



# JACKSON PARISH POLICE JURY

Jackson Parish Courthouse  
500 East Court Street, Room 301  
Jonesboro, Louisiana 71251-3446

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[www.jacksonparishpolicejury.org](http://www.jacksonparishpolicejury.org)

Notice Posted:

Monday, March 16, 2020, 11:50 AM

March 17, 2020 Special Called Meeting

## MEMBERS

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**MEETING DATE:**

**Tuesday, March 17, 2020**

**MEETING TIME:**

**12:00 PM**

**PLACE OF MEETING:**

**Jackson Parish Courthouse  
500 E Court Street, Room 301  
Jonesboro, LA 71251**

**AGENDA:**

**Call to Order**

**Invocation & Pledge of Allegiance**

**Public Comments**

**Agenda Items:**

**1.** Consider and act on procedures for COVID-19 response

**Adjourn**

Gina M. Thomas, Secretary-Treasurer

Jackson Parish Police Jury

500 E. Court Street, Room 301, Jonesboro, LA. 71251

(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

## Gina Thomas

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**From:** Office of Emergency Preparedness - Jackson Parish Police Jury  
**Sent:** Monday, March 16, 2020 4:32 PM  
**To:** Gina Thomas  
**Cc:** Amy Magee (W3)  
**Subject:** Fwd: GOHSEP SitRep COVID-19 Statewide 3.16.20

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**From:** Region 8 OEP Parish Directors <GOHSEP-R8D@LISTSERV.DOA.LA.GOV> on behalf of Raina Cazier-wilson <Raina.CazierWilson@la.gov>  
**Sent:** Monday, March 16, 2020 4:28:33 PM  
**To:** GOHSEP-R8D@LISTSERV.DOA.LA.GOV <GOHSEP-R8D@LISTSERV.DOA.LA.GOV>  
**Subject:** GOHSEP SitRep COVID-19 Statewide 3.16.20

### Situational Awareness Report

16 March 2020  
As of 1:00 p.m.

**State EOC Activation Level: Level III (Partial Activation)**

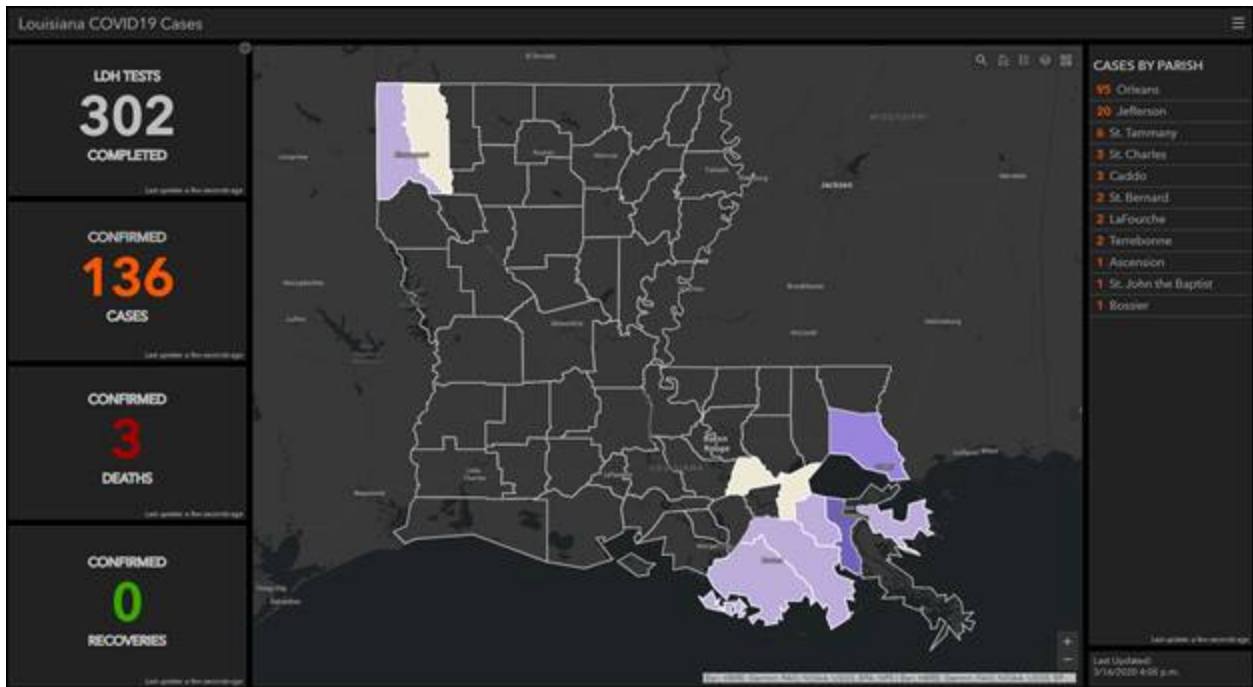
**WebEOC Incident:** 20-008 Coronavirus – Statewide – 2020

**State Declaration Proclamation Number:** 25 JBE 2020

**For Consolidated Information Sharing:** <http://emergency.louisiana.gov/>

**SITUATION:** There is an expanding global outbreak of respiratory disease caused by a novel (new) coronavirus that was first detected in China and which has now been detected in more than 100 locations internationally, including in the United States. The virus has been named “SARS-CoV-2” and the disease it causes has been named “coronavirus disease 2019” (abbreviated “COVID-19”).

There are **114 presumptive positive cases** of COVID-19 detected in Louisiana as of 3/16/20. Louisiana Department of Health Office of Public Health updates these numbers two times a day.



**STATE ACTIONS:** All agencies are monitoring the situation and are ready to respond as needed.  
**UPDATES SHOWN IN RED**

ESF-05 GOHSEP

- WebEOC Incident 20-008 Coronavirus – Statewide – 2020 created on 2/03/2020.
- Crisis Action Team activated on 3/09/2020.
  - Level III Partial Activation 3/13/20.
- Coordinating Unified Command Meetings and Conference Calls as needed.

ESF-03 DOTD Public Works

- District 02 (New Orleans) is providing barricades in support of traffic control and POD areas.

ESF-04 Firefighting Urban

- SFMO created a Continuity of Ops Plan to maintain critical services as the situation progresses.
- Beginning 3/16, all SFM offices, will be closed to the public. Operations and electronic communications for Plan Review, Inspections and Licensing, that ordinarily occur through the SFM’s Information Management System (IMS), should continue.
- Final inspection schedules remain unaffected, non-critical annual, maintenance and licensing fire safety inspections are being postponed.
- Investigation response remains unaffected.
- Any meetings scheduled with SFM personnel should be reevaluated with contact at the agency.
- Postponed all training classes scheduled through the month of March.
- IMT CGS is activated 3/14.
- SFM personnel are conducting joint assessments with LANG & LDH to identify potential isolation facilities and determine what requirements are needed to bring them up.
  - 5 SFM personnel are involved in facility assessments.
- SFM personnel are planning to assist with physical control measures at the state Capitol for legislative session starting 3/16.
  - At least 10 SFM personnel are expected to be involved in Capitol access assignment.
- The SFM is supporting 3 fire departments with Personal Protective Equipment for operations.

