



JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

Notice Posted:

May 8, 2019 4:00 PM

May 2019 Regular Police Jury Meeting

MEMBERS

WARD 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

WARD 2

EDDIE M. LANGSTON
770 Taylor Road
Jonesboro, LA. 71251
(318) 259-7448

WARD 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

WARD 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

WARD 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 480-9095

WARD 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

WARD 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

DATE:

Monday, May 13, 2019

TIME:

5:30 PM

PLACE OF MEETING:

**Dr. Charles H. Garrett Community Center
Jackson Parish Courthouse
Jonesboro, LA 71251**

AGENDA:

Call to Order

Invocation

Pledge of Allegiance

Public Comments

Approve Minutes

- 1.** Adopt the minutes of the April 8th, April 30th, and May 6th Jury Meetings, monthly purchase orders, and the payment of all bills

Approve Committee Reports:

Finance

- 2.** Adopt the minutes of the April 26th Finance Committee Meeting
- 3.** Consider and act on recommendation to transfer \$472,499.20 from the Statutory Reserve Fund to the General Fund and to amend the 2019 budget to pay for the purchase, closing fees, settlement fees, and other related costs for the building and land on Industrial Drive
- 4.** Consider and act on recommended budget amendments
- 5.** Consider and act on recommendation to adopt the Credit Card Policy and authorize the Secretary-Treasurer to be issued a credit card
- 6.** Consider and act on recommendation to authorize the purchase of the 3 acres of land located on the corner of Highway 146 and 155 and for the 5 acres located at the intersection of Highway 34 and Zoar Road

Management Reports

- 7.** April 2019 Road Superintendent Report - *Mr. Jody Stuckey*
 - a. Accept the April 2018 Emergency/Off-Schedule Report*
- 8.** April 2019 Solid Waste Superintendent Report - *Mr. Robin Sessions*
- 9.** April 2019 O.E.P. Report - *Mr. Mark Treadway*
- 10.** April 2019 Financial Report - *Ms. Gina Thomas*
(report includes budget to actual comparisons for all funds)
- 11.** April 2019 Maintenance Report - *Mr. Bubba Anderson*



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Other Business

12. April 2019 Engineering Update - *Mr. Paul Riley, Riley Co.*
13. Consider and act on authorizing the President to sign the Project Sponsor Certification for the Recreation District Tennis Courts Project
14. Consider and act on authorizing the President to sign the Project Co-Sponsor Agreement for the Recreation District Tennis Courts Project
15. Consider and act on authorizing the President to sign the "Boundary Map" for the LWCF Grant Application
16. Consider and act on adopting recommended Turnaround Policy
17. Consider and act on appointing Brandon Brown, representing as Jonesboro Fire Chief, to a three-year term from May 13, 2019 - May 13, 2022 on the Jackson Parish Communication Board
18. Consider and act on extension of probationary employment period for Morgan Roberson at the Health Unit until 5/27/2019
19. Consider and act on recommendation to authorize the Police Jury President to set the OEP Director's annual salary based on the EMPG grant
20. Consider and act on recommended Callout Policy
21. Consider and act on recommended holiday hour policy
22. Consider and act on recommended Scaler Pay (Shift Differential) Policy
23. Consider and act on quote from DSC Security for \$6,995 for a camera security system at the Road Department
24. Consider and act on quote of \$3,411.77 from Otis Elevator Company for a keypad entry to the fourth floor in the Courthouse
25. Consider and act on Maintenance proposal for updated microphone equipment at the Community Center
26. Consider and act on request from Pilgrim Rest Baptist Church for 10% interest in property for fair market value of \$400

Announcements & Notifications

Juror Comments

Adjourn

Gina M. Thomas, Secretary-Treasurer

Jackson Parish Police Jury

500 E. Court Street, Room 301, Jonesboro, LA. 71251

(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

April 8, 2019
Jonesboro, Louisiana

www.jacksonparishpolicejury.org

The Jackson Parish Police Jury met on Monday, April 8, 2019 at 5:15 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana to conduct a public hearing to receive comments on the housing and community development needs of Jackson Parish and discuss the submission of an application for funding. Members Present: Mr. Todd Culpepper, Mr. Eddie Langston, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Ms. Amy Magee. Also present: Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty. Mr. Treadway gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments on the housing and community development needs of Jackson Parish and to discuss the submission of an application for funding. Topics for discussion were as follows:

- The amount of funds available for proposed community development and housing activities
- The range of activities available that may be undertaken, including the estimated amount of funds proposed to be used for activities that will benefit persons of low and moderate incomes
- The plans of the Police Jury for minimizing displaced persons as a result of activities assisted with such funds and the benefits to be provided by the Police Jury to persons actually displaced as a result of such activities
- The Police Jury's past performance on LCDBG projects funded by the State of Louisiana

Ms. Magee arrived at the Public Hearing.

With no comments being made, the President called for the public hearing to be closed.

Motion Ms. Rowe, seconded Ms. Magee to close the public hearing. Motion carried.

April 8, 2019
Jonesboro, Louisiana

www.jacksonparishpolicejury.org

The Jackson Parish Police Jury met in regular session on Monday, April 8, 2019 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present: Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty.

There were no public comments.

Mr. Langston introduced an amendment to the agenda to consider and act on the request from the Recreation District Board to have the Road Department perform a site survey, excavate approximately 10-15 tree stumps, and to provide dirt and site preparation for the construction of a new storage building at the Jackson Parish Golf Course. The Jury discussed reimbursement for the requested work and the details of the request. There were no public comments on the amendment.

Motion Mr. Langston, seconded Mr. Culpepper to amend the agenda to include consider and act on the requested work from the Recreation District Board. Motion carried unanimously and the item was added to the agenda as item 6a.

There being no other public comments or amendments, the President moved to the approval of minutes.

Motion Mr. Treadway, seconded Ms. Rowe to adopt the minutes of the March 11th, March 26th, and April 1st Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President called for monthly management reports.

Mr. Jody Stucky, Road Department Superintendent, presented the March 2019 Road Report stating that there was \$7,519.21 spent on emergency call-outs.

Motion Mr. Treadway, seconded Ms. Rowe to accept the March 2019 emergency/off-schedule report. Motion carried.

Ms. Rowe asked about the status of the requested work on the Hwy 4 bin site. Mr. Stuckey stated that he believed the damage was located on the state's right-of-way and that they would have to be contacted. Ms. Rowe requested that this be done to prevent further damages.

Mr. Robin Sessions, Solid Waste Department Superintendent, presented the March 2019 Solid Waste Report and stated that they would continue to progress with land acquisitions for future model bin sites.

Mr. Mark Treadway, Parish O.E.P. Director, presented the March 2019 O.E.P. report and stated that the SHSP and EMPG grants would be filed for reimbursement. He also presented the Jury with an AquaDam product for flood issues.

Ms. Gina Thomas, Secretary-Treasurer, presented the March 2019 Financial Report with details on the budget vs. actual activity for all funds. She discussed the status of revenues and expenses for the first quarter in relation to the budget and stated that revenues for the year were at 8% of budget and expenses were at 23%. She announced the 2018 on-site audit fieldwork was completed and discussed upcoming flood training for Flood Plain Administrators.

Mr. Bubba Anderson, Maintenance Superintendent, presented the March 2019 Maintenance Report. He stated that the department had been working on landscaping and had started conducting daily maintenance meetings and work order reviews that have improved planning, cost reduction, and accountability in the department.

With the completion of Management Reports, the President moved to Other Business.

The Jury discussed the request from the Recreation District Board for work to be performed at the Jackson Parish Golf Course to prepare the land for a new storage building. Mr. Langston stated that the Recreation District would pay for the materials used and that the Jury has the equipment to perform the requested work.

Motion Mr. Culpepper, seconded Mr. Treadway to authorize the Road Department to excavate the tree stumps and use the dirt pit to spread and prepare the land for the Recreation District's storage building with the understanding that they would not perform a site survey and that the Recreation District would reimburse the Police Jury for the cost of the materials. Motion carried.

Mr. Langston requested that the Jury create a policy for letters of request.

Mr. Paul Riley, Parish Engineer with Riley Co. of Louisiana, presented the March 2019 engineering report.

Motion Mr. Culpepper, seconded Mr. Langston to award Contract I to Amethyst Construction, Inc. for \$729,575 for the 2019 Road Program. Motion carried.

Motion Ms. Rowe, seconded Ms. Magee to award Contract II to Dreher Contracting, LLC for \$245,715 for the 2019 Road Program. Motion carried.

Motion Ms. Magee, seconded Mr. Treadway to authorize the Riley Co. to request proposals for the handicapped parking project at the Courthouse, not to include changes to the ramp. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to hire the Riley Co. as engineers on the Hospital Drainage Project and to authorize work on Phase II. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt a resolution for the 2019 LCDBG project management. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to adopt the 2019 LCDBG Procurement Policy. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the following 2019 LCDBG Procurement Resolution. Motion carried.

**PROCUREMENT POLICY
RESOLUTION
BY THE
Jackson Parish Police Jury**

WHEREAS, the Jackson Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2020/2021 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, the STATE requires the establishment of uniform procedures in compliance with OMB Circular A-102;

NOW THEREFORE BE IT RESOLVED, by the Jackson Parish Police Jury, that the attached policy entitled "Procurement Procedures Relative to the LCDBG Program" is hereby adopted.

Passed, approved and adopted this 8th day of April 2019.

Motion Ms. Cowans, seconded Mr. Treadway to adopt the 2019 LCDBG Citizen Participation Plan. Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to adopt the following 2019 LCDBG Citizen Participation Resolution. Motion carried.

**CITIZEN PARTICIPATION PLAN
RESOLUTION
BY THE
Jackson Parish Police Jury**

WHEREAS, the Jackson Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2020/2021 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, the STATE requires Grantees to establish procedures to ensure adequate citizen participation with the program;

NOW THEREFORE BE IT RESOLVED, by the Jackson Parish Police Jury, that the attached policy entitled "Citizen Participation Plan", dated April 8, 2019 is hereby adopted.

Passed, approved and adopted by the Jackson Parish Police Jury, Parish of Jackson, State of Louisiana, on the 8th day of April, 2019.

Motion Ms. Rowe, seconded Mr. Treadway to accept the low bid of \$159,000 from Mechanical Systems and Services for the Courthouse boiler and pumps replacement project. Motion carried.

Motion Ms. Magee, seconded Ms. Cowans to accept the proposal from TEC for an updated phone system for the Police Jury. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to accept the proposal of \$21,845 from 1 Priority Environmental and SEMS for abatement services in the D.A.'s office of the courthouse. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to accept the low bid of \$7,950 from Dodson Enterprises, Inc. for wall repair and painting in the D.A.'s office of the courthouse. Motion carried.

Motion Mr. Treadway, seconded Ms. Magee to authorize the Secretary-Treasurer to sign the 2019 insurance renewal with Blue Cross Blue Shield. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to authorize the Secretary-Treasurer to sign all documents and process payments related to the purchase and closing of the building and land on Industrial Drive. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to authorize the Secretary-Treasurer to advertise and seek bids on contract work and internet and phone services for the building and land at Industrial Drive. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to adopt a resolution to renew Ordinance 04-0409-2007 for another 6-year cycle expiring April 8, 2025 providing for a single ambulance service in Jackson Parish. Motion carried.

Motion Mr. Langston, seconded Mr. Treadway to re-appoint Mary Hoover and Mark Culpepper from Ward 5 to a three-year term expiring on April 8th, 2022 on the Heritage Museum Board. Motion carried.

Motion Ms. Rowe, seconded Ms. Magee to authorize Darrell Avery to draft an agreement with the 911 Board to re-locate the 911 office to the Blake Building for \$100 monthly rent and to authorize the President to sign it. Motion carried.

Being no further business, the President called for the following announcements:

- The Secretary-Treasurer announced the issuance of 2019 Class B and Retail Liquor permits to B&M at Caney Lake, LLC.
- The Secretary-Treasurer announced that the 2019 Employee Health Insurance Event would be held at the Community Center on April 25th.

The President proceeded to Juror comments.

Mr. Culpepper stated that he wanted to go on record due to the information received from the Louisiana Office of Alcohol and Tobacco Control regarding the parish's wet/dry status by ward. He stated that Ward 1 voted to be "dry" in the local area elections and that he would be against issuing any alcohol permits in Ward 1.

Mr. Treadway thanked those in attendance with a special thanks to Mr. Murphy Chestnut from Representative Ralph Abraham's office.

Mr. Langston stated that he would like to see a policy that all letters of request be given to all jurors.

Motion Ms. Rowe, seconded Ms. Cowans to adjourn. Motion carried.

The Jackson Parish Police Jury met in Special Session Tuesday, April, 30 2019 at 5:15 PM in the Police Jury Meeting Room of the Jackson Parish Court House, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Mr. John McCarty, Ms. Niki Cowans, and Ms. Regina Rowe. Absent: Ms. Amy Magee and Mr. Lynn Treadway. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty.

Mr. McCarty gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Jury reviewed the Time Off Without Pay policy that stipulates a maximum of 20 hours per year of time off without pay can be taken only after employees have used all of their vacation and/or sick leave. They reviewed Ms. Giambrone's file to determine the length of time for the absence and when she may be able to return to work.

Motion Mr. Culpepper, seconded Mr. Langston to terminate the employment of Vanessa Giambrone from the Road Department based on the policy for time off without pay. Motion carried.

Motion Ms. Rowe, seconded Mr. Langston to adjourn. Motion carried.

The Jackson Parish Police Jury met in Business Session Monday, May 6, 2019 at 5:15 PM in the Police Jury Meeting Room, Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, and Ms. Regina Rowe. Absent: Mr. Eddie Langston and Mr. Lynn Treadway. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There being no public comments, the President moved to Continued Business.

The Jury reviewed the revised Turnaround Policy and noted the changes about getting a list of turnarounds from the School Board as early as possible to be able to plan the work in the Road Maintenance Schedule. They also noted that the requests would be reviewed by the Parish Engineer to determine if a turnaround would be beneficial to the Parish Road System. Ms. Magee noted that both points had been discussed with the School Board. The President stated that the Turnaround Policy will be presented at the May Regular Meeting.

With the completion of Continued Business, the President moved to New Business.

The President introduced Mr. Calvin Wortham, Public Works Director for the Town of Jonesboro.

The Road Superintendent, Jody Stuckey explained the issues with the location of the waterline behind Plunkett's Heat and Air on Firewood Drive. Mr. Wortham stated that he would inspect the issues and work with the Policy Jury to get it resolved. He stated that the issues on Industrial Drive had also been addressed and resolved.

The Secretary-Treasurer presented the Police Jury with personnel policy items for clarification and the need for a formal written policy.

The Jury agreed with the current process for callout pay calculation and had no changes to the recommended Callout Policy.

The Jury discussed pay for Shift Differential and agreed to process it as a flat \$10 stipend as opposed to the current calculation.

The Jury discussed the calculation of holiday hours towards weekly overtime. They discussed the need for overtime and how holiday hours affect off-schedule work like callouts and community center events. The Jury agreed that holiday hours should count towards the weekly overtime calculation.

The Secretary-Treasurer stated that she would have Callout, Shift Differential, and Holiday Pay presented as policies to be adopted at the May Regular Meeting.

The Jury reviewed the proposals from the Maintenance Department for new microphone equipment at the Community Center and for a carpet shampooer. They agreed with the need for new microphone equipment, but did not want to pursue a carpet shampooer until they had definite plans for the new building. The President stated that the proposal for microphone equipment will be presented at the May Regular Meeting.

The Jury reviewed the proposals for a keypad security for the 4th floor access on the elevator and for a phone system. The Secretary-Treasurer spoke about upcoming regulations on elevators and the upgrades that may be needed in later months. The President stated that the proposal for keypad security will be presented at the May Regular Meeting.

The Jury reviewed the letter from Attorney Doug Stokes regarding the request for Police Jury's 10% interest in the land owned by Pilgrim Rest Baptist Church. Mr. Avery talked about the fair market value and the small interest the Police Jury has in the property. The President stated that the request for the 10% interest will be presented at the May Regular Meeting.

The Secretary-Treasurer presented the issues with reconciling the annual EMPG grant to the OEP Director salary and asked that the Jury assign the determination of the salary to the Jury President based on the annual grant award. The President stated that this item will be presented at the May Regular Meeting.

The Jury reviewed the quote from DSC for an automatic locking door security system for the LSU Ag offices at the Community Center. The Jury asked if the LSU Ag center was going to pay for the system. The Jury stated that if their office would pay for the system, the Jury would authorize having DSC implement it.

The Jury discussed the possibility of having a Jackson Parish Farmer's Market and discuss previous Farmer's Markets being set up at Tony Rome Park. They stated that the Community Center parking lot could possibly be available in the future, but that it was further away from the regular traffic. They discussed possible issues in the parking lot if there are Saturday events scheduled.

The Jury discussed extending hours for the Road Department and possibly hiring temporary or part-time labor in order to perform more work during asphalt season. The Road Superintendent stated that they needed more trucks to haul asphalt materials or to contract a trucking company to haul it back and forth. The Jury expressed their desire to see an increase in asphaltting, cleaning ditches, bush hogging, and drainage. They discussed the issues with acquiring the necessary right-of-way to properly maintain parish roads.

The Jury discussed the upcoming 2019 graduation announcement for the Jackson Independent.

With no other New Business, the President called for Discussion of Other Topics.

Parish Engineer, Paul Riley stated that there would need to be continued handicapped access to the Courthouse during construction of the new handicapped parking lot and mentioned a temporary ramp at the current south entrance, or putting in a temporary ramp at the east entrance. They discussed that it will take an estimated month to a month and a half to complete the project. Mr. Riley stated that he would get bids for the temporary ramp at the south entrance.

The Secretary-Treasurer stated that the Jury had been contacted by a property owner for a possible rental of office space on Polk Street. The Jury stated that they did not want to engage in any rental agreements at this time.

The Secretary-Treasurer presented a quote from DSC to set up a security system with cameras at the Road Barn. The President stated that this quote will be presented at the May Regular Meeting.

The President stated that he was able to acquire a copy of the blue prints for the new building on Industrial Drive that should assist the Jury in their plans for the building.

With no other business or discussion, the President called for adjournment of the meeting. Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 1545

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and correspondence

Page 1 of 1

VENDOR: 2362

RUSTON ROCK IT, LLC
POB 2772
POB 2772
RUSTON LA 71273

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/01/2019 Date Required: Ship Via:

| Quantity | U/M | Catalog No | Description | Unit Price | Total |
|----------|------|------------|-------------|-------------|-----------|
| 500.00 | tons | Rip Rap | 30 lb. Rock | 48.7500 | 24,375.00 |
| | | | | SubTotal | 24,375.00 |
| | | | | Sales Tax | 0.00 |
| | | | | Order Total | 24,375.00 |

Requested By:

Account Distribution

| <u>REVIEWED BY</u> | <u>APPROVED BY</u> | <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|--------------------|-----------------------|--------------------------------|---------------|
| JStuckey | GThomas | 002-4-310-04000 | Road: Gravel/Reclaimed Asphalt | 24,375.00 |

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 500 EAST COURT STREET ROOM 301
 JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 1560

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 and correspondence

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VENDOR: 1635

JACKSON PARISH CORRECTIONAL CENTER
 327 INDUSTRIAL DRIVE
 JONESBORO LA 71251

SHIP TO:

JACKSON PARISH POLICEJURY
 500 EAST COURT STREET ROOM 301
 JONESBORO LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/04/2019 Date Required: Ship Via:

| Quantity | U/M | Catalog No | Description | Unit Price | Total |
|----------|-----|------------|---------------|-------------|------------------|
| 1.00 | 1 | Housing | February 2019 | 45,906.0000 | 45,906.00 |
| 1.00 | 1 | Medical | February 2019 | 1,739.7500 | 1,739.75 |
| | | | | SubTotal | 47,645.75 |
| | | | | Sales Tax | 0.00 |
| | | | | Order Total | <u>47,645.75</u> |

Requested By:

Account Distribution

| REVIEWED BY | APPROVED BY | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT |
|-------------|-------------|-----------------|-----------------------------------|-----------|
| GThomas | GThomas | 001-4-201-05200 | Sheriff: Housing of Parish Prison | 45,906.00 |
| GThomas | GThomas | 001-4-201-05210 | Sheriff: Prisoner Medical Expens | 1,739.75 |

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

DUPLICATE

PURCHASE ORDER NO: 1562

This PO number must appear on all packages
and correspondence

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PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 2857

IVM Solutions, LLC
DBA Roadside Inc
2038 Lee Road137
Auburn AL 36832

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/03/2019 Date Required: Ship Via:

| Quantity | U/M | Catalog No | Description | Unit Price | Total |
|----------|-----|------------|---|-------------|-----------|
| 1.00 | | | Roadside Spraying Turf Management APPLICATION DATES: 03/25/2019 - 03/31/2013 | 54,000.0000 | 54,000.00 |

| | |
|--------------------|------------------|
| SubTotal | 54,000.00 |
| Sales Tax | 0.00 |
| Order Total | 54,000.00 |

Requested By:

Account Distribution

| <u>REVIEWED BY</u> | <u>APPROVED BY</u> | <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|--------------------|-----------------------|----------------------------|---------------|
| JStuckey | GThomas | 002-4-310-08500 | Road: Contract Payments | 54,000.00 |

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 1581

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and correspondence

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VENDOR: 448

UNION PARISH SANITARY LANDFILL
P.O. BOX 723
FARMERVILLE LA 71241

SHIP TO:

SOLID WASTE

LA

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/08/2019 Date Required: Ship Via:

| Quantity | U/M | Catalog No | Description | Unit Price | Total |
|----------|-----|------------|--|-------------|-----------|
| 1.00 | | Transfer | Solid Waste transfer from Jackson Parish Landfeil to Union Parish Landfeild for disposal | 21,667.0000 | 21,667.00 |
| | | | | SubTotal | 21,667.00 |
| | | | | Sales Tax | 0.00 |
| | | | | Order Total | 21,667.00 |

Requested By: KBond

Account Distribution

| <u>REVIEWED BY</u> | <u>APPROVED BY</u> | <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|--------------------|-----------------------|----------------------------|---------------|
| RSessions | GThomas | 011-4-341-08600 | DUMPING FEES | 21,667.00 |

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 1584

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VENDOR: 900

ALLEN, GREEN & WILLIAMSON LLP
PO BOX 6075
MONROE LA 71211-6075

SHIP TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/09/2019 Date Required: Ship Via:

| Quantity | U/M | Catalog No | Description | Unit Price | Total |
|----------|-----|-----------------|----------------------|-------------|-----------|
| 1.00 | 1 | Interim billing | Financial comp audit | 18,000.0000 | 18,000.00 |
| | | | | SubTotal | 18,000.00 |
| | | | | Sales Tax | 0.00 |
| | | | | Order Total | 18,000.00 |

Requested By:

Account Distribution

| <u>REVIEWED BY</u> | <u>APPROVED BY</u> | <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|--------------------|-----------------------|----------------------------|---------------|
| GThomas | GThomas | 001-4-699-00000 | General: Audit Fees | 18,000.00 |

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 500 EAST COURT STREET ROOM 301
 JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 1585

This PO number must appear on all packages
 and correspondence

Page 1 of 1

VENDOR:

788
 LOUISIANA CAT
 P. O. BOX 54942
 NEW ORLEANS LA 70154

SHIP TO:

ROAD BARN
 230 FITZPATRICK ROAD
 JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/10/2019 Date Required: Ship Via:

| Quantity | U/M | Catalog No | Description | Unit Price | Total |
|----------|-----|------------|---|-------------|-----------|
| 1.00 | | Repairs | Equipment Repairs Repairs to Loader R-938. | 40,000.0000 | 40,000.00 |
| | | | | SubTotal | 40,000.00 |
| | | | | Sales Tax | 0.00 |
| | | | | Order Total | 40,000.00 |

Requested By:

Account Distribution

| <u>REVIEWED BY</u> | <u>APPROVED BY</u> | <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|--------------------|-----------------------|----------------------------|---------------|
| JStuckey | GThomas | 002-4-310-03700 | Road: Parts & Repairs | 20,000.00 |
| JStuckey | GThomas | 006-4-312-03700 | PARTS & REPAIRS | 20,000.00 |

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 1589

This PO number must appear on all packages
and correspondence

Page 1 of 1

VENDOR: 640

DREHER CONTRACTING, INC.
1115 ELM STREET
BASTROP LA 71220

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/12/2019 Date Required: Ship Via:

| Quantity | U/M | Catalog No | Description | Unit Price | Total |
|----------|-----|------------|--|-------------|-----------|
| 250.00 | Y | ASPALT | COLD MIX COLD MIX HAULED FROM DREHER CONTRACTORS IN BASTROP. | 88.7500 | 22,187.50 |
| | | | | SubTotal | 22,187.50 |
| | | | | Sales Tax | 0.00 |
| | | | | Order Total | 22,187.50 |

Requested By:

Account Distribution

| <u>REVIEWED BY</u> | <u>APPROVED BY</u> | <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|--------------------|-----------------------|----------------------------|---------------|
| JStuckey | GThomas | 006-4-312-01000 | ASPHALT - MATERIALS | 22,187.50 |

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 1591

This PO number must appear on all packages
and correspondence

Page 1 of 1

VENDOR: 915

JACKSON PARISH SHERIFF
ANDY BROWN
COURTHOUSE BUILDING
JONESBORO LA 71251

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/15/2019 Date Required: Ship Via:

| Quantity | U/M | Catalog No | Description | Unit Price | Total |
|----------|-----|------------|--|-------------|-----------|
| 1.00 | | SERVICES | TRASH DETAIL BALANKET P.O. FOR TRASH PICK UP IN JACKSON PARISH FOR MARCH 2019. | 35,920.0000 | 35,920.00 |

| | |
|--------------------|------------------|
| SubTotal | 35,920.00 |
| Sales Tax | 0.00 |
| Order Total | 35,920.00 |

Requested By:

Account Distribution

| <u>REVIEWED BY</u> | <u>APPROVED BY</u> | <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|--------------------|-----------------------|------------------------------|---------------|
| GThomas | GThomas | 002-4-316-00000 | Road: Roadside Litter Pickup | 35,920.00 |

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 1592

This PO number must appear on all packages
and correspondence

Page 1 of 1

VENDOR: 915

JACKSON PARISH SHERIFF
ANDY BROWN
COURTHOUSE BUILDING
JONESBORO LA 71251

SHIP TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 04/15/2019 Date Required: Ship Via:

| Quantity | U/M | Catalog No | Description | Unit Price | Total |
|----------|-----|------------|----------------|-------------|-----------|
| 1.00 | 1 | Hours | Metal detector | 18,320.0000 | 18,320.00 |
| | | | | SubTotal | 18,320.00 |
| | | | | Sales Tax | 0.00 |
| | | | | Order Total | 18,320.00 |

Requested By:

Account Distribution

| <u>REVIEWED BY</u> | <u>APPROVED BY</u> | <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|--------------------|-----------------------|-----------------------------------|---------------|
| GThomas | GThomas | 001-4-201-08500 | Sheriff: Courthouse Security Pers | 18,320.00 |

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

Jackson Parish Police Jury

FY 2019

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 04/01/2019 TO 04/30/2019 PAY DATES 04/01/2019 TO 04/01/2019

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

| <u>VOUCHER</u> <u>NUMBER</u> | <u>VENDOR</u> | <u>PO</u> <u>NUMBER</u> | <u>CHECK</u> <u>NUMBER</u> | <u>PAY DATE/</u> <u>CHECK DATE</u> | <u>AMOUNT</u> |
|---------------------------------|---------------|----------------------------|-------------------------------|---------------------------------------|-------------------|
| | | FUND 001 | TOTAL | | 690,698.64 |
| | | FUND 002 | TOTAL | | 168,526.35 |
| | | FUND 004 | TOTAL | | 36,196.41 |
| | | FUND 006 | TOTAL | | 8,605.73 |
| | | FUND 007 | TOTAL | | 1,386.52 |
| | | FUND 008 | TOTAL | | 5,894.91 |
| | | FUND 009 | TOTAL | | 109.59 |
| | | FUND 011 | TOTAL | | 35,729.57 |
| | | FUND 012 | TOTAL | | 800.00 |
| | | FUND 017 | TOTAL | | 1,787.71 |
| | | FUND 020 | TOTAL | | 6,708.62 |
| | | GRAND TOTAL | | | <u>956,444.05</u> |

Finance Committee
April 26, 2019

The Finance Committee met Friday, April 26, 2019 at 11:00 AM at the Dr. Charles H. Garrett Community Center, 182 , Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Ms. Regina Rowe. Absent: none.

