



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

September 07, 2021 Business Session

MEMBERS

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4
JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7
LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

DATE: Tuesday, September 07, 2021
TIME: 5:15 PM
LOCATION: Jackson Parish Police Jury Administrative Building
Nathaniel Zeno Jr. Meeting Room
160 Industrial Drive
Jonesboro, LA 71251

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Committee Reports

Operations: Ms. Amy Magee, Chairman

- [1.](#) Review Committee discussions and recommendations
- [2.](#) Discuss service proposals for internet at the Road Barn

Finance: Ms. Tarneshala Cowans

- [3.](#) Review Committee discussions and recommendations

Grants: Ms. Amy Magee

- [4.](#) Review Committee discussions and recommendations
- [5.](#) Discuss recommendation to authorize software and hardware contracts and purchases
- [6.](#) Discuss recommendation for hazard pay
- [7.](#) Discuss recommendation for four gravel bin sites
- [8.](#) Discuss having the Road Department deliver and spread gravel for bin sites
- [9.](#) Discuss recommendation to transfer revenue loss funds to General Fund
- [10.](#) Discuss recommendation to allocate ARP funds for the Courthouse HVAC system

Policy & Personnel: Ms. Regina Rowe

- [11.](#) Review Committee discussions and recommendations
- [12.](#) Discuss Subdivision Ordinance

Projects: Mr. Lewis Chatham

- [13.](#) Review Committee discussions and recommendations

Veterans: Mr. Todd Culpepper

- [14.](#) Review Committee discussions and recommendations

Parish Cleanup: Mr. John McCarty

- [15.](#) Review Committee discussions and recommendations

Economic Development: Mr. Lynn Treadway



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

16. Review Committee discussions and recommendations

MEMBERS

Other Committee Assignments

17. Review status of open Committee Assignments

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

Board Meeting Updates (if applicable):

Broadband Steering Committee: Ms. Tarneshala Cowans

Library Board: Mr. Lewis Chatham

North Louisiana Economic Development: Ms. Regina Rowe

Pinebelt: Mr. Lynn Treadway

Sales Tax Board: Ms. Tarneshala Cowans

Sparta Groundwater Commission: Ms. Regina Rowe

Workforce Development Board: Mr. John McCarty

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

Continued Business (Discussion and Review)

18. Review Parish Board Appointments

19. Review and discuss waste collection request for proposal - Riley Co.

District 4
JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

New Business (Discussion and Review)

20. Discuss extending the contract for Volkert Inc. for disaster debris monitoring and management services

21. Discuss requesting proposals for pre-disaster debris hauling services

22. Discuss sanctuary county resolution in support of the 2nd amendment

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

Discussion of Other Topics

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

Announcements and Notifications

District 7
LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

Adjourn

Notice Posted: Thursday, September 2, 2021, 5:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 3 describing the assistance that is necessary.

Operations Committee
August 17, 2021

The Operations Committee met Tuesday, August 17, 2021, at 5:15 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Ms. Amy Magee and Mr. John McCarty. Absent: Mr. Lewis Chatham. Also present: Robin Sessions, Solid Waste Superintendent, Jody Stuckey, Road Superintendent, and Gina Thomas, Secretary-Treasurer.

The meeting was called to order by the Chair, Ms. Amy Magee. Mr. McCarty gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments, and they were heard.

Ms. Thomas discussed the status of the Maintenance Department and did not have any concerns or requests.

Ms. Thomas discussed the status of the Administrative Department and did not have any concerns or requests.

The Committee discussed the Enterprise Lease and Maintenance Program. Ms. Stephanie Miles from Enterprise answered questions via teleconference.

The Committee requested that the Jury research re-ordering the planned vehicles as 2022 models through the local dealership as long as the cost was within 3% of the state contract.

The Committee discussed stolen 911 signs from parish roads. Ms. Magee stated she would discuss the issues with the Sheriff.

Mr. Stuckey discussed concerns with debris at the Pardue Loop property and internet service at the Road Barn.

The Committee discussed plans for bins sites and using ARP funding for projects. Mr. Sessions asked the Committee to make a full plan for the Solid Waste program on all future projects including the landfill expansion.