- SFM EOC is operational.
- Planning for needed firefighter backfill.

#### ESF-06 DCFS Mass Care

- Continuing to monitor and participate in the Governor's UCG, COVID-19 Task Force, COVID-19 Logistics TF, and COVID-19 Housing Task Force calls.
- Continues to update and improve COOP plans for all offices; and continue to provide updated information to DCFS staff.
  - Validating staff ability to work from home if necessary.
  - Tracking staff travel to areas considered as high risk according to CDC.
- Foster families were contacted to provide current COVID-19 CDC information and will continue to provide updates as necessary.
- DCFS is working with LHC, Orleans Parish and other partners to assist them in developing plans to provide support to the homeless population regarding COVID-19.
- DCFS has inventoried PPE assets and will provide GOHSEP with requisitions for needed PPE supplies to support DCFS operations.
- Conducted calls with Emergency Preparedness staff to update on potential support to COVID-19 operations.
- DCFS is contacting vendors for availability if needed for any wrap around services. Validating inventory of shelter supplies located in Southeast Louisiana.
- DCFS has partially activated select DCFS EOC Staff; placed on Standby Shelter Forward Teams in New Orleans, Covington, and Baton Rouge regions; and the Alexandria Mega Shelter staff.
- Working with GOHSEP, LDH, and other partners on other possible sheltering options. Monitoring Orleans and LHC homeless housing situations.
- DCFS has activated a shelter support team for the Bayou Segnette State Park isolation site.
  - Site was open and ready to receive patients at 10:00 am 3/16.
  - DCFS continues to plan additional shelter team support as the situation develops.
- DCFS has implemented a 100% work from home policy for the New Orleans region and reducing workforce on site in all other offices around the state.

#### ESF-06 Elderly Affairs

- The Councils on Aging will close Senior Centers and Meal Sites effective 3/16.
- Agencies will provide meals to participants but have suspended other center activities.
- Medical Transportation and regular transportation will continue.
- Working with resources to establish a plan for long term service delivery.

#### ESF-06 LWC Mass Feeding

- LWC activated staff to the SEOC Mass Feeding Desk.

#### ESF-06 Veterans Affairs

- LDVA is implementing protocols (found in WebEOC) in the five veteran homes, where nearly 730 employees care for 677 residents.
- All LDVA veteran homes continue a No-Visitation Policy, with special immediate family allowances being made at the discretion of each home's Long-Term Care Administrator for end-of-life hospice resident visits, with rigorous medical screening of those family members prior to each entry into our facilities.
- Strongly urging family members not to take the Veterans out of LDVA homes on pass or therapeutic leave.
- There is good cooperation from the handful of veterans remaining in LDVA homes who have a car and drive, after strongly urging not to leave the facility unless absolutely medically necessary. Any reentry would require their rigorous medical screening.
- Encouraging employees and family members to visit [cdc.gov/coronavirus](https://www.cdc.gov/coronavirus), or to call the OPH public hotline 1-855-523-2652 with any further COVID-19 questions.
- In all five homes, drilled the scenario of a positive COVID-19 case arising in the home, and are prepared

- Except for a very few families across the state, LDVA has received strong support and gratitude from the veterans' families and from the veteran resident councils within the homes too, for these preventive measures.
- All of 74 LDVA veterans' benefits offices and five cemeteries are prepared with appropriate signage, preventive measures in place and no problems reported at this time.
- As of 3/16, five veterans benefits offices are closed or partially closed because of either child care issues for our LDVA Veterans Assistance Counselor (VAC) or parish/municipal office building closures, including:
  - Gonzales VAC office - closed for employee childcare issues
  - Bogalusa VAC office - city closed the building where our VAC office is housed until 4/13
  - Vermillion Parish VAC office - closed Monday, Tuesday and Wednesdays, due to employee childcare issues
  - St. Martin Parish VAC Office - closed after 12:30pm each day for employee childcare issues
  - Avoyelles VAC office - closed this week Monday, Tuesday and Wednesday for employee childcare issues.

#### ESF-07 LA Business EOC

- National Business EOC Dashboard is activated.
  - Dashboard has links to current CDC, FEMA, and other state resources.
  - <https://fema.connectsolutions.com/nbeoc>
- CDC, OSHA, and other state planning guides have been uploaded to the WebEOC File Library.
- Small Business Administration Loan Assistance press release and handout has been uploaded to the WebEOC File Library.
- US Chamber of Commerce has activated the Disaster Help Desk to assist businesses affected by COVID-19. See <https://www.uschamberfoundation.org/disaster-help-desk-business> for further information.
- The UL Center for Critical Infrastructure Cybersecurity (CCIC) is warning of the potential for increase cyber-attacks during this event as more people work remotely.
  - <https://thehill.com/policy/cybersecurity/487542-hackers-find-new-target-as-americans-work-from-home-during-outbreak>

#### ESF-08 LDH Public Health/Medical

- CDC COVID-19 Key Points and LDH SitReps can be found in the WebEOC File Library.
- Working to identify potential medical staging areas.
- Monitoring healthcare facilities for potential needs.
- Assessing and identifying potential needs of public health labs and epidemiology.
- LDH will be staffing the State EOC for 24 hours starting on 3/16 at 0700.
- Putting together Inspection Teams for possible surge facilities.
- Homelessness Task Force activated.
- Overall, the state's hospitals have capacity remaining to absorb new patients.
  - Out of a total of 21,841 staffed beds, there are 8,477 beds still available.
  - The state's hospitals are currently using 61% of their operating beds, an increase of 2.1% from yesterday.
- Overall, the state's hospitals have capacity remaining to absorb new patients that may require negative pressure isolation rooms.
  - Out of a total 706 negative pressure beds, there are 336 beds of this type available.
  - This is an decrease of 16 available beds from yesterday. The majority of the decrease is attributed to hospitals in Regions 5 and 9.
  - Region 1 hospitals lost only 1 bed since 3/15.
  - The state's hospitals continue to use only 52% of their negative pressure operating bed inventory.
- As of 0930 on 3/16, there are 1690 total available vents.
- Inspection teams made up of OPH Sanitation, SFM Inspectors, and LANG continue inspecting locations for possible surge facilities
- LDH has distributed guidance to its employees regarding telework, leave information, and teleconferencing.
- LDH has distributed notices to agency's safety coordinators/officers and LDH locations regarding appropriate screening methods for employees.

