



JACKSON PARISH POLICE JURY

Jackson Parish Courthouse
500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

Notice Posted: Friday, June 5, 2020, 3:30 PM
June 8, 2020 Regular Meeting

MEMBERS

District 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2

LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

MEETING DATE: Monday, June 08, 2020
MEETING TIME: 5:30 PM
**PLACE OF MEETING: Dr. Charles H. Garrett Community Center
182 Industrial Drive
Jonesboro, LA 71251**

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Approve Minutes

1. Adopt the minutes of the May 18th and June 1st Jury Meetings, monthly purchase orders, and the payment of all bills

Approve Committee Reports:

Finance Committee

2. Adopt the minutes of the May 28th Finance Committee Meeting
3. Consider and act on recommendation to approve the 2020 budget amendments

Operations Committee

4. Adopt the minutes of the May 21st Operations Committee Meetings
5. Consider and act on recommendation to adopt the 2020 Asphalt Maintenance Program
6. Consider and act on recommendation to authorize the Riley Co. to review road issues on Shalimar, Poda, and Rosco Roads

Management Reports

7. May 2020 Road Superintendent Report - *Mr. Jody Stuckey*
8. May 2020 Solid Waste Superintendent Report - *Mr. Robin Sessions*
9. May 2020 O.E.P. Report - *Mr. Mark Treadway*
10. May 2020 Maintenance Report - *Mr. Robert "Bubba" Anderson*
11. May 2020 Financial Report and discussion of budget vs. actual - *Ms. Gina Thomas*

Other Business

12. May 2020 Engineering Report - *Mr. Paul Riley*
13. Consider and act on amended 2020 Road Program
14. Consider and Adopt Ordinance 0608-2020 Flood Damage Prevention
15. Consider and act on appointing the Winn Parish Enterprise as the official journal
16. Consider and act on accepting the resignation of Lise' Robinson from the Tourism Board



JACKSON PARISH POLICE JURY

Jackson Parish Courthouse
500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

MEMBERS

District 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2

LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

17. Consider and act on parish board appointments
18. Consider and act on holding a Public Hearing at the July Regular Meeting for the consideration of removing a portion of Sugar Creek Road

Announcements & Notifications

Juror Comments

Adjourn

Gina M. Thomas, Secretary-Treasurer

Jackson Parish Police Jury

500 E. Court Street, Room 301, Jonesboro, LA. 71251

(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

The Jackson Parish Police Jury met in regular session on Monday, May 18, 2020 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also Present: Mr. Darrell Avery, Assistant District Attorney.

The President, Ms. Amy Magee, called the meeting to order. Mr. McCarty gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

The President opened the floor for Public Comments.

Mr. Ben Ledbetter stated that he had started an on-line newspaper for Jackson Parish and that it was available at JacksonParishJournal.com. He asked the Jury for their support and to share the information.

Ms. Magee announced that the Louisiana Department of Health was providing mobile COVID-19 sites throughout the Parish for the week and encouraged residents to get tested. She gave an update on PPE supplies and measures taken by the OEP Department.

Mr. Ronald Bradley, Mayor Pro Tem of East Hodge requested assistance from the Police Jury for road repairs. The President asked him to send the request and photos to the Police Jury office.

With the completion of public comments, the President moved to the approval of minutes.

Motion Mr. Treadway, seconded Ms. Cowans to adopt the minutes of the March 9th, 17th, 20th, and April 15th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President called for Committee Reports.

Motion Mr. Culpepper, seconded Ms. Cowans to adopt the following minutes from the April 29th Finance Committee meeting. Motion carried.

*Finance Committee
April 29, 2020*

The Finance Committee met Wednesday, April 29, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Ms. Tarneshala Cowans who joined by teleconference as permitted by Proclamation JBE 2020-30 which modified quorum requirements from R.S. 42:19. Absent: none. Also in attendance: Mr. Lewis Chatham, Ms. Amy Magee and Mr. Lynn Treadway.

The meeting was called to order by the Chair, Mr. Culpepper. Mr. Culpepper gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the list of remaining capital projects for the year 2020.

Mr. Culpepper stated he was not concerned about the projects for the Road Department due to the balance in the funds and stated that he felt comfortable with proceeding with the planned 2020 projects. He stated that the Solid Waste fund is heavily dependent on sales tax revenue and requested that they delay construction of new model bin sites until 2021.

The Secretary-Treasurer stated that the federal government was going to be reviewing a stimulus package with requests from NACO and the Police Jury Association for funds directed to local governments to cover the losses from COVID-19 and to stimulate the economy.

Mr. Culpepper reviewed the projects for the Maintenance Department and stated that unless there were safety issues, they should be delayed a year. Ms. Cowans agreed that only safety-related projects should proceed for the time being.

Mr. Culpepper requested that any work to the building on Industrial Drive be postponed until the Jury could better understand the financial impact of the pandemic. He stated that he would like to see the Operations Manager Position and the Pinebelt Summer Worker program suspended for the year. The Secretary-Treasurer stated that Pinebelt Director, Ms. Conchita Malone-Doyle had also discussed suspending the summer worker program until next year.

Mr. Culpepper asked that the Jury suspend any municipal appropriations for the year, including special projects that exceed the annual allotment.

Mr. McCarty stated that he would like to see a hold on the 2020 projects, but not to terminate them until the Jury knows if they will receive any stimulus money for the year.

Motion Ms. Cowans, seconded Mr. McCarty to recommend the Jury proceed with the planned constructions projects in the Road Department, suspend construction of model bin sites for Solid Waste until 2021, suspend maintenance projects unless there is a safety issue, hold construction improvements on the Industrial Drive building, suspend funding the Pinebelt Summer Worker program for 2020, suspend the Operations Manager position, suspend municipal appropriations including special projects and the 2020 annual allocation, and suspend the dedication of funding for an Industrial Development Board. Motion carried with Mr. McCarty asking that all recommendations be reassessed if the proposed stimulus bill passes.

Motion Mr. McCarty, seconded Ms. Cowans to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Mr. McCarty to approve the recommendation from the Finance Committee to proceed with the planned constructions projects in the Road Department, suspend construction of model bin sites for Solid Waste until 2021, suspend maintenance projects unless there is a safety issue, hold construction improvements on the Industrial Drive building, suspend funding the Pinebelt Summer Worker program for 2020, suspend the Operations Manager position, suspend municipal appropriations including special projects and the 2020 annual allocation, and suspend the dedication of funding for an Industrial Development Board with all items being reassessed if the Jury receives stimulus funding from COVID-19.

Mr. Treadway stated that he would like to see how much the revenues fall before the projects are cancelled. Ms. Rowe stated that if they are not doing any projects, there is no reason for the Jury to meet. Mr. Chatham stated that they should pursue one bin site and hold the other until later in the year.

A roll call vote was taken:

District 1: Yea, District 2: Nay, District 3: Nay, District 4: Yea, District 5: Nay, District 6: Nay, District 7: Nay

Motion failed.

Motion Ms. Cowans, seconded Mr. Chatham to adopt the following minutes of the March 11th Operations Committee Meeting. Motion carried.

*Operations Committee
March 11, 2020*

The Operations Committee met Wednesday, March 11, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Amy Magee and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Paul Riley, Parish Engineer

The meeting was called to order by the Chair, Ms. Magee. Mr. Treadway gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There being no public comments, the Chair moved on to agenda items.

The Committee discussed the proposed Capital Improvements Policy for the 2021 – 2023 and gave the Parish Engineer feedback on the separation of major vs. minor contract work. They discussed the importance of prep work and continued maintenance to keep the roads in good condition as long as possible. Ms. Magee asked that an addition of traffic counts be added to divide tied ratings. They discussed adding language to give flexibility when applying funds from the state transportation act. Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury adopt the 2021 – 2023 Road Capital Improvements Policy with the requested changes. Motion carried.

The Committee discussed the procedure for rating parish roads and offering the position to a senior-level Operator II in the Road Department to perform. The Parish Engineer requested that the ratings be completed prior to September.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury offer the job of road rating to Mr. Jared Horton of the Road Department who had performed the task in the past. Motion carried.

The Committee discussed the proposed 2020 Road Program. They discussed requesting grant funds for the remaining portion of Gansville Road from Industrial Drive to the airport. The Parish Engineer recommended that they extend the planned work on Chatham Lake Road to the highway. The Committee discussed asphalt vs. oil and chip seal treatments and trying to accomplish as much as possible throughout the parish.

Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury approve the 2020 Road Program with the recommended change on Chatham Lake Road. Motion carried.

The Parish Engineer presented the 3-year Road Program for 2020 – 2022 and stated that it would change next year once the priority lists are updated.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury approve the 2020-2023 3-Year Road Plan. Motion carried.

The Committee reviewed the Road Removal Policy as prepared by Mr. Darrell Avery, Assistant D.A. They discussed needing the Jury to define “public use road” and removing sections 5 and 8 from the policy. The Parish Engineer stated that he would need to review the list of roads that are one-house or one property owner and present the updated report to the Jury for their review.

Mr. Treadway left the meeting.

Motion Mr. Chatham, seconded Ms. Magee to recommend the Jury adopt the Road Removal Policy with the changes of excluding sections 5 and 8. Motion carried.

The Committee discussed department reporting with each of the Department Heads and gave feedback and requests for information.

The Committee discussed callout procedures and how they varied for each department. The Department Heads discussed how they handle different types of callouts.

The Committee discussed the need for Superintendents to drive parish vehicles. The Superintendents stated it was a benefit given upon hiring. They discussed the history of comp time.

The Committee discussed the procedures for promotions and the scope of duties for employees. Mr. Stuckey discussed the recent staff re-classifications in the Road Department. Mr. Anderson stated that there are no available promotions in the Maintenance Department. They discussed procedures for senior employees training new trainees and that the Superintendent is ultimately responsible for signing off.

The Committee discussed complaint logs for each department. Ms. Magee requested that Mr. Sessions review the contract for bin rentals to verify that the property owner is responsible for the maintenance and upkeep of the location of the bin.

The Committee discussed the procedures for maintaining roads in the Parish Road System. Ms. Magee stated that if a road is in the system, it must be maintained by the department. They discussed the request to remove a portion of Sugar Creek Road and the access for the water well. The Parish Engineer discussed “prescriptive rights” that the water system would have to access their well. Ms. Magee stated that they would need Mr. Avery to research it.

The Committee discussed purchasing traffic counters to be used by the Road Department.

The committee discussed the drainage issues on Hatten Road.

Motion Ms. Magee, seconded Mr. Chatham to recommend the Jury authorize the Parish Engineer review the issues. Motion carried.

Motion Ms. Magee, seconded Mr. Chatham to recommend the Jury authorize adding a 4-person drainage crew to the Road Department. Motion carried.

The Committee discussed the issues on Bert Road where it connects to Harris Loop.

Motion Ms. Magee, seconded Mr. Chatham to recommend the Jury authorize the Parish Engineer review the issues. Motion carried.

Motion Mr. Chatham, seconded Ms. Magee to adjourn. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the 2021 – 2023 Road Capital Improvements Policy. Ms. Magee stated that this policy determines how the roads in the Parish Road System are classified, rated, and prioritized. She stated that they added the use of traffic counters to split ties for roads that are ranked the same. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to hire the Riley Co. to rate the roads for the 2021-2023 priority list. Ms. Magee explained that the job had been offered to the Road Department employee that had done it the last time and it was declined. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the 2020 Road Program. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to authorize the Parish Engineer to advertise for the 2020 Road Program. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the 3-Year Road Program for 2020 – 2022. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to adopt the Revocation of Public Road Policy. Motion carried.

Motion Ms. Rowe, seconded Mr. Chatham to authorize the Parish Engineer to review the issues on Hatten Road and Bert Road. Motion carried.

Motion Ms. Rowe, seconded Mr. Chatham to add a 4-person drainage crew to the Road Department. Mr. Treadway asked if the employees needed to be full-time employees or if they would use temporary labor. Mr. Stuckey stated that for the type of work required, they would need trained, full-time staff. Motion carried.

Motion Ms. Cowans, seconded Mr. Treadway to adopt the following minutes of the March 12th Policy & Personnel Committee Meeting. Motion carried.

*Policy & Personnel Committee
March 12, 2020*

The Policy & Personnel Committee met Thursday, March 12, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: none. Also in attendance: Ms. Amy Magee and Mr. John McCarty.

The meeting was called to order by the Chair, Ms. Cowans. Mr. Chatham gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the Flood Damage Prevention Ordinance. The Secretary-Treasurer led the discussion on the included articles and stated that it was based of the state model and would need to have an effective date of August 19, 2020. She stated that she would research comparable fines and sentences for non-compliance with the ordinance.

Ms. Rowe arrived at the meeting.

Motion Mr. Chatham, seconded Ms. Rowe to recommend the Jury introduce the Flood Damage Prevention Ordinance at the next regular meeting.

The Committee reviewed the Groundwater Protection Ordinance. They discussed that this had been presented by Louisiana DEQ in an effort to protect drinking water areas throughout the parish. They discussed a reasonable fine and sentence for non-compliance and asked the Secretary-Treasurer to research what other parishes do.

Motion Ms. Rowe, seconded Mr. Chatham to recommend the Jury introduce the Groundwater Protection Ordinance and present it back to the Policy & Personnel Committee for review.

The Committee reviewed the existing Nuisance Ordinance and its provisions. They discussed involving law enforcement when an abatement is required. They agreed that the ordinance needed to be applied consistently. They discussed abandoned property and stated that those cases might need a separate ordinance. The Committee requested the Secretary-Treasurer reach out to other parishes to find out what they do with abandoned property, nuisances, and mowing high grass areas.

The Committee discussed the recommendation from the Operations Committee to develop a policy for a Road Department Crew Leader position. The Secretary-Treasurer stated that she had met with the existing Operator II employees to discuss what the role would involve and to get feedback from them. She stated that the crew felt that if the proper pre-work was completed for the work site prior to them arriving to perform the work, that there would not be any need for the position. She stated that they had also requested more involvement from their Supervisor and Superintendent. The Secretary-Treasurer informed the Committee that this had all been relayed to the Road Department Superintendent and he had already begun making these requested changes.

Motion Ms. Rowe, seconded Mr. Chatham to decline establishing a policy for a Crew Leader position at the Road Barn. Motion carried.

The Committee reviewed the existing sick and vacation leave policies. They discussed the existing provisions and defining the differences between separation by retirement, resignation, and termination. No action was taken.