Mr. Sessions discussed concerns on staffing and on re-opening the locations on Zoar and Walker road.

The date of the next Operations Committee was set for Wednesday, September 15th at 5:15 PM.

Motion Mr. McCarty, seconded Ms. Magee to adjourn. Motion carried.

Finance Committee
August 18, 2021

The Finance Committee met Wednesday, August 18, 2021 at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Ms. Tarneshala Cowans. Absent: Mr. John McCarty.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Secretary-Treasurer reviewed the month-to-date financials, purchase orders, and year-to-date budget. The Committee reviewed the fund balances and the recommended budget amendments.

The Committee reviewed the open items for them to discuss at future meetings.

The date and time for the next Finance Committee was set for Wednesday, September 15th at 12:00 PM.

Motion Ms. Magee, seconded Ms. Cowans to adjourn. Motion carried.

Grants Committee
August 18, 2021

The Grants Committee met Wednesday, August 18, 2021, at 12:15 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Ms. Tarneshala Cowans (left after item #2). Absent: none.

The meeting was called to order by the Chair, Ms. Amy Magee.

The Chair opened the floor for public comments, and they were heard.

The Committee reviewed the recommended expenditures for the American Recovery Plan. The Secretary-Treasurer presented the tabulation forms and information on the hardware and software upgrades.

Motion Mr. Culpepper, seconded Ms. Cowans to recommend the Jury authorize a contract with OpenGov and NeoGov for financial and payroll software and authorize the Secretary-Treasurer to purchase upgraded board tablets as ordered. Motion carried.

Motion Mr. McCarty, seconded Ms. Cowans to authorize employee hazard pay of \$2.00/hour for worked hours during the pandemic for 2020. Motion carried.

Mr. Culpepper asked the Secretary-Treasurer to calculate hazard pay for the Coroner's Office as well and present it to the Jury.

The Committee discussed getting an appraisal and a timber cruiser to be able to make an offer on the land for the landfill expansion.

The Committee discussed the revenue loss calculation. Ms. Magee discussed letters of request.

Ms. Cowans left the meeting.

Motion Mr. Culpepper, seconded Ms. Magee to recommend the Jury construct four gravel bin site locations at Hwy 148, Dorsey Shop Road, Zoar Road, and Walker Road, not to exceed \$200 thousand total, in lieu of constructing one model bin site at Hwy 148. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to recommend the Jury transfer \$1 million from the ARP fund to the General Fund for revenue loss. Motion carried.

The Committee discussed reviewing letters of request as they are submitted.

The dates of the next Grants Committee meetings were set for Wednesday, September 1st at 12:00 PM and Wednesday, September 15th at 12:15 PM

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

Grants Committee
September 1, 2021

The Grants Committee met Wednesday, September 1, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Ms. Tarneshala Cowans. Absent: none.

The meeting was called to order by the Chair, Ms. Amy Magee. Mr. Culpepper gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the expenditures to-date for the ARP funding. The Secretary-Treasurer stated the first interim report had been submitted.

The Committee reviewed the updated price estimates for the HVAC system at the Courthouse. The Secretary- Treasurer and Operations Manager, Brad Roller, noted the critical items and the overall budget and recommended unit replacement order.

Motion Mr. Culpepper, seconded Ms. Cowans to recommend the Jury allocate \$412 thousand of ARP funds to replace the chiller #1 and air handling units 1, 2, and 3. Motion carried.

There were no other recommendations or letters of request.

The Committee asked Mr. Paul Riley to send a letter to the sewer system in Lincoln Parish requesting an agreement concerning the Mt. Pisgah sewer system.

The date of the next Grants Committee meeting was noted as Wednesday, September 15th at 12:00 PM.

Motion Mr. Culpepper, seconded Ms. Cowans to adjourn. Motion carried.