- All hospitals have been surveyed, but there has been only one request (from Tulane Hospital) to move a patient to Bayou Segnette.
- Nursing Homes have implemented the following measures regarding COVID -19
  - Visitors are not allowed in the nursing facilities at this time, and employees are being screened on each shift.
  - In-facility deliveries are prohibited.
  - Nursing Homes are feeding residents in their rooms, prohibiting communal gathering of residents, and practicing the recommended spacing

#### ESF-10 LDEQ HAZMAT

- A Declaration of Emergency and Administrative Order is being finalized.
- All Emergency Response personnel will continue to respond to emergency incidents.
- All non-emergency inspections have been postponed.
- The Single Point of Contact (SPOC) section will continue receiving and routing emergency and non-emergency notifications throughout the Department.
- Citizen complaints will continue to be investigated with staff taking necessary safety precautions.
- Agency face-to-face meetings will be replaced by conference calls.
- Conferences and travel have been cancelled.
- The Department is developing a Telecommuting Plan in order to increase social distancing for its employees while continuing the key functions of the agency.
- The Department is coordinating with industry and the Department of Corrections to increase the availability of hand sanitation supplies.

#### ESF-11 Department of Agriculture and Forestry

- LDAF is reviewing its COOP Plan and identifying essential personnel.
  - Non-essential personnel will be assigned to telework.
- Inventory of supplies conducted.

#### ESF-12 LDH/OPH

- LDH/OPH Safe Drinking Water Program continues to monitor the situation and review all guidance provided by the WHO, CDC, and the State.
- Coronavirus and Drinking Water and Wastewater:
  - EPA is providing this important information about COVID-19 as it relates to drinking water and wastewater to provide clarity to the public.
  - The COVID-19 virus has not been detected in drinking-water supplies. Based on current evidence, the risk to water supplies is low. Americans can continue to use and drink water from their tap as usual.
  - EPA has established regulations with treatment requirements for public water systems that prevent waterborne pathogens such as viruses from contaminating drinking water and wastewater. COVID-19 is a type of virus that is particularly susceptible to disinfection and standard treatment and disinfectant processes are expected to be effective. EPA is coordinating with our federal partners, including the Centers for Disease Control and Prevention (CDC), and will continue to provide technical assistance and support, as appropriate.
  - For more information, visit: <https://www.epa.gov/coronavirus>
- The CDC has provided important information on the potential for water and wastewater transmission of COVID-19. A summary is as follows:
  - Can the COVID-19 virus spread through drinking water? The COVID-19 virus has not been detected in drinking water. Conventional water treatment methods that use filtration and disinfection, such as those in most municipal drinking water systems, should remove or inactivate the virus that causes COVID-19.
  - Can the COVID-19 virus spread through sewerage systems? CDC is reviewing all data on COVID-19 transmission as information becomes available. At this time, the risk of transmission of the virus that

causes COVID-19 through sewerage systems is thought to be low. Although transmission of COVID-19 through sewage may be possible, there is no evidence to date that this has occurred. This guidance will be updated as necessary as new evidence is assessed.

- To view the full CDC report visit: <https://www.cdc.gov/coronavirus/2019-ncov/php/water.html>
- Additional information on this topic is contained in the attached technical brief published by the World Health Organization titled "Water, Sanitation, Hygiene, and Waste Management for the COVID-19 Virus".

#### ESF-12 Public Service Commission

- The LPSC Executive Secretary has issued an Emergency Executive Order, dated 3/13/20, creating emergency suspension of disconnection of utility services under the declared State of Emergency/Public Health Emergency related to COVID-19.
  - The Executive Order is attached in WebEOC, published on LPSC website, <http://LPSC.louisiana.gov>, and had been sent out to all regulated utilities.
- The monthly Business & Executive Session meeting of Commissioners, scheduled for 3/18, has been cancelled. All items that were to be discussed at this meeting would be moved to the April meeting.

#### ESF-13 Department of Corrections

- Discontinued all tours of the facilities and restricted all volunteer groups from entering the facilities.
- Distributed a Corona virus (COVID-19) screening checklist and implemented these at all facilities for all other persons entering.
- Conducting weekly meetings with Leadership Team and Regional Administrators for Probation and Parole and will begin having conference calls with all of the healthcare staff to discuss in depth the screening, isolation and treatment needs.
- Actively obtaining an inventory of all PPE equipment and continuously attempting to obtain further orders, but due to the national demand this has been to no avail.
- Departments Leadership, Medical and emergency staff held a joint conference call with the Sheriffs and LSA 3/11/20 to discuss protocols for each Parish Prison in the event they experience a case of a suspected coronavirus.
- Shared the employee screening form to the sheriffs as a reference in preparing to minimize the spread of COVID-19.
- On 3/13, DCO discontinued offender visitation until further notice.
  - The LSP (Angola) Rodeo has been postponed to a later date.
  - All routine transfers from Orleans Parish Prison have been discontinued until further determination of this situation.
  - Held conference call with Leadership Team to continue to assess the needs of the department and continue preparation.
- All Pardon and Parole Board hearings have been postponed for the next 30 days.
- All non-medical or emergency transfers have been discontinued.
- Adjustments have been made to the janitorial cleaning of state buildings that our department services with offender labor including the time, which is planned now to take place after normal business hours with limited crews.

#### ESF-13 Department of Justice

- The Consumer Protection hotline is up and running and will take calls related to price gouging.

#### ESF-13 Louisiana State Police

- Crisis Response is participating in conference calls with GOHSEP, DHH, OPH, DCFS, LANG, and other stakeholders as part of the Governor's Coronavirus Task Force.
- Preparing for Bayou Segnette Overflow Facility for Orleans Parish Homeless Residents:
  - Troop B conducted a site security assessment this morning.

- Troopers are prepared to staff security within short notice.
- Crisis Response is coordinating with OPH and LANG regarding a possible SNS package of PPEs, expected within the next 5 days.
  - LSP will provide escorts if necessary, security at the RSS Site, and will ensure adequate security at any POD location.
- Crisis Response was informed that Orleans and Jefferson Parishes are working toward mobile testing sites (drive-thru testing). LSP will assist with security if needed.
- LSP will provide site security at Bayou Segnette with 2 Troopers 24/7.
  - The first shift will arrive at 8AMon 3/16.
  - The day shift is 0600-1800 and night shift at 1800-0600.

