



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

June 07, 2021 Business Session

MEMBERS

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4
JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7
LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

DATE: Monday, June 07, 2021
TIME: 5:15 PM
LOCATION: Dr. Charles H. Garrett Community Center
182 Industrial Drive
Jonesboro, LA 71251

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Committee Reports

Parish Cleanup: Mr. John McCarty

- 1.** Review Committee discussions

Finance: Ms. Tarneshala Cowans

- 2.** Review Committee discussions

Projects: Mr. Lewis Chatham

- 3.** Review Committee discussions

Operations: Ms. Amy Magee, Chairman

- 4.** Review Committee discussions

Grants: Ms. Amy Magee

- 5.** Review Committee discussions

Policy & Personnel: Ms. Regina Rowe

- 6.** Review Committee discussions
- 7.** Discuss recommendation to accept the resignation of Mark Mobley from the Road Department
- 8.** Discuss recommendation to re-classify Brad Self as a Specialty Equipment Operator-Level III and amend the Road Department Org. Chart

Review Status of Committee Assignments

Board Meeting Updates (if applicable):

Broadband Steering Committee: Ms. Tarneshala Cowans

Library Board: Mr. Lewis Chatham

North Louisiana Economic Development: Ms. Regina Rowe

Pinebelt: Mr. Lynn Treadway

Notice Posted: Friday, June 4, 2021,



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Sales Tax Board: Ms. Tarneshala Cowans
Sparta Groundwater Commission: Ms. Regina Rowe
Workforce Development Board: Mr. John McCarty

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Continued Business (Discussion and Review)

- [9.](#) Review Parish Board Appointments
- [10.](#) Update on Enterprise Fleet Management Program
- [11.](#) Discuss charging municipalities fees for dumping at the landfill and transfer station

New Business (Discussion and Review)

- [12.](#) Discuss deadline and requirements for elections

Discussion of Other Topics

13. Discussion of Solid Waste Department

Announcements and Notifications

Adjourn

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 3 describing the assistance that is necessary.

Parish Cleanup Committee
May 6, 2021

The Parish Cleanup Committee met Thursday, May 6, 2021 at 12:00 PM in The Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. John McCarty, Ms. Tarneshala Cowans, and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Robin Sessions, Solid Waste Superintendent.

The Chairman, Mr. McCarty, called the meeting to order. Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. McCarty acknowledged the guests in attendance.

Mr. McCarty announced the date of the cleanup event as June 12th and stated there would be out-of-parish judges to award the cleanest Police Jury district and cleanest municipality.

Mr. Sessions was invited to discuss ordering supplies for the event and restricted items.

Jonesboro's Mayor Thompson stated the Town of Jonesboro would be participating in the event.

Mr. Sessions stated the landfill would be open on June 12th for the event.

Motion Mr. Treadway, seconded Ms. Cowans to recommend the Jury approve a budget of \$3,000 for the event. Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to adjourn. Motion carried.

Finance Committee
May 20, 2021

The Finance Committee met Thursday, May 20, 2021 at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Tarneshala Cowans. Absent: Ms. Amy Magee and Mr. John McCarty.

The Chairman, Ms. Tarneshala Cowans, called the meeting to order and made note that there was no quorum and no action or recommendations would take place.

There were no public comments.

The Chair invited the Secretary-Treasurer to discuss the agenda items.

The date and time for the next Finance Committee was set for Tuesday, June 22nd at 12:00 PM.

Ms. Cowans adjourned the meeting.

Project Committee
May 25, 2021

The Project Committee met Tuesday, May 25, 2021 at 4:30 PM in The Sunshine Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none.

The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited Mr. Malcolm Meath from Dude Solutions to give a presentation via Zoom Meeting to the Committee on a software solution for automated operations management and work orders. The Committee discussed the presented information, timing of conversion, and implementation costs.

Motion Ms. Magee, seconded Mr. Culpepper to table action on making a recommendation for the Dude Solutions software until a future meeting. Motion carried.

Mr. Doug Mitchell with North Delta Regional Planning Commission presented information to the Committee on the mapping and re-apportionment process. He discussed timelines and requirements.

The Committee discussed the project to cover the stage area at the Veteran's Memorial Park. Ms. Magee stated that the Jonesboro State Bank was interested in being involved in the project. Mr. Chatham stated that the Library was investigating the bids and options.