The meeting was called to order by the chair, Mr. McCarty. Mr. McCarty gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. Glen Kirkland, Jackson Parish Tax Assessor, presented the Committee with the 2018 tax millage information. They discussed anticipated amounts for 2019, the re-assessment to take place in the year 2020, and the current millages under the Police Jury. They discussed the procedures and timeline for adjusting the rates for 2019.

The Committee discussed the purchase of the building and land on Industrial Drive and the use of reserve funds to pay for the purchase.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury transfer \$472,499.20 from the Statutory Reserve Fund to the General Fund and to amend the 2019 budget to pay for the purchase, closing fees, settlement fees, and other related costs for the building and land on Industrial Drive.

Motion carried.

The Secretary-Treasurer presented the Committee with 2019 budget amendments.

Motion Ms. Rowe, seconded Mr. Culpepper to recommend the Police Jury amend the 2019 budget for the following:

- 013-4-600-08500 Capital Construction-Contracted – increase \$29,795 for mold removal and wall repairs and painting in D.A.'s office
- 001-4-194-04500 General Maintenance Surveillance - increase \$1,500 for Blake Building repairs
- 011-4-341-08300 Solid Waste Surveillance/Enforcement - increase \$12,000 for repairs
- 001-4-195-02700 Community Center Building Repairs - increase \$2,000 for roof repairs
- 001-4-195-03200 Community Center Supplies - increase \$1,000
- 017-4-800-00000 Coroner Building Repairs/Renovations - increase \$5,000 for roof repairs
- 001-4-151-03500 General Finance - increase \$10,500 for state tax fees to Department of Revenue

Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to recommend the Police Jury adopt the recommended credit card policy and authorize the Secretary-Treasurer to be issued a credit card. Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent, presented the Committee with recommended land purchases to build two future model bin sites.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Policy Jury authorize the purchase of the 3 acres of land located on the corner of Highway 146 and 155 and for the 5 acres located at the intersection of Highway 34 and Zoar Road. Motion carried.

The Committee discussed the Turnaround Policy. They discussed keeping the current policy of splitting the cost of the turnaround with the School Board if it is determined that a turnaround would not benefit the Police Jury Road System. The Committee discussed having the Parish Engineer review and make this determination. They also discussed having a list provided by the School Board so that they can make plans.

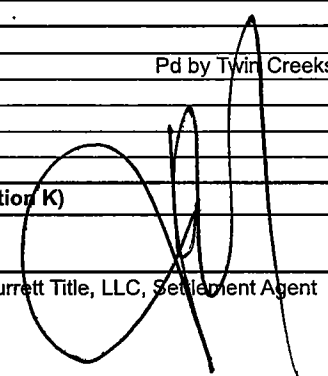
The Secretary-Treasurer stated these changes would be incorporated into the Turnaround Policy and presented at the May 6th Business Session.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

L. SETTLEMENT CHARGES

| | | | | |
|--|--|-----------|-----------------|------------------|
| 700. TOTAL COMMISSION Based on Price | \$ 469,195.00 @ 12.0000 % | 56,303.40 | | |
| <i>Division of Commission (line 700) as Follows:</i> | | | | |
| 701. | \$ 56,303.40 to Twin Creeks Realty | | | |
| 702. | to | | | |
| 703. | Commission Paid at Settlement | | | 56,303.40 |
| See Additional Disbursements From Broker Commissions | | | | |
| 704. | to | | | |
| 800. ITEMS PAYABLE IN CONNECTION WITH LOAN | | | | |
| 801. | Loan Origination Fee % to | | | |
| 802. | Loan Discount % to | | | |
| 803. | Appraisal fee to | | | |
| 804. | Credit report to | | | |
| 805. | Lender's inspection fee to | | | |
| 806. | Mortgage insurance application fee to | | | |
| 807. | Assumption fee to | | | |
| 808. | to | | | |
| 809. | to | | | |
| 810. | to | | | |
| 811. | to | | | |
| 900. ITEMS REQUIRED BY LENDER TO BE PAID IN ADVANCE | | | | |
| 901. | Interest From 04/17/19 to 05/01/19 @ \$ /day (14 days %) | | | |
| 902. | Mortgage insurance premium for month to | | | |
| 903. | Hazard insurance premium for year to | | | |
| 904. | for year to | | | |
| 905. | to | | | |
| 1000. RESERVES DEPOSITED WITH LENDER | | | | |
| 1001. | Hazard insurance Months @ \$ per Month | | | |
| 1002. | Mortgage insurance Months @ \$ per Month | | | |
| 1003. | City property taxes Months @ \$ per Month | | | |
| 1004. | County property taxes Months @ \$ per Month | | | |
| 1005. | Annual assessments Months @ \$ per Month | | | |
| 1006. | Months @ \$ per Month | | | |
| 1007. | Months @ \$ per Month | | | |
| 1008. | Months @ \$ per Month | | | |
| 1100. TITLE CHARGES | | | | |
| 1101. | Settlement Fee to Durrett Title, LLC | | 250.00 | |
| 1102. | Abstract Fee to Judy Legendre Title & Abstracts, LLC | | 209.00 | |
| 1103. | Title Exam to Durrett Title, LLC | | 350.00 | |
| 1104. | Doc Prep Fee to Durrett Title, LLC | | 150.00 | |
| 1105. | Deed Prep Fee to Durrett Title, LLC | | | 175.00 |
| 1106. | Wire Fee - Payoff/Proceeds to Durrett Title, LLC | | | 25.00 |
| 1107. | Attorney's fees to | | | |
| (includes above item numbers:) | | | | |
| 1108. | Owner's policy premium to Durrett Title, LLC | | 2,210.20 | |
| (includes above item numbers:) | | | | |
| 1109. | Lender's coverage | | | |
| 1110. | Owner's coverage \$ 469,195.00 2,210.20 | | | |
| 1111. | to | | | |
| 1112. | to | | | |
| 1113. | to | | | |
| 1200. GOVERNMENT RECORDING AND TRANSFER CHARGES | | | | |
| 1201. | Recording fees: Deed \$ 105.00; Mortgage ; Releases | | 105.00 | |
| 1202. | Mortgage Cancellation Fee Deed ; Mortgage | | | 55.00 |
| 1203. | State tax/stamps: Deed ; Mortgage | | | |
| 1204. | to Jackson Parish Clerk of Court | | | |
| 1205. | to Jackson Parish Clerk of Court | | | |
| 1300. ADDITIONAL SETTLEMENT CHARGES | | | | |
| 1301. | Purchase Agreement to Durrett Title, LLC Pd by Twin Creeks | | 175.00 | |
| 1302. | Pest inspection to | | | |
| 1303. | to | | | |
| 1304. | to | | | |
| 1305. | to | | | |
| 1400. TOTAL SETTLEMENT CHARGES (Enter on Lines 103, Section J and 502, Section K) | | | 3,449.20 | 56,558.40 |

Durrett Title, LLC, Settlement Agent



HUD-1, Attachment

Borrower: Jackson Parish Police Jury
500 E Court St, #301
Jonesboro, LA 71251

Seller: Greater North Louisiana Community
Development Corporation
PO Box 460
Jonesboro, LA 71251

Lender:

Settlement Agent: Durrett Title, LLC
(318)255-6189

Place of Settlement: 202 N. Vienna Street
Ruston, LA 71270

Settlement Date: April 17, 2019

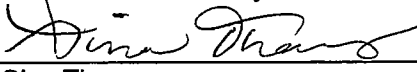
Disbursement Date: April 17, 2019

Property Location: Jackson, 1.00 acre tract being a portion of Lot 1 of the Town or Jonesboro Industrial Park, Unit #1.
AND
4.240 acre tract in the NW/4 of the NE/4, Sec 7, T14N, R3W

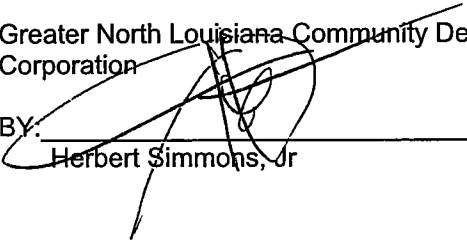
Additional Disbursements from Broker's Commissions

| Payee | Description | Listing Broker | Selling Broker | Total |
|---|--------------------------|------------------|----------------|------------------|
| Twin Creeks Realty | | | | 56,303.40 |
| Twin Creeks Realty | Listing agent commission | 56,303.40 | | |
| Commissions Paid to Agents/Brokers | | 56,303.40 | 0.00 | 56,303.40 |
| Total Commissions | | 56,303.40 | 0.00 | 56,303.40 |

Jackson Parish Police Jury

BY: 
Gina Thomas

Greater North Louisiana Community Development
Corporation

BY: 
Herbert Simmons, Jr

ACT OF CASH SALE

BY: Greater North Louisiana Community Development Corporation

**UNITED STATES OF AMERICA
STATE OF LOUISIANA
PARISH OF JACKSON**

TO: Jackson Parish Police Jury

BE IT KNOWN, that on the 17th day of April, 2019,

BEFORE ME, the undersigned Notary Public, duly commissioned and qualified, in and for the Parish and State aforesaid and in the presence of the two competent witnesses hereinafter named and undersigned,

PERSONALLY CAME AND APPEARED:

Greater North Louisiana Community Development Corporation (Tax ID No. xx-xxx2384), represented herein by Herbert Simmons, Jr., duly authorized to appear herein pursuant to that certain Authority Document attached hereto and made a part hereof, whose mailing address is PO Box 460, Jonesboro, LA 71251,

(the preceding appearers being sometimes hereafter referred to as "Seller(s)"),

WHO DECLARED that Seller(s) do, by these presents, grant, bargain, sell, convey, transfer, assign, set over, abandon and deliver, with all legal warranties and with full substitution and subrogation in and to all the rights and actions of warranty which they have or may have against all preceding owners and vendors, unto:

Jackson Parish Police Jury (Tax ID No. xx-xxx_____), represented herein by Gina Thomas, duly authorized to appear herein pursuant to that certain Authority Document attached hereto and made a part hereof, whose mailing address is 500 E Court St, #301, Jonesboro, LA 71251,

(the preceding appearers being sometimes hereafter referred to as "Purchaser(s)"),

here present, accepting and purchasing for themselves and their heirs, and assigns, and acknowledging delivery and possession thereof, the following described property (the "Property"), to wit:

A 1.00 acre tract of land being a portion of Lot 1 of the Town of Jonesboro Industrial Park Subdivision, Unit #1, situated in the NW ¼ of NE ¼ of Section 7, Township 14 North, Range 3 West, located in Jackson Parish, Louisiana, being more specifically described as:

Commencing at a 2" iron pipe (found) marking the Southwest corner of the NW ¼ of NE ¼ of Section 7, Township 14 North, Range 3 West and proceed North 00 degrees, 23 minutes, 17 seconds West, 60.00 feet to a point; thence proceed North 89 degrees, 40 minutes, 51 seconds East, 474.66 feet to a 1/2" iron rod (found); thence proceed North 89 degrees, 37 minutes, 41 seconds East 299.95 feet to a 1/2" iron rod (found) marking the Southwest corner of Lot 1 and the SW ¼ and POINT OF BEGINNING of the 1.00 acre tract of land hereinafter described; thence proceed along the West boundary of Lot 1 North 00 degrees, 19 minutes, 39 seconds West 248.91 feet to a 3/4" iron rod (set); thence run North 89 degrees, 37 minutes, 41 seconds East 175 feet to a 3/4" iron rod (set); thence proceed South 00 degrees, 19 minutes, 39 seconds East 248.91 feet to a 3/4" iron rod (set) on the North right of way line of Industrial Drive; thence proceed along said North right of way line South 89 degrees, 37 minutes, 41 seconds West 175 feet to the POINT OF BEGINNING, together with all improvements thereon, appurtenances thereunto belonging and component parts, subject to all servitudes of record or use, all as per Plat of Survey dated June 5, 2007, by Walter Glen Kirkland, PLS, La. Reg. #4758, a copy of which is attached hereto and made a part hereof.

AND

A 4.240 acre tract of land situated in the NW ¼ of NE ¼ , Section 7, Township 14 North, Range 3 West, Jackson Parish, Louisiana being more specifically described as follows, to-wit:

Begin at a ½" rebar (found) marking the Northwest corner of Lot 1 of the Town of Jonesboro Industrial Park Subdivision, Unit No. 1 as per that certain Plat of Survey dated 01/07/1992 by S.M. Cothren, P.L.S. and proceed North 00 degrees, 18 minutes, 46 seconds West, 52.33 feet to a ¾" iron rod (set); thence proceed North 89 degrees, 37 minutes, 53 seconds East 453.48 feet to a ¾" iron rod (set); thence proceed South 00 degrees, 22 minutes, 19 seconds East 52.33 feet to a ¾" iron rod (found); thence continue South 00 degrees 22 minutes, 19 seconds East 350.96 feet to a ¾" iron rod (found); thence proceed South 83 degrees, 24 minutes, 30 seconds West 163.38 feet to a chain-link fence corner (found); thence proceed South 03 degrees, 25 minutes, 25 seconds East 43.28 feet to a ¾" iron rod (found); thence continue South 03 degrees, 25 minutes, 25 seconds East 88.17 feet to a ¾" iron rod (found) on the North right of way line of Industrial Drive; thence proceed South 89 degrees, 41 minutes, 00 seconds West along the North right of way line of Industrial Drive 123.36 feet to a ¾" iron rod (found) marking the Southeast corner of the Greater North Louisiana Community Development Corporation property; thence leaving said right of way line, proceed North 00 degrees, 22 minutes, 15 seconds West along the East boundary of the aforementioned GNLCD property, 248.85 feet to a ¾" iron rod (found) marking the Northeast corner thereof; thence proceed South 89 degrees, 36 minutes, 40 seconds West along the North boundary of the GNLCD property, 175.01 feet to a ¾" iron rod (found) marking an intersection with the West line of Lot of the Town of Jonesboro Industrial Park Subdivision; thence proceed North 00 degrees, 18 minutes, 46 seconds West along the West line of Lot 1, 251.04 feet to the POINT-OF-BEGINNING containing 4.240 acres and being subject to all servitudes of record or of use. All as is shown on the certain Plat of Survey dated April 7, 2010, revised July 12, 2010, August 9, 2010, and October 24, 2011 by Walter Glen Kirkland, Professional Land Surveyor, Louisiana Registry No. 4759.

TO HAVE AND TO HOLD the Property, unto the said Purchaser(s), their heirs and assigns forever.

THIS SALE IS MADE AND ACCEPTED for and in consideration of the price and sum of **FOUR HUNDRED SIXTY-NINE THOUSAND ONE HUNDRED NINETY-FIVE AND NO/100 DOLLARS (\$469,195.00)** which said purchaser(s) have well and truly paid, in lawful, current funds of the United States of America, the receipt and sufficiency of which is hereby acknowledged and full acquittance granted therefor.

Said property is sold, conveyed and accepted subject to any and all valid restrictions, servitudes, mineral conveyances and/or reservations affecting same, if any.

"SALE "AS IS" WITHOUT WARRANTIES: Sellers and Purchasers hereby acknowledge and recognize that the Property being sold and purchased is to be transferred in "as is" condition and further Purchasers do hereby waive, relieve and release Sellers from any claims or cause of action for redhibition pursuant to Louisiana Civil Code Article 2520, et seq. and Article 2541, et seq. or for reduction of Sales Price pursuant to Louisiana Civil Code Article 2541, et seq. Additionally, Purchasers acknowledge that this sale is made without warranty of fitness for ordinary or particular use pursuant to Louisiana Civil Code Article 2524. Sellers and Purchasers agree that this clause shall be made a part of the Act of Sale:

All State and City taxes up to and including the taxes due and eligible for the current tax year are paid as per a research of the tax rolls for the year 2018.


The parties hereto take cognizance of the fact that no survey has been ordered or requested on the hereinabove described property and hereby release me, Notary, from any liability in connection therewith. Property is subject to any fence encroachment which may exist.


The parties to this act take cognizance of the fact that no mortgage, conveyance, paving, sewerage and water lien ordinance research or tax sale certificates in connection with this act of sale have been made, nor were any produced or attached and the parties do hereby relieve and release me, Notary, from any and all liability, responsibility or damage including court costs and attorneys' fees in connection therewith.

The masculine pronoun as used herein shall include the feminine; the singular shall include the plural.

THUS DONE AND PASSED, in the Parish of Lincoln, State of Louisiana, on the day, month, and year first hereinabove written, in the presence of the undersigned, competent witnesses of lawful age, who hereunto sign their names with the said appearers, and me, Notary, after reading of these presents.

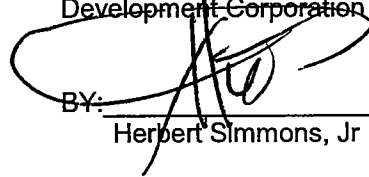
WITNESSES:


Print Witness Name: David A. Smith


Print Witness Name: Banks-ton Summersgill

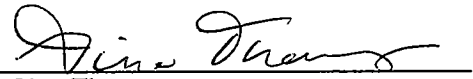
SELLER(S):

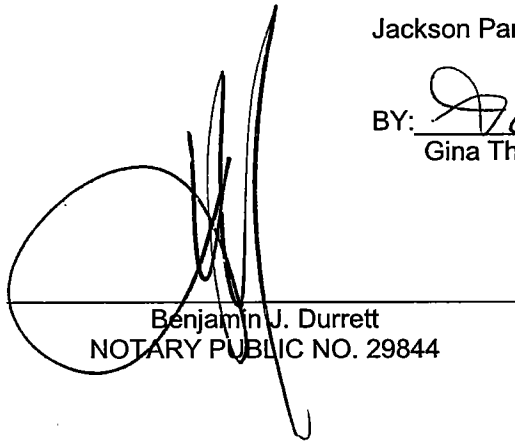
Greater North Louisiana Community
Development Corporation

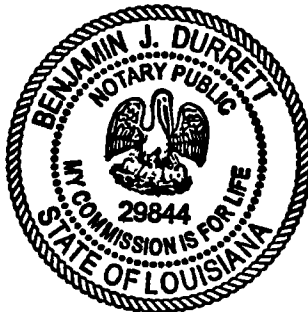
BY: 
Herbert Simmons, Jr

PURCHASER(S):

Jackson Parish Police Jury

BY: 
Gina Thomas


Benjamin J. Durrett
NOTARY PUBLIC NO. 29844



**Greater North Louisiana Community Development Corporation
Resolution #2 - 2019**

**A Duly authorized Resolution of
The Members of
Greater North Louisiana Community Development Corporation**

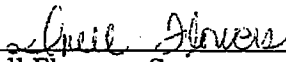
Greater North Louisiana Community Development Corporation, (GNLCDC) (a not for profit organization), does hereby extend the authorization of Dr. Herbert Simmons, Jr., co-founder, Janice H. Simmons, Executive Director and Co-founder to enter into contractual agreements on behalf of the organization to apply for housing to be constructed in Jonesboro, Louisiana and other projects on behalf of the organization;

And, whereas Dr. Herbert Simmons, Jr., Co-Founder and Board Member, is authorized to purchase, sell, assign, lease property, and seek funding for upcoming projects on behalf of, Greater North Louisiana Community Development Corporation and to negotiate agreements required to complete such transactions, and to negotiate contracts for the organization,

And, whereas, Greater North Louisiana CDC in addition to Herbert Simmons, Jr., and Janice H. Simmons do hereby authorize board Chairman Robert Bradley to sign on behalf of the organization in contractual agreements;

Be it resolved, that GNLCDC hereby authorizes Dr. Herbert Simmons, Jr, Janice H. Simmons and Robert Bradley to conduct business and sign on behalf of the organization in matters of selling or purchasing land, real property, receiving grants, and other matters requiring authorization by the organization

Thus, done and signed on February 1, 2019;



Inell Flowers, Secretary

JACKSON PARISH, LOUISIANA
SECTION 7, T14N-R3W

BOUNDARY LINE SURVEY OF A 1.000 ACRE TRACT OF LAND BEING A PORTION OF LOT 1, OF THE JONESBORO INDUSTRIAL PARK, SITUATED IN THE NW1/4 NE1/4, SECTION 7, T14N-R3W, LAND DISTRICT NORTH OF RED RIVER, JACKSON PARISH, LOUISIANA.

TOWN OF JONESBORO
INDUSTRIAL PARK SUBDIVISION
UNIT NO. 1

REFERENCE SURVEY

JONESBORO INDUSTRIAL PARK SUBDIVISION UNIT NO. 1
DATED 01/07/1992, BY S. M. COTHREN, P.L.S. NO. 1048,
ACCEPTED BY TOWN COUNCIL 01/14/1992.

PLAT OF SURVEY FOR THE TOWN OF JONESBORO, DATED
MAY 20, 2000, BY W. G. KIRKLAND, P.L.S.

NOTE: NO TITLE RESEARCH OR INVESTIGATION OF RIGHT OF WAY EASEMENTS OR SERVITUDE'S, UTILITIES, ENVIRONMENTAL MATTERS OR UNSPECIFIED SURVEYING SERVICES INCLUDED AS PART OF THIS BOUNDARY LINE SURVEY OTHER THAN WHAT IS SPECIFICALLY SHOWN HEREON.