#### ESF-13 Office of Juvenile Justice

- Secure Facilities
  - Everyone (no exceptions) will be screened prior to coming into the facility.
    - If a person has fever, they will be immediately referred to the medical staff for further screening.
    - Staff with a fever will only be allowed to enter the facility when cleared by medical.
  - Anyone refusing to have their temperature accessed will not be allowed to enter the facility.
  - Youth visitation will not be held.
  - All furloughs will be postponed. Staff will be encouraged to allow youth to use the telephones more frequently to contact family.
  - All off campus group activities will also be postponed.
  - Only OJJ staff and emergency visitors will be allowed on campus. Attorney visits will be held by phone call.
  - Contractors working on repairs that are vital to the safety of the facility will be allowed on campus after screening. These will be determined on a case-by-case basis. Undersecretary Williams must be notified of any contractor denied access to the facility so that the Office of State Procurement can be notified.
  - Immediate notification to the Assistant Secretary and Deputy Secretary if any staff or youth test positive for the virus.
  - Facilitating deliveries at the front gate to eliminate the need for individuals to come onto campus.
  - Staff will continue to educate youth on proper techniques to prevent the spread of the virus and why OJJ are taking these measures to keep them safe.
  - All staff are considered essential employees and will be required to report to work as scheduled.
  - School will continue to operate as normal.
  - Staff who need to be off due to an inability to find child care will have to take leave unless an at home work accommodation can be approved.
  - The Deputy Secretary and Undersecretary will examine each request to work from home. This request shall be submitted prior to allowing the at home accommodation.
- Probation and Parole
  - Face-to-Face contacts can now be made by phone or in the office if possible.
  - Contact with collateral sources can also be made by phone. (Schools, providers, etc.)
  - Staff will attend Court only when necessary.
  - Face-to-Face contacts will still be made with youth in residential facilities.
  - Probation staff have the ability to work from home and will be allowed to have an at home accommodation.
  - Each Regional Manager shall ensure that their office is covered relative phone coverage, mail, fax, etc... to continue daily operations.
  - A supervisor shall be present to deal with any emergencies or issues related to the youth OJJ serves.
  - While staff are approved to work from home, leave will have to be taken when they are unable to dedicate their time to the operation of OJJ.
  - Each office will maintain a list of staff who may need to respond for transports or any other emergencies.
  - RMs will ensure Court is covered when necessary.
- Residential Facilities



- Screening of staff and visitors needs to occur for every person coming onto the campus.
- Only essential staff/visitors will be allowed on campus.
- Home passes will be postponed. Staff should allow the youth to use phones to keep in touch with family members.
- Visitation will not be held.
- Group outings will be canceled unless youth are required to attend community schools.
- Immediate notification to the Assistant Secretary and Deputy Secretary if any staff or youth test positive for the virus.
- Staff will continue to educate youth on proper techniques to prevent the spread of the virus.
- Immediate notification to Assistant Secretary and Deputy Secretary should a staff person or youth test positive for the virus.
- In home Contract Programs
  - Program specialists will reach out to each program to request a copy of their contingency plan to provide services in a safe and effective manner.
  - The plans will be approved on a case-by-case basis and shared with regional staff.
- Central Office
  - All staff are considered to be essential employees and will be required to report to work as scheduled.
  - Staff who need to be off due to an inability to find child care will have to take leave unless an at home work accommodation can be approved.
  - The Deputy Secretary and Undersecretary will examine each request to work from home. This request shall be submitted prior to allowing the at home work accommodation.
  - Central Office staff may be deployed to assist at an event, at a facility or elsewhere related to OJJ should the need arise. This includes staff who have an at home work accommodation.

#### ESF-14 Louisiana Housing Commission

- LDHTF was activated in response to Governor Edwards request to plan for homeless and vulnerable populations.
- Holding conference calls to discuss plans and assess strategies as needed.
  - Assess housing options and inventory for possible assets as needed -assessment of needs for PPE and additional supplies
  - Developing and pushing up strategic communication to educate direct service workers and consumers to be preventive and proactive.
  - Outline notification and update for timely communication.
  - Align support for UCG to continue planning and response.
- LHC is working to identify additional properties across the state that could be used for isolation for people experiencing homelessness when/if needed.
- LHC is coordinating with regional homeless coalitions to identify supply needs.
  - Expecting to submit a supply request on 3/16.
- LDHTF will have a follow-up meeting later this week and will otherwise remain on stand-by.

#### ESF-16 Military Support

- TAC and JOC is monitoring the situation with extended hours.
- TAC staff is participating in TF COVID-19 preparing a response plan and participating in TF Logistics establishing protocol for procuring PPE and other items needed for the response.
- LANG has four personnel at New Orleans EOC assisting with planning in the EOC working extended hours. **LANG continues to provide Medical planners to assist the New Orleans EOC.**
- Coordination is being made between ESF 4, 6 and 8 on which buildings need to be jointly inspected for occupation.
  - LANG has sent 5 teams to the New Orleans area to begin inspections.
  - Inspection team consists of 12 personnel.
  - The 5 teams have completed all the building inspections in the New Orleans area.

- Inspection teams are still inspecting buildings and are now located in the Shreveport area.
- LMD has issued their COVID-19 directives in support of the state declarations.
- Contacted the Defense Coordinating Element for Title 10 provider availability.
- Preparing tent systems to be used for surge triage stations.
  - LANG completed surge tent systems, refinement of LANG staged fleet, and initial contact of LNOs.
- Canvassing medical community for available surge activity.
- LANG will slightly increase manpower starting tomorrow.
- The Joint Operation Centers has been reconsolidated at Camp Beauregard.
- Participated in Bayou Signette, Mobile Testing, and Surge meeting.
- Warehouse teams are being placed into action starting at the GOHSEP Warehouse for inventory and control in support of LDH.
- Security and medical personnel arrived at Bayou Signette.

**PARISH ACTIONS: UDATES SHOWN IN RED**

**Region 1**

**Jefferson Parish** (*Declaration Submitted 3/12*)

- Multiple events canceled to prevent the spread of COVID-19.
- AW LA Gov Executive orders large gatherings with in the parish have been cancelled.
- PPE Request submitted on LA WebEOC.