Background Information

1) Fiscal Year End	<input type="text" value="December"/>	<u>Notes:</u>
Base Year Revenue Period	<input type="text" value="12/31/2019"/>	FY used for base year calculation
2) Calculation Date	<input type="text" value="12/31/2020"/>	
Number of Months	<input type="text" value="12"/>	Months between Base Year and Calculation Date

Estimate Revenue

3) Base Year Revenue	<input type="text" value="\$ 8,446,822"/>	Use Worksheet to Calculate
4) Growth Rate	<input type="text" value="4.1%"/>	Use Worksheet to Calculate
Counterfactual Revenue	<input type="text" value="\$ 8,793,142"/>	Estimated Revenue Without Pandemic
5) Actual Revenue	<input type="text" value="\$ 7,638,798"/>	Use Worksheet to Calculate

Reduction in Revenue

Fiscal Year Ended 12/31/2020

Revenue Reduction	<input type="text" value="\$ 1,154,344"/>
Revenue Reduction %	<input type="text" value="-13.1%"/>

JACKSON PARISH COURTHOUSE - EXISTING HVAC EQUIPMENT LIST (2021)

ITEM	AREA SERVED	LOCATION	TYPE	YEAR INSTALL	CAPACITY			AGE YRS.	ESTIMATED REMAINING LIFE (YRS)	OPINION OF REPLACEMENT COST
					AIRFLOW CFM	CW FLOW GPM	COOLING TONS			
AHU #1	First Floor - Sheriff's Addition, East Half	Ground Floor Below Sheriff's Offices	Four-pipe, multizone 4 zones Acme MC-78	1967	3,320 cfm@ 1.9" Static 2 HP	24 Gpm	9.5	54	Past Life Expectancy	\$ 91,000
AHU #2	Clerk of Court's Office First Floor	Ground Floor Below Sheriff's Offices	Four-pipe, single zone Trane CCD\B06	1989	2,700 cfm@ 1.65" Static 3 HP	20 Gpm	8.1	32	Past Life Expectancy	\$ 45,000
AHU #3	First Floor Courthouse	First Floor Courthouse Mechanical Room	Four-pipe, multizone 7 zones Acme MC-250	1967	9,515 cfm@ 2.4" Static 10 HP	58 Gpm	24	54	Past Life Expectancy	\$ 106,000
AHU #4	Second Floor Courthouse West Half	Second Floor Courthouse West Mechanical Room	Four-pipe, multizone 5 zones Acme VC-78	1967	3,585 cfm@ 1.9" Static 2 Hp	27 Gpm	10.3	54	Past Life Expectancy	\$ 92,000
AHU #5	Second Floor Courthouse East Half	Second Floor Courthouse East Mechanical Room	Four-pipe, Single zone with 4 reheat coils Acme VC-62	1967	2,625 cfm@ 1.7" Static 2 Hp	20 Gpm	8.1	54	Past Life Expectancy	\$ 45,000
AHU #6	Third Floor Courthouse West Half	Third Floor Courthouse West Mechanical Room	Four-pipe, Single zone with 4 reheat coils Daikin CAH06	2017	2,700 cfm@ 1.75" Static 3 Hp	17.7 Gpm	8.1	4	21	
AHU #7	Third Floor Courthouse Court Room	Third Floor Courthouse East Mechanical Room	Four-pipe, Single zone Acme VC-160	1967	6,230 cfm@ 1.9" Static 5 Hp	53 Gpm	21.8	54	Past Life Expectancy	\$ 60,000
AHU #8	Third Floor Courthouse SE Private Rooms	Third Floor Courthouse East Mechanical Room	Four-pipe, Single zone with 3 reheat coils Trane LPCAB03	2002	1,390 cfm@ 1.6" Static 1 HP	7 Gpm	4.6	19	6	\$ 44,000
Boiler #1	Air Handling Units and Re-heat Heating Coils	Courthouse Ground Floor Boiler Room	Condensing, forced draft, hot water boiler Aerco Benchmark 2.0	2006	2000 mbh gas input			15	10	
Boiler #2	Air Handling Units and Re-heat Heating Coils	Courthouse Ground Floor Boiler Room	Condensing, forced draft, hot water boiler Hydrotherm KN-20	2019	2000 mbh gas input			2	18	
Heating Water Pumps #1 and #2	Boilers #1 and #2	Courthouse Ground Floor Boiler Room	End Suction Centrifugal - 3 Hp 73 Gpm @52' Tdh	2019				2	18	
Chiller #1	AHU's 1 thru 8	Exterior, West Side of Courthouse	Water Cooled Recip Trane RTAA125 125 Tons, 224 gpm	2002				19	1	\$ 170,000
Chilled Water Pumps #1 and #2	Chiller #1	Courthouse Ground Floor Boiler Room	End Suction Centrifugal - 10 Hp 267 Gpm @75' Tdh	2019				2	18	
Reheat Coils 1 thru 12	AHU's 5,6,8	Second & Third Floors Courthouse	Duct mounted with 3-way valves for temperature control	1967				54	Past Life Expectancy	\$ 50,000
					TOTALS			95		\$ 703,000