LEGAL DESCRIPTION

A 1.000 ACRE TRACT OF LAND BEING A PORTION OF LOT 1 OF THE TOWN OF JONESBORO INDUSTRIAL PARK SUBDIVISION, UNIT NO. 1, SITUATED IN THE NW1/4 NE1/4, SECTION 7, T14N-R3W, LAND DISTRICT NORTH OF RED RIVER, JACKSON PARISH, LOUISIANA, AND BEING MORE SPECIFICALLY DESCRIBED AS FOLLOWS, TO-WIT:

COMMENCE AT A 2" IRON PIPE (FOUND) MARKING THE SOUTHWEST CORNER OF THE NW1/4 NE1/4, SECTION 7, T14N-R3W AND PROCEED NORTH 00 DEGREES 23 MINUTES 17 SECONDS WEST 60.00 FEET TO A POINT; THENCE PROCEED NORTH 89 DEGREES 40 MINUTES 51 SECONDS EAST 474.66 FEET TO A 1/2" IRON ROD (FOUND); THENCE PROCEED NORTH 89 DEGREES 37 MINUTES 41 SECONDS EAST 299.95 FEET TO A 1/2" IRON ROD (FOUND) MARKING THE SOUTHWEST CORNER OF LOT 1 AND THE SOUTHWEST CORNER AND POINT-OF-BEGINNING OF THE 1.000 ACRE TRACT OF LAND HERINAFTER DESCRIBED; THENCE PROCEED ALONG THE WEST BOUNDARY OF LOT 1, NORTH 00 DEGREES 19 MINUTES 39 SECONDS WEST 248.91 FEET TO A 3/4" IRON ROD (SET); THENCE PROCEED NORTH 89 DEGREES 37 MINUTES 41 SECONDS EAST 175.00 FEET TO A 3/4" IRON ROD (SET); THENCE PROCEED SOUTH 00 DEGREES 19 MINUTES 39 SECONDS EAST 248.91 FEET TO A 3/4" IRON ROD (SET) ON THE NORTH RIGHT OF WAY LINE OF INDUSTRIAL DRIVE; THENCE PROCEED ALONG SAID NORTH RIGHT OF WAY LINE, SOUTH 89 DEGREES 37 MINUTES 41 SECONDS WEST 175.00 FEET TO THE POINT-OF-BEGINNING CONTAINING 1.000 ACRE AND BEING SUBJECT TO ALL SERVITUDE'S OF RECORD OR OF USE, ALL AS PER PLAT OF SURVEY DATED JUNE 06, 2007, BY WALTER GLEN KIRKLAND, PROFESSIONAL LAND SURVEYOR, LOUISIANA REGISTRY NO. 4759.

CERTIFICATION

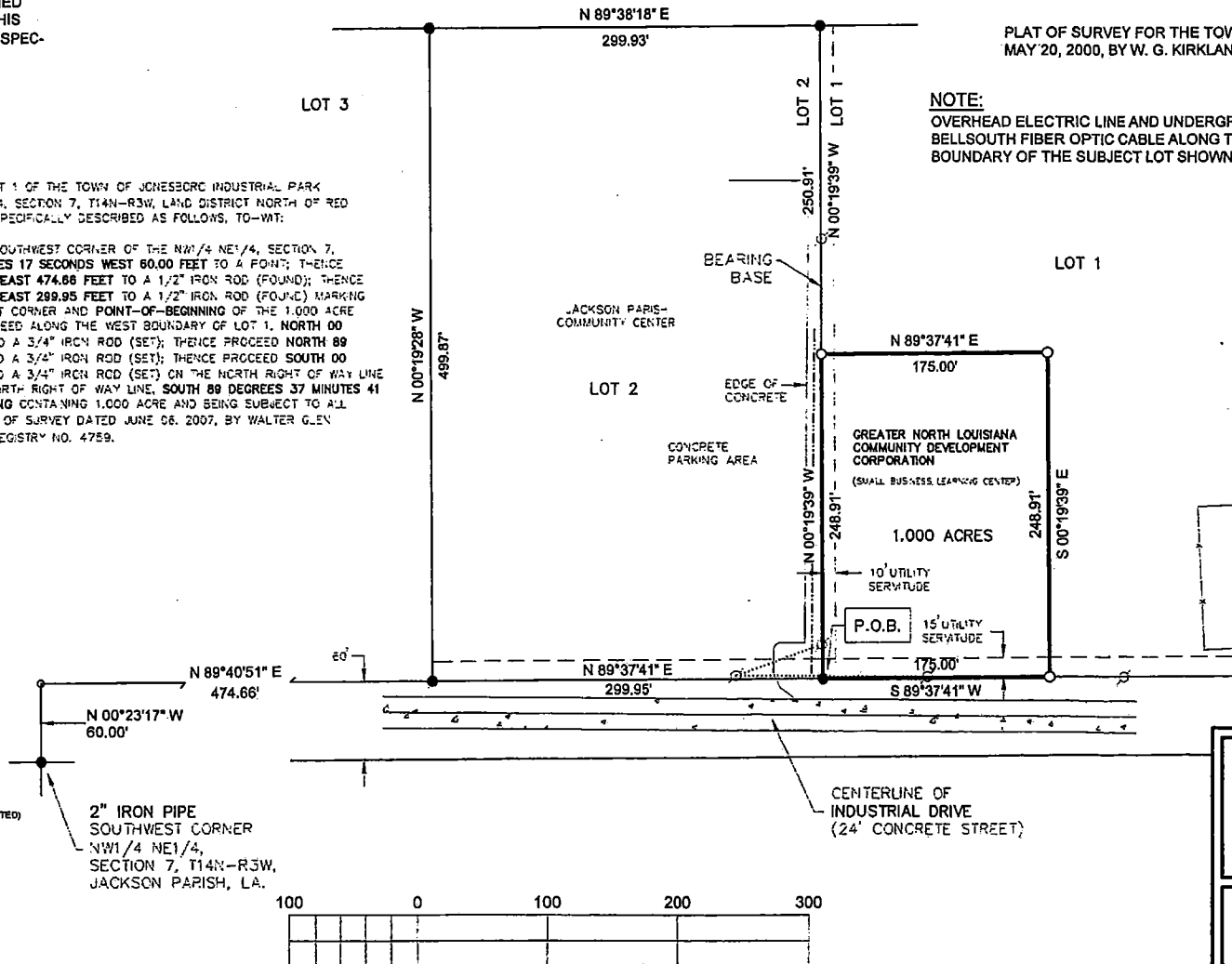
I, WALTER GLEN KIRKLAND, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF LOUISIANA, (LA. REG. NO. 4759) CERTIFY THAT THE SURVEY RECORDED HEREON WAS MADE UNDER MY DIRECTION AND SUPERVISION, AND IS IN ACCORDANCE WITH APPLICABLE STANDARDS OF PRACTICE FOR PROFESSIONAL LAND SURVEYS AS STIPULATED IN LA. R. S. 37: 686 (6) TITLE 46; LXI, FOR A CLASS "C" SURVEY.

DATE: JUNE 06, 2007

- = 1/2" IRON ROD (FOUND) (UNLESS OTHERWISE NOTED)
- = 3/4" IRON ROD (SET)
- = POINT NOT MONUMENTED
- ⊕ = UTILITY POLE

----- = SEWER LINE
 = OVERHEAD ELECTRIC LINE
 DISTANCE BY E.D.M. & BEARINGS ARE
 BASED ON REFERENCE SURVEYS.

SURVEY REQUESTED BY: MR. HERBERT SIMMONS



NOTE:
OVERHEAD ELECTRIC LINE AND UNDERGROUND BELLSOUTH FIBER OPTIC CABLE ALONG THE WEST BOUNDARY OF THE SUBJECT LOT SHOWN HEREON.



Walter Glen Kirkland
 WALTER GLEN KIRKLAND
 PROFESSIONAL LAND SURVEYOR
 LOUISIANA REG. NO. 4759

W.G. KIRKLAND
 & ASSOCIATES, INC.
 PROFESSIONAL LAND SURVEYORS

Mail: P. O. Box 507 Jonesboro, LA 71251
 E-Mail: WGKirkland@bellsouth.net
 P 318-259-2900 F 318-395-8392
 FILE # 07-1257-PL722 55/50



Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, LA 71251
(318) 259-2361 ext. 203
gthomas@jppj.org

Memorandum

Wednesday, April 24, 2019

To: All Jurors

From: Gina Thomas, Secretary-Treasurer

Re: 2019 Budget Amendments

1. I am requesting permission to transfer \$472,499.20 from the Statutory Reserve Fund to the General Fund and to amend the 2019 General Fund Budget for this amount. This is the total cost of the building and land purchase on Industrial Drive including closing fees, settlement charges, transaction costs, etc.
2. I am requesting permission to amend the 2019 Capital Outlay Fund Budget for \$21,845 to cover the costs for the mold removal and for \$7,950 for wall repairs and painting in the District Attorney's office.
3. When we get further into the year, I will prepare a more comprehensive amendment listing to true up/down our accounts. The following is a list of amendments that I am recommending we process now so that the accounts will be more in-line with our current and forecasted activity
 - 001-4-194-04500 General Maintenance Surveillance: increase \$1,500
 - Repairs to Blake Building system
 - 011-4-341-08300 Solid Waste Surveillance/Enforcement: increase \$12,000
 - Original budget only included monthly fees, not repairs
 - 001-4-195-02700 Community Center Building Repairs: increase \$2,000
 - 001-4-195-03200 Community Center Supplies: increase \$1,000
 - 017-4-800-00000 Coroner Building Repairs/Renovations: increase \$5,000
 - 001-4-151-03500 General Finance: increase \$10,500
 - State Tax fees to Louisiana Dept of Revenue
4. With the purchase of the new building and land on Industrial Drive, I expect we will have additional amendments once we begin the work of preparing the building for occupancy. Once we have received the necessary bids, quotes, etc., I will submit a formal request for amendments. The items that you will need to consider include, but are not limited to, the following:
 - Internet services
 - Telephone services
 - Utilities
 - Contracted repairs
 - Furnishings
 - General grounds keeping



Jackson Parish Police Jury

Credit Card Policy

Adopted by the Jackson Parish Police Jury effective _____ TBD _____

PURPOSE: Policy to establish the acceptable application, use, and care of credit cards issued out by the Jackson Parish Police Jury (herein referred to as "Police Jury").

SCOPE: This policy applies to all employees and elected or appointed officials of the Police Jury that have been issued either a general credit card (VISA, MasterCard, etc.) or a specific business/store credit card (Walmart, Lowes, etc.) (both types herein referred to as "credit card") for Police Jury business use only.

POLICY STATEMENT: The Police Jury recognizes the importance of, and the necessity to utilize available technology as a tool and resource. Credit card accounts require the Police Jury's approval and are only for the official business of the Parish. They are to be under strict control and be available for use in limited cases as set forth by the Police Jury. Credit cards are not to be used for routine or recurring purchases or purchases that are subject to the requirements of the Louisiana Public Bid Law (e.g., splitting purchases). They are also not intended to circumvent the policies and procedures established in the Purchasing and Disbursements Policy.

Applying for a Credit Card:

- Only the Secretary-Treasurer is authorized to apply for a credit card on behalf of the Police Jury.
- The credit card must be issued in the Police Jury's name using the Police Jury's federal tax identification number.
- The credit card must not allow cash advances to be made.

Security:

- The Secretary-Treasurer is to maintain a listing of all credit cards, copies of credit cards (including credit card numbers), and the telephone numbers of the credit card companies.
- Employees must immediately notify the Secretary-Treasurer if a credit card is missing, lost, or stolen. The Secretary-Treasurer is responsible for notifying the Police Jury President and immediately cancelling the credit card. If a credit card is stolen, the Secretary-Treasurer is to notify law enforcement.
- When not in use, all credit cards are to be kept in a secured and locked location at the Department site and are to be checked out using the [Credit Card Log](#) form. When turned back in, the credit card user is to log the purchases using the [Credit Card Payment Request](#) form.
- Any unauthorized or personal use of a credit card may result in the immediate termination of employment.

Issuance:

- The issuance of a credit card of any type must be authorized by the Police Jury in a legally held, open public meeting.
- A general credit card (VISA, MasterCard, etc.) may only be issued to the Secretary-Treasurer.
- A specific business/store credit card (Walmart, Lowes, etc.) may be issued to a department to be checked out and logged by authorized personnel.
- All purchases must be approved in accordance with the Police Jury's Purchasing and Disbursements Policy and follow the outlined procedures prior to and following the transaction. Any applicable purchase orders are to be submitted to the Police Jury office.

Allowable Purchases:

- Travel expenditures/reservations for Police Jury members and/or full-time Police Jury employees including, but not limited to lodging accommodations, meals, conference registration, license and memberships.



Jackson Parish Police Jury

- Materials and supplies that cannot be purchased from an established vendor or if store credit is not available (e.g. one-time on-line purchases).
- Fuel for Police Jury vehicles and equipment if traveling out of the area. This does not include personal transportation if a mileage reimbursement is also submitted.
- Materials and supplies to be used for Police Jury or Committee meetings.

Non-allowable Purchases:

Any non-allowable purchases charged to the credit card are the personal responsibility of the employee that had the card checked out at the time.

- Cash advances on credit cards
- Alcoholic beverages and/or tobacco products
- Prescriptions and/or drugs
- Capital equipment or upgrades in excess of \$1,000
- Purchases made to circumvent the Police Jury's policies and procedures established in the Purchasing and Disbursements Policy and/or purchases that are subject to the requirements of the Louisiana Public Bid Law (e.g., splitting purchases).
- Any purchase that could be made by an established vendor using store credit.
- The credit card is intended for Police Jury business only, therefore issued credit cards may not be used for personal expenses. If a credit card user accidentally uses the credit card for personal expenses, they should alert their supervisor and contact the Secretary-Treasurer on how to reimburse the Police Jury for the expense. Additional documentation may be required. Disciplinary action may be taken.

Earned Rewards:

- The Police Jury recognizes that many credit card companies offer rewards, points, etc. through the use of their cards. As these rewards are earned using Police Jury funds, then any acquired rewards are also to be used towards the business use of the Police Jury for travel, purchases, etc.

User Responsibilities:

- Credit card users are responsible for understanding and applying the purchasing policies detailed in the Purchasing and Disbursements Policy and the Credit Card Policy prior to making any purchases with the issued credit card. If a purchase is questionable, it is the responsibility of the purchaser to contact the Secretary-Treasurer to verify if it will be an approved expenditure.
- Credit card users are responsible for properly recording the credit card usage and purchases in the [Credit Card Log](#) and [Credit Card Payment Request](#) forms.
- Credit card users are responsible for obtaining original, itemized receipts and documentation as proof of purchase and for documenting the business purpose on the receipts.
 - Credit card users should be especially mindful of this when purchasing meals, as some restaurants will only return the summary receipt with the total and tip. In this case, a detailed receipt which lists the meals and drinks purchased must be requested and retained.
- All receipts and documentation are to be turned in to the Accounts Payable Clerk immediately upon completion of the transaction using the completed [Credit Card Payment Request](#) form or within 5 business days if using the card while traveling.
- Credit card users are responsible for all charges and use of the credit card until it is returned to the Secretary-Treasurer or appropriate supervisor.
- The Secretary-Treasurer is responsible for notifying the Legislative Auditor of any misappropriation of funds or assets of the Police Jury.



Jackson Parish Police Jury

Required Approval:

- The Secretary-Treasurer is required to approve use of the general credit card(s) (VISA, MasterCard, etc.).
- The Department Superintendent is required to approve use of the business/store cards located at their department site. These can also be approved by the Secretary-Treasurer.

Record Keeping:

- The Accounts Payable Clerk and Secretary-Treasurer are responsible for reviewing the receipts and documentation for the authorized credit card purchases.
- Each month, the individual receipts are to be reviewed with the Credit Card Log, required backup documentation, purchase orders, approvals, etc. and compared to the monthly credit card statement. During this review, the Accounts Payable Clerk is to ensure that all purchases are supported by documentation (checking for inappropriate purchases and completeness of purchase documentation); and that all purchases were supported and accompanied by an approved purchase order where applicable.
- Any purchases/charges without appropriate supporting documentation require a [Missing Receipt Affidavit](#) form, signed with the approval of the Police Jury President.
- The Accounts Payable Clerk will process payment of the credit card statement through the defined accounts payable policies and procedures. All supporting documentation will be kept in the Accounts Payable files.
- The Secretary-Treasurer will initial and date the credit card statement as evidence of their review and approval of charges.

Fraudulent Use of the Credit Card: The term “fraudulent use” refers to the use of the card with a deliberately planned purpose and intent to deceive and thereby gain a wrongful advantage for oneself or others. In addition to the Police Jury receiving reimbursement from the credit card user, any or all of the following actions may occur when fraudulent use of the card occurs:

- Immediate suspension of card privileges.
- Removal of credit card user’s purchasing authority.
- Formal disciplinary action, which may result in the termination of employment.
- Any actions deemed appropriate by the Police Jury, including criminal prosecution.



Jackson Parish Police Jury

Missing Receipt Affidavit

When a receipt is lost or otherwise unavailable and all measures to obtain another have been exhausted, the Missing Receipt Affidavit should be completed. It should be signed by the employee, the employee's supervisor, and the Police Jury President, and attached to the Credit Card Reconciliation Form.

Note: A Missing Receipt Affidavit is not necessary for tips.

I am missing a receipt for: _____

I Incurred this expense at: _____ on: _____ for: _____
Business Name Date Dollar Amount

The receipt was (check applicable):

___ Lost ___ Never Received Other _____

The form of payment I used (check applicable):

___ Credit Card ___ Corporate Card

Business Purpose of Transaction:

Person (s) involved (if expense is related to travel or entertainment):

I understand that a Missing Receipt Affidavit should be used on RARE occasions and may not be used on a routine basis. I also understand that excessive use of this may revoke the privilege of providing a declaration in lieu of a receipt.

I certify that the amount shown is the amount I actually paid; that I have not and will not submit a duplicate claim; and that I have not and will not seek a claim for these expenses from any other source.

Employee Signature

Supervisor Signature

Employee Name (PRINTED)

Supervisor Name (PRINTED)

Date

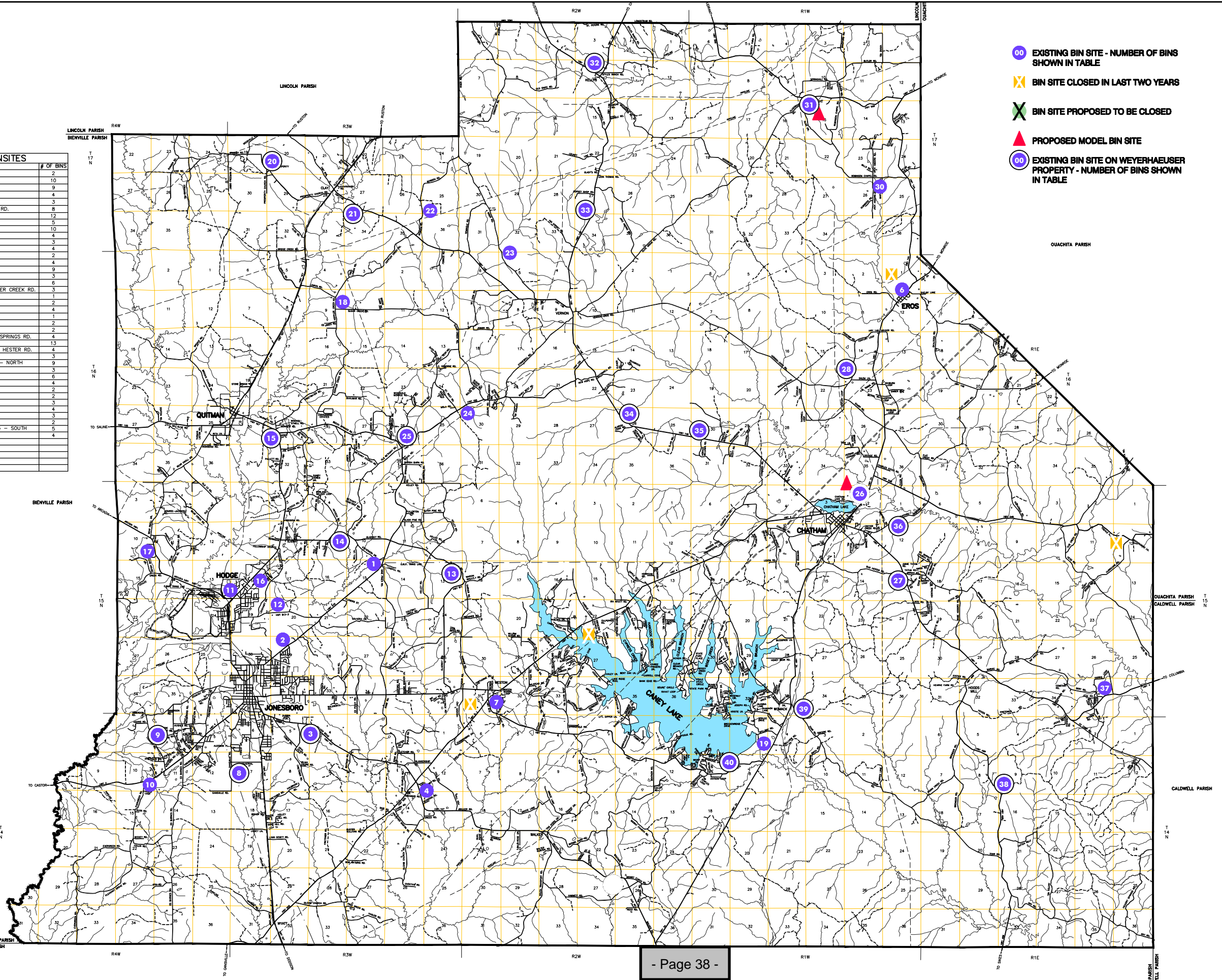
Date

Police Jury President

Date



| JACKSON PARISH POLICE JURY BINSITES | | | |
|-------------------------------------|-----------------------------|---|-----------|
| SITE # | BIN SITE NAMES | LOCATIONS | # OF BINS |
| 1 | LANDFIELD GATE SITE | BEECH SPRINGS/HWY. # 542 | 2 |
| 2 | JODIE'S SITE | BEECH SPRINGS/HWY. # 542 | 10 |
| 3 | WALKER ROAD SITE | WALKER ROAD/HWY. # 147 | 9 |
| 4 | SPRINGHILL SITE | WALKER ROAD/HWY. # 147 | 4 |
| 5 | TOMMY JOHNS SITE | WALKER ROAD/HWY. # 147 | 3 |
| 6 | NEW EROS SITE | OFF OF HWY. 34/OFF OF WALDOUP RD. | 8 |
| 7 | WESTON SITE | HWY. # 505 | 12 |
| 8 | AIRPORT SITE | GANSVILLE RD. | 5 |
| 9 | BOWMAN SITE | COUNTRY RD. | 10 |
| 10 | FRED HEARNE SITE | EVERGREEN RD. | 4 |
| 11 | PINE THICKET SITE | 2nd ST. IN EAST HODGE | 3 |
| 12 | HODGE SITE | HWY. # 813-3 | 4 |
| 13 | EAST GLADWAY SITE | GLADWAY RD./HWY. # 811 | 2 |
| 14 | WEST GLADWAY SITE | GLADWAY RD./HWY. # 811 | 4 |
| 15 | HILLTOP SITE | HWY. # 167 | 9 |
| 16 | LONGLEAF ESTATES SITE | BELLWOOD DR. OFF OF HWY. # 167 | 3 |
| 17 | ALEXANDER SITE | ARCADIA HWY. (HWY. # 147) | 6 |
| 18 | VAN MILES SITE | CORNER OF SUGAR CREEK & KEEPLER CREEK RD. | 3 |
| 19 | CANEY LAKE DAM | | 1 |
| 20 | PROSPERITY SITE | PROSPERITY CHURCH RD. | 2 |
| 21 | CLAY HILL SITE | CLAY/VERNON RD. (HWY. # 148) | 4 |
| 22 | CAUSEY DAIRY SITE | BOWDEN RD. | 1 |
| 23 | VERNON FIRE STATION SITE | RISER RD. | 2 |
| 24 | ST. REST SITE | ST. REST RD. (HWY. # 155) | 2 |
| 25 | BLADOCK SITE | ROSCO RD. OFF HWY. 155 & BEECHSPRINGS RD. | 4 |
| 26 | WOODYARD SITE | HWY. # 34 - NORTH | 13 |
| 27 | MT. MARIAN SITE | CORNER OF HWY. 4 - EAST & BUD HESTER RD. | 4 |
| 28 | SALEM SITE | HWY. # 146 | 3 |
| 29 | EROS CEMETERY SITE (CLOSED) | WALDRUP RD. OFF OF HWY. # 34 - NORTH | 9 |
| 30 | JACK ANDERS SITE | JACK ANDERS RD. | 3 |
| 31 | CARTWRIGHT SITE | OLIVE GROVE RD. | 6 |
| 32 | KELLEY'S SITE | HWY. # 146 | 4 |
| 33 | BORSEY'S SITE | HWY. # 146 | 2 |
| 34 | CONN'S SITE | HWY. # 146 | 2 |
| 35 | DENNIS SITE | HWY. # 146 | 3 |
| 36 | CHATHAM CEMETERY SITE | CHATHAM CEMETERY RD. | 4 |
| 37 | ASBERRY SITE | HARRIS LOOP | 3 |
| 38 | ZOAR SITE | HWY. # 499 | 2 |
| 39 | WOMACK SITE | CORNER OF ZOAR RD. & HWY. # 34 - SOUTH | 5 |
| 40 | DALE WYATT SITE | HWY. # 810 | 4 |



- 00 EXISTING BIN SITE - NUMBER OF BINS SHOWN IN TABLE
- ✕ BIN SITE CLOSED IN LAST TWO YEARS
- ✕ BIN SITE PROPOSED TO BE CLOSED
- ▲ PROPOSED MODEL BIN SITE
- 00 EXISTING BIN SITE ON WEYERHAEUSER PROPERTY - NUMBER OF BINS SHOWN IN TABLE

| | |
|---|--|
| <p>RILEY COMPANY ENGINEERS & SURVEYORS</p> <p>1100 P.O. DRAWER 100 RUSTON, LA 71271-1000 TELEPHONE (504) 251-0238 FAX (504) 251-0239</p> | <p>SCALE: 1"=600'</p> <p>PROJECT NUMBER: 180</p> <p>DATE: 2011</p> <p>DRAWN BY: KMW</p> <p>FILE NAME: PARISH BIN MAP.DWG</p> |
| <p>JACKSON PARISH POLICE JURY BIN SITES LOCATION MAP</p> | |
| <p>JACKSON PARISH LOUISIANA</p> | |
| <p>DRAWING NO. 1</p> | |

JACKSON PARISH POLICE JURY

May 2, 2019

Road Superintendent Report

For Month Of: April

Total Spent on Emergency Call Outs: **\$26,485.64**

Major Asphalt Repairs Performed On: None

Special Requests/Board Projects: Golf Course, remove stumps and haul in dirt.