**Orleans Parish** (*Declaration Submitted 3/11*)

- For cancelled events: <https://ready.nola.gov/incident/coronavirus/cancelled-events/>
- Additional information for specific industries, including houses of worship, daycares, long-term care facilities, and more is available at [ready.nola.gov](http://ready.nola.gov).
  - For updates, text COVIDNOLA to 888777, go to [ready.nola.gov](http://ready.nola.gov), or call 3-1-1.
  - There are donation and volunteer opportunities to assist people impacted by COVID19. See list at [www.ready.nola.gov/donate](http://www.ready.nola.gov/donate).
  - "If you have a fever, cough, or shortness of breath, stay home & call your doctor. If you don't have a doctor, call 1-855-523-2652."
- Travel, Tourism & Special Events
  - 3/13 Percent Hotel Capacity: 15,440
  - Cruises returning to New Orleans (with total number of passengers)
    - 3/14: RCL 2,400; Carnival 3,700
    - 3/15: Norwegian 4,700; Carnival 3,700;
    - 3/19: Carnival 3,700;
  - Conferences (Expected attendees) 3/13: 3,160
  - Special Events
    - All gathering of 250 people or more between Friday, March 13, 2020 and Monday, April 13, 2020 shall be postponed or cancelled.
    - All Special Events Cancelled.
- NOHSEP: Coordinating between Local/State/Federal agencies.
- NOHD
  - Working with Property Management to implement social distancing in City Hall.
  - Conducted meeting with healthcare providers.
  - Holding COVID-19 workshop for faith-based leaders, schools/universities, business, tourism, etc. on 3/16.
  - Assisting state contact tracing.
  - Call Center active: 504-658-4787 or 311. 8:30a-4:30p daily - available in multiple languages
- Agencies participating in Health Care Provider Meetings.
- Universities General university information.
  - Cancelled all in-person events for the next two weeks. Transitioning to virtual learning.

- NOPD and NOFD: Drafting plans/guidance for First Responders.
- NOEMS
  - Updated PPE plans/guidance for First Responders.
  - PPE procurement requests submitted in WebEOC for public safety personnel
  - N95 masks arriving 3/14 from the LDH.
- Property Management
  - City buildings on schedule for proactive disinfectant cleaning.
  - Assembling additional cleaning supplies/hand sanitizers.
  - Maintaining and increasing cleaning procedures.
- SWBNO
  - Closing two customer service centers.
  - Continue to call 52-WATER (504.529.2837) to report issues, ask questions or pay bills. Or by fax at 504.585.2455 or by email at [customerservice@swbno.org](mailto:customerservice@swbno.org).
  - To pay your SWBNO bill online, visit <https://account.swbno.org/app/login.jsp>. To pay over the phone, dial 52-WATER, press 2, then press 1 for automated services. Or mail a check or money order to Cashiers Department at 625 Saint Joseph Street, New Orleans, LA 70165.
  - Waiving processing fees for customers who pay online or at one of the satellite Fidelity Express payment stations – [www.fidelityexpress.co/find-a-location](http://www.fidelityexpress.co/find-a-location) – during this emergency.
  - Contact Plumbing Department at 504.585.2160 or [planreview@swbno.org](mailto:planreview@swbno.org).
  - House Connections can be reached at 504.585.2164 or by fax at 504.585.2475.
- RTA
  - Communicating vehicle cleaning/disinfection procedures to the public via all media channels.
  - Providing customer facing employees with protective equipment.
  - Formed an incident management/response team comprised of management, contractor and union employees. Meets daily.
  - Prepared to implement ‘work from home’ plans if necessary (non –essential staff).

**Plaquemines Parish** (*Declaration Submitted 3/15*)

- In commutation with GOHSEP, LDH, Plaquemines Medical Center, Parish schools, Riverbend Nursing Home, local industry and other state partners.
- Regular PSAs to public.
- All events with expected attendance above 250 have been postponed/canceled.
- **Effective 3/16 all Parish Government office will have limited access to the general public.**
  - **All employees were asked to come to work and provided further guidance from Department Heads. If any employees needed to stay at home due to children it will be addressed on a case by case basis. Any sick employee is advised to stay at home.**
- **All Parish Libraries & YMCA facilities are closed.**
- **Tolls have been suspended for ferry operations.**
- **Water Dept - Suspending late fees and disconnections (online and drop box locations are available for payment).**
- **Recreation Dept - All activities are cancelled until further notice.**
- **N95 masks will be arriving 3/16 for distribution to First Responders & Riverbend Nursing Home.**

**St. Bernard Parish** (*Declaration Submitted 3/13*)

- Regular PSAs to public.
- All events with expected attendance above 250 have been postponed/canceled.
- Offices are open at this time, however adjustments may be made due to school closures.
- Beginning 3/16, Parish Government will be operating with a reduced workforce on site.
  - No department shall close.
  - The goal is to avoid the gathering of large groups of people in close quarters and to keep employees more than 6 feet apart.

- It is also to reduce the chance of viral spread and be able to still serve the public.
- All employees will be working. Rotations of schedules each week will dictate that some will be working from home, and others will be working on site.

## Region 2

### **Ascension Parish** *(Declaration Submitted 3/13)*

- Ascension Parish Sheriff's Office halted all contact visits and religious services until further notice. Visitors may still visit inmates through video visitation and visitation through glass partitions.
- Nursing home and assisted living facilities: stricter to medical only visitation and stocking up on resources/toiletries/cleaning supplies.
- Reviewing/updating/implementing COG/COOP plans.
- All government operations as usual.
- Court will be cancelled through April 13th.
- The District Attorney's Office is open for now but will be minimizing crowds and meetings by taking conference calls only.
- Council on Aging has cancelled all activities with the exception of meal deliveries and transportation to medical appointments.
- Ascension Parish Library has cancelled all events and outreach services until further notice.
- Keep up to date with any ongoing changes via [www.myAPL.org](http://www.myAPL.org) or through our social media,
- All meeting rooms are closed to the public.

### **East Baton Rouge Parish** *(Declaration Submitted 3/12)*

- Mayor Broome has announced that the City-Parish will postpone all permitted public events until further notice.
- EBR MOHSEP EOC is currently under partial activation. 7am-7pm daily.

### **Iberville Parish** *(Declaration Submitted 3/16)*

- Multiple events canceled to prevent the spread of COVID-19.
- Iberville Parish OEP along with Parish President Ourso are monitoring the situation.
- All Parish run Council on Ageing have been closed until further notice.

### **Livingston Parish** *(Declaration Submitted 3/13)*

### **Point Coupee Parish** *(Declaration Submitted 3/16)*

- Parish Jail has implemented DOC guidance. No visitors or inmates leaving premises.
- Parish Nursing Homes are implementing no visitation and temperature checks for staff.
- All public gatherings of 250 or more are being cancelled.
- Parish Offices are limiting public access to certain parts of the buildings. Parish offices are still operational at this time.
- Parks and rec have suspended all parish sponsored recreation events at our ballpark and multi-use.

### **West Baton Rouge Parish** *(Declaration in Progress)*

### **West Feliciana Parish**

- All visitation and volunteer activities discontinued at parish prison.
- All local nursing homes implementing guidance from LA Nursing Home Association.
- All local events cancelled in compliance with 25JBE 2020.
- UCG meeting scheduled for 3/16.
- School system to implement feeding program beginning 3/18.
- Council on Aging is doing food delivery only - all other programs suspended.
- PPEs that are available issued to first responders.

- All parish offices remain open-some with limited or no public access.
- All parks open for individual access-not for organized activities (baseball, etc).