Motion Ms. Rowe, seconded Mr. Chatham to adjourn. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to introduce Ordinance 0608-2020 Flood Damage Prevention to promote the public health, safety, and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

1. Protect human life and health
2. Minimize expenditure of public money for costly flood control projects
3. Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public
4. Minimize prolonged business interruptions
5. Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains
6. Help maintain a stable tax base by providing for the sound use and development of flood-prone areas in such a manner as to minimize future flood blight areas
7. Ensure that potential buyers are notified that property is in a flood area.

Ms. Magee stated that the ordinance is being introduced at the May meeting for adoption in June 2020. Motion carried.

Motion Ms. Cowans, seconded Ms. Rowe to adopt the following minutes of the March 6th Project Committee Meeting. Motion carried.

*Project Committee
March 6, 2020*

The Project Committee met Friday, March 6, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, and Ms. Regina Rowe. Absent: none.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments.

Ms. Linda Devine stated that she did not believe the Committee would address some of the questions due to her presence at the meeting.

With no other public comments, the Chairman continued with agenda items.

The Secretary-Treasurer updated the Committee on the status of the flooring replacement project for the Clerk of Court's office and stated that due to the type of tiles under the carpet, they would not continue with the project because of the additional expenses and disruption to the office.

The Committee discussed the requested office relocation requests from the Office of Veteran Affairs and the Child Support Office. They discussed access issues for veterans at the courthouse.

Motion Mr. Culpepper, seconded Ms. Magee to recommend the Jury relocate the Office of Veteran Affairs to the Industrial Drive offices once the building was ready for occupancy. Motion carried.

The Committee stated that they would wait on moving the Child Support Offices until there was available space in the Courthouse.

The Secretary-Treasurer updated the Committee on the status of the negotiations for the Hospital Drainage Project and stated that the attorneys would be handling the negotiations. Ms. Rowe asked about setting a deadline for the negotiation time period.

Mr. Culpepper asked about the Hospital paying for any of the costs for the project. Ms. Rowe stated that she would contact the Hospital Administrator.

The Committee discussed the agenda items for the Livestock Pavilion project that would be presented at the March Regular Meeting.

The Committee discussed possible projects to submit to Senator Morris for possible BP funding in the future.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to table relocating the Office of Veteran's Affairs to the Industrial Building until they are able to visit the facility. Motion carried.

The President called for monthly management reports.

Mr. Jody Stucky, Road Department Superintendent, gave the March and April 2020 Road report noting that \$19,061.43 had been spent on emergency call-outs/off-schedule work during March and \$8,048.31 had been spent in April. He stated that on behalf of the Road Department, they would like to thank the Jury for taking care of their employees during the COVID-19 pandemic.

Motion Mr. Treadway, seconded Mr. Chatham to accept the March and April 2020 emergency/off-schedule reports. Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, gave the March and April 2020 Solid Waste report. He shared the tonnage for dumping fees and stated they had been trending up in tonnage over the last several years. He requested the Jury consider additional revenue sources.

Mr. Robert "Bubba" Anderson, Maintenance Supervisor presented the March and April 2020 Maintenance Report and updated the Jury on the continued operations throughout the Courthouse closure.

Ms. Gina Thomas, Secretary-Treasurer, presented the March and April 2020 Financial Report highlighting the actual vs. budget comparisons for all funds. She discussed the COVID-19 funding programs through the CARES act and the SMART bill that is being presented to Congress. She discussed continuing operations throughout the Courthouse closure and the new audit schedule.

The President thanked the department managers for their reports and moved on to Other Business.

Motion Mr. Culpepper, seconded Mr. Treadway to hire the Riley Co. to review the Parish Road System and present a report of roads to be reviewed for the Revocation of Public Road Policy. Motion carried.

Mr. Trae Brashear presented the Jury with the options for the health insurance renewal and explained the benefits included in the grandfather policy. He recommended the Jury renew their policy with no changes. Motion Mr. Culpepper, seconded Mr. Chatham to accept the 2020-2021 Health Insurance proposal from Blue Cross Blue Shield with no changes. Motion carried.

Ms. Magee explained that the proposal from Municode was for a second legal review for the additional ordinances that had been submitted to them for codification. She stated that if they needed to make changes to the ordinance code, that they should do so during this process.

Motion Ms. Rowe, seconded Mr. Treadway to accept the Municode proposal of \$2,000 for additional ordinance review. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to authorize the President to sign the 2020-2021 lease agreement with the E-911 office. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to appoint the following parish board members.

- Re-appoint Ms. Judy Cooper to the Library Board of Control representing District 2 for a five-year term effective 1/1/2020 – 12/31/2024.

Motion carried.

Ms. Magee explained the request from the state for the Jury to give direction on whether or not they were interested in purchasing the property on Bond Street due to requests for right-of-way access and possible purchasing.

Motion Mr. Culpepper, seconded Mr. McCarty to respond to the state that the Police Jury is not interested in purchasing the property. Motion carried.

The President opened the floor for Announcements and Notifications.

Ms. Magee announced that the Committee Status Report was included in the Jury Packet and asked the Committee Chairmen to review their items and schedule their meetings.

The President opened the floor for Jury Comments.

The Jurors thanks those in attendance and thanked the Police Jury employees.

With the conclusion of Juror Comments, the President called for the adjournment of the meeting.

Motion Ms. Rowe, seconded Mr. Treadway to adjourn. Motion carried.

The Jackson Parish Police Jury met in Business Session Monday, June 1, 2020 at 5:00 PM in the Police Jury Meeting Room #301 of the Jackson Parish Courthouse, 500 E. Court Street, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Mr. Lewis Chatham and Ms. Niki Cowans. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Ms. Magee.

Mr. Culpepper gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance. There were no public comments.

Motion Mr. Culpepper, seconded Mr. Treadway to amend the agenda to include discussion of a public hearing for Sugar Creek Road. Motion carried unanimously.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt a resolution granting the Secretary-Treasurer the authority to request direct payments from the State of Louisiana from the allocation of funds to the State of Louisiana from the Coronavirus Relief Funds created by the CARES Act.

A roll call vote was taken:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain/Recuse</u>
Todd Culpepper	X			
Lewis Chatham			X	
Amy Magee	X			
John McCarty	X			
Tarneshala Cowans			X	
Regina Rowe	X			
Lynn Treadway	X			

Motion carried.

The President called for Committee Reports.

Ms. Magee, Chairman of the Operations Committee provided a summary of the May 21st meeting.

The Committee presented the following recommendations for discussion:

- Adoption of the 2020 Asphalt Maintenance Program
- Road issues on Shalimar, Poda, and Rosco Roads

The Jury reviewed the response letter to East Hodge and Ms. Magee also informed them of increased enforcement for the solid waste bin sites.

Mr. Culpepper, Chairman of the Finance Committee provided a summary of the May 28th meeting.

The Committee presented the following recommendations for discussion:

- Authorizing 2020 budget amendments

Mr. Culpepper discussed the Solid Waste fund and revenue sources.

With the conclusion of Committee Reports, the President moved on to Continued Business.

The Jury reviewed the status of Committee assignments.

The Jury reviewed the actions needed for parish board appointments.

The Jury discussed the status of the negotiations for the hospital drainage project. The Parish Engineer requested the Project Committee meet with the attorney.

The President moved to New Business.

The Clerk of Court, Ms. Laura Culpepper, gave a presentation to the Jury on the services provided by her office and explained their revenue sources.

The Jury discussed her request for funds to pay for the office copier leases.

The Jury reviewed the letter from the Hodge Fire Protection District I. Ms. Magee stated that the Fire Chiefs would be meeting with her to discuss options.

The Jury discussed having a public hearing for the removal of a portion of Sugar Creek Road. Mr. Culpepper requested that they have the hearing at the July Regular Meeting. They discussed the access to the water well.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

COMPLETED/PAID

PURCHASE ORDER NO: 2430

This PO number must appear on all packages
and correspondence

Page 1 of 1

VENDOR: 900

ALLEN, GREEN & WILLIAMSON LLP
PO BOX 6075
MONROE LA 71211-6075

SHIP TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 05/07/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		2019 Audit	Interim billing #2	10,000.0000	10,000.00
				SubTotal	10,000.00
				Sales Tax	0.00
				Order Total	10,000.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	001-4-699-00000	General: Audit Fees	10,000.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 2447

This PO number must appear on all packages
and correspondence

Page 1 of 1

VENDOR: 351

FUQUA PAPER SUPPLY
189 HADDOX ROAD
RUSTON LA 71270

SHIP TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 05/18/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
5,500.00	1	030-100013	3-ply surgical masks	1.1000	6,050.00
				SubTotal	6,050.00
				Sales Tax	0.00
				Order Total	6,050.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	016-4-310-05000	EMERGENCY EVENT EXPENSE	6,050.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 2448

This PO number must appear on all packages
and correspondence

Page 1 of 1

VENDOR:

2362
RUSTON ROCK IT, LLC
POB 2772
POB 2772
RUSTON LA 71273

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 05/19/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
500.00	T.	ROCK	RIP RAP 500 TONS OF RIP RAP DELIVERED TO BARN.	50.3000	25,150.00
				SubTotal	25,150.00
				Sales Tax	0.00
				Order Total	25,150.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-04000	Road: Gravel/Reclaimed Asphalt	25,150.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

Jackson Parish Police Jury

FY 2020

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS
 CHECK DATES 05/01/2020 TO 05/31/2020 PAY DATES 05/01/2020 TO 05/31/2020

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

001-2-960-00000	General: Comm. Center Security Dep.	300.00
001-3-500-00000	General: Comm. Center Rental Fees	350.00
001-4-111-03200	Jury: Supplies	28.00
001-4-111-08000	Jury: Publications	171.00
001-4-124-03500	Clerk of Court: Office Expense	283.62
001-4-124-05400	Clerk of Court: Court Attendance	40.00
001-4-141-02400	Registrar: Telephone/Internet/Netwo	132.63
001-4-141-03500	Registrar: Office Expense	123.04
001-4-142-00000	Election Expenses	119.00
001-4-151-02400	General Finance: Telephone/Internet	1,463.54
001-4-151-03500	General Finance: Office Expense	979.72
001-4-151-03700	General Finance: Professional Serv	4,595.00
001-4-151-04300	General Finance: Technology Tools	5,772.50
001-4-155-02820	General Maintenance: GPS Fleet Trac	80.97
001-4-194-02200	General Maintenance: Telephone/Netw	65.16
001-4-194-02300	General Maintenance: Utilities	7,037.86
001-4-194-02500	General Maintenance: Uniforms	173.40
001-4-194-02700	General Maintenance: Repairs	151.11
001-4-194-03200	General Maintenance: Supplies	2,243.46
001-4-194-03300	General Maintenance: Gas, Oil, Tire	41.88
001-4-194-04300	General Maintenance:Technology/Tool	4.00
001-4-195-02300	Community Center: Utilities	714.80
001-4-195-03200	Community Center: Building Supplies	194.00
001-4-197-02200	JOB: Telephone/Internet	933.42
001-4-197-02300	JOB: Utilities	280.75
001-4-197-04500	JOB: Surveillance/Security	39.95
001-4-201-05200	Sheriff: Housing of Parish Prisoner	6,948.92
001-4-201-05210	Sheriff: Prisoner Medical Expenses	47.99
001-4-201-05400	Sheriff: Court Attendance	68.00
001-4-654-02400	LSU Ag Center: Telephone	276.54
001-4-654-02500	LSU Ag Center: Utilities	15.89
001-4-654-03500	LSU Ag Center: Supplies	90.21
001-4-699-00000	General: Audit Fees	10,000.00
	FUND 001 TOTAL	<u>43,766.36</u>
002-4-310-02300	Road: Utilities	495.46
002-4-310-02400	Road: Telephone/Internet/Mobile	1,916.22
002-4-310-02500	Road: Lease Equipment	12,386.07
002-4-310-03500	Road: Office Expense	289.04
002-4-310-03700	Road: Parts & Repairs	200.52
002-4-310-03800	Road: Supplies	415.49
002-4-310-04000	Road: Gravel/Reclaimed Asphalt	4,949.64
002-4-310-04200	Road: Tools/Technology (Non-Equip)	241.00
002-4-310-05500	Road: GPS Fleet Tracking	337.38

Jackson Parish Police Jury

FY 2020

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS
 CHECK DATES 05/01/2020 TO 05/31/2020 PAY DATES 05/01/2020 TO 05/31/2020

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

002-4-310-06700 Road: Unemployment	4,740.00
002-4-313-01000 Road: Engineering Fees - Contracted	134.00
FUND 002 TOTAL	<u>26,104.82</u>
004-3-346-01000 STATE GRANT - TECHNOLOGY	-2,079.20
004-4-506-02300 UTILITIES	1,327.26
004-4-506-02400 TELEPHONE	671.86
004-4-506-02800 INSURANCE	8,317.00
004-4-506-03200 MAINT. SUPPLIES/GROUNDS/BUILDING	4,752.50
004-4-506-03300 TECHNOLOGY - MAINT & SUPPORT	4,385.43
004-4-506-03500 OFFICE SUPPLIES	1,659.73
004-4-506-03700 PROFESSIONAL SERVICES	1,500.00
004-4-506-03900 PROGRAMMING	1,640.47
004-4-506-04400 BOOKS, BINDERY, PERIODICALS	1,222.90
FUND 004 TOTAL	<u>23,397.95</u>
006-4-312-03100 SIGNS - ASPHALT	104.32
006-4-312-03700 PARTS & REPAIRS	490.08
006-4-312-05500 GPS FLEET TRACKING	364.36
006-4-313-01000 ENGINEERING FEES - CONTRACTED	0.00
FUND 006 TOTAL	<u>958.76</u>
007-4-401-02300 UTILITIES	967.53
007-4-401-05000 TELEPHONE / INTERNET SERVICE	134.95
FUND 007 TOTAL	<u>1,102.48</u>
008-4-403-07300 ENGINEERING FEES	10,292.04
FUND 008 TOTAL	<u>10,292.04</u>
011-4-341-01500 ENGINEER	3,324.13
011-4-341-02300 UTILITIES	1,208.20
011-4-341-02400 TELEPHONE	515.77
011-4-341-03300 TIRES	914.24
011-4-341-03400 GAS & OIL	806.27
011-4-341-03700 PARTS, REPAIRS, SUPPLIES, ETC.	7,726.81
011-4-341-03900 BUILDING / INFRASTRUCTURE REPAIR	699.99
011-4-341-04200 TOOLS/TECHNOLOGY (NON EQUIPMENT)	29.00
011-4-341-04350 LEASE OF EQUIPMENT	4,445.95
011-4-341-05500 GPS FLEET TRACKING	350.87
011-4-341-06500 Solid Waste: Workmen's Comp Ins	582.00
011-4-341-08600 DUMPING FEES	27,243.26
FUND 011 TOTAL	<u>47,846.49</u>
015-4-310-04300 CERTIFICATES OF INDEBTEDNESS	295,000.00
015-4-310-04400 INTEREST - CERT OF INDEBTEDNESS	16,479.60
FUND 015 TOTAL	<u>311,479.60</u>
016-4-310-03600 SOFTWARE & TECHNOLOGY	12.50

Jackson Parish Police Jury

FY 2020

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS
 CHECK DATES 05/01/2020 TO 05/31/2020 PAY DATES 05/01/2020 TO 05/31/2020

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

016-4-310-05000 EMERGENCY EVENT EXPENSES - LOCAL		926.05
	FUND 016 TOTAL	<u>938.55</u>
017-4-500-00000 OPC'S - OUT-OF-PARISH		800.00
017-4-600-00000 OFFICE SUPPLIES, MISC. EXP		68.18
017-4-610-00000 COMPUTER SOFTWARE		313.30
017-4-710-00000 VEHICLE EXPENSE - REPAIRS ETC		2,261.05
017-4-715-00000 UTILITIES (PHONE/GAS/WATER/ELECTRIC		138.79
017-4-716-00000 Coroner's Office Telephone		326.13
	FUND 017 TOTAL	<u>3,907.45</u>
	GRAND TOTAL	<u><u>469,794.50</u></u>

Finance Committee
May 28, 2020

The Finance Committee met Thursday, May 28, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper and Ms. Tarneshala Cowans. Absent: Mr. John McCarty.