The date of the next Project Committee was set for Tuesday, June 15th at 5:00 PM.

Motion Ms. Magee, seconded Mr. Culpepper to adjourn. Motion carried.

Operations Committee
May 25, 2021

The Operations Committee met Tuesday, May 25, 2021, at 5:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. John McCarty. Absent: none.

The meeting was called to order by the Chair, Ms. Amy Magee.

The Chair opened the floor for public comments.

Ms. Sarah Dark asked why the Jury had not authorized an election to move surplus funds from the Library to the Solid Waste Department. She stated she was in support of the Library's children's museum, but that she was not in favor of two.

The Chair opened the floor for a discussion of departmental concerns and requests from the Maintenance Department.

The Chair opened the floor for a discussion of departmental concerns and requests from the Administrative Department. Ms. Thomas updated the Committee on their progress in reviewing proposals for updated financial and payroll software.

The Chair opened the floor for a discussion of departmental concerns and requests from the Road Department. Mr. Stuckey discussed the resignation of their road grader and stated the existing Road Supervisor was trained and available to run it. He stated there were no current road issues.

The Chair opened the floor for a discussion of departmental concerns and requests from the Solid Waste Department. Mr. Sessions discussed concerns on staffing.

The date of the next Operations Committee was set for Tuesday, June 15th at 5:30 PM.

Motion Mr. Chatham, seconded Mr. McCarty to adjourn. Motion carried.

Grants Committee
May 26, 2021

The Grants Committee met Wednesday, May 26, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Ms. Tarneshala Cowans. Absent: none.

The meeting was called to order by the Chair, Ms. Amy Magee. Ms. Magee gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the available information for eligible items for the American Recovery Plan funding. The Secretary-Treasurer stated they had received the first installment and could expect the second to be funded in May 2022. The Committee discussed potential projects and investments.

Ms. Magee requested the Grants Committee have a standing meeting every other Wednesday until they had a plan to present to the Police Jury.

The date of the next Operations Committee was set for Wednesday, June 9th at 12:00 PM.

Motion Mr. Culpepper, seconded Ms. Cowans to adjourn. Motion carried.

Policy & Personnel Committee
May 28, 2021

The Policy & Personnel Committee met Friday, May 28, 2021, at 11:00 AM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Mr. Treadway led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. Treadway, seconded Mr. Culpepper to recommend the Jury accept the resignation of Mark Mobley from the Road Department, effective May 28th. Motion carried.

The Committee discussed the vacant Specialty Equipment Operator position for operating the road grader. Mr. Stuckey, Road Superintendent, stated the Road Supervisor, Brad Self, was qualified and trained to operate the grader and that he would be willing to be re-classified as a Specialty Equipment Operator. Mr. Stuckey requested that they not change his pay rate because his existing rate is still within range of the Level III Specialty Equipment Operator. The Secretary-Treasurer confirmed that the rate would comply with the existing pay schedule. The Committee agreed that Mr. Self's years of experience and training qualified him for Level III status. The Committee discussed whether there was a need to retain the Supervisor position.