Upcoming Current Projects: 2019 Road. Antioch North total reconstruct. Weston School Loop. Weston Church. Hickory Ln. Evergree. State Park. Pine Bluff roads get Chip-Sealed.

Other Items of Note: Heavy rains have caused many issues.

JACKSON PARISH POLICE JURY

Work Performed by Task Code by Township/Precinct

1

Date Range: 4/01/2019
4/30/2019

May 2, 2019

| Local Code | Task Description | Regular Hrs | OT Hrs | Labor Cost | Eqp Cost | Material Cost | Total Cost |
|-----------------|----------------------|-------------|--------|-------------|-------------|---------------|--------------|
| ASPH-3 | SHOULDER REPAIR | 2.00 | | 30.90 | 24.25 | 22.19 | 77.34 |
| ASPH-4 | ROUTINE POT HOLES | 150.00 | | 2,054.60 | 1,649.14 | 1,807.36 | 5,511.10 |
| CULV-1 | CULVERT WORK GRAVEL | 148.00 | | 2,553.92 | 9,219.50 | 35,716.75 | 47,490.17 |
| DRAIN-1 | OPEN DITCH , GRAVEL | 132.00 | | 2,133.92 | 3,261.50 | 2,309.50 | 7,704.92 |
| DRAIN-2 | OPEN DITCH , ASPHALT | 242.00 | | 4,126.44 | 7,322.25 | 851.00 | 12,299.69 |
| DRAIN-3 | SHAVE SHOULDERS | 32.00 | | 450.96 | 1,003.30 | 22.00 | 1,476.26 |
| DRAIN-4 | WASHOUTS/ UNDERMINE | 54.00 | | 924.24 | 2,212.75 | 1,672.00 | 4,808.99 |
| DRAINAGE | | | | | | | |
| DUPLICATE | DUPLICATE W/O | | | | | | |
| EMER./CALL OUT | EMERG.&Call Out | | 8.00 | 197.94 | 222.00 | 184.75 | 604.69 |
| EMERG-1 | EMERG. GRAVEL | 29.00 | 6.00 | 637.56 | 1,500.00 | 2,962.00 | 5,099.56 |
| EMERG-3 | CULVERT/DRAIN. | 95.00 | 5.00 | 1,698.46 | 3,636.75 | 7,130.90 | 12,466.11 |
| EMERG-5 | TREE REMOVAL | 150.00 | 40.00 | 3,365.99 | 4,503.35 | | 7,869.34 |
| EMERG-6 | HIGH WATER | | 12.00 | 352.14 | 93.80 | | 445.94 |
| EQUIP-2 | EQUIP. MAINTENANCE | 9.00 | | 166.03 | 82.45 | | 248.48 |
| GRAVEL | | | | | | | |
| GRD-1 | GRADED/CLOSE OUT | 121.00 | | 1,908.22 | 8,640.00 | | 10,548.22 |
| GRD-4 | CHECKED ROADS | 0.50 | | 7.00 | 40.00 | | 47.00 |
| GRD-5 | REPAIR WASHOUT | 35.00 | | 586.25 | 2,520.00 | | 3,106.25 |
| GRD-7 | GRADING INCOMPLETE | 32.50 | | 520.06 | 2,200.00 | | 2,720.06 |
| GRVL-1 | GRAVEL SURFACE | 35.00 | | 508.54 | 2,571.25 | 9,691.90 | 12,771.69 |
| GRVL-5 | STOCKPILE MATERIAL | 3.00 | | 37.68 | | | 37.68 |
| INSPECT-1 | CHECK ROADS / DRAIN. | 75.00 | | 1,310.91 | 807.10 | | 2,118.01 |
| OFFICE-1 | OFFICE MAINT. | 2.00 | | 40.24 | | | 40.24 |
| OFFICE-2 | OFFICE WORK | 312.00 | | 7,608.15 | 19.45 | | 7,627.60 |
| R/W-1 | RIGHT OF WAY GRAVEL | 61.00 | | 994.54 | 2,208.35 | | 3,202.89 |
| R/W-2 | RIGHT OF WAY ASPHALT | 20.00 | | 374.75 | 688.25 | | 1,063.00 |
| R/W-3 | STORM DAMAGE | 8.00 | | 84.80 | 217.00 | | 301.80 |
| R/W-4 | ROUTINE DEBRI PICKUP | 191.00 | | 2,024.60 | 5,208.00 | | 7,232.60 |
| SHOP-2 | SHOP MAINT. | 73.00 | | 1,372.22 | 109.30 | | 1,481.52 |
| SIGN-1 | SIGN WORK GRAVEL | 5.00 | | 79.31 | 48.63 | 112.50 | 240.44 |
| SIGN-2 | SIGN WORK ASPHALT | 13.00 | | 212.87 | 122.98 | 250.00 | 585.85 |
| SPL-11 | EAST HODGE | 9.00 | | 112.80 | 72.75 | 235.83 | 421.38 |
| TRAINING-1 | TRAINING IN HOUSE | 14.00 | | 229.02 | | | 229.02 |
| TRUCKING-1 | HAULING SUPPLIES | 31.00 | | 516.43 | 1,750.50 | 190.00 | 2,456.93 |
| TRUCKING-2 | HAULING EQUIPMENT | 3.00 | | 49.38 | 72.75 | | 122.13 |
| WEED-0 | BUSH HOG R.O.W. | 14.00 | | 199.51 | 354.00 | | 553.51 |
| WEED-1 | BRUSH AX R.O.W. | 205.00 | | 2,652.09 | 10,829.00 | | 13,481.09 |
| | Report Totals | 2,306.00 | 71.00 | \$40,122.47 | \$73,210.35 | \$63,158.68 | \$176,491.50 |

Mr. John McCarty
President
Jackson Parish Police Jury

Office of Emergency Preparedness
Monthly Report for April, 2019

5/2/2019

Mr. President,

I participated in the April 2, 2019 State Wide Emergency Server weather exercise, I also went to the Emergency exercise in Sterlington on April 5, 2019. Conference call on Flooding 4/7/2019 checked will Parish Emergency personnel for updates.

April 8th I sent to GOHSEP my quarterly report.

Conference call for weather on 4/12/19

OEP Director Meeting on April 17,2019

4/25/2019 keep in contact with EMS Leaders reference to storms

Called Lincoln Parish OEP Director and Governor Office Region 8 Coordinator and offered assistance to Ruston after the tornado.

Uploaded storm activity into WebEOC for GOHSEP during and after tornado storm.

Conference call after Ruston tornado.

Sent on 2018 EMPG and SHSP for final approval and reimbursement.

Respectfully,

Mark Treadway
OEP Director
Jackson Parish



Jackson Parish Police Jury

April 2019 Financial Report

Cash in Master Bank Account at month end: \$12,746,895.91

Highlighted Revenues / Expenses:

- General Fund
 - Total revenues of \$21k primarily due to taxes collected \$7k, State Revenue Sharing \$7k, community center rentals \$3k
 - Total expenses of (\$706k) non-employee expenses primarily due to purchase of building and land (\$482k), housing of prisoners (March & April) (\$112k), audit fees (\$20k), LSU Ag CEA payment (\$16k), utilities (\$11k)
- Road & Asphalt Funds
 - Total revenues of \$54k primarily due to state road fund (Transportation Act) \$26k, State Revenue Sharing \$14k, Ad Valorem tax \$5k
 - Total expenses of (\$235k) non-employee expenses primarily due to gravel (\$88k), roadside spraying (\$27k), parts & repairs (\$21k), leased equipment (\$15k)
- Solid Waste Fund
 - Total revenue of \$113k primarily due to sales tax collection \$87k, Commercial Collection Fees \$15k, recycled products \$7k
 - Total expenses of (\$96k) non-employee expenses primarily due to Union Parish dumping fees (\$22k), parts & repairs (\$7), utilities (\$2k)

Budget vs. Actual Highlights:

- We are a third of the way through FY2019, so we are looking for an approximate 67% remaining on the Budget Summary Report.
 - Exception: Sales Tax Fund – will be under budget until the end of the year (or beginning of 2020) when taxes are collected
 - Exception: Statutory Reserve, Landfill Closure, Livestock Pavilion: only budgeted income from interest, will adjust if necessary during the year (ex: Statutory Reserve for building purchase)
 - Exception: Current Year Road Program, Capital Fund, 2015 Road Certificates of Indebtedness, Federal Grants, LCDBG Grants: these funds appear to be under spent, but it is due to the timing of expenditures
 - Exception: Other funds (Library, Asphalt, Health Unit, Tourism, OEP, Coroner) are underspent for this point in the year. As we get closer to year-end, we will make adjustments
- For ALL FUNDS total year-to-date, we have received 11% of budgeted revenues and have spent 34% of budgeted expenses. Our revenues will remain under budget until year-end when we will receive the bulk of our ad valorem taxes. The expenditures are right on track.

Business Updates:

- Working on updated website, hoping to go live by month-end
- Final preparations for Kenneth Folden transition in May
- Flood Insurance Map Process awaiting further communication from FEMA on timeline

Upcoming Events:

- Working on updated personnel policy manual to present to the Jury
- Full Capital Asset audit – tagging, cataloging, and photographing all assets (equipment, buildings, land, etc.)

Please see Jury packet for additional materials including detailed Trial Balance, Revenue & Expenditure Report, and Check Register.

Jackson Parish Police Jury

FY 2019
FUND: TO

TRIAL BALANCE BY FUND

PERIOD ENDING: 04/30/2019

| <u>ACCOUNT</u> | <u>ACCOUNT BALANCE</u> | |
|---|------------------------|------------------|
| | <u>DEBIT</u> | <u>CREDIT</u> |
| 020-1-901-00000 CASH IN MASTER BANK ACCOUNT | 12,746,895.91 | |
| 020-1-902-00000 NET PAYROLL CLEARING | 56,065.94 | |
| 020-2-951-20000 ACRRUED PAYROLL | | 8,536.43 |
| 020-2-971-00000 FEDERAL INCOME TAX | 2,382.93 | |
| 020-2-972-00000 STATE INCOME TAX | | 9,319.19 |
| 020-2-974-00000 PERS RETIREMENT | | 37,510.47 |
| 020-2-975-00000 REGISTRAR RETIREMENT | 0.02 | |
| 020-2-976-00000 DISTRICT ATTORNEY RETIREMENT | | 18.64 |
| 020-2-977-00000 GROUP INSURANCE - EMPLOYEES | 9,297.85 | |
| 020-2-977-01000 GROUP INSURANCE - EMPLOYERS | | 7,768.49 |
| 020-2-979-00000 CHILD SUPPORT | | 320.00 |
| 020-2-981-00000 MEDICARE/FICA LIABILITY | 667.10 | |
| 020-2-982-00000 GARNISHMENTS | | 2,324.02 |
| 020-2-984-00000 EPLOYEE'S DENTAL INS DEDUCTIONS | | 5,362.01 |
| 020-2-985-00000 TERM LIFE - DEPENDENT COVERAGE | 291.31 | |
| 020-2-988-00000 BANKUPTCY - CHAPTER 13 | 71.36 | |
| 020-2-988-01000 IRS LEVY | 20.00 | |
| 020-2-989-01000 AFLAC INS - PRE-TAX | | 599.54 |
| 020-2-989-02000 AFLAC INSURANCE | | 2,713.11 |
| 020-2-989-05000 NEW YORK LIFE - WHOLE LIFE INS | | 105.36 |
| 020-2-991-00100 GENERAL FUND CASH IN BANK | | 675,066.99 |
| 020-2-991-00200 ROAD FUND CASH IN BANK | | 2,867,169.64 |
| 020-2-991-00300 ROAD SALES TAX CASH IN BANK | | 747,849.13 |
| 020-2-991-00400 LIBRARY CASH IN BANK | | 2,807,084.09 |
| 020-2-991-00500 STATUTORY RESERVE CASH IN BANK | | 805,854.56 |
| 020-2-991-00600 ASPHALT CASH IN BANK | | 1,838,536.85 |
| 020-2-991-00700 HEALTH UNIT CASH IN BANK | | 399,743.03 |
| 020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK | 20,795.13 | |
| 020-2-991-00900 TOURISM CASH IN BANK | | 100,733.15 |
| 020-2-991-01000 LANDFILL CLOSURE CASH IN BANK | | 579,251.48 |
| 020-2-991-01100 SOLID WASTE CASH IN BANK | | 1,119,475.34 |
| 020-2-991-01200 WITNESS FEE FUND - CASH IN BANK | | 11,797.08 |
| 020-2-991-01300 CAPITAL ACCOUNT CASH IN BANK | | 220,467.55 |
| 020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH | | 346,019.37 |
| 020-2-991-01600 JACKSON HOMELAND SEC & O.E.P. | 29,540.05 | |
| 020-2-991-01700 CORONER'S OFFICE - CASH IN BANK | | 19,530.32 |
| 020-2-991-01800 PAVILION / ARENA CASH IN BANK | | 261,420.76 |
| 020 MASTER BANK - 20 | 12,866,027.60 | 12,874,576.60 ** |
| | **DISCREPANCY: | -8,549.00 |

Jackson Parish Police Jury
TRIAL BALANCE BY FUND

FY 2019
FUND: TO

PERIOD ENDING: 04/30/2019

ACCOUNT

| ACCOUNT BALANCE | |
|----------------------|-------------------------|
| <u>DEBIT</u> | <u>CREDIT</u> |
| <u>12,866,027.60</u> | <u>12,874,576.60</u> ** |
| **DISCREPANCY: | -8,549.00 |