The meeting was called to order by the Chair, Mr. Culpepper. Mr. Culpepper gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited the Secretary-Treasurer to present the month-to-date purchase orders and financial statements. The Secretary-Treasurer explained the current trial balance by fund and reviewed the expenditures and revenues. She discussed concerns for reduced revenues and planned spending. Motion Ms. Cowans, seconded Mr. Culpepper to recommend the Jury accept the monthly purchase orders and financials. Motion carried.

The Committee reviewed the financial summary of the Solid Waste fund. They discussed the revenue sources and the expenditures and reviewed the year-to-year trends. The Secretary-Treasurer discussed funding sources and needs for long-term planning.

The Committee reviewed the presented budget amendments for the year-to-date. The Secretary-Treasurer reviewed the details and explained the changes that had been discussed in prior committee meetings.

Motion Ms. Cowans, seconded Mr. Culpepper to recommend the Jury amend the 2020 budget as presented. Motion carried.

Motion Ms. Cowans, seconded Mr. Culpepper to adjourn. Motion carried.



Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, LA 71251
(318) 259-2361 ext. 203
gthomas@jppj.org

May 2020 Budget Amendments

Thursday, May 28, 2020

To: Finance Committee and Police Jury

From: Gina Thomas, Secretary-Treasurer

Re: 2020 Budget Amendments

Based on the current budget report as of May 26, 2020, I am recommending the following budget amendments for 2020. Additional items will be reviewed as we progress through the budget year and presented accordingly.

1. Reduce 001-4-111-03300 Jury: Special Events by (\$50,000): planned industrial development
2. Increase 001-4-111-09000 Jury: Dues and Memberships by \$200: adjustment
3. Reduce 001-4-126-06100: Justice/Constable Travel & Supplies by (\$1,500): completed event, remaining for incidentals
4. Adjust the annual insurance charges (budget based on estimates:
 - Reduce 001-4-151-02800: General Fin. General Liab. Insurance by (\$7,843.43)
 - Reduce 001-4-194-02800: General Maint. Liab. Insurance by (\$2,310.24)
 - Increase 001-4-194-02840: General Main. Worker's Comp by \$38.38
 - Increase 002-4-310-02800: Road Liability Insurance by \$7,386.75
 - Increase 002-4-310-02840: Road Workers Comp Insurance by \$6,074.76
 - Reduce 002-4-310-02850: Road Property Insurance by \$8,134.30
 - Increase 007-4-194-02840: Health Unit Worker's Comp by \$152.00
 - Reduce 007-4-401-02800: Health Unit Liab. Insurance by (\$176.12)
 - Reduce 011-4-341-06500: Solid Waste Workers Comp Insurance by (\$5,343.63)
 - Reduce 011-4-341-06600: Solid Waste General Property Insurance by (\$368.27)
 - Increase 011-4-341-08700: Solid Waste General Liab. Insurance by \$972.13
5. Reduce 001-4-194-04200: General Maint. Equipment by (\$22,249.40): truck purchase
6. Increase 001-4-194-04300: General Maint. Technology by \$200: hosting fees and incidentals (new account)
7. Adjust the travel accounts:
 - Reduce 001-4-111-06100: Jury Travel & Conferences by (\$4,000): remaining for meeting attendance & other
 - Reduce 001-4-151-06100: General Fin. Travel by (\$5,000): remaining for misc. travel
 - Reduce 001-4-194-06100: General Maint. Travel by (\$1,000): no scheduled travels
 - Reduce 002-4-313-06100: Road Travel by (\$1,200): remaining for misc. travel
 - Reduce 006-4-312-06100: Asphalt Travel by (\$1,500): remaining for misc. travel
 - Reduce 011-4-341-06100: Solid Waste Travel by (\$1,200): remaining for misc. travel



Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, LA 71251
(318) 259-2361 ext. 203
gthomas@jppj.org

-
8. Reduce 001-4-108-00000: Office of Veteran Affairs by (\$941.00): annual payment completed
 9. Reduce 001-4-670-00000: LGAP Grant Program by (\$20,000): no applications issued through Jury
 10. Reduce 001-4-694-00500: Transfer to Statutory Reserve by (\$173,231.85): not likely to have reserve funds, will reassess at the end of the year
 11. Reduce 001-4-694-01300: Transfer to Capital Outlay by (\$620,000): deferred capital projects
 12. Reduce 001-4-700-08000: General Land & Building by (\$70,200): deferred maintenance projects
 13. Reduce 001-4-700-0900: General Building Improvements by (\$15,000): cancelled flooring project in Clerk's office
 14. Reduce 002-4-310-04300: Road Equipment by (\$50,000): deferred equipment purchase
 15. Increase 002-4-310-06700: Road Unemployment by \$4,740.00: new claim filed
 16. Increase 011-4-341-02000: Solid Waste Permits and Fees by \$100: adjustment
 17. Reduce 013-4-600-04300: Capital Equipment/Furniture by (\$190,000): deferred capital projects (server and AV system)
 18. Reduce 013-4-600-08500: Capital Contracted Construction by (\$430,000): deferred capital projects (AH units and one model site)
 19. Increase 017-4-710-00000: Coroner Vehicle Expense by \$2,000: lights and decals on new van
 20. Reduce 017-4-810-00000: Coroner Equipment/Vehicle by (\$3,520): purchase of van under budget

Operations Committee
May 21, 2020

The Operations Committee met Thursday, May 21, 2020 at 5:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Amy Magee and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Jody Stuckey, Road Superintendent; Mr. Robin Sessions, Solid Waste Superintendent, and Ms. Gina Thomas, Secretary-Treasurer.

The meeting was called to order by the Chair, Ms. Magee. Mr. Treadway gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There being no public comments, the Chair moved on to agenda items.

The Committee reviewed the proposed 2020 Asphalt Maintenance Program. Ms. Magee explained that The Parish Engineer and Mr. Stuckey had reviewed the asphalt roads from the priority lists and developed an asphalt plan for the 2020 season based on the priority of the roads and the estimated costs. Any road that exceeds the cost of bid law is skipped and reserved for the annual road program. They discussed the private road sign on Hawthorn and Ms. Magee asked Mr. Stuckey to notify the landowner that they either needed to remove the sign or the road would be removed from the system. Mr. Chatham requested that the planned work on Harris Loop be changed to include the portion of the road where the residents lived.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury adopt the 2020 Asphalt Maintenance Program with the verification of Hawthorn Road and the changes to Harris Loop. Motion carried.

The Committee reviewed the request from East Hodge for the Jury to assist them with culverts, asphalt repairs, and drainage issues on Ebony, Church, and Brown Street. The Committee discussed the Jury's policy not to do drainage work in municipalities and discussed the other requests that had been declined for other municipalities. Mr. Stuckey explained the culverts that had been purchased by East Hodge and their request to have them installed. Ms. Magee stated they should send them the estimated cost of the installation and offer East Hodge the option to use their annual appropriation towards that project. The Committee reviewed the roads that needed asphalt repairs. Ms. Magee stated that the road did not have soil cement to stabilize it and that they would need to contract the work out to a company with the capabilities to fix it. The Committee discussed available grants that the municipalities could apply for.

Ms. Magee asked the Secretary-Treasurer to draft a letter of response to present to the Jury for review at the June Business Session.

The Committee reviewed the road issues on Shalimar Road.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury authorize the Riley Co. to review and present a plan for repairs on Shalimar Road. Motion carried.

The Committee discussed other road issues.

Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury authorize the Riley Co. to review and present a plan for repairs on Poda and Rosco Roads. Motion carried.

The Committee discussed the need for a definition for public use roads. Ms. Magee asked that the members of the Committee present their definition at the next Committee Meeting for discussion. She asked the Secretary-Treasurer to reach out to other parishes to see what they have.

The Committee discussed issues with dumpster divers at the solid waste bin sites. Ms. Magee stated that the Sheriff agreed to have deputies patrol the areas and issue tickets to repeat offenders. Mr. Treadways asked about having the constables issue tickets as well. Ms. Magee stated that she would invite the constables to the next Operations Committee Meeting for them to discuss enforcement.

The Committee discussed the agreement with Union Parish for dumping fees and Ms. Magee stated that they would have a negotiation meeting in July to determine the new terms. The Committee and Mr. Sessions agreed that they were happy with the agreement with Union Parish. Ms. Magee asked Mr. Sessions to also explore their other options to ensure the Parish is being responsible with public funds.

The Committee discussed the Solid Waste Department financials. The Secretary-Treasurer explained the net loss in the fund year over year. The Committee stated they would consider asking the public for an additional ad valorem tax in the future. Ms. Magee asked the Secretary-Treasurer to work on adding some of the additional expenses to the CARES act reimbursement request.

The Committee discussed the closure of the Pine Thicket road-side bin site. Mr. Sessions gave a report on the work they will perform to make sure the site is clean and does not leave any drainage issues.

Mr. Sessions gave a report on the work to prepare the annex building and stated that they had slowed down due to the coronavirus. He stated that with social distancing, they would not be using the facility yet.

The Committee discussed other matters of the Solid Waste Department including post-retirement benefits.

The Secretary-Treasurer presented a proposal to automate the building permit process by using an enhanced webpage and implementing electronic funds to receive payments by credit and debit card. The Chair asked Ms. Thomas to get quotes and research what would be needed.

Motion Mr. Treadway, seconded Mr. Chatham to adjourn. Motion carried.

**2020 Asphalt Maintenance Program
Adopted June 8, 2020**

Road	Priority List and Rank	Description	Approx Asphalt \$ (Materials Only)
Burson Circle	Minor - 8	Linda Lea to City Limits - approx. 0.1 mile As required patch, replace culverts, lay hot mix, and add shoulder material - approx 130 tons	\$11,000.00
Bud Hester	Minor - 9	Skip - Road is over limit for public bid law.	\$0.00
Moon Street	Minor - 10	Skip - Not ready for overlay. Needs major Base repair or soil cement before placement of hot mix.	\$0.00
Keppler Creek	Minor - 11	Skip - Not ready for overlay. Needs major Base repair or soil cement before placement of hot mix.	\$0.00
Hawthorne Road	Minor - 12	There is a private Road Sign on this road. Sign either needs to be taken down or consider road to be taken out of system. If road is left in: approx 0.1 mile As required patch, replace culverts, lay hot mix, and add shoulder material - approx 110 tons	\$10,000.00 If jury decides not to skip
Adriel Road	Minor - 13	Entire road - 0.3 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 240 tons	\$21,000.00
Betty Lane	Minor - 14	Entire road - 0.1 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 80 tons	\$8,000.00
Ed Jones Road	Minor - 15	Skip - Road was recently overlaid.	\$0.00
Shankles Road	Minor - 16	Entire road - 0.2 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 140 tons	\$14,000.00
Shows Lane	Minor - 17	Entire road - 0.2 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 190 tons	\$17,000.00
G. Howard Road	Minor - 18	Entire road - 0.1 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 110 tons	\$10,000.00
Red Huckaby Road	Minor - 19	Entire road - 0.2 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 180 tons	\$15,000.00
Weeks Road	Minor - 20	Entire road - 0.1 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 130 tons	\$11,000.00
Alex Road	Minor - 21	Do the portion of the road not done last year approx. 0.1 As required patch, replace culverts, lay hot mix, and add shoulder material - approx 150 tons	\$13,000.00
Sugar Creek Road	Major - 4	Skip - Road is over limit for public bid law.	\$0.00
Lamkin Road	Major - 5	Skip - Road was overlaid in last three years by oil comp.	\$0.00
Hagler Road	Major - 6	Siloam Church to end blacktop - 0.7 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 830 tons	\$68,000.00
Robinson Chapel	Major - 7	Skip - Road is over limit for public bid law.	\$0.00
Harris Loop	Major - 8	Entire Road is too long for Parish to perform under Public Bid law. However, road can be divided in two distinct sections with Bert Road dividing. West end is approx. 0.4 miles. Do this portion. As required patch, replace culverts, lay hot mix, and add shoulder material - approx 640 tons	\$52,000.00
Garner Road	Major - 9	Entire section of road - 0.3 miles As required patch, replace culverts, lay hot mix, and add shoulder material - approx 360 tons	\$30,000.00

Total Asphalt Materials \$280,000.00
Misc. Materials * \$70,000.00
Total 2020 Asphalt Maint. Budget \$350,000.00

* Misc Materials is shoulder material,
Culverts, backfill material, and patching material





JACKSON PARISH POLICE JURY

June 3, 2020

Road Superintendent Report

For Month Of: May

Total Spent on Emergency Call Outs: \$9,324.88

Major Asphalt Repairs Performed On: 2020 list upcoming.

Special Requests/Board Projects: None

Upcoming Current Projects: Road Program

Other Items of Note: Tisdale road drainage completed.

