.00	6,397.20	330,187.25	0.00	30,562.75	8
002-4-310-01500 Road: Legal Fees	5,000.00	0.00	5,000.00	0.00	0.00	0
002-4-310-02300 Road: Utilities	6,250.00	246.94	5,482.44	0.00	767.56	12
002-4-310-02400 Road: Telephone/Internet/Mobile	6,087.46	276.28	4,754.94	1,080.77	251.75	4
002-4-310-02500 Road: Lease Equipment	141,886.82	5,853.98	131,400.93	4,095.95	6,389.94	5
002-4-310-02800 Road: Insur:Liab/Vehicle/Wc/Genera	12,483.26	0.00	12,483.26	0.00	0.00	0

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
002-4-310-02840 Road: Workmen'S Comp Insurance	19,134.50	0.00	19,134.50	0.00	0.00	0
002-4-310-02850 Road: Property Liability Insurance	14,216.23	0.00	14,216.23	0.00	0.00	0
002-4-310-02900 Road: Culverts	25,000.00	0.00	14,299.00	0.00	10,701.00	43
002-4-310-03400 Road: Gas And Oil	60,000.00	1,471.25	49,464.91	6,032.98	4,502.11	8
002-4-310-03500 Road: Office Expense	5,500.00	17.50	4,718.71	0.00	781.29	14
002-4-310-03600 Road: Road Signs	4,000.00	0.00	3,612.04	0.00	387.96	10
002-4-310-03700 Road: Parts & Repairs	57,000.00	724.77	45,862.93	6,965.59	4,171.48	7
002-4-310-04000 Road: Gravel/Reclaimed Asphalt	322,870.45	27,199.50	314,919.45	0.00	7,951.00	2
002-4-310-04200 Road: Tools/Technology (Non-Equip)	5,000.00	217.65	4,223.98	0.00	776.02	16
002-4-310-05200 Road: Employee Physicals/Testing	1,000.00	0.00	694.50	0.00	305.50	31
002-4-310-05500 Road: Gps Fleet Tracking	3,982.59	0.00	3,672.20	0.00	310.39	8
002-4-310-06200 Road: Medicare & Fica	7,123.16	129.13	6,716.37	0.00	406.79	6
002-4-310-06300 Road: Retirement	39,938.99	711.20	36,122.60	0.00	3,816.39	10
002-4-310-06400 Road: Group Insurance	91,383.42	7,279.29	83,330.25	0.00	8,053.17	9
002-4-310-08500 Road: Contract Payments	4,000.00	31.50	1,680.00	2,200.00	120.00	3
002-4-313-01000 Road: Engineering Fees - Contractor	7,000.00	0.00	5,718.48	823.56	457.96	7
002-4-313-02000 Road: Professional Services	520.00	0.00	520.00	0.00	0.00	0
002-4-313-02500 Road: Audit Fees	8,000.00	0.00	3,864.32	0.00	4,135.68	52
002-4-313-05600 Road: Retirement/Pension Charges	41,000.00	0.00	-12.55	0.00	41,012.55	100
002-4-313-06100 Road: Employee Travel	250.00	0.00	200.00	0.00	50.00	20
002-4-313-09000 Road: Debris Hauling & Monitoring	222,035.99	0.00	222,035.99	0.00	0.00	0
002-4-316-00000 Road: Roadside Litter Pickup	13,000.00	2,080.00	11,320.00	0.00	1,680.00	13
002-4-500-00000 Road: Membership Dues/Fees	300.00	0.00	0.00	0.00	300.00	100
002-4-699-00000 Accounting & Payroll Fees	16,981.12	0.00	16,981.12	0.00	0.00	0
Revenue						
002-3-111-00000 Road: Ad Valorem Tax	993,798.62	0.00	42,158.58	0.00	951,640.04	96
002-3-112-00000 Road: Payment In Lieu Of Prop. Tax	1,478.63	0.00	1,478.63	0.00	0.00	0
002-3-330-00000 Road: State Revenue Sharing	23,000.00	0.00	16,146.00	0.00	6,854.00	30
002-3-343-00000 Road: State Road Fund	250,000.00	0.00	209,976.82	0.00	40,023.18	16
002-3-400-10000 Federal Grant Reimbursement	1,444,741.91	0.00	74,516.32	0.00	1,370,225.59	95
002-3-611-00000 Road: Interest	1,065.86	0.00	1,025.86	0.00	40.00	4
002-3-641-01000 Road: Sale Of Scrap/Salvage/Surplu	0.00	5,760.00	5,760.00	0.00	-5,760.00	0
002-3-642-00000 Road: Refunds & Misc. Income	900.00	0.00	900.00	0.00	0.00	0
002-3-694-00100 Tranfer From General Fund	940.00	0.00	940.00	0.00	0.00	0
002-3-694-01100 Transfer From Solid Waste	47,614.23	0.00	15,116.96	0.00	32,497.27	68
Road Fund - 02 Total Revenue	2,763,539.25	5,760.00	368,019.17	0.00	2,395,520.08	87
Road Fund - 02 Total Expenditure	1,501,693.99	52,636.19	1,352,603.85	21,198.85	127,891.29	9
Road Fund - 02 Net	1,261,845.26	-46,876.19	-984,584.68	-21,198.85	2,267,628.79	180
Fund: 003 Sales Tax Fund - 03						
Expenditure						
003-4-312-05500 Sales Tax: Collection Expense	9,678.20	615.52	7,828.83	0.00	1,849.37	19
003-4-694-00600 Sales Tax: Trans To Asphalt	100,000.00	0.00	0.00	0.00	100,000.00	100
003-4-694-00800 Sales Tax: Trans To Cy Road Progra	814,867.30	0.00	814,867.30	0.00	0.00	0
003-4-694-01500 Sales Tax: Trans To Cert Of Debt	331,945.50	0.00	331,945.50	0.00	0.00	0
Revenue						
003-3-131-00000 Sales Tax: Tax Receipts	975,000.00	77,240.54	805,752.04	0.00	169,247.96	17
Sales Tax Fund - 03 Total Revenue	975,000.00	77,240.54	805,752.04	0.00	169,247.96	17

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Sales Tax Fund - 03 Total Expenditure	1,256,491.00	615.52	1,154,641.63	0.00	101,849.37	8
Sales Tax Fund - 03 Net	-281,491.00	76,625.02	-348,889.59	0.00	67,398.59	-24
Fund: 004 Library Fund - 04						
Expenditure						
004-4-506-01100 Library Salary	524,000.00	10,204.74	472,593.61	0.00	51,406.39	10
004-4-506-02100 Library Dues & Memberships	2,414.28	0.00	2,414.28	0.00	0.00	0
004-4-506-02300 Library Utilities	37,000.00	1,054.09	30,041.57	0.00	6,958.43	19
004-4-506-02400 Library Telephone	13,000.00	1,774.48	11,510.80	65.64	1,423.56	11
004-4-506-02500 Audit Fees	17,948.00	0.00	8,012.42	0.00	9,935.58	55
004-4-506-02800 Library Liability Insurance	22,067.00	0.00	22,067.00	0.00	0.00	0
004-4-506-03200 Maint Supplies/Building & Grounds	91,000.00	952.48	86,776.44	4,251.72	-28.16	0
004-4-506-03300 Technology - Maint. & Support	69,000.00	16,603.78	68,331.62	2,185.47	-1,517.09	-2
004-4-506-03400 Bookmobile Expenses	3,550.00	469.74	3,500.65	0.00	49.35	1
004-4-506-03500 Office Supplies	63,000.00	2,599.23	57,312.96	0.00	5,687.04	9
004-4-506-03600 Grant Expenditures	2,604.34	0.00	2,604.34	0.00	0.00	0
004-4-506-03700 Professional Services	54,525.00	0.00	46,723.20	5,826.60	1,975.20	4
004-4-506-03900 Programming	78,500.00	665.31	77,080.54	0.00	1,419.46	2
004-4-506-04000 Library Accounting & Payroll Fees	33,962.24	0.00	33,962.24	0.00	0.00	0
004-4-506-04400 Books, Bindery, & Periodicals	110,500.00	2,525.51	102,443.61	19,919.70	-11,863.31	-11
004-4-506-05600 Pension/Retirement Deduction	70,000.00	0.00	-15.36	0.00	70,015.36	100
004-4-506-06100 Library Travel	1,850.00	0.00	1,731.15	0.00	118.85	6
004-4-506-06200 Library Medicare	7,600.00	144.08	6,689.96	0.00	910.04	12
004-4-506-06300 Library Retirement	64,200.00	1,199.09	55,342.76	0.00	8,857.24	14
004-4-506-06400 Library Group Insurance	130,000.00	10,848.40	118,518.85	0.00	11,481.15	9
004-4-506-06750 Library Workmen'S Comp	1,117.00	0.00	1,117.00	0.00	0.00	0
004-4-506-06800 Library Fica	1,500.00	25.81	1,259.93	0.00	240.07	16
004-4-507-00000 Capital Outlay Projects	70,200.00	0.00	70,200.00	0.00	0.00	0
004-4-507-01000 Capital Outlay: Building Renovation	6,629.00	0.00	0.00	6,629.00	0.00	0
004-4-507-02000 Capital Outlay: Parking Lot	17,831.30	0.00	17,831.30	0.00	0.00	0
004-4-700-00000 American Recovery Plan Expenses	47,065.00	2,125.90	21,920.46	25,542.78	-398.24	-1
Revenue						
004-3-111-00000 Library Ad Valorem	962,860.00	0.00	39,510.02	0.00	923,349.98	96
004-3-112-00000 Payments In Lieu Of Property Taxes	1,385.34	0.00	1,385.34	0.00	0.00	0
004-3-330-00000 Library State Revenue Sharing	22,911.00	0.00	15,274.00	0.00	7,637.00	33
004-3-346-01000 Grant Reimbursements	27,008.00	16,612.45	30,259.30	0.00	-3,251.30	-12
004-3-611-00000 Library Interest	6,200.00	0.00	5,630.28	0.00	569.72	9
004-3-640-00000 Miscellaneous Income	27,168.45	0.00	27,168.45	0.00	0.00	0
004-3-700-00000 American Recovery Plan Funding	47,064.84	0.00	47,064.84	0.00	0.00	0
Library Fund - 04 Total Revenue	1,094,597.63	16,612.45	166,292.23	0.00	928,305.40	85
Library Fund - 04 Total Expenditure	1,541,063.16	51,192.64	1,319,971.33	64,420.91	156,670.92	10
Library Fund - 04 Net	-446,465.53	-34,580.19	-1,153,679.10	-64,420.91	771,634.48	-173
Fund: 006 Asphalt Fund - 06						
Expenditure						
006-4-312-01000 Asphalt - Materials	265,000.00	0.00	257,044.08	0.00	7,955.92	3
006-4-312-01100 Asphalt - Salaries	360,710.00	6,397.20	330,147.24	0.00	30,562.76	8
006-4-312-02300 Utilities	6,249.99	269.69	5,505.18	0.00	744.81	12
006-4-312-02400 Telephone/Internet/Mobile	6,087.44	276.27	4,754.91	0.00	1,332.53	22

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
006-4-312-02800 Liability Insurance Premiums	12,483.25	0.00	12,483.25	0.00	0.00	0
006-4-312-02840 Workmen'S Comp Insurance	19,134.50	0.00	19,134.50	0.00	0.00	0
006-4-312-02850 Property & General Liability Ins	14,216.23	0.00	14,216.23	0.00	0.00	0
006-4-312-02900 Asphalt - Culverts	20,000.00	0.00	14,119.00	0.00	5,881.00	29
006-4-312-03100 Signs - Asphalt	4,500.00	0.00	4,360.91	0.00	139.09	3
006-4-312-03400 Fuel & Oil	55,000.00	2,129.14	44,956.36	6,032.97	4,010.67	7
006-4-312-03600 Office Expense	700.00	17.50	592.64	0.00	107.36	15
006-4-312-03700 Parts, Repairs, & Supplies	60,000.00	1,404.37	47,274.13	9,199.83	3,526.04	6
006-4-312-04300 Tools / Technology (Non Equipment)	6,682.53	217.63	5,906.49	0.00	776.04	12
006-4-312-05200 Physicals/Drug Tests	32.50	0.00	32.50	0.00	0.00	0
006-4-312-05500 Gps Fleet Tracking	4,129.41	0.00	3,846.02	0.00	283.39	7
006-4-312-05600 Pension/Retirement Deductions	35,000.00	0.00	-10.92	0.00	35,010.92	100
006-4-312-06100 Travel	50.00	0.00	0.00	0.00	50.00	100
006-4-312-06200 Asphalt - Medicare	7,122.96	129.13	6,716.17	0.00	406.79	6
006-4-312-06300 Asphalt - Retirement	39,934.10	711.20	36,117.70	0.00	3,816.40	10
006-4-312-06400 Asphalt - Insurance	91,383.76	7,279.29	83,330.59	0.00	8,053.17	9
006-4-313-01000 Engineering Fees - Contracted	7,000.00	0.00	5,327.48	823.56	848.96	12
006-4-313-02000 Professional Services	300.00	31.50	63.00	0.00	237.00	79
006-4-313-02500 Asphalt: Audit Fees	11,000.00	0.00	5,168.82	0.00	5,831.18	53
006-4-313-10000 Roadside Litter Pickup	13,000.00	0.00	9,240.00	0.00	3,760.00	29
006-4-699-00000 Accounting & Payroll Fees	16,981.12	0.00	16,981.12	0.00	0.00	0
Revenue						
006-3-111-00000 Asphalt Tax	864,585.80	0.00	36,677.14	0.00	827,908.66	96
006-3-112-00000 Payment In Lieu Of Property Taxes	1,286.38	0.00	1,286.38	0.00	0.00	0
006-3-330-00000 Asphalt - State Revenue Sharing	20,000.00	0.00	14,058.00	0.00	5,942.00	30
006-3-611-00000 Asphalt Interest	4,250.00	0.00	3,847.60	0.00	402.40	9
006-3-694-00300 Transfer From Sales Tax	100,000.00	0.00	0.00	0.00	100,000.00	100
Asphalt Fund - 06 Total Revenue	990,122.18	0.00	55,869.12	0.00	934,253.06	94
Asphalt Fund - 06 Total Expenditure	1,056,697.79	18,862.92	927,307.40	16,056.36	113,334.03	11
Asphalt Fund - 06 Net	-66,575.61	-18,862.92	-871,438.28	-16,056.36	820,919.03	-1,233
Fund: 007 Health Unit - 07						
Expenditure						
007-4-194-00000 Building & Grounds	4,500.00	289.00	3,452.40	0.00	1,047.60	23
007-4-194-01100 Salaries - Jury Funded Health Unit	73,000.00	1,200.29	68,267.00	0.00	4,733.00	6
007-4-194-02840 Health Unit: Worker'S Comp Ins.	151.00	0.00	151.00	0.00	0.00	0
007-4-194-05600 Pension / Retirement Tax Deduction	6,500.00	0.00	-1.92	0.00	6,501.92	100
007-4-194-06200 Employer'S Share - Medicare	1,058.49	17.41	989.87	0.00	68.62	6
007-4-194-06300 Employer'S Share - Retirement	5,650.00	112.12	5,284.35	0.00	365.65	6
007-4-194-06800 Employer'S Share - Fica	2,700.00	17.69	2,542.31	0.00	157.69	6
007-4-194-06900 Employee Health Insurance Benefits	18,518.34	1,547.76	16,970.58	0.00	1,547.76	8
007-4-401-02300 Utilities	18,000.00	311.54	14,628.13	0.00	3,371.87	19
007-4-401-02500 Audit Fees	2,000.00	0.00	983.52	0.00	1,016.48	51
007-4-401-02800 Insurance - Lia/Bldg	5,401.00	0.00	5,401.00	0.00	0.00	0
007-4-401-03500 Health Unit Supplies	500.00	0.00	396.18	0.00	103.82	21
007-4-401-04000 Technology & Tools	500.00	0.00	0.00	0.00	500.00	100
007-4-401-05000 Telephone / Internet Service	2,400.00	51.97	2,039.26	0.00	360.74	15
007-4-699-04000 Audit & Accounting Services	33,962.24	0.00	33,962.24	0.00	0.00	0
Revenue						