BUDGET REPORT BY FUND - ALL
 Current Period: 04/01/2019 To 04/30/2019

Jackson Parish Police Jury
 FY 2019
 Ideal Remaining Percent: 67 %

| Account | Budgeted | Current | Year To Date | Encumbrance | Remaining Balance | PCT |
|--|----------------------|---------------------|----------------------|--------------------|---------------------|------------|
| 001 General Fund - 01 | 3,876,305.70 | 727,562.05 | 1,328,935.01 | 24,866.19 | 2,522,504.50 | 65 |
| 002 Road Fund - 02 | 3,104,274.43 | 239,862.40 | 725,855.85 | 341,567.32 | 2,036,851.26 | 66 |
| 003 Sales Tax Fund - 03 | -373,684.88 | 60,585.22 | 198,750.59 | 0.00 | -572,435.47 | 153 |
| 004 Library Fund - 04 | 3,398,100.00 | 109,477.19 | 395,956.75 | 41,086.22 | 2,961,057.03 | 87 |
| 005 Statutory Reserve - 05 | 10,200.00 | 1,732.11 | 6,587.21 | 0.00 | 3,612.79 | 35 |
| 006 Asphalt Fund - 06 | 1,909,505.37 | 49,266.98 | 231,343.24 | 130,771.54 | 1,547,390.59 | 81 |
| 007 Health Unit - 07 | 300,249.84 | 6,313.99 | 27,973.98 | 0.00 | 272,275.86 | 91 |
| 008 Current Year Road Project - 08 | 2,302,199.76 | 5,894.91 | 100,580.97 | 0.00 | 2,201,618.79 | 96 |
| 009 Tourism Fund - 09 | 49,975.00 | 326.11 | 3,831.25 | 0.00 | 46,143.75 | 92 |
| 010 Landfill Closure - 10 | 9,600.00 | 1,245.05 | 4,734.90 | 0.00 | 4,865.10 | 51 |
| 011 Solid Waste - 11 | 3,403,683.85 | 209,136.31 | 859,122.56 | 142,087.35 | 2,402,473.94 | 71 |
| 012 Off Duty Witness Fees - 12 | 21,180.00 | 2,614.36 | 5,660.76 | 0.00 | 15,519.24 | 73 |
| 013 Capital Fund - 13 | 441,500.00 | 473.87 | 1,802.14 | 0.00 | 439,697.86 | 100 |
| 015 2015 Road Cert. Of Indebtedness - 15 | 642,969.76 | 743.74 | 2,828.43 | 0.00 | 640,141.33 | 100 |
| 016 Jackson O.E.P - 16 | 49,358.98 | 1,490.52 | 5,962.08 | 0.00 | 43,396.90 | 88 |
| 017 Coroner Fund - 17 | 190,944.12 | 5,280.82 | 35,426.51 | 1,445.00 | 154,072.61 | 81 |
| 018 Livestock Pavillion Fund - 18 | 3,000.00 | 561.90 | 2,136.90 | 0.00 | 863.10 | 29 |
| 024 Federal Grants Fund - 24 | 60,572.46 | 0.00 | 0.00 | 0.00 | 60,572.46 | 100 |
| 025 Lcdbg Grants Fund - 25 | 491,700.00 | 0.00 | 118,029.00 | 0.00 | 373,671.00 | 76 |
| 026 Court Fees Fund - 26 | 9,900.00 | 0.00 | 1,919.64 | 0.00 | 7,980.36 | 81 |
| Report Total Revenue | 8,775,298.43 | 282,547.36 | 995,783.82 | 0.00 | 7,779,514.61 | 89 |
| Report Total Expenditure | 11,126,235.96 | 1,140,020.17 | 3,061,653.95 | 681,823.62 | 7,382,758.39 | 66 |
| Report Totals Net | -2,350,937.53 | -857,472.81 | -2,065,870.13 | -681,823.62 | 396,756.22 | -17 |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used |
|-------------------------------------|---------------------|---------------------|-----------------------|----------|
| 001 General Fund - 01 | | | | |
| Revenue | | | | |
| General: Ad Valorem Tax | 2,339.55 | 5,817.81 | 970,000.00 | 1 |
| General: Payment in Lieu of Prop Ta | 0.00 | 0.00 | 1,500.00 | 0 |
| General: Alcohol Beverage Tax | 567.69 | 567.69 | 8,000.00 | 7 |
| General: Insurance Premium Tax | 3,843.00 | 68,332.65 | 86,000.00 | 79 |
| General: Franchise Fees Tax | 0.00 | 0.00 | 3,000.00 | 0 |
| General: Alcohol License/Permit Fee | 547.00 | 547.00 | 2,231.75 | 25 |
| General: Fire Insurance Rebate (2%) | 0.00 | 0.00 | 65,000.00 | 0 |
| General: Justice/Constable Reimb. | 1,000.00 | 4,000.00 | 12,000.00 | 33 |
| General: State Revenue Sharing | 7,121.44 | 7,121.44 | 21,000.00 | 34 |
| General: LGAP Grant | 0.00 | 20,640.00 | 0.00 | 0 |
| General: Severance Tax - General | 0.00 | 0.00 | 180,000.00 | 0 |
| General: Severance Tax - Timber | 0.00 | 0.00 | 400,000.00 | 0 |
| General: Vending Machine Revenue | 0.00 | 42.60 | 100.00 | 43 |
| General: Comm. Center Rental Fees | 3,100.00 | 7,360.00 | 9,600.00 | 77 |
| General: Library Accounting & Payro | 0.00 | 4,500.00 | 18,000.00 | 25 |
| General: Interest | 1,420.60 | 10,466.93 | 23,400.00 | 45 |
| General: Fain Building Rental Fees | 700.00 | 1,050.00 | 4,200.00 | 25 |
| General: Sale of Surplus/Salvage | 0.00 | 0.00 | 250.00 | 0 |
| General: Refunds | 340.00 | 340.00 | 900.00 | 38 |
| General: Transfer To: Coroner | 0.00 | 0.00 | -80,000.00 | 0 |
| General: Transfer To:Capital Outlay | 0.00 | 0.00 | -40,000.00 | 0 |
| General: UCC Building Code Permits | 300.00 | 1,275.00 | 4,500.00 | 28 |
| Revenue Subtotal | \$21,279.28 | \$132,061.12 | \$1,689,681.75 | 8 |
| Expenditure | | | | |
| Jury: Salary | 8,550.00 | 34,200.00 | 102,600.00 | 33 |
| Jury: Supplies | 190.11 | 300.79 | 13,100.00 | 2 |
| Jury: Special Events | 0.00 | 109.53 | 10,900.00 | 1 |
| Jury: Programs & Initiatives | 0.00 | 0.00 | 7,500.00 | 0 |
| Jury: Travel & Conferences | 0.00 | 3,607.14 | 11,000.00 | 33 |
| Jury: Medicare & FICA | 654.08 | 2,616.32 | 7,848.90 | 33 |
| Jury: Legal Fees | 1,617.25 | 1,617.25 | 24,000.00 | 7 |
| Jury: Publications | 467.78 | 2,558.64 | 9,500.00 | 27 |
| Jury: Dues & Memberships | 250.00 | 8,250.00 | 8,700.00 | 95 |
| Court: Supreme Court Documents | 0.00 | 0.00 | 25.00 | 0 |
| Court: Office Expense | 0.00 | 50.00 | 200.00 | 25 |
| District Attorney: Salary | 1,141.66 | 4,566.64 | 13,699.92 | 33 |
| District Attorney: Office Expense | 0.00 | 28,000.00 | 112,000.00 | 25 |
| District Attorney: Medicare & FICA | 16.55 | 66.20 | 198.65 | 33 |
| District Attorney: Retirement | 14.27 | 57.08 | 171.25 | 33 |
| Clerk of Court: Publications | 630.72 | 1,892.16 | 4,800.00 | 39 |
| Clerk of Court: Office Expense | 256.80 | 900.07 | 6,000.00 | 15 |
| Clerk of Court: Court Attendance | 180.00 | 540.00 | 2,400.00 | 23 |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used |
|-------------------------------------|---------------------|-----------|-------------|--------|
| Justice/Constable: Salary | 2,000.00 | 8,000.00 | 24,000.00 | 33 |
| Justice/Constable: Travel & Supplie | 0.00 | 3,571.85 | 5,000.00 | 71 |
| Justice/Constable: Medicare & FICA | 153.00 | 612.00 | 1,836.00 | 33 |
| Registrar: Salary | 1,095.15 | 4,380.60 | 13,141.80 | 33 |
| Registrar: Dues & Legal Fees | 0.00 | 550.00 | 400.00 | 138 |
| Registrar: Telephone/Internet/Netwo | 42.53 | 128.86 | 540.00 | 24 |
| Registrar: Office Expense | 75.24 | 1,579.70 | 4,025.00 | 39 |
| Registrar: Equipment | 0.00 | 0.00 | 1,000.00 | 0 |
| Registrar: Travel | 0.00 | 533.12 | 1,000.00 | 53 |
| Registrar: Medicare & FICA | 15.88 | 63.52 | 190.56 | 33 |
| Registrar: Retirement | 186.17 | 744.68 | 2,234.11 | 33 |
| Election Expenses | 0.00 | 0.00 | 45,000.00 | 0 |
| General Finance: Salary | 12,487.00 | 49,948.00 | 163,183.80 | 31 |
| General Finance: Telephone/Internet | 2,374.64 | 9,408.07 | 20,400.00 | 46 |
| General Finance: Municode Services | 0.00 | 0.00 | 12,225.00 | 0 |
| General Finance: Office Expense | -2,092.50 | 13,071.46 | 20,500.00 | 64 |
| General Finance: Professional Serv | 8,053.50 | 10,703.50 | 30,000.00 | 36 |
| General Finance: Equipment | 0.00 | 0.00 | 5,000.00 | 0 |
| General Finance: Technology Tools | -1,657.60 | 20,011.64 | 32,000.00 | 63 |
| General Finance: Physicals/Testing | 0.00 | 0.00 | 200.00 | 0 |
| General Finance: Dues/Memberships | 50.00 | 100.00 | 250.00 | 40 |
| General Finance: Employee Travel | 57.65 | 2,098.09 | 7,525.00 | 28 |
| General Finance: Medicare & FICA | 180.32 | 721.27 | 2,366.17 | 30 |
| General Finance: Retirement | 1,436.00 | 5,744.00 | 18,766.14 | 31 |
| General Finance: Health Insurance | 0.00 | 9,971.31 | 40,583.23 | 25 |
| General Finance: Liab/Vehicle/Equi | 0.00 | 96,505.55 | 98,481.66 | 98 |
| General Maintenance: GPS Fleet Trac | 80.97 | 323.88 | 972.18 | 33 |
| General: Insurance Workmen's Comp | 0.00 | 3,657.15 | 3,753.44 | 97 |
| General Maintenance: Salary | 7,768.01 | 30,231.51 | 101,797.80 | 30 |
| General Maintenance: Telephone/Netw | 114.58 | 719.85 | 2,100.00 | 34 |
| General Maintenance: Utilities | 10,649.68 | 27,214.13 | 97,000.00 | 28 |
| General Maintenance: Contracted Ser | 3,451.00 | 16,383.21 | 33,000.00 | 50 |
| General Maintenance: Uniforms | 277.27 | 607.52 | 1,906.97 | 32 |
| General Maintenance: Repairs | 289.70 | 3,964.70 | 48,000.00 | 8 |
| General Maintenance: Supplies | 2,383.51 | 9,205.75 | 24,000.00 | 38 |
| General Maintenance: Gas, Oil, Tire | 785.12 | 998.07 | 3,700.00 | 27 |
| General Maintenance: Security (CH) | 1,500.00 | 1,500.00 | 1,200.00 | 125 |
| General Maintenance: Physicals/Test | 0.00 | 0.00 | 200.00 | 0 |
| General Maintenance:Christmas Decor | 0.00 | 0.00 | 7,000.00 | 0 |
| General Maintenance: Conferences | 0.00 | 0.00 | 500.00 | 0 |
| General Maintenance: Travel | 0.00 | 0.00 | 500.00 | 0 |
| General Maintenance: Medicare & FIC | 108.75 | 422.48 | 1,476.07 | 29 |
| General Maintenance: Retirement | 893.32 | 3,476.63 | 11,706.75 | 30 |
| General Maintenance: Health Insuran | 0.00 | 6,180.75 | 25,155.65 | 25 |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used | |
|-------------------------------------|---------------------------------------|-----------------------|------------------------|----------------------|------------|
| Community Center: Salaries | 81.25 | 948.38 | 3,000.00 | 32 | |
| Community Center: Utilities | 1,152.21 | 3,600.72 | 14,400.00 | 25 | |
| Community Center: Building Repairs | 2,015.00 | 2,486.92 | 2,000.00 | 124 | |
| Community Center: Building Supplies | 811.79 | 1,965.18 | 2,000.00 | 98 | |
| Community Center: Equipment | 0.00 | 0.00 | 2,000.00 | 0 | |
| Community Center: Medicare & FICA | 1.14 | 13.27 | 43.50 | 31 | |
| Community Center: Retirement | 9.34 | 109.06 | 1,346.28 | 8 | |
| Sheriff: Housing of Parish Prisoner | 111,616.19 | 113,216.19 | 540,000.00 | 21 | |
| Sheriff: Prisoner Medical Expenses | 2,626.89 | 2,626.89 | 18,000.00 | 15 | |
| Sheriff: Court Attendance | 306.00 | 884.00 | 3,780.00 | 23 | |
| Sheriff: Courthouse Security Person | 1,680.00 | 4,960.00 | 21,600.00 | 23 | |
| General: Fire Protection Allocation | 0.00 | 0.00 | 65,000.00 | 0 | |
| Sheriff: Retirement/Pension Charges | 0.00 | 0.00 | 42,000.00 | 0 | |
| General: Office of Veteran Affairs | 0.00 | 4,132.54 | 5,066.28 | 82 | |
| General: Sparta Groundwater Comm. | 0.00 | 0.00 | 1,250.00 | 0 | |
| General: North LA Economic Partners | 0.00 | 0.00 | 2,500.00 | 0 | |
| General: Pinebelt MPAA - YES Prog | 0.00 | 20,000.00 | 20,000.00 | 100 | |
| General: Trailblazers, Inc. | 0.00 | 0.00 | 1,200.00 | 0 | |
| General: JP Heritage Museum | 0.00 | 0.00 | 10,000.00 | 0 | |
| LSU Ag Center: Personnel Support | 16,200.00 | 16,200.00 | 16,200.00 | 100 | |
| LSU Ag Center: Telephone | 255.65 | 1,026.09 | 3,000.00 | 34 | |
| LSU Ag Center: Supplies | 0.00 | 250.78 | 3,126.84 | 8 | |
| General: Municipality Appropriation | 0.00 | 0.00 | 30,000.00 | 0 | |
| General: LGAP Grant Program | 0.00 | 20,640.00 | 0.00 | 0 | |
| General: Audit Fees | 20,000.00 | 20,000.00 | 45,000.00 | 44 | |
| General: Watershed Appropriation | 0.00 | 0.00 | 5,000.00 | 0 | |
| General: Land & Building Expense | 482,799.20 | 551,149.20 | 80,650.00 | 683 | |
| Expenditure Subtotal | \$706,282.77 | \$1,196,873.89 | \$2,186,623.95 | 55 | |
| Before Transfers | Deficiency Of Revenue Subtotal | -\$685,003.49 | -\$1,064,812.77 | -\$496,942.20 | 214 |
| After Transfers | Deficiency Of Revenue Subtotal | -\$685,003.49 | -\$1,064,812.77 | -\$496,942.20 | 214 |
| 002 Road Fund - 02 | | | | | |
| Revenue | | | | | |
| Road: Ad Valorem Tax | 2,512.96 | 6,248.41 | 1,005,000.00 | 1 | |
| Road: Payment in Lieu of Prop. Tax | 0.00 | 0.00 | 1,500.00 | 0 | |
| Road: State Revenue Sharing | 7,574.00 | 7,574.00 | 22,500.00 | 34 | |
| Road: State Road Fund | 25,829.32 | 69,781.95 | 252,000.00 | 28 | |
| Road: Interest | 6,162.72 | 25,115.44 | 42,000.00 | 60 | |
| Road: Contractor Refunds - Damage | 0.00 | 14,405.01 | 0.00 | 0 | |
| Road: Sale of Scrap/Salvage/Surplus | 0.00 | 0.00 | 5,000.00 | 0 | |
| Revenue Subtotal | \$42,079.00 | \$123,124.81 | \$1,328,000.00 | 9 | |
| Expenditure | | | | | |
| Road: Salaries | 26,420.74 | 100,310.09 | 325,079.95 | 31 | |
| Road: Utilities | 1,489.28 | 3,668.19 | 12,000.00 | 31 | |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used | |
|-------------------------------------|---------------------------------------|----------------------|-----------------------|----------------------|------------|
| Road: Telephone/Internet/Mobile | 443.83 | 1,730.12 | 5,400.00 | 32 | |
| Road: Lease Equipment | 15,295.01 | 52,277.52 | 149,422.52 | 35 | |
| Road: Insur:Liab/Vehicle/WC/General | 566.00 | 56,984.54 | 62,184.63 | 92 | |
| Road: Culverts | 2,200.00 | 2,300.00 | 40,000.00 | 6 | |
| Road: Gas and Oil | 1,685.83 | 11,109.21 | 60,000.00 | 19 | |
| Road: Office Expense | 346.56 | 1,574.88 | 7,200.00 | 22 | |
| Road: Road Signs | 719.72 | 1,334.46 | 2,400.00 | 56 | |
| Road: Parts & Repairs | 18,192.08 | 27,652.63 | 60,000.00 | 46 | |
| Road: Supplies | 1,440.02 | 2,436.63 | 25,200.00 | 10 | |
| Road: Contracted Services | 1,100.00 | 1,260.00 | 0.00 | 0 | |
| Road: Gravel/Reclaimed Asphalt | 87,799.42 | 200,238.05 | 498,000.00 | 40 | |
| Road: Tools/Technology (Non-Equip) | 0.00 | 1,984.92 | 12,500.00 | 16 | |
| Road: Equipment | 0.00 | 51,421.01 | 140,000.00 | 37 | |
| Road: Employee Physicals/Testing | 56.00 | 56.00 | 1,300.00 | 4 | |
| Road: GPS Fleet Tracking | 337.38 | 1,349.52 | 4,888.56 | 28 | |
| Road: Medicare & FICA | 456.19 | 1,746.57 | 5,213.66 | 33 | |
| Road: Retirement | 2,746.75 | 10,830.05 | 37,384.19 | 29 | |
| Road: Group Insurance | 0.00 | 19,461.78 | 57,200.92 | 34 | |
| Road: Contract Payments | 26,880.00 | 29,380.00 | 140,000.00 | 21 | |
| Road: Engineering Fees - Contracted | 6,398.59 | 12,114.87 | 30,000.00 | 40 | |
| Road: Professional Services | 450.00 | 1,630.00 | 6,000.00 | 27 | |
| Road: Retirement/Pension Charges | 0.00 | 0.00 | 45,000.00 | 0 | |
| Road: Conf./Seminar Registrations | 0.00 | 0.00 | 400.00 | 0 | |
| Road: Employee Travel | 0.00 | 0.00 | 400.00 | 0 | |
| Road: Road Claims | 0.00 | 0.00 | 5,000.00 | 0 | |
| Road: Beaver Eradication | 840.00 | 1,880.00 | 2,000.00 | 94 | |
| Road: Roadside Litter Pickup | 1,920.00 | 8,000.00 | 42,000.00 | 19 | |
| Road: Membership Dues/Fees | 0.00 | 0.00 | 100.00 | 0 | |
| Expenditure Subtotal | \$197,783.40 | \$602,731.04 | \$1,776,274.43 | 34 | |
| Before Transfers | Deficiency Of Revenue Subtotal | -\$155,704.40 | -\$479,606.23 | -\$448,274.43 | 107 |
| After Transfers | Deficiency Of Revenue Subtotal | -\$155,704.40 | -\$479,606.23 | -\$448,274.43 | 107 |
| 003 Sales Tax Fund - 03 | | | | | |
| Revenue | | | | | |
| Sales Tax: Tax Receipts | 57,990.07 | 191,036.01 | 900,000.00 | 21 | |
| Sales Tax: Interest | 1,607.43 | 5,402.22 | 6,000.00 | 90 | |
| Sales Tax: Trans To: Cert of Debt | 0.00 | 0.00 | -319,684.88 | 0 | |
| Sales Tax: Trans To: CY Road Progra | 0.00 | 0.00 | -980,000.00 | 0 | |
| Revenue Subtotal | \$59,597.50 | \$196,438.23 | -\$393,684.88 | -50 | |
| Expenditure | | | | | |
| Sales Tax: Collection Expense | 987.72 | 2,312.36 | 20,000.00 | 12 | |
| Expenditure Subtotal | \$987.72 | \$2,312.36 | \$20,000.00 | 12 | |
| Before Transfers | Excess Of Revenue Subtotal | \$58,609.78 | \$194,125.87 | -\$413,684.88 | -47 |
| After Transfers | Excess Of Revenue Subtotal | \$58,609.78 | \$194,125.87 | -\$413,684.88 | -47 |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used | |
|-----------------------------------|---------------------------------------|---------------------|-----------------------|----------------------|------------|
| 004 Library Fund - 04 | | | | | |
| Revenue | | | | | |
| LIBRARY TAX | 3,598.74 | 8,948.12 | 1,500,000.00 | 1 | |
| PAYMENT IN LIEU OF PROPERTY TAXES | 0.00 | 0.00 | 5,000.00 | 0 | |
| LIBRARY STATE REVENUE SHARING | 10,951.00 | 10,951.00 | 30,000.00 | 37 | |
| STATE GRANT - TECHNOLOGY | 4,158.40 | 8,316.80 | 20,000.00 | 42 | |
| STATE GRANT - ARTS | 0.00 | 0.00 | 2,500.00 | 0 | |
| LIBRARY FINES | 0.00 | 0.00 | 30,000.00 | 0 | |
| LIBRARY INTEREST | 6,033.57 | 23,972.14 | 15,600.00 | 154 | |
| SHIRT SALES | 0.00 | 0.00 | 1,000.00 | 0 | |
| REFUNDS | 0.00 | 0.00 | 500.00 | 0 | |
| Revenue Subtotal | \$24,741.71 | \$52,188.06 | \$1,604,600.00 | 3 | |
| Expenditure | | | | | |
| LIBRARY SALARY | 39,397.64 | 156,956.02 | 500,000.00 | 31 | |
| LEGAL FEES | 0.00 | 0.00 | 1,000.00 | 0 | |
| DUES | 0.00 | 2,297.28 | 6,000.00 | 38 | |
| UTILITIES | 1,963.50 | 9,359.49 | 30,000.00 | 31 | |
| TELEPHONE | 879.62 | 1,740.24 | 10,000.00 | 17 | |
| INSURANCE | 0.00 | 12,827.01 | 25,000.00 | 51 | |
| MAINT. SUPPLIES/GROUNDS/BUILDING | 8,367.52 | 19,705.64 | 101,000.00 | 20 | |
| TECHNOLOGY - MAINT & SUPPORT | 5,198.00 | 18,809.14 | 65,500.00 | 29 | |
| BOOKMOBILE EXPENSES | 152.96 | 1,786.72 | 21,000.00 | 9 | |
| OFFICE SUPPLIES | 3,272.80 | 11,808.67 | 51,000.00 | 23 | |
| ARTS GRANT - EXPENDITURES | 0.00 | 0.00 | 2,500.00 | 0 | |
| PROFESSIONAL SERVICES | 106.25 | 148.75 | 5,500.00 | 3 | |
| PROGRAMMING | 4,135.47 | 8,300.35 | 62,500.00 | 13 | |
| J P LIBRARY ACCOUNTING / PAYROLL | 0.00 | 4,500.00 | 18,000.00 | 25 | |
| FURNITURE/EQUIPMENT | 2,146.96 | 2,310.95 | 21,000.00 | 11 | |
| FUTURE BOOKMOBILE PURCHASE | 0.00 | 0.00 | 220,000.00 | 0 | |
| BOOKS, BINDERY, PERIODICALS | 12,289.73 | 37,892.09 | 160,500.00 | 24 | |
| PENSION/RETIREMENT DEDUCTION | 0.00 | 0.00 | 65,000.00 | 0 | |
| TRAVEL | 1,842.00 | 1,842.00 | 12,500.00 | 15 | |
| MEDICARE | 683.38 | 2,711.46 | 15,000.00 | 18 | |
| LIBRARY RETIREMENT | 4,299.65 | 17,146.55 | 75,000.00 | 23 | |
| LIBRARY GROUP INSURANCE | 0.00 | 27,506.33 | 120,000.00 | 23 | |
| CAPITAL OUTLAY PROJECTS | 0.00 | 0.00 | 20,000.00 | 0 | |
| CAP OUTLAY - BLDG RENOVATIONS | 0.00 | 6,120.00 | 0.00 | 0 | |
| CAP OUTLAY - PARKING LOT | 0.00 | 0.00 | 185,000.00 | 0 | |
| REFUNDS TO PATRONS | 0.00 | 0.00 | 500.00 | 0 | |
| Expenditure Subtotal | \$84,735.48 | \$343,768.69 | \$1,793,500.00 | 19 | |
| Before Transfers | Deficiency Of Revenue Subtotal | -\$59,993.77 | -\$291,580.63 | -\$188,900.00 | 154 |
| After Transfers | Deficiency Of Revenue Subtotal | -\$59,993.77 | -\$291,580.63 | -\$188,900.00 | 154 |