JACKSON PARISH POLICE JURY

Work Performed by Task Code by Township/Precinct

1

Date Range: 5/01/2020
5/31/2020

June 3, 2020

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
ASPH-2	SURFACE PATCHING	12.00		198.70	328.50	300.00	827.20
ASPH-4	ROUTINE POT HOLES	232.00		3,067.04	2,813.14	1,737.21	7,617.39
CULV-1	CULVERT WORK GRAVEL	89.00		1,498.39	2,899.20	3,163.30	7,560.89
CULV-2	CULVERT WORK ASPHALT	281.00		4,691.10	16,458.50	40,453.54	61,603.14
DRAIN-2	OPEN DITCH , ASPHALT	145.00		2,368.15	5,567.20	4,860.50	12,795.85
DRAIN-4	WASHOUTS/ UNDERMINE	116.00		1,893.97	5,130.95	3,224.85	10,249.77
DRAIN-6	SET RIP - RAP 30LB.	50.00		823.65	2,671.75	1,758.25	5,253.65
DRAINAGE							
EMER./CALL OUT	EMERG.&Call Out		12.00	411.00	152.00		563.00
EMERG-1	EMERG. GRAVEL	10.00		158.26	737.50	1,250.00	2,145.76
EMERG-3	CULVERT/DRAIN.	70.00		1,178.63	1,974.15	1,089.60	4,242.38
EMERG-5	TREE REMOVAL	49.00		927.24	1,446.50		2,373.74
EQUIP-2	EQUIP. MAINTENANCE	10.50		161.52	83.50		245.02
GRD-1	GRADED/CLOSE OUT	224.50		3,815.54	16,680.00		20,495.54
GRD-2	DITCH & BACKSLOPE	4.50		79.61	280.00		359.61
GRD-4	CHECKED ROADS	4.00		64.76	64.00		128.76
GRD-5	REPAIR WASHOUT	9.00		156.23	680.00		836.23
GRD-7	GRADING INCOMPLETE	4.50		79.61	280.00		359.61
GRD-8	LOGGER DAMAGE	4.00		64.76	320.00		384.76
GRVL-1	GRAVEL SURFACE	50.00		738.41	3,837.51	13,191.00	17,766.92
INSPECT-1	CHECK ROADS / DRAIN.	49.00		795.82	1,125.55		1,921.37
OFFICE-2	OFFICE WORK	301.00		7,596.96			7,596.96
OIL MIX							
ONE CALL	MARK LINES	7.00		153.09	57.00		210.09
POT HOLES							
R/W-1	RIGHT OF WAY GRAVEL	9.00		131.46	235.50		366.96
R/W-2	RIGHT OF WAY ASPHALT	14.00		277.34	402.05		679.39
R/W-4	ROUTINE DEBRI PICKUP	90.00		1,407.36	2,330.35		3,737.71
ROADSIDE							
SHOP-2	SHOP MAINT.	56.00		1,201.04	299.00		1,500.04
SIGN-2	SIGN WORK ASPHALT	12.00		213.84	206.00	211.75	631.59
WEED-0	B.H. & B.A. CUTTING	238.50		3,397.98	11,764.00		15,161.98
WEED-1	BRUSH AX R.O.W.	3.00		68.58			68.58
WEED-3	MOWING	60.50		842.36	2,359.25		3,201.61
	Report Totals	2,205.00	12.00	\$38,462.40	\$81,183.10	\$71,240.00	\$190,885.50

**Jackson Parish Transfer Station
Monthly Report MAY 2020**

Tons of solid waste transported to Union Parish Landfill 977.65

Number of loads transported to Union Parish Landfill 45

Dumping fees paid to Union Parish \$ 26,425.88

Commercial Pickup fees collected \$ 12,800.00

Dumping fees paid by contractors \$ 382.05

The following cost figures are estimated cost and these totals are not collected:

Construction debris dumped at landfill and buried.

Contractors	<u>4.19</u>	\$ <u>146.65</u>	Public	<u>14.71</u>	\$ <u>514.85</u>
	(Tons)			(Tons)	

Town of Jonesboro

Solid Waste hauled by IESI (Door to door pickup in town) 84.65 \$ 2,962.75
(Tons)

Solid Waste hauled by Town of Jonesboro 7.55 \$ 264.08
(Tons)

Construction debris hauled by Town of Jonesboro 57.93 \$ 2,027.55
(Tons)

Town of Chatham

Solid Waste	<u>10.94</u>	\$ <u>382.90</u>	Construction Debris	<u>0</u>	\$ <u>0</u>
	(Tons)			(Tons)	

Town of Quitman

Solid Waste	<u>0</u>	\$ <u>0</u>	Construction Debris	<u>0</u>	\$ <u>0</u>
	(Tons)			(Tons)	

Town of Hodge

Solid Waste	<u>15.07</u>	\$ <u>527.45</u>	Construction Debris	<u>9.11</u>	\$ <u>318.85</u>
	(Tons)			(Tons)	

Town of North Hodge

Solid Waste	<u>0</u>	\$ <u>0</u>	Construction Debris	<u>0</u>	\$ <u>0</u>
	(Tons)			(Tons)	

Town of East Hodge

Solid Waste	<u>0</u>	\$ <u>0</u>	Construction Debris	<u>0</u>	\$ <u>0</u>
	(Tons)			(Tons)	

Mrs. Amy Magee
President
Jackson Parish Police Jury

Office of Emergency Preparedness
Monthly Report for May 2020

6/3/2020

Madam President,

Attended the Region 8 OEP Directors meeting by ZOOM

Daily conference calls with Region 8 GOHSEP team on COVID 19

Have received several PPE orders from GHOSEP and have delivered PPE to Parish EMS, FIRE, LAW, HOSPITAL, CLINICS, NURSING HOMES, and DENTIST OFFICE, have supplied PPE also to local Municipalities and Courthouse staff.

Beginning the (1) Qrtly report for EMPG due 6/11

Requesting confirmation on going forward with SHSP 19 from GOHSEP if so, I will advise the President and Sec/Tres of that.

June 17, 2020 will be our 1st face/face Region 8 Directors Meeting in Ouachita Parish.

I am sure there is more but know that we also had our 1st Hurricane conference call on Monday in references to the disturbance that is in the gulf that is predicted to impact La when it makes landfall.

COVID19 + Hurricane season.... WE MUST be prepared!!!!

Respectfully,

Mark Treadway
OEP Director
Jackson Parish



Jackson Parish Police Jury

May Maintenance Report

Completed Projects

- 1 Community Center Events
- Planting spring flowers in the Veteran' s Park

Ongoing Projects

- Pressure washing sidewalk at the Courthouse
- Installing LED lights in Police Jury Conference room, 2nd and 3rd floor lobby

Upcoming Projects

- Pressure washing and Striping the parking lots of the Community Center, JOB (Jury Office Building) and the Health Unit



Jackson Parish Police Jury

May 2020 Financial Report

- Cash in Master Bank Account at month end: \$10,438,286.76
- Total deposits (*cash in*): \$225,608.25
- Total checks (*cash out*): (\$468,407.17)

Budget vs. Actual Highlights:

- The May Revenue & Expenditure Report is included in the Financial Packet.
 - The ideal used % is 42%
 - Material budgeted overages are as follows:
 - Severance Tax revenue – under budget by 25%, but state has re-processed and it was funded back to budgeted values in June
 - Prisoner Medical expenses – 63% to date
 - Coroner vehicle expense offset by new vehicle purchased under budget
 - The 2020 principal payment of debt was paid \$314,585.72

Business Updates:

- 2019 Audit fieldwork scheduled for June 9th – 10th
- Will be hosting a community event for flood mapping where information will be available virtually or in person

Please see Jury packet for additional materials including detailed Trial Balance, Revenue & Expenditure Report, and Check Register.

TRIAL BALANCE BY FUND

Period ending: 05/31/2020

FY 2020

Account	Account Balance	
	Debit(\$)	Credit(\$)
Fund: 020 MASTER BANK - 20		
020-1-900-00000 ACCRUED ACCOUNTS RECEIVABLE	285,193.63	
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	10,438,286.76	
020-1-902-00000 NET PAYROLL CLEARING	73,366.36	
020-2-951-00000 ACCOUNTS PAYABLE	23.66	
020-2-951-20000 ACRRUED PAYROLL		7,845.03
020-2-971-00000 FEDERAL INCOME TAX	14,492.12	
020-2-972-00000 STATE INCOME TAX	10,666.55	
020-2-974-00000 PERS RETIREMENT		4,312.98
020-2-975-00000 REGISTRAR RETIREMENT	273.81	
020-2-976-00000 DISTRICT ATTORNEY RETIREMENT	118.36	
020-2-977-00000 GROUP INSURANCE - EMPLOYEES	6,552.62	
020-2-977-01000 GROUP INSURANCE - EMPLOYERS		12,430.39
020-2-978-00000 CREDIT UNION	200.00	
020-2-979-00000 CHILD SUPPORT	1,030.10	
020-2-980-00000 MEDICARE (INACTIVE)	0.42	
020-2-981-00000 MEDICARE/FICA LIABILITY	8,817.97	
020-2-982-00000 GARNISHMENTS	12.96	
020-2-984-00000 EPLOYEE'S DENTAL INS DEDUCTIONS		5,389.17
020-2-985-00000 TERM LIFE - DEPENDENT COVERAGE	316.37	
020-2-988-00000 BANKUPTCY - CHAPTER 13		622.94
020-2-988-01000 IRS LEVY	20.00	
020-2-989-01000 AFLAC INS - PRE-TAX	2,063.16	
020-2-989-02000 AFLAC INSURANCE	420.81	
020-2-989-05000 NEW YORK LIFE - WHOLE LIFE INS		115.40
020-2-991-00100 GENERAL FUND CASH IN BANK		826,279.56
020-2-991-00200 ROAD FUND CASH IN BANK		2,620,291.40
020-2-991-00300 ROAD SALES TAX CASH IN BANK		525,766.44
020-2-991-00400 LIBRARY CASH IN BANK		2,874,891.46
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		326,768.15
020-2-991-00600 ASPHALT CASH IN BANK		1,637,786.50
020-2-991-00700 HEALTH UNIT CASH IN BANK		428,997.30
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK	59,203.38	
020-2-991-00900 TOURISM CASH IN BANK		118,099.56
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		694,240.68
020-2-991-01100 SOLID WASTE CASH IN BANK		546,890.26
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		11,130.82
020-2-991-01300 CAPITAL ACCOUNT CASH IN BANK	6,681.40	
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		31,711.34
020-2-991-01600 JACKSON HOMELAND SEC & O.E.P.	45,501.08	
020-2-991-01700 CORONER'S OFFICE - CASH IN BANK	2,723.22	
020-2-991-01800 PAVILION / ARENA CASH IN BANK		260,000.00

Account	Account Balance	
	Debit(\$)	Credit(\$)
Fund: 020 MASTER BANK - 20 Subtotal:	\$10,955,964.74	\$10,933,569.38 **
	**Discrepancy:	\$22,395.36
GRAND TOTAL:	\$10,955,964.74	\$10,933,569.38 **
	**Discrepancy:	22,395.36

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
001 General Fund - 01				
Revenue				
General: Ad Valorem Tax	396.97	6,061.60	986,261.62	1
General: Payment in Lieu of Prop Ta	0.00	0.00	1,575.00	0
General: Alcohol Beverage Tax	0.00	530.99	2,800.00	19
General: Insurance Premium Tax	17,400.00	32,843.33	92,500.00	36
General: Franchise Fees Tax	0.00	628.39	2,800.00	22
General: Alcohol License/Permit Fee	0.00	1,367.50	1,641.00	83
General: Fire Insurance Rebate (2%)	0.00	0.00	65,000.00	0
General: Flood Permits	0.00	0.00	500.00	0
General: Justice/Constable Reimb.	1,550.00	4,750.00	12,000.00	40
General: State Revenue Sharing	0.00	7,532.15	21,000.00	36
General: LGAP Grant	0.00	0.00	20,000.00	0
General: Severance Tax - General	0.00	22,488.81	160,000.00	14
General: Severance Tax - Timber	0.00	152,372.74	515,000.00	30
General: Comm. Center Rental Fees	350.00	3,270.00	12,250.00	27
General: Library Accounting & Payro	0.00	4,500.00	18,000.00	25
General: Interest	333.47	4,450.06	33,000.00	13
General: Rental/Lease Fees	100.00	500.00	1,200.00	42
General: Sale of Surplus/Salvage	0.00	0.00	500.00	0
General: Emergency Medical Clearing	0.00	0.00	525.00	0
General: Miscellaneous Revenue	1,375.95	9,803.45	1,200.00	817
General: UCC Building Code Permits	550.00	1,550.00	4,825.00	32
Revenue Subtotal	\$22,056.39	\$252,649.02	\$1,952,577.62	13
Expenditure				
Jury: Salary	8,550.00	43,254.00	102,600.00	42
Jury: General Insurance	0.00	12,483.00	12,483.00	100
Jury: Supplies	28.00	666.34	4,250.00	16
Jury: Special Events	0.00	0.00	58,950.00	0
Jury: Travel & Conferences	0.00	2,134.03	8,800.00	24
Jury: Medicare & FICA	654.08	3,308.94	7,848.90	42
Jury: Legal Fees	0.00	2,152.50	20,000.00	11
Jury: Publications	171.00	985.84	8,700.00	11
Jury: Dues & Memberships	0.00	8,450.00	8,250.00	102
Court: Office Expense	0.00	0.00	200.00	0
District Attorney: Salary	1,141.66	5,708.30	13,699.92	42
District Attorney: Office Expense	0.00	28,000.00	112,000.00	25
District Attorney: Medicare & FICA	16.55	82.75	198.65	42
District Attorney: Retirement	45.67	228.35	548.00	42
Clerk of Court: Publications	0.00	234.00	4,700.00	5
Clerk of Court: Office Expense	283.62	1,034.49	7,410.00	14
Clerk of Court: Court Attendance	40.00	640.00	2,200.00	29
Justice/Constable: Salary	2,600.00	9,610.00	24,000.00	40
Justice/Constable: Travel & Supplie	0.00	2,729.67	4,500.00	61