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
007-3-111-00000 Ad Valorem Property Tax	155,815.46	0.00	6,448.35	0.00	149,367.11	96
007-3-112-00000 Payment In Lieu Of Property Taxes	226.18	0.00	226.18	0.00	0.00	0
007-3-611-00000 Health Unit Interest	975.00	0.00	907.20	0.00	67.80	7
Health Unit - 07 Total Revenue	157,016.64	0.00	7,581.73	0.00	149,434.91	95
Health Unit - 07 Total Expenditure	174,841.07	3,547.78	155,065.92	0.00	19,775.15	11
Health Unit - 07 Net	-17,824.43	-3,547.78	-147,484.19	0.00	129,659.76	-727
Fund: 008 Current Year Road Project - 08						
Expenditure						
008-4-403-07100 Contractual - Projects	712,060.69	0.00	676,457.65	47,906.85	-12,303.81	-2
008-4-403-07300 Engineering Fees	72,717.80	0.00	69,173.13	0.00	3,544.67	5
008-4-403-07400 Laboratory Testing Fees	2,500.00	0.00	2,500.00	0.00	0.00	0
Revenue						
008-3-694-00300 Curr Yr Road Proj: Trans From Sales	814,867.30	0.00	814,867.30	0.00	0.00	0
Current Year Road Project Total Revenue	814,867.30	0.00	814,867.30	0.00	0.00	0
Current Year Road Proj Total Expenditure	787,278.49	0.00	748,130.78	47,906.85	-8,759.14	-1
Current Year Road Project - 08 Net	27,588.81	0.00	66,736.52	-47,906.85	8,759.14	32
Fund: 009 Tourism Fund - 09						
Expenditure						
009-4-655-02100 Tourism: Advertising	5,000.00	0.00	3,121.61	0.00	1,878.39	38
009-4-655-02500 Audit Fees	625.00	0.00	275.15	0.00	349.85	56
009-4-655-03100 Tourism: Education/Recreation/Cultu	10,000.00	4,000.00	9,900.00	0.00	100.00	1
009-4-655-03500 Tourism: Office Expense	500.00	0.00	297.01	0.00	202.99	41
009-4-655-06000 Tourism: Dues, Memberships, Regis	405.00	0.00	405.00	0.00	0.00	0
009-4-699-00000 Audit & Accounting Services	1,500.00	0.00	1,500.00	0.00	0.00	0
Revenue						
009-3-341-00000 Tourism: Grant Reveunue	27,775.00	0.00	27,775.00	0.00	0.00	0
009-3-611-00000 Tourism: Interest	300.00	0.00	273.02	0.00	26.98	9
Tourism Fund - 09 Total Revenue	28,075.00	0.00	28,048.02	0.00	26.98	0
Tourism Fund - 09 Total Expenditure	18,030.00	4,000.00	15,498.77	0.00	2,531.23	14
Tourism Fund - 09 Net	10,045.00	-4,000.00	12,549.25	0.00	-2,504.25	-25
Fund: 010 Landfill Closure - 10						
Revenue						
010-3-694-01000 Landfill Closure: Trans From Solid	8,931.00	0.00	8,931.00	0.00	0.00	0
Landfill Closure - 10 Total Revenue	8,931.00	0.00	8,931.00	0.00	0.00	0
Landfill Closure - 10 Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Landfill Closure - 10 Net	8,931.00	0.00	8,931.00	0.00	0.00	0
Fund: 011 Solid Waste - 11						
Expenditure						
011-4-151-05500 Admin Collection Cost & Commissior	14,292.16	923.28	11,743.11	0.00	2,549.05	18
011-4-315-00000 Election Expenses	31,758.56	0.00	31,758.56	0.00	0.00	0
011-4-341-01100 Salary	600,000.00	11,365.10	542,131.10	0.00	57,868.90	10
011-4-341-01500 Engineer	12,000.00	0.00	10,524.20	442.50	1,033.30	9
011-4-341-02000 Fees / Permits / Audit Fees	5,000.00	0.00	2,166.00	0.00	2,834.00	57
011-4-341-02100 Publications	75.00	0.00	0.00	0.00	75.00	100

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
011-4-341-02300 Utilities	21,000.00	1,018.84	17,912.84	0.00	3,087.16	15
011-4-341-02400 Telephone	6,000.00	290.79	4,938.84	935.60	125.56	2
011-4-341-02500 Audit Fees	6,000.00	0.00	2,916.82	0.00	3,083.18	51
011-4-341-03200 Credit Card Fees	800.00	0.00	580.09	0.00	219.91	27
011-4-341-03300 Tires	15,000.00	0.00	13,814.94	0.00	1,185.06	8
011-4-341-03400 Gas & Oil	106,000.00	203.94	84,342.12	20,564.18	1,093.70	1
011-4-341-03500 Office Expense	4,000.00	949.01	3,834.84	0.00	165.16	4
011-4-341-03700 Parts, Repairs, Supplies, Etc.	175,000.00	10,439.01	115,325.56	3,200.00	56,474.44	32
011-4-341-04200 Tools/Technology (Non Equipment)	10,400.00	128.68	9,961.81	0.00	438.19	4
011-4-341-04300 Equipment	89,780.96	89,780.96	89,780.96	0.00	0.00	0
011-4-341-04350 Lease Of Equipment	56,150.00	2,200.00	51,681.94	0.00	4,468.06	8
011-4-341-05200 Physicals/Tests	600.00	14.35	516.37	0.00	83.63	14
011-4-341-05500 Gps Fleet Tracking	3,901.56	0.00	3,523.70	0.00	377.86	10
011-4-341-06100 Travel, Conference, Training	924.00	0.00	924.00	0.00	0.00	0
011-4-341-06200 Medicare	8,659.42	163.81	7,819.34	0.00	840.08	10
011-4-341-06300 Retirement	71,539.59	1,392.23	64,450.66	0.00	7,088.93	10
011-4-341-06400 Group Insurance	138,541.45	10,048.04	128,493.41	0.00	10,048.04	7
011-4-341-06500 Solid Waste: Workmen'S Comp Ins	37,360.50	0.00	37,360.50	0.00	0.00	0
011-4-341-08200 Testing Fees	1,000.00	0.00	643.00	0.00	357.00	36
011-4-341-08300 Surveillance / Enforcement Costs	975.00	0.00	975.00	0.00	0.00	0
011-4-341-08500 Contract Payments	40,000.00	46.00	37,277.00	0.00	2,723.00	7
011-4-341-08600 Dumping Fees	300,000.00	0.00	238,085.18	0.00	61,914.82	21
011-4-341-08700 Insurance/Lia/Veh/Wc	24,294.22	0.00	24,294.22	0.00	0.00	0
011-4-341-08710 Solid Waste: General Property Liab	20,097.41	0.00	20,097.41	0.00	0.00	0
011-4-343-00000 Model Bin Sites - Work In Progress	167,502.73	32,455.50	150,702.73	16,800.00	0.00	0
011-4-694-00200 Solid Waste: Trans To Road	47,614.23	0.00	15,116.96	0.00	32,497.27	68
011-4-694-01000 Solid Waste: Trans To Landfill Clos	8,931.00	0.00	8,931.00	0.00	0.00	0
011-4-699-00000 Accounting & Payroll Fees	33,962.24	0.00	33,962.24	0.00	0.00	0
Revenue						
011-3-131-00000 Sales Tax Receipts	1,440,000.00	115,860.84	1,208,627.61	0.00	231,372.39	16
011-3-341-08400 Recycled Metal	32,000.00	0.00	30,748.80	0.00	1,251.20	4
011-3-441-00000 Dumping Fee Charged	37,000.00	57.35	31,735.92	0.00	5,264.08	14
011-3-441-01000 Commercial Collection Fees	275,000.00	9,174.90	261,044.10	0.00	13,955.90	5
011-3-611-00000 Interest	2,875.00	0.00	2,658.83	0.00	216.17	8
011-3-641-00000 Sale Of Equip/Scrap	10,000.00	0.00	0.00	0.00	10,000.00	100
011-3-694-00100 Solid Waste: Transfer From General	200,000.00	0.00	200,000.00	0.00	0.00	0
Solid Waste - 11 Total Revenue	1,996,875.00	125,093.09	1,734,815.26	0.00	262,059.74	13
Solid Waste - 11 Total Expenditure	2,059,160.03	161,419.54	1,766,586.45	41,942.28	250,631.30	12
Solid Waste - 11 Net	-62,285.03	-36,326.45	-31,771.19	-41,942.28	11,428.44	-18
Fund: 012 Off Duty Witness Fees - 12						
Expenditure						
012-4-350-00000 Agency Reimbursement - Off Duty F	6,000.00	0.00	5,200.00	0.00	800.00	13
Revenue						
012-3-200-00000 Sheriff - Court Fees / Fines	5,500.00	309.00	5,233.05	0.00	266.95	5
Off Duty Witness Fees - 12 Total Revenue	5,500.00	309.00	5,233.05	0.00	266.95	5
Off Duty Witness Fees Total Expenditure	6,000.00	0.00	5,200.00	0.00	800.00	13
Off Duty Witness Fees - 12 Net	-500.00	309.00	33.05	0.00	-533.05	107

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 015 2015 Road Cert. Of Indebtedness - 15						
Expenditure						
015-4-310-04300 Certificates Of Indebtedness	305,000.00	0.00	305,000.00	0.00	0.00	0
015-4-310-04400 Interest - Cert Of Indebtedness	26,786.63	0.00	26,786.63	0.00	0.00	0
Revenue						
015-3-694-00300 Cert. Of Debt: Trans From Sales Tax	331,945.50	0.00	331,945.50	0.00	0.00	0
2015 Road Cert. Of Indebte Total Revenue	331,945.50	0.00	331,945.50	0.00	0.00	0
2015 Road Cert. Of Ind Total Expenditure	331,786.63	0.00	331,786.63	0.00	0.00	0
2015 Road Cert. Of Indebtedness - 15 Net	158.87	0.00	158.87	0.00	0.00	0
Fund: 017 Coroner Fund - 17						
Expenditure						
017-4-125-01100 Salaries - Coroner'S Office	30,550.00	0.00	28,050.00	0.00	2,500.00	8
017-4-125-06200 Medicare - Employer'S Share	449.62	0.00	413.37	0.00	36.25	8
017-4-125-06800 Fica - Employer'S Share	1,894.10	0.00	1,739.10	0.00	155.00	8
017-4-125-10000 Dues - Coroner'S Association	350.00	0.00	350.00	0.00	0.00	0
017-4-200-00000 Contracted Workers	50.00	0.00	0.00	0.00	50.00	100
017-4-300-00000 Autopsy Professional Charges	31,250.00	0.00	27,460.00	0.00	3,790.00	12
017-4-310-00000 Indigent Disposition	1,000.00	0.00	350.00	0.00	650.00	65
017-4-350-00000 Forensic Assault Specialists	350.00	0.00	0.00	0.00	350.00	100
017-4-355-00000 Toxicology	1,755.00	706.00	1,752.00	0.00	3.00	0
017-4-500-00000 Opc'S - Out-Of-Parish	9,500.00	400.00	8,100.00	0.00	1,400.00	15
017-4-600-00000 Office Supplies, Misc. Exp	2,500.00	167.65	2,109.30	0.00	390.70	16
017-4-610-00000 Computer Software	1,170.00	0.00	1,170.00	0.00	0.00	0
017-4-650-00000 Medical Supplies	3,000.00	571.00	2,760.55	0.00	239.45	8
017-4-705-00000 Vehicle / Liability Insurance	491.52	0.00	491.52	0.00	0.00	0
017-4-710-00000 Vehicle Expense - Repairs Etc	900.00	0.00	692.95	0.00	207.05	23
017-4-715-00000 Utilities (Phone/Gas/Water/Electric	4,000.00	133.52	3,415.23	0.00	584.77	15
017-4-716-00000 Coroner'S Office Telephone	3,900.00	80.02	3,304.58	915.60	-320.18	-8
017-4-800-00000 Building Repairs And Renovations	2,500.00	0.00	1,285.54	0.00	1,214.46	49
Revenue						
017-3-100-10000 Coroner: Municipal Fees	19,000.00	137.84	18,689.73	0.00	310.27	2
017-3-100-20000 Coroner: Coroner'S Fees	1,600.00	0.00	1,570.00	0.00	30.00	2
017-3-694-00100 Coroner: Transfer From General Fur	64,083.75	0.00	64,083.75	0.00	0.00	0
Coroner Fund - 17 Total Revenue	84,683.75	137.84	84,343.48	0.00	340.27	0
Coroner Fund - 17 Total Expenditure	95,610.24	2,058.19	83,444.14	915.60	11,250.50	12
Coroner Fund - 17 Net	-10,926.49	-1,920.35	899.34	-915.60	-10,910.23	100
Fund: 026 Court Fees Fund - 26						
Expenditure						
026-4-400-00000 Petit / Grand Jury Fees	11,177.04	0.00	11,177.04	0.00	0.00	0
Revenue						
026-3-694-00100 Court Witness: Transfer From Gener	10,000.00	0.00	5,000.00	0.00	5,000.00	50
Court Fees Fund - 26 Total Revenue	10,000.00	0.00	5,000.00	0.00	5,000.00	50
Court Fees Fund - 26 Total Expenditure	11,177.04	0.00	11,177.04	0.00	0.00	0
Court Fees Fund - 26 Net	-1,177.04	0.00	-6,177.04	0.00	5,000.00	-425

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 029 American Rescue Plan						
Expenditure						
029-4-100-11001 Employee Hazard Pay	92,899.42	0.00	92,899.42	0.00	0.00	0
029-4-100-11002 Employee Hazard Pay Fica	262.70	0.00	262.70	0.00	0.00	0
029-4-100-11003 Employee Hazard Pay Medicare	1,340.40	0.00	1,340.40	0.00	0.00	0
029-4-100-11004 Technology: Hardware & Software	259,275.39	5,199.96	191,599.87	39,071.14	28,604.38	11
029-4-100-11006 Hvac System	25,265.59	0.00	25,265.59	13,604.55	-13,604.55	-54
029-4-694-00100 Transfer To General Fund	1,000,000.00	0.00	1,000,000.00	0.00	0.00	0
Revenue						
029-3-100-10000 American Rescue Plan Funding	1,529,043.50	0.00	1,529,043.50	0.00	0.00	0
American Rescue Plan Total Revenue	1,529,043.50	0.00	1,529,043.50	0.00	0.00	0
American Rescue Plan Total Expenditure	1,379,043.50	5,199.96	1,311,367.98	52,675.69	14,999.83	1
American Rescue Plan Net	150,000.00	-5,199.96	217,675.52	-52,675.69	-14,999.83	-10
Report Total Revenue	\$13,772,208.51	\$227,165.67	\$7,775,606.01	\$0.00	\$5,996,602.50	44
Report Total Expenditure	\$12,608,792.14	\$371,101.34	\$11,229,435.76	\$309,537.17	\$1,069,819.21	8
Report Totals Net	\$1,163,416.37	\$-143,935.67	\$-3,453,829.75	\$-309,537.17	\$4,926,783.29	423

CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER

Jackson Parish Police Jury

Deposit Dates: 11/1/2021 to 11/30/2021

FY 2021

Deposit Numbers: 819 to 852

User IDs: All

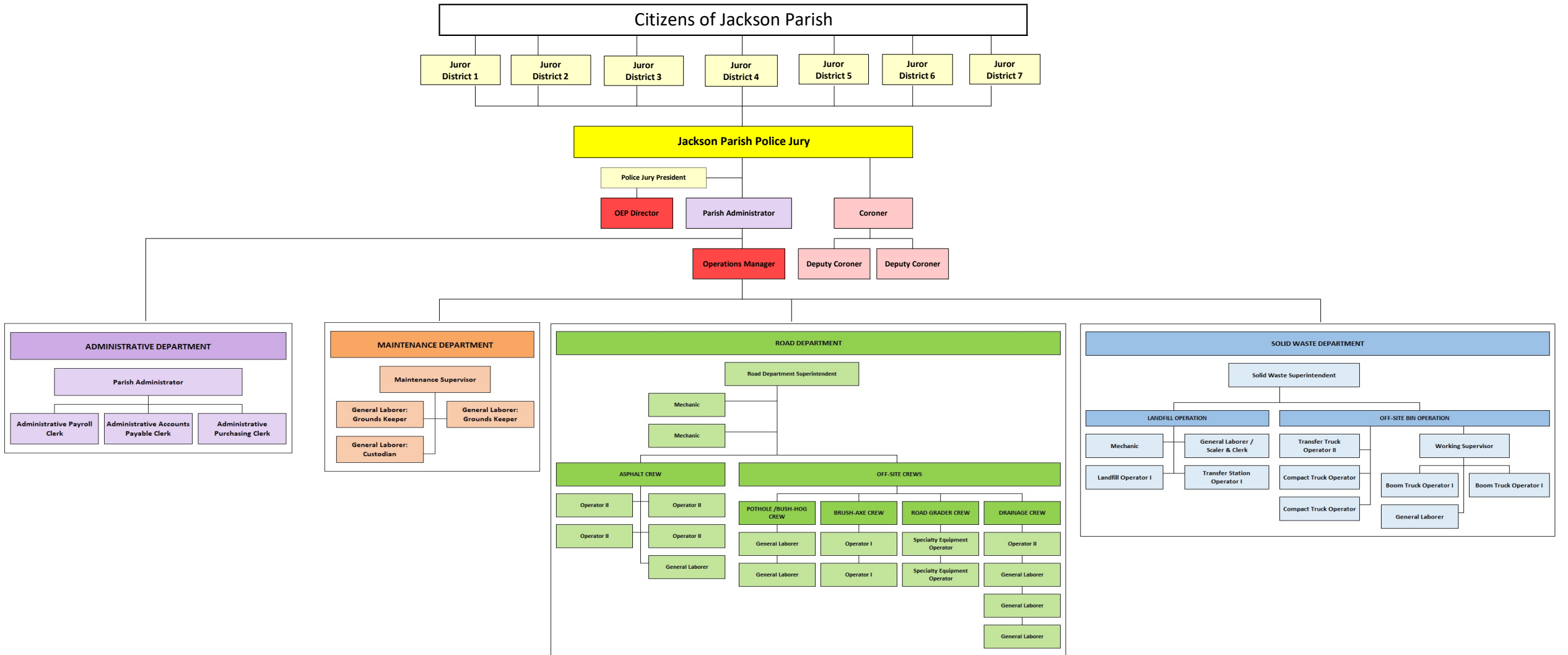
Deposit # / Date / Cash Account						Deposit Amount (\$)
819	11/01/2021	020-1-901-00000				1,000.00
825	11/02/2021	020-1-901-00000				10,564.10
826	11/08/2021	020-1-901-00000				224,600.38
827	11/04/2021	020-1-901-00000				1,924.00
828	11/05/2021	020-1-901-00000				2,058.50
829	11/08/2021	020-1-901-00000				7,686.39
830	11/12/2021	020-1-901-00000				8,110.72
831	11/12/2021	020-1-901-00000				25.00
832	11/17/2021	020-1-901-00000				1,654.75
833	11/15/2021	020-1-901-00000				8,484.75
834	11/18/2021	020-1-901-00000				75.00
835	11/18/2021	020-1-901-00000				75.00
836	11/19/2021	020-1-901-00000				1,375.82
837	11/22/2021	020-1-901-00000				2,033.50
838	11/23/2021	020-1-901-00000				4,668.45
839	11/29/2021	020-1-901-00000				9,029.79
840	11/24/2021	020-1-901-00000				25.00
844	11/03/2021	020-1-901-00000				22,206.78
845	11/18/2021	020-1-901-00000				219.39
846	11/26/2021	020-1-901-00000				60,899.14
848	11/23/2021	020-1-901-00000				27,119.20
849	11/17/2021	020-1-901-00000				20,144.13
850	11/30/2021	020-1-901-00000				1,000.00
851	11/30/2021	020-1-901-00000				1,341.88
852	11/30/2021	020-1-902-00000				29.43
GRAND TOTAL:						\$416,351.10

2022 Asphalt Maintenance Program
Adopted January 10, 2022

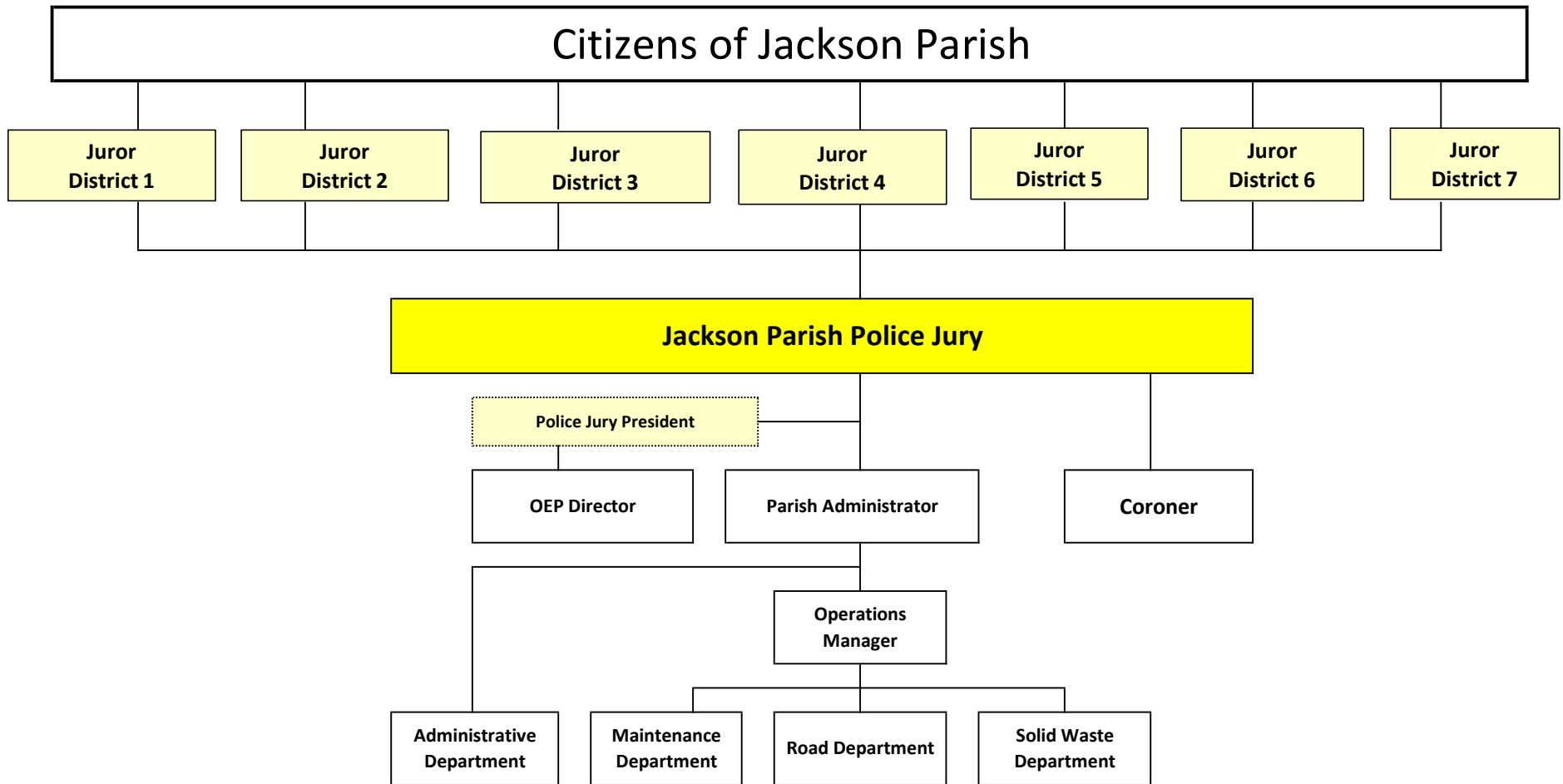
Road	Priority List and Rank	Description	Approx Materials \$ (Materials Only)
2022 Maintenance Program			
Rome Road	Major - 2	Do Prep Work for 2022 Road Program Replace Culverts, Patch, Et.	\$25,000.00
Topper Lane	Minor - 9	Entire road - 0.31 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 320 tons	\$26,100.00
Plum Hill Road	Minor - 10	Entire road - 0.45 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 600 tons	\$49,000.00
Point Drive	Minor - 11	Entire road - 0.40 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 410 tons	\$33,500.00
Kennecot Lane	Minor - 12	Entire road - 0.22 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 240 tons	\$19,600.00
Moon Street	Minor - 13	Skip - Not ready for overlay. Needs major Base repair or soil cement. Bid in Road Program to Contractor	\$0.00
E.J. Murphy	Minor - 14	Skip - Not ready for overlay. Needs minor work and chip seal. Bid in Road Program to Contractor	\$0.00
Bethany Church Rd	Minor - 15	Skip - Not ready for overlay. Needs minor work and chip seal. Bid in Road Program to Contractor	\$0.00
Bennett Farms Rd	Minor - 16	Skip - Not ready for overlay. Needs major Base repair or soil cement. Bid in Road Program to Contractor	\$0.00
Minter Street	Minor - 17	Skip - Only patching and surface treatment require Jury to Patch and bid in Road Program to Contractor.	\$0.00
Paradise Circle	Minor - 18	Entire road - 0.28 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 330 tons	\$26,900.00
		Subtotal Approximate for 2022 Maintenance	\$180,100.00

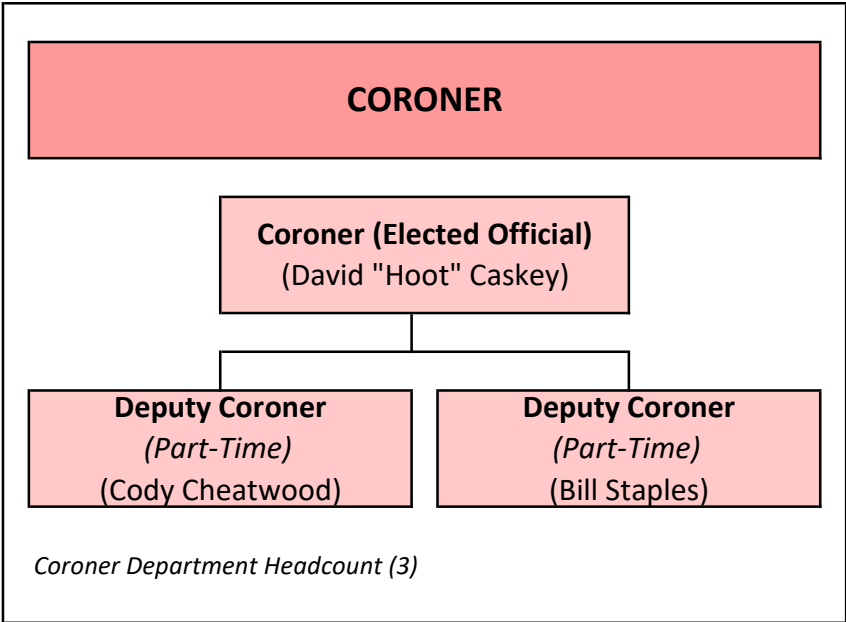
DRAFT
 12/1/21

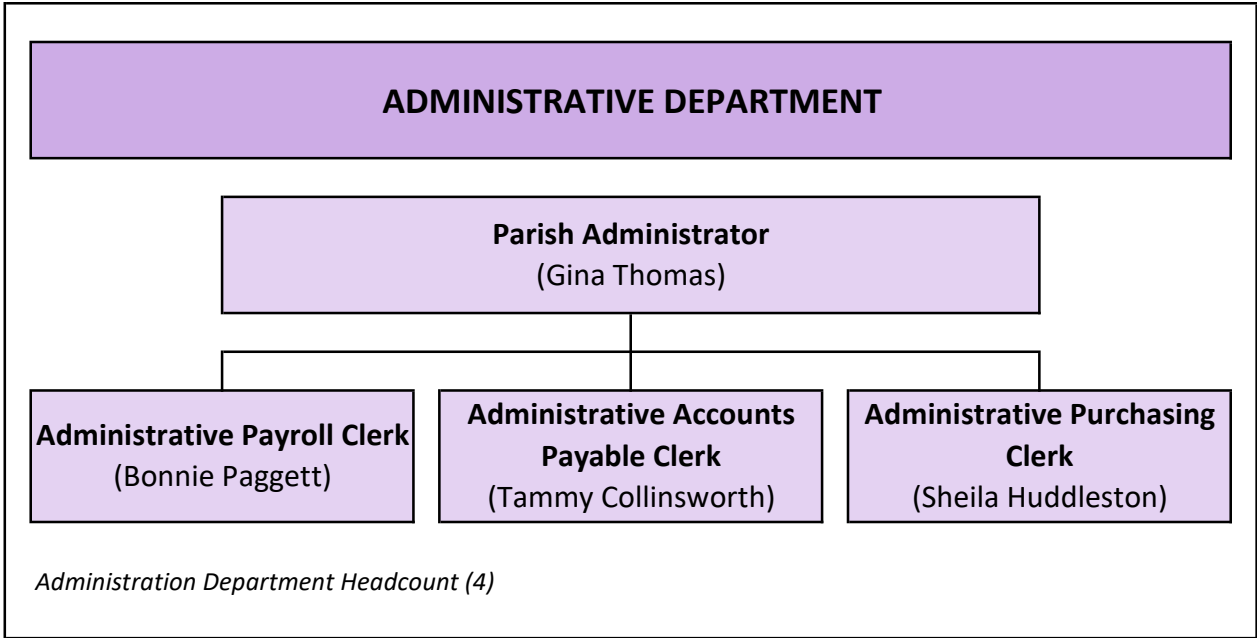
Jackson Parish Police Jury Organization Chart

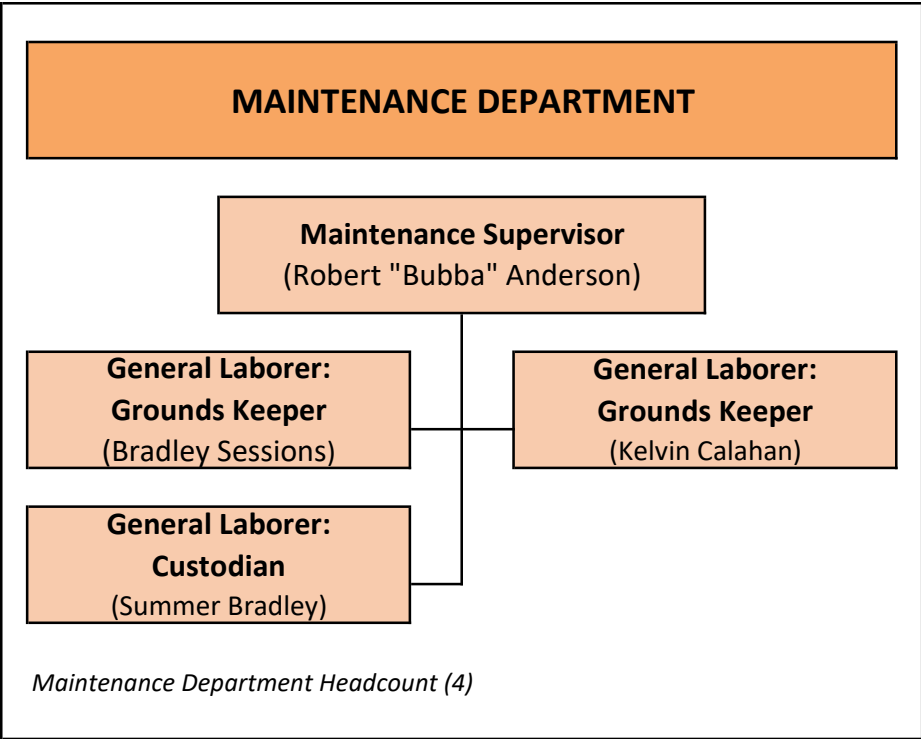


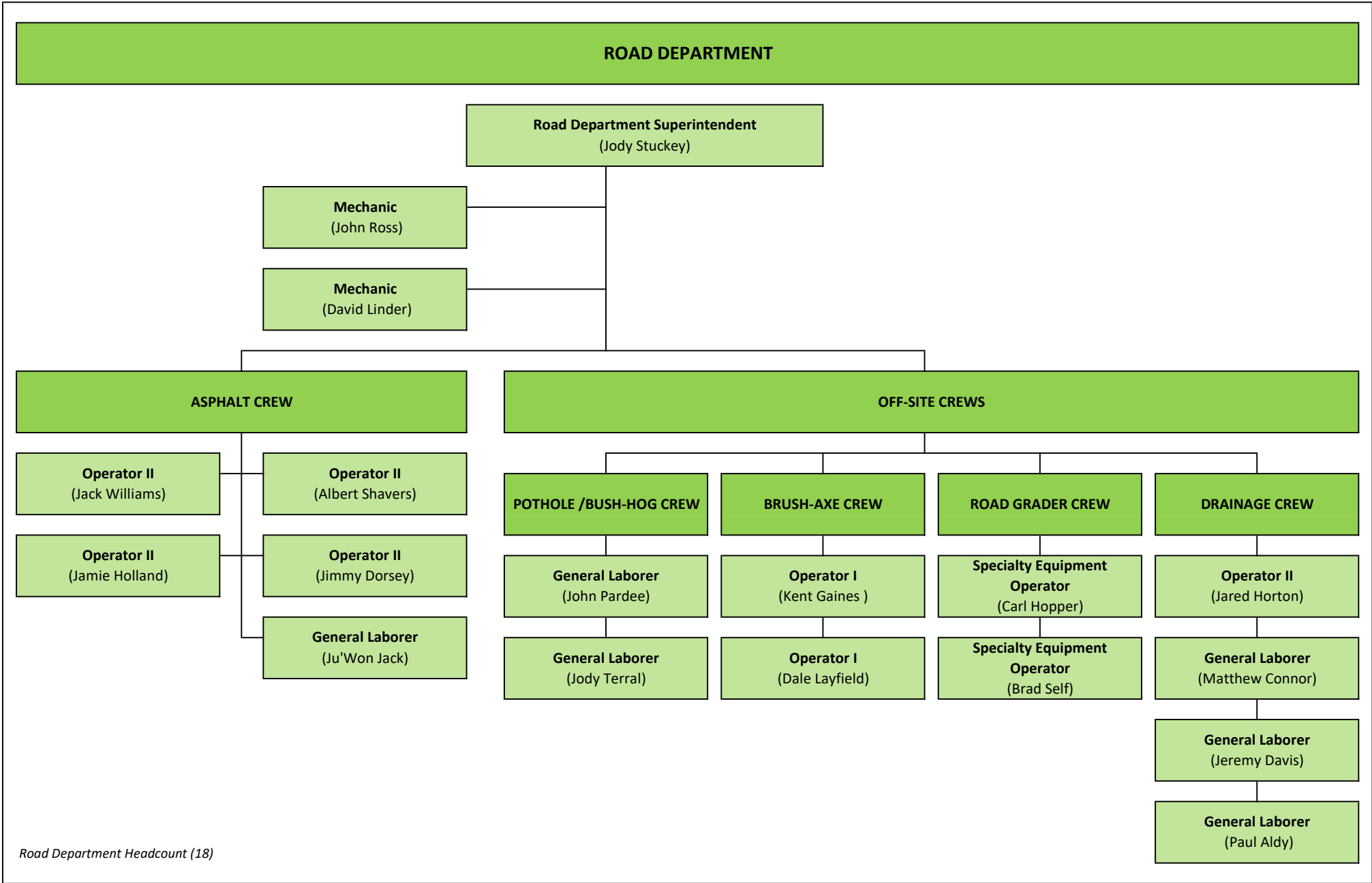
Jackson Parish Police Jury Organization Chart