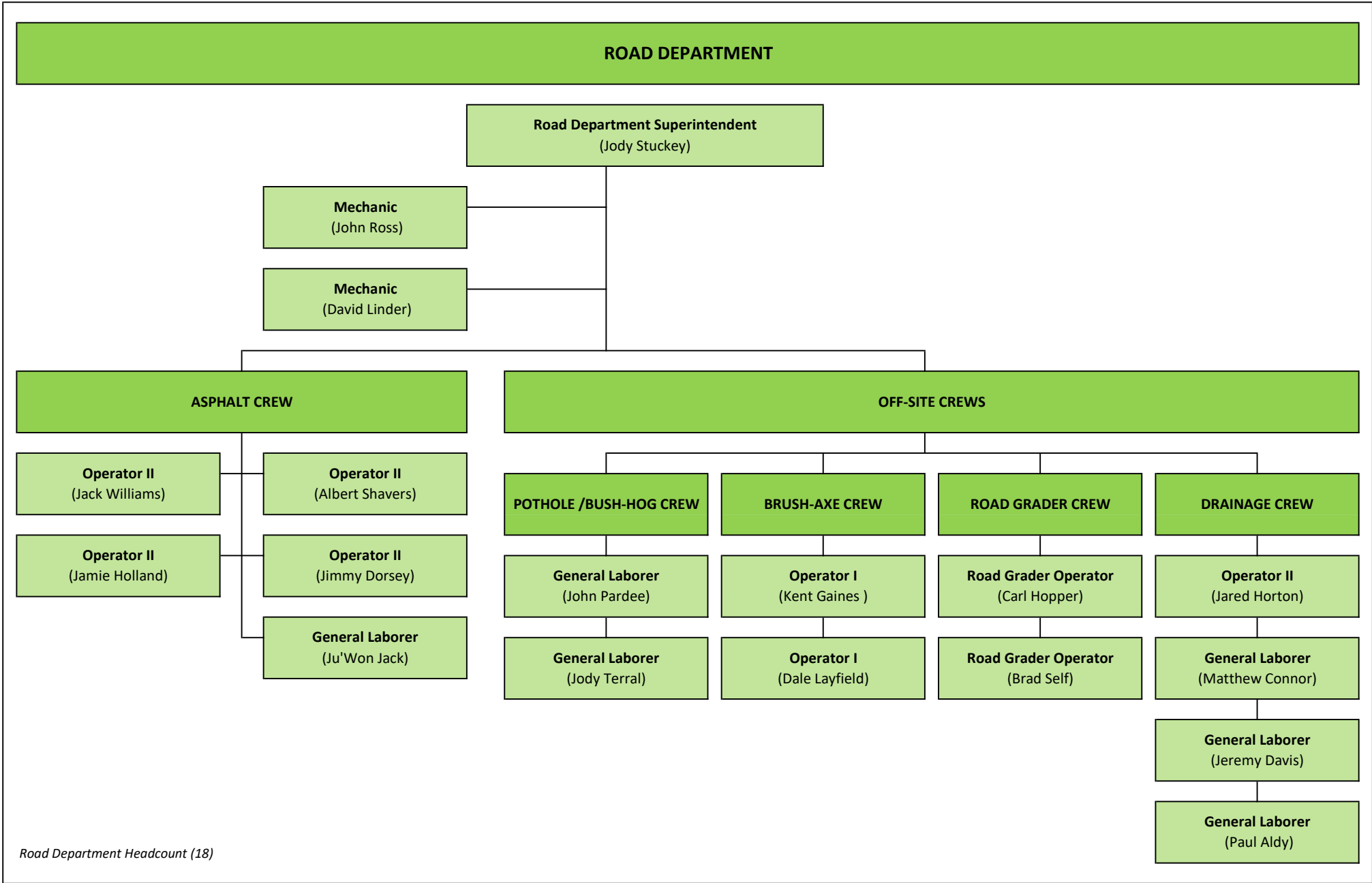
Motion Mr. Treadway, seconded Mr. Culpepper to recommend the Jury re-classify Brad Self as a Specialty Equipment Operator – Level III with no change in pay rate and to amend the Organization Chart to eliminate the Road Supervisor Position. Motion carried.

The Committee discussed the adopted actions of the Police Jury to consolidate the mechanics to one department and to re-classify the General Laborers from the Solid Waste Department to the Maintenance Department. The department heads gave input. The Committee discussed the General Laborers being "floaters" that can be utilized by any department, with their primary station with the Maintenance Department. Mr. Culpepper stated he would like to see if the Sheriff's Office would be interested in expanding the litter crew program to include cleanup at the model bin sites. Mr. Sessions requested that no staff be moved until after they caught up from the Memorial Day holiday and until they completed the work for the gravel bin sites in the north. The Committee discussed the security monitoring at the bin sites, technology and automation upgrades for the scales, and the value of removing the road-side bin sites. Mr. Culpepper stated he would like to see the options to have employees opt-out of the Police Jury's insurance plan if they are able. Ms. Rowe requested more information on the specific job duties of each employee.

The Committee authorized re-classifying Kelvin Calahan to the Maintenance Department effective June 7th and stated they would re-evaluate the move of the other General Laborer once the gravel bin sites were completed.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Treadway, seconded Mr. Culpepper to adjourn. Motion carried.