005 Statutory Reserve - 05

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used | |
|------------------------------------|---------------------------------------|---------------------|-----------------------|----------------------|-----------|
| Revenue | | | | | |
| INTEREST - STATUTORY RESERVE | 1,732.11 | 6,587.21 | 10,200.00 | 65 | |
| Revenue Subtotal | \$1,732.11 | \$6,587.21 | \$10,200.00 | 65 | |
| After Transfers | Excess Of Revenue Subtotal | \$1,732.11 | \$6,587.21 | \$10,200.00 | 65 |
| 006 Asphalt Fund - 06 | | | | | |
| Revenue | | | | | |
| ASPHALT TAX | 2,186.20 | 5,435.95 | 988,000.00 | 1 | |
| PAYMENT IN LIEU OF PROPERTY TAXES | 0.00 | 0.00 | 1,200.00 | 0 | |
| ASPHALT - STATE REVENUE SHARING | 6,255.00 | 6,255.00 | 18,900.00 | 33 | |
| ASPHALT INTEREST | 3,951.77 | 15,603.81 | 26,400.00 | 59 | |
| TRANSFER TO ROAD PROJECT FUND | 0.00 | 0.00 | -170,000.00 | 0 | |
| Revenue Subtotal | \$12,392.97 | \$27,294.76 | \$864,500.00 | 3 | |
| Expenditure | | | | | |
| ASPHALT - MATERIALS | 0.00 | 6,776.18 | 288,000.00 | 2 | |
| ASPHALT - SALARIES | 25,084.68 | 98,410.97 | 325,079.95 | 30 | |
| EQUIPMENT - RENTAL | 0.00 | 0.00 | 4,000.00 | 0 | |
| ASPHALT - CULVERTS | 2,530.00 | 1,030.00 | 28,000.00 | 4 | |
| SUPPLIES - ASPHALT | 0.00 | 0.00 | 7,800.00 | 0 | |
| SIGNS - ASPHALT | 939.49 | 1,507.28 | 5,400.00 | 28 | |
| FUEL & OIL | 1,659.35 | 5,144.71 | 32,500.00 | 16 | |
| PARTS & REPAIRS | 3,112.53 | 6,298.76 | 40,000.00 | 16 | |
| EQUIPMENT | 0.00 | 51,421.00 | 140,000.00 | 37 | |
| TOOLS / TECHNOLOGY (NON EQUIPMENT) | 0.00 | 0.00 | 5,000.00 | 0 | |
| PHYSICALS/DRUG TESTS | 0.00 | 56.00 | 1,300.00 | 4 | |
| GPS FLEET TRACKING | 364.36 | 1,457.44 | 4,888.56 | 30 | |
| PENSION/RETIREMENT DEDUCTIONS | 0.00 | 0.00 | 40,000.00 | 0 | |
| ASPHALT - MEDICARE | 436.84 | 1,719.04 | 5,213.66 | 33 | |
| ASPHALT - RETIREMENT | 2,746.76 | 10,765.32 | 37,384.19 | 29 | |
| ASPHALT - INSURANCE | 0.00 | 19,461.78 | 62,439.01 | 31 | |
| ENGINEERING FEES - CONTRACTED | 0.00 | 0.00 | 18,000.00 | 0 | |
| Expenditure Subtotal | \$36,874.01 | \$204,048.48 | \$1,045,005.37 | 20 | |
| Before Transfers | Deficiency Of Revenue Subtotal | -\$24,481.04 | -\$176,753.72 | -\$180,505.37 | 98 |
| After Transfers | Deficiency Of Revenue Subtotal | -\$24,481.04 | -\$176,753.72 | -\$180,505.37 | 98 |
| 007 Health Unit - 07 | | | | | |
| Revenue | | | | | |
| AD VALOREM PROPERTY TAX | 384.30 | 955.66 | 164,500.00 | 1 | |
| PAYMENT IN LIEU OF PROPERTY TAXES | 0.00 | 0.00 | 200.00 | 0 | |
| HEALTH UNIT INTEREST | 859.21 | 3,339.20 | 3,800.00 | 88 | |
| Revenue Subtotal | \$1,243.51 | \$4,294.86 | \$168,500.00 | 3 | |
| Expenditure | | | | | |
| BUILDING & GROUNDS | 120.00 | 1,521.00 | 9,000.00 | 17 | |
| SALARIES - JURY FUNDED HEALTH UNIT | 3,422.16 | 14,284.96 | 60,700.00 | 24 | |
| PENSION / RETIREMENT TAX DEDUCTION | 0.00 | 0.00 | 6,700.00 | 0 | |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used | |
|---|---------------------------------------|---------------------|-----------------------|--------------------|---------------|
| EMPLOYER'S SHARE - MEDICARE | 261.80 | 1,061.08 | 4,643.55 | 23 | |
| EMPLOYER'S SHARE - RETIREMENT | 0.00 | 82.42 | 6,980.50 | 1 | |
| EMPLOYEE HEALTH INSURANCE BENEFITS | 0.00 | -686.75 | 16,770.44 | -4 | |
| PHYSICALS / DRUG TESTING | 0.00 | 111.00 | 200.00 | 56 | |
| UTILITIES | 1,141.57 | 3,590.99 | 18,000.00 | 20 | |
| INSURANCE - LIA/BLDG | 0.00 | 3,179.75 | 2,955.35 | 108 | |
| HEALTH UNIT SUPPLIES | 0.00 | 0.00 | 800.00 | 0 | |
| TECHNOLOGY & TOOLS | 0.00 | 0.00 | 2,000.00 | 0 | |
| TELEPHONE / INTERNET SERVICE | 124.95 | 534.67 | 3,000.00 | 18 | |
| Expenditure Subtotal | \$5,070.48 | \$23,679.12 | \$131,749.84 | 18 | |
| Before Transfers | Deficiency Of Revenue Subtotal | -\$3,826.97 | -\$19,384.26 | \$36,750.16 | -53 |
| After Transfers | Deficiency Of Revenue Subtotal | -\$3,826.97 | -\$19,384.26 | \$36,750.16 | -53 |
| 008 Current Year Road Project - 08 | | | | | |
| Revenue | | | | | |
| INTEREST - JONESBORO STATE BANK | 0.00 | 114.73 | 2,200.00 | 5 | |
| TRANSFER FROM ASPHALT SALES TAX FD | 0.00 | 0.00 | 980,000.00 | 0 | |
| TRANSFER FROM ASPHALT FUND | 0.00 | 0.00 | 170,000.00 | 0 | |
| Revenue Subtotal | \$0.00 | \$114.73 | \$1,152,200.00 | 0 | |
| Expenditure | | | | | |
| CONTRACTUAL - PROJECTS | 0.00 | 47,532.06 | 1,050,000.00 | 5 | |
| ENGINEERING FEES | 5,894.91 | 52,934.18 | 99,999.76 | 53 | |
| Expenditure Subtotal | \$5,894.91 | \$100,466.24 | \$1,149,999.76 | 9 | |
| Before Transfers | Deficiency Of Revenue Subtotal | -\$5,894.91 | -\$100,351.51 | \$2,200.24 | -4,561 |
| After Transfers | Deficiency Of Revenue Subtotal | -\$5,894.91 | -\$100,351.51 | \$2,200.24 | -4,561 |
| 009 Tourism Fund - 09 | | | | | |
| Revenue | | | | | |
| Tourism: Grant Revenue | 0.00 | 0.00 | 27,775.00 | 0 | |
| Tourism: Interest | 216.52 | 834.96 | 1,800.00 | 46 | |
| Revenue Subtotal | \$216.52 | \$834.96 | \$29,575.00 | 3 | |
| Expenditure | | | | | |
| Tourism: Advertising | 0.00 | 0.00 | 9,200.00 | 0 | |
| Tourism: Education/Recreation/Cultu | 50.00 | 250.00 | 10,000.00 | 3 | |
| Tourism: Office Expense | 59.59 | 306.87 | 700.00 | 44 | |
| Tourism: Dues, Memberships, Registr | 0.00 | 1,673.00 | 0.00 | 0 | |
| Tourism: Travel Expense | 0.00 | 766.42 | 500.00 | 153 | |
| Expenditure Subtotal | \$109.59 | \$2,996.29 | \$20,400.00 | 15 | |
| Before Transfers | Excess Of Revenue Subtotal | \$106.93 | -\$2,161.33 | \$9,175.00 | -24 |
| After Transfers | Excess Of Revenue Subtotal | \$106.93 | -\$2,161.33 | \$9,175.00 | -24 |
| 010 Landfill Closure - 10 | | | | | |
| Revenue | | | | | |
| INTEREST | 1,245.05 | 4,734.90 | 9,600.00 | 49 | |
| Revenue Subtotal | \$1,245.05 | \$4,734.90 | \$9,600.00 | 49 | |
| After Transfers | Excess Of Revenue Subtotal | \$1,245.05 | \$4,734.90 | \$9,600.00 | 49 |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used | |
|---------------------------------------|-----------------------------------|---------------------|-----------------------|----------------------|-----------|
| 011 Solid Waste - 11 | | | | | |
| Revenue | | | | | |
| SALES TAX RECEIPTS | 86,984.85 | 286,553.67 | 1,320,000.00 | 22 | |
| RECYCLING METAL/PLASTIC/PAPER/ETC | 871.20 | 5,022.81 | 20,000.00 | 25 | |
| DUMPING FEE CHARGED | 609.00 | 1,996.85 | 7,800.00 | 26 | |
| COMMERCIAL COLLECTION FEES | 15,150.00 | 60,119.35 | 168,000.00 | 36 | |
| INTEREST | 2,406.21 | 9,262.71 | 9,600.00 | 96 | |
| SALE OF EQUIP/SCRAP | 0.00 | 0.00 | 500.00 | 0 | |
| REFUNDS | 750.00 | 750.00 | 0.00 | 0 | |
| RECYCLED WOOD PRODUCTS - FUEL | 6,583.60 | 16,672.90 | 5,000.00 | 333 | |
| Revenue Subtotal | \$113,354.86 | \$380,378.29 | \$1,530,900.00 | 25 | |
| Expenditure | | | | | |
| TECHNOLOGY/TOOLS (NON-CAPITALIZED) | 0.00 | 0.00 | 8,500.00 | 0 | |
| ADMIN COLLECTION COST & COMMISSIONS | 1,481.56 | 3,468.56 | 29,500.00 | 12 | |
| SALARY | 51,822.90 | 208,064.51 | 681,507.10 | 31 | |
| ENGINEER | 266.44 | 1,151.44 | 8,000.00 | 14 | |
| FEES / PERMITS / AUDIT FEES | 108.00 | 216.00 | 2,000.00 | 11 | |
| PUBLICATIONS | 0.00 | 0.00 | 300.00 | 0 | |
| UTILITIES | 2,120.84 | 4,905.54 | 19,200.00 | 26 | |
| TELEPHONE | 580.07 | 2,207.51 | 6,900.00 | 32 | |
| TIRES | 1,291.18 | 4,899.58 | 15,000.00 | 33 | |
| GAS & OIL | 743.34 | 22,561.42 | 104,000.00 | 22 | |
| OFFICE EXPENSE | 2.78 | 732.29 | 2,800.00 | 26 | |
| PARTS, REPAIRS, SUPPLIES, ETC. | 7,462.87 | 30,916.86 | 122,500.00 | 25 | |
| EQUIPMENT | 0.00 | 0.00 | 190,000.00 | 0 | |
| LEASE OF EQUIPMENT | 0.00 | 7,528.00 | 82,800.00 | 9 | |
| PHYSICALS/TESTS | 75.00 | 278.00 | 1,600.00 | 17 | |
| GPS FLEET TRACKING | 377.86 | 1,511.44 | 5,068.00 | 30 | |
| CONFERENCE WORKSHOP REGISTRATION | 0.00 | 250.00 | 1,300.00 | 19 | |
| TRAVEL | 346.94 | 421.94 | 975.00 | 43 | |
| MEDICARE | 844.47 | 3,300.08 | 10,481.85 | 31 | |
| RETIREMENT | 5,794.95 | 23,403.25 | 78,373.32 | 30 | |
| GROUP INSURANCE | 0.00 | 35,137.32 | 142,940.03 | 25 | |
| TESTING FEES | 0.00 | 613.00 | 0.00 | 0 | |
| SURVEILLANCE / ENFORCEMENT COSTS | 795.25 | 3,437.09 | 3,386.50 | 101 | |
| DUMPING FEES | 21,667.00 | 65,088.39 | 297,000.00 | 22 | |
| INSURANCE/LIA/VEH/WC | 0.00 | 58,652.05 | 58,652.05 | 100 | |
| Expenditure Subtotal | \$95,781.45 | \$478,744.27 | \$1,872,783.85 | 26 | |
| Before Transfers | Excess Of Revenue Subtotal | \$17,573.41 | -\$98,365.98 | -\$341,883.85 | 29 |
| After Transfers | Excess Of Revenue Subtotal | \$17,573.41 | -\$98,365.98 | -\$341,883.85 | 29 |
| 012 Off Duty Witness Fees - 12 | | | | | |
| Revenue | | | | | |
| SHERIFF - COURT FEES / FINES | 1,789.00 | 3,272.00 | 12,000.00 | 27 | |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used | |
|---|-----------------------------------|-------------------|---------------------|----------------------|-----------|
| INTEREST - JONESBORO STATE BANK | 25.36 | 88.76 | 180.00 | 49 | |
| Revenue Subtotal | \$1,814.36 | \$3,360.76 | \$12,180.00 | 28 | |
| Expenditure | | | | | |
| AGENCY REIMBURSEMENT - OFF DUTY FEE | 800.00 | 2,300.00 | 9,000.00 | 26 | |
| Expenditure Subtotal | \$800.00 | \$2,300.00 | \$9,000.00 | 26 | |
| Before Transfers | Excess Of Revenue Subtotal | \$1,014.36 | \$1,060.76 | \$3,180.00 | 33 |
| After Transfers | Excess Of Revenue Subtotal | \$1,014.36 | \$1,060.76 | \$3,180.00 | 33 |
| 013 Capital Fund - 13 | | | | | |
| Revenue | | | | | |
| CAPITAL FUND INTEREST | 473.87 | 1,802.14 | 3,000.00 | 60 | |
| TRANSFER FROM GENERAL FUND | 0.00 | 0.00 | 40,000.00 | 0 | |
| Revenue Subtotal | \$473.87 | \$1,802.14 | \$43,000.00 | 4 | |
| Expenditure | | | | | |
| ENGINEER/ARCHITECT FEES | 0.00 | 0.00 | 13,500.00 | 0 | |
| EQUIPMENT/FURNITURE | 0.00 | 0.00 | 310,000.00 | 0 | |
| JURY APPROVED - SPECIAL PROJECTS | 0.00 | 0.00 | 75,000.00 | 0 | |
| Expenditure Subtotal | \$0.00 | \$0.00 | \$398,500.00 | 0 | |
| Before Transfers | Excess Of Revenue Subtotal | \$473.87 | \$1,802.14 | -\$355,500.00 | -1 |
| After Transfers | Excess Of Revenue Subtotal | \$473.87 | \$1,802.14 | -\$355,500.00 | -1 |
| 015 2015 Road Cert. Of Indebtedness - 15 | | | | | |
| Revenue | | | | | |
| INTEREST | 743.74 | 2,828.43 | 3,600.00 | 79 | |
| TRANSFER FROM ROAD SALES TAX FUND | 0.00 | 0.00 | 319,684.88 | 0 | |
| Revenue Subtotal | \$743.74 | \$2,828.43 | \$323,284.88 | 1 | |
| Expenditure | | | | | |
| CERTIFICATES OF INDEBTEDNESS | 0.00 | 0.00 | 285,000.00 | 0 | |
| INTEREST - CERT OF INDEBTEDNESS | 0.00 | 0.00 | 34,684.88 | 0 | |
| Expenditure Subtotal | \$0.00 | \$0.00 | \$319,684.88 | 0 | |
| Before Transfers | Excess Of Revenue Subtotal | \$743.74 | \$2,828.43 | \$3,600.00 | 79 |
| After Transfers | Excess Of Revenue Subtotal | \$743.74 | \$2,828.43 | \$3,600.00 | 79 |
| 016 Jackson O.E.P - 16 | | | | | |
| Revenue | | | | | |
| EMPG - GOHSEP - STATE OF LA | 0.00 | 0.00 | 26,225.45 | 0 | |
| INTEREST | 0.00 | 0.00 | 600.00 | 0 | |
| Revenue Subtotal | \$0.00 | \$0.00 | \$26,825.45 | 0 | |
| Expenditure | | | | | |
| SALARY - O.E.P. DIRECTOR | 1,384.60 | 5,538.40 | 16,101.75 | 34 | |
| CONFERENCES / WORKSHOPS | 0.00 | 0.00 | 2,000.00 | 0 | |
| OFFICE SUPPLIES | 0.00 | 0.00 | 800.00 | 0 | |
| EMPLOYER'S SHARE - MEDICARE | 105.92 | 423.68 | 1,231.78 | 34 | |
| O.E.P. Utilities (Phone/Gas/Water) | 0.00 | 0.00 | 1,800.00 | 0 | |
| O.E.P. Telephone | 0.00 | 0.00 | 600.00 | 0 | |
| Expenditure Subtotal | \$1,490.52 | \$5,962.08 | \$22,533.53 | 26 | |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used | |
|--|---------------------------------------|--------------------|---------------------|--------------------|---------------|
| Before Transfers | Deficiency Of Revenue Subtotal | -\$1,490.52 | -\$5,962.08 | \$4,291.92 | -139 |
| After Transfers | Deficiency Of Revenue Subtotal | -\$1,490.52 | -\$5,962.08 | \$4,291.92 | -139 |
| 017 Coroner Fund - 17 | | | | | |
| Revenue | | | | | |
| CHATHAM - FEES CHARGED | 100.00 | 100.00 | 1,200.00 | 8 | |
| EAST HODGE - FEES CHARGED | 0.00 | 0.00 | 2,800.00 | 0 | |
| EROS - FEES CHARGED | 0.00 | 0.00 | 200.00 | 0 | |
| HODGE - FEES CHARGED | 255.80 | 362.76 | 2,000.00 | 18 | |
| JONESBORO - FEES CHARGED | 523.20 | 1,531.20 | 8,000.00 | 19 | |
| NORTH HODGE - FEES CHARGED | 0.00 | 0.00 | 1,200.00 | 0 | |
| INTEREST - J'BORO STATE BANK | 41.98 | 244.70 | 600.00 | 41 | |
| TRANSFER FROM GENERAL FUND | 0.00 | 0.00 | 80,000.00 | 0 | |
| QUITMAN - FEES CHARGED | 0.00 | 0.00 | 200.00 | 0 | |
| FEES - RECORD RETRIEVAL | 0.00 | 0.00 | 200.00 | 0 | |
| FEES - COOLER STORAGE | 0.00 | 125.00 | 0.00 | 0 | |
| AUTHORITY TO CREMATE | 150.00 | 500.00 | 400.00 | 125 | |
| | Revenue Subtotal | \$1,070.98 | \$2,863.66 | \$96,800.00 | 3 |
| Expenditure | | | | | |
| SALARIES - CORONER'S OFFICE | 2,250.00 | 9,050.00 | 32,500.00 | 28 | |
| MEDICARE - EMPLOYER'S SHARE | 172.13 | 692.33 | 2,486.25 | 28 | |
| DUES - CORONER'S ASSOCIATION | 0.00 | 0.00 | 500.00 | 0 | |
| AUTOPSY PROFESSIONAL CHARGES | 0.00 | 7,820.00 | 21,000.00 | 37 | |
| INDIGENT DISPOSITION | 0.00 | 0.00 | 1,500.00 | 0 | |
| FORENSIC ASSAULT SPECIALISTS | 0.00 | 0.00 | 1,000.00 | 0 | |
| TOXICOLOGY | 0.00 | 0.00 | 1,000.00 | 0 | |
| OPC'S - OUT-OF-PARISH | 900.00 | 3,700.00 | 8,500.00 | 44 | |
| OFFICE SUPPLIES, MISC. EXP | 105.90 | 349.74 | 4,000.00 | 9 | |
| COMPUTER SOFTWARE | 0.00 | 1,695.00 | 4,340.00 | 39 | |
| MEDICAL SUPPLIES | 0.00 | 171.56 | 1,500.00 | 11 | |
| TRAVEL EXPENSE - CORONERS | 278.88 | 1,297.92 | 4,200.00 | 31 | |
| VEHICLE / LIABILITY INSURANCE | 0.00 | 1,497.87 | 3,097.87 | 48 | |
| VEHICLE EXPENSE - REPAIRS ETC | 0.00 | 485.42 | 4,300.00 | 11 | |
| UTILITIES (PHONE/GAS/WATER/ELECTRIC) | 502.93 | 1,803.01 | 4,220.00 | 43 | |
| Building Repairs and Renovations | 0.00 | 4,000.00 | 0.00 | 0 | |
| | Expenditure Subtotal | \$4,209.84 | \$32,562.85 | \$94,144.12 | 35 |
| Before Transfers | Deficiency Of Revenue Subtotal | -\$3,138.86 | -\$29,699.19 | \$2,655.88 | -1,118 |
| After Transfers | Deficiency Of Revenue Subtotal | -\$3,138.86 | -\$29,699.19 | \$2,655.88 | -1,118 |
| 018 Livestock Pavillion Fund - 18 | | | | | |
| Revenue | | | | | |
| INTEREST - CHECKING ACCT | 561.90 | 2,136.90 | 3,000.00 | 71 | |
| | Revenue Subtotal | \$561.90 | \$2,136.90 | \$3,000.00 | 71 |
| After Transfers | Excess Of Revenue Subtotal | \$561.90 | \$2,136.90 | \$3,000.00 | 71 |
| 024 Federal Grants Fund - 24 | | | | | |

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

04/01/2019 To 04/30/2019

FY 2019

| Account | Current Period (\$) | YTD (\$) | Budget (\$) | % Used |
|-----------------------------------|---------------------------------------|--------------------|---------------------|-----------|
| Revenue | | | | |
| 2017 SHSP Grant Reimbursement | 0.00 | 0.00 | 30,286.23 | 0 |
| Revenue Subtotal | \$0.00 | \$0.00 | \$30,286.23 | 0 |
| Expenditure | | | | |
| 2017 SHSP Grant Expenditures | 0.00 | 0.00 | 30,286.23 | 0 |
| Expenditure Subtotal | \$0.00 | \$0.00 | \$30,286.23 | 0 |
| Before Transfers | Deficiency Of Revenue Subtotal | \$0.00 | \$0.00 | 0 |
| After Transfers | Deficiency Of Revenue Subtotal | \$0.00 | \$0.00 | 0 |
| 025 Lcdbg Grants Fund - 25 | | | | |
| Revenue | | | | |
| LCDBG Grant: Reimbursements | 0.00 | 54,740.00 | 245,850.00 | 22 |
| Revenue Subtotal | \$0.00 | \$54,740.00 | \$245,850.00 | 22 |
| Expenditure | | | | |
| LCDBG Grant: Consultant Fees | 0.00 | 7,400.00 | 11,290.00 | 66 |
| LCDBG Grant: Engineering Fees | 0.00 | 6,060.00 | 234,560.00 | 3 |
| LCDBG Grant: Contract Payments | 0.00 | 49,829.00 | 0.00 | 0 |
| Expenditure Subtotal | \$0.00 | \$63,289.00 | \$245,850.00 | 26 |
| Before Transfers | Deficiency Of Revenue Subtotal | \$0.00 | -\$8,549.00 | 0 |
| After Transfers | Deficiency Of Revenue Subtotal | \$0.00 | -\$8,549.00 | 0 |
| 026 Court Fees Fund - 26 | | | | |
| Expenditure | | | | |
| PETIT / GRAND JURY FEES | 0.00 | 1,919.64 | 9,900.00 | 19 |
| Expenditure Subtotal | \$0.00 | \$1,919.64 | \$9,900.00 | 19 |
| Before Transfers | Deficiency Of Revenue Subtotal | \$0.00 | -\$1,919.64 | 19 |
| After Transfers | Deficiency Of Revenue Subtotal | \$0.00 | -\$1,919.64 | 19 |

Jackson Parish Police Jury

FY 2019

TREASURER'S REPORT - SUMMARY STATEMENT

01/01/2019 TO 04/30/2019

| | BEGINNING | <u>REVENUES</u> | <u>EXPENDITURES</u> | OTHER FINANCING | | ENDING |
|--|----------------|-----------------|---------------------|-----------------|-------------|----------------|
| | <u>BALANCE</u> | | | <u>SOURCES</u> | <u>USES</u> | <u>BALANCE</u> |
| 001 GENERAL FUND - 01 | 1,729,504 | 132,061 | 1,196,874 | 0 | 0 | 664,692 |
| 002 ROAD FUND - 02 | 3,315,790 | 123,125 | 602,731 | 0 | 0 | 2,836,184 |
| 003 SALES TAX FUND - 03 | 553,723 | 196,438 | 2,312 | 0 | 0 | 747,849 |
| 004 LIBRARY FUND - 04 | 3,667,595 | 52,188 | 343,769 | 0 | 0 | 3,376,014 |
| 005 STATUTORY RESERVE - 05 | 799,267 | 6,587 | 0 | 0 | 0 | 805,855 |
| 006 ASPHALT FUND - 06 | 2,015,291 | 27,295 | 204,048 | 0 | 0 | 1,838,537 |
| 007 HEALTH UNIT - 07 | 419,127 | 4,295 | 23,679 | 0 | 0 | 399,743 |
| 008 CURRENT YEAR ROAD PROJECT - 08 | 79,556 | 115 | 100,466 | 0 | 0 | -20,795 |
| 009 TOURISM FUND - 09 | 102,894 | 835 | 2,996 | 0 | 0 | 100,733 |
| 010 LANDFILL CLOSURE - 10 | 574,517 | 4,735 | 0 | 0 | 0 | 579,251 |
| 011 SOLID WASTE - 11 | 1,217,841 | 380,378 | 478,744 | 0 | 0 | 1,119,475 |
| 012 OFF DUTY WITNESS FEES - 12 | 10,736 | 3,361 | 2,300 | 0 | 0 | 11,797 |
| 013 CAPITAL FUND - 13 | 218,665 | 1,802 | 0 | 0 | 0 | 220,468 |
| 015 2015 ROAD CERT. OF INDEBTEDNESS - 15 | 343,191 | 2,828 | 0 | 0 | 0 | 346,019 |
| 016 JACKSON O.E.P - 16 | -23,578 | 0 | 5,962 | 0 | 0 | -29,540 |
| 017 CORONER FUND - 17 | 49,230 | 2,864 | 32,563 | 0 | 0 | 19,530 |
| 018 LIVESTOCK PAVILLION FUND - 18 | 259,284 | 2,137 | 0 | 0 | 0 | 261,421 |
| 020 MASTER BANK - 20 | 12,749,664 | 0 | 0 | 0 | 0 | 12,749,664 |
| 024 FEDERAL GRANTS FUND - 24 | -25,934 | 0 | 0 | 0 | 0 | -25,934 |
| 025 LCDBG GRANTS FUND - 25 | 10 | 54,740 | 63,289 | 0 | 0 | -8,539 |
| 026 COURT FEES FUND - 26 | 12,246 | 0 | 1,920 | 0 | 0 | 10,327 |
| GRAND TOTAL | 28,068,621 | 995,784 | 3,061,654 | 0 | 0 | 26,002,751 |

CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER

Jackson Parish Police Jury

Deposit Dates: 4/1/2019 to 4/30/2019

FY 2019

Deposit Numbers: 202 to 220

User IDs: All

| Deposit # / Date / Cash Account | | | Deposit Amount (\$) |
|---------------------------------|------------|-----------------|---------------------|
| 202 | 04/01/2019 | 020-1-901-00000 | 4,628.00 |
| 203 | 04/04/2019 | 020-1-901-00000 | 3,464.00 |
| 204 | 04/04/2019 | 020-1-901-00000 | 142,505.64 |
| 205 | 04/05/2019 | 020-1-901-00000 | 1,160.00 |
| 206 | 04/09/2019 | 020-1-901-00000 | 7,729.00 |
| 207 | 04/10/2019 | 020-1-901-00000 | 1,535.50 |
| 208 | 04/11/2019 | 020-1-901-00000 | 908.63 |
| 209 | 04/11/2019 | 020-1-901-00000 | 42,923.19 |
| 210 | 04/12/2019 | 020-1-901-00000 | 2,548.20 |
| 211 | 04/15/2019 | 020-1-901-00000 | 2,126.14 |
| 212 | 04/17/2019 | 020-1-901-00000 | 3,702.75 |
| 213 | 04/18/2019 | 020-1-901-00000 | 2,401.00 |
| 214 | 04/25/2019 | 020-1-901-00000 | 3,477.90 |
| 215 | 04/30/2019 | 020-1-901-00000 | 3,020.00 |
| 216 | 04/12/2019 | 020-1-901-00000 | 25,829.32 |
| 217 | 04/26/2019 | 020-1-901-00000 | 1,000.00 |
| 218 | 04/30/2019 | 020-1-901-00000 | 2,370.00 |
| 219 | 04/30/2019 | 020-1-902-00000 | 77.81 |
| 220 | 04/30/2019 | 020-1-901-00000 | 27,404.23 |
| GRAND TOTAL: | | | \$278,811.31 |

ACCOUNTS PAYABLE CHECK REGISTER

Jackson Parish Police Jury

FY 2019

Check Register for 4/1/2019 to 4/30/2019 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

| Check Date | | Amount (\$) |
|------------|---------------------------|--------------|
| 04/05/2019 | Check Run 236 Check Total | \$200.00 |
| | Check Run 236 Total | \$200.00 |
| 04/02/2019 | Check Run 237 Check Total | \$54,999.43 |
| | Check Run 237 Total | \$54,999.43 |
| 04/04/2019 | Check Run 238 Check Total | \$5,821.88 |
| | Check Run 238 Total | \$5,821.88 |
| 04/12/2019 | Check Run 239 Check Total | \$200.00 |
| | Check Run 239 Total | \$200.00 |
| 04/09/2019 | Check Run 240 Check Total | \$129,010.40 |
| | Check Run 240 Total | \$129,010.40 |
| 04/11/2019 | Check Run 241 Check Total | \$9,326.58 |
| | Check Run 241 Total | \$9,326.58 |
| 04/05/2019 | Check Run 242 Check Total | \$46,934.50 |
| | Check Run 242 Total | \$46,934.50 |
| 04/15/2019 | Check Run 243 Check Total | \$1,645.12 |
| | Check Run 243 Total | \$1,645.12 |
| 04/19/2019 | Check Run 244 Check Total | \$200.00 |
| | Check Run 244 Total | \$200.00 |
| 04/16/2019 | Check Run 245 Check Total | \$109,585.47 |
| | Check Run 245 Total | \$109,585.47 |
| 04/23/2019 | Check Run 246 Check Total | \$29,127.15 |
| | Check Run 246 Total | \$29,127.15 |
| 04/23/2019 | Check Run 247 Check Total | \$200.00 |
| | Check Run 247 Total | \$200.00 |
| 04/18/2019 | Check Run 248 Check Total | \$425,739.70 |
| | Check Run 248 Total | \$425,739.70 |
| 04/25/2019 | Check Run 249 Check Total | \$19,402.83 |
| | Check Run 249 Total | \$19,402.83 |
| 04/30/2019 | Check Run 251 Check Total | \$118,142.37 |
| | Check Run 251 Total | \$118,142.37 |
| 04/30/2019 | Check Run 252 Check Total | \$3,726.88 |
| | Check Run 252 Total | \$3,726.88 |
| | Check Run 253 Check Total | \$498.43 |

ACCOUNTS PAYABLE CHECK REGISTER

Jackson Parish Police Jury

FY 2019

Check Register for 4/1/2019 to 4/30/2019 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

| Check Date | Check Run | 253 Total | Amount (\$) |
|------------|-----------|-----------------|-------------|
| 04/30/2019 | | | \$498.43 |
| | Check Run | 254 Check Total | \$1,683.31 |
| 04/30/2019 | Check Run | 254 Total | \$1,683.31 |

| Description | Count | Amount (\$) |
|----------------------------|------------|---------------------|
| ACH | 0 | \$0.00 |
| Bank of America | 0 | \$0.00 |
| Check | 239 | \$956,444.05 |
| Strategic Payment Services | 0 | \$0.00 |
| Wells Fargo | 0 | \$0.00 |
| Paymode X | 0 | \$0.00 |
| GRAND TOTAL | 239 | \$956,444.05 |



Jackson Parish Police Jury

April 2019 Maintenance Report

Completed Projects

- Landscaping of the Veteran's Park (Spring Flowers)
- Landscaping of the Courthouse (Planting Shrubbery)
- Community Center Events
 - Anderson Family Repass 4-6-19
 - JPSB Student Honors Banquet 4-29-19

Ongoing Projects

- Landscaping of the Courthouse, Coroner's, Museum and Fain building grounds
- Maintenance Schedules
- Wax and Resurfacing of the Health Unit
- Mold Abatement of the D. A. office
- Moving material to the new storage building

Upcoming Projects

- Graduation Party 5-18-19
- Pastor's Appreciation Dinner 5-26-19
- Cleaning and painting of the D.A. office
- Cleaning of the new building
- Boiler, hot and cold water pumps and valves installation

LOUISIANA DEPARTMENT OF CULTURE RECREATION AND TOURISM
OFFICE OF STATE PARKS
DIVISION OF OUTDOOR RECREATION

CO SPONSOR AGREEMENT

Project Name Jackson Parish Tennis Courts **Site Name** Jackson Parish Sports & Recreation Complex

We agree to co sponsor the project and hereby accept 6 (f) Designation of the site as detailed in the proposed application for funding from the Land and Water Conservation Fund Act and as such, agree that provisions of all federal, state and local statues pertaining to this program will be obeyed. I understand that the site must be retained and maintained for outdoor recreation in perpetuity. I understand that no part of the site may be converted to other uses other than for outdoor recreation and that no structures may be placed on an L&WCF project site without prior approval of the National Park Service. I further understand if the land or facilities are converted to other use, they must be replaced entirely at our own cost by land and or facilities of equal value and usefulness. Should the need to convert ever arise, the Secretary of the Interior and the National Park Service must be notified through the Office of State Parks, Division of Outdoor Recreation prior to any action taking place and the federal government retains the right to approve the conversion and suitable replacement property. All funded sites must remain in good repair, safe for use, inviting to the public and open during reasonable times of the year. Schedule of facility hours attached for the aforementioned property.