Road Department Headcount (18)

SOLID WASTE DEPARTMENT

Solid Waste Superintendent
(Robin Sessions)

LANDFILL OPERATION

Mechanic
(Jeffrey Harlan)

**General Laborer /
Scaler & Clerk**
(Katherine Bond)

Landfill Operator I
(Lee Johnson)

**Transfer Station
Operator I**
(Shane Lowery)

OFF-SITE BIN OPERATION

**Transfer Truck
Operator II**
(Gene Robertson)

Compact Truck Operator
(Stacy Jones)

Compact Truck Operator
(Romaine Grant)

Working Supervisor
(Edquado Howard)

Boom Truck Operator I
(Ronnie Qualls)

General Laborer
(VACANT)

Boom Truck Operator I
(Rodney Boatner)

Solid Waste Department Headcount (12)

LEGAL NOTICE

Sealed bids will be received in the office of the Jackson Parish Police Jury, 160 Industrial Drive, Jonesboro, Louisiana 71251, until 1:30 PM, Wednesday, December 29, 2021, for the furnishing and/or constructing of the following item(s) as needed, for a period of one (1) year, beginning January 1, 2022, and ending December 31, 2022, at which time all bids will be opened and read aloud. No bids will be accepted after the deadline. All bids MUST be submitted on Jackson Parish Police Jury bid spec sheets. These are available upon request from the Jackson Parish Police Jury Office by phone: (318) 259-2361 ext. 2, from our website:

<https://www.jacksonparishpolicejury.org/rfps> or by email: tcollinsworth@jppj.org. All envelopes must be marked: **SEALED BID – December 29, 2021: 2022 MATERIALS**. Tabulated bids will be presented for consideration of award or rejection to the Jackson Parish Police Jury on Monday, January 10, 2022, at 5:30 PM in the Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana:

- 1.) Gasoline & diesel fuel (per gallon)
- 2.) Cold Mix (per ton)

Please Publish: December 15, 2021
 December 22, 2021

ELEVONIC® RM CONTROL SYSTEM

11/4/2021

To:
Jackson Parish Police Jury
500 E. Court Street
Jonesboro, LA 71251

From:
Otis Elevator Company
9228 Linwood Ave, Suite O
Shreveport, LA 71106

PROJECT LOCATION
Jackson Parish Courthouse
500 E. Court Street
Jonesboro, LA 71251

PROPOSAL NUMBER
F7SB3928/01

We propose to furnish labor and material to provide an Elevonic® RM control system. It is a digital closed-loop microprocessor-based control system specifically designed to meet the particular needs of modernizing UMV traction elevators.

OPERATION

DUTY

The present capacity and speed of the elevators will be retained as follows:

MACHINE #	CAPACITY (Pounds)	SPEED (Feet per Minute)
342517	2000	150

TRAVEL, STOPS & OPENINGS

The present travel, stops and openings of the elevators will be retained.

- Final payment shall be due thirty (30) days after acceptance of the elevator installation. Otherwise, warranties shall be suspended until payment in full is received.
- All change orders must be executed and paid prior to scheduling a final inspection and turn over to customer.
- Otis will not agree to any language referencing or implying "pay when paid." This contract is between Otis Elevator and referenced entity. The attached payment schedule ("Schedule of Values") is not contingent upon said entity's ability to be paid by others or any other factor or event not described above.

SCHEDULE OF VALUES:

SCHEDULE OF VALUES			
Base Contract Amount: \$182,648			
DUE DATE	DESCRIPTION	%	VALUE
Upon Award	Engineering/Drawings/Mobilization "Initial Payment"	50	\$91,324
Upon Material Delivery	Materials for project "Material Delivery Payment"	30	\$54,794
Upon Substantial Completion (90%) of Elevator	Installation labor "Labor Progress Payments"	20	\$36,530

LEAD TIME AND DURATION

We anticipate approximately **14-16** weeks manufacturing time from receipt of approvals and down payment.

Thereafter, we expect the modernization to take approximately **7** weeks.

All work will be performed during our regular working hours of our regular working days. It is agreed that we do not assume possession or control of any part of the equipment but such remains yours exclusively as the owner (or lessee) thereof.

SCHEDULE

Due to current market conditions the availability of elevator installation labor is limited. If this proposal is not accepted within 30 days, prior to acceptance of any award Otis reserves the unilateral right to decline the award based on a review of the project schedule and our labor availability/commitments.

ALTERNATE # 1 – TO INCLUDE REAR ENTRANCE AT FIRST FLOOR - To include a new door operator, wiring, hall button station and all required hardware and labor to modernize the rear entrance.

Price: ADD \$9,815 (Nine Thousand Eight Hundred Fifteen Dollars)

Please indicate your intention to choose this option by initialing here: _____

The extent of the work to be performed is either described above or in the attached specification which is incorporated into and made a part of this document.

PRICE	\$182,648
	One Hundred Eighty-Two Thousand Six Hundred Forty-Eight Dollars

This price is based on a **fifty percent (50%)** initial payment in the amount of **\$91,324**.

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract (collectively referred to herein as "you"), and us when accepted by you through execution of this proposal by you and approved by our authorized representative; or by your authorizing us to perform work for the project and our commencing such work. This quotation is valid for thirty (30) days from the date of submission.

Accepted in Duplicated

Submitted by: Todd C. Bingham
Todd C. Bingham

CUSTOMER

Approved by Authorized Representative

Date: _____

Signed: X _____

Print Name: _____

Title: _____

Name of Company: _____

OTIS ELEVATOR COMPANY

Approved by Authorized Representative

Date: _____

Signed: X _____

Print Name: _____

Title: _____

Principal, Owner or Authorized Representative of Principal or Owner

Agent _____
(Name of Principal or Owner)

Gina Thomas

From: Brad Roller
Sent: Friday, December 3, 2021 3:04 PM
To: Gina Thomas
Subject: Fwd: Jackson Parish Courthouse HVAC Phase I
Attachments: 7119.BID TAB.2021.11.29.pdf

I recommend replacing the chiller unit as it's the most critical. If the chiller goes out then all air is out.

AHU #3 is the largest air handler and is one of the 54 year old air handlers.

To replace the chiller and AHU #3 we would need the budget increased from \$412K to \$493K. Most likely would need to be increased to \$515K to cover any change orders

Get [Outlook for iOS](#)

From: Mike Middleton <mmiddleton@guthassoc.com>
Sent: Friday, December 3, 2021 2:38:13 PM
To: Brad Roller <broller@jppj.org>
Subject: Jackson Parish Courthouse HVAC Phase I

Mr. Roller

I would recommend that the Base bid be awarded to replace the 19 year old chiller that provides cooling for the entire facility.

If money could be added to fund Alternate #2, I would recommend that it be awarded to replace the 54 year old AHU #3.

I would not recommend awarding alternate number 1 at this time.

Please let me know if you have any questions.

Thanks

Mike Middleton

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

BID TABULATION SHEET

Bid Date: November 24, 2021

Project Name: Replace HVAC Phase I; Jackson Parish Courthouse,
Jonesboro, LA

Designer: John J. Guth Associates, Inc.
Shreveport, LA

BIDDER	Lic.No.	Addenda 1, 2, 3	Bond	Sig. Auth	Base Bid	Alt.No.1	Alt.No.2	Alt.No.3	Remarks
Byrnes Mechanical	37074 ✓	1, 2 only ✓	✓	✓				Not applicable	✱
The Payne Company	3494 ✓	✓	✓	✓	278,000.00	476,000.00	215,000.00	Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	

A TRUE COPY

Signed:  Date: 11/24/2021
Designer

Signed:  Date: 11/24/2021
Representative

Designer's Estimate (Base Bid) \$ 170,000.00

Construction Time 180 (days)

Liquidated Damages \$400.00 per day

✱ Addenda # 3 not acknowledged

**JACKSON PARISH CORONER'S OFFICE
DAVID "HOOT" CASKEY, CORONER
P. O. BOX 583
JONESBORO, LOUISIANA 71251**

**OFFICE (318) 259-9136
CELL (318) 237-8694
FAX (318) 395-5063**

December 10, 2021

To Whom It May Concern:

This letter is to inform you that the coroner's fee will be increasing from \$50.00 per call to \$75.00 per call effective January 1, 2022.

Please feel free to contact this office if you have any questions or concerns.

Very truly yours,

David "Hoot" Caskey
Coroner, Parish of Jackson

December 7, 2021

To: Parish Level Governing Bodies

From: Joseph Jones, System Director
North Louisiana Criminalistics Lab Commission

In accordance with the requirements of R.S. 40:2261-22678.4, the annual budget for the operation of the North Louisiana Criminalistics Laboratory Commission must be approved by a majority of the parish level governing bodies in the laboratory service area. On December 7, 2021 the North Louisiana Criminalistics Laboratory Commission approved the amended 2021 Budget and the Proposed 2022 Budget for the operation of the North Louisiana Criminalistics Laboratory Commission. Copies of the budgets are enclosed.

Would you please include this matter on the agenda of the next meeting of your parish level governing body for its consideration and return the enclosed form indicating the action taken.

A return envelope is enclosed for your convenience. If you have any questions, please contact Teri Pritchard, at the Shreveport Lab at 318-227-2889.

Enclosures

**North Louisiana Crime Lab
Amended 2021 Budget and
Proposed 2022 Budget**

	<u>Approved 2021 budget</u>	<u>Amended 2021 Budget</u>		<u>Proposed 2022 Budget</u>
Revenues:				
City Courts	786,100	733,204	-52,896	740,536
District Courts	1,755,000	1,270,500	-484,500	1,283,205
Mayor Courts	503,000	699,400	196,400	706,495
Bond Fees	79,000	76,100	-2,900	76,861
Fees collected Act 432	963,000	1,112,500	149,500	1,123,625
			0	
Total Court Revenue:	4,086,100	3,891,704	-194,396	3,930,722
			0	
Intergovernmental-Grant Revenue	350,000	683,400	333,400	600,000
Insurance Claim- Ice Storm 2021		204,244	204,244	59,000
Shreveport Police Lease		0		90,372
LSU - Path/Tox Agreement		0		120,000
Miscellaneous	25,000	32,432	7,432	25,000
Total Revenue:	4,461,100	4,811,780	350,680	4,825,094
Expenditures:				
Auto Expense	12,000	6,000	6,000	8,000
Building & Grounds	132,000	154,000	-22,000	155,000
Dues & Subs	18,000	21,000	-3,000	21,000
Freight	2,500	1,500	1,000	1,500
Grant Expense	230,000	683,400	-453,400	600,000
Insurance General	117,000	131,500	-14,500	131,500
Insurance Health	325,000	329,257	-4,257	256,196
Lab Equipmt.Maint.Service Agreements	217,000	193,725	23,275	193,000
Lab Supplies	248,200	244,950	3,250	213,132
DNA Supplies/Expenses	350,000	205,800	144,200	188,000
Legal and Accounting -Audit	25,000	30,000	-5,000	25,000
Accreditation Expenses	20,000	5,000	15,000	5,000
Office Supplies	30,000	29,000	1,000	20,000
Other Service-	5,000	5,000	0	5,000
Payroll Taxes	30,000	41,515	-11,515	41,520
Document Examiner	0	2,300	-2,300	0
Retirement Expenses	345,593	312,887	32,706	288,329
Salaries	2,821,174	2,599,081	222,093	2,507,214
Training /Proficiency Testing	25,000	23,700	1,300	24,000
Travel	20,000	12,000	8,000	20,000
Utilities	97,600	125,000	-27,400	99,000
NLFSC-Utillites	195,730	214,600	-18,870	215,000
NLFSC- Building Expenses Maintence	220,200	292,600	-72,400	290,000
NLFSC- 2021 Ice storm		204,244	-204,244	3,400
Capital Outlays	50,000	69,990	-19,990	30,000
		0	0	
Total Expenditures	5,536,997	5,938,049	-401,052	5,340,791
excess(deficiency) of revenue over (under)	<u>-1,075,897</u>	<u>-1,126,269</u>		<u>-515,697</u>
Estimated beginning Fund Balance	<u>2,266,958</u>	<u>1,662,766</u>		<u>536,497</u>
Estimated Ending Fund Balance	1,191,061	536,497		20,800

Jackson Parish Recreation Department
General Fund Amended Budget
Proposed Budgets

	Original Budget FYE 12/31/2021	Proposed Amended Budget FYE 12/31/2021	2021 <u>Variance</u>	Proposed Budget FYE 12/31/2022
REVENUES:				
Ad Valorem Taxes, net	960,000	960,000	-	960,000
All Star Donations	2,000	-	(2,000)	-
Archery Membership	300	500	200	500
Archery Revenue	1,500	1,500	-	1,500
Baseball/softball fees	41,000	45,000	4,000	45,000
Basketball fees	14,000	14,000	-	14,000
Cart Rentals	25,000	26,500	1,500	27,000
Cart Stalls	5,000	6,500	1,500	6,500
Cheerleading Fees	1,000	1,000	-	1,000
Concession revenues	60,000	47,000	(13,000)	50,000
Contributions-Golf Course	-	200	200	-
Field rental	2,000	500	(1,500)	1,000
Fishing	250	-	(250)	-
Food Sales	7,000	8,500	1,500	8,500
Grant Income	-	5,500	5,500	-
Green Fees/Range Balls	35,000	50,000	15,000	35,000
Interest	6,500	1,750	(4,750)	1,750
Membership	65,000	80,000	15,000	80,000
Miscellaneous revenues	2,000	2,000	-	2,000
Miscellaneous revenues - Golf Course	1,000	-	(1,000)	-
Pavilion Rental	-	175	175	-
Pro Shop Sales	8,000	8,000	-	8,000
Refunds	-	(270)	(270)	-
Refunds-Golf Course	-	(2,800)	(2,800)	-
Rental income - Golf Course	14,000	12,000	(2,000)	12,000
Restitution	-	2,750	2,750	-
Tournaments	14,000	12,500	(1,500)	14,000
Total Revenues	1,264,550	1,282,805	18,255	1,267,750