Road Department Headcount (18)



Jackson Parish Police Jury

Actions Needed for Parish Boards

District 1: NO ACTION

District 2: NO ACTION

District 3: NO ACTION

District 4: NO ACTION

District 5:

Board	Member	District	Phone #	Action Needed
Library Board	VACANCY			Term expires 12/31/22
Tourism Board	VACANCY	6		Accept resignation of Joyce Amos Smith and appoint a new member to complete 3-year term ending 12/31/2023

District 6:

Board	Member	District	Phone #	Action Needed
Jonesboro Fire District	VACANCY	6		2-year term ending 12/31/2022

District 7:

Board	Member	District	Phone #	Action Needed
Watershed Commission	Daniel Ponder	7	475-9336	Term expired 3/30/2021, in good standing Re-appoint or fill with new member for a 1-year term ending 12/31/2021

At Large:

Board	Member	District	Phone #	Action Needed
Hospital	VACANCY	(any)		Complete unexpired term ending 8/1/2023 Must be an MBA
Museum	(4) VACANCIES	1 2 (2)-any		10-member board, all districts to be represented. 3-year term ending 12/31/2022

Jackson Parish Police Jury Replacement Worksheet

Vehicle #	Department	Year	Make	Model	Current Odometer	Recommended Replacement Year	12-Month Projected Value	Vehicle Description	Term	Est. Annual Mileage	EFM Monthly Lease Cost	Annual Payment	Maintenance Cost	Annual Payment2
R45	ROAD	2003	Ford	F-350	128773	2021	\$2,670.00	2021 Ford F-250 XL 4x2 SD Regular Cab 8 ft. box 142	48	15000	\$646.32	\$7,755.84	\$55.49	\$8,421.72
R53	ROAD	2005	Ford	F-150	291463	2021	\$366.00	2021 Ford F-150 XL 4x4 SuperCab Styleside 8 ft. box	48	15000	\$537.46	\$6,449.52	\$57.96	\$7,145.04
R54	ROAD	2006	Ford	F-350	100000	2021	\$6,860.00	2021 RAM 3500 Chassis Tradesman/SLT/Laramie/Li	48	15000	\$629.78	\$7,557.36	\$83.88	\$8,563.92
R55	ROAD	2007	Ford	F-250	154405	2021	\$5,294.00	2021 Ford F-250 XL 4x2 SD Super Cab 8 ft. box 164 ii	48	15000	\$501.93	\$6,023.16	\$55.49	\$6,689.04
M1	Maintenance	2008	Ford	F-150	52110	2021	\$3,632.00	2021 Ford F-150 XL 4x2 SuperCab Styleside 8 ft. box	48	15000	\$443.75	\$5,325.00	\$54.27	\$5,976.24
R60	ROAD	2008	Ford	F-350	100000	2021	\$9,891.00	2021 RAM 3500 Chassis Tradesman/SLT/Laramie/Li	48	15000	\$724.55	\$8,694.60	\$83.88	\$9,701.16
R62	ROAD	2008	Ford	F-150	183320	2021	\$1,238.00	2021 Ford F-150 XL 4x4 SuperCab Styleside 8 ft. box	48	15000	\$537.46	\$6,449.52	\$57.96	\$7,145.04
M0	Maintenance	2011	Ford	Ranger	60604	2021	\$5,854.00	2021 Ford F-150 XL 4x2 SuperCab Styleside 8 ft. box	48	15000	\$443.75	\$5,325.00	\$54.27	\$5,976.24
R76	ROAD	2012	Ford	F-350 Chassis	106427	2021	\$16,800.00	2021 RAM 3500 Chassis Tradesman/SLT/Laramie/Li	48	15000	\$683.82	\$8,205.84	\$88.45	\$9,267.24
R73	ROAD	2014	Ford	F-250	110990	2021	\$15,160.00	2021 Ford F-250 XL 4x4 SD Super Cab 8 ft. box 164 ii	48	15000	\$551.19	\$6,614.28	\$59.34	\$7,326.36
SW104	SOLID WASTE	2005	Ford	F-350	#N/A	2022		2021 RAM 3500 Chassis Tradesman/SLT 4x4 Regular	48	15000				
S106	SOLID WASTE	2015	Ford	F-250	164013	2022		2021 Ford F-250 XL 4x2 SD Super Cab 8 ft. box 164 ii	48	15000				
SW107	SOLID WASTE	2015	Ford	F-350 Chassis	74117	2022			48	15000				
R77	ROAD	2017	Ford	F-150	89887	2022			48	15000				
SW108	SOLID WASTE	2018	Ford	F-150	40843	2023			48	15000				
R85	ROAD	2019	Ford	F-250	23918	2023			48	15000				
R52	ROAD	2000	Ford	F-650 Chassis	73577	2024			48	15000				
R46	ROAD	2003	International	*4300	75273	2024			48	15000				
R58	ROAD	2007	*Freightliner	*Columbia 120	144191	2024			48	15000				
R74	ROAD	2014	Ford	F-450 Chassis	34629	2024			48	15000				
R82	ROAD	2018	Ford	F-550 Chassis	50000	2024			48	15000				
R79	ROAD	2018	*Freightliner	*M2	122463	2024			48	15000				
R84	ROAD	2020	*Freightliner	M2	12518	2024			48	15000				