### Region 3

#### **Assumption Parish** *(Declaration Submitted 3/13)*

- The parish held a 2:00 pm Webinar 3/13 to update the elected officials and stakeholders.
- As of 3/13, several events that were scheduled throughout the parish have been canceled.
- Canceled all rentals at parish facilities.
- The 23rd Judicial District Court has suspended all court proceedings until further notice.
- Parish offices remain open.

#### **Lafourche Parish** *(Declaration Submitted 3/13)*

- Parish UCG held 3/13 for unified decisions to be made on any potential cancellation of events.
- Nursing Homes are closed to the people going in unless it is an emergency.
- All Senior Citizen Centers have been closed for a period of 30 days beginning 3/16. Meals on Wheels will still be provided.
- All Parish Recreation activities have been cancelled until further notice.
- All Parish Libraries will move to a curb side service method beginning 3/17 for all patrons that have been fever free for at least 24 hours.
- Parish Assessor has moved to an all electronic form of communication beginning 3/16 and will not allow walk ins until further notice.
- Parish Government Offices remain open as well as the 17th JDC, District Attorneys Office, and Clerk of Court and ROV.

#### **St Charles Parish** *(Declaration Submitted 3/13)*

- Correction Center visitation is VTC as always.
- Lunch for school children is being provided at Luling Elementary, Rj Vial Elementary, JB Martin Middle School, RK Middle School, St. Rose Elementary, and Harry Hurst Middle School.
- Council on Aging has stopped activity center but all other services remain in place.
- Public Libraries are closed.

#### **St James Parish** *(Declaration Submitted 3/13)*

- St. James Parish Hospital has plan in place limiting visitation.
- St. James Parish Detention Center has suspended visitation and will work to expand access to kiosk services.
- Public Transit Bus routes will be limited until further notice.

#### **St John the Baptist Parish** *(Declaration Submitted 3/13)*

- Monitoring all notifications from the state.
- Taking actions and meeting with stakeholders and updating the public.

#### **Terrebonne Parish** *(Declaration Submitted 3/13)*

- Multiple events canceled to prevent the spread of COVID-19.

### Region 4

#### **Acadia Parish** *(Declaration Submitted 3/16)*

#### **Evangeline Parish** *(Declaration Submitted 3/16)*

- Meeting scheduled with parish officials at 3:00 p.m. 3/16.

#### **Iberia Parish**

- Jury duty has been cancelled for 3/16/2020.

### **Lafayette Parish** *(Declaration Submitted 3/15)*

### **St Landry Parish** *(Declaration Submitted 3/16)*

- Parish conducted a meeting 3/14 with St. Landry Parish Schools, United Way, Opelousas General Health and several mayors which resulted in the following press release:
  - St. Landry School lunches will be distributed from three sites.
  - Three St. Landry Parish schools will prepare and distribute lunches for students while schools are closed because of the coronavirus outbreak, according to school officials. They are asking volunteers to help with the distribution.
  - Opelousas Junior High School, Lawtell Elementary School, and Central Middle School in Eunice will serve lunches between 11 a.m. and 2 p.m. each weekday starting Monday, 3/16, according to school nutrition director Helen Robinson.
  - Any student in the parish in need of lunches may pick up a meal at these locations during these times. The student must be present. Lunches will be brought out to the cars.
  - Volunteers who want to help distribute the meals should sign up at <https://volunteersignup.org/4AXLE>.
- School and government officials are working on other options to make the meals more easily accessible. Those will be announced as soon as they are finalized.
  - Parents are urged to watch local media and to check regularly for updates with the school board website, <https://www.slpsb.org/> and its Facebook page, <https://www.facebook.com/stlandryparishschoolboard/>.

### **St Mary Parish** *(Declaration in Progress)*

- Public Officials and community leaders held conference call 3/13 on precautions to take and where to get information.
- Nursing homes have begun to limit doctor appointments to as needed basis.
  - Visiting hours reduced and suspended all non-essential visitors to facilities.
- **Suspended all non essential visitors to facilities.**
- **Public Officials and community leaders will attend conference call 3/17, and will be constantly updated on issues.**

### **Vermilion Parish** *(Declaration Submitted 3/12)*

- **Held meetings and conference calls with all agencies.**
- **Meeting scheduled 3/16 at 6 pm with Dr. Tina Stefanski on COVID-19 for Police Jury, Mayors and Hospitals within the parish.**

## **Region 5**

### **Allen Parish** *(Declaration Submitted 3/16)*

- **Law enforcement is obtaining more supplies for PPE.**
- **Nursing homes in the area are taking the security measures that are mandated by DHH for their facilities.**
- **911 and dispatch centers in Allen are limiting persons entering the facility, and using disinfectant to clean public areas.**
- **The prison population is being limited to remote video visitation and persons entering the facility are being closely screened.**

### **Beauregard Parish** *(Declaration in Progress)*

- All City, Town and parish offices will remain open with limited access to control the flow and do a prevented screening.
- All Public Health and Private health agencies are following the prevented steps issued by the state and federal agencies.
- Held Unified Command Meeting 3/13.
- School Board Superintendent:

- Starting 3/16 schools closed for 4 weeks. Working on issues with continuing education through computers etc.
- Nursing homes: Started preventive actions as suggested by the state.
  - Very limited visitation unless family death issues arises.
  - All packages that enter the nursing will be scanned and then sprayed with a Lysol or similar cleaning substance.
- The hospital:
  - Started their preventive actions by limited entrance to hospital through two control locations and will start screening 3/16.
- All law enforcement officers will be provided the necessary PPE items and instructions how to handle anyone that has the COVID-19.
- All parish offices will remain open with limited traffic allowed.
- The Parish Judges are working how to handle court cases and what people will be needed.
- The Courthouse office will remain open with limited access and preventive measures in place.
- City DeRidder and the Town of Merryville Mayors have been holding meetings to discuss the access to City Hall or Town Hall offices.
- The next meeting is scheduled Unified Command meeting is Tuesday 3-17-20 at 10 AM.

**Calcasieu Parish** *(Declaration Submitted 3/13)*

- Working with Port Security monitoring ships coming into port from travel-restricted areas.
- Currently in Planning Phase; EOC Level 3 and Operational Period 3.
  - Will move into Operational Period 4 when the Parish receives a case.
- Various local events cancelling or being postponed.
  - LHSAA Basketball Tournament is still on as scheduled but limiting spectators.

**Region 6**

**Avoyelles Parish** *(Declaration Submitted 3/12)*

- Avoyelles has had several meetings with health care facilities concerning the COVID-19 virus over the past 2 weeks.
- As of 03/12, all nursing homes have a no visitor or extra activities in Avoyelles Parish.
- Bunkie General Hospital and two health clinics will do screening outside the facilities to ensure patient safety. There is also no outside visitors at these facilities.
- Two COVID-19 Test have been administered waiting test results.