	Original Budget FYE 12/31/2021	Proposed Amended Budget FYE 12/31/2021	2021 <u>Variance</u>	Proposed Budget FYE 12/31/2022
EXPENDITURES:				
Advertising	3,200	3,500	(300)	3,200
All Star expenditures	5,600	7,300	(1,700)	7,300
Archery expenses	1,000	7,100	(6,100)	1,000
Bank Fees	0	15	(15)	0
Bank Fees-Golf Course	0	5	(5)	0
Baseball/softball expenditures	60,000	60,000	-	60,000
Baseball/softball officials	45,000	37,700	7,300	38,000
Basketball expenditures	22,000	12,000	10,000	15,000
Basketball officials	10,000	7,200	2,800	7,500
Board Per Diem	2,400	2,400	-	2,400
Capital outlay	100,000	200,000	(100,000)	100,000
Capital outlay - engineering	30,000	500	29,500	500
Capital outlay - Golf Course	50,000	280,000	(230,000)	50,000
Cash Over/Short Golf Course	0	25	(25)	0
Cheerleading Expenditures	3,000	500	2,500	500
Concession services	25,000	18,500	6,500	28,000
Concession supplies	30,000	28,000	2,000	18,500
Credit Card Fees - Golf Course	5,000	5,000	-	5,000
Dues & subscriptions	550	550	-	550
Dues & subscriptions - Golf Course	200	200	-	200
Engineering services	10,000	10,000	-	10,000
Equipment lease - Golf Course	21,600	21,600	-	21,600
Flag Football Expenditures	0	1,015	(1,015)	0
Food costs - Golf Course	3,000	0	3,000	0
Fuel expense	2,000	3,000	(1,000)	3,000
Fuel expense - Golf Course	4,000	7,000	(3,000)	7,000
Grounds maintenance	45,000	60,000	(15,000)	50,000
Grounds Maintenance - Golf Course	48,000	35,000	13,000	30,000
Insurance and bonds	45,000	45,000	-	45,000
Janitorial services	1,820	1,100	720	1,100
Janitorial services - Golf Course	1,500	800	700	800
Legal & Accounting	21,000	16,000	5,000	16,000
Miscellaneous	500	500	-	500
Office Supplies	4,000	1,000	3,000	1,000
Office Supplies - Golf Course	500	1,500	(1,000)	1,500
Parcel fee expenses	40	40	-	40
Payroll taxes	12,000	12,000	-	12,000
Payroll taxes - Golf Course	2,000	3,000	(1,000)	3,000
Pension retirement deduct	35,500	35,500	-	35,500
Pro shop purchases	4,000	0	4,000	0
Recreation Wages	190,000	155,000	35,000	190,000
Recreation wages - Golf Course	100,000	138,000	(38,000)	140,000
Rent	0	0	-	0
Rent - Golf Course	15,000	15,000	-	15,000
Repair and maintenance	30,000	25,000	5,000	30,000
Repair and maintenance - Golf Course	30,000	40,000	(10,000)	40,000
Retirement	25,000	18,000	7,000	18,000
Retirement - Golf Course	7,000	8,000	(1,000)	8,000
Seminars/Travel	1,500	0	1,500	0
Soccer expenditures	500	500	-	500
Supplies	20,000	16,000	4,000	16,000
Supplies - Golf Course	60,000	60,000	-	60,000
Taxes & Licenses	200	200	-	200
Telephone	5,000	6,000	(1,000)	6,000
Telephone - Golf Course	2,000	2,500	(500)	2,500
Tennis expenditures	500	500	-	500
Tournament expense	2,000	2,500	(500)	2,500
Travel	1,500	1,500	-	1,500
Utilities	40,000	50,000	(10,000)	50,000
Utilities - Golf Course	15,000	20,000	(5,000)	20,000
Volleyball Expenditures	0	1,500	(1,500)	0
Total Expenditures	1,199,610	1,484,750	(285,140)	1,176,390
Other Financing Sources (Uses):				
Grant Income	0	0		0
Cooperative Endeavor	70,000	70,000		70,000
Total Other Financing Sources (Uses)	70,000	70,000		70,000
Excess of revenue over (under) expenditures	134,940	(131,945)		102,995

Total cash balance:	as of 1/1/2021	\$ 3,839,543	as of 01/01/2022:	\$ 3,424,956
		<u>2021 Amended Budget</u>		<u>2022 Budget</u>
		<u>REVENUE</u>		
004- 3111000 · Library Tax	\$	962,860	\$	962,860
004- 3112000 · Payment in Lieu of Property Tax	\$	1,385	\$	1,500
004- 3330000 · Library State Revenue Sharing	\$	22,911	\$	23,000
004- 3346010 · Grant Reimbursements	\$	27,008	\$	39,010
004- 3400200 · LA CARES Reimbursement	\$	-	\$	-
004- 3511001 · SF-Library Fines	\$	6,000	\$	6,000
004- 3512001 · SF-Copies Income	\$	11,000	\$	11,000
004- 3513001 · SF-Library Fees	\$	7,000	\$	7,000
004- 3513002 · SF-Lost Item Fees	\$	2,500	\$	2,500
004- 3611000 · Library Interest	\$	6,200	\$	7,000
004- 3611001 · SF-Library Interest	\$	730	\$	700
004- 3640000 · Miscellaneous Income	\$	27,169	\$	-
004- 3641001 · SF-Promo Sales	\$	1,200	\$	1,200
004- 3642000 · Refunds (Income)	\$	270	\$	-
004- 3671001 · SF-Library Donations	\$	2,000	\$	450
004- 3700000 · American Recovery Plan Funding	\$	47,065	\$	-
Total Revenue:	\$	1,125,298	\$	1,062,220
		<u>EXPENSES</u>		
004- 4506011 · Library Salary	\$	524,000	\$	535,000
004- 4506012 · Legal Fees	\$	-	\$	1,000
004- 4506021 · Professional Dues	\$	2,415	\$	6,000
004- 4506023 · Utilities	\$	37,000	\$	35,000
004- 4506024 · Telephone	\$	11,600	\$	12,000
004- 4506025 · Audit Fees	\$	17,948	\$	18,000
004- 4506028 · Library Liability Insurance	\$	22,067	\$	25,000
004- 4506032 · Maint Supplies - Grounds, Build	\$	91,000	\$	80,000
004- 4506033 · Technology - Maint, Support	\$	69,000	\$	60,000
004- 4506034 · Bookmobile Expense	\$	3,550	\$	5,000
004- 4506035 · Office Expenses	\$	63,000	\$	50,000
004- 4506036 · Grant Expenditures	\$	2,604	\$	-
004- 4506037 · Professional Services	\$	54,525	\$	2,500
004- 4506039 · Programming	\$	78,500	\$	65,000
004- 4506040 · Accounting, Payroll	\$	33,962	\$	33,962
004- 4506044 · Books, Bindery, Periodicals	\$	110,500	\$	120,000
004- 4506052 · Library Physicals/Tests	\$	-	\$	1,000
004- 4506056 · Pension, Retirement, Deduction	\$	70,000	\$	70,000
004- 4506061 · Education Training Travel	\$	1,850	\$	12,500
004- 4506062 · Medicare	\$	7,600	\$	7,685
004- 4506063 · Library Retirement	\$	64,200	\$	64,925
004- 4506064 · Library Group Insurance	\$	130,000	\$	130,000
004- 4506067 · Library Workmens's Comp	\$	1,117	\$	1,117
004- 4506068 · FICA	\$	1,500	\$	1,500
004- 4506135 · SF-Office Expenses	\$	22	\$	300
004- 4507000 · Capital Outlay Projects				
C/O - Bookmobile	\$	-	\$	201,650
C/O - Building Renovations	\$	6,629	\$	89,850
C/O - Parking Lot	\$	17,831	\$	-
C/O - Chatham Storage Building	\$	70,200	\$	-
004- 4642100 · SF-Refunds to Patrons	\$	200	\$	500
004- 4700000 · American Recovery Plan Expenses	\$	47,065	\$	-
Total Expenses:	\$	1,539,885	\$	1,629,489
Ending cash balance:	as of 12/31/2021	\$ 3,424,956	as of 12/31/2022:	\$ 2,857,687
			Updated:	12/10/2021

2021 budget amendments and 2022 budget approved by Jackson Parish Library Board of Control on

December 14, 2021 on motion by _____, second by _____.

Floyd Knox, Library Director

Carol Massey, Board President

CONTRACT BETWEEN STATE OF LOUISIANA

NAME OF DEPARTMENT/AGENCY

Governor's Office of Homeland Security and Emergency Preparedness ("GOHSEP") or ("State")

AND

SUBRECIPIENT NAME

Jackson Parish Police Jury

AGREEMENT NUMBER (ISIS/LAGOV)

N/A

TYPE OF SERVICES TO BE PROVIDED

PROFESSIONAL SERVICES CONSULTING SERVICES SOCIAL SERVICES
PERSONAL SERVICES AGENCY GOVERNMENTAL COOPERATIVE ENDEAVOR

SUBRECIPIENT (Legal Name if Corporation)

Jackson Parish Police Jury

FEDERAL SUBRECIPIENT'S TAX ID NUMBER

72-6000572

SUBRECIPIENTS DUNS NUMBER

069739993

STREET ADDRESS

160 Industrial Drive

TELEPHONE NUMBER

(318) 259-2361

CITY Jonesboro

STATE LA

ZIP CODE 71251

BRIEF DESCRIPTION OF SERVICES TO BE PROVIDED

GOHSEP will provide Subrecipients that lack adequate resources, staff, and expertise to manage the FEMA Hazard Mitigation Grant Program (HMGP) process effectively while still maintaining regular daily responsibilities, the ability to utilize Program Management (PM) Services that GOHSEP has procured, selected, and negotiated fees. The selected PM Consultant is available to assist the Subrecipient by providing PM assistance and services so that they may pursue funding through the FEMA HMGP related to funding allocations received from the State resulting from Hurricanes Laura and Delta, and other potential future events.

Term of Agreement

This Agreement shall begin on [December 13, 2021](#) and shall end on [December 31, 2022](#). GOHSEP has the right to extend this Agreement up to a total of three years with the concurrence of the Subrecipient and all appropriate approvals. The continuation of this Agreement is contingent upon the appropriation of funds by the legislature to fulfill the requirements of the Agreement. Moreover, the parties hereby agree that the termination or expiration of this Agreement does not supersede or negate the rights and responsibilities of any of the parties as set forth by Federal law including the Stafford Act and State law.

Taxes

Before the Agreement may be approved, La. R.S. 39:1624(A)(10) requires the Office of State Procurement to determine that the Subrecipient is current in the filing of all applicable tax returns and reports and in the payment of all taxes, interest, penalties, and fees owed to the State and collected by the Department of Revenue. The Subrecipient shall provide its seven-digit LDR Account Number to the State for this determination. The State's obligations are conditioned on the Subrecipient resolving any identified outstanding tax compliance discrepancies with the Louisiana Department of Revenue within seven (7) days of such notification. If the Subrecipient fails to resolve the identified outstanding tax compliance discrepancies within seven days of notification, then the using agency may proceed with alternate arrangements without notice to the Subrecipient and without penalty.

Termination for Cause

Should the State determine that the Subrecipient has failed to comply with the Agreement's terms, the State may terminate the Agreement for cause by giving the Subrecipient written notice specifying the Subrecipient's failure. If the State determines that the failure is not correctable, then the Agreement shall terminate on the date specified in such notice. If the State determines that the failure may be corrected, the State shall give a deadline for the Subrecipient to make the correction. If the State determines that the failure is not corrected by the deadline, then the State may give additional time for the Subrecipient to make the corrections or the State may notify the Subrecipient of the Agreement termination date.

If the Subrecipient seeks to terminate the Agreement, the Subrecipient shall file a complaint with the Chief Procurement Officer under La. R.S. 39:1672.2-1672.4.

Termination for Convenience

Either Party may terminate the Agreement at any time without penalty by giving thirty (30) days written notice to the other Party of such termination or negotiating with the Parties regarding a termination date. GOHSEP shall be entitled to payment for deliverables in progress, to the extent that the work is acceptable.

Remedies for Default

Any claim or controversy arising out of this Agreement shall be resolved by the provisions of La. R.S. 39:1672.2 -1672.4.

Governing Law

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Louisiana, including but not limited to La. R.S. 39:1551-1736; rules and regulations; executive orders; standard terms and conditions, special terms and conditions, and specifications listed in the RFP (if applicable); and this Agreement. Venue of any action brought, after exhaustion of administrative remedies, with regard to this Agreement shall be in the Nineteenth Judicial District Court, Parish of East Baton Rouge, State of Louisiana.

E-Verify

Subrecipient acknowledges and agrees to comply with the provisions of La. R.S. 38:2212.10 and federal law pertaining to E-Verify in the performance of services under this Agreement.

Ownership of Work Product

All software, data files, documentation, records, worksheets, or any other related materials developed under this Agreement shall become the property of the State upon creation. All material related to the Agreement and/or obtained or prepared by Subrecipient in connection with the performance of the services contracted for herein shall become the property of State, and shall be returned by Subrecipient to State, at Subrecipient's expense, at termination or expiration of the Agreement.

Data/Record Retention

Federal Public Assistance funding requires that the Subrecipient retain all its books, records, and other documents relevant to this Agreement and the funds expended hereunder for at least three (3) years from the closeout of the Cat Z Project Worksheet (PW).

Subrecipient shall comply with all applicable State and Federal laws regarding data retention and provide for a transition period that accommodates all data retention requirements of the State, including data retained and length of retention, following Agreement termination, regardless of the reason for Agreement termination. Additionally, all State data must be sanitized in compliance with the most currently approved revision of NIST SP 800-66.

Record Ownership

All records, reports, documents and other material delivered or transmitted to Subrecipient by State shall remain the property of State, and shall be returned by Subrecipient to State, at Subrecipient's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this Agreement and/or obtained or prepared by Subrecipient in connection with the performance of the services agreed for herein shall become the property of State, and shall be returned by Subrecipient to State, at Subrecipient's expense, at termination or expiration of this Agreement.

Subrecipient's Cooperation

The Subrecipient has the duty to fully cooperate with the State and provide any and all requested information, documentation, etc. to the State when requested. This applies even if this Agreement is terminated and/or a lawsuit is filed. Specifically, the Subrecipient shall not limit or impede the State's right to audit or shall not withhold State owned documents.

Assignability

Subrecipient may assign its interest in the proceeds of this Agreement to a bank, trust company, or other financial institution. Within ten (10) calendar days of the assignment, the Subrecipient shall provide notice of the assignment to the State and the Office of State Procurement. The State will continue to pay the Subrecipient and will not be obligated to direct payments to the assignee until the State has processed the assignment.

Except as stated in the preceding paragraph, Subrecipient shall only transfer an interest in the Agreement by assignment, novation, or otherwise, with prior written consent of the State. The State's written consent of the transfer shall not diminish the State's rights or the Subrecipient's responsibilities and obligations.

Right to Audit / Records Retention

The State Legislative Auditor, internal auditors of the Division of Administration, agency auditors, and if applicable, federal auditors shall be entitled to audit the books and records of a Subrecipient or any subcontractor under any negotiated Agreement or subcontract to the extent that such books and records relate to the performance of such Agreement or subcontract. Such books and records shall be maintained by the Subrecipient for a period of five (5) years from the date of final payment under the prime Agreement and by the subcontractor for a period of five (5) years from the date of final payment under the subcontract.

Access to Records. The following access to records requirements apply to this Agreement:

- 1) The Subrecipient agrees to provide GOHSEP, the FEMA Administrator or his authorized representatives, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Subrecipient which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions.
- 2) The Subrecipient agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

The Subrecipient agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the Agreement.

Fiscal Funding

The continuation of this Agreement is contingent upon the appropriation of funds to fulfill the requirements of the Agreement by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the Agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the Agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

Non-Discrimination

Subrecipient agrees to abide by the requirements of the following, as applicable and amended: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968, as amended, and Americans with Disabilities Act of 1990.

Subrecipient agrees not to discriminate in its employment practices, and shall render services under this Agreement without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment. Any act of discrimination committed by Subrecipient, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin. The Subrecipient will send to each labor union or representative of workers with which he has a collective bargaining agreement or other Agreement or understanding, a notice to be provided advising the said labor union or workers' representatives of the Subrecipient's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Subrecipient will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering Agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders. In the event of the Subrecipient's noncompliance with the nondiscrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the Subrecipient may be declared ineligible for further Government Agreements or federally assisted construction Agreements in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law. The Subrecipient will include this discrimination clause section in every subcontract or purchase order unless exempted by rules,

regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that it will be binding upon each subcontractor or vendor. The Subrecipient will take such action with respect to any subcontract or purchase order as the administering Agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: provided, however, that in the event a Subrecipient becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering Agency, the Subrecipient may request the United States to enter into such litigation to protect the interests of the United States.

Eligibility Status

Subrecipient, and each tier of subcontractors, shall certify that it is not on the List of Parties Excluded from Federal Procurement or Nonprocurement Programs promulgated in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24 CFR part 24.

Prohibition of Discriminatory Boycotts of Israel

In accordance with La. R.S. 39:1602.1, for any Agreement for \$100,000 or more and for any Subrecipient with five or more employees, Subrecipient, or any Subcontractor, shall certify it is not engaging in a boycott of Israel, and shall, for the duration of this Agreement, refrain from a boycott of Israel.

The State reserves the right to terminate this Agreement if the Subrecipient, or any Subcontractor, engages in a boycott of Israel during the term of the Agreement.

Licenses and Permits

Subrecipient shall secure and maintain all licenses and permits, and pay inspection fees required to do the work required to complete this Agreement.

Security

Subrecipient's personnel shall always comply with all security regulations in effect at the State's premises, and externally for materials belonging to the State or to the project. Subrecipient is responsible for reporting any breach of security to the State promptly.

Cybersecurity Training

In accordance with La. R.S. 42:1267(B)(3) and the State of Louisiana's Information Security Policy, if the Subrecipient, any of its employees, agents, or subcontractors will have access to State government information technology assets, the Subrecipient's employees, agents, or subcontractors with such access must complete cybersecurity training annually, and the Subrecipient must present evidence of such compliance annually and upon request. The Subrecipient may use the cybersecurity training course offered by the Louisiana Department of State Civil Service without additional cost or may use any alternate course approved in writing by the Office of Technology Services.