Policy & Personnel Committee
August 27, 2021

The Policy & Personnel Committee met Friday, August 27, 2021, at 11:30 AM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Ms. Regina Rowe. Absent: Mr. Lynn Treadway.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee discussed the medical leave for Mr. Edward Pepper. The Secretary-Treasurer presented information on retirement benefits. The Committee asked the Secretary-Treasurer and Payroll Clerk to request an expedited quote and processing from PERS for Mr. Pepper.

The Committee reviewed the list of board appointments and nominees.

The Committee reviewed the Subdivision Ordinance and the information provided by Mr. Paul Riley. Mr. Riley stated he did not recommend any changes to the existing ordinance, but he discussed the requested option to modify the ordinance definition of subdivision from two parcels to three. Motion Mr. Culpepper to recommend the Jury amend the Subdivision Ordinance with the new definition. No second was made.

Ms. Rowe requested this item be reviewed with the full Jury at the Business Session before any recommendations are made.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

Project Committee
August 27, 2021

The Project Committee met Friday, August 27, 2021, at 5:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none. Also Present: Ms. Angie Roberts, Registrar of Voters and Ms. Laura Culpepper, Clerk of Court.

The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

Ms. Magee arrived at the meeting.

The Chair invited Mr. Doug Mitchell from the North Delta Regional Planning Commission to present information from the 2020 census and re-apportionment project. The Committee and attendees reviewed the maps and data.

The date of the next Project Committee was set for Tuesday, September 21st at 5:00 PM.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

SUPPLEMENTAL AGREEMENT NO. 1
TO CONTRACT FOR
DISASTER DEBRIS MONITORING AND MANAGEMENT SERVICES
DATED SEPTEMBER 18, 2020

THIS SUPPLEMENTAL AGREEMENT, made and entered into this the ____ day of _____ 2021, by and between:

JACKSON PARISH POLICE JURY, LOUISIANA
(hereafter the "OWNER")
and
VOLKERT, INC.
(hereafter the "CONSULTANT").

WHEREAS the OWNER and the CONSULTANT entered into an Agreement on September 18, 2020 (Original Contract) whereby, the CONSULTANT is to provide all necessary professional services associated with the original contract for the OWNER, all as more specifically set forth in said Agreement, and

WHEREAS the OWNER now desires to retroactively renew the contract for the first of two option years and revise the termination date to read December 31, 2021 as provided in Article II - Section 3 - Part H of the Original Contract, and

WHEREAS the CONSULTANT is agreeable to revise the contract date as requested by the OWNER.

NOW THEREFORE, it is hereby mutually agreed between the parties hereto that the Original Contract be supplemented as follows:

Scope of Work to be provided as follows:
Scope of services to remain as written in original contract

Method of compensation to be as follows:
Payment terms to remain as written in original contract

Time or beginning and completion of work to be as follows:
Work will be as directed by the OWNER post emergency event and contract will terminate December 31, 2021.

All work encompassed herein shall be accomplished in accordance with the requirements of the aforesaid Original Contract, and all requirements of said Agreement except as specifically modified by this Supplemental Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year first above written.

JACKSON PARISH POLICE JURY, LOUISIANA

Attest: _____	_____
Name: _____	Name: _____
Title: _____	Title: _____

VOLKERT, INC.