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
Justice/Constable: Medicare & FICA	198.90	734.40	1,836.00	40
Registrar: Salary	1,095.15	5,475.75	13,141.80	42
Registrar: Dues & Legal Fees	0.00	250.00	550.00	45
Registrar: Telephone/Internet/Netwo	132.63	537.69	1,173.00	46
Registrar: Office Expense	123.04	2,559.96	4,400.00	58
Registrar: Travel	0.00	686.06	3,000.00	23
Registrar: Medicare & FICA	15.88	79.40	190.56	42
Registrar: Retirement	197.13	985.65	2,365.52	42
Election Expenses	119.00	119.00	3,000.00	4
General Finance: Salary	13,062.40	68,376.15	169,587.48	40
General Finance: Telephone/Internet	1,463.54	5,897.53	42,000.00	14
General Finance: General Liab. Insu	0.00	60,407.57	68,251.00	89
General Finance: Office Expense	979.72	3,589.89	19,500.00	18
General Finance: Professional Serv	4,595.00	20,373.00	60,000.00	34
General Finance: Technology Tools	5,772.50	30,216.82	43,784.00	69
General Finance: Physicals/Testing	0.00	0.00	240.00	0
General Finance: Dues/Memberships	0.00	50.00	338.95	15
General Finance: Employee Travel	0.00	1,748.30	8,000.00	22
General Finance: Medicare & FICA	188.60	987.28	2,459.02	40
General Finance: Retirement	1,600.12	8,352.56	20,774.47	40
General Finance: Health Insurance	0.00	13,804.20	43,345.19	32
General Maintenance: Insur:Vehicle	0.00	1,043.44	2,553.96	41
General Maintenance: GPS Fleet Trac	80.97	404.85	1,395.68	29
General: Insurance Workmen's Comp	0.00	936.00	1,142.40	82
General Maintenance: Salary	8,195.70	42,874.99	114,233.69	38
General Maintenance: Telephone/Netw	65.16	242.02	1,200.00	20
General Maintenance: Utilities	7,037.86	28,062.96	91,205.00	31
General Maintenance: Contracted Ser	0.00	13,242.45	30,595.12	43
General Maintenance: Uniforms	173.40	984.83	2,112.15	47
General Maintenance: Repairs	151.11	13,704.55	24,000.00	57
General Maintenance: Gen Liab. Insu	0.00	23,671.25	25,981.49	91
General Maintenance: Worker's Comp	0.00	2,466.00	2,427.62	102
General Maintenance: Supplies	1,936.86	14,722.38	32,520.00	45
General Maintenance: Gas, Oil, Tire	41.88	427.75	3,150.00	14
General Maintenance: Equipment	0.00	4,750.25	27,000.00	18
General Maintenance:Technology/Tool	4.00	12.00	0.00	0
General Maintenance: Security (CH)	0.00	225.00	2,479.40	9
General Maintenance: Physicals/Test	0.00	0.00	240.00	0
General Maintenance:Christmas Decor	0.00	4.97	8,500.00	0
General Maintenance: Travel	0.00	0.00	1,000.00	0
General Maintenance: Medicare & FIC	114.95	611.24	1,656.39	37
General Maintenance: Retirement	1,003.97	5,322.13	13,993.63	38
General Maintenance: Health Insuran	0.00	8,564.88	26,893.72	32
General Maintenance: Safety	0.00	0.00	1,000.00	0

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Community Center: Salaries	0.00	688.33	4,350.00	16	
Community Center: Utilities	714.80	4,613.33	16,400.00	28	
Community Center: Building Repairs	0.00	0.00	4,000.00	0	
Community Center: Building Supplies	194.00	1,598.53	2,400.00	67	
JOB: Telephone/Internet	933.42	3,733.68	18,000.00	21	
JOB: Utilities	280.75	1,779.58	5,524.56	32	
JOB: Contracted Services	0.00	3,247.56	15,000.00	22	
JOB: Building Supplies	0.00	0.00	35,000.00	0	
JOB: Surveillance/Security	39.95	239.70	2,479.40	10	
Sheriff: Housing of Parish Prisoner	6,948.92	166,540.21	589,980.00	28	
Sheriff: Prisoner Medical Expenses	47.99	9,392.19	15,000.00	63	
Sheriff: Court Attendance	68.00	1,088.00	3,500.00	31	
Sheriff: Courthouse Security Person	0.00	4,295.00	20,400.00	21	
General: Fire Protection Allocation	0.00	0.00	65,000.00	0	
Sheriff: Retirement/Pension Charges	0.00	0.00	72,500.00	0	
General: Office of Veteran Affairs	0.00	4,059.00	5,000.00	81	
General: Sparta Groundwater Comm.	0.00	0.00	1,250.00	0	
General: North LA Economic Partners	0.00	0.00	2,500.00	0	
General: Pinebelt MPAA - YES Prog	0.00	0.00	20,000.00	0	
General: Trailblazers, Inc.	0.00	0.00	1,200.00	0	
General: JP Heritage Museum	0.00	0.00	10,000.00	0	
LSU Ag Center: Personnel Support	0.00	0.00	16,200.00	0	
LSU Ag Center: Telephone	276.54	1,325.18	3,300.00	40	
LSU Ag Center: Utilities	15.89	114.02	900.00	13	
LSU Ag Center: Supplies	90.21	360.84	1,282.52	28	
General: Municipality Appropriation	0.00	0.00	33,762.50	0	
General: LGAP Grant Program	0.00	0.00	20,000.00	0	
General: Emergency Medical - Cleari	0.00	0.00	525.00	0	
General: Audit Fees	10,000.00	16,000.00	55,000.00	29	
General: Watershed Appropriation	0.00	0.00	240.00	0	
General: Land & Building Expense	0.00	0.00	70,200.00	0	
General: Building Improvements	0.00	0.00	25,000.00	0	
Expenditure Subtotal	\$81,490.52	\$728,282.51	\$2,460,449.69	30	
Before Transfers	Deficiency Of Revenue Subtotal	-\$59,434.13	-\$475,633.49	-\$507,872.07	94
Other Financing Use					
General: Transfer To: Stat Reserve	0.00	0.00	173,231.85	0	
General: Transfer To:Capital Outlay	0.00	0.00	1,205,000.00	0	
General: Transfer To: Pet./Grd Jury	0.00	0.00	5,000.00	0	
Other Financing Use Subtotal	\$0.00	\$0.00	\$1,383,231.85	0	
After Transfers	Deficiency Of Revenue Subtotal	-\$59,434.13	-\$475,633.49	-\$1,891,103.92	25
002 Road Fund - 02					
Revenue					
Road: Ad Valorem Tax	426.35	6,256.83	990,312.71	1	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Road: Payment in Lieu of Prop. Tax	0.00	0.00	1,700.00	0	
Road: State Revenue Sharing	0.00	8,012.00	22,500.00	36	
Road: State Road Fund	19,843.11	86,420.00	264,000.00	33	
Road: Interest	576.53	11,861.24	69,000.00	17	
Road: Contractor Refunds - Damage	0.00	3,325.50	0.00	0	
Revenue Subtotal	\$20,845.99	\$115,875.57	\$1,347,512.71	9	
Expenditure					
Road: Salaries	25,584.23	133,409.14	332,642.74	40	
Road: Legal Fees	0.00	0.00	3,000.00	0	
Road: Utilities	495.46	2,917.32	11,700.00	25	
Road: Telephone/Internet/Mobile	1,916.22	3,734.71	8,080.00	46	
Road: Lease Equipment	12,386.07	61,930.35	181,234.68	34	
Road: Insur:Liab/Vehicle/WC/General	0.00	36,307.29	28,920.54	126	
Road: Workmen's Comp Insurance	0.00	36,177.00	30,102.24	120	
Road: Property Liability Insurance	0.00	0.00	8,134.30	0	
Road: Culverts	0.00	0.00	30,000.00	0	
Road: Gas and Oil	0.00	8,702.54	50,000.00	17	
Road: Office Expense	289.04	2,519.30	6,000.00	42	
Road: Road Signs	0.00	1,682.56	2,100.00	80	
Road: Parts & Repairs	200.52	42,452.41	61,800.00	69	
Road: Supplies	415.49	5,981.78	18,000.00	33	
Road: Gravel/Reclaimed Asphalt	4,949.64	147,994.05	550,000.00	27	
Road: Tools/Technology (Non-Equip)	241.00	2,656.95	7,500.00	35	
Road: Equipment	0.00	0.00	50,000.00	0	
Road: Land & Building	0.00	0.00	25,000.00	0	
Road: Employee Physicals/Testing	0.00	56.00	848.00	7	
Road: GPS Fleet Tracking	337.38	1,686.90	4,553.46	37	
Road: Medicare & FICA	450.47	2,409.71	4,823.32	50	
Road: Retirement	2,984.14	15,444.47	40,748.74	38	
Road: Group Insurance	506.95	34,085.29	90,801.82	38	
Road: Unemployment	4,740.00	4,740.00	0.00	0	
Road: Contract Payments	0.00	13,374.20	125,000.00	11	
Road: Safety	0.00	0.00	3,000.00	0	
Road: Engineering Fees - Contracted	134.00	5,671.08	46,000.00	12	
Road: Professional Services	0.00	225.00	3,000.00	8	
Road: Retirement/Pension Charges	0.00	0.00	77,000.00	0	
Road: Employee Travel	0.00	50.00	1,846.90	3	
Road: Surveillance/Security	0.00	0.00	1,750.00	0	
Road: Roadside Litter Pickup	0.00	4,960.00	36,000.00	14	
Road: Membership Dues/Fees	0.00	0.00	150.00	0	
Expenditure Subtotal	\$55,630.61	\$569,168.05	\$1,839,736.74	31	
Before Transfers	Deficiency Of Revenue Subtotal	-\$34,784.62	-\$453,292.48	-\$492,224.03	92
Other Financing Use					

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
Road: Transfer To: CY Road Proj	0.00	0.00	500,000.00	0
Other Financing Use Subtotal	\$0.00	\$0.00	\$500,000.00	0
After Transfers	Deficiency Of Revenue Subtotal	-\$34,784.62	-\$453,292.48	46
003 Sales Tax Fund - 03				
Revenue				
Sales Tax: Tax Receipts	66,014.93	260,001.16	800,000.00	33
Revenue Subtotal	\$66,014.93	\$260,001.16	\$800,000.00	33
Expenditure				
Sales Tax: Collection Expense	670.55	3,705.07	12,000.00	31
Expenditure Subtotal	\$670.55	\$3,705.07	\$12,000.00	31
Before Transfers	Excess Of Revenue Subtotal	\$65,344.38	\$256,296.09	33
Other Financing Use				
Sales Tax: Trans To CY Road Progra	0.00	0.00	350,000.00	0
Sales Tax: Trans To Cert of Debt	0.00	0.00	314,585.72	0
Other Financing Use Subtotal	\$0.00	\$0.00	\$664,585.72	0
After Transfers	Excess Of Revenue Subtotal	\$65,344.38	\$256,296.09	123,414.28
004 Library Fund - 04				
Revenue				
LIBRARY TAX	521.74	7,664.16	1,300,000.00	1
PAYMENT IN LIEU OF PROPERTY TAXES	0.00	0.00	2,500.00	0
LIBRARY STATE REVENUE SHARING	0.00	9,898.00	30,000.00	33
STATE GRANT - TECHNOLOGY	2,079.20	10,396.00	25,000.00	42
LIBRARY INTEREST	632.55	12,310.04	60,000.00	21
Revenue Subtotal	\$3,233.49	\$40,268.20	\$1,417,500.00	3
Expenditure				
LIBRARY SALARY	35,454.57	187,091.00	550,000.00	34
LEGAL FEES	0.00	0.00	1,000.00	0
DUES	0.00	2,297.28	6,000.00	38
UTILITIES	1,327.26	7,341.13	30,000.00	24
TELEPHONE	671.86	3,621.61	7,500.00	48
INSURANCE	8,317.00	21,512.00	25,000.00	86
MAINT. SUPPLIES/GROUNDS/BUILDING	4,752.50	20,520.80	80,000.00	26
TECHNOLOGY - MAINT & SUPPORT	4,385.43	22,384.99	65,500.00	34
BOOKMOBILE EXPENSES	0.00	715.03	10,000.00	7
OFFICE SUPPLIES	1,367.87	12,027.78	51,000.00	24
PROFESSIONAL SERVICES	1,500.00	1,650.75	2,500.00	66
PROGRAMMING	545.00	10,816.60	62,500.00	17
J P LIBRARY ACCOUNTING / PAYROLL	0.00	4,500.00	18,000.00	25
FURNITURE/EQUIPMENT	0.00	436.82	21,000.00	2
FUTURE BOOKMOBILE PURCHASE	0.00	0.00	220,000.00	0
BOOKS, BINDERY, PERIODICALS	1,222.90	39,906.72	120,000.00	33
PENSION/RETIREMENT DEDUCTION	0.00	0.00	70,000.00	0
TRAVEL	0.00	139.03	12,500.00	1

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
MEDICARE	504.35	2,653.31	8,000.00	33	
LIBRARY RETIREMENT	4,250.23	21,781.87	67,000.00	33	
LIBRARY GROUP INSURANCE	1,238.45	35,431.07	120,000.00	30	
FICA	47.08	549.36	1,000.00	55	
CAP OUTLAY - BLDG RENOVATIONS	0.00	84,050.04	150,000.00	56	
CAP OUTLAY - PARKING LOT	0.00	0.00	185,000.00	0	
Expenditure Subtotal	\$65,584.50	\$479,427.19	\$1,883,500.00	25	
Before Transfers	Deficiency Of Revenue Subtotal	-\$62,351.01	-\$439,158.99	-\$466,000.00	94
After Transfers	Deficiency Of Revenue Subtotal	-\$62,351.01	-\$439,158.99	-\$466,000.00	94
005 Statutory Reserve - 05					
Revenue					
Stat Reserve: Transfer From General	0.00	0.00	173,231.85	0	
Revenue Subtotal	\$0.00	\$0.00	\$173,231.85	0	
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	\$173,231.85	0
006 Asphalt Fund - 06					
Revenue					
ASPHALT TAX	370.92	5,443.33	990,312.71	1	
PAYMENT IN LIEU OF PROPERTY TAXES	0.00	0.00	1,485.00	0	
ASPHALT - STATE REVENUE SHARING	0.00	6,976.00	18,765.00	37	
ASPHALT INTEREST	469.99	9,696.16	57,500.00	17	
Revenue Subtotal	\$840.91	\$22,115.49	\$1,068,062.71	2	
Expenditure					
ASPHALT - MATERIALS	0.00	11,500.49	350,000.00	3	
ASPHALT - SALARIES	25,584.22	133,409.13	0.00	0	
ELECTION EXPENSE	0.00	0.00	332,642.74	0	
ASPHALT - CULVERTS	0.00	15,955.26	28,000.00	57	
SUPPLIES - ASPHALT	0.00	0.00	12,000.00	0	
SIGNS - ASPHALT	104.32	3,060.75	5,000.00	61	
FUEL & OIL	0.00	3,328.96	38,000.00	9	
PARTS & REPAIRS	490.08	7,371.70	40,000.00	18	
TOOLS / TECHNOLOGY (NON EQUIPMENT)	0.00	0.00	1,500.00	0	
PHYSICALS/DRUG TESTS	0.00	0.00	848.00	0	
GPS FLEET TRACKING	364.36	1,821.80	4,372.32	42	
PENSION/RETIREMENT DEDUCTIONS	0.00	0.00	77,000.00	0	
TRAVEL	0.00	0.00	1,846.90	0	
ASPHALT - MEDICARE	450.44	2,409.68	4,823.32	50	
ASPHALT - RETIREMENT	2,984.14	15,444.47	40,748.74	38	
ASPHALT - INSURANCE	506.95	20,653.96	90,801.82	23	
Asphalt: Safety	0.00	0.00	3,000.00	0	
ENGINEERING FEES - CONTRACTED	0.00	760.00	15,000.00	5	
Expenditure Subtotal	\$30,484.51	\$215,716.20	\$1,045,583.84	21	
Before Transfers	Deficiency Of Revenue Subtotal	-\$29,643.60	-\$193,600.71	\$22,478.87	-861
Other Financing Use					