For purposes of this Section, "access to State government information technology assets" means the possession of credentials, equipment, or authorization to access the internal workings of State information technology systems or networks. Examples would include but not be limited to State-issued laptops, VPN credentials to credentials to access the State network, badging to access the State's telecommunications closets or systems, or permissions to maintain or modify IT systems used by the State. Final determination of scope inclusions or exclusions relative to access to State government information technology assets will be made by the Office of Technology Services.

Code of Ethics

The Subrecipient acknowledges that Chapter 15 of Title 42 of the Louisiana Revised Statutes (R.S. 42:1101 et. seq., Code of Governmental Ethics) applies to the Contracting Party in the performance of services called for in this Agreement. The Subrecipient agrees to immediately notify the state if potential violations of the Code of Governmental Ethics arise at any time during the term of this Agreement.

Mutual Indemnity

The parties agree to defend, indemnify and hold each other, and each other's lenders, parent companies, Affiliates, officers, directors, agents and employees, harmless from and against any claims, losses, damages and liabilities (including, but not limited to, reasonable attorneys' fees and court costs) on account of any claim by a third Party for bodily injury or property damage against the indemnified Party to the extent caused by the negligent act or omission, or willful misconduct of, or breach of this Agreement by, the indemnifying Party or the indemnifying Party's employees, contractors, subcontractors or agents, in connection with the performance of their respective obligations under this Agreement.

Severability

If any term or condition of this Agreement or the application thereof is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

Subrecipient's Certification of No Federal or State Suspension or Debarment

Subrecipient has a continuing obligation to disclose any suspensions or debarment by any government

entity, including but not limited to General Services Administration (GSA). Failure to disclose may constitute grounds for suspension and/or termination of this Agreement and debarment from future Agreements. Subrecipient shall not employ any subcontractors pursuant to this Agreement that are suspended or debarred by any government entity.

1) This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Subrecipient is required to verify that none of the Subrecipient, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

2) The Subrecipient must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

3) This certification is a material representation of fact relied upon by GOHSEP. If it is later determined that the Subrecipient did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to GOHSEP, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Agreement that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Federal Funds

The Federal Emergency Management Agency (FEMA) is providing funding for this Agreement. As such, the State and Subrecipient shall be required to comply with those requirements stated in 44 CFR Part 13 and 2 CFR Part 200, where applicable.

Clean Air Act

1) The Subrecipient agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401, *et seq.*

2) The Subrecipient agrees to report each violation to the GOHSEP and understands and agrees that the GOHSEP will, in turn, report each violation as required to assure notification to FEMA, and the appropriate Environmental Protection Agency Regional Office.

3) The Subrecipient agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

Energy Policy and Conservation Act

The Subrecipient hereby recognizes the mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

Clean Water Act

The Subrecipient hereby agrees to adhere to the provisions which require compliance with all applicable standards, orders, or requirements issued under Section 508 of the Clean Water Act which prohibits the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA List of Violating Facilities.

Federal Water Pollution Control Act

1) The Subrecipient agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, *et seq.*

2) The Subrecipient agrees to report each violation to the GOHSEP and understands and agrees that the GOHSEP will, in turn, report each violation as required to assure notification to the FEMA, and the appropriate Environmental Protection Agency Regional Office.

3) The Subrecipient agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

Byrd Anti-Lobbying Act

The Subrecipient will be expected to comply with Federal statutes required in the Anti-Lobbying Act.

Subrecipients who apply or bid for an award shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any Agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

Procurement of Recovered Materials

In the performance of this Agreement, the Subrecipient shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired:

- 1) Competitively within a timeframe providing for compliance with the Agreement performance schedule;
- 2) Meeting Agreement performance requirements; or
- 3) At a reasonable price.

Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

Compliance with Federal Executive Orders

This is an acknowledgement that FEMA financial assistance will be used to fund the Agreement only. The Subrecipient will comply will all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

No Obligation by the Federal Government

The Federal Government is not a party to this Agreement and is not subject to any obligations or liabilities to the non-Federal entity, Subrecipient, or any other party pertaining to any matter resulting from the Agreement.

DHS Seal, Logo, and Flags

The Subrecipient or its subcontractors shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

Fraud and False or Fraudulent Related Acts

Subrecipient must comply with the requirements of The False Claims Act (31 U.S.C. §§ 3729-3733) which prohibits the submission of false or fraudulent claims for payment to the federal government. The Subrecipient herein acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Subrecipient's and its subcontractor's actions pertaining to this Agreement.

Prohibition on Certain Telecommunications And Video Surveillance Services Or Equipment.

Any procurement of telecommunications and video surveillance services or equipment must comply with the provisions of 2. C.F.R. §200.216.

Domestic Preferences for Procurements.

As appropriate and to the extent consistent with law, Subrecipient should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements in this section must be included in all subcontracts entered into as a result of this Agreement, as well as all contracts and purchase orders for work or products under this Agreement.

Contracting With Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.

- a) Any party to this Agreement must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. These steps are required for the hiring of any subcontractors under this Agreement.
- b) Affirmative steps must include:
 - 1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - 2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - 3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - 4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
 - 5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

Agreement Approval

This Agreement is not effective until executed by all parties and approved in writing by the Office of State Procurement, in accordance with La. R.S.39:1595.1.

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on the day, month and year first written above.
IN WITNESS WHEREOF, the parties have executed this Agreement.

WITNESSES SIGNATURES:

Print Name: _____

WITNESSES SIGNATURES:

Print Name: _____

GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY
PREPAREDNESS:

By: _____
Signature

Print Name

Title

:
By: _____
Signature

Print Name

Title

Telephone Number

SCOPE OF SERVICES

1.0 Public Purpose of Agreement

The purpose of this agreement is to offer Subrecipients, who often lack adequate resources, staff, and expertise to manage the FEMA HMGP process effectively while still maintaining regular daily responsibilities, the opportunity to utilize Program Management (PM) Services. GOHSEP has procured, selected, and negotiated fees with a PM Consultant, who is available to assist those interested Subrecipients by providing PM assistance and services so that they may pursue funding through the FEMA HMGP related to funding allocations received from the State resulting from Hurricanes Laura and Delta, and other potential future events.

Subrecipient and the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP), for the consideration hereinafter named, agreed as follows:

2.0 Goal and Objectives

2.1. The goal of this Agreement is to provide Subrecipients with program/grant management services, provided by the FEMA HMGP, pursuant to and consistent with the Stafford Act Section 324 Management Costs, as amended by Disaster Recovery Reauthorization Act (DRRA). Said services are intended to assist Subrecipients with managing the hazard mitigation grant process as needed.

2.2. Objective

2.2.1. To provide Program Management (PM) Services to Subrecipients who desire to utilize the PM Services offered by GOHSEP in pursuing funding through the FEMA HMGP in connection with funding allocation received from Hurricane Laura.

3.0 Scope of Work

3.1. Responsibilities of GOHSEP:

- 3.1.1. Upon execution of this agreement, GOHSEP shall assign the PM Consultant who will provide PM Services as set forth in Attachment A of this Agreement for eligible Subrecipients who demonstrate a need for assistance in navigating the HMGP process.
- 3.1.2. GOHSEP shall coordinate with the Subrecipient to ensure that the processing and issuing of reimbursement under this Agreement is conducted in accordance with its normal procedures as well as state and federal law.
- 3.1.3. GOHSEP shall make available, at the Subrecipient's request, an accounting of all costs invoiced by the PM Consultant.
- 3.1.4. GOHSEP may, but shall not be required to, provide PM Services once the cost for those services reach the amount awarded by FEMA for Subrecipient management costs.
- 3.1.5. GOHSEP will direct PM Consultant to assist Subrecipient with PM Services. In the event Subrecipient requires additional assistance managing its hazard mitigation projects, i.e. procurement, design management, construction management, ("Additional Services") Subrecipient may solicit proposals from interested parties to provide those services and if requested GOHSEP shall provide guidance in procurement of those services. Nothing contained herein shall preclude PM Consultant from competing for Additional Services.

3.2. Responsibilities of Subrecipient:

- 3.2.1. Subrecipient shall cooperate at all times with the GOHSEP contract monitor and assigned PM Consultant.
- 3.2.2. Subrecipient agrees to meet all program and administrative requirements as dictated by the applicable state and federal laws, regulations and policies and by any other requirements deemed necessary by GOHSEP, which have been made available to the Subrecipient for review prior to acceptance to carry out the intent of this Agreement.
- 3.2.3. Subrecipient will meet with PM Consultant and cooperate in determining the level of assistance needed within the scope of PM Services.
- 3.2.4. Subrecipient shall timely provide to PM Consultant documentation necessary to submit a complete hazard mitigation subapplication under the FEMA HMGP and shall cooperate with PM Consultant in connection with management of the grant program including executing any required forms.
- 3.2.5. Subrecipient shall timely provide, to PM Consultant, documentation necessary to submit reimbursement requests to GOHSEP (including but not limited to reimbursement for Subrecipient management costs) and shall cooperate with PM Consultant including executing any required forms.
- 3.2.6. In accordance with requirements under the FEMA HMGP, Subrecipient shall maintain all documents for a period of three (3) years following closeout of Subrecipient's subaward.
- 3.2.7. The Subrecipient shall immediately notify GOHSEP, in writing, if the services provided

under this Agreement are no longer required. Further, the Subrecipient acknowledges and agrees that GOHSEP will be entitled to the reimbursement of any services rendered up until that point.

- 3.2.8. The Subrecipient shall immediately notify GOHSEP of any performance related issues regarding the scope of services being provided under this Agreement.

4.0 Agreement Monitoring Plan

Parties will adhere to the following monitoring plan:

4.1. GOHSEP Contract Monitor

The Assistant Deputy Director of Hazard Mitigation Assistance or his successor will serve as the GOHSEP Contract Monitor (CM) for this Agreement. The GOHSEP reserves the right to replace the CM at its discretion.

Sean Wyatt
Assistant Deputy Director, Hazard Mitigation Assistance
GOHSEP
7667 Independence Blvd.
Baton Rouge, LA 70806
Office: 225-389-2403
Cell: 504-301-6166
Sean.Wyatt@la.gov

4.2. Responsibilities of GOHSEP's Contract Monitor

- 4.2.1. Monitors performance of the Agreement
- 4.2.2. Oversight and direction of the activities of the Subrecipient
- 4.2.3. Serve as the principal point of contact for GOHSEP concerning the PM Consultant and PM Consultant's performance under this Agreement.
- 4.2.4. Serve as the principal point of contact for GOHSEP concerning the Subrecipient and the Subrecipient's performance under this Agreement.

4.3. Subrecipient's Project Manager

[Mr. Brad Roller](#) or his successor will serve as the Subrecipient's PM. Subrecipient reserves the right to replace the PM at its discretion.

[Brad Roller](#)
[OEP Director](#)
[160 Industrial Drive](#)
[Jonesboro, LA 71251](#)
broller@jppj.org

4.4. Responsibilities of Subrecipient's Project Manager

- 4.4.1. Subrecipient's PM shall continue to be responsible for the management, supervision and performance of Subrecipient's personnel.
- 4.4.2. Will be the primary point of contact for GOHSEP CM to contact and coordinate efforts.

5.0 Compensation for Services:

GOHSEP will provide PM Services directly to Subrecipient in consideration for Subrecipient assigning awarded Subrecipient management costs to GOHSEP up to the amount expended in providing those services. Subrecipient acknowledges that the funding for the Subrecipient management costs requires participation in the Federal HMGP and agrees that it will pursue FEMA funding with the assistance of GOHSEP's PM Services.

6.0 Notices:

Notices or communication required to be sent or which may be sent by either party to the other will be sent as follows, unless a specific section requires or states otherwise:

6.1. If to [Jackson Parish Police Jury](#):

[Mr. Brad Roller](#)
[OEP Director](#)
[160 Industrial Drive](#)
[Jonesboro, LA 71251](#)
broller@jppj.org

6.2. If to GOHSEP:

Casey Tingle
Acting Director
Governor's Office of Homeland Security and Emergency Preparedness
7667 Independence Blvd
Baton Rouge, LA 70806
Casey.Tingle@la.gov

PROGRAM MANAGEMENT SERVICES

1. Description of Services to be Provided

Contractor agrees to furnish services to State as specified in this Section and in any attachments.

Contractor will provide direction and oversight of all staff and subcontractors to assure a reasonable degree of individual performance and compliance with all state and federal laws and regulations and provide daily coordination with the State Contract Monitor and Project Manager on issues of contract personnel assignments and performance. Perform all tasks and services on behalf of the Subrecipient.

- Provide assistance and build capacity at the Subrecipient level by identifying, developing, and evaluating opportunities for hazard mitigation projects to reduce or eliminate risk from future disasters.
- Prepare, review and submit to GOHSEP grant subapplications consistent with the priorities and direction of the Subrecipient and eligibility requirements of the Hazard Mitigation Grant Program.
- Review hazard mitigation project subapplications for programmatic completeness and regulatory compliance.
- Gather information, review and recommend for approval the technical components of project subapplications in areas to include but not limited to: engineering analysis, environmental and historical preservation, permitting, and benefit cost analysis (BCA).
- Perform accounting and auditing tasks, assuring that all federal funds have been accounted for in each of the Subrecipient's projects.
- Develop, compile, review and provide support documentation for Subrecipient reimbursement claim in accordance with FEMA law, regulation and policy.
- Review scope to submit reimbursement claims and need for additional amendments to the scope for cost overruns or underruns.
- Monitor and notify GOHSEP and Subrecipients of delays or other issues impacting project completion, and submit accurate quarterly reports and time extension requests as needed.
- Prepare, on behalf of the Subrecipient, complete packages to GOHSEP to request reimbursement for FEMA eligible costs.
- Reconcile all project costs and prepare final closeout documentation for grant closeout within 180 days of project period of performance.
- Make programmatic requests on behalf of the Subrecipient to ensure proper approvals and compliance with all HMGP requirements, including but not limited to: EHP, document retention, proposed scope of work changes, proposed budget changes, etc.
- Provide administrative support to Subrecipient as needed for tracking, copying and filing/making electronic files for projects.
- Attend meetings at the direction of the Subrecipient to represent Subrecipient interests/claims.
- Inform, document and ensure that 2 CFR guidelines are communicated to and followed by the Subrecipient for their procurement and assist with supporting cost reasonableness as needed.

Contractor will proceed with above tasks and services only upon written Task Order issued by GOHSEP (also referred to as a "Notice to Proceed" or "NtP"), with all services necessary for the performance, in proper sequence and in the time specified, of the statement of work for the project.

Contractor may be required to frequently travel to GOHSEP's Subrecipients on-site location. Subrecipient locations are located within the State of Louisiana, and the Contractor may be required to visit locations as identified by GOHSEP.

Contractor will maintain an on-site presence as needed to fulfill responsibilities and meet Subrecipient needs within the assigned locations.