\$5,700.01

\$76,212.00



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June 3, 2021

MEMBERS

NOTICE: Police Jury Regular Meeting: June 14, 2021

District 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

To All Jackson Parish Municipalities,

The current process for residential garbage and C&D debris collected by Jackson Parish municipalities and their contractors is that they are authorized to use the Jackson Parish Solid Waste Landfill and Transfer Station free of charge. This was a service that the Police Jury was able to maintain with the existing sales tax and historical fund balance.

District 2

LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

With rising costs and reduced tax revenues over the years, it is no longer economically possible for the Jackson Parish Police Jury to continue providing these and other services throughout the parish without making changes and adjustments to both reduce expenses and increase revenues.

District 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

The Jackson Parish Police Jury will meet on Monday, June 14th during their Regular Session to discuss implementing a dumping fee for municipalities and their contractors.

District 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

We are notifying you that this discussion will take place and that any fees that are adopted will be effective in 2021. We invite you to attend and take part in this discussion.

District 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

Please know that these changes will help us to continue serving our Jackson Parish residents with as many services we can provide.

District 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

Sincerely,

District 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

Amy Magee
President
Jackson Parish Police Jury

2021 ELECTIONS

Date of Election	❖ March 20	+ April 24	June 12	July 10	October 9	November 13
Type of Election	Municipal Primary/Special Congressional Primary (U.S. Rep., Dist. 2, Dist. 5)	Municipal General/Special Congressional General (U.S. Rep., Dist. 2)	Special Primary – State Senator, 7 th Senatorial Dist.	Special General – State Senator, 7 th Senatorial Dist.	Open Primary/ Orleans Municipal Parochial Primary	Open General/ Orleans Municipal Parochial General
Deadline: Special Races	12/23/2020	n/a	n/a	n/a	6/16/2021	n/a
Deadline: Propositions	12/23/2020	3/1/2021	n/a	n/a	6/16/2021	9/20/2021
Qualifying Dates Δ	** 1/20/2021 – 1/22/2021	n/a	5/5/2021 – 5/7/2021	n/a	7/14/2021 – 7/16/2021	n/a
In Person/By Mail Registration Deadline	2/17/2021	3/24/2021	5/12/2021	6/9/2021	9/8/2021	10/13/2021
Geaux Vote Online Registration Deadline	2/27/2021	4/3/2021	5/22/2021	6/19/2021	9/18/2021	10/23/2021
Deadline to Request a Mail Ballot from Registrar (other than Military and Overseas)	3/16/2021	4/20/2021	6/8/2021	7/6/2021	10/5/2021	11/9/2021
Deadline for Registrar to Receive Voted Mail Ballot (other than Military and Overseas)	3/19/2021	4/23/2021	6/11/2021	7/9/2021	10/8/2021	11/12/2021
Early Voting Begins	3/6/2021	4/10/2021	▪ 5/28/2021	6/26/2021	9/25/2021	10/30/2021
Early Voting Ends	3/13/2021	4/17/2021	6/5/2021	7/3/2021	10/2/2021	11/6/2021

IMPORTANT NOTES

- ❖ Election date advanced one week in accordance with R.S. 18:402(G)
- + Election date advanced one week in accordance with R.S. 18:402(G)(2)(a)
- ** Qualifying dates advanced one week in accordance with R.S. 18:467.1
- Δ Qualifying for State Rep., 82nd Rep. Dist. will be held on 1/25/2021 – 1/27/2021
- Early Voting advanced one day due to Memorial Day Holiday

DATES ARE SUBJECT TO CHANGE BY THE LEGISLATURE