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Asphalt: Trans To Curr Yr Road Proj	0.00	0.00	500,000.00	0	
Other Financing Use Subtotal	\$0.00	\$0.00	\$500,000.00	0	
After Transfers	Deficiency Of Revenue Subtotal	-\$29,643.60	-\$193,600.71	-\$477,521.13	41
007 Health Unit - 07					
Revenue					
AD VALOREM PROPERTY TAX	65.22	956.91	162,015.58	1	
PAYMENT IN LIEU OF PROPERTY TAXES	0.00	0.00	260.00	0	
HEALTH UNIT INTEREST	94.39	1,961.09	8,905.00	22	
Revenue Subtotal	\$159.61	\$2,918.00	\$171,180.58	2	
Expenditure					
BUILDING & GROUNDS	0.00	966.00	6,000.00	16	
SALARIES - JURY FUNDED HEALTH UNIT	5,805.77	30,143.46	71,804.80	42	
Health Unit: Worker's Comp Ins.	0.00	152.00	0.00	0	
PENSION / RETIREMENT TAX DEDUCTION	0.00	0.00	11,500.00	0	
EMPLOYER'S SHARE - MEDICARE	84.22	437.18	1,041.17	42	
EMPLOYER'S SHARE - RETIREMENT	224.24	1,171.98	2,199.02	53	
EMPLOYER'S SHARE - FICA	246.47	1,274.08	3,338.92	38	
EMPLOYEE HEALTH INSURANCE BENEFITS	0.00	2,854.96	8,964.57	32	
PHYSICALS / DRUG TESTING	0.00	0.00	212.00	0	
UTILITIES	967.53	4,010.18	17,000.00	24	
INSURANCE - LIA/BLDG	0.00	3,618.45	3,794.57	95	
HEALTH UNIT SUPPLIES	0.00	0.00	120.00	0	
TECHNOLOGY & TOOLS	0.00	0.00	500.00	0	
EQUIPMENT	0.00	0.00	5,000.00	0	
TELEPHONE / INTERNET SERVICE	134.95	699.74	2,220.00	32	
Expenditure Subtotal	\$7,463.18	\$45,328.03	\$133,695.05	34	
Before Transfers	Deficiency Of Revenue Subtotal	-\$7,303.57	-\$42,410.03	\$37,485.53	-113
After Transfers	Deficiency Of Revenue Subtotal	-\$7,303.57	-\$42,410.03	\$37,485.53	-113
008 Current Year Road Project - 08					
Expenditure					
CONTRACTUAL - PROJECTS	0.00	0.00	1,231,205.30	0	
ENGINEERING FEES	10,292.04	55,953.38	120,000.00	47	
LABORATORY TESTING FEES	0.00	3,250.00	5,000.00	65	
Expenditure Subtotal	\$10,292.04	\$59,203.38	\$1,356,205.30	4	
Before Transfers	Deficiency Of Revenue Subtotal	-\$10,292.04	-\$59,203.38	-\$1,356,205.30	4
Other Financing Source					
Curr Yr Road Proj: Trans From Road	0.00	0.00	500,000.00	0	
Curr Yr Road Proj: Trans From Sales	0.00	0.00	350,000.00	0	
Curr Yr Road Proj: Trans From Aspha	0.00	0.00	500,000.00	0	
Other Financing Source Subtotal	\$0.00	\$0.00	\$1,350,000.00	0	
After Transfers	Deficiency Of Revenue Subtotal	-\$10,292.04	-\$59,203.38	-\$6,205.30	954
009 Tourism Fund - 09					
Revenue					

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Tourism: Grant Revenue	0.00	0.00	27,775.00	0	
Tourism: Interest	25.98	731.08	2,600.00	28	
Revenue Subtotal	\$25.98	\$731.08	\$30,375.00	2	
Expenditure					
Tourism: Advertising	0.00	0.00	15,000.00	0	
Tourism: Education/Recreation/Cultu	0.00	0.00	15,000.00	0	
Tourism: Office Expense	0.00	74.00	1,000.00	7	
Tourism: Dues, Memberships, Registr	0.00	450.00	2,000.00	23	
Tourism: Travel Expense	0.00	453.16	3,000.00	15	
Expenditure Subtotal	\$0.00	\$977.16	\$36,000.00	3	
Before Transfers	Excess Of Revenue Subtotal	\$25.98	-\$246.08	-\$5,625.00	4
After Transfers	Excess Of Revenue Subtotal	\$25.98	-\$246.08	-\$5,625.00	4
010 Landfill Closure - 10					
Revenue					
INTEREST	152.75	4,287.25	15,855.00	27	
Revenue Subtotal	\$152.75	\$4,287.25	\$15,855.00	27	
Other Financing Source					
Landfill Closure: Trans From Solid	0.00	0.00	40,000.00	0	
Other Financing Source Subtotal	\$0.00	\$0.00	\$40,000.00	0	
After Transfers	Excess Of Revenue Subtotal	\$152.75	\$4,287.25	\$55,855.00	8
011 Solid Waste - 11					
Revenue					
SALES TAX RECEIPTS	99,022.20	390,001.80	1,128,000.00	35	
RECYCLING METAL/PLASTIC/PAPER/ETC	1,250.40	6,474.15	18,000.00	36	
DUMPING FEE CHARGED	547.05	4,619.19	8,250.00	56	
COMMERCIAL COLLECTION FEES	13,600.00	69,975.00	174,000.00	40	
INTEREST	120.33	3,761.70	28,080.00	13	
RECYCLED WOOD PRODUCTS - FUEL	0.00	0.00	30,000.00	0	
Revenue Subtotal	\$114,539.98	\$474,831.84	\$1,386,330.00	34	
Expenditure					
ADMIN COLLECTION COST & COMMISSIONS	1,005.78	5,557.56	16,920.00	33	
SALARY	54,021.64	281,061.45	718,928.08	39	
LEGAL COUNCIL & SETTLEMENTS	0.00	0.00	2,500.00	0	
ENGINEER	3,324.13	14,299.13	20,000.00	71	
RECYCLING - WOOD PRODUCTS	0.00	-1,582.62	0.00	0	
FEES / PERMITS / AUDIT FEES	0.00	100.00	4,500.00	2	
PUBLICATIONS	0.00	68.00	200.00	34	
UTILITIES	1,208.20	5,059.24	18,720.00	27	
TELEPHONE	515.77	2,270.90	6,750.00	34	
TIRES	914.24	7,099.97	17,400.00	41	
GAS & OIL	806.27	32,757.69	102,000.00	32	
OFFICE EXPENSE	0.00	542.73	2,500.00	22	
PARTS, REPAIRS, SUPPLIES, ETC.	6,744.85	44,725.69	136,500.00	33	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
BUILDING / INFRASTRUCTURE REPAIR	699.99	15,916.82	50,000.00	32	
TOOLS/TECHNOLOGY (NON EQUIPMENT)	29.00	2,229.63	6,500.00	34	
LEASE OF EQUIPMENT	4,445.95	22,229.75	62,800.00	35	
NON-CAPITALIZED ASSETS	0.00	0.00	20,500.00	0	
PHYSICALS/TESTS	0.00	495.00	1,060.00	47	
GPS FLEET TRACKING	350.87	1,754.35	4,310.44	41	
TRAVEL, CONFERENCE, TRAINING	0.00	399.00	4,518.80	9	
MEDICARE	770.62	3,890.55	10,424.46	37	
RETIREMENT	6,617.64	34,332.74	88,068.69	39	
GROUP INSURANCE	0.00	48,467.80	157,000.00	31	
Solid Waste: Workmen's Comp Ins	582.00	31,281.00	36,624.63	85	
Solid Waste: General Property Liab	0.00	2,280.37	2,648.64	86	
Solid Waste: Other Expense	0.00	450.00	0.00	0	
TESTING FEES	0.00	643.00	750.00	86	
SURVEILLANCE / ENFORCEMENT COSTS	0.00	199.75	25,800.00	1	
CONTRACT PAYMENTS	0.00	0.00	30,000.00	0	
DUMPING FEES	27,243.26	101,112.73	290,000.00	35	
INSURANCE/LIA/VEH/WC	0.00	30,276.63	29,304.50	103	
Solid Waste: Safety	0.00	0.00	11,000.00	0	
Expenditure Subtotal	\$109,280.21	\$687,918.86	\$1,878,228.24	37	
Before Transfers	Excess Of Revenue Subtotal	\$5,259.77	-\$213,087.02	-\$491,898.24	43
Other Financing Use					
Solid Waste: Trans To Landfill Clos	0.00	0.00	40,000.00	0	
Other Financing Use Subtotal	\$0.00	\$0.00	\$40,000.00	0	
After Transfers	Excess Of Revenue Subtotal	\$5,259.77	-\$213,087.02	-\$531,898.24	40
012 Off Duty Witness Fees - 12					
Revenue					
SHERIFF - COURT FEES / FINES	85.50	1,063.50	8,400.00	13	
Revenue Subtotal	\$85.50	\$1,063.50	\$8,400.00	13	
Expenditure					
AGENCY REIMBURSEMENT - OFF DUTY FEE	0.00	800.00	9,000.00	9	
Expenditure Subtotal	\$0.00	\$800.00	\$9,000.00	9	
Before Transfers	Excess Of Revenue Subtotal	\$85.50	\$263.50	-\$600.00	-44
After Transfers	Excess Of Revenue Subtotal	\$85.50	\$263.50	-\$600.00	-44
013 Capital Fund - 13					
Expenditure					
EQUIPMENT/FURNITURE	0.00	5,099.00	340,000.00	1	
CONSTRUCTION - CONTRACTED	0.00	9,384.12	865,000.00	1	
Expenditure Subtotal	\$0.00	\$14,483.12	\$1,205,000.00	1	
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$14,483.12	-\$1,205,000.00	1
Other Financing Source					
Capital: Transfer From General Fund	0.00	0.00	1,205,000.00	0	
Other Financing Source Subtotal	\$0.00	\$0.00	\$1,205,000.00	0	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$14,483.12	\$0.00	0
015 2015 Road Cert. Of Indebtedness - 15					
Expenditure					
CERTIFICATES OF INDEBTEDNESS	295,000.00	295,000.00	295,000.00	100	
INTEREST - CERT OF INDEBTEDNESS	16,479.60	16,479.60	30,990.03	53	
	Expenditure Subtotal	\$311,479.60	\$311,479.60	\$325,990.03	96
Before Transfers	Deficiency Of Revenue Subtotal	-\$311,479.60	-\$311,479.60	-\$325,990.03	96
Other Financing Source					
Cert. of Debt: Trans From Sales Tax	0.00	0.00	314,585.72	0	
	Other Financing Source Subtotal	\$0.00	\$0.00	\$314,585.72	0
After Transfers	Deficiency Of Revenue Subtotal	-\$311,479.60	-\$311,479.60	-\$11,404.31	2,731
016 Jackson O.E.P - 16					
Revenue					
EMPG - GOHSEP - STATE OF LA	0.00	0.00	26,191.00	0	
	Revenue Subtotal	\$0.00	\$0.00	\$26,191.00	0
Expenditure					
SALARY - O.E.P. DIRECTOR	2,166.67	10,833.35	26,500.04	41	
CONFERENCES / WORKSHOPS	0.00	0.00	1,000.00	0	
OFFICE SUPPLIES	0.00	0.00	1,000.00	0	
SOFTWARE & TECHNOLOGY	12.50	37.50	500.00	8	
EMERGENCY EVENT EXPENSES - LOCAL	3,226.61	3,226.61	0.00	0	
EMPLOYER'S SHARE - MEDICARE	31.42	157.10	384.25	41	
EMPLOYER'S SHARE - FICA	134.34	671.66	1,643.00	41	
O.E.P. Utilities (Phone/Gas/Water)	0.00	0.00	1,350.00	0	
O.E.P. Telephone	0.00	0.00	900.00	0	
	Expenditure Subtotal	\$5,571.54	\$14,926.22	\$33,277.29	45
Before Transfers	Deficiency Of Revenue Subtotal	-\$5,571.54	-\$14,926.22	-\$7,086.29	211
After Transfers	Deficiency Of Revenue Subtotal	-\$5,571.54	-\$14,926.22	-\$7,086.29	211
017 Coroner Fund - 17					
Revenue					
Coroner: Municipal Fees	387.39	3,358.89	15,750.00	21	
Coroner: Coroner's Fees	50.00	550.00	1,000.00	55	
	Revenue Subtotal	\$437.39	\$3,908.89	\$16,750.00	23
Expenditure					
SALARIES - CORONER'S OFFICE	2,800.00	12,950.00	30,000.00	43	
MEDICARE - EMPLOYER'S SHARE	40.61	187.79	435.00	43	
FICA - EMPLOYER'S SHARE	173.60	802.90	1,860.00	43	
DUES - CORONER'S ASSOCIATION	0.00	350.00	350.00	100	
CONTRACTED WORKERS	0.00	0.00	300.00	0	
AUTOPSY PROFESSIONAL CHARGES	0.00	9,035.00	24,660.00	37	
INDIGENT DISPOSITION	0.00	0.00	1,500.00	0	
FORENSIC ASSAULT SPECIALISTS	0.00	0.00	700.00	0	
TOXICOLOGY	0.00	0.00	700.00	0	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