Attest: _____	_____
Name: _____	Name: _____
Title: _____	Title: _____

State of Louisiana

Parish of Winn In the Name and By the Authority of The Police Jury of Winn Parish

On motion Mr. Kirk Miles and second by Mr. Author Robinson, the Winn Parish Police Jury adopted the following Resolution.

RESOLUTION #021 of 2021

WHEREAS, acting through the United States Constitution, the people of this Country created a government to be their agent in the exercise of a few defined powers, while reserving to the citizens the right to decide on matters which concern their lives, liberty, and property in the ordinary course of affairs;

WHEREAS the Second Amendment of the Constitution of the United States of America states, "A well-regulated Militia being necessary to the security of a free State, the right of the People to keep and bear arms, shall not be infringed";

WHEREAS the right of the people to keep and bear arms is further protected from infringement by the State and Local Governments under the Ninth, Tenth, and Fourteenth Amendments to the Constitution of the United States of America.

WHEREAS the Supreme Court of the United States of America in the District of Columbia v. Heller, 554 U.S. 570(2008), recognized the individual's right to keep and bear arms, as protected by the Second Amendment of the Constitution of the United States of America, Justice Antonin Scalia's prevailing opinion in that case stated that the Second Amendment protects an individual's right to possess a firearm unconnected with service in a militia, and the right to use that firearm for traditionally lawful purposes, such as self-defense within the home;

WHEREAS Section 1 of the Fourteenth Amendment to the Constitution of the United States of America states, "No State shall make or enforce any law which shall abridge the privileges or immunities of citizens of the United States; nor shall any State deprive any person of life, liberty, or property, without due process of law; nor deny to any person within jurisdiction the equal protection of the laws";

WHEREAS the Supreme Court of the United States recognized in McDonald v. City of Chicago, 561 U.S. 742 (2010), declared that the Second Amendment to the Constitution was incorporated by the Fourteenth Amendment and thereby made applicable to the States;

WHEREAS the right to be free from the commandeering hand of the government has been recognized by the United States Supreme Court in Printz v. United States, 521 U.S. 898 (1997), the Court held: "The Federal Government may neither issue directives requiring the States to address particular problems, nor command the States' officers, or those of their political subdivisions, to administer or enforce a federal regulatory program."

NOW, THEREFORE, BE IT RESOLVED THAT, that the Winn Parish Police Jury does determine that the legal, historic, and patriotic words of the Second Amendment of the United States Constitution: "A well-regulated Militia being necessary to the security of a free state, the right of the People to keep and bear arms, shall not be infringed", is hereby declared to be the public policy of the Winn Parish Police Jury and that Winn Parish is hereby declared to be a Second Amendment Sanctuary Parish.

ADOPTED AND APPROVED by the Winn Parish Police Jury in regular session convened on this the 16th day of August 2021.

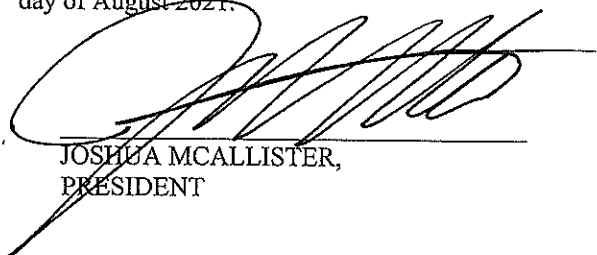
State of  Louisiana

Parish of Winn
In the Name and By the Authority of The Police
Jury of Winn Parish

This Resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: 5 Nays: 0 Absent: 1 Abstained: 1 (acting President does not
vote unless a tie)

And the resolution was declared adopted this 16th day of August 2021.


JOSHUA MCALLISTER,
PRESIDENT

ATTEST:


KAREN TYLER
SECRETARY/TREASURER

I, Karen Tyler, Secretary/Treasurer of the Winn Parish Police Jury, do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by the Winn Parish Police Jury, meeting in regular session on Monday, August 16, 2021 at which meeting a quorum was present and voting.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL of office, on this _____ Day of _____, 20_____.

SEAL

KAREN TYLER
SECRETARY/TREASURER