PREPARED FOR

Jackson Parish

Brad Roller

OEP Director / Operations Manager

160 Industrial Drive

Jonesboro, LA 71251

PREPARED BY

Dude Solutions

11000 Regency Parkway, Suite 400

Cary, NC 27518

PUBLISHED ON

November 04, 2021

Term: 12 months (01/01/2022 - 12/31/2022)

Subscription		
Item	Pricing Based On	Investment
Asset Essentials Enterprise	15,879 Population	8,343.72 USD
- Facilities/Physical Plant Module		Included
- Streets/Signs/Sidewalks Module		Included
- Storm Water Module		Included
- Sanitation Module		Included
- Fleet Module		Included
- Dude Analytics		Included
- AE Safety		Included
- Asset Essentials Inventory		Included
Asset Essentials Connector Toolkit	15,879 Population	973.02 USD
Subscription Term: 12 months 2 months included at no additional cost		Subtotal: 9,316.74 USD
Implementation & Services		
Item	Pricing Based On	Investment
Asset Essentials Standard Implementation	One-Time	1,615.00 USD
		Subtotal: 14,982.45 USD

Implementation & Services		
Asset Essentials Enterprise Consulting - with travel	15,879 Population	12,027.00 USD
Asset Essentials Connector Toolkit Training	1 Day(s)	1,340.45 USD
		Subtotal: 14,982.45 USD
Total Initial Investment		24,299.19 USD

Sourcewell/NJPA purchasing contract

- <https://www.sourcewell-mn.gov/cooperative-purchasing/090320-sdi#tab-contract-documents> (<https://www.sourcewell-mn.gov/cooperative-purchasing/090320-sdi#tab-contract-documents>).
- Contract #090320-SDI
- Expiration date: 11/2/2024



Jackson Parish Police Jury
 Administrative Building
 160 Industrial Drive
 Jonesboro, LA 71251

2021 Surplus Sale Bid Tabulation

Item #	Item Description	VIN/Serial #	WINNING Bid Amount	Bid Amount	Bid Amount
1	2001 Dodge ½ ton pickup	1B7HC16X815780758	\$300.00 Thomas Faber	\$275.00 J & S Auto Repair	\$229.29 JJ Merchant
2	2002 Ford F-250 ¾ ton pickup	1FTNW20L22EB07244	\$477.77 JJ Merchant	\$400.00 Thomas Faber	\$275.00 J & S Auto Repair
3	1997 Mack MR6090S compact trash truck, front load	1M2K193C7VM006681	\$575.79 JJ Merchant	-	-
4	2009 Mack 6600 compact trash truck, front load	1M2AV02C0AM005766	\$579.79 JJ Merchant	-	-
5	1978 M81 consolidated diesel M18 dump truck #0096	NL043E-C141-10147M812	\$2,792.92 JJ Merchant	\$400.00 Thomas Faber	-
6	2006 PC78 AC7845-6 excavator PO 7849-6 MINIMUM BID \$10,000	8201	\$15,777.77 JJ Merchant	-	-
7	1994 Mack 14 truck cab chassis	1M2K193C7RM005701	\$579.79 JJ Merchant	-	-
8	Steam cleaner, Silver Eagle Model 3220		\$137.37 JJ Merchant	-	-
9	(2) Generac guardian generators		\$679.79 JJ Merchant	\$200.00 Thomas Faber	\$200.00 J & S Auto Repair
10	(8) Odyssey Hanging Stage Lights		No bid received		
11	(2) RMX Professional Power Amplifiers	80826580 & 090826953	No bid received		
12	(2) Medium Size Audio Centron Speakers	AFADJ30259 & AFDAJ3026	No bid received		
13	(2) CGM Large Speakers with Stands	231016165 & 231117759	No bid received		
14	(1) MC 7008 Memory Lighting Controller Amplifier	0279693	No bid received		



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15	(1) Yamaha Mixer	C86792831329	No bid received		
16	iPad Pro (12.9-inch) 2 nd gen with keyboard & apple pencil 1 MINIMUM BID \$250	Model: MP6H2LL	\$250.00 Lois David	-	-
17	iPad Pro (12.9-inch) 2 nd gen with keyboard & apple pencil 1 MINIMUM BID \$250	Model: MP6H2LL	\$250.00 Lois David	-	-
18	iPad Pro (12.9-inch) 2 nd gen with keyboard & apple pencil 1 MINIMUM BID \$250	Model: MP6H2LL	\$250.00 Lois David	-	-
19	iPad Pro (12.9-inch) 2 nd gen with keyboard & apple pencil 1 MINIMUM BID \$250	Model: MP6H2LL	\$275.00 Karie Potts	-	-
20	iPad Pro (12.9-inch) 2 nd gen with keyboard & apple pencil 1 MINIMUM BID \$250	Model: MP6H2LL	\$275.00 Karie Potts	-	-
21	iPad Pro (12.9-inch) 2 nd gen with keyboard & apple pencil 1 MINIMUM BID \$250	Model: MP6H2LL	\$275.00 Karie Potts	-	-
22	iPad Pro (12.9-inch) 2 nd gen with keyboard & apple pencil 1 MINIMUM BID \$250	Model: MP6H2LL	No bid received		
23	iPad Pro (12.9-inch) 2 nd gen with keyboard & apple pencil 1 MINIMUM BID \$250	Model: MP6H2LL	No bid received		

RESOLUTION NO. 12.13.2021-01

A Resolution authorizing the Parish of Jackson (herein referred to as this “Governmental Unit”) to join with the State of Louisiana and other local governmental units as a participant in the *LOUISIANA STATE-LOCAL GOVERNMENT OPIOID LITIGATION MEMORANDUM OF UNDERSTANDING* (the “MOU”) and any subsequent Formal Agreements necessary to implement the MOU, including but not limited to, the Subdivision Settlement Participation Form(s) in Exhibit K of the *Distributor Settlement Agreement* and the *Janssen Settlement Agreement*.¹

WHEREAS, the Parish of Jackson has suffered harm from the opioid epidemic;

WHEREAS, the Parish of Jackson recognizes that the entire State of Louisiana has suffered harm as a result from the opioid epidemic;

WHEREAS, the State of Louisiana has a pending action in state court, and a number of Louisiana Cities and Parishes have also filed an action *In re: National Prescription Opiate Litigation*, MDL No. 2804 (N.D. Ohio) (the “Opioid Litigation”) and the Parish of Jackson is a litigating participant in that action;

WHEREAS, the State of Louisiana and lawyers representing certain various local governments involved in the Opioid Litigation have proposed a unified plan for the allocation and use of prospective settlement dollars from opioid related litigation;

WHEREAS, the Louisiana Memorandum of Understanding (the “MOU”) sets forth sets forth a framework of a unified plan for the proposed allocation and use of opioid settlement proceeds and it is anticipated that formal agreements implementing the MOU will be entered into at a future date; and,

WHEREAS, participation in the MOU by a large majority of Louisiana cities and parishes will materially increase the amount of funds to Louisiana and should improve Louisiana’s relative bargaining position during additional settlement negotiations;

WHEREAS, failure to participate in the MOU will reduce funds available to the State, the Parish of Jackson, and every other Louisiana city and Parish;

NOW, THEREFORE, BE IT RESOLVED BY THIS GOVERNMENTAL UNIT:

SECTION 1. That this Governmental Unit finds that participation in the MOU would be in the best interest of the Governmental Unit and its citizens in that such a plan ensures that almost all of the settlement funds go to abate and resolve the opioid epidemic and each and every City and Parish receives funds for the harm that it has suffered.

¹ Available at <https://nationalopioidsettlement.com/>

SECTION 2. That this Governmental Unit hereby expresses its support of a unified plan for the allocation and use of opioid settlement proceeds as generally described in the MOU, attached hereto as Exhibit "A."

SECTION 3. That Michael G. Stag and/ or John F. Young are hereby expressly authorized to execute the MOU in substantially the form contained in Exhibit "A."

SECTION 4. That Amy Magee is hereby authorized to execute any formal agreements implementing a unified plan for the allocation and use of opioid settlement proceeds that is not substantially inconsistent with the MOU and this Resolution including but not limited to the Subdivision Settlement Participation Form(s) in the *Distributor Settlement Agreement* and the *Janssen Settlement Agreement*.

SECTION 5. That the Clerk be and hereby is instructed to record this Resolution in the appropriate record book upon its adoption.

SECTION 6. The Clerk of this Governmental Unit is hereby directed to furnish a certified copy of this Ordinance/Resolution to:

Attorney General Jeff Landry
c/o Bill Stiles
Post Office Box 94005
Baton Rouge, LA 70804

SECTION 7. This Resolution shall take effect immediately upon its adoption.

Adopted this day of, December 13, 2021.

ATTEST: _____

**LOUISIANA STATE-LOCAL GOVERNMENT
OPIOID LITIGATION
MEMORANDUM OF UNDERSTANDING**

Whereas, the people of the State and its communities have been harmed by misfeasance, nonfeasance, and malfeasance committed by certain entities within the Pharmaceutical Supply Chain; and,

Whereas, the State, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold Pharmaceutical Supply Chain Participants accountable for the damage caused by their misfeasance, nonfeasance and malfeasance; and,

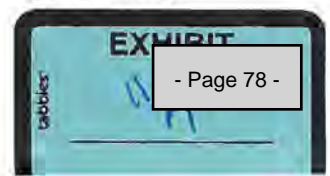
Whereas, the State, through its Attorney General, and its Local Governments share a common desire to abate and alleviate the impacts of that misfeasance, nonfeasance and malfeasance throughout the State;

Now therefore, the State and its Local Governments, subject to completing formal documents effectuating the Parties' agreements, enter into this Memorandum of Understanding ("MOU") relating to the allocation and use of the proceeds of Settlements described.

A. Definitions

As used in this MOU:

1. "The State" shall mean the State of Louisiana acting through the Attorney General.
2. "Local Government(s)" shall mean all parishes, incorporated municipalities, and other certain local government political subdivisions and Sheriffs within the geographic boundaries of the State.
3. "The Parties" shall mean the State and the Local Governments.
4. "Settlement" shall mean the negotiated resolution of legal or equitable claims against a Pharmaceutical Supply Chain Participant when that resolution has been jointly entered into by the State and the Local Governments.
5. "Opioid Funds" shall mean monetary amounts obtained through a Settlement as defined in this Memorandum of Understanding.
6. "Approved Purpose(s)" shall mean evidence-based forward-looking strategies, programming and services used to (i) provide treatment for citizens of the State of Louisiana affected by substance use disorders, (ii) provide support for citizens of the State of Louisiana in recovery from addiction who are under the care of SAMHSA qualified and appropriately



licensed health care providers, (iv) target treatment of citizens of the State of Louisiana who are not covered by Medicaid or not covered by private insurance for addictive services. See Exhibit A.

7. "Pharmaceutical Supply Chain" shall mean the process and channels through which Controlled Substances are manufactured, marketed, promoted, distributed or dispensed.
 8. "Pharmaceutical Supply Chain Participant" shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution or dispensing of an opioid analgesic.
 9. "Municipalities" shall mean cities, towns, or villages of a Parish within the State with a Population greater than 10,000 individuals and shall also include cities, towns or villages within the State with a Population equal to or less than 10,000 individuals which filed a Complaint in this litigation against Pharmaceutical Supply Chain Participants. The singular "Municipality" shall refer to a singular of the Municipalities.
 10. "Negotiation Class Metrics" shall mean those county and city settlement allocations which come from the official website of the Negotiation Class of counties and cities certified on September 11, 2019 by the U.S. District for the Northern District of Ohio in *In re National Prescription Opiate Litigation*, MDL No. 2804 (N.D. Ohio). The website is located at <https://allocationmap.iclaimsonline.com>.
 11. "Qualified Parish" shall mean a parish within the State that has a Population of least 300,000 individuals. For the avoidance of doubt, Qualified Parishes include: East Baton Rouge Parish, Jefferson Paris, and Orleans Parish.
 12. "Parish" shall refer to one of the 64 parish governments in the State of Louisiana.
 13. "Sheriff" shall refer to the sheriff in each of the 64 parishes in the State of Louisiana.
 14. "Population" shall refer to published U.S. Census Bureau population estimates as of July 1, 2019, released March 2020, and shall remain unchanged during the term of this MOU. These estimates can currently be found at <https://www.census.gov>
- B. Opioids Abatement Taskforce or Council. The State will create an Opioid Abatement Taskforce or Council (hereinafter "Taskforce" or "Council") to advise the Attorney General and the Parishes and Municipalities on the priorities that should be addressed as part of the opioid epidemic and to review how monies have been spent and the results that have been achieved with the Opioid Funds.
1. Size. The Taskforce shall have five (5) members.

2. Appointments: Local Governments

- a. The Louisiana Municipal Association shall appoint one member.
- b. The Police Jury Association shall appoint one member.
- c. The Louisiana Sheriff's Association shall appoint one member.

3. Appointments: State.

- a. The Secretary of the Louisiana Department of Public Health or his/her designee shall appoint one member.
- b. The Governor shall appoint one member who is a licensed SAMSHA provider.

4. Chair. The members of the taskforce shall designate the chair of such taskforce or council

5. Term. Members will be appointed to serve 3 year terms.

6. Meetings. The Taskforce or Council shall meet in person or virtually each year.

7. At least annually, each Qualified Parish and Lead Parish shall provide to the State and the Taskforce a report detailing for the preceding time-period (1) the amount of the LG Share received by each Participating Local Government within the Parish, (2) the allocation of any awards approved (listing the recipient, the amount awarded, the program to be funded, and disbursement terms), and (3) the amounts disbursed on approved allocations.

8. At least annually, the State and the Taskforce shall publish a report detailing for the preceding time-period (1) the amount of the State Share received, (2) the allocation of any awards approved (listing the recipient, the amount awarded, the program to be funded, and disbursement terms), and (3) the amounts disbursed on approved allocations.

C. Allocation of Settlement Proceeds

1. All of the Opioid Settlement Funds shall be received on behalf of the Local Governments and will be placed into one fund (hereinafter, "Opioid Abatement Fund") for the benefit of the Parishes and Municipalities of the state after deducting costs of the Local Government Fee Fund detailed in paragraph D below:

- a. The amounts received shall by the Local Governments shall be allocated with twenty percent (20%) going to the benefit of Sheriffs and the remaining eighty percent (80%) going to the benefit of the other Local Governments , all as provided hereinafter.

- b. The amounts to be distributed to each Parish and Municipalities shall be determined by the Negotiation Class Metrics or other metrics agreed upon, in writing, by the Parishes and Municipalities. The amounts to be distributed to each Sheriff shall be determined by the Negotiation Class Metrics or other metrics agreed upon, in writing, in the same way allocated to the Parishes.
- c. The Opioid Taskforce or Council will annually calculate the share of each Parish within the State utilizing the sliding scale in section 4 of the allocation contained in the Negotiation Class Metrics or other metrics that the Parties agree upon.
- d. For Qualified Parishes, the Qualified Parish's share, including the Municipalities within that Parish, will be paid to the Qualified Parish and expended on Approved Purposes, including the Core Strategies identified in Exhibit A, if applicable. A priority shall be given to treatment of citizens with opioid use disorder who are not covered by Medicaid or not covered by private insurance for such treatment.
- e. For all other Parishes, the funds allocated for those Parishes and Municipalities shall be paid on a regional basis consistent with Louisiana Department of Health Regions, as set forth in Exhibit B. The regional share of the funds will be paid to the designated Parish as set forth in Exhibit B and expended on Approved Purposes, including the Core Strategies identified in Exhibit A, if applicable in that Region. A priority shall be given to treatment of citizens with opioid use disorder who are not covered by Medicaid or not covered by private insurance for such treatment.
- f. To the extent that funds in the Opioid Abatement Fund are not appropriated and expended in a year by the Taskforce or Council, the Taskforce or Council shall identify the investments where settlement funds will be deposited. Any gains, profits, or interest accrued from the deposit of the Opioid Funds to the extent that any funds are not appropriated and expended within a calendar year, shall be the sole property of the Party that was entitled to the initial deposit.
- g. The Taskforce or Council may take no more than 3% administrative fee from the Fund ("Administrative Costs") for operation of the Taskforce or Council.

D. Payment of Counsel and Litigation Expenses

1. This section D shall only apply to any settlement funds or fees derived from settlement(s) with McKesson Corporation, Cardinal Health, Inc., and AmerisourceBergen Corporation (hereinafter, "Settling Distributors") and Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho- McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc.
2. The Parties anticipate that any national settlement will provide for the partial payment of fees and litigation expenses to counsel representing Local Governments. If the court in *In Re: National Prescription Opiate Litigation*, MDL No. 2804 (N.D. Ohio) or a national global settlement otherwise establishes a separate fund or similar device for the payment of fees and expenses to counsel or requires any governmental plaintiffs to pay a share of their recoveries from defendants into an attorney fee and expense fund as a "tax," then Participating Local Governments shall first seek to have the settling defendants pay the requisite amounts into that fund. If the settling defendants do not agree, then the amounts due to the fee and expense fund shall be paid from the State of Louisiana's recovery, prior to the allocation and distribution of any settlement funds to the State or Participating Local Governments.
3. Any governmental entity who seeks attorneys' fees and expenses shall first seek to recover those amounts from the national settlement. Anticipating that any fund established as part of a national settlement will not be sufficient to pay all contingency fee contracts for Participating Local Governments in the State of Louisiana, the Parties agree to create a supplemental fee and expense fund (the "Local Government Fee Fund" or "LGFF").
4. The LGFF is to be used to compensate counsel for Participating Local Governments that filed opioid lawsuits by the Effective Date of this Agreement ("Litigating Participating Local Governments").
5. The LGFF shall be used to pay fees and expenses for Participating Local Governments in the State of Louisiana who filed opioid lawsuits on or before the date of this agreement. The amount of funds to be deposited in the LGFF shall be contingent upon the overall percentage of Incentive Payments awarded to the State of Louisiana under the national settlement, pursuant to the following table, with the LGFF percentage being a percentage of the Total Cash Value of payments to the State of Louisiana before any allocation of funds to the State or any Participating Local Governments. In no circumstances shall the LGFF receive more than 7.5% of the Total Cash Value received by the State of Louisiana including any funds received from a national fee fund as described in Paragraph D(2) above. If the State of Louisiana does not receive at least 65% of the total available Incentive

Payments, then the LGFF shall be null and void and no amounts shall be paid into the LGFF.