05/01/2020 To 05/31/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
OPC'S - OUT-OF-PARISH	800.00	3,800.00	12,000.00	32	
OFFICE SUPPLIES, MISC. EXP	68.18	1,917.34	3,600.00	53	
COMPUTER SOFTWARE	313.30	1,783.25	2,795.00	64	
MEDICAL SUPPLIES	-1,012.00	671.89	1,450.00	46	
TRAVEL EXPENSE - CORONERS	0.00	732.28	3,300.00	22	
VEHICLE / LIABILITY INSURANCE	0.00	1,497.87	5,100.00	29	
VEHICLE EXPENSE - REPAIRS ETC	2,261.05	2,855.65	1,000.00	286	
UTILITIES (PHONE/GAS/WATER/ELECTRIC)	138.79	1,057.64	3,400.00	31	
Coroner's Office Telephone	326.13	1,338.97	3,324.00	40	
Building Repairs and Renovations	0.00	0.00	2,000.00	0	
EQUIPMENT / VEHICLES	0.00	26,480.00	30,000.00	88	
Expenditure Subtotal	\$5,909.66	\$65,460.58	\$128,474.00	51	
Before Transfers	Deficiency Of Revenue Subtotal	-\$5,472.27	-\$61,551.69	-\$111,724.00	55
After Transfers	Deficiency Of Revenue Subtotal	-\$5,472.27	-\$61,551.69	-\$111,724.00	55
024 Federal Grants Fund - 24					
Revenue					
2019 SHSP Grant Reimbursement	0.00	0.00	30,556.43	0	
Revenue Subtotal	\$0.00	\$0.00	\$30,556.43	0	
Expenditure					
2019 SHSP Grant Expenditures	0.00	0.00	30,556.43	0	
Expenditure Subtotal	\$0.00	\$0.00	\$30,556.43	0	
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	\$0.00	0
025 Lcdbg Grants Fund - 25					
Revenue					
LCDBG Grant: Reimbursements	0.00	42,374.39	0.00	0	
Revenue Subtotal	\$0.00	\$42,374.39	\$0.00	0	
Expenditure					
LCDBG Grant: Consultant Fees	0.00	1,250.00	0.00	0	
LCDBG Grant: Engineering Fees	0.00	1,960.00	0.00	0	
LCDBG Grant: Contract Payments	0.00	39,164.39	0.00	0	
Expenditure Subtotal	\$0.00	\$42,374.39	\$0.00	0	
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	\$0.00	0
026 Court Fees Fund - 26					
Expenditure					
PETIT / GRAND JURY FEES	0.00	1,267.80	8,000.00	16	
Expenditure Subtotal	\$0.00	\$1,267.80	\$8,000.00	16	
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$1,267.80	-\$8,000.00	16
Other Financing Source					
Court Witness: Transfer From Genera	0.00	0.00	5,000.00	0	
Other Financing Source Subtotal	\$0.00	\$0.00	\$5,000.00	0	
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$1,267.80	-\$3,000.00	42

CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER

Jackson Parish Police Jury

Deposit Dates: 5/1/2020 to 5/31/2020

FY 2020

Deposit Numbers: 441 to 462

User IDs: All

Deposit # / Date / Cash Account			Deposit Amount (\$)
441	05/04/2020	020-1-901-00000	4,551.95
442	05/06/2020	020-1-901-00000	163,360.80
443	05/06/2020	020-1-901-00000	1,103.83
444	05/08/2020	020-1-901-00000	1,635.00
449	05/11/2020	020-1-901-00000	5,526.67
450	05/14/2020	020-1-901-00000	1,409.10
451	05/14/2020	020-1-901-00000	1,781.20
452	05/18/2020	020-1-901-00000	5,405.60
453	05/20/2020	020-1-901-00000	1,427.11
454	05/21/2020	020-1-901-00000	977.17
455	05/22/2020	020-1-901-00000	7,554.78
456	05/26/2020	020-1-901-00000	19,843.11
457	05/26/2020	020-1-901-00000	5,225.00
458	05/29/2020	020-1-901-00000	1,300.94
459	05/29/2020	020-1-901-00000	1,550.00
460	05/31/2020	020-1-902-00000	32.30
461	05/31/2020	020-1-901-00000	2,373.69
462	05/22/2020	020-1-901-00000	550.00
GRAND TOTAL:			\$225,608.25

ACCOUNTS PAYABLE CHECK REGISTER

Jackson Parish Police Jury

FY 2020

Check Register for 5/1/2020 to 5/31/2020 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

Check Date		Amount (\$)	
05/05/2020	Check Run 408 Check Total	\$20,367.69	
	Check Run 408 Total	\$20,367.69	
05/07/2020	Check Run 409 Check Total	\$15,254.28	
	Check Run 409 Total	\$15,254.28	
05/11/2020	Check Run 410 Check Total	\$37,975.78	
	Check Run 410 Total	\$37,975.78	
05/14/2020	Check Run 411 Check Total	\$1,337.44	
	Check Run 411 Total	\$1,337.44	
05/18/2020	Check Run 413 Check Total	\$369,675.22	
	Check Run 413 Total	\$369,675.22	
05/21/2020	Check Run 414 Check Total	\$5,418.90	
	Check Run 414 Total	\$5,418.90	
05/22/2020	Check Run 415 Check Total	\$18,377.86	
	Check Run 415 Total	\$18,377.86	
	Description	Count	Amount (\$)
	ACH	0	\$0.00
	Bank of America	0	\$0.00
	Check	118	\$468,407.17
	Strategic Payment Services	0	\$0.00
	Wells Fargo	0	\$0.00
	Paymode X	0	\$0.00
	GRAND TOTAL	118	\$468,407.17

Gina Thomas

From: Paul Riley <priley@rileyco.org>
Sent: Monday, June 1, 2020 11:03 AM
To: Gina Thomas; amy magee (amagee@jboro.com)
Subject: 2020 Road Program
Attachments: 20200601110811445.pdf

Gina and Amy,

When me and Jody did our last ride of all the roads we are doing, we decided it would be best to put asphalt on the small portion of Keppler Creek we are doing instead of surface treatment (Chip Seal). I don't think the chip seal will hold up and the base is not really set up for it. Plus there is a lot more heavy traffic on this road so we both think Hot mix is the better alternate for the road.

Attached is a revised 2020 Road Program that I would like the Jury to approve. It moved Keppler Creek to the Asphalt list and took it off the Surface Treatment list. Can we discuss this tonight? Either way, please put on the full jury agenda to approve next week. Thanks.

Paul

2020 Road Program
Revised to be approved 6-8-20
Budget \$1,350,000

Asphaltic Concrete Project		
Road	List	Estimate
Gansville ***	Major # 3	\$ 450,000
Poland Loop	Minor # 3	\$ 74,000
Micah Road	Minor # 4	\$ 35,000
Bethany Loop	Minor # 5	\$ 64,500
New Hope Road	Minor # 6	\$ 230,000
Keppler Creek **	Oil # 1	\$ 45,000
Subtotal Asphalt Project		\$ 898,500

Asphaltic Surface Treatment Project		
Road	List	Estimate
Firewood Road	Overlay # 8	\$ 66,500
Seymore Road	Overlay # 9	\$ 27,000
John Watts Road	Overlay # 10	\$ 91,200
Ebenezer Church	Overlay # 11	\$ 40,900
Sandy Point Drive	Overlay # 12	\$ 28,000
Caney Creek Drive	Overlay # 13	\$ 19,100
Chatham Lake Rd *	Overlay # 14	\$ 74,600
Dogwood Harbor	Overlay # 15	\$ 51,300
Wildwood **	Oil # 2	\$ 11,000
Bell Lane	Minor # 7	\$ 23,000
Subtotal Surface Treat. Project		\$ 432,600

Total Both Projects \$ 1,331,100

- * Extend to Hwy 34 to do entire road per engineer Recommendation
- ** Police Jury to do Prep Work
- *** Road will crack

FLOOD DAMAGE PREVENTION ORDINANCE

ARTICLE I

STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND METHODS

SECTION A. STATUTORY AUTHORIZATION

The Legislature of the State of Louisiana has in statute LRS 38:84 delegated the responsibility of local governmental units to adopt regulations designed to minimize flood losses. Therefore, the Jackson Parish Police Jury of Jackson Parish, Louisiana, does ordain as follows:

SECTION B. FINDINGS OF FACT

(1) The flood hazard areas of Jackson Parish are subject to periodic inundation, which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief, all of which adversely affect the public health, safety and general welfare.

(2) These flood losses are created by the cumulative effect of obstructions in floodplains which cause an increase in flood heights and velocities, and by the occupancy of flood hazard areas by uses vulnerable to floods and hazardous to other lands because they are inadequately elevated, floodproofed or otherwise protected from flood damage.

SECTION C. STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- (1) Protect human life and health;
- (2) Minimize expenditure of public money for costly flood control projects;
- (3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) Minimize prolonged business interruptions;
- (5) Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;

(6) Help maintain a stable tax base by providing for the sound use and development of flood-prone areas in such a manner as to minimize future flood blight areas; and

(7) Insure that potential buyers are notified that property is in a flood area.

SECTION D. METHODS OF REDUCING FLOOD LOSSES

In order to accomplish its purposes, this ordinance uses the following methods:

(1) Restrict or prohibit uses that are dangerous to health, safety or property in times of flood, or cause excessive increases in flood heights or velocities;

(2) Require that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;

(3) Control the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters;

(4) Control filling, grading, dredging and other development which may increase flood damage;

(5) Prevent or regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands.

ARTICLE 2

DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

ALLUVIAL FAN FLOODING - means flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

APEX - means a point on an alluvial fan or similar landform below which the flow path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

APPURTENANT STRUCTURE – means a structure which is on the same parcel of property as the principal structure to be insured and the use of which is incidental to the use of the principal structure

AREA OF FUTURE CONDITIONS FLOOD HAZARD – means the land area that would be inundated by the 1-percent-annual chance (100 year) flood based on future conditions hydrology.

AREA OF SHALLOW FLOODING - means a designated AO, AH, AR/AO, AR/AH, or VO zone on a community's Flood Insurance Rate Map (FIRM) with a 1 percent or greater annual chance of flooding to an average depth of 1 to 3 feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

AREA OF SPECIAL FLOOD HAZARD - is the land in the floodplain within a community subject to a 1 percent or greater chance of flooding in any given year. The area may be designated as Zone A on the Flood Hazard Boundary Map (FHBM). After detailed rate-making has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-30, VE or V.

BASE FLOOD - means the flood having a 1 percent chance of being equaled or exceeded in any given year.

BASE FLOOD ELEVATION – The elevation shown on the Flood Insurance Rate Map (FIRM) and found in the accompanying Flood Insurance Study (FIS) for Zones A, AE, AH, A1-A30, AR, V1-V30, or VE that indicates the water surface elevation resulting from the flood that has a 1% chance of equaling or exceeding that level in any given year – also called the Base Flood.

BASEMENT - means any area of the building having its floor subgrade (below ground level) on all sides.

BREAKAWAY WALL – means a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces, without causing damage to the elevated portion of the building or supporting foundation system.

CRITICAL FEATURE - means an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.

DEVELOPMENT - means any man-made change to improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

ELEVATED BUILDING – means, for insurance purposes, a non-basement building, which has its lowest elevated floor, raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns.

EXISTING CONSTRUCTION - means for the purposes of determining rates, structures for which the "start of construction" commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. "Existing construction" may also be referred to as "existing structures."

EXISTING MANUFACTURED HOME PARK OR SUBDIVISION - means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

EXPANSION TO AN EXISTING MANUFACTURED HOME PARK OR SUBDIVISION - means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

FLOOD OR FLOODING - means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) the overflow of inland or tidal waters.
- (2) the unusual and rapid accumulation or runoff of surface waters from any source.

FLOOD ELEVATION STUDY – means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.

FLOOD INSURANCE RATE MAP (FIRM) - means an official map of a community, on which the Federal Emergency Management Agency has delineated both the special flood hazard areas and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS) – see Flood Elevation Study

FLOODPLAIN OR FLOOD-PRONE AREA - means any land area susceptible to being inundated by water from any source (see definition of flooding).

FLOODPLAIN MANAGEMENT - means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

FLOODPLAIN MANAGEMENT REGULATIONS - means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOOD PROTECTION SYSTEM - means those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

FLOOD PROOFING - means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

FLOODWAY – see Regulatory Floodway

FUNCTIONALLY DEPENDENT USE - means a use, which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

HIGHEST ADJACENT GRADE - means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

HISTORIC STRUCTURE - means any structure that is:

(1) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;

(2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

(3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or

(4) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:

(a) By an approved state program as determined by the Secretary of the Interior or;

(b) Directly by the Secretary of the Interior in states without approved programs.

LEVEE - means a man-made structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

LEVEE SYSTEM - means a flood protection system which consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

LOWEST FLOOR - means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking or vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; **provided** that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirement of Section 60.3 of the National Flood Insurance Program regulations.

MANUFACTURED HOME - means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

MANUFACTURED HOME PARK OR SUBDIVISION - means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MEAN SEA LEVEL - means, for purposes of the National Flood Insurance Program, the North American Vertical Datum (NAVD) of 1988 or other datum, to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

NEW CONSTRUCTION - means, for the purpose of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

NEW MANUFACTURED HOME PARK OR SUBDIVISION - means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

RECREATIONAL VEHICLE - means a vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projections; (iii) designed to be self-propelled or permanently towable by a light duty truck; and (iv) designed primarily not for use as

a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

REGULATORY FLOODWAY - means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

RIVERINE – means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

SPECIAL FLOOD HAZARD AREA – see Area of Special Flood Hazard

START OF CONSTRUCTION - (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (Pub. L. 97-348)), includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE – means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

SUBSTANTIAL DAMAGE - means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT - means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before "start of construction" of the improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either: (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions or (2) Any alteration of a "historic

structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

VARIANCE – means a grant of relief by a community from the terms of a floodplain management regulation. (For full requirements see Section 60.6 of the National Flood Insurance Program regulations.)