Dated this _____ day of _____, 20____

Jackson Parish Recreation District
Project Sponsor Agency

Jackson Parish Police Jury
Project Co-sponsor Agency

Appointed Authority Signature (Sponsor)

Appointed Authority Signature (Co-Sponsor)

President
Sponsor title

President
Co-sponsor title



Jackson Parish Police Jury

School Bus Turnarounds

Adopted by the Jackson Parish Police Jury effective _____ TBD

School Bus Turnarounds Located on Public Roads

Policy Statement:

- Pursuant to the requirements of R.S. 17:158, the Jackson Parish Police Jury (“JPPJ”) will construct, operate and maintain school bus turnarounds on public roads, at the expense of, and at a location approved and accepted by the JPPJ, subject to the following stipulations. Advanced planning and coordination between the JPPJ and the Jackson Parish School Board (“JPSB”) will greatly enhance JPPJ’s ability to respond to requests for construction of school bus turnarounds.
- If it is determined by the Parish Engineer that the school bus turnaround to be constructed will not benefit the Jackson Parish road system, the cost of the turnaround will be shared equally between the JPPJ and the JPSB.

Construction:

- The request for construction of the school bus turnarounds shall be submitted to the JPPJ by the superintendent of the JPSB or its designated representative. For roads located in a municipality the request shall be submitted by the governing authority.
- The request shall include:
 - The desired location and size of the requested turnaround. This information should be followed up with a field inspection of the desired location to ensure that both parties have a clear understanding of the scope of the request. The Jackson Parish Road Superintendent shall have the final say on the location of the permanent turnaround, and must approve the location of the temporary turnaround if it is to be constructed at a location different than the permanent turnaround.
 - Right-of-Entry granted by the land owner where the property necessary to construct a turnaround will need to be acquired, obtained by the JPSB on a form prepared by the JPPJ.
- A copy of the request for assistance by the JPSB shall be submitted to:
Police Jury Secretary-Treasurer
Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, LA 71251
- Upon receipt of the request submitted by the JPSB, the JPPJ will construct a temporary turnaround out of gravel or other suitable material in the general location of the desired permanent location. During this time the JPPJ and the JPSB shall begin the process of securing the properties necessary for construction of a permanent turnaround. This process shall take no longer than one (1) year, following which time the request for the school bus turnaround shall be deemed abandoned and no further consideration shall be given for a school bus turnaround on this portion of the parish road system.



Jackson Parish Police Jury

- The JPSB shall assist the JPPJ as necessary to acquire a permanent right-of-way at a location determined by the JPPJ. If the JPPJ is unable to secure a right-of-way the process will halt and the temporary turnaround will remain in place, or will be removed and the existing right-of way will be restored to its original condition. No further construction or maintenance of the turnaround will be performed.
- Upon acquisition of the necessary right-of-way the JPPJ shall construct a school bus turnaround in compliance with Article II, §7. g) Dead End Roads of the Jackson Parish Subdivision Ordinance, where feasible.
- It is understood that at the completion of the project, the JPPJ will have ownership of the constructed bus turnaround for operation and maintenance and will be added to the Jackson Parish road system.

School Bus Turnarounds Located on Private Roads or Drives

Policy Statement:

The Jackson Parish Police Jury (JPPJ) will not participate in the construction of school bus turnarounds located outside of public rights-of-way, nor will it provide materials for that purpose.

**Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, La. 71251**

This Right-of-Entry Agreement (this or the "Agreement") is entered into on this ____ of _____, 20____, by and between the Jackson Parish Police Jury, acting by and through its President or its designated representative, and

Name

RE: Right-of-Entry Regarding Property Located At:

_____, owner, or the undersigned duly authorized representative, does hereby grant, transfer and convey to the Jackson Parish Police Jury (the "JPPJ"), its engineers, agents, employees, and contractors or subcontractors the right to enter upon the above referenced property for inspection, use, surveying or construction by the JPPJ or its contractors or subcontractors.

It is further understood that this Agreement is given gratuitously to the JPPJ for and in consideration of compensation or other consideration received for use of the referenced property. It is further understood that this Agreement is granted for the entire period of construction of _____ (the "Project") and shall terminate upon final completion and acceptance for use of the Project by the JPPJ. It is further understood and agreed that this Agreement shall not be rescinded prior to final completion and acceptance-for-use of the Project without the written consent of the JPPJ.

WITNESSES:

Signature

Type or Print Name

Signature

Type or Print Name

Signature

Type or Print Name

Authorized Representative

Louisiana Revised Statutes Tit. 17, § 158. School buses for transportation of students; employment of bus operators; alternative means of transportation; improvement of school bus turnarounds; loading and unloading students

A. (1) Except as provided by Subsection H of this Section and in accordance with the requirements of Subsection F of this Section, each city, parish, and other local public school board shall provide free transportation for any student attending a school of suitable grade approved by the State Board of Elementary and Secondary Education within the jurisdictional boundaries of the local board if the student resides more than one mile from such school. This requirement shall not apply to any student attending a nonpublic school pursuant to [R.S. 17:4011](#) through 4025.

(2) A city, parish, or other local public school board may provide transportation for any student attending a school of suitable grade approved by the State Board of Elementary and Secondary Education within the jurisdictional boundaries of the local board who resides one mile or less from the school when the school board determines that conditions exist to warrant such transportation. Transportation of students residing one mile or less from their school shall be at no cost to the state.

(3) Conditions that exist and warrant transportation as authorized by Paragraph (2) of this Subsection may include but shall not be limited to the residence location of a person convicted of a sex offense as defined in [R.S. 15:541](#) relative to registration of sex offenders, sexually violent predators, and child predators.

(4) For the purposes of this Subsection, any city, parish, or other local public school board may employ school bus operators as defined in [R.S. 17:491](#). However, nothing in this Section shall prohibit a city, parish, or other local public school board from entering into contracts or mutual agreements for providing school bus transportation.

B. If a parish or city school board determines transportation by school bus is impractical or is not available or that other existing conditions warrant it, the board may make arrangements for the use of common carriers in accordance with uniform standards established by the state superintendent of education and at a cost based upon the actual costs of such transportation.

C. If transportation is not provided by the parish or city school board by reason of economically justifiable reasons approved by the State Board of Elementary and Secondary Education in accordance with the provisions of Subsection H of this Section, the Department of Education, in accordance with the provisions of Subsection D hereof, shall reimburse the parent or tutor of any student who resides more than one mile from the school attended by the student to the extent and in the amounts that funds are so appropriated by the legislature, but in no event shall such reimbursement exceed one hundred twenty-five dollars per student or three hundred seventy-five dollars for any one family.

D. Claims for reimbursement shall be submitted to the superintendent of education by the parent or tutor of an eligible student not later than July 1 of each year for reimbursement claims for the previous school year. Each claim shall be in the form of an affidavit executed by the parent or tutor of the student, affirming the accuracy of the claim. The affidavit shall be in the form prescribed by the state superintendent of education and shall be furnished by him to each parish and city superintendent of education. The superintendent of education shall notify principals of public and nonpublic schools no later than April 1 of each year that claim forms for reimbursement are available at the local school board offices. Beginning with the 1979-80 academic school year, claims for reimbursements shall be in the form of a claim made by each parent or tutor affirming to the accuracy of such claim, which form shall contain a statement that any person who knowingly or willingly violates the provisions of this Section by filing a false claim or fraudulent claim shall be guilty of a misdemeanor and shall be imprisoned for not more than one (1) year or fined not more than \$500 or both, and that the filing of any false claim shall be and constitute a violation of the criminal laws of the state of Louisiana and particularly shall constitute false swearing under the provisions of [R.S. 14:125](#). This provision of law shall supercede and be in lieu of the filing of a notarized affidavit as heretofore required by this Section. Within sixty days after the beginning of the fiscal year the Department of Education shall begin issuing checks payable to parents or tutors of the students.

E. Any parish school board may provide gravel or contribute funds to the local governing authority for the gravelling of school bus turnarounds. However, nothing in this Section shall prohibit the local police jury from gravelling school bus turnarounds at the request of the school board without the necessity of said school board furnishing any materials or funds for the work done.

F. The provisions of this Section shall apply to eligible public and nonpublic school students. However, these provisions shall not apply to any student or the parent or tutor of any student who attends a school which discriminates on the basis of race, creed, color, or national origin.

G. Any person who knowingly and willfully violates the provisions of this Section by filing a false or fraudulent claim shall be guilty of a misdemeanor and shall be imprisoned for not more than six months or fined not more than five hundred dollars, or both.

H. (1) No parish or city school board shall eliminate or reduce the level of transportation services provided to students as required by the provisions of this Section except for economically justifiable reasons approved in accordance with the provisions of this Subsection by the State Board of Elementary and Secondary Education.

(2) Any parish or city school board seeking approval to eliminate or reduce the level of transportation services to students for economically justifiable reasons shall submit with its request for approval the following information:

(a) Figures for the three most recently completed fiscal years showing the board's actual revenues from all sources, including any prior year surpluses, and actual expenditures for operating purposes. These figures shall include detailed information relative to any revenues received specifically for providing transportation services to students and the actual expenditures of the board for providing transportation services to students.

(b) Figures for the current fiscal year and for the next fiscal year showing, according to the most recent estimates, the board's anticipated revenues from all sources, including any prior year surpluses, and anticipated expenditures for operating purposes. These figures shall include detailed information relative to any anticipated revenues to be received specifically for providing transportation services to students and the anticipated expenditures of the board for providing transportation services to students.

(c) The estimated cost on both a per pupil basis and on a per bus route basis for the current fiscal year and for the next fiscal year for the board to comply with the student transportation requirements of Paragraph A(1) and Subsection F of this Section.

(d) A description of the board's proposed reduction in or elimination of student transportation services indicating the number of students involved, any specific routes proposed for reduction or elimination, and the estimated savings to be achieved through the reduction or elimination of transportation services.

(e) A written statement attested to by the chief financial officer of the school system, the local superintendent of schools, and the presiding officer of the school board that sufficient funds are not available or are not expected to be available, regardless of funding source, to permit the board to provide the transportation services to students being proposed for reduction or elimination.

(f) A written statement attested to by the chief transportation officer of the school system, the local superintendent of schools, and the presiding officer of the school board that the proposed reduction in or elimination of transportation services to students does not have a disparate impact on any group of students by reason of race, creed, sex, disability, residence, or school attended, whether public or approved nonpublic, elementary or secondary.

(g) Any additional information deemed necessary by the State Board of Elementary and Secondary Education.

(3) The State Board of Elementary and Secondary Education shall take under review and consideration any request by a parish or city school board for approval to reduce or eliminate student transportation services submitted in

compliance with the provisions of this Subsection, however no such approval shall be granted by the board until the state superintendent of education has certified the accuracy and validity of the information submitted by the parish or city school board.

I. (1) Each city, parish, and other local public school board may provide transportation to any full-time student who is twenty years of age or younger and attending a technical college campus, that is part of the Louisiana Community and Technical College System, within the jurisdictional boundaries of the local board. If the closest technical college campus is located outside the jurisdictional boundaries of the local school board, the board may facilitate the transportation or coordinate with neighboring boards to facilitate transportation to the technical college campus.

(2) The local public school board where the student resides, may assess a fee to each student utilizing the transportation services provided pursuant to this Subsection, not to exceed the actual cost of providing such transportation, including administrative costs.

(3) The State Board of Elementary and Secondary Education shall adopt rules in accordance with the Administrative Procedure Act to implement provisions of this Subsection.

(4) The provisions of this Subsection shall not apply to:

(a) Local public school boards in a parish with a population of more than three hundred thousand persons according to the most recent federal decennial census.

(b) Local public school boards in any parish that operates a parish-wide public transit system that provides sufficient service to meet the transportation needs of students attending technical colleges located in the parish.

J. The governing authority of each public school shall adopt policies and procedures or shall make provision in its bus transportation service agreement to do all of the following:

(1) Prohibit a bus driver from loading or unloading students at school while the bus is in a traffic lane of any type of street as defined in [R.S. 32:1](#) and require that students be loaded or unloaded on a shoulder, in a school parking lot, or at other appropriate off-road location at the school as determined by the school governing authority. The requirements of this Paragraph shall not apply if the shoulder of a municipal road is the only available alternative and the municipality has not made the shoulder available by designating that area for loading and unloading students during designated school zone hours.

(2) Prohibit a bus driver from loading or unloading students at or near their homes while the bus is in a traffic lane of any type of street as defined in [R.S. 32:1](#) and require that students be loaded or unloaded on a shoulder unless the governing authority determines that loading or unloading on a shoulder is less safe for the student. However, if there is no shoulder or if the shoulder is determined to be less safe, a bus driver may load and unload a student while the bus is in a lane of traffic but only if the bus is in the lane farthest to the right side of the road so that there is not a lane of traffic between the bus and the right-side curb or other edge of the road.

(3) Prohibit a bus driver from loading or unloading a student in a location on a divided highway such that a student, in order to walk between the bus and his home or school, would be required to cross a roadway of the highway on which traffic is not controlled by the visual signals on the school bus.

Gina Thomas

From: Roy Barlow <roy.barlow@jpsbschools.us>
Sent: Friday, March 29, 2019 2:09 PM
To: Gina Thomas
Subject: Re: 4/1/2019 Business Session Agenda

David Claxton and Roy Barlow are in agreement to the new school Bus turn around proposal. Please move forward.

Sent from my iPhone

On Mar 29, 2019, at 11:11 AM, Gina Thomas <gthomas@jppi.org> wrote:

Please see the agenda for the 4/1/2019 Police Jury Business Session.