PERCENTAGE OF INCENTIVE PAYMENTS AWARDED	LGFF PERCENTAGE
65%	2%
70%	3%
75%	4%
80%	5%
85%	6%
90%	6.5%
95%	7%
100%	7.5%

6. The Parties further agree no counsel for any Litigating Participating Local Government shall recover, from any national fee fund and the LGFF, a combined contingency fee of more than 7.5% (plus expenses). Additionally, counsel for any Litigating Participating Local Government shall not be paid a contingency fee, from any national fee fund and the LGFF, that exceeds the amount due under its fee contract. If there are any funds remaining in the LGFF after payment of fees and expenses consistent with the terms of this agreement, those funds shall revert pro rata to the Participating LGs.
7. Although the amount of the LGFF shall be calculated based on the entirety of payments due to the LGs over a 10 to 18 year period, the LGFF shall be funded and made payable over a period of 7 years.

E. Accountability

1. The State and Participating Local Governments may object to an allocation of Opioid Funds solely on the basis that the allocation at issue (1) is inconsistent with provision B(1) hereof with respect to the amount of the State Share or LG Share; (2) is inconsistent with an agreed-upon allocation, or the default allocations in Exhibit B or (3) violates the limitations set forth in Exhibit A.
2. The Parties shall maintain, for a period of at least five years, records of abatement expenditures and documents underlying those expenditures, so that it can be verified that funds are being or have been utilized in a manner consistent with the Approved Purposes definition.
3. The Louisiana Legislative Auditor shall have the right to audit the Opioid Funds.

4. In an action brought pursuant to E(1), attorney's fees and costs shall not be recoverable.

F. Settlement Negotiations

1. The State and the Participating Local Governments agree to inform each other in advance of any negotiations relating to a Louisiana-only settlement with a Pharmaceutical Supply Chain Participant that includes both the State and the Participating Local Governments and shall provide each other the opportunity to participate in all such negotiations.
2. The State and the Participating Local Governments further agree to keep each other reasonably informed of all other global settlement negotiations with Pharmaceutical Supply Chain Participants. Neither this provision, nor any other, shall be construed to state or imply that either the State or the Participating Local Governments (collectively, the "Louisiana Parties") are unauthorized to engage in settlement negotiations with Pharmaceutical Supply Chain Participants without prior consent or contemporaneous participation of the other, or that either party is entitled to participate as an active or direct participant in settlement negotiations with the other. Rather, while the State's and the Participating Local Government's efforts to achieve worthwhile settlements are to be collaborative, incremental stages need not be so.
3. By virtue of executing this MOU, Participating Local Governments give the State the right to execute a settlement agreement with certain entities in the Pharmaceutical Supply Chain for those entities' role in the opioid epidemic. The Attorney General shall have the ability to release any and all claims said Participating Local Governments may have with those entities provided such settlement comports with the parameters of this MOU, including Exhibit A and Exhibit B. Furthermore, Local Governments shall not initiate any new litigation against any entity in the Pharmaceutical Supply Chain for harm caused by misfeasance, nonfeasance, and malfeasance committed by said entities that resulted in the opioid epidemic, unless the Local Government is granted written permission from the Attorney General. For the avoidance of doubt, in the event that a Participating Litigating Local Governments seeks to add additional defendants to its lawsuit, or desires to file new litigation against an entity in the Pharmaceutical Supply Chain related to the opioid epidemic, the Participating Litigating Local Government must first receive written permission from the Attorney General.

G. Amendments, Choice of Law, Venue, Consent Decree

1. The Parties agree to make such amendments as necessary to implement the intent of this agreement.

2. The Parties agree that this MOU, any amendments thereto, and any dispute arising out of or related to this MOU, shall be governed by and interpreted according to the laws of the State of Louisiana. Any action to enforce or interpret this MOU, or to resolve any dispute concerning it, shall be commenced and maintained only by a court of competent jurisdiction in East Baton Rouge Parish, Louisiana. The Parties understand and agree that, in connection with a settlement with any Pharmaceutical Supply Chain Participant, the State may file an appropriate action in a court of competent jurisdiction in East Baton Rouge, Louisiana seeking a consent decree approving such settlement and the allocation of settlement funds within the State of Louisiana pursuant to this MOU.

Acknowledgment of Agreement

We the undersigned have participated in the drafting of the above Memorandum of Understanding including consideration based on comments solicited from Local Governments. This document has been collaboratively drafted to maintain all individual claims while allowing the State and Local Governments to cooperate in exploring all possible means of resolution. Nothing in this agreement binds any party to a specific outcome. Any resolution under this document will require acceptance by the State and the Local Governments.

FOR THE STATE:

Attorney General

APPROVED PURPOSES OPIOID ABATEMENT STRATEGIES

PART ONE: TREATMENT

Approved Purpose(s)” shall mean evidence-based forward-looking strategies, programming and services used to (i) provide treatment for citizens of the State of Louisiana affected by substance use disorders, (ii) provide support for citizens of the State of Louisiana in recovery from addiction who are under the care of SAMHSA qualified and appropriately licensed health care providers, (iv) target treatment of citizens of the State of Louisiana who are not covered by Medicaid or not covered by private insurance for addictive services. Approved purposes shall include, but shall not be limited to the following:

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) issues through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH issues, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse services that include the full American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH issues, including but not limited to:
 - a. Medication-Assisted Treatment (MAT);
 - b. Abstinence-based treatment;
 - c. Treatment, recovery, or other services provided by states, subdivisions, community health centers; non-for-profit providers; or for-profit providers; or
 - d. Treatment by providers that focus on OUD treatment as well as treatment by providers that offer OUD treatment along with treatment for other SUD/MH issues.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH issues, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based, evidence-informed, or promising practices such as adequate methadone dosing.

5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals, for persons with OUD and any co-occurring SUD/MH issues or persons who have experienced an opioid overdose.
6. Treatment of mental health trauma issues resulting from the traumatic experiences of the opioid user (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such mental health trauma.
7. Support detoxification (detox) services for persons with OUD and any co-occurring SUD/MH issues, including medical detox, referral to treatment, or connections to other services or supports.
8. Training on MAT for health care providers, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH issues.
10. Fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Scholarships and supports for certified addiction counselors and other mental and behavioral health providers involved in addressing OUD any co-occurring SUD/MH issues, including but not limited to training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Scholarships for persons to become certified addiction counselors, licensed alcohol and drug counselors, licensed clinical social workers, and licensed mental health counselors practicing in the SUD field, and scholarships for certified addiction counselors, licensed alcohol and drug counselors, licensed clinical social workers, and licensed mental health counselors practicing in the SUD field for continuing education and licensing fees.
13. Provide funding and [VT EDIT] training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
14. Dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.

15. Development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in treatment for and recovery from OUD and any co-occurring SUD/MH issues through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Provide the full continuum of care of recovery services for OUD and any co-occurring SUD/MH issues, including supportive housing, residential treatment, medical detox services, peer support services and counseling, community navigators, case management, and connections to community-based services.
2. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH issues.
3. Provide access to housing for people with OUD and any co-occurring SUD/MH issues, including supportive housing, recovery housing, housing assistance programs, or training for housing providers.
4. Provide community support services to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH issues
5. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH issues.
6. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH issues.
7. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH issues.
8. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
9. Engage non-profits, the faith community, and community coalitions to support people in treatment and recovery and to support family members in their efforts to manage the opioid user in the family.
10. Training and development of procedures for government staff to appropriately interact and provide social and other services to current and recovering opioid users, including reducing stigma.

11. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
12. Create or support culturally-appropriate services and programs for persons with OUD and any co-occurring SUD/MH issues, including new Americans.
13. Create and/or support recovery high schools.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED
(CONNECTIONS TO CARE)**

Provide connections to care for people who have – or at risk of developing – OUD and any co-occurring SUD/MH issues through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
6. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH issues, or persons who have experienced an opioid overdose, into community treatment or recovery services through a bridge clinic or similar approach.
7. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH issues or persons that have experienced an opioid overdose.
8. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
9. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and

any co-occurring SUD/MH issues or to persons who have experienced an opioid overdose.

10. Provide funding for peer navigators, recovery coaches, care coordinators, or care managers that offer assistance to persons with OUD and any co-occurring SUD/MH issues or to persons who have experienced on opioid overdose.
11. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
12. Develop and support best practices on addressing OUD in the workplace.
13. Support assistance programs for health care providers with OUD.
14. Engage non-profits and the faith community as a system to support outreach for treatment.
15. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH issues.
16. Create or support intake and call centers to facilitate education and access to treatment, prevention, and recovery services for persons with OUD and any co-occurring SUD/MH issues.
17. Develop or support a National Treatment Availability Clearinghouse – a multistate/nationally accessible database whereby health care providers can list locations for currently available in-patient and out-patient OUD treatment services that are accessible on a real-time basis by persons who seek treatment.

D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH issues who are involved – or are at risk of becoming involved – in the criminal justice system through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH issues, including established strategies such as:

- a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);
- b. Active outreach strategies such as the Drug Abuse Response Team (DART) model;
- c. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;

- d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model; or
 - e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network.
 - f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise and to reduce perceived barriers associated with law enforcement 911 responses; or
 - g. County prosecution diversion programs, including diversion officer salary. Any diversion services in matters involving opioids must include drug testing, monitoring, or treatment.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH issues to evidence-informed treatment, including MAT, and related services.
 3. Support treatment and recovery courts for persons with OUD and any co-occurring SUD/MH issues, but only if they provide referrals to evidence-informed treatment, including MAT.
 4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH issues who are incarcerated in jail or prison.
 5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH issues who are leaving jail or prison have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
 6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
 7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH issues to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH issues, and the needs of their families, including babies with neonatal abstinence syndrome, through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based, evidence-informed, or promising treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH issues.
2. Training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH issues.
3. Other measures to address Neonatal Abstinence Syndrome, including prevention, education, and treatment of OUD and any co-occurring SUD/MH issues.
4. Provide training to health care providers that work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.
5. Child and family supports for parenting women with OUD and any co-occurring SUD/MH issues.
6. Enhanced family supports and child care services for parents with OUD and any co-occurring SUD/MH issues.
7. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
8. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH issues, including but not limited to parent skills training.
9. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
2. Academic counter-detailing to educate prescribers on appropriate opioid prescribing.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:
 - a. Increase the number of prescribers using PDMPs;
 - b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
 - c. Enable states to use PDMP data in support of surveillance or intervention strategies.
6. Development and implementation of a national PDMP – Fund development of a multistate/national PDMP that permits information sharing while providing appropriate safeguards on sharing of private health information, including but not limited to:
 - a. Integration of PDMP data with electronic health records, overdose episodes, and decision support tools for health care providers relating to OUD.
 - b. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation’s Emergency Medical Technician overdose database.
7. Increase electronic prescribing to prevent diversion or forgery
8. Educate Dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Corrective advertising or affirmative public education campaigns.
2. Public education relating to drug disposal.
3. Drug take-back disposal or destruction programs.
4. Fund community anti-drug coalitions that engage in drug prevention efforts.
5. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
6. Engage non-profits and faith community as a system to support prevention.
7. School and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
8. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
9. Create of support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH issues.
10. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
11. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or other drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, opioid users, families and friends of opioid users, schools, community navigators and outreach workers, drug offenders upon release from jail/prison, or other members of the general public.
2. Public health entities provide free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, and other members of the general public.
4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Support mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH issues.
12. Provide training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH issues.
13. Support screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items C8, D1 through D7, H1, H3, and H8, support the following:

1. Law enforcement expenditures relating to the opioid epidemic.
2. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, and coordination to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Community regional planning to identify goals for reducing harms related to the opioid epidemic, to identify areas and populations with the greatest needs for treatment intervention services, or to support other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A government dashboard to track key opioid-related indicators and supports as identified through collaborative community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH issues, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to in the items above, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.

2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH issues, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).
7. Research on expanded modalities such as prescription methadone that can expand access to MAT.

LOUISIANA STATE-LOCAL GOVERNMENT
OPIOID LITIGATION
MEMORANDUM OF UNDERSTANDING

Exhibit B

Parish	Allocation Percentage
Acadia Parish	1.57%
Allen Parish	0.46%
Ascension Parish	2.27%
Assumption Parish	0.37%
Avoyelles Parish	0.84%
Beauregard Parish	0.65%
Bienville Parish	0.20%
Bossier Parish	1.83%
Caddo Parish	4.47%
Calcasieu Parish	4.03%
Caldwell Parish	0.19%
Cameron Parish	0.10%
Catahoula Parish	0.22%
Claiborne Parish	0.28%
Concordia Parish	0.33%
De Soto Parish	0.35%
East Baton Rouge Parish*	9.19%
East Carroll Parish	0.08%
East Feliciana Parish	0.26%
Evangeline Parish	0.79%
Franklin Parish	0.27%
Grant Parish	0.34%
Iberia Parish	1.32%
Iberville Parish	0.70%
Jackson Parish	0.24%
Jefferson Davis Parish	0.69%
Jefferson Parish*	13.17%
Lafayette Parish	5.12%
Lafourche Parish	1.82%
Lasalle Parish	0.35%
Lincoln Parish	0.52%
Livingston Parish	4.97%
Madison Parish	0.12%
Morehouse Parish	0.45%

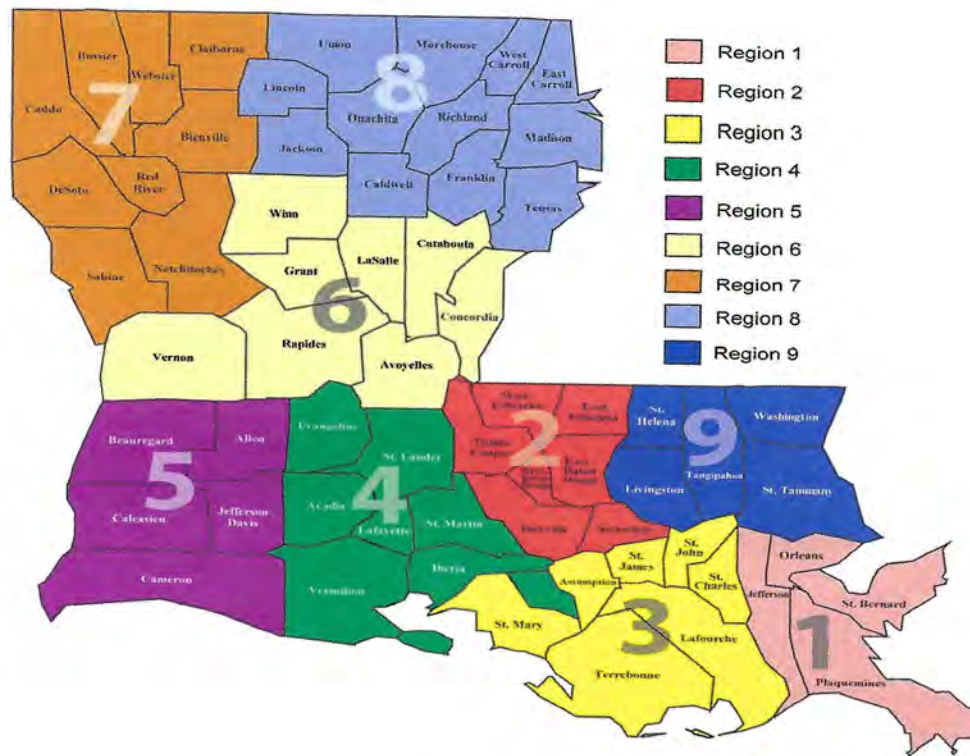
LOUISIANA STATE-LOCAL GOVERNMENT
OPIOID LITIGATION
MEMORANDUM OF UNDERSTANDING

Exhibit B

Natchitoches Parish	0.50%
Orleans Parish*	6.29%
Ouachita Parish	2.42%
Plaquemines Parish	0.46%
Pointe Coupee Parish	0.39%
Rapides Parish	3.25%
Red River Parish	0.13%
Richland Parish	0.24%
Sabine Parish	0.35%
St Bernard Parish	1.77%
St Charles Parish	1.17%
St Helena Parish	0.20%
St James Parish	0.29%
St John The Baptist Parish	0.79%
St Landry Parish	1.85%
St Martin Parish	0.84%
St Mary Parish	1.06%
St Tammany Parish	7.83%
Tangipahoa Parish	3.47%
Tensas Parish	0.06%
Terrebonne Parish	2.31%
Union Parish	0.31%
Vermilion Parish	0.96%
Vernon Parish	0.90%
Washington Parish	1.70%
Webster Parish	0.72%
West Baton Rouge Parish	0.53%
West Carroll Parish	0.15%
West Feliciana Parish	0.22%
Winn Parish	0.31%

* Qualified Parish

EXHIBIT B



Lead Parishes

- Region 1. St. Bernard Parish (Orleans Parish and Jefferson Parish are excluded);
- Region 2. Ascension Parish (East Baton Rouge Parish is excluded);
- Region 3. Lafourche Parish;
- Region 4. Lafayette Parish;
- Region 5. Calcasieu Parish;
- Region 6. Rapides Parish;
- Region 7. Caddo Parish;
- Region 8. Ouachita Parish; and
- Region 9. St. Tammany Parish