VIOLATION - means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Section 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION - means the height, in relation to the North American Vertical Datum (NAVD) of 1988 (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

ARTICLE 3

GENERAL PROVISIONS

SECTION A. LANDS TO WHICH THIS ORDINANCE APPLIES

The ordinance shall apply to all unincorporated areas of special flood hazard within the jurisdiction of Jackson Parish

SECTION B. BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard identified by the Federal Emergency Management Agency in the current scientific and engineering report entitled, "The Flood Insurance Study (FIS) for Jackson Parish, Louisiana and Incorporated Areas" dated August 19, 2020, with accompanying Flood Insurance Rate Maps (FIRM) dated August 19, 2020, and any revisions thereto are hereby adopted by reference and declared to be a part of this ordinance.

SECTION C. ESTABLISHMENT OF DEVELOPMENT PERMIT

A Floodplain Development Permit shall be required to ensure conformance with the provisions of this ordinance.

SECTION D. COMPLIANCE

No structure or land shall hereafter be located, altered, or have its use changed without full compliance with the terms of this ordinance and other applicable regulations.

SECTION E. ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

SECTION F. INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be; (1) considered as minimum requirements; (2) liberally construed in favor of the governing body; and (3) deemed neither to limit nor repeal any other powers granted under State statutes.

SECTION G. WARNING AND DISCLAIMER OR LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of the community or any official or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

ARTICLE 4

ADMINISTRATION

SECTION A. DESIGNATION OF THE FLOODPLAIN ADMINISTRATOR

The Secretary-Treasurer is hereby appointed the Floodplain Administrator to administer and implement the provisions of this ordinance and other appropriate sections of 44 CFR (Emergency Management and Assistance - National Flood Insurance Program Regulations) pertaining to floodplain management.

SECTION B. DUTIES & RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR

Duties and responsibilities of the Floodplain Administrator shall include, but not be limited to, the following:

(1) Maintain and hold open for public inspection all records pertaining to the provisions of this ordinance.

(2) Review permit applications to determine whether to ensure that the proposed building site project, including the placement of manufactured homes, will be reasonably safe from flooding.

(3) Review, approve or deny all applications for development permits required by adoption of this ordinance.

(4) Review permits for proposed development to assure that all necessary permits have been obtained from those Federal, State or local governmental agencies (including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334) from which prior approval is required.

(5) Where interpretation is needed as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions) the Floodplain Administrator shall make the necessary interpretation.

(6) Notify, in riverine situations, adjacent communities and the State Coordinating Agency which is the Department of Transportation and Development, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.

(7) Assure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.

(8) When base flood elevation data has not been provided in accordance with Article 3, Section B, the Floodplain Administrator shall obtain, review and reasonably utilize any base flood elevation data and floodway data available from a Federal, State or other source, in order to administer the provisions of Article 5.

(9) When a regulatory floodway has not been designated, the Floodplain Administrator must require that no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

(10) Under the provisions of 44 CFR Chapter 1, Section 65.12, of the National Flood Insurance Program regulations, a community may approve certain development in Zones A1-30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than 1 foot, provided that the community **first** completes all of the provisions required by Section 65.12.

SECTION C. PERMIT PROCEDURES

(1) Application for a Floodplain Development Permit shall be presented to the Floodplain Administrator on forms furnished by him/her and may include, but not be limited to, plans in duplicate drawn to scale showing the location, dimensions, and elevation of proposed landscape alterations, existing and proposed structures, including the placement of manufactured homes, and the location of the foregoing in relation to areas of special flood hazard. Additionally, the following information is required:

(a) Elevation (in relation to mean sea level), of the lowest floor (including basement) of all new and substantially improved structures;

(b) Elevation in relation to mean sea level to which any nonresidential structure shall be floodproofed;

(c) A certificate from a registered professional engineer or architect that the nonresidential floodproofed structure shall meet the floodproofing criteria of Article 5, Section B (2);

(d) Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development;

(e) Maintain a record of all such information in accordance with Article 4, Section (B)(1);

(2) Approval or denial of a Floodplain Development Permit by the Floodplain Administrator shall be based on all of the provisions of this ordinance and the following relevant factors:

(a) The danger to life and property due to flooding or erosion damage;

(b) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;

(c) The danger that materials may be swept onto other lands to the injury of others;

(d) The compatibility of the proposed use with existing and anticipated development;

(e) The safety of access to the property in times of flood for ordinary and emergency vehicles;

(f) The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical and water systems;

(g) The expected heights, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site;

(h) The necessity to the facility of a waterfront location, where applicable;

(i) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use.

SECTION D. VARIANCE PROCEDURES

(1) The Appeal Board, as established by the community, shall hear and render judgment on requests for variances from the requirements of this ordinance.

(2) The Appeal Board shall hear and render judgment on an appeal only when it is alleged there is an error in any requirement, decision, or determination made by the Floodplain Administrator in the enforcement or administration of this ordinance.

(3) Any person or persons aggrieved by the decision of the Appeal Board may appeal such decision in the courts of competent jurisdiction.

(4) The Floodplain Administrator shall maintain a record of all actions involving an appeal and shall report variances to the Federal Emergency Management Agency upon request.

(5) Variances may be issued for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this ordinance.

(6) Variances may be issued for new construction and substantial improvements to be erected on a lot of 1/2 acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing the relevant factors in Section C (2) of this Article have been fully considered. As the lot size increases beyond the 1/2 acre, the technical justification required for issuing the variance increases.

(7) Upon consideration of the factors noted above and the intent of this ordinance, the Appeal Board may attach such conditions to the granting of variances as it deems necessary to further the purpose and objectives of this ordinance (Article 1, Section C).

(8) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.

(9) Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.

(10) Prerequisites for granting variances:

(a) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

(b) Variances shall only be issued upon: (i) showing a good and sufficient cause; (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(c) Any application to which a variance is granted shall be given written notice that the structure will be permitted to be built with the lowest floor elevation below the base flood elevation, and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

(11) Variances may be issued by a community for new construction and substantial improvements and for other development necessary for the conduct of a functionally dependent use provided that (i) the criteria outlined in Article 4, Section D (1)-(9) are met, and (ii) the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.

ARTICLE 5

PROVISIONS FOR FLOOD HAZARD REDUCTION

SECTION A. GENERAL STANDARDS

In all areas of special flood hazards the following provisions are required for all new construction and substantial improvements:

(1) All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;

(2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage;

(3) All new construction or substantial improvements shall be constructed with materials resistant to flood damage;

(4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;

(5) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;

(6) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the system and discharge from the systems into flood waters; and,

(7) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

SECTION B. SPECIFIC STANDARDS

In all areas of special flood hazards where base flood elevation data has been provided as set forth in (i) Article 3, Section B, (ii) Article 4, Section B (8), or (iii) Article 5, Section C (3), the following provisions are required:

(1) **Residential Construction** - new construction and substantial improvement of any residential structure shall have the lowest floor (including basement), elevated to or above the base flood elevation. A registered professional engineer, architect, or land surveyor shall submit a certification to the Floodplain Administrator that the standard of this subsection as proposed in Article 4, Section C (1) a., is satisfied.

(2) **Nonresidential Construction** - new construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including basement) elevated to or above the base flood level or together with attendant utility and sanitary facilities, be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are floodproofed shall be maintained by the Floodplain Administrator.

(3) **Enclosures** - new construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:

(a) A minimum of two openings on separate walls having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.

(b) The bottom of all openings shall be no higher than 1 foot above grade.

(c) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

(4) Manufactured Homes -

(a) Require that all manufactured homes to be placed within Zone A on a community's FHBM or FIRM shall be installed using methods and practices which minimize flood damage. For the purposes of this requirement, manufactured homes must be elevated and anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

(b) Require that manufactured homes that are placed or substantially improved within Zones A1-30, AH, and AE on the community's FIRM on sites (i) outside of a manufactured home park or subdivision, (ii) in a new manufactured home park or subdivision, (iii) in an expansion to an existing manufactured home park or subdivision, or (iv) in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as a result of a flood, be elevated on a permanent foundation such that the bottom of the longitudinal structural I beam of the manufactured home is elevated to or above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

(c) Require that manufactured homes be placed or substantially improved on sites in an existing manufactured home park or subdivision with Zones A1-30, AH and AE on the community's FIRM that are not subject to the provisions of paragraph (4)(b) of this section be elevated so that either:

(i) the bottom of the longitudinal structural I beam of the manufactured home is at or above the base flood elevation, or

(ii) the manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

(5) Recreational Vehicles - Require that recreational vehicles placed on sites within Zones A1-30, AH, and AE on the community's FIRM either (i) be on the site for fewer than 180 consecutive days, or (ii) be fully licensed and ready for highway use, or (iii) meet the permit requirements of Article 4, Section C (1), and the elevation and anchoring requirements for "manufactured homes" in paragraph (4) of this section. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

SECTION C. STANDARDS FOR SUBDIVISION PROPOSALS

(1) All subdivision proposals including the placement of manufactured home parks and subdivisions shall be consistent with Article 1, Sections B, C, and D of this ordinance.

(2) All proposals for the development of subdivisions including the placement of manufactured home parks and subdivisions shall meet Floodplain Development Permit requirements of Article 3, Section C; Article 4, Section C; and the provisions of Article 5 of this ordinance.

(3) Base flood elevation data shall be generated for subdivision proposals and other proposed development including the placement of manufactured home parks and subdivisions which is greater than 50 lots or 5 acres, whichever is lesser, if not otherwise provided pursuant to Article 3, Section B or Article 4, Section B (8) of this ordinance.

(4) All subdivision proposals including the placement of manufactured home parks and subdivisions shall have adequate drainage provided to reduce exposure to flood hazards.

(5) All subdivision proposals including the placement of manufactured home parks and subdivisions shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.

SECTION D. STANDARDS FOR AREAS OF SHALLOW FLOODING (AO/AH ZONES)

Located within the areas of special flood hazard established in Article 3, Section B, are areas designated as shallow flooding. These areas have special flood hazards associated with flood depths of 1 to 3 feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:

(1) All new construction and substantial improvements of **residential** structures have the lowest floor (including basement) elevated to or above the base flood elevation or the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least 2 feet if no depth number is specified), or

(2) All new construction and substantial improvements of **non-residential** structures;

(a) have the lowest floor (including basement) elevated to or above the base flood elevation or the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least two feet if no depth number is specified), or

(b) together with attendant utility and sanitary facilities be designed so that below the base specified flood depth in an AO Zone, or below the Base Flood Elevation in an AH Zone, level the structure is watertight with walls substantially impermeable to the passage of water and

with structural components having the capability of resisting hydrostatic and hydrodynamic loads of effects of buoyancy.

(3) A registered professional engineer or architect shall submit a certification to the Floodplain Administrator that the standards of this Section, as proposed in Article 4, Section C are satisfied.

(4) Require within Zones AH or AO adequate drainage paths around structures on slopes, to guide flood waters around and away from proposed structures.

SECTION E. SEVERABILITY

If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION F. PENALTIES FOR NON COMPLIANCE

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$ 500.00 or imprisoned for not more than 30 days, or both, for each violation. Each day the violation continues shall be deemed a new violation. In addition, the violator shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the Jackson Parish Police Jury from taking such other lawful action as is necessary to prevent or remedy any violation.

SECTION G. CERTIFICATION OF ADOPTION

APPROVED: _____
(community official)

PASSED: _____
(adoption date)

ORDINANCE BECOMES EFFECTIVE: August 19, 2020
(effective date)

I, the undersigned, Secretary-Treasurer, do hereby certify that the above is a true and correct copy of an ordinance duly adopted by the Jackson Parish Police Jury, at a regular meeting duly convened on June 8, 2020.

Signature of Certifying Official

Jackson Parish
{community name}

{SEAL}

OFFICIAL PARISH JOURNAL CERTIFICATE

I, Gina M. Thomas, do hereby certify that I am the
(Name)

Secretary-Treasurer of the Police Jury, of the
(Title of Official: i.e., Secretary of the Police Jury or other parish governing authority)

governing authority of the Parish of Jackson, and as
such, I am the custodian of the records of said governing authority, and that according

to said records, the: Winn Parish Enterprise,
(Name of Newspaper)

P.O. Box 750 Winnfield, LA 71483,
(Complete MAILING ADDRESS of Newspaper)

(318) 628-2712 (318) 628-6196,
(TELEPHONE NUMBER of Newspaper and FAX NUMBER of Newspaper)

independent@natchitochestimes.com,
(E-mail address for Legal Advertising)

is the Official Journal of said Parish and of said governing authority, having been
selected as such on the 8th day of June, 2020, in the manner

provided by law, for the period beginning July 1, 2020 and ending June 30, 2021

and that this Certificate is made for the purpose of identifying the Official Journal

of said Parish and said governing authority to the Honorable R. Kyle Ardoin,

Secretary of State, as required by R. S. 43:150 and R. S. 43:174.

(Signature of Official)

(Date)

Please return this form to: Secretary of State, Elections Services
P. O. Box 94125, Baton Rouge, LA 70804-9125
Telephone: (225) 922-0900

FOR SOS USE ONLY		
Website Updated	YES -	NO -



Jackson Parish Police Jury

Actions Needed for Parish Boards

Jurors,

The following is a breakdown by District of the actions needed for Parish Boards as of May 2020. We will continue to add the expirations as they come up each month. Please also review the "At Large" section as membership for these vacancies is open to all districts.

District 1: *No action needed at this time.*

District 2:

Board	Member	District	Phone #	Action Needed
District 4 Fire District	Jimmy Tolar	2		Term expired, in good standing Re-appoint or fill with new member 2-year term ending 12/31/2021

District 3:

Board	Member	District	Phone #	Action Needed
Library	Lisa Nunn	4	548-0094	Term expires in July , in good standing <i>She is from District 4, appointed to represent District 3</i>

District 4:

Board	Member	District	Phone #	Action Needed
Hodge Fire District	VACANCY	4		2-year term ending 12/31/2021

District 5: *No action needed at this time.*

District 6:

Board	Member	District	Phone #	Action Needed
Jonesboro Fire District	VACANCY	6		2-year term ending 12/31/2022

District 7:

Board	Member	District	Phone #	Action Needed
Tourism	VACANCY	7		Fill term from Lise' Robinson, expires 9/2021

At Large:

Board	Member	District	Phone #	Action Needed
Hospital	VACANCY	(any)		Complete unexpired term ending 8/1/2023 Must be an MBA
Museum	(4) VACANCIES	1 2 (2-any)		10-member board, all districts to be represented. 3-year term ending 12/31/2022