**Catahoula Parish**

- The Columns Nursing Home in Jonesville is following DHH regulations concerning visitors and staff.

**Concordia Parish** *(Declaration Submitted 3/16)*

- All health units using state mandated guidelines and precautions.

**Grant Parish** *(Declaration Submitted 3/13)*

- Both nursing homes are following state guidelines on a "no visitor."
- Parish agencies monitoring updates to COVID-19 and taking preliminary steps to prevent spreading in Grant Parish.

**Natchitoches Parish**

- Parish Government monitoring all citizens that are entering the Parish Courthouse.

**Rapides Parish** *(Declaration Submitted 3/16)*

**Sabine Parish** *(Declaration in Progress)*

- Judges Offices closed. Court dates postponed until further notice.
- Hospitals- Very limited visitors
- Prisons-No visitors
- Nursing homes - Limited visitors
- Meetings held on 3/13 with Community leaders.
  - Discussions on cancelling Toledo Bend Bass Tournaments for March 20, 21 and March 27, 28, 450 boats, and all the month of April. Over 900 boats would be attending.
  - Lengthy review of Sabine's Emergency Operations Plan. Further meeting TBD.

**Winn Parish** (*Declaration Submitted 3/13*)

- Nursing homes and hospitals are enforcing their protocols with no visitors or closely monitored visits.

**Region 7**

**Caddo Parish** (*Declaration Submitted 3/13*)

- Unified Command Group meeting 03/13 0800 hrs.
- Daily Joint Information meetings at 0800 hrs.

**DeSoto Parish**

- Held parish meeting of all leadership and health officials in the parish.
- Sheriff Richardson has cancelled all face to face visitation at the parish jail. Video visitation is being used instead.
- Parish leaders are canceling all events and permitted gatherings in the parish.

**Region 8**

**Franklin Parish** (*Declaration Submitted 3/13*)

**Jackson Parish**

- The Town of Jonesboro closed to public access beginning on 3/16. The drive thru for payments will be the only access to Jonesboro City Hall.
- No public access to the local Nursing Home (Forest Haven Nursing Home).
- Limited Access to the Parish Hospital.
- Select staff are remotely working from home. (Accounting, HR Clerical staff, Billing, Coding.
- Jackson Parish Sheriff Correction Center has suspended all outside movement, all visitation have been suspended.

**Lincoln Parish**

- Lincoln Parish Healthcare Task Force is holding meetings as needed to provide updates & information.
- Local government offices are all open, but are assessing safety measures in daily operations to give the citizens options.
- Parish Healthcare providers are taking safety measures to cut down on the spread of COVID-19.
  - Visitation policies in hospitals, nursing facilities and the parish detention center are tightening up for limited visitation.
- All Lincoln Parish public & private schools are closed per Governor's Proclamation.
  - Some private schools will re-assess on a weekly basis.
- Louisiana Tech & Grambling State Universities beginning Monday, March 16th will transition to online or other alternative course deliveries.
- LTU will still offer student housing and food services that eliminate self-service stations & go to disposable dinnerware.
- GSU is encouraging their students to leave the campus & stay home. Some other students' needs being assessed.



- Multiple churches in Lincoln Parish that have 250+ people in single space, close proximity gatherings are cancelling services and going to live streaming online services.

#### **Madison Parish**

- Nursing homes, prisons, jails and hospitals have limited all visitors.
- Law enforcement and 911 center have received training and protocols for any potential cases or outbreak.

#### **Morehouse Parish**

- Held meeting with the City of Bastrop and the Morehouse Sheriff's Office.
- The prison system has limited visitation contact and are monitoring the situation.
- Healthcare providers are taking protective measures to protect their patients and the public.
- Visitation at hospitals and nursing homes will be limited.

#### **Ouachita Parish**

- All agencies following published LDH and CDC guidelines. Leaning forward with preparatory and planning activities.
- Reviewing current Operations Plans and determining requirements to open and operate the Regional Emergency Operations Center.
- Conducting coordination meetings with stakeholders.
- Conducted a Parish coordination meeting with all stakeholders to provide a situation update and develop a information sharing mechanism for the Parish.
- Creating a consolidated list of commodities required for first responders (PPE).

#### **West Carroll Parish** *(Declaration Submitted 3/13)*

#### **Region 9**

#### **St Helena Parish** *(Declaration Submitted 3/13)*

#### **St Tammany Parish** *(Declaration Submitted 3/13)*

- Multiple events canceled/postponed to prevent the spread of COVID-19.
- Schedule for Reduced Workforce beginning 3/16 8:00 AM.

#### **Tangipahoa Parish** *(Declaration Submitted 3/13)*

- Multiple events cancelled to prevent the spread of COVID-19.
- All private and public schools are closed until further notice.
- SELU will transition to remote delivery, including online format starting next week.

#### **Washington Parish** *(Declaration Submitted 3/13)*

- Government offices are opened with very limited access to the general public.
- Parish Schools are providing students with a grab and go feeding program through 4/08.
- Bogalusa City Schools are providing students with food that will be delivered by bus.
- All events and public meetings in the City of Bogalusa have been cancelled until 4/13.
- Parish council meetings for the month of March have been cancelled.

#### **RESOURCES:**

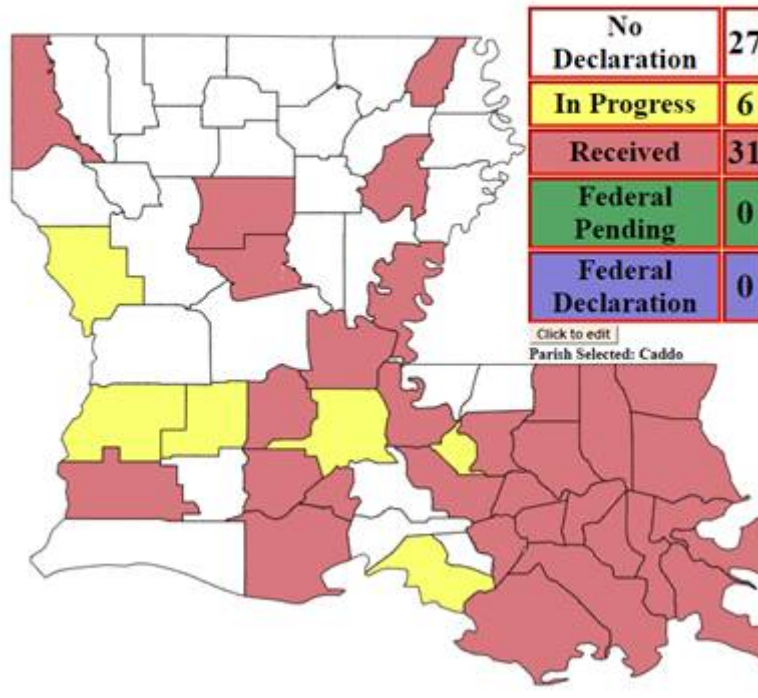
- [LDH Office of Public Health - Coronavirus](#)
  - Includes general information, information on the outbreak in Louisiana, fact sheets, and preparation/prevention guides.
- [CDC Coronavirus \(COVID-19\) - Main Page](#)
- [CDC COVID-19 FAQs](#)

- [John Hopkins University Global Cases Arc GIS Map](#)

## Parish Declarations

*As of: 03/17/2020 at 12:50 p.m.*

**20-008 Coronavirus - Statewide - 2020**



**GOHSEP Operations is monitoring the situation and will publish updates as necessary.**

For more information, please visit your local NWS weather forecast office webpage.