Warm regards,
Gina

~~~~~

### Gina M. Thomas

Jackson Parish Police Jury  
Secretary-Treasurer  
500 E. Court Street, Room 301  
Jonesboro, LA 71251  
P (318) 259-2361 ext. 203

*NOTE: Please see that my email address has changed to: [gthomas@jppi.org](mailto:gthomas@jppi.org)*

<04.01.19 Business Session Agenda.pdf>

**JACKSON PARISH COMMUNICATION DISTRICT  
P.O. BOX 636  
528 COURT STREET  
JONESBORO, LOUISIANA 71251**

**April 2, 2019**

**Mr. John McCarty, President  
Jackson Parish Police Jury  
Jackson Parish Court House  
301 Jimmie Davis Blvd  
Jonesboro, La 71251**

**Subject: Appointment of Jackson Parish Communication District Board Member**

**Dear Sir:**

**The Board of Directors of the Jackson Parish Communication Board requests the Jackson Parish Police Jury reappoint the following person to a four year term effective April 1, 2019, and expiring January 1, 2023:**

**Brandon Brown**

**Mr. Brown has been named Fire Chief of Jonesboro, and will replace Mark Treadway.**

Thank you,

  
**Sheriff Andy Brown  
Chairman of the Board  
Jackson Parish Communication District**





## Jackson Parish Police Jury

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### Callout Policy

Adopted by the Jackson Parish Police Jury effective \_\_\_\_\_ TBD \_\_\_\_\_

**PURPOSE:** An emergency callout is defined as an unscheduled request made by an appropriate department superintendent of the Jackson Parish Police Jury for any regular hourly or nonexempt employee to return to work to perform any unforeseen or emergency work after leaving the building or work location at the end of his regular shift and before the beginning of the next regularly scheduled shift. The purpose of this policy is to identify a minimum amount of pay and the calculation of hours for employees who respond to any callout for work between the time they leave their shift and begin their next shift.

**SCOPE:** This policy applies to all regular hourly and nonexempt Jackson Parish Police Jury employees. Salaried, temporary, and probationary employees are not eligible. Scheduled, off-shift work that has been pre-planned will be considered approved overtime and will not be subject to this policy (ex: Maintenance staff scheduled to work at the Community Center for a pre-scheduled event).

**POLICY STATEMENT:** When responding to an emergency callout, the qualified employee will be paid for their worked hours at the higher of their regular job rate or the rate of the job assigned. These worked hours will be counted towards the employee's weekly overtime calculation. In addition, they will be given a flat payment of 4 hours' pay at the higher of their regular job rate or the rate of the job assigned.

The employee should remain on-duty until the issue is resolved and be in direct contact with their Supervisor. If the employee leaves and is called back in to resolve the same issue due to incompleteness, it will be treated as one callout. If the employee leaves and is called back in for another separate issue, it will be treated as a separate callout and all calculations will be applied again.

### PROCEDURES

- A. Any eligible employee who is called out to work outside their normal work schedule should be paid for the time worked (at the applicable rate of pay whether regular or overtime if the employee has exceeded 40 hours of worked time for the week) and a flat payment of four (4) hours (at the applicable regular rate of pay). Only worked hours will count towards the weekly overtime calculation.
- B. Department superintendents are responsible for approving all callouts and should establish reasonable maximum response times (between 15 and 60 minutes) for their departments.
- C. Multiple callouts occurring during the same 4-hour timeframe will be considered as one callout if it is for the same, unresolved issue. If the second callout is for an unrelated, separate event, it will be treated as a second callout and all calculations and 4-hour flat payments will be applied again. Department Superintendents should make the determination if the second or proceeding callouts are for unrelated incidents or if they are a continuation of the original callout.



## Jackson Parish Police Jury

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- D. For purposes of time input, the employee will punch the actual time worked during the callout(s). These hours will be paid at the employee's regular rate of pay, unless they have reached their weekly overtime minimum of 40 hours. The supervisor will input the flat rate of 4 hours to be paid at the employee's regular rate on a separate pay line designated as Callout Pay, paid at straight time, and not included in the calculation of overtime.
- a. Example: Employee is called out for an emergency situation and works 1 hour. Pay will be calculated as follows: receive 1 hour at regular rate and 4 hours at regular time. Employee receives a second callout occurring within the same 4-hour timeframe and works another 2 hours. Pay will be re-calculated as follows: receive 3 hours pay at regular rate (counting towards weekly overtime calculation) and 8 hours regular time (four hours for each instance).
- E. Employees who are called out must adhere to all Jackson Parish Police Jury's policies, including substance abuse and testing. Any variance from such policies may result in disciplinary action, up to and including termination.
- F. The Department Superintendent is responsible for maintaining a list of employees that are willing to respond to emergency callouts and should call the qualified employees on a rotational schedule. If employees "opt out" of responding to callouts, this documentation must be maintained. Callout lists should be posted in the breakroom area of the department location.
- G. The Department Superintendent will summarize all callout occurrences in a report and present the report to the Police Jury at the Regular Monthly Meeting.



## Jackson Parish Police Jury

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### Holiday Pay Policy

Adopted by the Jackson Parish Police Jury effective \_\_\_\_\_ TBD \_\_\_\_\_

**PURPOSE:** Policy to establish the calculation of hours and pay for Police Jury declared holidays.

**SCOPE:** This policy applies to all regular, full-time employees of the Jackson Parish Police Jury (Police Jury). Temporary, part-time, and probationary employees are not eligible for paid holidays.

**POLICY STATEMENT:** The Police Jury provides a benefit to all full-time employees for paid time off to recognize major holidays. The list of paid Holidays is set by the Police Jury annually. The Secretary-Treasurer presents a list of the current year holidays at the January meeting of each year for Police Jury adoption. This list can vary each year based on calendar dates and other considerations.

### PROCEDURES

- A. Holiday Compensation
  - a. For regular, full-time employees, a holiday is a period of eight (8) hour, paid at the employee's regular rate of pay.
- B. Scheduling of Holidays
  - a. Holidays that fall on a Saturday will usually be observed on the preceding Friday and those that fall on a Sunday will usually be observed on the following Monday. These will be reviewed annually by the Secretary-Treasurer and presented to the Police Jury for adoption.
  - b. Special Provisions for adjacent holidays (Thanksgiving Day/Thanksgiving Friday or Christmas Eve/Christmas Day) – special considerations will be reviewed when two holidays are observed back-to-back over the course of a weekend.
- C. Employees required to work on an official Police Jury holiday
  - a. Non-exempt employee who work on a Police Jury holiday will be compensated at 1 ½ times their rate for the hours worked on that day *in addition to* receiving the eight (8) hours of holiday pay.
- D. Ineligibility for Holiday Pay
  - a. Employees on unpaid leave are not eligible for holiday pay.
  - b. Employees who are absent without authorized leave on the day preceding and/or following a holiday may not receive the compensation for the holiday. A Department Superintendent may request a bona fide doctor's excuse from an employee immediately returning to work for any sick leave utilized.
  - c. Temporary, part-time, and/or seasonal employees do not qualify for holiday pay.
  - d. An employee on Worker's Compensation leave will not receive holiday pay.



## Jackson Parish Police Jury

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- E. Holiday occurring during excused leave
  - a. A holiday that falls while an employee is on excused vacation or sick leave will be paid as a holiday in lieu of the leave they would have received at the time of the holiday.
  
- F. Calculation of hours
  - a. Employees will be credited with eight (8) hours of holiday time for a paid holiday
  - b. These hours will not be paid at an overtime rate, but they will count towards the weekly overtime calculation for the employee's total worked hours.
    - i. Example: If Monday is a holiday and the employee works the remaining four days of the week, they will have a total of forty paid hours. If that same employee is called in for emergency work or works over their shift any day during the pay period, their holiday hours will not count against their worked time and they will still be paid the appropriate overtime for the worked hours in excess of their total 40 hours.



## Jackson Parish Police Jury

---

### Scaler Pay Policy

Adopted by the Jackson Parish Police Jury effective \_\_\_\_\_ TBD \_\_\_\_\_

**PURPOSE:** Policy to establish the calculation of hours and pay for the Solid Waste Department scaler shift.

**SCOPE:** This policy applies to authorized hourly personnel in the Jackson Parish Police Jury (Police Jury) Solid Waste Department that have acquired the necessary DEQ licensing and certification and the training to be the on-staff scaler during the four-hour Saturday shift at the landfill. No other department or employees are eligible for this provision. This policy is not applicable for Department Supervisors or Superintendents as the licensing and certifications are mandatory requirements for their other job duties.

**POLICY STATEMENT:** The Police Jury recognizes that the Solid Waste permit through the DEQ has specific and mandatory requirements for staff licensing and certification. The Police Jury, in an effort to encourage its employees to achieve these certifications, has created a provision to pay an additional stipend to those employees that have done so.

#### PROCEDURES

- A. The Solid Waste Superintendent will set the rotational schedule to determine the availability of one employee to run the scales for the four-hour Saturday shift.
- B. The Solid Waste Superintendent will verify that the assigned employee has the appropriate licensing, certification, and training to perform the functions of the on-site scaler.
- C. The Solid Waste Superintendent will denote this employee's Saturday shift with a separate line item on the employee's weekly time sheet as "Scaler Pay".
- D. Compensation
  - a. The employee will receive their regular rate of pay (or overtime pay if applicable) for their hours worked
  - b. In addition to regular pay, the employee will receive a flat rate of \$10.00 as Scaler Pay as an additional provision for achieving their licensing and certification for DEQ.
- E. Exclusions
  - a. The Solid Waste Superintendent and Solid Waste Supervisor are both required to have the necessary licensing to be the on-site scaler. This licensing is a requirement of their job positions. If either of these positions serves as the Saturday Scaler, they will not be paid the additional Scaler Pay provision.
  - b. They will be compensated for their worked hours at the appropriate rate of pay.

# DSC Security & Communications, LLC

1926 Old Natchitoches Road  
West Monroe, LA 71292  
(318) 327-5554

Date: 5-1-19

Job Name: JPPJ Road Barn

Address: 230 Fitzpatrick Rd

Jonesboro, LA 71251

Phone: 318-259-2361

## EXHIBIT A - SCHEDULE OF PROTECTION

PreWire \_\_\_\_\_ Install X Trimout \_\_\_\_\_

| Quantity                                                                                                                                                                                                                                                                                                                                                                                                                                          | Part Number                             | Equipment Description                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | " IP CAMERA SYSTEM "                                                                           |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                 | NVR302-16E-P16-B                        | UNV 16CH IP Network Video Recorder<br>W/POE and 4 Terabyte Hard Drive                          |
| 12                                                                                                                                                                                                                                                                                                                                                                                                                                                | IPC3615ER3-ADUPF28M                     | UNV 5MP Starlight turret 2.8mm lens w/IR,<br>wide angle, metal housing, smart analytic<br>pack |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                 | IPC3614SR3-DPF28M                       | UNV 4MP 2.8mm lens, wide angle with IR,<br>metal housing, smart analytic pack                  |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                 | CM                                      | Color Monitor with HDMI cord                                                                   |
| 2000'                                                                                                                                                                                                                                                                                                                                                                                                                                             | WIRE                                    | Cat 5                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Labor-misc-network                      | 1 year warranty parts & labor                                                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | 1st part due = \$ 3500.00                                                                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | 2nd part due @ completion = \$ 3495.00                                                         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                   | (3% added for credit card transactions) | <b>TOTAL: \$ 6995.00</b>                                                                       |
| <small>CUSTOMER ACKNOWLEDGES THAT: A) THE SYSTEM SHALL CONSIST ONLY OF THE EQUIPMENT DESCRIBED INSTALLED AT THE LOCATION INDICATED;<br/>B) DSC SECURITY &amp; COMMUNICATIONS, LLC HAS DESCRIBED THE FULL RANGE OF PRODUCTS AND SERVICES AVAILABLE TO CUSTOMER; C) THE<br/>SYSTEM IS DESIGNED TO DETECT EVENTS ONLY AT THOSE OPENINGS AND/OR AREAS COVERED BY THE SYSTEM<br/>WARRANTY DOES NOT COVER POWER SURGES - THEFT - ACTS OF NATURE</small> |                                         |                                                                                                |

Customer Name (Printed) \_\_\_\_\_

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

Customer Title  
Bill Barrett

5-1-19

Sales Agent 318-381-6925

Date

Approval-Authorized Representative \_\_\_\_\_

- Page 78 -

Date \_\_\_\_\_



DATE: 05/02/2019

TO: Jackson Parish Police Jury
500 E Court St Rm 301
Jonesboro, LA 71251

FROM: Otis Elevator Company
1520 N. Hearne Ave, Suite 100
Shreveport, LA 71107

Thomas Richard
Phone: (501) 590-7347

EQUIPMENT LOCATION: Jackson Parish Courthouse
500 East Court Street
Jonesboro, LA 71251

PROPOSAL NUMBER: EZH190425080210

MACHINE NUMBER(S) : 342517

We will provide labor and material to furnish and install on the above referenced machine(s) the following:

ADVANCED ELEVATOR SECURITY SYSTEM

We propose to furnish and install an ADVANCED Elevator Security System. The system includes a peripheral input reader device that consists of a (card reader, keypad, proximity detector), main control module, relay control box, all necessary wiring between the elevator controller, ADVANCED Security System and input devices. An optional external signal input for system override can be provided (wiring by others).

The peripheral reader device accepts PIN codes via keypad entry or magnetic card, which determines whether passengers have access to a secured area by transmitting a signal to the main control module. The main control module is a solid-state device installed in the machine room.

The system will secure up to 24 floors, and can be programmed with up to 4,000 unique PIN security codes. The system can generate access reports for those codes entered in the system. Reports include date and time, and accesses that are granted and denied.

Optional features included:

- A nine-pin dot-matrix printer will be provided for printing access reports.
A 24-hour timer will be included to activate or deactivate the system at the programmer's discretion.
The peripheral input device will have an integrated visual display.

PRICE: \$ 3,411.77
Three thousand four hundred eleven dollars and seventy-seven cents

This price is based on a one hundred percent (100 %) downpayment in the amount of \$ 3,411.77. This proposal, including the provisions printed on the last page(s), and the specifications and other provisions attached hereto shall, when accepted by you below and approved by our authorized representative, constitute the entire contract between us, and all prior representations or agreements not incorporated herein are superseded.

Submitted by: Thomas Richard

Title: Account Manager  
E-mail: thomas.richard@otis.com

Accepted in Duplicate

**CUSTOMER**

Approved by Authorized Representative

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: - \_\_\_\_\_

Title - \_\_\_\_\_

E-mail: - \_\_\_\_\_

Name of Company - \_\_\_\_\_

**Otis Elevator Company**

Approved by Authorized Representative

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: Richard Riley, Jr. \_\_\_\_\_

Title General Manager \_\_\_\_\_

Principal, Owner or Authorized Representative of Principal or Owner

Agent: \_\_\_\_\_  
(Name of Principal or Owner)



**TERMS AND CONDITIONS**

1. This quotation is subject to change or withdrawal by us prior to acceptance by you.
  2. The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described.
  3. Payments shall be made as follows: A down payment of one hundred percent (100 %) of the price shall be paid by you upon your signing of this document. Full payment shall be made on completion if the work is completed within a thirty day period. If the work is not completed within a thirty day period, monthly progress payments shall be made based on the value of any equipment ready or delivered, if any, and labor performed through the end of the month less a five percent (5%) retainage and the aggregate of previous payments. The retainage shall be paid when the work is completed. We reserve the right to discontinue our work at any time until payments shall have been made as agreed and we have assurance satisfactory to us that subsequent payments will be made when due. Payments not received within thirty (30) days of the date of invoice shall be subject to interest accrued at the rate of eighteen percent (18%) per annum or at the maximum rate allowed by applicable law, whichever is less. We shall also be entitled to reimbursement from you of the expenses, including attorney's fees, incurred in collecting any overdue payments.
  4. Our performance is conditioned upon your securing any required governmental approvals for the installation of any equipment provided hereunder and your providing our workmen with a safe place in which to work. Additionally, you agree to notify us if you are aware or become aware prior to the completion of the work of the existence of asbestos or other hazardous material in any elevator hoistway, machine room, hallway or other place in the building where Otis personnel are or may be required to perform their work. In the event it should become necessary to abate, encapsulate or remove asbestos or other hazardous materials from the building, you agree to be responsible for such abatement, encapsulation or removal, and in such event Otis shall be entitled to delay its work until it is determined to our satisfaction that no hazard exists and compensation for delays encountered if such delay is more than sixty (60) days. In any event, we reserve the right to discontinue our work in the building whenever in our opinion this provision is being violated.
  5. Unless otherwise agreed in writing, it is understood that the work shall be performed during our regular working hours of our regular working days. If overtime work is mutually agreed upon and performed, an additional charge therefore, at our usual rates for such work, shall be added to the contract price. The performance of our work hereunder is conditioned on your performing the preparatory work and supplying the necessary data specified on the front of this proposal or in the attached specification, if any. Should we be required to make an unscheduled return to your site to begin or complete the work due to your request, acts or omissions, then such return visits shall be subject to additional charges at our then current labor rates.
  6. Title to any material to be furnished hereunder shall pass to you when final payment for such material is received. In addition, we shall retain a security interest in all material furnished hereunder and not paid for in full. You agree that a copy of this Agreement may be used as a financing statement for the purpose of placing upon public record our interest in any material furnished hereunder, and you agree to execute a UCC -1 form or any other document reasonably requested by us for that purpose.
  7. Except insofar as your equipment may be covered by an Otis maintenance or service contract, it is agreed that we will make no examination of your equipment other than that necessary to do the work described in this contract and assume no responsibility for any part of your equipment except that upon which work has been done under this contract.
  8. Neither party shall be liable to the other for any loss, damage or delay due to any cause beyond either parties reasonable control, including but not limited to acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, weather damage, flood, earthquake, riot, civil commotion, war, mischief or act of God.
  9. We warrant that all services furnished will be performed in a workmanlike manner. We also warrant that any equipment provided hereunder shall be free from defects in workmanship and material. Our sole responsibility under this warranty shall be at our option to correct any defective services and to either repair or replace any component of the equipment found to be defective in workmanship or material provided that written notice of such defects shall have been given to us by you within ninety (90) days after completion of the work or such longer period as may be indicated on the front of this form. All defective parts that are removed and replaced by us shall become our property. We do not agree under this warranty to bear the cost of repairs or replacements due to vandalism, abuse, misuse, neglect, normal wear and tear, modifications not performed by us, improper or insufficient maintenance by others, or any causes beyond our control. We shall conduct, at our own expense, the entire defense of any claim, suit or action alleging that, without further combination, the use by you of any equipment provided hereunder directly infringes any patent, but only on the conditions that (a) we receive prompt written notice of such claim, suit or action and full opportunity and authority to assume the sole defense thereof, including settlement and appeals, and all information available to you for such defense; (b) said equipment is made according to a specification or design furnished by us; and (c) the claim, suit or action is brought against you. Provided all of the foregoing conditions have been met, we shall, at our own expense, either settle said claim, suit or action or shall pay all damages excluding consequential damages and costs awarded by the court therein and, if the use or resale of such equipment is finally enjoined, we shall, at our option, (i) procure for you the right to use the equipment, (ii) replace the equipment with equivalent noninfringing equipment, (iii) modify the equipment so it becomes noninfringing but equivalent, or (iv) remove the equipment and refund the purchase price (if any) less a reasonable allowance for use, damage and obsolescence.
- THE EXPRESS WARRANTIES SET FORTH IN THIS ARTICLE 9 ARE THE EXCLUSIVE WARRANTIES GIVEN; WE MAKE NO OTHER WARRANTIES EXPRESS OR IMPLIED, AND SPECIFICALLY MAKE NO WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR ANY PARTICULAR PURPOSE; AND THE EXPRESS WARRANTIES SET FORTH IN THIS ARTICLE ARE IN LIEU OF ANY SUCH WARRANTIES AND ANY OTHER OBLIGATION OR LIABILITY ON OUR PART.
10. Under no circumstances shall either party be liable for special, indirect, liquidated, or consequential damages in contract, tort, including negligence, warranty or otherwise, notwithstanding any indemnity provision to the contrary. Notwithstanding any provision in any contract document to the contrary, our acceptance is conditioned on being allowed additional time for the performance of the Work due to delays beyond our reasonable control. Your remedies set forth herein are exclusive and our liability with respect to any contract, or anything done in connection therewith such as performance or breach thereof, or from the manufacture, sale, delivery, installation, repair or use of any equipment furnished under this contract, whether in contract, in tort (including negligence), in warranty or otherwise, shall not exceed the price for the equipment or services rendered.
  11. To the fullest extent permitted by law, you agree to hold us harmless, and defend us and indemnify us against any claim or suit for personal injury or property damage arising out of this contract unless such damage or injury arises from our sole negligence.
  12. It is agreed that after completion of our work, you shall be responsible for ensuring that the operation of any equipment being furnished hereunder is periodically inspected. The interval between such inspections shall not be longer than what may be required by the applicable governing safety code. Notwithstanding any other provisions hereof, if any part delivered hereunder incorporates software, the transaction is not a sale of such software; rather, you are hereby granted merely a license to use such software solely for operating the equipment for which such part was ordered. By accepting delivery of such part, you agree not to copy or let others copy such software for any purpose whatsoever, to keep such software in confidence as a trade secret, and not to transfer possession of such part to others except as a part of a transfer of ownership of the equipment in which such part is installed, provided that you inform us in writing about such ownership transfer and the transferee agrees in writing to abide by the above license terms.
  13. In furtherance of OSHA's directive contained in 29 C.F.R § 1910.147(f)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at [www.otis.com](http://www.otis.com) by (1) clicking on "The Americas" tab on the left side of the website; (2) choosing "US/English" to take you to the "USA" web page; (3) clicking on the "Otis Safety" link on the left side of the page; and (4) downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0," both of which are in .pdf format on the right side of the website page. Customer agrees that it will disseminate these procedures throughout its organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at Customer's facility.
  14. This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and may not be modified by any terms on your order form or any other document, and supersedes any prior written or oral communication relating to the same subject. Any amendment or modifications to this Agreement shall not be binding upon either party unless agreed to in writing by an authorized representative of each party.

Jackson Parish  
Police Jury Building  
Maintenance Department

Telephone:  
318-259-2361  
Ext. 206

April 14, 2019

Secretary-Treasurer  
Gina Thomas  
Jackson Parish Courthouse  
500 East Court Street  
Room 301  
Jonesboro, LA 71251

Request for Approval to Acquire Updated Sound Equipment for the Community Center

**Subject**

Request of approval to purchase the following sound equipment to be used at the Community Center from various suppliers. Cost numbers are approximate:

- (6) Shure MX393 Microflex omni boundary mic with switch cable: \$1,452
- (1) Shure SM57 Mic Four Pack with cables: \$440
- (1) Shure BLX24R/SM58 4 pack Wireless Handheld Microphone: \$1,760
- Storage bins & shelving to store equipment (approximate): \$500

**Purpose/Justification of the Recommended Action**

The current equipment at the Community Center has experienced general wear and tear over the years. We have re-wired mics and other electrical lines several times for repairs, but the sound quality has been diminishing.

**Strategic Plan Goal**

Along with the new equipment, I propose that we acquire proper storage bins and shelving in the equipment room in order to maintain it all in an orderly fashion.

**Impact on Current Services**

- We have seen an increase in the requests for cordless mics. Providing a 4 pack system will enable us to construct more detailed setups without the "spider web" of cords with our current system.
- Increased sound quality
- Increased reliability

**Conclusion**

This purchase is seen as an important decision to be made for services provided to renters of the Community Center

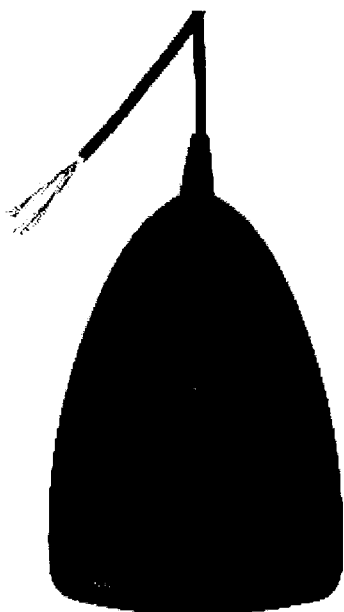
Respectfully Submitted,  
Secretary-Treasurer  
Gina Thomas

Home » Live Sound » Microphones » Boundary Microphones » **Shure MX392/O**

# Shure MX392/O

Microflex Omni Boundary Mic With Unterminated 12' Cable And Built-in Preamp, Black

**OUR PART #: MX392/O**



Write the First Review.

**Our Price:**  
**\$242.00**

List Price: \$315.00

- You save 23%!



**FREE Shipping**

**SPECIAL FINANCING AVAILABLE**



**\$6/month for 48 months**

0% Interest for 48 Months! \*\*

**Learn More**

**Currently Out Of Stock**

Expected to **SHIP** out in **6-10 business days**

*Please Call for Availability*

1

**Add to Cart**

**Add to Quote Add to Wishlist**

- Flat frequency response across the vocal range for uncolored sound
- Interchangeable cardioid, supercardioid, and omnidirectional cartridges that provide optimal choice for each application



Mic Month - Our Biggest Mic Event of the Year

Home Pro Audio Microphones & Wireless Systems Microphones Dynamic Microphones SM57 Mic Four Pack with Cables

# Shure SM57 Mic Four Pack with Cables

| Write a Review | Questions & Answers SKU #485313 000000000

Have A Question?

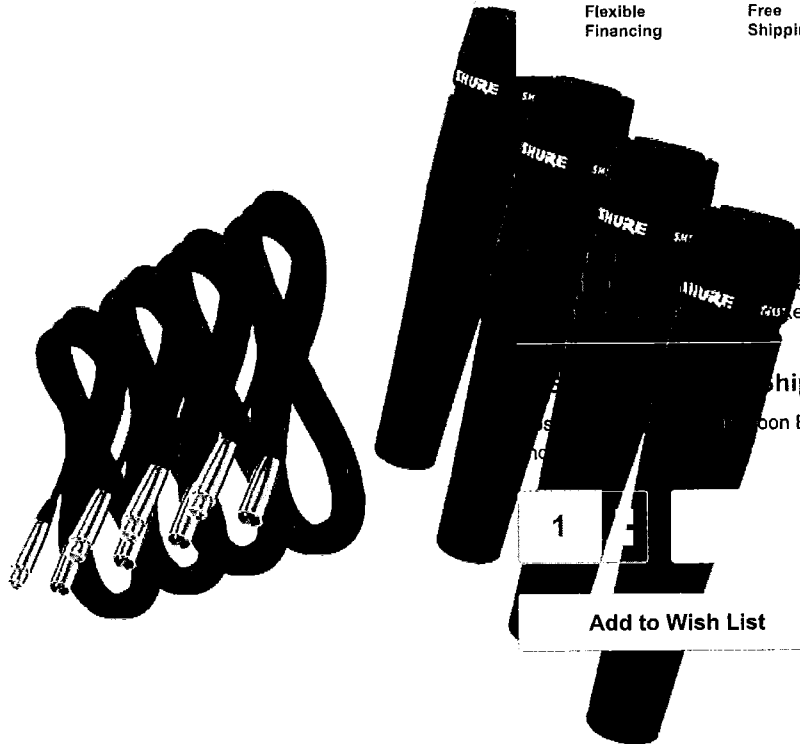
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U.S. States)

you 4 Shure SM57 dynamic mics and 4 cables. Shure SM57 MicrophoneOne of lead More About This Product

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1

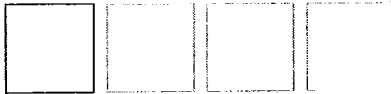
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SHARE

### Earn Points

Earn up to **3,520** reward points.

Join our free rewards program

See All Shure Dynamic Microphones



## OVERVIEW

Four of Shure's legendary all-around mics with an 18' XLR cable for each.

This microphone package gives you 4 Shure SM57 dynamic mics and 4 18' Gear One XLR microphone cables.

### Shure SM57 Microphone

One of the most popular professional instrument/vocal microphones of all time, the SM57 dynamic mic is a reliable, natural-sounding performer, night after night. Its durable, bulletproof design stands up to road travel and abuse. Perfectly at home in the studio too. The Shure mic's wide frequency response (40Hz-15kHz) and tight cardioid polar pattern are ideal for close-in miking of speakers.

### Gear One XLR Microphone Cable

For serious-minded musicians, Gear One's XLR cables have the strength and durability to withstand more than everyday use. Since your cable is your sound, this XLR mic cable's superior wiring allows your signal to be quiet, eliminating frustrating hums, buzzing, and crackles.

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\$3.00 Off\*

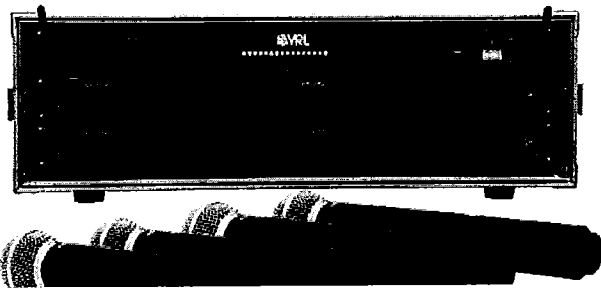
eBay Musical Instruments & Gear Pro Audio Equipment  
Microphones & Wireless Systems

Share

# Shure Blx24r/sm58-4pak Wireless Handheld Mic System With Rack Case and Power SUP

Be the first to write a review | About this product

Brand new: lowest price



## 759.96

FAST 'N FREE

List price ~~\$2,749.00~~ Save 35%

Arrives by Friday, May 3 from Conway, AR

Brand new condition  
30-day returns - Free returns

Qty : 1

Buy It Now

Add to cart

Watch

## Shure Blx24r/sm58-4pak Wireless Handheld Mic System With Rack Case and Power SUP

Be the first to write a review | About this product

Brand new: lowest price

**\$1,759.96** FAST 'N FREE

List price ~~\$2,749.00~~ Save 35%

### About this product

#### Product Identifiers

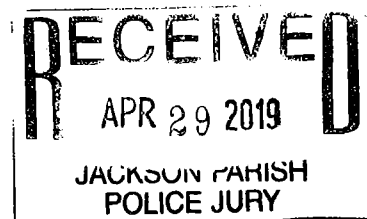
|                        |                |
|------------------------|----------------|
| GTIN                   | 0759681018230  |
| BRAND                  | Shure          |
| MPN                    | BLX24RSM584PAK |
| UPC                    | 0759681018230  |
| eBay Product ID (ePID) | 1736003527     |

LAW OFFICE OF  
**DOUGLAS L. STOKES**

401 Polk Avenue  
Jonesboro, LA 71251

Phone 318-259-4164  
Phone 318-259-4123

April 24, 2019



Jackson Parish Police Jury  
500 East Court Street, Room 301  
Jonesboro, LA 71251

re: purchase of tax sale property

Gentlemen:

In a deed recorded on October 20, 2016 my client, the Pilgrim Rest Baptist Church, purchased from Mr. John Michael Moore a 90% interest in some 3.5 acres located in Jackson Parish. I enclose a copy of the first two pages of that deed showing a description of the property purchased by my client. Mr. Moore had acquired that interest from Mr. Rickey Johnson. Mr. Johnson had acquired that 90% interest in a tax deed from Mr. and Mrs. Carlos Howard recorded on May 1, 2006 in conveyance book 386 at page 155. After this tax sale deed Mr. and Mrs. Howard retained a 10% interest in that property.

Some two years later, in a tax sale deed recorded on May 21, 2008 in conveyance book 406 at page 761 the remaining 10% interest in this property was conveyed to the Jackson Parish Police Jury as the result of a failure of anyone to make the minimum bid for that interest in this property. It appears that the Jackson Parish Police Jury still owns this 10% interest.

In its 2016 deed the Pilgrim Rest Baptist Church paid \$3,500.00 for its 90% interest in this property, which purchase did not include the minerals. Utilizing the same value per acre the 10% interest in the property would be worth \$388.00.

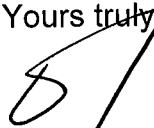
My client understands that the Police Jury cannot donate property and must obtain at least the fair market value of the property. It would like to purchase the Police Jury's undivided interest in this property. It would be willing to pay \$400.00 for that interest, even if the minerals were excluded from the sale, provided that the reservation did not include the right to use the surface of the property.

I would ask that you advise me whether or not the Police Jury would be willing to sell its interest in this property and, if so, what procedure would need to be followed to complete such a sale and any conditions of the sale. While such a sale would not place this interest back on the tax rolls it would generate some income for the Police Jury.

I look forward to hearing from you at your earliest convenience.

With kindest personal regards,

Yours truly,

A handwritten signature in black ink, appearing to be 'DLS', written over a diagonal line that extends from the signature down towards the typed name.

Douglas L. Stokes

DLS/cg  
enclosures  
cc: Pilgrim Rest Baptist Church

I hereby certify that the within and foregoing is a true and correct copy of the original now on file in my office together, with all of the endorsements thereon, and has been duly recorded in the Convey Record(s) under Instrument No. 409955. Witness my official signature and seal of office on this 20 day of Oct, 2016.  
Louisa Naredo  
Dy. Clerk of Court, Jackson Parish, Louisiana

STATE OF LOUISIANA

PARISH OF JACKSON

SPECIAL WARRANTY DEED

BE IT KNOWN, that on the dates hereinafter set forth and before me, the undersigned Notary Public, and in the presence of the undersigned legal and competent witnesses, personally came and appeared:

JOHN MICHAEL MOORE (SSN xxx-xx-0948), a single man, resident and domiciliary of Caddo Parish, whose mailing address is P. O. Box 392, Shreveport, Louisiana 71162,

which declared and acknowledged that for the price hereinafter expressed, it has sold, conveyed and delivered and by these presents do sell, bargain, transfer, assign, set over and deliver without warranty of title, even as to the return of the purchase price, except as to the acts of Seller, but with complete transfer and subrogation of all rights and actions in warranty against former proprietors of the property herein conveyed unto:

PILGRIM REST BAPTIST CHURCH, a non-incorporated religious association, domiciled in Jackson Parish, Louisiana, with a mailing address of P.O. Drawer AA, Hodge, Louisiana 71247;

present and accepting this sale for itself, its heirs, successors, and assigns, the following described property, together with improvements and appurtenances thereunto belonging, situated in Jackson Parish, State of Louisiana, to-wit:

a 90% interest in and to the following:

Starting at the Southwest corner of the NE $\frac{1}{4}$  of the NW $\frac{1}{4}$  of Section 19, Township 15 North, Range 3 West, and running North on the West boundary line 210 yards; thence run East 140 yards, thence run North 65 yards for a point of beginning; thence continue North 65 yards;

COPY PROVIDED  
BY CUSTOMER



thence run East 35 yards; thence run South 65 yards; thence run West 35 yards to the point of beginning.

ALSO: Starting at the Southwest corner of the NE $\frac{1}{4}$  of the NW $\frac{1}{4}$  of Section 19, Township 15 North, Range 3 West and running North 280 yards,,; thence run East 107  $\frac{2}{3}$  for a point of beginning; thence run North 60 yards; thence run East 32  $\frac{1}{3}$  yards; thence run South 60 yards; thence run West 32  $\frac{1}{3}$  yards to the point of beginning.

All located in Jackson Parish, Louisiana.

subject to restrictions, servitudes, rights of use, and outstanding mineral rights affecting the property.

The vendor reserves unto himself, his successors and assigns, all the oil, gas and other hydrocarbon minerals occurring naturally in liquid or gaseous form in and under the property conveyed, together with any elements, compounds, or minerals in solution, emulsion or associated and produced with such minerals. It is the intention of vendor that this reservation cover and include fugacious minerals only and vendees are to receive all other minerals of every nature, description and kind, including, but not limited to, coal, lignite, sulphur, bauxite, sand, gravel, etc. subject to the existence of any oil, gas and mineral leases or mineral servitudes presently affecting the above described property, vendor agrees that neither it nor its successors or assigns shall conduct drilling operations on the lands herein conveyed. This stipulation shall not prevent directional drilling in and under the surface of said lands.

TO HAVE AND TO HOLD the above described property unto BUYER, its heirs, successors and assigns forever.

The price for which the above sale is made is the sum of THREE THOUSAND FIVE HUNDRED AND NO/100 (\$3,500.00) DOLLARS, cash in hand paid, the receipt of which is hereby acknowledged in full acquittance and discharge granted therefore by Seller.

Ad valorem taxes for the current year will be paid by Buyer.