[www.emergency.louisiana.gov](http://www.emergency.louisiana.gov) | [www.getagameplan.org](http://www.getagameplan.org) | [www.weather.gov](http://www.weather.gov) | [www.ready.gov](http://www.ready.gov)

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# BUSINESS PANDEMIC INFLUENZA PLANNING CHECKLIST



In the event of pandemic influenza, businesses will play a key role in protecting employees' health and safety as well as limiting the negative impact to the economy and society. Planning for pandemic influenza is critical. To assist you in your efforts, the Department of Health and Human Services (HHS) and the Centers for Disease Control and Prevention (CDC) have developed the following checklist for large businesses. It identifies important, specific activities large businesses can do now to prepare, many of which will also help you in other emergencies. Further information can be found at [www.pandemicflu.gov](http://www.pandemicflu.gov) and [www.cdc.gov/business](http://www.cdc.gov/business).

## 1.1 Plan for the impact of a pandemic on your business:

Completed	In Progress	Not Started	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identify a pandemic coordinator and/or team with defined roles and responsibilities for preparedness and response planning. The planning process should include input from labor representatives.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identify essential employees and other critical inputs (e.g. raw materials, suppliers, sub-contractor services/products, and logistics) required to maintain business operations by location and function during a pandemic.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Train and prepare ancillary workforce (e.g. contractors, employees in other job titles/descriptions, retirees).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Develop and plan for scenarios likely to result in an increase or decrease in demand for your products and/or services during a pandemic (e.g. effect of restriction on mass gatherings, need for hygiene supplies).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Determine potential impact of a pandemic on company business financials using multiple possible scenarios that affect different product lines and/or production sites.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Determine potential impact of a pandemic on business-related domestic and international travel (e.g. quarantines, border closures).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Find up-to-date, reliable pandemic information from community public health, emergency management, and other sources and make sustainable links.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Establish an emergency communications plan and revise periodically. This plan includes identification of key contacts (with back-ups), chain of communications (including suppliers and customers), and processes for tracking and communicating business and employee status.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Implement an exercise/drill to test your plan, and revise periodically.

## 1.2 Plan for the impact of a pandemic on your employees and customers:

Completed	In Progress	Not Started	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forecast and allow for employee absences during a pandemic due to factors such as personal illness, family member illness, community containment measures and quarantines, school and/or business closures, and public transportation closures.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Implement guidelines to modify the frequency and type of face-to-face contact (e.g. hand-shaking, seating in meetings, office layout, shared workstations) among employees and between employees and customers (refer to CDC recommendations).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Encourage and track annual influenza vaccination for employees.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Evaluate employee access to and availability of healthcare services during a pandemic, and improve services as needed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Evaluate employee access to and availability of mental health and social services during a pandemic, including corporate, community, and faith-based resources, and improve services as needed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identify employees and key customers with special needs, and incorporate the requirements of such persons into your preparedness plan.



### 1.3 Establish policies to be implemented during a pandemic:

Completed	In Progress	Not Started	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Establish policies for employee compensation and sick-leave absences unique to a pandemic (e.g. non-punitive, liberal leave), including policies on when a previously ill person is no longer infectious and can return to work after illness.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Establish policies for flexible worksite (e.g. telecommuting) and flexible work hours (e.g. staggered shifts).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Establish policies for preventing influenza spread at the worksite (e.g. promoting respiratory hygiene/cough etiquette, and prompt exclusion of people with influenza symptoms).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Establish policies for employees who have been exposed to pandemic influenza, are suspected to be ill, or become ill at the worksite (e.g. infection control response, immediate mandatory sick leave).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Establish policies for restricting travel to affected geographic areas (consider both domestic and international sites), evacuating employees working in or near an affected area when an outbreak begins, and guidance for employees returning from affected areas (refer to CDC travel recommendations).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Set up authorities, triggers, and procedures for activating and terminating the company's response plan, altering business operations (e.g. shutting down operations in affected areas), and transferring business knowledge to key employees.

### 1.4 Allocate resources to protect your employees and customers during a pandemic:

Completed	In Progress	Not Started	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide sufficient and accessible infection control supplies (e.g. hand-hygiene products, tissues and receptacles for their disposal) in all business locations.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Enhance communications and information technology infrastructures as needed to support employee telecommuting and remote customer access.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ensure availability of medical consultation and advice for emergency response.

### 1.5 Communicate to and educate your employees:

Completed	In Progress	Not Started	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Develop and disseminate programs and materials covering pandemic fundamentals (e.g. signs and symptoms of influenza, modes of transmission), personal and family protection and response strategies (e.g. hand hygiene, coughing/sneezing etiquette, contingency plans).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anticipate employee fear and anxiety, rumors and misinformation and plan communications accordingly.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ensure that communications are culturally and linguistically appropriate.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Disseminate information to employees about your pandemic preparedness and response plan.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide information for the at-home care of ill employees and family members.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Develop platforms (e.g. hotlines, dedicated websites) for communicating pandemic status and actions to employees, vendors, suppliers, and customers inside and outside the worksite in a consistent and timely way, including redundancies in the emergency contact system.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identify community sources for timely and accurate pandemic information (domestic and international) and resources for obtaining counter-measures (e.g. vaccines and antivirals).

### 1.6 Coordinate with external organizations and help your community:

Completed	In Progress	Not Started	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Collaborate with insurers, health plans, and major local healthcare facilities to share your pandemic plans and understand their capabilities and plans.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Collaborate with federal, state, and local public health agencies and/or emergency responders to participate in their planning processes, share your pandemic plans, and understand their capabilities and plans.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Communicate with local and/or state public health agencies and/or emergency responders about the assets and/or services your business could contribute to the community.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Share best practices with other businesses in your communities, chambers of commerce, and associations to improve community response efforts.